

GUNNISON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA

DATE: Tuesday, January 21, 2025

Page 1 of 3

PLACE: Board of County Commissioners' Meeting Room at the Gunnison County Courthouse
(REMOTE OPTION BELOW)

GUNNISON COUNTY LOCAL LIQUOR LICENSING AUTHORITY MEETING:

8:30 am

- Call to Order
- Consent Agenda: These items will not be discussed unless requested by a Commissioner or citizen. Items removed from consent agenda for discussion may be rescheduled later in this meeting, or at a future meeting.
 1. Alcohol Beverage License #03-15949; The Wooden Spoon dba The Wooden Spoon; 3/7/2025 to 3/7/2026
 2. Alcohol Beverage License #03-13185; Skyhighcolorado LLC dba Nugget Cafe; 4/6/2025 to 4/6/2026
- Adjourn

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS REGULAR MEETING:

8:32 am

- Call to Order; Agenda Review
- Minutes Approval
 1. January 7, 2025 Regular Meeting
 2. January 14, 2025 Special Meeting
- Scheduling
- Consent Agenda: These items will not be discussed unless requested by a Commissioner or citizen. Items removed from consent agenda for discussion may be rescheduled later in this meeting, or at a future meeting.
 1. Acknowledgement of County Manager's Signature; Gunnison County Finance Director Employment Agreement; Ana Canada; 1/1/2025; \$144,828
 2. Acknowledgement; Intergovernmental Grant Agreement; Energy & Mineral Impact Assistance Program (EIAF); Facilities; 12/27/2024 to 11/30/2026; \$2,000,000
 3. Quote; eCertification; Tyler Technologies; Clerk & Recorder; 3 years; \$3,897
 4. Quote; Payments with Resident Access Migration; Tyler Technologies; Finance; \$4,500
 5. Professional Services Agreement Letter Amendment – Gunnison Crested Butte Regional Airport; Ricondo & Associates, Inc.; 10/18/2022 to 12/31/2025; \$205,000
 6. Professional Services Agreement; Somerset Domestic Waterworks District; 1/1/2025 to 12/31/2025; \$20,000
 7. Pharmacy Benefit Plan Design; TrueRx; Human Resources; 1/1/2025
 8. Grant Application; Colorado Regional Opioid Abatement Council; Juvenile Services; \$500,000
 9. Grant Application; Temple Hoyne Buell; Parents as Teachers; Health and Human Services; \$20,000
 10. Incumbency and Signature Certificate

8:35 am

- County Manager's Reports
 1. County Designation of 2025 Steering Committee Proxies; Colorado Counties, Inc. Steering Committees

8:40 am

- Draft Correspondence; Crested Butte Postal Facilities; US Postal Service

8:45 am

*NOTE: This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. All times are approximate. The County Manager and Deputy County Manager's reports may include administrative items not listed. Regular Meetings, Public Hearings, and Special Meetings are recorded and **ACTION MAY BE TAKEN ON ANY ITEM**. Work Sessions are not recorded and formal action cannot be taken. For further information, contact the County Administration office at 641-0248. If special accommodations are necessary per ADA, contact 641-0248 or TTY 641-3061 prior to the meeting.*

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(REMOTE OPTION BELOW)

- A Resolution Rescinding the Gunnison County Local Disaster Emergency Due to the Highway 50 Bridge Closures

8:50 am

- A Resolution of the Board of County Commissioners of Gunnison County, Colorado Pertaining to Open Fire Bans and the Imposition of Fire Restriction Stages and Exemptions

8:55 am

- A Resolution Establishing Gunnison County as a Local Authorizing Authority for Ambulance Services, Establishing Ambulance Service Areas, Adopting Gunnison County Ambulance Licensing Regulations and Revoking Resolution No. 2018-13

9:05 am

- Gunnison County Boards and Commissions:
 1. Board of Adjustment Appointments:
 - At Large Appointments; Fill Two Vacancies for One-Year Terms
 - Applicants: Julie Baca, Andy Tocke
 - BOCC Appointments; Three Commissioners for One-Year Terms
 - Commissioners: Laura Puckett Daniels, Liz Smith, Jonathan Houck
 - Alternate Appointments; Extend Terms for One-Year
 - Applicants: Drew Brookhart, John O'Neal
 2. Environmental Health Board Appointments:
 - Fill Four Vacancies for Regular Member for Three-Year Terms & Fill Two Vacancies for Alternate Members for One-Year Terms
 - Applicants: Bill Barvitski, Ashley Bembenek, Lynn Cudlip, Kari Roberts, Brooke Ann Zanetell
 3. Extension Advisory Committee Appointments:
 - Regular Appointments; Fill Two Vacancies for Three-Year Terms
 - Applicants: Janet Washburn, Dan Zadra
 4. Gunnison Valley Land Preservation Board Appointments:
 - Fill One Vacancy for Regular Member for a Four-Year Term & Fill One Vacancy for Alternate Member for a Two-Year Term
 - Applicant: Glo Cunningham
 5. Gunnison Watershed Weed Commission Appointments:
 - Regular Appointment; Fill One Vacancy for a Three-Year Term
 - Applicant: Thomas Walker
 6. Historic Preservation Commission Appointments:
 - Regular Appointments; Fill Two Vacancies for Three-Year Terms
 - Applicants: Krister Kooiman, Jody Reeser
 7. Planning Commission Appointments:
 - Fill Three Vacancies for Regular Members for Three-Year Term & Fill Two Vacancies for Alternate Members for One-Year Term
 - Applicants: Julie Baca, Bill Barvitski, Krister Kooiman, Catherine McBreen, Fred Niederer, Sean Patrick
 8. Region 10 Board Appointments:
 - Board of Directors (Private Representative) Appointments; Fill Two Vacancies for Two-Year Terms
 - Applicant: Colleen Hannon
 - Business Loan Fund Appointments; Fill Two Vacancies for Two-Year Terms
 - Applicants: David Assad, Shane McGuinness

*NOTE: This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. All times are approximate. The County Manager and Deputy County Manager's reports may include administrative items not listed. Regular Meetings, Public Hearings, and Special Meetings are recorded and **ACTION MAY BE TAKEN ON ANY ITEM**. Work Sessions are not recorded and formal action cannot be taken. For further information, contact the County Administration office at 641-0248. If special accommodations are necessary per ADA, contact 641-0248 or TTY 641-3061 prior to the meeting.*

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Page 3 of 3

PLACE: Board of County Commissioners' Meeting Room at the Gunnison County Courthouse
(REMOTE OPTION BELOW)

- Gunnison Valley Transportation Planning Region Committee Appointments; Fill Two Vacancies for One-Year Terms
 - Applicants: Vince Rogalski, Martin Schmidt, Erika Vohman
- 9. Sustainable Tourism and Outdoor Recreation Committee Appointments:
 - At-Large Appointments; Fill Four Vacancies for Two-Year Terms
 - Applicants: Than Acuff, Jon Hare, Caressa Holland, Jeremy Johndrow, Jake Jones, Tim Kugler, Danny J. Lefebvre, Heather Leonard, Mimi Mather, Hannah November, Chris Parmeter, Tyler Portenier, Kurt Portwich, Pamela Williams
- 10. Veteran Services Officer Appointment:
 - Regular Appointment; Fill One Vacancy for a Two-Year Term
 - Applicant: Steve Otero

9:35 am

- Vouchers and Transfers
- Treasurer's Report
- **Unscheduled Public Comment:** Limit to 5 minutes per item. No formal action can be taken at this meeting.
- **Commissioner Items:** Commissioners will discuss among themselves activities that they have recently participated in that they believe other Commissioners and/or members of the public may be interested in hearing about.
- **Executive Session, pursuant to C.R.S. § 24-6-402(4)(b):** Conferences with the County Attorney, Deputy County Attorney or Assistant County Attorney for Gunnison County for the purpose of receiving legal advice related to legal issues surrounding County land use authorities and jurisdiction under the Gunnison County Land Use Resolution and Article 28 of the Colorado Revised Statutes.
- Adjourn

Please Note: Packet materials for the above discussions will be available on the Gunnison County website at <http://www.gunnisoncounty.org/meetings> prior to the meeting.

ZOOM MEETING DETAILS:

Join Zoom Meeting: <https://gunnisoncounty-org.zoom.us/j/89798905619>

One tap mobile

+12532158782,,82753657556#,,,,*471302# US (Tacoma)

+13462487799,,82753657556#,,,,*471302# US (Houston)

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Alcohol Beverage License #03-15949; The Wooden Spo

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement: Kathy Simillion, County Clerk

Term Begins:

Term Ends:

Grant Contract #:

Summary:

The Wooden Spoon LLC Liquor License Renewal

Fiscal Impact:

Submitted by: Kathy Simillion, County Clerk

Submitter's Email Address: ksimillion@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Legally sufficient. SO 1/7/25

Reviewed by: GUNCOUNTY1\sobaid

Discharge Date: 1/7/2025

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 1/9/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 0

Agenda Date: 1/21/2025



GUNNISON COUNTY

THIS LICENSE MUST BE POSTED IN PUBLIC VIEW

**GUNNISON COUNTY
GUNNISON COUNTY CLERK
221 N. WISCONSIN STREET
GUNNISON, COLORADO 81230**

TAVERN LICENSE

ALCOHOL BEVERAGE LICENSE #03-15949

to sell/serve malt, vinous, spirituous liquor for (on the) premises
consumption in the County of Gunnison, Colorado.

**THE WOODEN SPOON LLC DBA THE WOODEN SPOON
228 ELCHO AVENUE
CRESTED BUTTE, COLORADO 81224**

Fee \$100.00

Effective Dates: 03.07.2025 - 03.07.2026

This license is issued subject to the laws of the State of Colorado and especially under the provisions of Title 44, Articles 4, 3, CRS 1973, as amended; and the Ordinances of the County of Gunnison as applicable.

Kathy Simillion 1-7-25
Gunnison County Clerk Date Board of County Commissioners Date
Kathy Simillion

THIS LICENSE MUST BE POSTED IN PUBLIC VIEW

DR 8402 (07/01/2012)

**STATE OF COLORADO
DEPARTMENT OF REVENUE**

LIQUOR ENFORCEMENT DIVISION

1707 Cole Blvd, Suite 300
Lakewood, CO 80401

**THE WOODEN SPOON LLC
dba THE WOODEN SPOON
228 ELCHO AVENUE
Crested Butte CO 81224**

ALCOHOL BEVERAGE LICENSE

Liquor License Number 03-15949	License Expires at Midnight March 07, 2026
License Type TAVERN (COUNTY)	
Authorized Beverages MALT, VINOUS AND SPIRITUOUS LIQUOR	

This license is issued subject to the laws of the State of Colorado and especially under the provisions of Title 44, Articles 4, 3, CRS 1973, as amended. This license is nontransferable and shall be conspicuously posted in the place above described. This license is only valid through the expiration date shown above. Any questions concerning this license should be addressed to: Colorado Liquor Enforcement Division, 1707 Cole Blvd, Suite 300 Lakewood, CO 80401.

In testimony whereof, I have hereunto set my hand. 1/7/2025 LH

Michelle Stone-Principato

Michelle Stone-Principato, Division Director

Heidi Humphreys

Heidi Humphreys, Executive Director

DR 8400 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
 Liquor Enforcement Division
 PO BOX 17087
 Denver CO 80217-0087
 (303) 205-2300

Submit to Local Licensing Authority

THE WOODEN SPOON
200 ANDERSON DRIVE
Crested Butte CO 81224

Fees Due	
Annual Renewal Application Fee	\$
Renewal Fee	750.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 750.00

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

Paid by check
 Paid Online

Uploaded to MoveIt on Date

Licensee Name

THE WOODEN SPOON LLC

Doing Business As Name (DBA)

THE WOODEN SPOON

Liquor License Number

03-15949

License Type

Tavern (county)

Sales Tax License Number

95015488

Expiration Date

03/07/2025

Due Date

01/21/2025

Business Address

Street Address

228 ELCHO AVENUE

Phone Number

9709017098

City, State, ZIP Code

Crested Butte CO 81224

Mailing Address

Street Address

200 ANDERSON DRIVE

City, State, ZIP Code

Crested Butte CO 81224

Email

Wooden Spoon County Store @ Gmail.com

Operating Manager

Fletcher W. Hawk

Date of Birth

9/20/84

Name (Individual/Business)

The Wooden Spoon LLC

Social Security Number/Tax Identification Number

246-438-6288 /

Home Phone Number

9709017098

Business/Work Phone Number

9703492783

Street Address

228 Elk Ave

City

Leadville

State

CO

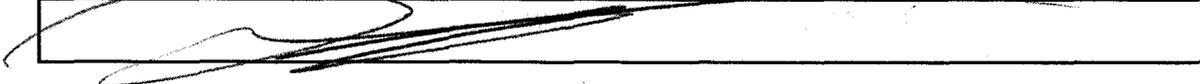
ZIP Code

91224

Printed name of person signing on behalf of the Applicant/Licensee

Richard W. Hawn

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information)



Date Signed

12/30/24

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

1. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime?..... Yes No

If yes, attach a detailed explanation.

2. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked?..... Yes No

If yes, attach a detailed explanation.

3. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee?..... Yes No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Fisher Hawk

Title
owner

Signature
[Signature] Date (MM/DD/YY)
12/30/24

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Gunnison County

Title
Gunnison County Clerk

Signature
Hatty Semillon Attest
[Signature] Date (MM/DD/YY)
12-31-2024

Home Address

Street Address		Phone Number
200 Anderson Dr		970 921 7098
City	State	ZIP Code
Chester Butte	CO	81224

1. Do you have legal possession of the premises at the street address? Yes No

Are the premises owned or rented? Owned Rented*

*If rented, expiration date of lease

1. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? Yes No

If yes, please see the table in the upper right hand corner and include all fees due.

2. Are you renewing a takeout and/or delivery permit? Yes No

(Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges)

If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing? Delivery Takeout Both Takeout and Delivery

3. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes No

4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? Yes No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Alcohol Beverage License #03-13185; Skyhighcolorad

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement: Kathy Simillion, County Clerk

Term Begins: _____ **Term Ends:** _____ **Grant Contract #:** _____

Summary:
SkyHighColorado LLC dba Nugget Cafe Liquor License renewal

Fiscal Impact:

Submitted by: Kathy Simillion, County Clerk **Submitter's Email Address:** ksimillion@gunnisoncounty.org

Finance Review: Required Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review: Required Not Required

Comments:
Legally sufficient. SO 1/14/25

Reviewed by: GUNCOUNTY1\sobaid

Discharge Date: 1/14/2025

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 1/16/2025

Consent Agenda Regular Agenda Worksession

Time Allotted: 0

Agenda Date: 1/21/2025



GUNNISON COUNTY

THIS LICENSE MUST BE POSTED IN PUBLIC VIEW

**GUNNISON COUNTY
GUNNISON COUNTY CLERK
221 N. WISCONSIN STREET
GUNNISON, COLORADO 81230**

LICENSE TYPE

ALCOHOL BEVERAGE LICENSE #03-13185
to sell/serve malt, vinous, spirituous liquor for (on the)-premises
consumption in the County of Gunnison, Colorado.

**SKYHIGHCOLORADO LLC DBA NUGGET CAFE
23050 COUNTY ROAD 742
ALMONT, COLORADO 81210**

Fee \$100.00

Effective Dates: 04.06.2025 - 04.06.2026

This license is issued subject to the laws of the State of Colorado and especially under the provisions of Title 44, Articles 4, 3, CRS 1973, as amended; and the Ordinances of the County of Gunnison as applicable.

Kathy Simillion 1-14-25
Gunnison County Clerk Date
Kathy Simillion

Board of County Commissioners Date

DR 8400 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Submit to Local Licensing Authority

NUGGET CAFE
23050 COUNTY ROAD 742
Almont CO 81210

received
1-6-2025

KJ

Fees Due	
Annual Renewal Application Fee	\$
Renewal Fee	750.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 750.00

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

- Paid by check
- Paid Online

Uploaded to MoveIt on Date

Licensee Name

SKYHIGHCOLORADO LLC

Doing Business As Name (DBA)

NUGGET CAFE

Liquor License Number

03-13185

License Type

Hotel & Restaurant (county)

Sales Tax License Number

42434484

Expiration Date

04/06/2025

Due Date

02/20/2025

Business Address

Street Address

23050 COUNTY ROAD 742

Phone Number

9706412555

City, State, ZIP Code

Almont CO 81210

Mailing Address

Street Address

23050 COUNTY ROAD 742

City, State, ZIP Code

Almont CO 81210

Email

f.brand.b4.tb@gmail.com

Operating Manager

Theodore Brand

Date of Birth

10-09-1968

Home Address

Street Address		Phone Number
23044 County Rd. 742		720-383-0716
City	State	ZIP Code
Almont	CO	81210

1. Do you have legal possession of the premises at the street address?..... Yes No

Are the premises owned or rented? Owned Rented*

*If rented, expiration date of lease

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility?..... Yes No

If yes, please see the table in the upper right hand corner and include all fees due.

3. Are you renewing a takeout and/or delivery permit?..... Yes No

(Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing?..... Delivery Takeout Both Takeout and Delivery

4. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?..... Yes No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?..... Yes No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?..... Yes No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

Name (Individual/Business)

Skyhigh Colorado LLC DBA Nugget Cafe

Social Security Number/Tax Identification Number

Home Phone Number

Business/Work Phone Number

83-2775364 / 42434484 ^{sales}

720-383-0716

970-644-2555

Street Address

23044 County Rd. 742

City

State ZIP Code

Almont

CO

81210

Printed name of person signing on behalf of the Applicant/Licensee

Theodore Brand

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) Date Signed

Theodore Brand

12-30-24

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? Yes No

If yes, attach a detailed explanation.

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? Yes No

If yes, attach a detailed explanation.

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? Yes No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Theodore Brand

Title

Owner

Signature

Date (MM/DD/YY)

Theodore Brand

12-30-24

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Gunnison County

Title

Attest

Gunnison County Clerk

[Signature]

Signature

Date (MM/DD/YY)

Kathy Semellion

1-6-2025

THIS LICENSE MUST BE POSTED IN PUBLIC VIEW

DR 8402 (07/01/2012)

**STATE OF COLORADO
DEPARTMENT OF REVENUE**

LIQUOR ENFORCEMENT DIVISION

1707 Cole Blvd, Suite 300
Lakewood, CO 80401

**SKYHIGHCOLORADO LLC
dba NUGGET CAFE
23050 COUNTY ROAD 742
Almont CO 81210**

ALCOHOL BEVERAGE LICENSE

Liquor License Number 03-13185	License Expires at Midnight April 06, 2026
License Type HOTEL & RESTAURANT (COUNTY)	
Authorized Beverages MALT, VINOUS AND SPIRITUOUS LIQUOR	

This license is issued subject to the laws of the State of Colorado and especially under the provisions of Title 44, Articles 4, 3, CRS 1973, as amended. This license is nontransferable and shall be conspicuously posted in the place above described. This license is only valid through the expiration date shown above. Any questions concerning this license should be addressed to: Colorado Liquor Enforcement Division, 1707 Cole Blvd, Suite 300 Lakewood, CO 80401.

In testimony whereof, I have hereunto set my hand. 1/13/2025 KWL

Michelle Stone-Principato

Michelle Stone-Principato, Division Director

Heidi Humphreys

Heidi Humphreys, Executive Director

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: DRAFT BOCC Minutes; 1/7/2025

Action Requested:

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

DRAFT BOCC Minutes; 1/7/2025

Fiscal Impact:

Submitted by: Holly Perry

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 1

Agenda Date: 1/21/2025

**GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
January 7, 2025**

The January 7, 2025 meeting was held in the Board of County Commissioners’ meeting room located at 200 E. Virginia Avenue, Gunnison, Colorado. Present, either in person or via Zoom, were:

Jonathan Houck, Chairperson
Elizabeth Smith, Vice-Chairperson
Laura Puckett Daniels, Commissioner
Matthew Hoyt, County Attorney
Matthew Birnie, County Manager
Holly Perry, Deputy County Clerk
Others Present as Listed in Text

GUNNISON COUNTY LOCAL LIQUOR LICENSING AUTHORITY MEETING:

CALL TO ORDER: Commissioner Houck called the meeting to order at 8:30 am.

ALCOHOL BEVERAGE LICENSE #05-07972-0000; GUNNISON GOLF CLUB INC DBA DOS RIOS GOLF CLUB & COUNTRY CLUB; 12/31/2024 TO 12/31/2025

Moved by Commissioner Puckett Daniels, seconded by Commissioner Smith to approve. Motion carried unanimously.

ADJOURN: Commissioner Houck adjourned the meeting of the Gunnison County Local Liquor Licensing Authority at 8:30 am.

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS REGULAR MEETING:

CALL TO ORDER: Commissioner Houck called the meeting to order at 8:30 am.

AGENDA REVIEW: There were no changes made to the agenda.

MINUTES APPROVAL: **Moved** by Commissioner Puckett Daniels, seconded by Commissioner Smith to approve the December 17, 2024 minutes as presented. Motion carried unanimously. **Moved** by Commissioner Smith, seconded by Commissioner Puckett Daniels to approve the December 20, 2024 Special Meeting minutes as presented. Motion carried unanimously.

- 1. December 17, 2024
- 2. December 20, 2024

SCHEDULING: The Upcoming Meetings Schedule was discussed and updated.

CONSENT AGENDA: **Moved** by Commissioner Puckett Daniels, seconded Commissioner Smith to approve the consent agenda as presented. Motion carried unanimously.

