

Fee:	\$250.00
Date Paid:	_____
Cash/CC/Check:	_____
Received By:	_____

GUNNISON COUNTY
PUBLIC WORKS DEPARTMENT
 195 Basin Park Drive, Gunnison, CO 81230
 (970) 641-0044

Permit # _____

ACCESS PERMIT APPLICATION

_____ (owner name on the property) requests permission and authority from the Gunnison County Public Works Department to construct an access connecting to the road known as _____, in Gunnison County, adjacent to their property located on the _____ (N,S,E,W) side of the road, with a physical address of _____ for the purpose of obtaining access to _____ (residence, vacant land, etc.). The property's legal Address is _____.

Applications can be mailed or dropped off to the address at the top of this form. Access permit applications may be submitted year-round, but issuance may be delayed by weather. Applications submitted outside of those dates may be reviewed at the discretion of the Operations Manager or designated staff.

ATTACHMENTS:

- A. AN 11" x 17" COPY OF THE SITE PLAN IS REQUIRED.
 If the submitted site plan is updated or changed in any way during the project, a new site plan must be submitted to the Gunnison County Public Works Office for approval.

REGULATIONS:

- A. Pursuant to Section 1.3 of the Gunnison County Road and Bridge Standards ("Standards"), the Applicant may not engage in, cause or allow any construction of, or work on the access contemplated by this Application until this any all other necessary permits are issued by Gunnison County. If such activity has begun before issuance of such permit(s), no permit shall be issued until the Applicant ceases the activity, remedies any damage caused, and complies with all enforcement actions taken by Gunnison County.
- B. The Applicant binds and obligates themselves to construct and maintain the access in accordance to the submitted site plan and with the provisions, specifications, and conditions enumerated on this application and in the Gunnison County Standard Specifications for New Road and Bridge Construction.
- C. The Applicant represents all parties in interest and affirms that the access to be constructed by them is for the bona fide purpose of securing access to their property and not for any other purpose.
- D. The Applicant shall furnish all labor and materials, perform all work, and pay all costs in connection with the construction of the access and its appurtenances.
- E. Approved permits are valid for one year from the approval date. Any extension must be requested prior to the expiration date of the original permit or a renewal fee of \$250.00 will be charged before any final inspection can be scheduled.
- F. The traveling public shall be protected during the construction in conformance with the Manual for Uniform Traffic Control Devices (MUTCD) AND Public Rights-of-Way Accessibility Guidelines (PROWAG) AND the Gunnison County Public Works Department.
- G. Gunnison County's duly appointed agents and employees shall be held harmless against any action for all claims and liability, including but not limited to personal injury or property damage, sustained by reason of the exercise of the permit.
- H. The Applicant shall assume responsibility for the removal and storage of snow, ice, or sleet on any portion of the access even if deposited on the driveway in the course of snow removal operations on the County road or the road right-of-way. County road may not be plowed in the winter.

- I. In the event it becomes necessary to remove any right-of-way fence, the posts on either side of the entrance shall be securely braced before the fence is cut to prevent any slacking of the remaining fence. Any removed materials shall be turned over to the Gunnison County Public Works Department, if so directed.
- J. Approval of this permit does not guarantee approval of any other permits required by Gunnison County.
- K. Individual accesses may be subject to additional specifications or standards and need to comply with the Gunnison County Land Use Resolution. Special conditions required by Gunnison County Public Works Department will be noted herein or attached to the permit if applicable.
- L. If the access is off of a State of Colorado highway the applicant must obtain an access permit from the State and provide a copy of that approved permit with their access permit application.
- M. The Applicant is responsible for obtaining and asserting legal right to construct the access through continuous easements, agreements, ownership, etc. prior to permit issuance. Gunnison County does not confirm, represent, or warrant legal access by issuing an access permit.
- N. Final inspections can be scheduled any time after frame inspection is completed, unless it is a driveway to vacant land in which case the final can be scheduled when ready. In order to perform the final inspection of the access permit, a representative of the company that holds the access permit must be on site during the inspection or the final inspection will be cancelled and a reinspection fee of \$500 will be charged.
- O. A sign structure or parked vehicle shall not be permitted where it will obstruct a required sight distance under Section 4.6.3 of the Standards.

