

REQUIREMENTS FOR MARRIAGE APPLICATION/LICENSE

******Failure to appear with all below information may result in having to re-schedule your appointment for a later date******

- BOTH PARTIES ARE REQUIRED TO PROVIDE A VALID PHOTO ID (I.E. PASSPORT/UNITED STATES DRIVERS LICENSE)
- BOTH PARTIES ARE REQUIRED TO PROVIDE THE LAST 4 DIGITS OF THEIR SOCIAL SECURITY NUMBER
- BOTH PARTIES ARE REQUIRED TO PROVIDE THE CITY AND STATE OF BIRTH (OR CITY AND COUNTRY IF NOT IN U.S.)
- PARTIES MUST PROVIDE A CURRENT ADDRESS (FOR MAILING PURPOSES)
- BOTH PARTIES ARE REQUIRED TO PROVIDE THEIR FATHER'S FULL NAME (FIRST/MIDDLE/LAST) AND CURRENT RESIDENCE (CITY AND STATE), EVEN IF THEY ARE NO LONGER WITH US WE WILL STILL NEED THEIR COMPLETE NAME
- BOTH PARTIES ARE REQUIRED TO PROVIDE THEIR MOTHER'S FULL **MAIDEN** NAME (FIRST/MIDDLE/LAST) AND CURRENT RESIDENCE (CITY AND STATE) EVEN IF THEY ARE NO LONGER WITH US WE WILL STILL NEED THEIR COMPLETE NAME
- IF EITHER PARTY IS DIVORCED: PROVIDE THE DATE OF DIVORCE, THE CITY AND STATE THAT IT OCCURRED, AND THE TYPE OF COURT (I.E. CIRCUIT/DISTRICT/SUPERIOR ETC.)
- IF EITHER PARTY IS A WIDOW/WIDOWER: PROVIDE THE DATE OF DEATH AND CITY & STATE OF DEATH

Frequently Asked Questions about Marriage Licensing

Q: HOW MUCH IS THE LICENSE?

A: \$30 FOR LICENSE AND CERTIFIED COPIES ARE \$1.25 EACH (WE ACCEPT CASH, CHECK AND CREDIT CARD)

Q: CAN WE BRING FAMILY WITH US TO THE APPOINTMENT?

A: NO, THE APPOINTMENT IS FOR THE 2 PEOPLE OBTAINING THEIR LICENSE

Q: CAN WE TAKE THE LICENSE FROM THE OFFICE AND BRING IT BACK LATER?

A: YES, IT MUST BE RETURNED WITHIN 63 DAYS OF ISSUANCE

Q: CAN MY PET BE A WITNESS?

A: YES, WITH OUR STAMP ONLY (SEE EXAMPLE)

Q: DO I NEED WITNESSES?

A: WITNESSES ARE NOT REQUIRED IN COLORADO

Figure 1: Example Dog Paw Witness



Q: CAN WE TAKE PICTURES/VIDEO AT THE APPOINTMENT?

A: NO PHOTOGRAPHY ALLOWED IN THE OFFICE

Q: CAN I BRING MY PET TO THE APPOINTMENT?

A: NO, ONLY SERVICE ANIMALS ARE ALLOWED IN THE GOVERNMENT BUILDING

Q: DO I NEED TO COME BACK TO THE OFFICE AFTER THE WEDDING?

A: THE LICENSE NEEDS TO BE RETURNED TO THE OFFICE FOR RECORDING AND THEN IT IS EITHER MAILED TO YOU OR YOU MAY PICK UP YOUR LICENSE IN THE OFFICE THE FOLLOWING BUSINESS DAY

Q: WHAT IF I NEED A TRANSLATOR?

A: YOU MUST PROVIDE YOUR OWN TRANSLATOR AND THEY MUST ACCOMPANY YOU TO YOUR APPOINTMENT