- 1. Acknowledgement of County Manager’s Signature; Agreement for Continuing Disclosure Services by and between Gunnison County, Colorado and HTS Continuing Disclosure Services, A Division of Hilltop Securities Inc; Finance; 2025
- 2. Acknowledgement of County Manager’s Signature; Professional Services Agreement; Adena Corporation; Facilities; 12/18/2024 to 12/31/2025; \$6,120
- 3. Acknowledgement; Option Letter #6; CSBG-24-026; 1/1/2024 to 9/30/2027; \$17,100
- 4. Grant Application; 2025 Emergency Management Performance Grant – Local Emergency Management Support; Emergency Management; Estimated Award \$55,000; 50% Match
- 5. Grant Agreement Amendment #1; CTGG1 QAAA 2025-2669; Health and Human Services; 10/1/2024 to 9/30/2025; \$75,000
- 6. Amendment No. 7 to Community Integration Agreement MR321782; Health and Human Services; 1/7/2025 to 12/31/2025; \$33,000
- 7. Professional Services Agreement; Western Colorado University; Juvenile Services; 1/7/2024 to 10/22/2029; \$28,000
- 8. Colorado Counties Casualty and Property Pool Agreement for Partially Self-Funded Program Gunnison SF County; Finance; 1/1/2025 to 12/31/2025; \$600,515
- 9. Professional Services Agreement; Robert Whiting; Juvenile Services; 10/1/2024 to 9/30/2025; \$46,800
- 10. Amendment #2; 24-HTZ-ZL-00208; Juvenile Services; 10/1/2024 to 9/30/2025; \$134,405.30
- 11. Grant Award Letter; Public Building Electrification Grant Program; Facilities; \$500,000
- 12. Contract Amendment #5; 2021CMIP026; Health and Human Services; 7/1/2020 to 6/20/2025; \$20,156.40
- 13. Fourth Amendment and Restated Intergovernmental Agreement Establishing the Gunnison Valley Regional Housing Authority; 2025; \$245,500
- 14. Business Associate Agreement with Pharmacy Services Agreement; True RX; Human Resources; 1/1/2025 to 12/31/2025
- 15. Professional Services Agreement; Sarah D. Elzay; Cheatgrass Coordinator; 1/15/2025 to 1/15/2026; \$105,000

- 16. Resolution; Adopting an Updated Schedule of Fees for the Gunnison County Public Works Department
- 17. Ratification; Letter of Support; Colorado Opportunity Scholarship Initiative
- 18. Ratification; Letter of Support; Stirrup Bar Ranch
- 19. Agreement for Consulting Services; Gunnison Conservation District; Community Development; 1/1/2025 to 12/31/2025; \$12,000
- 20. Grant Application; RFA #LAAA 2025*01; Youth Mental Health and Wellbeing Challenge Grant; Juvenile Services; 2025 to 2027; \$736,606
- 21. Professional Services Agreement; Abby Johnson; Juvenile Services; 9/1/2024 to 8/31/2025; \$4,200

COUNTY MANAGER’S REPORTS:

- 1. Assistant County Managers (ACM) Cabinet Meeting – CM Birnie relayed they had an ACM Meeting yesterday to line up the next few weeks and get back to projects being worked on.
- 2. Whetstone – CM Birnie stated he signed the Guaranteed Maximum Price Agreement the Friday before Christmas for the Whetstone Project, and they are continuing to work on the financing. He commented there is no change to plan as presented.
- 3. Sawtooth – Commissioner Houck asked about the siding piece at Sawtooth. CM Birnie confirmed Fading West has a new siding contractor.

EXECUTIVE SESSION, PURSUANT TO C.R.S. §§ 24-6-402(4)(B), (4)(E)(I): CONFERENCES WITH COUNTY ATTORNEY(S) TO RECEIVE LEGAL ADVICE REGARDING IN RE MC CLOUD PLACER, NO. 2024CV030004; MC CLOUD PLACER V. GUNNISON CNTY. BD. OF CNTY. CMRS., NO. 2024CV030031, MC CLOUD PLACER V. GUNNISON CNTY. BD. OF CNTY. CMRS., NO. 2024CV30002, TO DETERMINE POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS RELATED TO THE FOREGOING MATTERS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND INSTRUCTING NEGOTIATORS. Moved by Commissioner Houck, seconded by Commissioner Puckett Daniels to enter into executive session pursuant to Colorado Revised Statute 24-6-402(b) and 4(e)(i), conferences with the County Attorneys to receive legal advice regarding the McCloud Placer and discussions around Gunnison County and litigation, and this is to determine positions relative to matters that may be subject to negotiations related to the foregoing matters and develop strategy for negotiations and instructing negotiators. These are direct conversations and advice between us and our attorney, so these are attorney client privilege conversations so there will not be any contemporaneous recording taken of this meeting. The people included in this discussion will be the County Manager, the County Attorney, and the Board of County Commissioners and let the record reflect, it is per my (Commissioner Houck) reference to the agenda as to the subject matter. Motion carried unanimously.

The board went into executive session at 8:37 am. *Executive sessions of the Board of County Commissioners are conducted as per C.R.S. 24-6-402(4). This specific session was conducted as per C.R.S. 24-6-402(4)(b), 4(e)(i).*

Attorney Statement Regarding Executive Session

Pursuant to C.R.S. 24-6-402(4), I attest that I am the Gunnison County Attorney, that I represent the Gunnison County Board of County Commissioners, that I attended all of the above referenced executive session, that all of the executive session was confined to the topic authorized for discussion pursuant to C.R.S. 24-6-402(4) and that, because in my opinion all of the discussion during the executive session constituted a privileged attorney-client communication, no record of the executive session was required to be kept and no such record was kept.

Date: _____

 Matthew Hoyt
 Gunnison County Attorney

Chairperson Statement Regarding Executive Session

Pursuant to C.R.S. 24-6-402(4), I attest that I am the Chairperson of the Gunnison County Board of Commissioners, that I attended all of the above referenced executive session, and that all of that executive session was confined to the topic authorized for discussion pursuant to C.R.S. 24-6-402(4).

Date: _____

 Jonathan Houck, Chairperson
 Gunnison County Board of Commissioners

Moved by Commissioner Houck, seconded by Commissioner Smith to come out of executive session. The executive session focused on the topic in which was read into the record and let me include that Assistant County Manager for Community and Economic Development Cathie Pagano and Assistant County Manager for Public Works Martin Schmidt were also part of the executive session along with the Commissioners, Attorney, and County Manager. Motion carried unanimously. The Board came out of executive session at 9:37 am. **Moved** by Commissioner Puckett Daniels, seconded by Commissioner Smith to delegate Jonathan

Houck as the chief negotiator on behalf of the Board of County Commissioners in regards to the matters that are listed on today’s agenda. Motion carried unanimously.

UNSCHEDULED PUBLIC COMMENT: There were no persons present for discussion.

COMMISSIONER ITEMS:

Commissioner Smith:

- 1. Colorado Counties, Inc. Steering Committees (CCI) – Commissioner Smith attended an update for legislation that is coming forth to come up with unanimous building codes for modular housing. This will allow modular housing to be produced at a larger scale and can reduce housing costs.

Commissioner Puckett Daniels:

- 1. Gunnison Valley Transportation Region Planning (GVTPR) – Commissioner Puckett Daniels had a meeting with the GVTPR Representatives from around the valley. They discussed their projects and priorities which include projects in the Safe Streets for All Grant applications, a Bustang Outrider service from Crested Butte to Montrose which Health and Human Services has relayed is a gap and are having frustrations due to it, and projects with the Crested Butte to Crested Butte South Trail.

Commissioner Houck:

- 1. Gunnison Mesa Uncompahgre and Gunnison National Forest (GMUG) – Commissioner Houck met with Forest Supervisor Chad Stewart to connect about bigger issues moving forward.
- 2. Colorado Parks and Wildlife (CPW) – Commissioner Houck met with Colorado Parks and Wildlife to dig deeper into the new information they’re providing.
- 3. Department of Natural Resources (DNR) – Commissioner Houck stated Director Dan Gibbs will be coming to Gunnison to discuss issues that are being worked on.
- 4. Region 10 – Commissioner Houck is planning to meet with Director Michelle Hayes next week to catch up on projects and opportunity zones.
- 5. U.S. Fish and Wildlife Service – Commissioner Houck will be having a sage-grouse follow up.
- 6. Bureau of Land Management (BLM) – Commissioner Houck met with BLM to discuss the success of the collaboration with Public Works in regard to plowing the county road to the winter parking areas on the backside of Hartman’s Rocks.
- 7. Public Works Safety Banquet – Commissioner Houck and Commissioner Puckett Daniels attended.
- 8. Historic Preservation Commission (HPC) – Commissioner Houck attended HPC’s annual Legacy Award presentation to Allen Family.

ADJOURN: Commissioner Houck adjourned the meeting at 9:49 am.

Jonathan Houck, Chairperson

Elizabeth Smith, Vice-Chairperson

Laura Puckett Daniels, Commissioner

Minutes Prepared By:

Holly Perry, Deputy County Clerk

Attest:

Kathy Simillion, County Clerk

GUNNISON COUNTY BOARD OF COMMISSIONERS TEXT INCLUSION INTO MINUTES

Note: For all the details of each resolution including any exhibits, please refer to gunnisoncounty.org

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF GUNNISON, COLORADO**

RESOLUTION NO. 2025-1

**A RESOLUTION ADOPTING AN UPDATED SCHEDULE OF FEES FOR THE
GUNNISON COUNTY PUBLIC WORKS DEPARTMENT**

WHEREAS, pursuant to state law, the Board of County Commissioners is authorized to set and amend the Public Works Department's permit application fees; and

WHEREAS, Public Works staff has provided the Board of County Commissioners a cost and revenue analysis in a report dated 4/9/2024 titled "Gunnison County Public Works Proposal of Fees Increase". The report includes analysis of the fees for permits; and

WHEREAS, TABOR allows for fees to be set in amounts that reasonably offset the cost of providing services;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gunnison County, Colorado, that:

1. The Public Works Department updated Fee Schedule for specific permit applications attached hereto as Exhibit A is hereby adopted; and
2. The updated Fee Schedule shall be implemented as follows:
 - Upon fulfilling public meeting requirements
 - Special Transport Permit (Oversize/overweight)
 - Upon adoption of this Resolution
 - Violation of Standards
 - Waiver of Standards
 - Mailing and Postage
 - Copies
 - Access Permits
 - Surface Alteration Permits
 - Underground Utility Construction Permit (Road Cut)
 - Revocable Right of Way Permits
 - Reclamation Permits
 - Vacation of a Street or Alley; and
3. All Public Works Department fees shall be reviewed at the end of every three years by Department staff to ensure that the costs of development are adequately compensated by the Fee Schedule; and
4. The adopted Fee Schedule shall be adjusted annually by a percentage equal to the applicable All Cities Consumer Price Index; and
5. A regional cost multiplier as allowed and described by the adopted International Residential Code is adopted. The regional cost multiplier for Gunnison County is 2.8; and
6. The regional cost multiplier for permit fees shall be reviewed at the end of every three years to ensure that it is accurate and reflects current construction market conditions and development review costs.

INTRODUCED by Commissioner Puckett Daniels, seconded by Commissioner Smith, and adopted this 7th day of January 2025.

BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF GUNNISON, COLORADO

Houck – yes; Puckett Daniels – yes; Smith – yes.

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: DRAFT BOCC Minutes; 1/14/2025

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

DRAFT BOCC Minutes; 1/14/2025

Fiscal Impact:

Submitted by: Holly Perry

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 1

Agenda Date: 1/21/2025

**GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS
SPECIAL MEETING MINUTES
January 14, 2025**

The January 14, 2025 meeting was held in the Board of County Commissioners’ meeting room located at 200 E. Virginia Avenue, Gunnison, Colorado. Present, either in person or via Zoom, were:

Laura Puckett Daniels, Chairperson
Elizabeth Smith, Vice-Chairperson
Jonathan Houck, Commissioner
Matthew Hoyt, County Attorney
Matthew Birnie, County Manager
Holly Perry, Deputy County Clerk
Others Present as Listed in Text

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS SPECIAL MEETING:

CALL TO ORDER: Commissioner Houck called the meeting to order at 8:30 am.

APPOINTMENT; COUNTY ASSESSOR; ALEXANDRA COHEN

1. A Resolution and Notice Appointing Alexandra Cohen to fill the Vacancy Created by the Resignation of the Gunnison County Assessor – Commissioner Houck announced they will appoint Co-Deputy Assessor Appraisal Alexandra Cohen as the Gunnison County Assessor. The Commissioners expressed their gratitude to Co-Deputy Assessor Cohen for stepping up to the position. **Moved** by Commissioner Puckett Daniels, seconded by Commissioner Smith to approve Resolution 2025-2, a Resolution and Notice Appointing Alexandra Cohen to Fill the Vacancy Created by the Resignation of the Gunnison County Assessor. Motion carried unanimously.

OATH OF OFFICE CEREMONIES

Judge Kellie Starritt performed the Oath of Office ceremonies for Commissioner Elizabeth (Liz) Smith, Commissioner Jonathan Houck, and County Assessor Alexandra Cohen.

BREAK from 8:37 am to 9:16 am for Oath of Office Ceremony Reception.

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS SPECIAL MEETING (cont’d):

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC) BOARD REORGANIZATION AND COMMISSIONER APPOINTMENTS:

1. Designate BOCC Chairperson and Vice Chairperson for 2025 – Commissioner Puckett Daniels as Chairperson, Commissioner Smith as Vice Chairperson
2. Gunnison Basin Sage-grouse Strategic Committee (one voting member, one alternate, two year terms) – Commissioner Smith as regular, Commissioner Houck as alternate
3. Gunnison Valley Rural Transportation Authority Board (two voting members, one-year terms) – Commissioner Puckett Daniels and Commissioner Smith
4. Region 10 Board (one voting member, one-year term) – Commissioner Houck
5. Early Childhood Council (one voting member, one-year term) – Commissioner Smith
6. Gunnison Valley Regional Housing Authority (one voting member, four-year term) – Commissioner Puckett Daniels
7. Gunnison County Sick Leave Bank Board (one voting member, one-year term) – No longer a Board
8. Gunnison Chamber of Commerce (one ex-officio member, one-year term) – No longer a position
9. Gunnison Cultural Connection (Rural Welcoming Initiative Committee) (one non-voting advisory member, one-year term) – Commissioner Smith

Commissioner Houck announced he would like to give Commissioner Puckett Daniels or Commissioner Smith an opportunity to be Chairperson. Commissioner Smith relayed with the legislative aspects she would be happy with staying as Vice-Chairperson. Commissioner Puckett Daniels appreciated the recommendation and stated she is glad to serve as Chairperson. **Moved** by Commissioner Houck, seconded by Commissioner Smith to appoint Laura Puckett Daniels as the Chair of the Gunnison County Board of County Commissioners, and Liz Smith as the Vice Chair of the Board of County Commissioners for the year 2025. Motion carried unanimously. **Moved** by Commissioner Houck, seconded by Commissioner Smith to approve those appointments as listed in the record. Motion carried unanimously.

SCHEDULING:

1. 2025 Board of County Commissioners Meeting Agenda Posting Locations - **Moved** by Commissioner Houck, seconded by Commissioner Smith to use the website as our official 2025 Board of County Commissioners meeting agenda posting location. Motion carried unanimously.

ADJOURN: Commissioner Puckett Daniels adjourned the meeting at 9:32 am.

Laura Puckett Daniels, Chairperson

Elizabeth Smith, Vice-Chairperson

Jonathan Houck, Commissioner

Minutes Prepared By:

Holly Perry, Deputy County Clerk

Attest:

Kathy Simillion, County Clerk

GUNNISON COUNTY BOARD OF COMMISSIONERS TEXT INCLUSION INTO MINUTES

Note: For all the details of each resolution including any exhibits, please refer to gunnisoncounty.org

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF GUNNISON, COLORADO**

RESOLUTION NO. 2025-2

**A RESOLUTION AND NOTICE APPOINTING ALEXANDRA COHEN TO FILL THE VACANCY
CREATED BY THE RESIGNATION OF THE GUNNISON COUNTY ASSESSOR**

WHEREAS, by letter dated November 14, 2024 Gunnison County Assessor Kristy McFarland notified the Board of her resignation as Gunnison County Assessor, effective on January 14, 2025, and of her decision not to complete the term for which she was elected to office by the people of Gunnison County; and

WHEREAS, pursuant to the Colorado Constitution, Article 14, Section 9, and Colorado Revised Statutes Sections 1-12-205, 30-10-801, 30-11-117 vacancy in the office of County Assessor shall be filled by appointment by the Board of County Commissioners; and

WHEREAS, pursuant to Colorado Revised Statutes Section 1-12-210, the Board shall make such appointment at a properly noticed public meeting, enter the appointment in the minutes of such meeting, and cause a notice of appointment and oath of office to be delivered to the person appointed; and

WHEREAS, pursuant to Colorado Revised Statutes Section 1-12-205, "[a]ll vacancies in any county office, except that of county commissioner, shall be filled by appointment by the board of county commissioners of the county in which the vacancy occurs, until the next general election, at which time the vacancy shall be filled by election"; and

WHEREAS, the Board desires to appoint Alexandra Cohen as Gunnison County Assessor, effective January 14, 2025, and continuing until the vacancy is filled by the 2026 general election;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gunnison County as follows:

1. The Board hereby appoints Alexandra Cohen to serve as Gunnison County Assessor, effective January 14, 2025, and continuing until the vacancy in such office is filled by the 2026 general election.
2. Staff of the Board is directed to arrange for the oath of office to be completed by Judge Kellie Starritt on January 14, 2025 or as soon thereafter as is possible.
3. The Board hereby causes the attached Notice of Appointment to be delivered to Alexandra Cohen, and upon her acceptance the Notice of Appointment shall be recorded and kept as a permanent record of the Board.

INTRODUCED by Commissioner Puckett Daniels, seconded by Commissioner Smith and adopted this 14th day of January 2025.

BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF GUNNISON, COLORADO

Houck – yes; Puckett Daniels – yes; Smith – yes.

DRAFT

Gunnison County Board of County Commissioners Calendar

(Two or more commissioners may be in attendance.)

Search Results from 1/17/2025 thru 2/28/2025

Board of County Commissioners

1. [BOCC Regular Meeting](#)
January 21, 2025, All Day @ BOCC Boardroom
2. [BOCC Work Session](#)
January 28, 2025, All Day @ BOCC Boardroom
3. [BOCC Regular Meeting](#)
February 4, 2025, All Day @ BOCC Boardroom
4. [Continued Joint Public Hearing](#)
February 6, 2025, 8:45 AM - 12:00 PM @ BOCC Boardroom
Continued Joint Public Hearing for LUC-22-00028 Starview Major Impact - Agenda and Packet materials to be added
5. [BOCC Work Session](#)
February 11, 2025, All Day @ BOCC Boardroom
6. [BOCC Regular Meeting](#)
February 18, 2025, All Day @ BOCC Boardroom
7. [BOCC Work Session](#)
February 25, 2025, All Day @ BOCC Boardroom

Gunnison County Organization

1. [Holiday - Martin Luther King, Jr.'s Birthday - Offices Closed](#)
January 20, 2025, All Day
2. [Holiday - Washington's Birthday - Offices Closed](#)
February 17, 2025, All Day

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Acknowledgement of County Manager's Signature; Gun

Action Requested:

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Ack of CM Sig; Finance Director Employment Agmt

Fiscal Impact:

Submitted by: Holly Perry for Matthew Birnie

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\ACanada

Discharge Date: 1/15/2025

County Attorney Review:

Required

Not Required

Comments:

Legally sufficient. SO 1/14/25

Reviewed by: GUNCOUNTY1\sobaid

Discharge Date: 1/14/2025

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirnie

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 0

Agenda Date: 1/21/2025

**GUNNISON COUNTY
FINANCE DIRECTOR
EMPLOYMENT AGREEMENT**

THIS AGREEMENT is made and entered into on the 1st day of January 2025, by and between the Board of County Commissioners of the County of Gunnison, Colorado ("County") and Ana Canada (Employee").

1. Finance Director. The County agrees to employ Employee as the Finance Director and Employee agrees to be employed as the Finance Director pursuant to the terms and conditions of this Agreement beginning on January 1, 2025.
2. Duties. Employee shall serve at the pleasure of the County Manager, and under the direct supervision of the County Manager or their designee who shall have full authority to oversee the work of the Employee and to make employment decisions, including identification of tasks, allocation of time, discipline and termination. A job description of representative duties is attached as Attachment A to this Agreement.
3. Employee Handbook. Except as otherwise stipulated herein, the Gunnison County Employee Handbook ("Employee Handbook") shall apply to Employee.
4. Employee Benefits. During the period of employment, Employee shall be eligible for those benefits afforded full-time permanent Administrative Personnel of Gunnison County.
 - a. Vacation. The Employee shall accrue vacation at 10 hours per month until such time as Employee would be eligible for increased accrual under Section 4-3 "Fringe Benefits" of the Employment Handbook.
 - b. Sick Leave. The Employee shall accrue sick leave of 8 hours per month of employment. If, and only if, there is a voluntary resignation by Employee, Employee shall receive payment for accumulated sick leave as identified in the Employee Handbook.
 - c. Executive Leave. 40 hours of Executive Leave will be added to the Employee's leave balance each calendar year.
 - d. Cell Phone Reimbursement. Employee shall be eligible for a \$75.00 per month cell phone reimbursement.
5. Compensation. The County agrees to pay Employee for Employee's services a base salary of One-Hundred, Forty-Four Thousand, Eight Hundred Twenty-Eight Dollars and no cents (\$144,828). The parties specifically agree that for purposes of establishing Employee's compensation and any future adjustments to the same, the provisions of Section 3 "Employment

and Classification System" of the Employee Handbook, and any subsequent amendments thereto, are applicable to Employee.

6. Market Wage Adjustments. Employee shall receive the same market wage adjustments as those afforded other top salaried tier County employees.

7. Performance Evaluation. The County shall strive to provide Employee with an annual performance evaluation.

8. Hours of Work. It is agreed by both parties that Employee is a professional hired to perform the duties specified and such other duties consistent with the job status, and that performance of these duties will, at times, require absence from the office, attendance at night meetings and work in excess of forty (40) hours per week. Employee shall not be eligible for wages greater than that identified in this Agreement regardless of the number of hours worked each week. To that end, Employee is free to organize Employee's work schedule in such a fashion as to accommodate Employee's workload but shall normally be present and reachable during the County's business hours.

9. Employee's Responsibilities.

a. Ethical Responsibilities. Employee shall observe and comply with all ethical and professional standards and all other obligations imposed by constitution, statute or other provision of law and shall conduct Employee's affairs in such a manner as to avoid a conflict of interest and in accordance with the duties and responsibilities outlined by the County Manager. Employee shall, at all times during the period of employment, other than as expressly allowed herein, devote Employee's time, attention, knowledge and skills solely to the interests of the County.

b. Status as Employee. It is the intention of County and the Employee that the Employee shall be a public employee and entitled to all of the protection and benefits of a public employee of Gunnison County pursuant to the Colorado Governmental Immunity Act, C.R.S. 24-10-101, et seq.

c. Confidentiality. Employee acknowledges having read and executed a Confidentiality Statement which states that Employee will not divulge any information which is not already in the public domain concerning the Company's business, unless it is necessary to do so to carry out Employee's responsibilities under this Agreement or Employee is obligated to do so by a court of law.

10. Termination of Employment by County Manger.

a. Employment at Will. The employment relationship between Employee and the County is terminable at the will of the County Manager at any time during the period of employment and nothing in this Agreement shall be interpreted or construed to prevent, limit or otherwise interfere with the right of the County Manager to terminate the employment relationship at any time for any reason.

b. Severance Pay. If the employment relationship is terminated by the County Manager at any time during the period of employment and Employee is ready, willing and able to continue to perform the duties of Finance Director, the County shall provide Employee severance pay in the amount equal to three months base pay, plus benefits, at the rate of Employee's pay and benefits at the time of termination, or the rate of Employee's average base pay for the preceding twenty-four (24) month period, whichever is greater.

11. Termination by Resignation by Employee. Employee may, at any time, resign from employment with the County and terminate this Agreement. If Employee resigns from employment with the County, severance pay provisions of this Agreement shall not apply.