CONDITIONS:

- A. The approved access permit allows for work on your ACCESS ONLY, you cannot perform dirt work for any other aspect of your project until a separate, appropriate permit has been issued.
- B. No landscaping, rocks, trees, berms, or any other improvements are allowed within the County road right-of-way without written approval from the Assistant County Manager for Public Works or their representative.
- C. No parking or storing of any construction equipment, trailers, porta-pots, or materials, etc. is allowed in the road right-of-way. Vehicles parked in the road right-of-way can and will be towed if impeding plowing or maintenance operations.

SPECIAL CONDITIONS: (As Determined by Gunnison County – To Be Completed by Inspector)

Approved permit, approval letter, special conditions, any necessary correspondence, and final inspection letters will be emailed to the addresses provided below. A copy of the approved access permit should be available on the work site. A printed copy can be picked up at the Gunnison County Public Works Department upon request.

In signing and initialing this application and upon receiving Gunnison County Public Works Department authorization and permission to construct the access described herein, the Applicant warrants, agrees and acknowledges that they have read, understand, and accept the foregoing provisions and conditions and agree to construct the access in accordance with the accompanying site plan, reviewed and approved by the Gunnison County Public Works Department, the conditions below, and any special conditions noted or attached that may be placed on the project.

INITIALS:

- A. Proposed access will be staked with a 48-inch wood lathe stake on the centerline starting at the intersection of the intersecting road and for every 50 feet thereafter up to the end point of the access. The name used on this application should be on the first stake. _____ (initial)
- B. The Applicant agrees that the applicant shall pay Gunnison County's costs, expenses and attorney's fees for enforcement of the requirements of this permit, and shall also reimburse Gunnison County, should it so request at its sole discretion, for any and all damages to any public road or highway caused by his or her activities in constructing the access that is the subject of this application. _____ (initial)
- C. A final, physical, inspection of the completed driveway is required. It is the responsibility of the applicant to schedule the final driveway inspection a minimum of 3 business days in advance. The driveway construction must be complete and fully visible, including all drainages and appurtenances, at the time of the final inspection. If the driveway fails final inspection there is a \$500 reinspection fee. _____ (initial)
- D. THERE WILL BE NO FINAL INSPECTIONS DONE DURING THE WINTER (NOVEMBER – APRIL) OR WHEN WEATHER PROHIBITS COMPLETE INSPECTION OF THE DRIVEWAY AND INFRASTRUCTURE AND/OR THE SURFACE IS FROZEN. THAWING OF THE ACCESS SURFACE WILL NOT BE ACCEPTED FOR FINALS (GROUND HEATERS, HEATING BLANKETS). _____ (initial)

Printed Name of Applicant or Representative

Signature of Applicant or Representative

Email Address of Applicant or Representative

Telephone of Applicant or Representative

Printed Name of Contractor

Signature of Contractor

Email Address of Contractor

Telephone of Contractor

APPROVAL:

Access permit granted _____ (date) and is subject to the provisions, specifications, and conditions stipulated herein.

Access Inspector

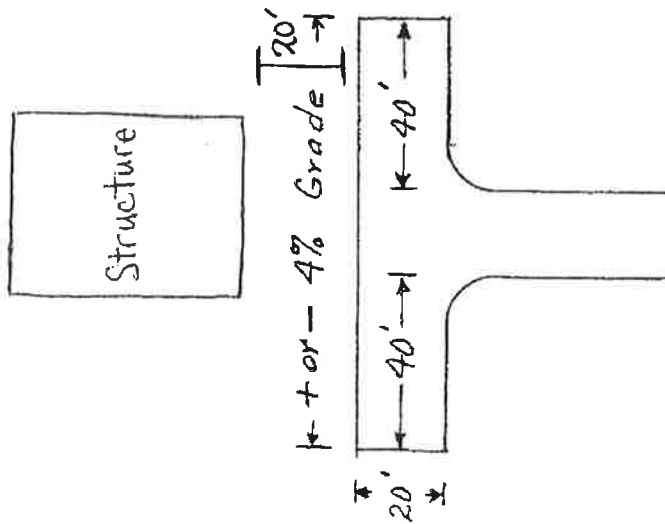
Assistant County Manager for Public Works

THIS PERMIT SHALL BE MADE AVAILABLE AT THE SITE WHERE AND WHEN WORK IS BEING DONE AND BE PRESENTED AT FINAL INSPECTION.