12. Return of County Property. Employee shall return to the County all County property, including, without limitation, all equipment, vehicles, keys, credit cards, County product, tangible proprietary information, documents, books, records, reports, notes, contracts, lists, computer software and hardware (and other computer-generated files and data), and copies thereof, created on any medium and furnished to, obtained by, or prepared by Employee in the course of or incident to Employee's employment.

13. Governing Law: Jurisdiction and Venue. This Agreement, for all purposes, shall be construed in accordance with the laws of Colorado without regard to conflicts of law principles. Any action or proceeding by either of the parties to enforce this Agreement shall be brought only in a state or federal court located in the state of Colorado, County of Gunnison. The parties hereby irrevocably submit to the [non-]exclusive jurisdiction of such courts and waive the defense of inconvenient forum to the maintenance of any such action or proceeding in such venue.

14. Severability. If, in any jurisdiction, any provision of this Agreement or its application to any party or circumstance is restricted, prohibited, or unenforceable, such provision shall, as to such jurisdiction, be ineffective only to the extent of such restriction, prohibition, or unenforceability without invalidating the remaining provisions hereof and without affecting the validity or enforceability of such provision in any other jurisdiction or its application to other parties or circumstances.

15. Entire Agreement. This Agreement constitutes the entire Agreement of the County and Employee and supersedes any and all negotiations relating to the subject matter hereof. It is expressly understood and agreed that in the event of any dispute between the County and Employee arising under this Agreement, Colorado law shall control to the extent that it is not superseded by any applicable federal law.

IN WITNESS WHEREOF, the County and Employee have executed this Agreement as of the day and date as first set forth above.

EMPLOYEE



Matthew Birnie, County Manager
For BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF GUNNISON, COLORADO



Ana Canada

ATTEST:



Deputy County Clerk



AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Acknowledgement; Intergovernmental Grant Agreement

Action Requested:

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Acknowledgment of State of Colorado Intergovernmental Grant Agreement for Energy & Mineral Impact Assistance Program for Whetstone

Fiscal Impact:

Submitted by: Holly Perry for John Cattles

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\ACanada

Discharge Date: 1/15/2025

County Attorney Review:

Required

Not Required

Comments:

Legally sufficient. SO 1/7/25

Reviewed by: GUNCOUNTY1\sobaid

Discharge Date: 1/7/2025

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

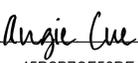
Time Allotted: 0

Agenda Date: 1/21/2025

State of Colorado Intergovernmental Grant Agreement SUMMARY OF TERMS AND CONDITIONS

State Agency Department of Local Affairs (DOLA)	DLG Portal Number EIAF-10002	CMS Number 196046
Grantee Gunnison County	Grant Award Amount \$2,000,000.00	Retainage Amount \$100,000.00
Project Number and Name EIAF 10002 - MHN Gunnison County Whetstone Workforce Housing Infrastructure	Performance Start Date The later of the Effective Date or December 27, 2024	Grant Expiration Date November 30, 2026
Project Description The Project consists of constructing wastewater and water infrastructure connections from the Town of Crested Butte to the new Whetstone housing project approximately 1.5 miles south of Crested Butte on Colorado Highway 135.	Program Name Energy & Mineral Impact Assistance Program (EIAF)	
	Funding Source STATE FUNDS	
	Catalog of Federal Domestic Assistance (CFDA) Number N/A	
DOLA Regional Manager Dana Hlavac, (970) 903-0230, (dana.hlavac@state.co.us)	Funding Account Codes CTGG1 NLAA 202500003377	
DOLA Regional Assistant Ted Gantzer, (970) 290-2381, (ted.gantzer@state.co.us)	VCUST# 14260	Address Code CN001 EFT

THE SIGNATORIES LISTED BELOW AUTHORIZE THIS GRANT

<p>DEPARTMENT OF LOCAL AFFAIRS PROGRAM REVIEWER</p> <p>DocuSigned by:  45D2B7CF50DE4BD...</p> <p>By: Angie Cue, EIAF Program Manager</p> <p>Date: <u>12/30/2024 12:43 PM PST</u></p>	<p>STATE OF COLORADO Jared S. Polis, Governor DEPARTMENT OF LOCAL AFFAIRS Maria De Cambra, Executive Director</p> <p>DocuSigned by:  098D615B0527466A</p> <p>By: Maria De Cambra, Executive Director</p> <p>Date: <u>12/31/2024 12:38 PM MST</u></p>
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In accordance with §24-30-202 C.R.S., this Grant is not valid until signed and dated below by the State Controller or an authorized delegate (the “Effective Date”).

<p><u>STATE CONTROLLER</u> <u>Robert Jaros, CPA, MBA, JD</u></p> <p>DocuSigned by:  090ACD88A721474...</p> <p>By: Beulah Messick, Controller Delegate Department of Local Affairs</p> <p>Effective Date: <u>12/31/2024 6:10 PM MST</u></p>
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TERMS AND CONDITIONS

1. GRANT

As of the Performance Start Date, the State Agency shown on the Summary of Terms and Conditions page of this Intergovernmental Grant Agreement (the “State”) hereby obligates and awards to Grantee shown on the Summary of Terms and Conditions page of this Intergovernmental Grant Agreement (the “Grantee”) an award of Grant Funds in the amount shown on the Summary of Terms and Conditions page of this Intergovernmental Grant Agreement. By accepting the Grant Funds provided under this Intergovernmental Grant Agreement, Grantee agrees to comply with the terms and conditions of this Intergovernmental Grant Agreement and requirements and provisions of all Exhibits to this Intergovernmental Grant Agreement.

2. TERM

A. Initial Grant Term and Extension

The Parties’ respective performances under this Intergovernmental Grant Agreement shall commence on the Performance Start Date and shall terminate on the Grant Expiration Date unless sooner terminated or further extended in accordance with the terms of this Intergovernmental Grant Agreement. Upon request of Grantee, the State may, in its sole discretion, extend the term of this Intergovernmental Grant Agreement by providing Grantee with an updated Intergovernmental Grant Agreement or an executed Option Letter showing the new Grant Expiration Date.

B. Early Termination in the Public Interest

The State is entering into this Intergovernmental Grant Agreement to serve the public interest of the State of Colorado as determined by its Governor, General Assembly, or Courts. If this Intergovernmental Grant Agreement ceases to further the public interest of the State or if State, Federal or other funds used for this Intergovernmental Grant Agreement are not appropriated, or otherwise become unavailable to fund this Intergovernmental Grant Agreement, the State, in its discretion, may terminate this Intergovernmental Grant Agreement in whole or in part by providing written notice to Grantee. If the State terminates this Intergovernmental Grant Agreement in the public interest, the State shall pay Grantee an amount equal to the percentage of the total reimbursement payable under this Intergovernmental Grant Agreement that corresponds to the percentage of Work satisfactorily completed, as determined by the State, less payments previously made. Additionally, the State, in its discretion, may reimburse Grantee for a portion of actual, out-of-pocket expenses not otherwise reimbursed under this Intergovernmental Grant Agreement that are incurred by Grantee and are directly attributable to the uncompleted portion of Grantee’s obligations, provided that the sum of any and all reimbursements shall not exceed the maximum amount payable to Grantee hereunder. This subsection shall not apply to a termination of this Intergovernmental Grant Agreement by the State for breach by Grantee.

C. *Reserved.*

3. AUTHORITY

Authority to enter into this Intergovernmental Grant Agreement exists in the law as follows:

A. *Reserved.*

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B. State Authority

Authority to enter into this Grant exists in C.R.S. 24-32-106 and 29-3.5-101 and funds have been budgeted, appropriated and otherwise made available pursuant to C.R.S. 39-29-110 (Local Government Severance Tax Fund) and a sufficient unencumbered balance thereof remains available for payment. Required approvals, clearance and coordination have been accomplished from and with appropriate agencies. This Intergovernmental Grant Agreement is funded, in whole or in part, with State funds.

4. DEFINITIONS

The following terms shall be construed and interpreted as follows:

- A. “Budget”** means the budget for the Work described in **Exhibit B**.
- B. “Business Day”** means any day on which the State is open and conducting business, but shall not include Saturday, Sunday or any day on which the State observes one of the holidays listed in §24-11-101(1) C.R.S.
- C. Reserved.**
- D. “CORA”** means the Colorado Open Records Act, §§24-72-200.1 *et seq.*, C.R.S.
- E. “Grant”** or **“Intergovernmental Grant Agreement”** means this agreement which offers Grant Funds to Grantee, including all attached Exhibits, all documents incorporated by reference, all referenced statutes, rules and cited authorities, and any future updates thereto.
- F. “Grant Funds”** or **“Grant Award Amount”** means the funds that have been appropriated, designated, encumbered, or otherwise made available for payment by the State under this Intergovernmental Grant Agreement.
- G. “Grant Expiration Date”** means the Grant Expiration Date shown on the Summary of Terms and Conditions page of this Intergovernmental Grant Agreement. Work performed after the Grant Expiration Date is not eligible for reimbursement from Grant Funds.
- H. “Performance Start Date”** means the later of the Performance Start Date or the Effective Date shown on the Summary of Terms and Conditions page of this Intergovernmental Grant Agreement.
- I. “Exhibits”** means the following exhibits attached to this Intergovernmental Grant Agreement:
 - i. Exhibit B**, Scope of Project
 - ii. Exhibit G**, Form of Option Letter
- J. “Extension Term”** means the period of time by which the Grant Expiration Date is extended by the State through delivery of an updated Intergovernmental Grant Agreement, an amendment, or an Option Letter.
- K. Reserved.**
- L. Reserved.**
- M. “Goods”** means any movable material acquired, produced, or delivered by Grantee as set forth in this Intergovernmental Grant Agreement and shall include any movable material acquired, produced, or delivered by Grantee in connection with the Services.

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- N. **“Incident”** means any accidental or deliberate event that results in, or constitutes an imminent threat of, the unauthorized access or disclosure of State Confidential Information or of the unauthorized modification, disruption, or destruction of any State Records.
- O. **“Initial Term”** means the time period between the Performance Start Date and the initial Grant Expiration Date.
- P. **“Matching Funds”** or **“Other Funds”** means funds provided by the Grantee as a match required to receive the Grant Funds.
- Q. **“Party”** means the State or Grantee, and **“Parties”** means both the State and Grantee.
- R. *Reserved.*
- S. *Reserved.*
- T. *Reserved.*
- U. *Reserved.*
- V. **“Services”** means the services performed by Grantee as set forth in this Intergovernmental Grant Agreement, and shall include any services rendered by Grantee in connection with the Goods.
- W. **“State Confidential Information”** means any and all State Records not subject to disclosure under CORA. State Confidential Information shall include, but is not limited to State personnel records not subject to disclosure under CORA. State Confidential Information shall not include information or data concerning individuals that is not deemed confidential but nevertheless belongs to the State, which has been communicated, furnished, or disclosed by the State to Grantee which (i) is subject to disclosure pursuant to CORA; (ii) is already known to Grantee without restrictions at the time of its disclosure to Grantee; (iii) is or subsequently becomes publicly available without breach of any obligation owed by Grantee to the State; (iv) is disclosed to Grantee, without confidentiality obligations, by a third party who has the right to disclose such information; or (v) was independently developed without reliance on any State Confidential Information.
- X. **“State Fiscal Rules”** means the fiscal rules promulgated by the Colorado State Controller pursuant to §24-30-202(13)(a) C.R.S.
- Y. **“State Fiscal Year”** means a 12 month period beginning on July 1 of each calendar year and ending on June 30 of the following calendar year. If a single calendar year follows the term, then it means the State Fiscal Year ending in that calendar year.
- Z. **“State Records”** means any and all State data, information, and records, regardless of physical form, including, but not limited to, information subject to disclosure under CORA.
- AA. *Reserved.*
- BB. **“Subcontractor”** means third-parties, if any, engaged by Grantee to aid in performance of the Work. “Subcontractor” also includes sub-grantees.
- CC. *Reserved.*
- DD. *Reserved.*
- EE. *Reserved.*
- FF. **“Work”** means the delivery of the Goods and performance of the Services described in this Intergovernmental Grant Agreement.

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GG. “Work Product” means the tangible and intangible results of the Work, whether finished or unfinished, including drafts. Work Product includes, but is not limited to, documents, text, software (including source code), research, reports, proposals, specifications, plans, notes, studies, data, images, photographs, negatives, pictures, drawings, designs, models, surveys, maps, materials, ideas, concepts, know-how, and any other results of the Work. “Work Product” does not include any material that was developed prior to the Performance Start Date that is used, without modification, in the performance of the Work.

Any other term used in this Intergovernmental Grant Agreement that is defined in an Exhibit shall be construed and interpreted as defined in that Exhibit.

5. PURPOSE

The purpose of the Energy and Mineral Impact Assistance Program is to assist political subdivisions that are socially and/or economically impacted by the development, processing, or energy conversion of minerals and mineral fuels. The purpose of this Grant is described in **Exhibit B**.

6. SCOPE OF PROJECT

Grantee shall complete the Work as described in this Intergovernmental Grant Agreement and in accordance with the provisions of **Exhibit B**. The State shall have no liability to compensate or reimburse Grantee for the delivery of any goods or the performance of any services that are not specifically set forth in this Intergovernmental Grant Agreement.

7. PAYMENTS TO GRANTEE

A. Maximum Amount

Payments to Grantee are limited to the unpaid, obligated balance of the Grant Funds. The State shall not pay Grantee any amount under this Grant that exceeds the Grant Award Amount shown on the Summary of Terms and Conditions page of this Intergovernmental Grant Agreement.

- i. The State may increase or decrease the Grant Award Amount by providing Grantee with an updated Intergovernmental Grant Agreement or an executed Option Letter showing the new Grant Award Amount.
- ii. The State shall not be liable to pay or reimburse Grantee for any Work performed or expense incurred before the Performance Start Date or after the Grant Expiration Date.
- iii. Financial obligations of the State payable after the current State Fiscal Year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.

B. *Reserved.*

C. Matching Funds.

Grantee shall provide the Other Funds amount shown on the Project Budget in **Exhibit B** (the “Local Match Amount”). Grantee shall appropriate and allocate all Local Match Amounts to the purpose of this Intergovernmental Grant Agreement each fiscal year prior to accepting any Grant Funds for that fiscal year. Grantee does not by accepting this Intergovernmental Grant Agreement irrevocably pledge present cash reserves for payments in future fiscal years, and this Intergovernmental Grant Agreement is not intended to create a multiple-fiscal year debt of Grantee. Grantee shall not pay or be liable for any claimed interest, late charges, fees,

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taxes or penalties of any nature, except as required by Grantee’s laws or policies.

D. Reimbursement of Grantee Costs

The State shall reimburse Grantee’s allowable costs, not exceeding the maximum total amount described in this Intergovernmental Grant Agreement for all allowable costs described in this Intergovernmental Grant Agreement and shown in the Budget in **Exhibit B**. The State shall only reimburse allowable costs if those costs are: **(a)** reasonable and necessary to accomplish the Work and for the Goods and Services provided; and **(b)** equal to the actual net cost to Grantee (i.e. the price paid minus any items of value received by Grantee that reduce the cost actually incurred).

- i. Upon request of the Grantee, the State may, without changing the maximum total amount of Grant Funds, adjust or otherwise reallocate Grant Funds among or between each line of the Project Budget by providing Grantee with an executed Option Letter or formal amendment.

E. Close-Out and De-obligation of Grant Funds

Grantee shall close out this Grant no later than 90 days after the Grant Expiration Date. To complete close out, Grantee shall submit to the State all deliverables (including documentation) as defined in this Intergovernmental Grant Agreement and Grantee’s final reimbursement request or invoice. The State will withhold 5% of allowable costs until all final documentation has been submitted and accepted by the State as substantially complete. Any Grant Funds remaining after submission and payment of Grantee’s final reimbursement request are subject to de-obligation by the State.

F. Erroneous Payments

The State may recover, at the State’s discretion, payments made to Grantee in error for any reason, including, but not limited to, overpayments or improper payments, and unexpended or excess funds received by Grantee. The State may recover such payments by deduction from subsequent payments under this Intergovernmental Grant Agreement, deduction from any payment due under any other contracts, grants or agreements between the State and Grantee, or by any other appropriate method for collecting debts owed to the State.

8. REPORTING – NOTIFICATION

A. Performance and Final Status

Grantee shall submit all financial, performance and other reports to the State no later than the end of the close out period described in **§7.E**.

B. Violations Reporting

Grantee shall disclose, in a timely manner, in writing to the State, all violations of federal or State criminal law involving fraud, bribery, or gratuity violations potentially affecting this Award.

9. GRANTEE RECORDS

A. Maintenance and Inspection

Grantee shall make, keep, and maintain, all records, documents, communications, notes and other written materials, electronic media files, and communications, pertaining in any manner to this Grant for a period of three years following the completion of the close out of this Grant. Grantee shall permit the State to audit, inspect, examine, excerpt, copy and transcribe

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all such records during normal business hours at Grantee's office or place of business, unless the State determines that an audit or inspection is required without notice at a different time to protect the interests of the State.

B. Monitoring

The State will monitor Grantee's performance of its obligations under this Intergovernmental Grant Agreement using procedures as determined by the State. The State shall have the right, in its sole discretion, to change its monitoring procedures and requirements at any time during the term of this Agreement. The State shall monitor Grantee's performance in a manner that does not unduly interfere with Grantee's performance of the Work.

C. Audits

Grantee shall comply with all State and federal audit requirements.

10. CONFIDENTIAL INFORMATION-STATE RECORDS**A. Confidentiality**

Grantee shall hold and maintain, and cause all Subcontractors to hold and maintain, any and all State Records that the State provides or makes available to Grantee for the sole and exclusive benefit of the State, unless those State Records are otherwise publically available at the time of disclosure or are subject to disclosure by Grantee under CORA. Grantee shall not, without prior written approval of the State, use for Grantee's own benefit, publish, copy, or otherwise disclose to any third party, or permit the use by any third party for its benefit or to the detriment of the State, any State Records, except as otherwise stated in this Intergovernmental Grant Agreement. Grantee shall provide for the security of all State Confidential Information in accordance with all policies promulgated by the Colorado Office of Information Security and all applicable laws, rules, policies, publications, and guidelines. If Grantee or any of its Subcontractors will or may receive the following types of data, Grantee or its Subcontractors shall provide for the security of such data according to the following: **(i)** the most recently promulgated IRS Publication 1075 for all Tax Information and in accordance with the Safeguarding Requirements for Federal Tax Information attached to this Grant as an Exhibit, if applicable, **(ii)** the most recently updated PCI (payment card information) Data Security Standard from the PCI Security Standards Council for all PCI, **(iii)** the most recently issued version of the U.S. Department of Justice, Federal Bureau of Investigation, Criminal Justice Information (CJI) Services Security Policy for all CJI, and **(iv)** the federal Health Insurance Portability and Accountability Act (HIPAA) for all protected health information (PHI) and the HIPAA Business Associate Agreement attached to this Grant, if applicable. Grantee shall immediately forward any request or demand for State Records to the State's principal representative.

B. Other Entity Access and Nondisclosure Agreements

Grantee may provide State Records to its agents, employees, assigns and Subcontractors as necessary to perform the Work, but shall restrict access to State Confidential Information to those agents, employees, assigns and Subcontractors who require access to perform their obligations under this Intergovernmental Grant Agreement. Grantee shall ensure all such agents, employees, assigns, and Subcontractors sign nondisclosure agreements with provisions at least as protective as those in this Grant, and that the nondisclosure agreements are in force at all times the agent, employee, assign or Subcontractor has access to any State

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Confidential Information. Grantee shall provide copies of those signed nondisclosure restrictions to the State upon request.

C. Use, Security, and Retention

Grantee shall use, hold and maintain State Confidential Information in compliance with any and all applicable laws and regulations in facilities located within the United States, and shall maintain a secure environment that ensures confidentiality of all State Confidential Information wherever located. Grantee shall provide the State with access, subject to Grantee's reasonable security requirements, for purposes of inspecting and monitoring access and use of State Confidential Information and evaluating security control effectiveness. Upon the expiration or termination of this Grant, Grantee shall return State Records provided to Grantee or destroy such State Records and certify to the State that it has done so, as directed by the State. If Grantee is prevented by law or regulation from returning or destroying State Confidential Information, Grantee warrants it will guarantee the confidentiality of, and cease to use, such State Confidential Information.

D. Incident Notice and Remediation

If Grantee becomes aware of any Incident, it shall notify the State immediately and cooperate with the State regarding recovery, remediation, and the necessity to involve law enforcement, as determined by the State. After an Incident, Grantee shall take steps to reduce the risk of incurring a similar type of Incident in the future as directed by the State, which may include, but is not limited to, developing and implementing a remediation plan that is approved by the State at no additional cost to the State.

E. Safeguarding Personally Identifiable Information (PII)

If Grantee or any of its Subcontractors will or may receive PII under this Agreement, Grantee shall provide for the security of such PII, in a manner and form acceptable to the State, including, without limitation, State non-disclosure requirements, use of appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections, and audits. Grantee shall be a "Third-Party Service Provider" as defined in §24-73-103(1)(i), C.R.S. and shall maintain security procedures and practices consistent with §§24-73-101 *et seq.*, C.R.S. In addition, as set forth in §24-74-102, *et seq.*, C.R.S., Grantee, including, but not limited to, Grantee's employees, agents and Subcontractors, agrees not to share any PII with any third parties for the purpose of investigating for, participating in, cooperating with, or assisting with Federal immigration enforcement. If Grantee is given direct access to any State databases containing PII, Grantee shall execute, on behalf of itself and its employees, the certification on an annual basis, attached as an exhibit, if applicable. Grantee's duty and obligation to certify as set forth in the exhibit shall continue as long as Grantee has direct access to any State databases containing PII. If Grantee uses any Subcontractors to perform services requiring direct access to State databases containing PII, the Grantee shall require such Subcontractors to execute and deliver the certification to the State on an annual basis, so long as the Subcontractor has access to State databases containing PII.

11. CONFLICTS OF INTEREST

Grantee shall not engage in any business or activities, or maintain any relationships that conflict in any way with the full performance of the obligations of Grantee under this Grant. Grantee acknowledges that, with respect to this Grant, even the appearance of a conflict of interest shall be harmful to the State's interests and absent the State's prior written approval, Grantee shall refrain

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from any practices, activities or relationships that reasonably appear to be in conflict with the full performance of Grantee's obligations under this Grant. If a conflict or the appearance of a conflict arises, or if Grantee is uncertain whether a conflict or the appearance of a conflict has arisen, Grantee shall submit to the State a disclosure statement setting forth the relevant details for the State's consideration. Grantee acknowledges that all State employees are subject to the ethical principles described in §24-18-105, C.R.S. Grantee further acknowledges that State employees may be subject to the requirements of §24-18-105, C.R.S. with regard to this Grant.

12. INSURANCE

Grantee shall maintain at all times during the term of this Grant such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the Colorado Governmental Immunity Act, §24-10-101, *et seq.*, C.R.S. (the "GIA"). Grantee shall ensure that any Subcontractors maintain all insurance customary for the completion of the Work done by that Subcontractor and as required by the State or the GIA.

13. REMEDIES

In addition to any remedies available under any Exhibit to this Intergovernmental Grant Agreement, if Grantee fails to comply with any term or condition of this Grant, the State may terminate some or all of this Grant and require Grantee to repay any or all Grant Funds to the State in the State's sole discretion. The State may also terminate this Intergovernmental Grant Agreement at any time if the State has determined, in its sole discretion, that Grantee has ceased performing the Work without intent to resume performance, prior to the completion of the Work.

14. DISPUTE RESOLUTION

Except as herein specifically provided otherwise, disputes concerning the performance of this Grant that cannot be resolved by the designated Party representatives shall be referred in writing to a senior departmental management staff member designated by the State and a senior manager or official designated by Grantee for resolution.

15. NOTICES AND REPRESENTATIVES

Each Party shall identify an individual to be the principal representative of the designating Party and shall provide this information to the other Party. All notices required or permitted to be given under this Intergovernmental Grant Agreement shall be in writing, and shall be delivered either in hard copy or by email to the representative of the other Party. Either Party may change its principal representative or principal representative contact information by notice submitted in accordance with this §15.

16. RIGHTS IN WORK PRODUCT AND OTHER INFORMATION

Grantee hereby grants to the State a perpetual, irrevocable, non-exclusive, royalty free license, with the right to sublicense, to make, use, reproduce, distribute, perform, display, create derivatives of and otherwise exploit all intellectual property created by Grantee or any Subcontractors or Subgrantees and paid for with Grant Funds provided by the State pursuant to this Grant.

17. GOVERNMENTAL IMMUNITY

Liability for claims for injuries to persons or property arising from the negligence of the Parties, their departments, boards, commissions, committees, bureaus, offices, employees and officials shall be controlled and limited by the provisions of the Colorado Governmental Immunity Act, §24-10-101, *et seq.*, C.R.S.; the Federal Tort Claims Act, 28 U.S.C. Pt. VI, Ch. 171 and 28 U.S.C. 1346(b), and the State's risk management statutes, §§24-30-1501, *et seq.* C.R.S. No term or

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condition of this Intergovernmental Grant Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, contained in these statutes.

18. GENERAL PROVISIONS

A. Assignment

Grantee's rights and obligations under this Grant are personal and may not be transferred or assigned without the prior, written consent of the State. Any attempt at assignment or transfer without such consent shall be void. Any assignment or transfer of Grantee's rights and obligations approved by the State shall be subject to the provisions of this Intergovernmental Grant Agreement.

B. Captions and References

The captions and headings in this Intergovernmental Grant Agreement are for convenience of reference only, and shall not be used to interpret, define, or limit its provisions. All references in this Intergovernmental Grant Agreement to sections (whether spelled out or using the § symbol), subsections, exhibits or other attachments, are references to sections, subsections, exhibits or other attachments contained herein or incorporated as a part hereof, unless otherwise noted.

C. Entire Understanding

This Intergovernmental Grant Agreement represents the complete integration of all understandings between the Parties related to the Work, and all prior representations and understandings related to the Work, oral or written, are merged into this Intergovernmental Grant Agreement.

D. Modification

The State may modify the terms and conditions of this Grant by issuance of an updated Intergovernmental Grant Agreement, which shall be effective if Grantee accepts Grant Funds following receipt of the updated letter. The Parties may also agree to modification of the terms and conditions of the Grant in either an option letter or a formal amendment to this Grant, properly executed and approved in accordance with applicable Colorado State law and State Fiscal Rules.

E. Statutes, Regulations, Fiscal Rules, and Other Authority

Any reference in this Intergovernmental Grant Agreement to a statute, regulation, State Fiscal Rule, fiscal policy or other authority shall be interpreted to refer to such authority then current, as may have been changed or amended since the Performance Start Date. Grantee shall strictly comply with all applicable Federal and State laws, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.

F. Digital Signatures

If any signatory signs this agreement using a digital signature in accordance with the Colorado State Controller Contract, Grant and Purchase Order Policies regarding the use of digital signatures issued under the State Fiscal Rules, then any agreement or consent to use digital signatures within the electronic system through which that signatory signed shall be incorporated into this Agreement by reference.

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G. Order of Precedence

In the event of a conflict or inconsistency between this Intergovernmental Grant Agreement and any Exhibits or attachment, such conflict or inconsistency shall be resolved by reference to the documents in the following order of priority:

- i. Colorado Special Provisions in §19 of the main body of this Grant;
- ii. Any executed Option Letter and Amendment;
- iii. The provisions of this Intergovernmental Grant Agreement; and
- iv. The provisions of any exhibits to this Intergovernmental Grant Agreement.

H. Severability

The invalidity or unenforceability of any provision of this Intergovernmental Grant Agreement shall not affect the validity or enforceability of any other provision of this Intergovernmental Grant Agreement, which shall remain in full force and effect, provided that the Parties can continue to perform their obligations under the Grant in accordance with the intent of the Grant.

I. Survival of Certain Intergovernmental Grant Agreement Terms

Any provision of this Intergovernmental Grant Agreement that imposes an obligation on a Party after termination or expiration of the Grant shall survive the termination or expiration of the Grant and shall be enforceable by the other Party.

J. Third Party Beneficiaries

Except for the Parties' respective successors and assigns described above, this Intergovernmental Grant Agreement does not and is not intended to confer any rights or remedies upon any person or entity other than the Parties. Any services or benefits which third parties receive as a result of this Grant are incidental to the Grant, and do not create any rights for such third parties.

K. Waiver

A Party's failure or delay in exercising any right, power, or privilege under this Intergovernmental Grant Agreement, whether explicit or by lack of enforcement, shall not operate as a waiver, nor shall any single or partial exercise of any right, power, or privilege preclude any other or further exercise of such right, power, or privilege.

L. Accessibility

- i. Grantee shall comply with and adhere to Section 508 of the U.S. Rehabilitation Act of 1973, as amended.
- ii. Grantee shall comply with and the Work Product provided under this Agreement shall be in compliance with all applicable provisions of §§24-85-101, *et seq.*, C.R.S., and the *Accessibility Standards for Individuals with a Disability*, as established by OIT pursuant to Section §24-85-103 (2.5), C.R.S. Grantee shall also comply with all State of Colorado technology standards related to technology accessibility and with Level AA of the most current version of the Web Content Accessibility Guidelines (WCAG), incorporated in the State of Colorado technology standards.

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- iii. The State may require Grantee’s compliance to the State’s Accessibility Standards to be determined by a third party selected by the State to attest to Grantee’s Work Product and software is in compliance with §§24-85-101, *et seq.*, C.R.S., and the *Accessibility Standards for Individuals with a Disability* as established by OIT pursuant to Section §24-85-103 (2.5), C.R.S.

M. *Reserved.*

19. COLORADO SPECIAL PROVISIONS (COLORADO FISCAL RULE 3-3)

A. STATUTORY APPROVAL. §24-30-202(1) C.R.S.

This Intergovernmental Grant Agreement shall not be valid until it has been approved by the Colorado State Controller or designee. If this Intergovernmental Grant Agreement is for a Major Information Technology Project, as defined in §24-37.5-102(2.6), then this Intergovernmental Grant Agreement shall not be valid until it has been approved by the State’s Chief Information Officer or designee.

B. FUND AVAILABILITY. §24-30-202(5.5) C.R.S.

Financial obligations of the State payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.

C. GOVERNMENTAL IMMUNITY.

Liability for claims for injuries to persons or property arising from the negligence of the Parties, its departments, boards, commissions committees, bureaus, offices, employees and officials shall be controlled and limited by the provisions of the Colorado Governmental Immunity Act, §24-10-101, *et seq.*, C.R.S.; the Federal Tort Claims Act, 28 U.S.C. Pt. VI, Ch. 171 and 28 U.S.C. 1346(b), and the State’s risk management statutes, §§24-30-1501, *et seq.* C.R.S. No term or condition of this Intergovernmental Grant Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, contained in these statutes.

D. INDEPENDENT CONTRACTOR.

Grantee shall perform its duties hereunder as an independent Grantee and not as an employee. Neither Grantee nor any agent or employee of Grantee shall be deemed to be an agent or employee of the State. Grantee shall not have authorization, express or implied, to bind the State to any agreement, liability, or understanding, except as expressly set forth herein. **Grantee and its employees and agents are not entitled to unemployment insurance or workers compensation benefits through the State and the State shall not pay for or otherwise provide such coverage for Grantee or any of its agents or employees. Grantee shall pay when due all applicable employment taxes and income taxes and local head taxes incurred pursuant to this Intergovernmental Grant Agreement. Grantee shall (a) provide and keep in force workers' compensation and unemployment compensation insurance in the amounts required by law, (b) provide proof thereof when requested by the State, and (c) be solely responsible for its acts and those of its employees and agents.**

E. COMPLIANCE WITH LAW.

Grantee shall comply with all applicable federal and State laws, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.

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F. CHOICE OF LAW, JURISDICTION, AND VENUE.

Colorado law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this Intergovernmental Grant Agreement. Any provision included or incorporated herein by reference which conflicts with said laws, rules, and regulations shall be null and void. All suits or actions related to this Intergovernmental Grant Agreement shall be filed and proceedings held in the State of Colorado and exclusive venue shall be in the City and County of Denver.

G. PROHIBITED TERMS.

Any term included in this Intergovernmental Grant Agreement that requires the State to indemnify or hold Grantee harmless; requires the State to agree to binding arbitration; limits Grantee's liability for damages resulting from death, bodily injury, or damage to tangible property; or that conflicts with this provision in any way shall be void ab initio. Nothing in this Intergovernmental Grant Agreement shall be construed as a waiver of any provision of §24-106-109 C.R.S.

H. SOFTWARE PIRACY PROHIBITION.

State or other public funds payable under this Intergovernmental Grant Agreement shall not be used for the acquisition, operation, or maintenance of computer software in violation of federal copyright laws or applicable licensing restrictions. Grantee hereby certifies and warrants that, during the term of this Intergovernmental Grant Agreement and any extensions, Grantee has and shall maintain in place appropriate systems and controls to prevent such improper use of public funds. If the State determines that Grantee is in violation of this provision, the State may exercise any remedy available at law or in equity or under this Intergovernmental Grant Agreement, including, without limitation, immediate termination of this Intergovernmental Grant Agreement and any remedy consistent with federal copyright laws or applicable licensing restrictions.

I. EMPLOYEE FINANCIAL INTEREST/CONFLICT OF INTEREST. §§24-18-201 and 24-50-507 C.R.S.

The signatories aver that to their knowledge, no employee of the State has any personal or beneficial interest whatsoever in the service or property described in this Intergovernmental Grant Agreement. Grantee has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of Grantee's services and Grantee shall not employ any person having such known interests.

THE REST OF THIS PAGE INTENTIONALLY LEFT BLANK

EXHIBIT B – SCOPE OF PROJECT (SOP)

1. PURPOSE

1.1. Energy Impact. The purpose of the Energy and Mineral Impact Assistance Program is to assist political subdivisions that are socially and/or economically impacted by the development, processing, or energy conversion of minerals and mineral fuels.

2. DESCRIPTION OF THE PROJECT(S) AND WORK

2.1. Project Description. The Project consists of constructing wastewater and water infrastructure connections from the Town of Crested Butte to the new Whetstone housing project approximately 1.5 miles south of Crested Butte on Colorado Highway 135.

2.2. Work Description. Gunnison County (Grantee) will hire a qualified contractor for the construction of wastewater and water infrastructure connections from the Town of Crested Butte to the new Whetstone housing project approximately 1.5 miles south of Crested Butte on Colorado Highway 135. Work includes approximately 8,800 feet of 12 inch water main, approximately 9,700 feet of 4 inch force main sewer, and on-site work that includes approximately 4,085 feet of water and sewer mains. Grantee will own and maintain all improvements and, in accordance with §9 below, a contractor will be hired to complete the Work.

2.3. Responsibilities. Grantee shall be responsible for the completion of the Work and to provide required documentation to DOLA as specified herein.

2.3.1. Grantee shall notify DOLA at least 30 days in advance of Project Completion.

2.4. Recapture of Advanced Funds. To maximize the use of Grant Funds, the State shall evaluate Grantee's expenditure of the Grant Funds for timeliness and compliance with the terms of this Grant. DOLA reserves the right to recapture advanced Grant Funds when Grantee has not or is not complying with the terms of this Grant.

2.5. Eligible Expenses. Eligible expenses shall include: labor and materials costs, bond and insurance costs, bid advertisements, permit fees, attorney’s fees, and right-of-way acquisition costs.

3. DEFINITIONS

3.1. Project Budget Lines.

3.1.1. “Construction/Improvement of Public Utilities” means labor and materials costs, bond and insurance costs, bid advertisements, attorney’s fees, and right-of-way acquisition costs.

3.2. “Substantial Completion” means the Work is sufficiently complete in accordance with the Grant so it can be utilized for its intended purpose without undue interference.

4. DELIVERABLES

4.1. Outcome. The final outcome of this Grant is completed construction of wastewater and water infrastructure connections from the Town of Crested Butte to the new Whetstone housing project to support the development of over 250 affordable housing units.

4.2. Service Area. The performance of the Work described within this Grant shall be located in Gunnison County, Colorado.

4.3. Performance Measures. Grantee shall comply with the following performance measures:

<u>Milestone/Performance Measure/Grantee will:</u>	<u>By:</u>
Put Project out to bid.	Within 60 days after the Effective Date of this Intergovernmental Grant Agreement.
Award and finalize subcontract(s).	Within 90 days after the Effective Date of this

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	Intergovernmental Grant Agreement.
Provide DOLA with Project Timeline.	Within 120 days after the Effective Date of this Intergovernmental Grant Agreement.
Begin work/Contractor mobilization.	Within 150 days after the Effective Date of this Intergovernmental Grant Agreement.
Conduct on-site walk through inspection(s) of Work Site(s).	To be scheduled during construction in the summer of 2025.
Submit Quarterly Pay Requests	See §4.5.2 below
Submit Quarterly Status Reports	See §4.5.2 below
Submit Project Final Report	February 28, 2024

4.4. Budget Line Adjustments.

4.4.1. Grant Funds. Grantee may request in writing that DOLA move Grant Funds between and among budget lines, so long as the total amount of Grant Funds remains unchanged. To make such budget line changes, DOLA will use an Option Letter (**Exhibit G**).

4.4.2. Other Funds. Grantee may increase or decrease the amount of Other Funds in any one or any combination of budget lines as described in §6.2, or move Other Funds between and among budget lines, so long as the total amount of such “Other Funds” is not less than the amount set forth in §6.2 below. Grantee may increase the Total Project Cost with “Other Funds” and such change does not require an amendment or option letter. DOLA will verify the Grantee’s contribution of “Other Funds” and compliance with this section at Project Closeout.

4.5. Quarterly Pay Request and Status Reports. Beginning 30 days after the end of the first quarter following execution of this Grant and for each quarter thereafter until termination of this Grant, Grantee shall submit Pay Requests and Status Reports using a form provided by the State. The State shall pay the Grantee for actual expenditures made in the performance of this Grant based on the submission of statements in the format prescribed by the State. The Grantee shall submit Pay Requests setting forth a detailed description and provide documentation of the amounts and types of reimbursable expenses. Pay Requests and Status Reports are due within 30 days of the end of the quarter but may be submitted more frequently at the discretion of the Grantee.

4.5.1. For quarters in which there are no expenditures to reimburse, Grantee shall indicate zero (0) requested in the Pay Request and describe the status of the Work in the Status Report. The report will contain an update of expenditure of funds by budget line as per §6.2 of this **Exhibit B** Scope of Project as well as a projection of all Work expected to be accomplished in the following quarter, including an estimate of Grant Funds to be expended.

4.5.2. Specific submittal dates.

Quarter	Year	Due Date	Pay Request Due	Status Report Due
1 st (Jan-Mar)	2025	April 30, 2025	Yes	Yes
2 nd (Apr-Jun)	2025	JULY 15, 2025*	Yes	Yes
3 rd (Jul-Sep)	2025	October 30, 2025	Yes	Yes
4 th (Oct-Dec)	2025	January 30, 2026	Yes	Yes
1 st (Jan-Mar)	2026	April 30, 2026	Yes	Yes

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2 nd (Apr-Jun)	2026	JULY 15, 2026*	Yes	Yes
3 rd (Jul-Sep)	2026	October 30, 2026	Yes	Yes
4 th (Oct-Dec)	2026	January 30, 2027	Yes	Yes

***State fiscal year runs July 1 – June 30 annually. Grantee must request reimbursement for all eligible costs incurred during a State fiscal year by July 15 annually.**

4.6. DOLA Acknowledgment. The Grantee agrees to acknowledge the Colorado Department of Local Affairs in any and all materials or events designed to promote or educate the public about the Work and the Project, including but not limited to: press releases, newspaper articles, op-ed pieces, press conferences, presentations and brochures/pamphlets.

5. PERSONNEL

5.1. Responsible Administrator. Grantee’s performance hereunder shall be under the direct supervision of **John Cattles, Assistant County Manager for Operations, (jacattles@gunnisoncounty.org)**, who is an employee or agent of Grantee, and is hereby designated as the responsible administrator of this Project and a key person under this §5. Such administrator shall be updated through the process in §5.3. If this person is an agent of the Grantee, such person must have signature authority to bind the Grantee and must provide evidence of such authority.

5.2. Other Key Personnel. **Cathie Pagano, Assistant County Manager for Community and Economic Development, (cpagano@gunnisoncounty.org)**. Such key personnel shall be updated through the process in §5.3.

5.3. Replacement. Grantee shall immediately notify the State if any key personnel specified in §5 of this Exhibit B cease to serve. All notices sent under this subsection shall be sent in accordance with §15 of the Grant.

5.4. DLG Regional Manager: **Dana Hlavac, (970) 903-0230, (dana.hlavac@state.co.us)**

5.5. DLG Regional Assistant: **Ted Gantzer, (970) 290-2381, (ted.gantzer@state.co.us)**

6. FUNDING

The State provided funds shall be limited to the amount specified under the “Grant Funds” column of §6.2, Budget, below.

6.1. Matching/Other Funds. Grantee shall provide **at least 66%** of the Total Project Cost as documented by Grantee and verified by DOLA at Project Closeout. Initial estimates of Grantee’s contribution are noted in the “Other Funds” column of §6.2 below. Increases to Grantee’s contribution to Total Project Cost do not require modification of this Intergovernmental Grant Agreement and/or **Exhibit B**.

6.2. Budget

Budget Line(s)		Total Project Cost	Grant Funds	Other Funds	Other Funds Source
Line #	Cost Category				
1	Construction/Improvement of Public Utilities	\$5,920,875	\$2,000,000	\$3,920,875	Grantee
Total		\$5,920,875	\$2,000,000	\$3,920,875	

7. PAYMENT

Payments shall be made in accordance with this section and the provisions set forth in §7 of the Grant.

7.1. Payment Schedule. If Work is subcontracted or subgranted and such Subcontractors and/or Subgrantees are not previously paid, Grantee shall disburse Grant Funds received from the State to such Subcontractor or Subgrantee within fifteen days of receipt. Excess funds shall be returned to DOLA.

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Payment	Amount	
Interim Payment(s)	\$1,900,000	Paid upon receipt of actual expense documentation and written Pay Requests from the Grantee for reimbursement of eligible approved expenses.
Final Payment	\$100,000	Paid upon Substantial Completion of the Project (as determined by the State in its sole discretion), provided that the Grantee has submitted, and DOLA has accepted, all required reports.
Total	\$2,000,000	

7.2. Interest. Grantee or Subgrantee may keep interest earned from Grant Funds up to \$100 per year for administrative expenses.

8. ADMINISTRATIVE REQUIREMENTS

8.1. Reporting. Grantee shall submit the following reports to DOLA using the State-provided forms. DOLA may withhold payment(s) if such reports are not submitted timely.

8.1.1. Quarterly Pay Request and Status Reports. Quarterly Pay Requests shall be submitted to DOLA in accordance with §4.5 of this Exhibit B.

8.1.2. Final Reports. Within 90 days after the completion of the Project, Grantee shall submit the final Pay Request and Status Report to DOLA.

8.2. Monitoring. DOLA shall monitor this Work on an as-needed basis. DOLA may choose to audit the records for activities performed under this Grant. Grantee shall maintain a complete file of all records, documents, communications, notes and other written materials or electronic media, files or communications, which pertain in any manner to the operation of activities undertaken pursuant to an executed Grant. Such books and records shall contain documentation of the Grantee’s pertinent activity under this Grant in accordance with Generally Accepted Accounting Principles.

8.2.1. Subgrantee/Subcontractor. Grantee shall monitor its Subgrantees and/or Subcontractors, if any, during the term of this Grant. Results of such monitoring shall be documented by Grantee and maintained on file.

8.3. Bonds. If Project includes construction or facility improvements, Grantee and/or its contractor (or subcontractors) performing such work shall secure the bonds hereunder from companies holding certificates of authority as acceptable sureties pursuant to 31 CFR Part 223 and are authorized to do business in Colorado.

8.3.1. Bid Bond. A bid guarantee from each bidder equivalent to 5 percent of the bid price. The “bid guarantee” shall consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder shall, upon acceptance of his bid, execute such contractual documents as may be required within the time specified.

8.3.2. Performance Bond. A performance bond on the part of the contractor for 100 percent of the contract price. A “performance bond” is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.

8.3.3. Payment Bond. A payment bond on the part of the contractor for 100 percent of the contract price. A “payment bond” is one executed in connection with a contract to assure payment as required by statute of all persons supplying labor and material in the execution of the work provided for in the contract.

8.3.4. Substitution. The bonding requirements in this §8.3 may be waived in lieu of an irrevocable letter of credit if the price is less than \$50,000.

9. CONSTRUCTION/RENOVATION. The following subsections shall apply to construction and/or renovation related projects/activities:

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- 9.1. Plans & Specifications.** Construction plans and specifications shall be drawn up by a qualified engineer or architect licensed in the State of Colorado, or pre-engineered in accordance with Colorado law, and hired by the Grantee through a competitive selection process.
- 9.2. Procurement.** A construction contract shall be awarded to a qualified construction firm through a formal selection process with the Grantee being obligated to award the construction contract to the lowest responsive, responsible bidder meeting the Grantee's specifications.
- 9.3. Subcontracts.** Copies of any and all contracts entered into by the Grantee in order to accomplish this Project shall be submitted to DOLA upon request, and any and all contracts entered into by the Grantee or any of its Subcontractors shall comply with all applicable federal and state laws and shall be governed by the laws of the State of Colorado.
- 9.4. Standards.** Grantee, Subgrantees and Subcontractors shall comply with all applicable statutory design and construction standards and procedures that may be required, including the standards required by Colorado Department of Public Health and Environment, and shall provide the State with documentation of such compliance.