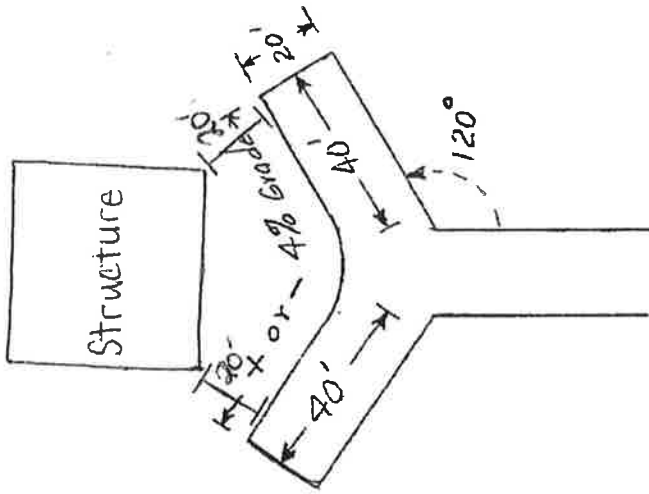
FINAL INSPECTION:

Final inspection of the access was completed _____ by _____.

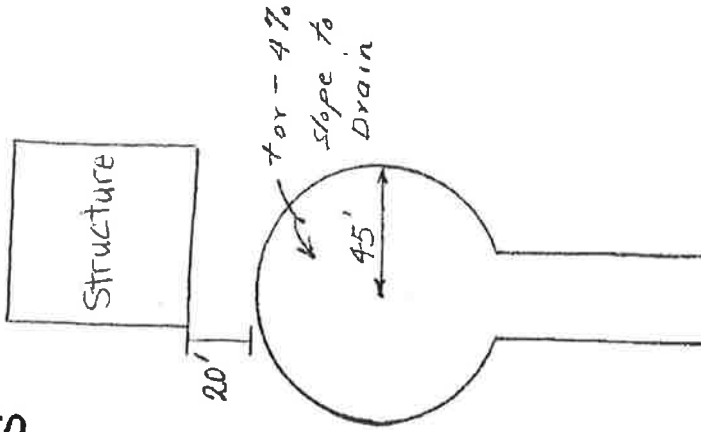
STANDARD TURNAROUND OPTIONS



T - Turnaround



Y - Turnaround



Cul-de-sac

General Construction Notes:

1. Road width going into the Turnaround may vary from 16 feet to 24 feet.
2. Grade on the road approaching the Turnaround shall not exceed 4% for 50 feet.
3. Grades on 'T' or 'Y' Turnarounds shall not exceed + or - 4%.
4. A minimum of 4% crown, inslope or outside, shall be constructed into the Turnaround to provide drainage.
5. 'T' Turnarounds shall be a minimum of 20 feet from any flammable structures.

4.5

Access Control Standards

All driveways that access a County road or right-of-way shall have a minimum surface width of eighteen (18) feet at the edge of the pavement or road surface, and taper to a minimum surface width of sixteen (16) feet at a distance of six feet from the edge of the road, and maintain this surface width to the end of the driveway. All such driveways shall be constructed with the following minimum section dimensions:

<u>Driveway Material</u>	<u>Minimum Section Depths</u>
Concrete	6 inches;
HBP	2 inches with 6 inches Class 6 aggregate base course;
Gravel	6 inches Class 6 aggregate base course;
Native Material	Permissible only if access road is native material or native material provides structural stability and an all-weather driving surface.

and shall be installed in accordance with both an approved driveway permit and all applicable sections of these Standards and Specifications. Access to a County road or right-of-way must be obtained as described in Section 7.4.