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OPTION LETTER #Insert # Here

SIGNATURE AND COVER PAGE

State Agency Department of Local Affairs (DOLA)	DLG Portal Number Insert DLG Portal number for this Project	Option Letter CMS Number Insert CMS number for this Amendment
Grantee Insert Grantee's Full Legal Name	Previous CMS #(s) Insert CMS number for orig Agreement, and any prior chg docs	
Project Number and Name Insert DOLA's project number and name	Grant Amount Initial Award: \$Insert orig award amt Option Letter ## and date effective/spendable: \$0.00 Option Letter ## and date effective/spendable: \$0.00 Total Grant Amount: \$Insert total award to date	
DOLA Regional Manager Choose an item.		
DOLA Regional Assistant Choose an item.		
Funding Account Codes Enter CTGG1 number	Program Name Energy & Mineral Impact Assistance Program (Acctg Dropdwn EIAF)	
Prior Grant Agreement Expiration Date Month Day, Year	Current Grant Agreement Expiration Date Month Day, Year	

THE PARTIES HERETO HAVE EXECUTED THIS OPTION LETTER

Each person signing this Option Letter represents and warrants that he or she is duly authorized to execute this Option Letter and to bind the Party authorizing his or her signature.

STATE OF COLORADO
Jared S. Polis GOVERNOR
 Colorado Department of Local Affairs

By: _____

Maria De Cambra, Executive Director

Date: _____

ALL CONTRACTS REQUIRE APPROVAL BY THE STATE CONTROLLER

CRS §24-30-202 requires the State Controller to approve all State contracts. This Option Letter is not valid until signed and dated below by the State Controller or delegate.

STATE CONTROLLER
Robert Jaros, CPA, MBA, JD

By: _____

Beulah Messick, DOLA Controller Delegate

Effective Date: _____

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- 1) **OPTIONS:** Choose all applicable options listed in §1 and in §2
- a. Option to extend (*use this option for Extension of Time*)
 - b. Change in the Grant Award Amount within the current term (*use this option for an Increase or Decrease in Grant Funds, including Supplemental funding awards*)
 - c. Budget Line Adjustment(s) – reallocation of awarded Grant Funds to Budget Line(s) (*use this Option to redistribute existing Grant Funds between budget lines*)

2) **REQUIRED PROVISIONS.** All Option Letters shall contain the appropriate provisions set forth below:

a. **For use with Option 1(a):** In accordance with **Section 2(A)** of the original Intergovernmental Grant Agreement between the State of Colorado, acting by and through the Colorado Department of Local Affairs, and **Grantee's Name**, the State hereby exercises its option for an additional term beginning **Insert start date** and ending on **Insert ending date**. Tables in **Sections 4.3 and 4.5.2 of Exhibit B** are deleted and replaced with the following:

<u>Milestone/Performance Measure</u>	<u>By:</u>
Put Project out to bid.	Within ___ days of the Effective Date of this Intergovernmental Grant Agreement.
Award and finalize subcontract(s) and/or sub-grant(s).	[give target date]
Provide DOLA with Project Timeline	Within ___ days of the Effective Date of the subcontract(s).
Contractor mobilization/begin Work.	Within ___ days of the Effective Date of the subcontract(s).
Submit Quarterly Pay Requests	See §4.5.2 below
Submit Quarterly Status Reports	See §4.5.2 below
Submit Project Final Report	[give date certain]

<u>Quarter</u>	<u>Year</u>	<u>Due Date</u>	<u>Pay Request</u>	<u>Status Report</u>
1 st (Jan-Mar)	2024	April 30, 2024	Yes	Yes
2 nd (Apr-Jun)	2024	JULY 15, 2024*	Yes	Yes
3 rd (Jul-Sep)	2024	October 30, 2024	Yes	Yes
4 th (Oct-Dec)	2024	January 30, 2025	Yes	Yes
1 st (Jan-Mar)	2025	April 30, 2025	Yes	Yes
2 nd (Apr-Jun)	2025	JULY 15, 2025*	Yes	Yes
3 rd (Jul-Sep)	2025	October 30, 2025	Yes	Yes
4 th (Oct-Dec)	2025	January 30, 2026	Yes	Yes
1 st (Jan-Mar)	2026	April 30, 2026	Yes	Yes
2 nd (Apr-Jun)	2026	JULY 15, 2026*	Yes	Yes
3 rd (Jul-Sep)	2026	October 30, 2026	Yes	Yes
4 th (Oct-Dec)	2026	January 30, 2027	Yes	Yes

*State fiscal year runs July 1 – June 30 annually. Grantee must request reimbursement for all eligible costs incurred during a State fiscal year by July 15 annually.

b. **For use with Option 1(b):** In accordance with **Section 7(A)(i)** of the original Intergovernmental Grant Agreement between the State of Colorado, acting by and through the Colorado Department of Local Affairs, and **Grantee's Name**, the State hereby exercises its option to **increase/decrease** Grant Funds awarded for this Project in an amount equal to **amt of increase or (decrease)**, from **beginning dollar amt** to **ending dollar amt**. The Grant Award Amount shown on the Summary of Terms and Conditions page of this Intergovernmental Grant Agreement is hereby changed to **ending dollar amt**. The Budget table in **Section 6.2** and the Payment Schedule in **Section 7.1**, both of **Exhibit B**, are deleted and replaced with the following:

<u>Budget Line(s)</u>				

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Line #	Cost Category	Total Project Cost	Grant Funds	Other Funds	Other Funds Source
	Architectural/Engineering Services	\$ 0.00			Grantee
	Construction/Improvement of Public Roadways				Grantee
	Total	\$ 0.00	\$ 0.00	\$ 0.00	

Payment	Amount	
Interim Payment(s)		Paid upon receipt of actual expense documentation and written Pay Requests from the Grantee for reimbursement of eligible approved expenses.
Final Payment		Paid upon Substantial Completion of the Project (as determined by the State in its sole discretion), provided that the Grantee has submitted, and DOLA has accepted, all required reports.
Total		

c. **For use with Option 1(c):** In accordance with **Section 7(D)(i)** of the original Intergovernmental Grant Agreement between the State of Colorado, acting by and through the Colorado Department of Local Affairs, and **Grantee's Name**, the State hereby exercises its option to re-allocate awarded Grant Funds within the Project Budget. The Budget table in **Section 6.2** of **Exhibit B** is deleted and replaced with the following:

Budget Line(s)		Total Project Cost	Grant Funds	Other Funds	Other Funds Source
Line #	Cost Category				
	Architectural/Engineering Services	\$ 0.00			Grantee
	Construction/Improvement of Public Roadways				Grantee
	Total	\$ 0.00	\$ 0.00	\$ 0.00	

3) **Effective Date.** The effective date of this Option Letter is upon approval of the State Controller or [redacted], whichever is later.

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AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Quote; eCertification; Tyler Technologies; Clerk &

Action Requested: County Manager Signature

Parties to the Agreement: Clerk & Recorder, BoCC

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Attached is the cost to add in the eCertify module for recording that will allow citizens to locate, purchase, and certify any recording documents online for a small cost.

Fiscal Impact: \$3897 up front, continued revenue stream

Submitted by: Michael Metcalf

Submitter's Email Address: mmetcalf@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\ACanada

Discharge Date: 1/15/2025

County Attorney Review:

Required

Not Required

Comments:

Legally sufficient. SO 1/9/25

Reviewed by: GUNCOUNTY1\sobaid

Discharge Date: 1/9/2025

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 0

Agenda Date: 1/21/2025



Quoted By: Erin Walker
 Quote
 Expiration: 2/1/25
 Quote Name: Gunnison County, CO - ERM - DocPro - eCertify

Sales Quotation For:

Gunnison County
 200 E Virginia Ave
 Gunnison, CO 81230-2248
 Phone: +1 (970) 641-1516

Transaction Fees

Description	Transaction Fees
eCertification	\$ 3
Payments Core	\$ 0

Professional Services

Description	Extended Price	Maintenance
Records Management		
Project Management		
Eagle		
eCertification Service		
	<i>Total Hours</i>	<i>20</i>
	TOTAL	\$ 3,000
		\$ 0

Third-Party Hardware, Software and Services

Description	Quantity	Total Price	Total Maint.
Records Management			
SSL Certificate - 3 YR.	1	\$ 897	\$ 0
TOTAL		897	\$ 0

Summary	One Time Fees	Recurring Fees
Total Tyler Software	\$ 0	\$ 0
Total Annual	\$ 0	\$ 0
Total Tyler Services	\$ 3,000	\$ 0
Total Third-Party Hardware, Software, Services	\$ 897	\$ 0
Summary Total	\$ 3,897	\$ 0
Contract Total	\$ 3,897	

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____



TYLER PAYMENTS:

Your use of Tyler Payments and any related items included on this order is subject to the terms found at: <https://www.tylertech.com/terms/payment-processing-agreement>

By signing this order or the agreement in which it is included, you agree you have read, understand, and agree to such terms. Fees for year one of any hardware maintenance are invoiced upon delivery of the hardware, with subsequent years' fees billed annually, in advance (if applicable).

Note:

Gunnison County, CO will accept Visa, MasterCard, American Express and Discover for transactions.

Payer Electronic Payment Costs If passing transaction costs to the payer	
<p><u>Payer Card Cost</u> – Service Fee – per card transaction with Visa, MasterCard, Discover, and American Express for transactions.</p> <p>Applied to: iDoc Market - Online - eCertify Transactions ***\$1.50 min does not apply to eCertify transactions***</p>	<p>3.5%</p> <p>\$1.50 min</p>
<p><u>Technology Fee</u> – Flat fee per document, payable to Tyler Technologies. Can be passed to submitter or absorbed by County.</p> <p>Applied to: eCertify transactions.</p>	<p>\$3.00</p>
Miscellaneous Costs	
<p><u>Credit Card Chargebacks</u> – if a card payer disputes a transaction at the card issuing bank (e.g. stolen card)</p>	<p>\$15.00</p>
<p><u>Card Terminal Purchase</u> – Maintenance fee is an annual fee per device. Covers cost of PCI compliance, service, maintenance, real-time integration, and support</p>	<p>Lane 7000: \$529 (one-time fee) Plus \$180 Device Annual Support</p>

Comments

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
 - o Implementation and other professional services fees shall be invoiced as delivered.
 - o Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
 - o Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
 - o Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
 - o If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
 - o Notwithstanding anything to the contrary stated above, the following payment terms shall apply to services fees specifically for migrations: Tyler will invoice Client 50% of any Migration Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite.
- Expenses associated with onsite services are invoiced as incurred.
- Travel Expenses will be billed as incurred according to Tyler's standard business travel policy.

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Quote; Payments with Resident Access Migration; Ty

Action Requested: County Manager Signature

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

ERP Payments for Utility and General Billing

Fiscal Impact:

Submitted by: Ana Canada

Submitter's Email Address: acanada@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date: 1/15/2025

County Attorney Review:

Required

Not Required

Comments:

Legally sufficient. SO 1/16/25

Reviewed by: GUNCOUNTY1\sobaid

Discharge Date: 1/16/2025

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 0

Agenda Date: 1/21/2025



Quoted By: Charlie Hepburn
 Quote Expiration: 06/15/25
 Quote Name: Gunnison County - EERP - Tyler Payments with Resident Access Migration
 Quote Description: Tyler Payments and Resident Access
 SaaS Term: 1.00

Sales Quotation For:

Shipping Address:

Gunnison County
 200 E Virginia Ave
 Gunnison CO 81230-2248

Tyler SaaS and Related Services

Description	Qty	Imp. Hours	Annual Fee
Civic Services			
Resident Access Migration	1	16	\$ 2,632.00
Sub-Total:			\$ 2,632.00
<i>Less Discount:</i>			<i>\$ 2,632.00</i>
TOTAL			\$ 0.00

Professional Services

Description	Quantity	Unit Price	Ext Discount	Extended Price	Maintenance
Project Management	4	\$ 225.00	\$ 0.00	\$ 900.00	\$ 0.00
Remote Implementation	16	\$ 225.00	\$ 0.00	\$ 3,600.00	\$ 0.00

TOTAL

\$ 4,500.00

\$ 0.00

Payments

	Use Case	List Price	Service %	Min	Basis Points	Rate	Cap	POS	Online	IVR
Payments - Payer Card Cost - Service Fees										
Enterprise ERP										
Enterprise ERP Payments	General Billing		3.95%	\$ 2.50					X	
Enterprise ERP Payments	Utility Billing		3.95%	\$ 2.50					X	
Payments - Other Fees										
Enterprise ERP										
Payer eCheck Cost		\$ 1.95								
eCheck Rejects		\$ 5.00								
Credit Card Chargebacks		\$ 15.00								

Payer Card Cost Per card transaction with Visa, MasterCard, Discover, and American Express.
Payer eCheck Cost Per electronic check transaction.
eCheck Rejects When an eCheck transaction comes back as declined (e.g bounced check)
Credit Card Chargebacks If a card payer disputes a transaction at the card issuing bank (e.g. stolen card)

Summary	One Time Fees	Recurring Fees
Total Tyler License Fees	\$ 0.00	\$ 0.00
Total SaaS	\$ 0.00	\$ 0.00
Total Tyler Services	\$ 4,500.00	\$ 0.00
Total Third-Party Hardware, Software, Services	\$ 0.00	\$ 0.00
Summary Total	\$ 4,500.00	\$ 0.00
Contract Total	\$ 4,500.00	

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

All Primary values quoted in US Dollars

Tyler Annual Discount Detail (Excludes Optional Products)

Description	Annual Fee	Annual Fee Discount	Annual Fee Net
Civic Services			
Resident Access Migration	\$ 2,632.00	\$ 2,632.00	\$ 0.00
TOTAL	\$ 2,632.00	\$ 2,632.00	\$ 0.00

Comments

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually

thereafter in accord with the Agreement.

- Fees for services included in this sales quotation shall be invoiced as indicated below.
 - Implementation and other professional services fees shall be invoiced as delivered.
 - Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
 - Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion module, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion module.
 - Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
 - If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
 - Notwithstanding anything to the contrary stated above, the following payment terms shall apply to services fees specifically for migrations: Tyler will invoice Client 50% of any Migration Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Unless otherwise indicated on this Sales quotation, annual services will be invoiced in advance, for annual terms commencing on the date this sales quotation is signed by the Client. If listed annual service(s) is an addition to the same service presently existing under the Agreement, the first term of the added annual service will be prorated to expire coterminous with the existing annual term for the service, with renewals to occur as indicated in the Agreement.

- Expenses associated with onsite services are invoiced as incurred.

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the scope, level of engagement, and timeline as defined in the Statement of Work (SOW) for your project. The actual amount of services required may vary, based on these factors.

Tyler's pricing is based on the scope of proposed products and services contracted from Tyler. Should portions of the scope of products or services be altered by the Client, Tyler reserves the right to adjust prices for the remaining scope accordingly.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting. Installations are completed remotely but can be done onsite upon request at an additional cost.

In the event Client cancels services less than four (4) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

The Implementation Hours included in this quote assume a work split effort of 70% Client and 30% Tyler.

Implementation Hours are scheduled and delivered in four (4) or eight (8) hour increments.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

Standard Project Management responsibilities include project plan creation, initial stakeholder presentation, bi-weekly status calls, updating of project plan task statuses, and go-live planning activities.

Your rights, and the rights of any of your end users, to use Tyler's Access applications are subject to the Terms of Services, available at <https://www.tylertech.com/terms/tyler-access-applications-migration-terms>. By signing this sales quotation, or accessing, installing, or using any of the Tyler solutions listed at the linked terms, you certify that you have reviewed, understand, and agree to said terms.

Your use of Payments and any related items included on this order is subject to the terms found at: <https://www.tylertech.com/terms/payment-card-processing-agreement>. By signing this order or the agreement in which it is included, you agree you have read, understand, and agree to such terms. Please see attached Payments fee schedule.

Resident Access will replace Citizen Self-Service at next annual billing.

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Professional Services Agreement Letter Amendment –

Action Requested: County Manager Signature

Parties to the Agreement: Gunnison County and Ricondo & Associates, Inc.

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Amendment to the Professional Services Agreement with Ricondo to provide additional scope for business and financial consulting services which includes rates and charges, airline agreements, and other agreements.

Fiscal Impact: \$31,500.00

Submitted by: Stephanie Petsch

Submitter's Email Address: spetsch@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\ACanada

Discharge Date: 1/15/2025

County Attorney Review:

Required

Not Required

Comments:

Legally sufficient. SO 1/7/25

Reviewed by: GUNCOUNTY1\sobaid

Discharge Date: 1/7/2025

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 0

Agenda Date: 1/21/2025



December 30, 2024

Mr. Rick Lamport, Airport Director
Gunnison Crested Butte Regional Airport
519 Rio Grande Avenue
Gunnison, Colorado 81230

RE: Professional Services Agreement Letter Amendment – Gunnison Crested Butte Regional Airport

Dear Rick:

Ricondo & Associates, Inc. (Ricondo) is pleased to submit this letter amendment to provide professional airport business and financial consulting services to Gunnison County (County) for the Gunnison Crested Butte Regional Airport (Airport). This letter hereby amends the following sections of the County's October 18, 2022 Professional Services Agreement with Ricondo in accordance with Section 12.b.:

1. Services. Amend to include Phase III Airline Rates and Charges Services and Miscellaneous Services as described in Exhibit A of this letter.
2. Term. The term of this Agreement shall commence on the date first set forth above and shall terminate on December 31, 2025, unless sooner terminated or replaced as provided herein.
4. Compensation, Bonus, and Expenses. In consideration and exchange for Contractor's performance of the Services during the Term, Gunnison County shall pay Contractor fees as more specifically not to exceed Two Hundred Five Thousand and No/100 U. S. Dollars (\$205,000). Payment shall be made by Gunnison County to Contractor within 45 days of receipt of an invoice.

It is requested that Mr. Birnie review this letter proposal and indicate acceptance by signing in the space provided below. Ricondo will commence work on these additional services upon receipt of a signed version of this letter proposal. Thank you for the opportunity to be of service to Gunnison County.

Sincerely,

RICONDO & ASSOCIATES, INC.

A handwritten signature in blue ink that reads "Bryan O. Elliott".

Bryan O. Elliott
Vice President

Approved by:

Matthew Birnie
County Manager

ENCLOSURES

cc: 22071297-01-1170

EXHIBIT A

AIRPORT BUSINESS AND FINANCIAL SERVICES SCOPES OF WORK AND BUDGETS

1. PHASE III – AIRPORT RATES AND CHARGES SERVICES

During Fiscal Year (FY) 2023, Ricondo developed an airport rates and charges model for the Gunnison Crested Butte Regional Airport (Airport) which provides projections of Airport activity, operating revenues, operating expenses, airline terminal rental rates, landing fees, other airline charges, and a five-year cashflow analysis of Airport annual financial operating results, based on these inputs. The County has requested that Ricondo update the Airport rates and charges model to reflect FY 2026 budget data and participate in a meeting with the Board of County Commissioners (BOCC) to review the resulting proposed FY 2026 airline rates, fees, and charges.

Ricondo proposes to update the Airport rates and charges model to reflect County-provided FY 2023 and 2024 actual data as well as FY 2025 and 2026 budget data to produce proposed FY 2026 airline rates and charges. In addition, Ricondo will prepare a Microsoft PowerPoint presentation and participate in a BOCC meeting to present the proposed FY 2026 airline rates and charges.

2. MISCELLANEOUS SERVICES

Ricondo proposes to be available to assist the County with miscellaneous airport business and financial services that may be requested by the County throughout the term of this Task Authorization. An allowance has been included for budgeting purposes, which may be amended at any time at the discretion of the County. The purpose of this allowance is to allow Ricondo to address minor ad hoc requests that may be related to, but not specifically noted in this scope of work, including updating and finalizing the Airport/Airline Agreement as well as the Airport Rental Car Concession and Lease Agreement. Ricondo understands that any services requested by the County outside of this scope of work may require execution of additional Task Authorizations, at the discretion of the County.

3. BUDGET

The budget for the scope of services described above is estimated to be **\$31,500.00** and is depicted in **Attachment A**. The services would be provided on a time and materials basis. No travel or other direct expenses are included in this fee proposal. Should the County desire Ricondo to participate in an on-site meeting with the BOCC, Ricondo will invoice the County for travel expenses at cost with no mark-up.

ATTACHMENT A
RICONDO COST PROPOSAL

Budget: Airport Business and Financial Planning Services
 Gunnison-Crested Butte Regional Airport
 Gunnison County

\$432 \$307 \$265 \$211 \$167 \$167

	Officer	Managing Consultant	Senior Consultant	Consultant	Graphics	Admin	Total Hours	Ricondo Labor Cost	Total (labor and expenses)
Airport Business and Financial Services									
1 Phase III Airport Rates and Charges Services	12	20	12	-	4	4	52	\$ 15,829	\$ 15,829
2 Miscellaneous Services	8	8	16	20	-	8	60	\$ 15,701	\$ 15,701
TOTAL WORK AUTHORIZATION	20	28	28	20	4	12	112	31,530	31,530

Ricondo & Associates, Inc., December 28, 2024.



November 13, 2023

Mr. Rick Lamport
Gunnison Crested Butte Regional Airport
519 Rio Grande Avenue
Gunnison, Colorado 81230

RE: Professional Services Agreement Letter Amendment – Gunnison Crested Butte Regional Airport

Dear Rick:

Ricondo & Associates, Inc. (Ricondo) is pleased to submit this letter amendment to provide professional airport business and financial consulting services to Gunnison County (County) for the Gunnison Crested Butte Regional Airport (Airport). This letter hereby amends the following sections of the County's October 18, 2022 Professional Services Agreement with Ricondo in accordance with Section 12.b.:

1. Services. Amend to include Rental Car Lease and Concession Agreement Negotiation Services and Phase II Airline Rates and Charges Services as described in Exhibit A of this letter.
2. Term. The term of this Agreement shall commence on the date first set forth above and shall terminate on December 31, 2024, unless sooner terminated or replaced as provided herein.
4. Compensation, Bonus, and Expenses. In consideration and exchange for Contractor's performance of the Services, during the Term, Gunnison County shall pay Contractor fees as more specifically not to exceed One Hundred Seventy Three Thousand Five Hundred and No/100 U. S. Dollars (\$173,500). Payment shall be made by Gunnison County to Contractor within 45 days of receipt of an invoice.

Please execute this letter proposal in the space provided below and issue a formal Notice-to-Proceed to enable Ricondo to commence work on this additional work. Thank you for the opportunity to be of service to Gunnison County.

Sincerely,

RICONDO & ASSOCIATES, INC.

A handwritten signature in blue ink that reads "Bryan O. Elliott".

Bryan O. Elliott, A.A.E.
Vice President

Approved by:

A handwritten signature in blue ink that reads "Matthew Birnie".

Matthew Birnie
County Manager

ENCLOSURES

cc: 22071297-01-1170

EXHIBIT A

AIRPORT BUSINESS AND FINANCIAL SERVICES SCOPES OF WORK AND BUDGETS (REVISED)

1. RENTAL CAR LEASE AND CONCESSION AGREEMENT NEGOTIATION SERVICES

Ricondo will assist the County with development and negotiation of a new Airport Facilities Lease and Rental Car Concession Agreement (Agreement) for its rental car concession program. Work associated with this sub-task includes:

- Reviewing the current Agreement to determine key terms and conditions that may require updating or modifying to achieve the County's objectives for the New Agreement
- Preparing a draft New Agreement and submitting it to the County for review and comment
- Preparing an updated draft New Agreement upon receipt of County feedback and distributing this version to the rental car companies for review and feedback
- Preparing an updated draft New Agreement upon receipt of rental car company feedback and coordinating a review of this version with the County to determine what, if any, of the rental car company feedback should be included in the New Agreement
- Preparing for and conducting two (2) virtual meetings with the County and the rental car companies to review and discuss the New Agreement
- Preparing the final executable version of the New Agreement and distributing it to the rental car companies for execution on behalf of the County.

The County will provide Ricondo with exhibits depicting the location of rental car ticket counters, offices, and parking areas for inclusion in the New Agreement.

2. PHASE II – AIRPORT RATES AND CHARGES SERVICES

In Fiscal Year (FY) 2023, Ricondo developed an Airport rates and charges model for the County which provided projections of Airport activity, operating revenues, operating expenses, airline terminal rental rates, landing fees, other airline charges, and a five-year cashflow analysis of its annual operating results, based on these inputs. The County has requested that Ricondo update the Airport rates and charges model to reflect FY 2024 budget data and participate in a virtual meeting with the Board of County Commissioners (BOCC) to review the resulting proposed FY 2024 airline rates, fees, and charges.

Ricondo proposes to update the Airport rates and charges model to reflect County-provided FY 2024 budget data to produce proposed FY 2024 airline rates and charges. In addition, Ricondo will prepare a Microsoft PowerPoint presentation and participate in a virtual BOCC meeting to present the proposed airline rates and charges.

1. BUDGET

The budget for the scope of services described above is estimated to be \$28,500 and is depicted on **Attachment A**. The services would be conducted on a time and materials basis.

ATTACHMENT A
RICONDO COST PROPOSAL

Budget: Airport Business and Financial Planning Services
 Gunnison-Crested Butte Regional Airport
 Gunnison County

\$407.00 \$341.00 \$289.00 \$249.00 \$199.00 \$157.00 \$157.00

	Officer	Director	Managing Consultant	Senior Consultant	Consultant	Graphics	Admin	Total Hours	Ricordo Labor Cost	Ricordo Travel Expenses	Subconsultant Expense	Total (labor and expenses)
Airport Business and Financial Services												
1 Rental Car Lease and Concession Agreement Negotiation Services	12	4	20	-	20	-	4	60	\$ 16,636	\$ -	\$ -	\$ 16,636
2 Phase II Airport Rates and Charges Services	8	8	-	16	-	4	-	36	\$ 10,596	\$ -	\$ -	\$ 10,596
TOTAL WORK AUTHORIZATION	20	12	20	16	20	4	12	104	\$ 28,488	\$ -	\$ -	\$ 28,488

Ricordo & Associates, Inc., November 13, 2023.

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) made effective the **18th** day of **October, 2022**, by and between the Board of County Commissioners of the County of Gunnison, Colorado, whose address is 200 East Virginia, Gunnison, CO 81230 (herein “Gunnison County”) and RICONDO & ASSOCIATES, INC., whose address is 20 N. Clark Street, Suite 1500, Chicago, Illinois 60602 (herein “Contractor”).

RECITALS

The Contractor desires to provide professional services regarding Airport Rates and Charges Study (“Services”).

[OR]

[as identified in the Scope of Work attached hereto and incorporated herein by reference as Appendix “A (“Services”).]

Gunnison County desires to engage Contractor to provide Services according to this Agreement.

AGREEMENT

NOW THEREFORE, in consideration of the Recitals and the mutual covenants and obligations hereinafter set forth, the parties agree as follows:

1. SERVICES.

Contractor shall furnish all materials, labor, supervision, supplies and equipment to commence, diligently pursue, and complete the Services. All Services shall be performed in a timely manner and in accordance with generally accepted standards for Contractor’s profession and all applicable federal, state and local laws and regulations affecting the Services or their subject matter. Contractor acknowledges that this is a non-exclusive Agreement, and Gunnison County may contract with additional or other providers able to furnish the same or similar services as it deems appropriate to do so.

2. TERM.

The term of this Agreement shall commence on the date first set forth above and shall terminate on April 30st, 2024, unless sooner terminated or replaced as provided herein.

3. STRATEGIC RESULT.

Execution of this Agreement will assist the County with its Airport strategy, as outlined in the Gunnison County Strategic Plan.

4. COMPENSATION, BONUS AND EXPENSES.

In consideration and exchange for Contractor’s performance of the Services, during the Term, Gunnison County shall pay Contractor fees as more specifically not to exceed One Hundred and Forty

Five Thousand and No/100 U. S. Dollars (\$145,000). Payment shall be made by Gunnison County to Contractor within 45 days of receipt of an invoice.

The Compensation shall compensate Contractor for all charges, expenses, overhead, payroll costs, employee benefits, insurance subsistence, and profits, except as specifically set forth in this Agreement.

[IF THE TERM IS FOR MORE THAN 1 YEAR: This Agreement is subject to Gunnison County making an annual budget appropriation in an amount sufficient to fund this Agreement. If Gunnison County fails or refuses to make such an appropriation, Gunnison County reserves the right to terminate this Agreement pursuant to the Termination paragraph of this Agreement.]

5. INSURANCE.

Contractor agrees that at all times during the Term of this Agreement, and for three (3) years after the date the Term of this Agreement expires or the date this Agreement is terminated, or any applicable warranty period, Contractor shall maintain, in full force and effect and at its sole cost and expense, the following insurance policies. Within thirty (30) days of the execution of this Agreement, Contractor will provide insurance certificates to Gunnison County, listing Gunnison County as an additional insured, for the coverages required by this paragraph, which shall state that such policies shall not be materially changed or cancelled without thirty (30) days prior notice to Gunnison County. Written notice shall be sent to the parties identified in the Notices section of this Agreement and sent thirty (30) days prior to any cancellation or non-renewal unless due to non-payment of premiums, in which case, notice shall be sent ten (10) days prior. If written notice is unavailable from the insurer, Contractor shall provide written notice of cancellation, non-renewal and any reduction in coverage to the parties identified in the Notices section by certified mail, return receipt requested within three (3) business days of such notice by its insurer(s).

- a. Worker's Compensation Insurance in accordance with Colorado and Federal law which adequately protects all labor employed by Contractor during the term of this Agreement.
- b. Comprehensive General Liability Insurance or the equivalent in an amount no less than Four Hundred Twenty-Four Thousand and No/100 U.S. Dollars (\$424,000.00) for injury to one person in any single occurrence; and no less than One Million One Hundred Ninety-Five Thousand and No/100 U.S. Dollars (\$1,195,000.00) for injur(ies) to two or more persons in any single occurrence (i.e., in the aggregate).
- c. Comprehensive automobile liability insurance on all vehicles used in the Services, in an amount no less than Four Hundred Twenty-Four Thousand and No/100 U.S. Dollars (\$424,000.00) for injury to one person in any single occurrence; and no less than One Million One Hundred Ninety-Five Thousand and No/100 U.S. Dollars (\$1,195,000.00) for injur(ies) to two or more persons in any single occurrence (i.e., in the aggregate).
- d. Professional Liability Insurance or the equivalent, such as Errors and Omissions coverage, in an amount no less than Four Hundred Twenty-Four Thousand and No/100 U.S. Dollars (\$424,000.00) for injury to one person in any single occurrence; and no less than One Million One Hundred Ninety-Five Thousand and No/100 U.S. Dollars (\$1,195,000.00) for any injur(ies) to two or more persons in any single occurrence (i.e., in the aggregate).

The required insurance shall be underwritten by an insurer licensed or authorized to do business in Colorado. Combinations of primary and excess coverage may be used to achieve minimum coverage limits. Excess/umbrella policy(ies) must follow form of the primary policy(ies) with which they are related to provide the minimum limits and be verified as such on any submitted Certificate of Insurance. The County's acceptance of a certificate of insurance or other proof of insurance that does not comply with all insurance requirements set forth in this Agreement shall not act as a waiver of Contractor's breach of this Agreement or of any of the County's rights or remedies under this Agreement.

If excluded from any policy coverage, this Agreement shall be specifically named an insured contract. If any policy is in excess of a deductible or self-insured retention, the County must be notified by the Contractor. Contractor shall be responsible for the payment of any deductible or self-insured retention. Defense costs shall be in addition to the limits of liability. If this provision is unavailable that limitation must be evidenced on the Certificate of Insurance. A severability of interests or separation of insureds provision (no insured vs. insured exclusion) must be included. A provision that coverage is primary and non-contributory with other coverage or self-insurance maintained by the County, excluding Professional Liability and Workers Compensation policies, is required.

For all coverages required under this Agreement, Contractor's insurer(s) shall waive subrogation rights against the County by policy endorsement. All subcontractors and subconsultants (including independent contractors, suppliers or other entities providing goods or services required by this Agreement) shall be subject to all of the requirements herein and shall procure and maintain the same coverages required of the Contractor. Contractor shall include all such subcontractors as additional insured under its policies (with the exception of Workers' Compensation) or shall ensure that all such subcontractors and subconsultants maintain the required coverages. Contractor agrees to provide proof of insurance for all such subcontractors and subconsultants upon request by the County.

The insurance coverages specified in this Agreement are the minimum requirements, and these requirements do not lessen or limit the liability of the Contractor to the County under this Agreement. The Contractor shall maintain, at its own expense, any additional kinds or amounts of insurance that it may deem necessary to cover its obligations and liabilities under this Agreement. The insurance provisions of this Agreement shall survive expiration or termination of this Agreement.

6. INDEPENDENT CONTRACTOR.

In carrying out its obligations and activities under this Agreement, Contractor is acting as an independent contractor and not as an agent, partner, joint venture or employee of Gunnison County. Contractor does not have any authority to bind Gunnison County in any manner whatsoever.

Contractor acknowledges and agrees that Contractor is not entitled to: (i) unemployment insurance benefits; or (ii) Workers Compensation coverage, from Gunnison County. Further, Contractor is obligated to pay all applicable federal, state and local taxes owed in relation to the services.

7. INDEMNIFICATION.

Contractor irrevocably and unconditionally agrees to indemnify, defend and hold harmless Gunnison County, its Commissioners, agents and employees of and from any and all liability, claims, liens, demands, actions and causes of action whatsoever (including reasonable attorney's and expert's fees and costs) arising out of or related to any loss, cost, damage or injury, including death, of any

person or damage to property of any kind caused by the misconduct or negligent acts, errors or omissions of Contractor or its employees, subcontractors or agents in connection with this Agreement. Further, the County shall not be liable to Contractor or its affiliates for any loss of anticipated business opportunities, contracts, revenues, profits or savings; damage to goodwill or reputation; or indirect, special or consequential loss or damage, arising out of or in connection with this Agreement, whether for breach of contract, in tort (including negligence), under statute or any other law, and Contractor expressly disclaims any such claims or damages as against the County.

In case of any claim that is subject to indemnification under this Agreement, Contractor will provide the County reasonably prompt notice of the relevant claim. Contractor will defend or settle, at its own expense, any demand, action, or suit on any claim subject to indemnification under this Agreement, through legal counsel selected by Contractor but approved by the County. Each party will cooperate in good faith with the other to facilitate the defense of any such claim and the County will tender the defense and settlement of any action or proceeding covered by this Section to Contractor or upon request. Claims may be settled without the consent of the County, unless the settlement includes an admission of wrongdoing, fault or liability by the County, whether express or implied.

This defense and indemnification obligation shall survive any termination or expiration of this Agreement.

8. SOLE SOURCE CONTRACTS. [ONLY USE ON CONTRACTS \$100,000 or more.]]

If the Contractor has entered into a sole source contract or contracts with the State of Colorado or any of its political subdivisions as defined in Article XXVIII of the Colorado Constitution which including this contract in the aggregate on an annual basis are equal to or exceed the amount of \$100,000, then the following provisions apply:

- a. Because of a presumption of impropriety between contributions to any campaign and sole source government contracts, Contractor, on behalf of itself, any person who controls ten percent or more of the shares of or interest in the Contractor, and the Contractor's officers, directors and trustees (collectively, the "Contract Holder") shall contractually agree, for the duration of the contract and for two years thereafter, to cease making, causing to be made, or inducing by any means, a contribution, directly or indirectly, on behalf of the Contractor Holder or on behalf of his or her immediate family member and for the benefit of any political party or for the benefit of any candidate for any elected office of the state or any of its political subdivisions.
- b. The parties further agree that if a Contract Holder makes or causes to be made any contribution intended to promote or influence the result of an election on a ballot issue, the Contract Holder shall not be qualified to enter into a sole source government contract relating to that particular ballot issue.
- c. The parties agree that if a Contract Holder intentionally violates sections 15 or 17(2) of Article XXVIII of the Colorado Constitution, as contractual damages that Contract Holder shall be ineligible to hold any sole source government contract, or public employment with the state or any of its political subdivisions, for three years.
- d. These provisions shall not apply to the extent they have been enjoined or invalidated by a court of competent jurisdiction.

9. DISCRIMINATION.

The Contractor agrees to not discriminate against any person or class of persons by reason of age, race, color, sex, creed, religion, disability, national origin, sexual orientation or political affiliation in providing any services or in the use of any facilities provided for the public in any manner prohibited by Part 21 of the Regulations of the Office of the Secretary of Transportation. Contractor shall further comply with the letter and spirit of the Colorado Anti-Discrimination Act of 1957, as amended, and any other laws and regulations respecting discrimination in unfair employment practices. Additionally, Contractor shall comply with such enforcement procedures as any governmental authority might demand that Gunnison County take for the purpose of complying with any such laws and regulations.

10. IMMIGRATION COMPLIANCE CERTIFICATION.

- a. Contractor certifies that Contractor does not and will not knowingly contract with or employ illegal aliens to work under this Agreement.
- b. Contractor certifies that Contractor has required its subcontractors to certify that they do not knowingly contract with or employ illegal aliens to work under this Agreement.
- c. Contractor certifies that it has attempted to verify the eligibility of its employees and subcontractors to work through the Basic Pilot Employment Verification Program administered by the Social Security Administration and Department of Homeland Security.
- d. Contractor agrees to comply with all reasonable requests made in the course of an investigation under C.R.S. § 8-17.5-102 by the Colorado Department of Labor and Employment.
- e. Contractor agrees to comply with the provisions of C.R.S. § 8-17.5-101 et seq.

11. AMERICANS WITH DISABILITIES ACT COMPLIANCE.

The Contractor represents and warrants to Gunnison County that at all times during the performance of this Agreement no qualified individual with a disability shall, by reason of such disability, be excluded from participation in, or denied benefits of the service, programs, or activities performed by the Contractor, or be subjected to any discrimination by the Contractor upon which assurance Gunnison County relies.

12. MISCELLANEOUS.

- a. SEVERABILITY. If any clause or provision of this Agreement shall be held to be invalid in whole or in part, then the remaining clauses and provisions, or portions thereof, shall nevertheless be and remain in full force and effect.
- b. AMENDMENT. No amendment, alteration, modification of or addition to this Agreement shall be valid or binding unless expressed in writing and signed by the parties to be bound thereby.
- c. NO WAIVER OF GOVERNMENTAL IMMUNITY. The parties hereto understand and agree that the County is relying upon, and has not waived, the monetary limitations and all other rights, immunities and protection provided by the Colorado Governmental Act, § 24-10-101,

et seq., C.R.S. Nothing in this Agreement is, or shall be construed to be, a waiver, in whole or part, by Gunnison County of governmental immunity provided by the Colorado Governmental Immunity Act or otherwise.

- d. **LEGAL AUTHORITY.** Contractor represents and warrants that it possesses the legal authority, pursuant to any proper, appropriate and official motion, resolution or action passed or taken, to enter into the Agreement. Each person signing and executing the Agreement on behalf of Contractor represents and warrants that he has been fully authorized by Contractor to execute the Agreement on behalf of Contractor and to validly and legally bind Contractor to all the terms, performances and provisions of the Agreement. The County shall have the right, in its sole discretion, to either temporarily suspend or permanently terminate the Agreement if there is a dispute as to the legal authority of either Contractor or the person signing the Agreement to enter into the Agreement.
- e. **NO CONSTRUCTION AGAINST DRAFTING PARTY.** The parties and their respective counsel have had the opportunity to review the Agreement, and the Agreement will not be construed against any party merely because any provisions of the Agreement were prepared by a particular party.
- f. **ORDER OF PRECEDENCE.** In the event of any conflicts between the language of the Agreement and any exhibits to it, the language of the Agreement controls.
- g. **SURVIVAL OF CERTAIN PROVISIONS.** The terms of the Agreement and any exhibits and attachments that by reasonable implication contemplate continued performance, rights, or compliance beyond expiration or termination of the Agreement survive the Agreement and will continue to be enforceable. Without limiting the generality of this provision, the Contractor's obligations to provide insurance and to indemnify the County will survive for a period equal to any and all relevant statutes of limitation, plus the time necessary to fully resolve any claims, matters, or actions begun within that period.
- h. **INUREMENT.** The rights and obligations of the parties herein set forth shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns permitted under this Agreement.
- i. **TIME IS OF THE ESSENCE.** The parties agree that in the performance of the terms, conditions, and requirements of this Agreement, time is of the essence.
- j. **PARAGRAPH HEADINGS.** The captions and headings set forth herein are for convenience of reference only and shall not be construed so as to define or limit the terms and provisions hereof.

13. DELEGATION AND ASSIGNMENT.

Contractor shall not delegate or assign its duties under this Agreement without the prior written consent of Gunnison County which consent Gunnison County may withhold in its discretion. Subject to the foregoing, the terms, covenants and conditions of this Agreement shall be binding on the successors and assigns of either party.

14. TERMINATION.

Either party shall have the right to terminate this Agreement at any time, with or without cause, upon thirty (30) days prior written notice to the other. Upon termination, Contractor shall be entitled to compensation for Services performed prior to the date of termination, per the compensation terms provided in this Agreement. Termination shall not affect or prejudice any rights or other remedy that a party may have with respect to the event giving rise to termination or any other rights or other remedy a party may have with respect to breach of this Agreement which existed at or before the date of termination.

15. OWNERSHIP OF PROPERTY.

Any work product, information, materials, goods, or intellectual property generated as a result of the Services shall become the sole and exclusive property of the County, and Contractor agrees to relinquish any rights, implied or otherwise, to such property, including but not limited to any resulting intellectual property rights.

16. WARRANTIES.

Contractor represents and warrants to the County as follows:

a. The Services shall conform to applicable specifications and will be free from deficiencies and defects in materials, workmanship, design or performance, as applicable.

b. All Services shall be performed by qualified personnel in a professional and workmanlike manner, consistent with industry standards.

c. Contractor has the requisite ownership, rights and licenses to perform its obligations under this Agreement and to perform the Services free and clear from all liens, adverse claims, encumbrances and interests of any third party.

d. There are no pending or threatened lawsuits, claims, disputes or actions adversely affecting the Services or Contractor's ability to perform its obligations under this Agreement.

e. Performance of the Services shall not violate, infringe, or misappropriate any patent, copyright, trademark, trade secret, or other intellectual property or proprietary right of any third party.

f. Contractor has the right to and shall assign to County all third-party warranties and indemnities that Contractor receives in connection with any of the Services provided to County. To the extent that Contractor is not permitted to assign any warranties or indemnities to the County, Contractor agrees to specifically identify and enforce those warranties and indemnities on behalf of County to the extent Contractor is permitted to do so under the terms of the applicable third-party agreements.

17. WHEN RIGHTS AND REMEDIES NOT WAIVED.

In no event shall any action by either party constitute or be construed to be a waiver by the other party of any breach of covenant or default which may then exist on the part of the party alleged to be in breach, and the non-breaching party's action or inaction when any such breach or default shall exist

shall not impair or prejudice any right or remedy available to that party with respect to such breach or default; and no assent, expressed or implied, to any breach of any one or more covenants, provisions or conditions of the Agreement shall be deemed or taken to be a waiver of any other breach.

18. NO THIRD-PARTY BENEFICIARY.

Enforcement of the terms of the Agreement and all rights of action relating to enforcement are strictly reserved to the parties. Nothing contained in the Agreement gives or allows any claim or right of action to any third person or entity. Any person or entity other than the County or the Contractor receiving services or benefits pursuant to the Agreement is an incidental beneficiary only.

19. CONFLICT OF INTEREST.

The signatories to this Agreement aver to their knowledge, no employee of the County has any personal or beneficial interest whatsoever in the Services. Contractor has no beneficial interest, direct or indirect, that would conflict in any manner or degree with the performance of the Services, and Contractor shall not employ any person having such known interests. The Contractor shall also not engage in any transaction, activity or conduct that would result in a conflict of interest under the Agreement. The Contractor represents that it has disclosed any and all current or potential conflicts of interest. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Contractor by placing the Contractor's own interests, or the interests of any party with whom the Contractor has a contractual arrangement, in conflict with those of the County. The County, in its sole discretion, will determine the existence of a conflict of interest and may terminate the Agreement in the event it determines a conflict exists, after it has given the Contractor written notice describing the conflict.

20. FORCE MAJEURE.

Neither party shall be responsible for failure to fulfill its obligations hereunder or liable for damages resulting from delay in performance as a result of an unforeseeable event outside the control of such party, and not caused by such party's negligence, including war or armed conflict, fire, flood, strike, riot or insurrection, terrorist attack, nuclear, chemical or biological attack, natural disaster, martial law, unreasonable delay of carriers, governmental order or regulation; PROVIDED, HOWEVER, the any delay caused by the Covid-19 Pandemic (or Endemic), or any other communicable disease pandemic or endemic, shall NOT be considered a force majeure event. If a force majeure event occurs, the time for performance shall be extended by mutual agreement of the parties for a period of time as may be reasonably necessary to compensate for such delay, provided that if such performance still cannot be completed within such extended period of time, either party may terminate this Agreement and both parties will be released from any further obligation to the other.