The maximum grades for driveways shall be 11%. **The grade of entrance and exit shall slope downward and away from the road surface at the same rate as the normal cross slope and for a distance equal to the width of the shoulder, but in no case less than ten feet from the traveled way.**

All driveways and approaches shall be constructed so that they shall not interfere with the drainage system of the roadway. The applicant will be required to pay for and install, at his own expense, drainage structures at entrances and exits which will become an integral part of the existing drainage system. The dimensions of all drainage structures must be approved by the Gunnison County Public Works Department representative prior to installation. The minimum size of culvert installed parallel to the road will be 12" diameter. Maintenance of the culvert shall be the responsibility of the property owner.

The horizontal axis of an approach to the roadway shall normally be at right angle to the centerline of the roadway and extend a minimum of forty (40) feet beyond the traveled way. An angle between 90 and 60 degrees shall be permitted if it can be shown that physical constraints exist that require an approach new angle of less than 90 degrees. An angle less than 60 degrees is not permitted.

No more than one approach shall be allowed on any parcel of property when there is less than one hundred (100) feet of property frontage.

In the case of flared driveways, the flared portion adjacent to the traveled way shall not encroach upon adjoining property.

An access approach that is gated shall be designed so that the longest vehicle using it can completely clear the traveled way when the gate is closed. In no event shall such distance be less than thirty five (35) feet.

Intersecting public and private roads shall be located opposite each other where possible or be offset by a minimum of one hundred twenty five (125) feet.

Driveways shall have an all weather driving surface. In the case of a native material road, the driveway shall match the existing surface.

Driveways shall have a minimum surface width of 18 feet at the edge of pavement or road surface and taper to 16 feet at a distance 6 feet from the edge of the road and maintain this surface width to the end of the driveway.

Driveways which are in excess of 600 feet in length and are single lane shall be required to have standard inter-visible turnouts. (See Appendix D).

Driveways at the End of the Road – Driveways 150' or longer in length that end at a private residence, a business or structure larger than 600 square feet, shall have a cul-de-sac, loop design or a "Y" or "T" turn around adequate to accommodate emergency service vehicles. "T" turnarounds shall be a minimum of 20' from any flammable structure. All turn around areas shall be kept open and clear, and shall have sufficient area for snow storage outside of road prism, and shall be plowed by the owner in the winter. (See Appendix E).

Driveway designs that allow for backing onto or off of a county road shall be evaluated on a case-by-case basis. Lot size, proposed house location and traffic volume and speed can be used as determining factors. The Director of Public Works will make the final determination.

Any driveway permit application that is over 250 feet in length and has the potential to be used for a road for future development may be referred to the planning office for proper review.

Driveways shall be constructed to meet all Standards and Specifications from the edge of the County road, or public road, or private road under County jurisdiction, to the building footprint.

Driveways on steep uphill or downhill will require a flat landing area for a minimum of 30 feet before the intersection with the edge of the road.

A temporary access road as defined herein shall be required to meet all Standards and Specifications only from the edge of the road to the property line.

Adequate vehicle parking must be provided on the private parcel. No parking along the road will be permitted.

Any overhead entry structures shall be at least 13' 6" high, measured from the road surface.

Table 4-5 - Cut and Fill Slopes:

Height	Cut Slopes	Fill Slopes
0-5 feet	3:1	2:1
5-10 feet	2:1	1 1/2:1
10-15 feet	1 1/2:1	1 1/2:1
Above 15 feet	1:1	1 1/2:1

Table 4-6 - Summary of Driveway Design Elements:

TYPE OF ACCESS (driveway)	# OF LANES	LANE WIDTH
1. Residential	1	16 feet
2. Agricultural	1	16 feet
3. Commercial	2	11 feet
4. Industrial	2	11 feet

Table 4-7 - Intersection Sight Distance

*Vehicle expected to enter or cross highway	Sight Distance is given in feet per 10 mph of posted speed limit	
	2 Lane	4 Lane
Passenger Car	100	120
Single Unit Truck	130	150
Multi-Unit Trucks	170	200