21. NOTICES.

Any notice, demand or communication which either party may desire or be required to give to the other party shall be in writing and shall be deemed sufficiently given or rendered if delivered personally or sent by certified first class US mail, postage prepaid, addressed as follows:

Gunnison County: County Manager
Gunnison County
200 E. Virginia
Gunnison, Colorado 81230
Phone: 970-641-0248

With a copy to:

Board of County Commissioners
of the County of Gunnison, Colorado
200 E. Virginia
Gunnison, Colorado 81230

Contractor:

RICONDO & ASSOCIATES, INC.,
20 N. Clark Street, Suite 1500
Chicago, Illinois 60602
Attn.: Ramon Ricondo, President
Phone: (312)606-0611 x 114

WITH A COPY TO:
RICONDO & ASSOCIATES, INC.
2 N. Central Avenue, Suite 1800
Phoenix, Arizona 85004
Attn: Rick Peloquin, Contracts Coordinator
Phone: (602)-253-4554 x 421

Either party has the right to designate in writing, served as provided above, a different address to which any notice, demand or communication is to be mailed.

22. GOVERNING LAW.

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Colorado. Jurisdiction and venue for any legal proceedings related to this Agreement shall exclusively lie in the State of Colorado District Court located in Gunnison County, Colorado.

23. COUNTERPARTS: FACSIMILE AND ELECTRONIC TRANSMISSION.

This Agreement may be executed by facsimile and/or in any number of counterparts, any or all of which may contain the signatures of less than all the parties, and all of which shall be construed together as but a single instrument and shall be binding on the parties as though originally executed on one originally executed document. All facsimile counterparts shall be promptly followed with delivery of original executed counterparts.

This Agreement may also be executed by electronic means or signatures. Accordingly, the Agreement, and any other documents requiring a signature hereunder, may be signed electronically by the County in the manner specified by the County. The Parties agree not to deny the legal effect or enforceability of the Agreement solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of the Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

The parties agree that: (i) any notice or communication transmitted by electronic transmission, as defined below, shall be treated in all manner and respects as an original written document; (ii) any such notice or communication shall be considered to have the same binding and legal effect as an original document; and (iii) at the request of either party, any such notice or communication shall be re-delivered or re-executed, as appropriate, by the party in its original form. For purposes of this Agreement, the term “electronic transmission” means any form of communication not directly involving the physical transmission of paper, that creates a record that may be retained, retrieved and reviewed by a recipient thereof, and that may be directly reproduced in paper form by such a recipient through an automated process, but specifically excluding text or instant messages.

24. ENTIRE AGREEMENT.

This Agreement comprises the entire agreement between County and Contractor and supersedes all prior or contemporaneous negotiations, discussions or agreements, whether written or oral, between the parties regarding the subject matter contained herein. No amendment to or modification of this Agreement will be binding unless in writing and signed by an authorized representative of each party.

Notwithstanding anything to the contrary herein, the County shall not be subject to any provision included in any terms, conditions, or agreements appearing on Contractor’s or a subcontractor’s website or any provision incorporated into any click-through or online agreements related to the work unless that provision is specifically referenced in this Agreement.

25. RECORDS.

Contractor shall maintain for a minimum of three (3) years, adequate financial and other records for reporting to County. Contractor shall be subject to financial audit by federal, state or county auditors or their designees. Contractor authorizes such audits and inspections of records during normal business hours, upon forty-eight (48) hours’ notice to Contractor. Contractor shall fully cooperate during such audit or inspections.

26. PUBLIC RECORD.

To the extent not prohibited by state or federal law, this Agreement is potentially subject to public release through the Colorado Open Records Act. The parties further acknowledge and understand that all work product or materials provided or produced under this Agreement, including items marked Proprietary or Confidential, may be subject to the Colorado Open Records Act., § 24-72-201, et seq., C.R.S.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date above written.

BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GUNNISON, COLORADO

By:



~~Jonathan Houck, Chairperson~~
~~Matthew Birnie, Gunnison County Manager~~

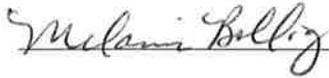
~~By:~~

~~Roland Mason, Vice Chairperson~~

~~By:~~

~~Elizabeth Smith, Commissioner~~

ATTEST:



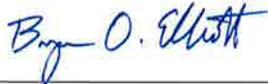
Deputy Clerk



[OR COUNTY MANAGER SIGNATURE]

CONTRACTOR

By:



Bryan O. Elliott, Vice President



APPENDIX "A"
SCOPE OF SERVICES

September 22, 2022

Mr. Rick Lamport
Gunnison Crested Butte Regional Airport
519 Rio Grande Avenue
Gunnison, Colorado 81230

RE: Proposed Scopes of Work and Budgets – Gunnison Crested Butte Regional Airport

Dear Rick:

Ricondo & Associates, Inc. (Ricondo) is pleased to submit the enclosed proposed scopes of work and budgets to perform airport business and financial services to Gunnison County (the County) for Gunnison the Crested Butte Regional Airport (GUC or the Airport). As requested, Ricondo is providing detailed scopes of work and budgets to perform a rates and charges study, airline negotiations, provide Passenger Facility Charge services, and develop a Customer Facility Charge capacity analysis.

We appreciate the opportunity to provide these proposals to the County for consideration. If you have any questions or need additional information on our proposed scopes of work or budgets, please feel free to contact me via telephone at +1 434-409-7708 or via email.

Sincerely,

RICONDO & ASSOCIATES, INC.

A handwritten signature in blue ink that reads "Bryan O. Elliott".

Bryan O. Elliott, A.A.E.
Vice President

ENCLOSURE

cc: 22981595-01-1160
Mike Scott, Ricondo

p:_projects\guc (gunnison-crested butte)\scope_fee proposals\guc scope_fee transmittal_092222.docx

AIRPORT BUSINESS AND FINANCIAL SERVICES PROPOSED SCOPES OF WORK AND BUDGETS

Ricondo & Associates, Inc. (Ricondo) is pleased to submit the following proposed scopes and work and budgets to Gunnison County (the County) for the Gunnison Crested Butte Regional Airport (GUC or the Airport):

- Airport Rates and Charges Study
- Prepare / negotiate airline agreement
- Prepare Passenger Facility Charge (PFC) application
- Prepare Customer Facility Charge (CFC) Capacity Analysis

The following sections include the proposed scopes of services for each of the above tasks along with a corresponding budgets. Detailed fee estimates are presented in **Attachment A**.

1. AIRPORT RATES AND CHARGES STUDY

The rates and charges study produced by Ricondo will provide the County with a financial model that will incorporate activity projections, airline space requirements, cost and revenue centers, debt (if any), amortization requirements (if any), projected operating revenues and operating expenses, airline terminal rental rates, landing fees, other potential charges, and a five-year cashflow analysis of its annual operating results, based on these inputs. The data in this financial model will provide the underlying basis to support the need to establish airline rates, fees, and charges that will serve to move the County toward cost recovery and an improved ability to fund capital projects.

The specific scope for these services includes the following tasks:

1.1 PROJECT KICK-OFF MEETING AND DATA COLLECTION

Ricondo will schedule a one-day on-site meeting with County staff to discuss the project scope, goals, and objectives and to collect data and information to be used by Ricondo in preparing the rates and charges study. This data request will include:

- Detailed year-to-date line item financial statements by operating expense and revenue for the current year with budget remaining amounts
- Fiscal Year (FY) 2022 operating and capital budgets by line item detail
- FY 2021 operating and maintenance (O&M) actual financial results by line item detail
- Current five-year capital improvement and major maintenance programs
- Enplaned passenger data, by airline, for FY 2021 and year-to-date FY 2022
- Projections of passenger activity for FY 2022 – CY 2027
- The current airport capital improvement plan on file with the Federal Aviation Administration (FAA)

- Copies of current leases, concession agreements, FBO leases, and other specialty contracts as appropriate entered into by the County; and
- Other information may be requested, as needed.

During the site visit, Ricondo will interview County staff members to gain an understanding of airport operations and specific line-item expenses and revenues in order to build a cost center allocation model for the County. Staff input and understanding of operations will be an important participating element that will allow Ricondo to make defensible allocations of operating expenses. Ricondo anticipates developing a minimum of four cost and revenue centers (e.g., Airfield, Terminal, General Aviation, and Landside).

1.2 PREPARE RATES AND CHARGES STUDY

Upon completion of the site visit and data collection phase of work, Ricondo will prepare the first draft of the Rates and Charges Study to include a historical overview of the County's financial results by agreed upon cost centers as well as a financial cash flow analysis for the period FY2023-2027. The rates and charges study will contain:

- Projected enplanements
- Projected airline landed weight
- Direct and Indirect Cost Centers
- Airline operating revenues
- Non-airline operating revenues
- Operating expenditures
- CIP expenditures
- Sources of revenue for the proposed CIP
- Projections of Airline Rates and Charges (FY2023 – FY2027) utilizing a residual ratemaking methodology
- Projected airline cost per enplanement; and
- Projected net remaining revenue.

Ricondo will submit an electronic version to County staff and schedule a conference call to review the assumptions and outcomes of the model. Once County feedback is obtained, Ricondo will update the financial model to incorporate the changes discussed with the County. Ricondo will prepare a rates and charges document suitable for the County to use in keeping key Airport strategic partners abreast of its airline ratemaking strategy, including the airlines, and submit it electronically to the County in PDF and Microsoft Excel format.

1.3 BUDGET

The budget for the scope of services described above is estimated to be \$50,500.00 and is depicted on Attachment A, Table 1. The services would be conducted on a time and materials basis.

2. PREPARE / NEGOTIATE AIRLINE AGREEMENT

Ricondo would work with the County to establish the required steps, sequencing, meetings, and deliverables in connection with negotiations associated with the establishment of a new Airport Use and Lease Agreement (AULA) as further detailed below.

2.1 DETERMINE GOALS AND OBJECTIVES AND IDENTIFY STRATEGY

In conjunction with the on-site meeting referenced in Section 1.1, Ricondo would confirm with the County specific financial and operational goals and objectives for the new AULA. As part of this effort, Ricondo would review the County's existing agreement and current industry trends to identify any areas of potential concern. Ricondo would work with the County to evaluate key contractual issues, including:

- the cost, sources of funding, and construction phasing of the terminal rehabilitation project and ongoing CIP needs of the Airport
- proper treatment of seasonal and less-than-daily or ultra-low cost airlines
- treatment of affiliate airlines
- discretionary cash flow and adequate reserves for the Airport Enterprise Fund
- establishment of per use fees for loading bridges, inbound and outbound baggage
- County versus tenant responsibility for maintenance and operations
- properly classifying and allocating space in the terminal building to airline related functions; and
- treatment of and flexibility in development decisions (i.e., applicable airline capital project approval clauses).

Ricondo will also seek details from the County on current Airport leases (e.g., concessions, non-aeronautical, parking, general aviation, FBO, and rental car operations). Other information to be sought by Ricondo during this on-site meeting would include pertinent legal documents or agreements which may affect or govern the County's business relationship with the airlines.

Based on the size and scope of airline operations, it is anticipated that a residual cost-center based ratemaking methodology will best serve the County. As such, Ricondo would also work with the County to finalize projections of airline rates and fees during the proposed Term of the AULA and develop a negotiating strategy during this on-site meeting.

2.2 PREPARE AIRLINE MEETING DOCUMENTATION

Following the completion of subtask 2.1, Ricondo will prepare a summary document describing the airline rates and charges and defining key terms of the business deal for the new AULA. This summary document will serve as a useful guide in the initial meetings with the airlines. Once finalized, much of the material contained in this summary document could also be used for future presentations/workshops with the airlines, the County, and other entities as appropriate.

2.3 PREPARE AND ASSIST WITH INITIAL AIRLINE MEETING

It is important for the airlines to understand that it is the County they are negotiating with rather than Ricondo; therefore, Ricondo will support the County by serving as a facilitator and extension of County staff throughout the AULA negotiations process. For the initial on-site airline meeting, Ricondo will assist the County with establishing a negotiating schedule, including proposed meeting dates and times, preparation of presentation materials, and preparation of documents that will summarize the key business terms and conditions for the new AULA.

2.4 NEGOTIATE AIRLINE AGREEMENT

The number of drafts of the new AULA, as well as the number of meetings required to negotiate the new AULA, can vary depending on the nature of the business deal being proposed by the County and the receptiveness of the airlines. However, Ricondo estimates four additional meetings with the airlines will be sufficient to achieve mutual agreement on the business terms and conditions for the new AULA. Usually, meeting every four weeks works well for the airlines; thus, the time between meetings will be used to prepare responses to airline data requests and feedback and prepare updated drafts of the new AULA. The best strategy for minimizing the number of meetings required and the amount of time between meetings is to agree on an overall negotiating schedule with the airline representatives and adhere to the schedule during the process. To this end, Ricondo will assist the County in preparing documentation for the meetings. This sub-task will include four conference calls with County staff, Ricondo, and the airlines.

2.5 PREPARE DRAFT AGREEMENT

Concurrent with the negotiation of the business deal for the AULA, Ricondo will work with the County to refine / update certain articles (boiler-plate articles) to be included in the new AULA including but not limited to insurance, indemnification, force majeure, bankruptcy, and environmental. Ricondo will provide examples of these provisions from other comparable airline / airport lease and use agreements; however, it will be up to the County's legal counsel to finalize and approve the language to be presented to the airlines. Once the County is comfortable with those articles, they will be forwarded to the airline representatives so their respective legal counsels can review and provide feedback. Thus, while the airline representatives are focusing on the proposed business deal and operational concerns outlined in the new AULA, the legal and environmental staffs of the airlines may begin to review the boiler-plate articles, which typically saves time in the overall negotiating process. Once the County has accepted feedback, Ricondo will prepare up to three draft versions of the AULA.

2.6 AIRLINE AGREEMENT EXECUTION

The final step in the airline negotiation process is preparation and execution of the new AULA. Ricondo will assist the County, as needed, in preparing the final document and assist with facilitating execution of the new AULA. Execution by the airline legal departments can often take considerable time and varies by airline. The County should allow a minimum of three months for final Signatory Airline execution of the new AULA.

2.7 BUDGET

The budget for the scope of services described above is estimated to be \$49,300.00 and is depicted on Attachment A, Table 2. The services would be conducted on a time and materials basis.

3. PREPARE PFC/ NOTICE OF INTENT APPLICATION

Ricondo will assist the County with the development and implementation of Notice of Intent (Notice) Application 23-07-C-00-GUC (PFC 23-07) in accordance with FAA regulations. These services will include data collection; preparation and participation in up to three (3) telephone conference call meetings with the County or FAA; development of the necessary documentation for the airline consultation meeting and public notice; participation in the airline consultation meeting; preparation of documentation for the submittal of the PFC Notice of Intent; and preparation of the final notification to the airlines upon approval by the FAA.

Ricondo to provide the following specific services in conjunction with this task order:

3.1 DRAFT NOTICE OF INTENT

Ricondo will submit a data request to the County seeking the necessary information to prepare the Notice. Upon receipt of the requested data and documentation from the County, Ricondo will prepare a draft of the Notice for review by the FAA. This review will allow the FAA to offer preliminary feedback on the completeness of the Notice. While the FAA's feedback is not binding, it will provide the County with a preliminary indication of what the FAA's Letter of Acknowledgement will be after its formal review.

The draft Notice will include a preliminary 5500-1 form, Attachment H, and other relevant information to allow the FAA the opportunity to conduct a comprehensive review and to acknowledge that all PFC criteria and procedures are being met or are being properly planned. Ricondo will incorporate FAA feedback on the draft Notice into the final version of the Notice.

3.2 AIRLINE CONSULTATION AND PUBLIC NOTICE

Ricondo will prepare the required consultation notice for distribution to the airlines and the public notice required to be posted on the County's website. Ricondo will attend (1 Ricondo staff member) and direct a PFC airline consultation meeting at the Airport and ensure that the proper procedures are undertaken and documented.

3.3 FILE NOTICE OF INTENT AND AIRLINE NOTIFICATION

Ricondo will finalize the Notice of Intent while awaiting airline comments, incorporating, and responding to airline comments that may arise, and will submit the original and required copies of the Notice of Intent to the County for transmittal to the FAA. Once the FAA approves the Notice of Intent, Ricondo will notify the airlines as required.

3.4 BUDGET

The budget for the scope of services described above is estimated to be \$17,200.00 and is depicted on Attachment A, Table 3. The services would be conducted on a time and materials basis.

4. PREPARE CFC ANALYSIS

Ricondo will assist the County with CFC planning and implementation through the development of a CFC funding capacity analysis to support the financing and development of rental car related facilities (the Project) at the Airport.

Ricondo would develop a CFC sources and uses demand analysis that would flow into a CFC capacity analysis to determine the range of costs for the Project that could be supported by CFC revenues assuming various CFC rates. This work would provide the County with supporting analysis to make a determination of the affordability of the Project and corresponding CFC rate.

To support County in this process, Ricondo will:

- obtain historic rental car transaction days and transactions from the County and the current rental car concessionaires
- develop projections of future rental car transactions and transaction days
- develop scenarios relating to project affordability and CFC capacity. The scenarios will be based upon various assumed CFC rates, Project implementation dates, and inclusion/exclusion of the various CFC-eligible costs as directed by the County
- create a CFC sizing model based upon the selected scenario; and
- recommend a required CFC rate based upon the CFC sizing model and a rough-order-of-magnitude cost estimate for the Project provided by the County.

4.1 BUDGET

The budget for the scope of services described above is estimated to be \$23,400.00 and is depicted on Attachment A, Table 4. The services would be conducted on a time and materials basis.

ATTACHMENT A
RICONDO COST PROPOSALS

ATTACHMENT A, TABLE 1 RICONDO COST PROPOSAL – RATES AND CHARGES STUDY

	STAFF HOURS				TOTAL HOURS			FEE	
	OFFICER	DIRECTOR	MANAGING CONSULTANT	CONSULTANT	TOTAL HOURS	LABOR	TRAVEL EXPENSES	TOTAL COST	
RATES AND CHARGES STUDY									
Project Kick-Off Meeting and Data Collection	4	4	0	0	8	\$ 2,892	\$ 3,500	\$ 6,392	
Prepare Rates and Charges Study	4	8	36	80	128	\$ 28,956	-	\$ 28,956	
Prepare Updates to Rates and Charges Study	2	4	8	20	34	\$ 8,018	-	\$ 8,018	
Finalize Methodology for Airline Agreement	4	8	8	4	24	\$ 7,188	-	\$ 7,188	
Subtotal Task 1	14	24	52	104	194	\$47,054	\$ 3,500	\$50,554	

SOURCE: Ricondo & Associates, Inc. September 2022.

ATTACHMENT A, TABLE 2. RICONDO COST PROPOSAL – AIRLINE NEGOTIATION

	STAFF HOURS				FEE		
	OFFICER	MANAGING CONSULTANT	TECH/ADMIN	TOTAL HOURS	LABOR	TRAVEL EXPENSES	TOTAL COST
Airline Negotiations							
Determine Goals and Objectives and Identify Strategy	2	8	0	10	\$ 3,002	\$ -	\$ 3,002
Prepare Airline Meeting Documentation	2	16	0	18	\$ 5,226	\$ -	\$ 5,226
Prepare and Assist with Initial Airline Meeting	8	16	0	24	\$ 7,560	\$ 3,500	\$ 11,060
Negotiate Airline Agreement	8	40	0	48	\$ 14,232	\$ -	\$ 14,232
Prepare Draft Agreement	4	32	12	48	\$ 12,228	\$ -	\$ 12,228
Facilitate Execution	2	8	4	14	\$ 3,594	\$ -	\$ 3,594
Subtotal Task 2	26	120	16	162	\$45,842	\$ 3,500	\$49,342

SOURCE: Ricondo & Associates, Inc. September 2022.

ATTACHMENT A, TABLE 3 RICONDO COST PROPOSAL – PFC APPLICATION

	DIRECTOR	STAFF HOURS		TOTAL HOURS	LABOR	TRAVEL EXPENSES	FEE	TOTAL COST
		SENIOR CONSULTANT						
PFC APPLICATION								
Draft Notice of Intent	8	24	32	32	\$ 8,192	\$ -	\$ -	\$ 8,192
Airline Consultation and Public Notice	6	12	18	18	\$ 4,764	\$ 1,750	\$ -	\$ 6,514
File Notice and Airline Notification	2	8	10	10	\$ 2,508	\$ -	\$ -	\$ 2,508
Subtotal Task 3	16	44	60	60	\$ 15,464	\$ 1,750	\$ -	\$ 17,214

SOURCE: Ricondo & Associates, Inc. September 2022.

ATTACHMENT A, TABLE 4. RICONDO COST PROPOSAL – CFC CAPACITY ANALYSIS

	STAFF HOURS				TOTAL HOURS	LABOR	FEE	
	OFFICER	MANAGING CONSULTANT	CONSULTANT	CONSULTANT			TRAVEL EXPENSES	TOTAL COST
CFC CAPACITY ANALYSIS								
Data Collection	0	4	8	8	12	\$ 2,584	\$ -	\$ 2,584
Rental Car Transactions and Transaction Day Projections	2	4	24	24	30	\$ 6,306	\$ -	\$ 6,306
Develop Scenarios	2	8	16	16	26	\$ 5,946	\$ -	\$ 5,946
Prepare CFC Sizing Model	2	4	8	8	14	\$ 3,362	\$ -	\$ 3,362
Prepare Recommendations (Memorandum Format)	2	8	12	12	22	\$ 5,210	\$ -	\$ 5,210
Subtotal Task 4	8	28	68	68	104	\$23,408	\$ -	\$23,408

SOURCE: Ricondo & Associates, Inc. September 2022.

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Professional Services Agreement; Somerset Domestic

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Please see the attached. The Board previously approved a \$20,000 matching grant for this project, and this contract formalizes that decision.

Fiscal Impact: 20,000

Submitted by: Katherine Haase for Matthew Birnie

Submitter's Email Address: khaase@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\ACanada

Discharge Date: 1/15/2025

County Attorney Review:

Required

Not Required

Comments:

Legally sufficient. SO 1/14/25

Reviewed by: GUNCOUNTY1\sobaid

Discharge Date: 1/14/2025

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 0

Agenda Date: 1/21/2025

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) made effective the 1st day of January 2025, by and between the Board of County Commissioners of the County of Gunnison, Colorado, whose address is 200 East Virginia, Gunnison, CO 81230 (herein “Gunnison County”) and Somerset Domestic Waterworks District, whose address is PO Box 549, Somerset, CO 81434 (herein “Contractor”).

RECITALS

The Contractor desires to provide professional services as identified in the Scope of Work attached hereto and incorporated herein by reference as Appendix “A (“Services”), and Gunnison County desires to support this work with matching grant funds.

Gunnison County desires to engage Contractor to provide Services according to this Agreement.

AGREEMENT

NOW THEREFORE, in consideration of the Recitals and the mutual covenants and obligations hereinafter set forth, the parties agree as follows:

1. SERVICES.

Contractor shall furnish all materials, labor, supervision, supplies and equipment to commence, diligently pursue, and complete the Services. All Services shall be performed in a timely manner and in accordance with generally accepted standards for Contractor’s profession and all applicable federal, state and local laws and regulations affecting the Services or their subject matter. Contractor acknowledges that this is a non-exclusive Agreement, and Gunnison County may contract with additional or other providers able to furnish the same or similar services as it deems appropriate to do so.

2. TERM.

The term of this Agreement shall commence on the date first set forth above and shall terminate on December 31, 2025, unless sooner terminated or replaced as provided herein.

3. STRATEGIC RESULT.

Execution of this Agreement will assist the County with its Ensure Sound Infrastructure strategy, as outlined in the Gunnison County Strategic Plan.

4. COMPENSATION, BONUS AND EXPENSES.

In consideration and exchange for Contractor’s performance of the Services, during the Term, Gunnison County shall pay Contractor fees as more specifically not to exceed Twenty-Thousand

and No/100 U. S. Dollars (\$20,000). Payment shall be made by Gunnison County to Contractor within 45 days of receipt of an invoice.

The Compensation shall be used as matching grant funds for the Somerset WTP Equipment & Programming Integration Project as outlined in Appendix A, except as specifically set forth in this Agreement.

5. INSURANCE.

Contractor agrees that at all times during the Term of this Agreement, and for three (3) years after the date the Term of this Agreement expires or the date this Agreement is terminated, or any applicable warranty period, Contractor shall maintain, in full force and effect and at its sole cost and expense, the following insurance policies. Within thirty (30) days of the execution of this Agreement, Contractor will provide insurance certificates to Gunnison County, listing Gunnison County as an additional insured, for the coverages required by this paragraph, which shall state that such policies shall not be materially changed or cancelled without thirty (30) days prior notice to Gunnison County. Written notice shall be sent to the parties identified in the Notices section of this Agreement and sent thirty (30) days prior to any cancellation or non-renewal unless due to non-payment of premiums, in which case, notice shall be sent ten (10) days prior. If written notice is unavailable from the insurer, Contractor shall provide written notice of cancellation, non-renewal and any reduction in coverage to the parties identified in the Notices section by certified mail, return receipt requested within three (3) business days of such notice by its insurer(s).

- a. Worker's Compensation Insurance in accordance with Colorado and Federal law which adequately protects all labor employed by Contractor during the term of this Agreement.
- b. Comprehensive General Liability Insurance or the equivalent in an amount no less than Four Hundred Twenty-Four Thousand and No/100 U.S. Dollars (\$424,000.00) for injury to one person in any single occurrence; and no less than One Million One Hundred Ninety-Five Thousand and No/100 U.S. Dollars (\$1,195,000.00) for injur(ies) to two or more persons in any single occurrence (i.e., in the aggregate).
- c. Comprehensive automobile liability insurance on all vehicles used in the Services, in an amount no less than Four Hundred Twenty-Four Thousand and No/100 U.S. Dollars (\$424,000.00) for injury to one person in any single occurrence; and no less than One Million One Hundred Ninety-Five Thousand and No/100 U.S. Dollars (\$1,195,000.00) for injur(ies) to two or more persons in any single occurrence (i.e., in the aggregate).
- d. Professional Liability Insurance or the equivalent, such as Errors and Omissions coverage, in an amount no less than Four Hundred Twenty-Four Thousand and No/100 U.S. Dollars (\$424,000.00) for injury to one person in any single occurrence; and no less than One Million One Hundred Ninety-Five Thousand and No/100 U.S. Dollars (\$1,195,000.00) for any injur(ies) to two or more persons in any single occurrence (i.e., in the aggregate).

The required insurance shall be underwritten by an insurer licensed or authorized to do business in Colorado. Combinations of primary and excess coverage may be used to achieve minimum coverage limits. Excess/umbrella policy(ies) must follow form of the primary policy(ies) with which they are related to provide the minimum limits and be verified as such on any submitted Certificate of Insurance. The County's acceptance of a certificate of insurance or other proof of insurance that does not comply with all insurance requirements set forth in this Agreement shall not act as a waiver of Contractor's breach of this Agreement or of any of the County's rights or remedies under this Agreement.

If excluded from any policy coverage, this Agreement shall be specifically named an insured contract. If any policy is in excess of a deductible or self-insured retention, the County must be notified by the Contractor. Contractor shall be responsible for the payment of any deductible or self-insured retention. Defense costs shall be in addition to the limits of liability. If this provision is unavailable that limitation must be evidenced on the Certificate of Insurance. A severability of interests or separation of insureds provision (no insured vs. insured exclusion) must be included. A provision that coverage is primary and non-contributory with other coverage or self-insurance maintained by the County, excluding Professional Liability and Workers Compensation policies, if required.

For all coverages required under this Agreement, Contractor's insurer(s) shall waive subrogation rights against the County by policy endorsement. All subcontractors and subconsultants (including independent contractors, suppliers or other entities providing goods or services required by this Agreement) shall be subject to all of the requirements herein and shall procure and maintain the same coverages required of the Contractor. Contractor shall include all such subcontractors as additional insured under its policies (with the exception of Workers' Compensation) or shall ensure that all such subcontractors and subconsultants maintain the required coverages. Contractor agrees to provide proof of insurance for all such subcontractors and subconsultants upon request by the County.

The insurance coverages specified in this Agreement are the minimum requirements, and these requirements do not lessen or limit the liability of the Contractor to the County under this Agreement. The Contractor shall maintain, at its own expense, any additional kinds or amounts of insurance that it may deem necessary to cover its obligations and liabilities under this Agreement.

The insurance provisions of this Agreement shall survive expiration or termination of this Agreement.

6. INDEPENDENT CONTRACTOR.

In carrying out its obligations and activities under this Agreement, Contractor is acting as an independent contractor and not as an agent, partner, joint venture or employee of Gunnison County. Contractor does not have any authority to bind Gunnison County in any manner whatsoever.

Contractor acknowledges and agrees that Contractor is not entitled to: (i) unemployment insurance benefits; or (ii) Workers Compensation coverage, from Gunnison County. Further, Contractor is obligated to pay all applicable federal, state and local taxes owed in relation to the services.

7. INDEMNIFICATION.

Contractor irrevocably and unconditionally agrees to indemnify, defend and hold harmless Gunnison County, its Commissioners, agents and employees of and from any and all liability, claims, liens, demands, actions and causes of action whatsoever (including reasonable attorney's and expert's fees and costs) arising out of or related to any loss, cost, damage or injury, including death, of any person or damage to property of any kind caused by the misconduct or negligent acts, errors or omissions of Contractor or its employees, subcontractors or agents in connection with this Agreement. Further, the County shall not be liable to Contractor or its affiliates for any loss of anticipated business opportunities, contracts, revenues, profits or savings; damage to goodwill or reputation; or indirect, special or consequential loss or damage, arising out of or in connection with this Agreement, whether for breach of contract, in tort (including negligence), under statute or any other law, and Contractor expressly disclaims any such claims or damages as against the County.

In case of any claim that is subject to indemnification under this Agreement, Contractor will provide the County reasonably prompt notice of the relevant claim. Contractor will defend or settle, at its own expense, any demand, action, or suit on any claim subject to indemnification under this Agreement, through legal counsel selected by Contractor but approved by the County. Each party will cooperate in good faith with the other to facilitate the defense of any such claim and the County will tender the defense and settlement of any action or proceeding covered by this Section to Contractor or upon request. Claims may be settled without the consent of the County, unless the settlement includes an admission of wrongdoing, fault or liability by the County, whether express or implied.

This defense and indemnification obligation shall survive any termination or expiration of this Agreement.

8. DISCRIMINATION.

The Contractor agrees to not discriminate against any person or class of persons by reason of age, race, color, sex, creed, religion, disability, national origin, sexual orientation or political affiliation in providing any services or in the use of any facilities provided for the public in any manner prohibited by Part 21 of the Regulations of the Office of the Secretary of Transportation. Contractor shall further comply with the letter and spirit of the Colorado Anti-Discrimination Act of 1957, as amended, and any other laws and regulations respecting discrimination in unfair employment practices. Additionally, Contractor shall comply with such enforcement procedures as any governmental authority might demand that Gunnison County take for the purpose of complying with any such laws and regulations.

9. IMMIGRATION COMPLIANCE CERTIFICATION.

- a. Contractor certifies that Contractor does not and will not knowingly contract with or employ illegal aliens to work under this Agreement.
- b. Contractor certifies that Contractor has required its subcontractors to certify that they do not knowingly contract with or employ illegal aliens to work under this Agreement.
- c. Contractor certifies that it has attempted to verify the eligibility of its employees and subcontractors to work through the Basic Pilot Employment Verification Program administered by the Social Security Administration and Department of Homeland Security.
- d. Contractor agrees to comply with all reasonable requests made in the course of an investigation under C.R.S. § 8-17.5-102 by the Colorado Department of Labor and Employment.
- e. Contractor agrees to comply with the provisions of C.R.S. § 8-17.5-101 et seq.

10. AMERICANS WITH DISABILITIES ACT COMPLIANCE.

The Contractor represents and warrants to Gunnison County that at all times during the performance of this Agreement no qualified individual with a disability shall, by reason of such disability, be excluded from participation in, or denied benefits of the service, programs, or activities performed by the Contractor, or be subjected to any discrimination by the Contractor upon which assurance Gunnison County relies.

11. MISCELLANEOUS.

- a. SEVERABILITY. If any clause or provision of this Agreement shall be held to be invalid in whole or in part, then the remaining clauses and provisions, or portions thereof, shall nevertheless be and remain in full force and effect.
- b. AMENDMENT. No amendment, alteration, modification of or addition to this Agreement shall be valid or binding unless expressed in writing and signed by the parties to be bound thereby.
- c. NO WAIVER OF GOVERNMENTAL IMMUNITY. The parties hereto understand and agree that the County is relying upon, and has not waived, the monetary limitations and all other rights, immunities and protection provided by the Colorado Governmental Act, § 24-10-101, et seq., C.R.S. Nothing in this Agreement is, or shall be construed to be, a waiver, in whole or part, by Gunnison County of governmental immunity provided by the Colorado Governmental Immunity Act or otherwise.

- d. **LEGAL AUTHORITY.** Contractor represents and warrants that it possesses the legal authority, pursuant to any proper, appropriate and official motion, resolution or action passed or taken, to enter into the Agreement. Each person signing and executing the Agreement on behalf of Contractor represents and warrants that he has been fully authorized by Contractor to execute the Agreement on behalf of Contractor and to validly and legally bind Contractor to all the terms, performances and provisions of the Agreement. The County shall have the right, in its sole discretion, to either temporarily suspend or permanently terminate the Agreement if there is a dispute as to the legal authority of either Contractor or the person signing the Agreement to enter into the Agreement.
- e. **NO CONSTRUCTION AGAINST DRAFTING PARTY.** The parties and their respective counsel have had the opportunity to review the Agreement, and the Agreement will not be construed against any party merely because any provisions of the Agreement were prepared by a particular party.
- f. **ORDER OF PRECEDENCE.** In the event of any conflicts between the language of the Agreement and any exhibits to it, the language of the Agreement controls.
- g. **SURVIVAL OF CERTAIN PROVISIONS.** The terms of the Agreement and any exhibits and attachments that by reasonable implication contemplate continued performance, rights, or compliance beyond expiration or termination of the Agreement survive the Agreement and will continue to be enforceable. Without limiting the generality of this provision, the Contractor's obligations to provide insurance and to indemnify the County will survive for a period equal to any and all relevant statutes of limitation, plus the time necessary to fully resolve any claims, matters, or actions begun within that period.
- h. **INUREMENT.** The rights and obligations of the parties herein set forth shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns permitted under this Agreement.
- i. **TIME IS OF THE ESSENCE.** The parties agree that in the performance of the terms, conditions, and requirements of this Agreement, time is of the essence.
- j. **PARAGRAPH HEADINGS.** The captions and headings set forth herein are for convenience of reference only and shall not be construed so as to define or limit the terms and provisions hereof.

12. DELEGATION AND ASSIGNMENT.

Contractor shall not delegate or assign its duties under this Agreement without the prior written consent of Gunnison County which consent Gunnison County may withhold in its discretion. Subject to the foregoing, the terms, covenants and conditions of this Agreement shall be binding on the successors and assigns of either party.

13. TERMINATION.

Either party shall have the right to terminate this Agreement at any time, with or without cause, upon thirty (30) days prior written notice to the other. Upon termination, Contractor shall be entitled to compensation for Services performed prior to the date of termination, per the compensation terms provided in this Agreement. Termination shall not affect or prejudice any rights or other remedy that a party may have with respect to the event giving rise to termination or any other rights or other remedy a party may have with respect to breach of this Agreement which existed at or before the date of termination.

14. OWNERSHIP OF PROPERTY.

Any work product, information, materials, goods, or intellectual property generated as a result of the Services shall become the sole and exclusive property of the County, and Contractor agrees to relinquish any rights, implied or otherwise, to such property, including but not limited to any resulting intellectual property rights.

15. WARRANTIES.

Contractor represents and warrants to the County as follows:

- a. The Services shall conform to applicable specifications and will be free from deficiencies and defects in materials, workmanship, design or performance, as applicable.
- b. All Services shall be performed by qualified personnel in a professional and workmanlike manner, consistent with industry standards.
- c. Contractor has the requisite ownership, rights and licenses to perform its obligations under this Agreement and to perform the Services free and clear from all liens, adverse claims, encumbrances and interests of any third party.
- d. There are no pending or threatened lawsuits, claims, disputes or actions adversely affecting the Services or Contractor's ability to perform its obligations under this Agreement.
- e. Performance of the Services shall not violate, infringe, or misappropriate any patent, copyright, trademark, trade secret, or other intellectual property or proprietary right of any third party.
- f. Contractor has the right to and shall assign to County all third-party warranties and indemnities that Contractor receives in connection with any of the Services provided to County. To the extent that Contractor is not permitted to assign any warranties or indemnities to the County, Contractor agrees to specifically identify and enforce those warranties and indemnities on behalf of County to the extent Contractor is permitted to do so under the terms of the applicable third-party agreements.

16. WHEN RIGHTS AND REMEDIES NOT WAIVED.

In no event shall any action by either party constitute or be construed to be a waiver by the other party of any breach of covenant or default which may then exist on the part of the party alleged to be in breach, and the non-breaching party's action or inaction when any such breach or default shall exist shall not impair or prejudice any right or remedy available to that party with respect to such breach or default; and no assent, expressed or implied, to any breach of any one or more covenants, provisions or conditions of the Agreement shall be deemed or taken to be a waiver of any other breach.

17. NO THIRD-PARTY BENEFICIARY.

Enforcement of the terms of the Agreement and all rights of action relating to enforcement are strictly reserved to the parties. Nothing contained in the Agreement gives or allows any claim or right of action to any third person or entity. Any person or entity other than the County or the Contractor receiving services or benefits pursuant to the Agreement is an incidental beneficiary only.

18. CONFLICT OF INTEREST.

The signatories to this Agreement aver to their knowledge, no employee of the County has any personal or beneficial interest whatsoever in the Services. Contractor has no beneficial interest, direct or indirect, that would conflict in any manner or degree with the performance of the Services, and Contractor shall not employ any person having such known interests. The Contractor shall also not engage in any transaction, activity or conduct that would result in a conflict of interest under the Agreement. The Contractor represents that it has disclosed any and all current or potential conflicts of interest. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Contractor by placing the Contractor's own interests, or the interests of any party with whom the Contractor has a contractual arrangement, in conflict with those of the County. The County, in its sole discretion, will determine the existence of a conflict of interest and may terminate the Agreement in the event it determines a conflict exists, after it has given the Contractor written notice describing the conflict.

19. FORCE MAJEURE.

Neither party shall be responsible for failure to fulfill its obligations hereunder or liable for damages resulting from delay in performance as a result of an unforeseeable event outside the control of such party, and not caused by such party's negligence, including war or armed conflict, fire, flood, strike, riot or insurrection, terrorist attack, nuclear, chemical or biological attack, natural disaster, martial law, unreasonable delay of carriers, governmental order or regulation; PROVIDED, HOWEVER, the any delay caused by the Covid-19 Pandemic (or Endemic), or any other communicable disease pandemic or endemic, shall NOT be considered a force majeure event. If a force major event occurs, the time for performance shall be extended by mutual agreement of the parties for a period of time as may be reasonably necessary to compensate for such delay, provided that if such performance still cannot be completed within such extended period of time,

either party may terminate this Agreement and both parties will be released from any further obligation to the other.

20. NOTICES.

Any notice, demand or communication which either party may desire or be required to give to the other party shall be in writing and shall be deemed sufficiently given or rendered if delivered personally or sent by certified first class US mail, postage prepaid, addressed as follows:

Gunnison County: County Manager
Gunnison County
200 E. Virginia
Gunnison, Colorado 81230
Phone: 970-641-0248

With a copy to: Board of County Commissioners
of the County of Gunnison, Colorado
200 E. Virginia
Gunnison, Colorado 81230

Contractor: Debra Pennington, President
Somerset Domestic Waterworks District
PO Box 549
Somerset, CO 81434
Phone: (970) 923-1700
Email: debra.pennington@icloud.com

Either party has the right to designate in writing, served as provided above, a different address to which any notice, demand or communication is to be mailed.

21. GOVERNING LAW.

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Colorado. Jurisdiction and venue for any legal proceedings related to this Agreement shall exclusively lie in the State of Colorado District Court located in Gunnison County, Colorado.

22. COUNTERPARTS: FACSIMILE AND ELECTRONIC TRANSMISSION.

This Agreement may be executed by facsimile and/or in any number of counterparts, any or all of which may contain the signatures of less than all the parties, and all of which shall be construed together as but a single instrument and shall be binding on the parties as though originally executed on one originally executed document. All facsimile counterparts shall be promptly followed with delivery of original executed counterparts.

This Agreement may also be executed by electronic means or signatures. Accordingly, the Agreement, and any other documents requiring a signature hereunder, may be signed electronically by the County in the manner specified by the County. The Parties agree not to deny the legal effect or enforceability of the Agreement solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of the Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the ground that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

The parties agree that: (i) any notice or communication transmitted by electronic transmission, as defined below, shall be treated in all manner and respects as an original written document; (ii) any such notice or communication shall be considered to have the same binding and legal effect as an original document; and (iii) at the request of either party, any such notice or communication shall be re-delivered or re-executed, as appropriate, by the party in its original form. For purposes of this Agreement, the term “electronic transmission” means any form of communication not directly involving the physical transmission of paper, that creates a record that may be retained, retrieved and reviewed by a recipient thereof, and that may be directly reproduced in paper form by such a recipient through an automated process, but specifically excluding text or instant messages.

23. ENTIRE AGREEMENT.

This Agreement comprises the entire agreement between County and Contractor and supersedes all prior or contemporaneous negotiations, discussions or agreements, whether written or oral, between the parties regarding the subject matter contained herein. No amendment to or modification of this Agreement will be binding unless in writing and signed by an authorized representative of each party.

Notwithstanding anything to the contrary herein, the County shall not be subject to any provision included in any terms, conditions, or agreements appearing on Contractor’s or a subcontractor’s website or any provision incorporated into any click-through or online agreements related to the work unless that provision is specifically referenced in this Agreement.

24. RECORDS.

Contractor shall maintain for a minimum of three (3) years, adequate financial and other records for reporting to County. Contractor shall be subject to financial audit by federal, state or county auditors or their designees. Contractor authorizes such audits and inspections of records during normal business hours, upon forty-eight (48) hours’ notice to Contractor. Contractor shall fully cooperate during such audit or inspections.

25. PUBLIC RECORD.

To the extent not prohibited by state or federal law, this Agreement is potentially subject to public release through the Colorado Open Records Act. The parties further acknowledge and

understand that all work product or materials provided or produced under this Agreement, including items marked Proprietary or Confidential, may be subject to the Colorado Open Records Act., § 24-72-201, et seq., C.R.S.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date above written.

BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF GUNNISON, COLORADO

By: _____
Laura Puckett Daniels, Chairperson

ATTEST:

Deputy Clerk

CONTRACTOR

By: _____

APPENDIX A

Division of Local Government

FY 2025: Cycle 25-03 EIAF Tier I/Tier II and Special Initiatives Funding Application

Local Government/Organization: [Somerset Domestic Waterworks District](#)

Status: [Partially Complete](#)

Filed On: [2024-11-01T14:57:18](#)

Filed By: [GRANTS_WEB](#)

Reviewed On:

Reviewed By:

Reviewer Notes:

Application Overview

You are **required** to work with your Regional Manager prior to completing your application. **The DOLA Grants Portal will only be opened for your community to apply upon approval from your Regional Manager.**

The Department of Local Affairs (DOLA) Energy and Mineral Impact Assistance Fund (EIAF) program was created to assist political subdivisions that are socially and/or economically impacted by the development, processing, or energy conversion of minerals and mineral fuels. Funds come from the state severance tax on energy and mineral production and from a portion of the states share of royalties paid to the federal government for mining and drilling of minerals and mineral fuels on federally-owned land. The creation of the fund is outlined in C.R.S. 34-63-102 (Federal Mineral Lease) and C.R.S. 39-29-110 (Severance). Grant dollars are to be awarded for the planning, design, construction, maintenance of public facilities, and for the provision of public services by political subdivisions.

Requests in this Cycle 25-03 may be for:

[EIAF Tier I](#): up to \$200,000 with a 1:1 match

[EIAF Tier II](#): over \$200,001 and up to \$1,000,000 with a 1:1 match

[Climate Resilience Challenge](#): up to \$2,000,000 with a 25% match for implementation, 10% for planning

[More Housing Now & Land Use Initiative](#): up to \$2,000,000 with a 25% match for implementation, 10% for planning

Tier I award notifications are anticipated mid-February 2025. All other application presentations are scheduled for early March 2025 with funding decisions anticipated late March 2025. More information and additional documentation on the EIAF program, including the two special initiatives, can be found on the program [website](#).

A. APPLICANT/CONTACT INFORMATION

1. Local Government/Organization: [Somerset Domestic Waterworks District](#)

In the case of a multi-jurisdictional application, select the other participating eligible organizations:

2. Principal Representative:

(In the case of a multi-jurisdictional application, principal representative of the lead organization.)

Honorific:**First Name:** Debra**Middle Name:** A.**Last Name:** Pennington**Suffix:****Role:** Principal Representative**Mailing Address:** P.O. Box 549**Address 2:****City:** Somerset**State:** CO**Zip Code:** 81434**Phone #:** 970-923-1700**Email Address:** debra.pennington@icloud.com**3. Responsible Administrator (will receive all mailings) for the Application:****Honorific:****First Name:** Ilaria**Middle Name:****Last Name:** Morris**Suffix:****Role:** Responsible Administrator**Mailing Address:** P.O. Box 549**Address 2:****City:** Sommerset**State:** CO**Zip Code:** 81434**Phone #:** 970-923-5211**Email Address:** sdwd3764@gmail.com**B. CHIEF ELECTED OFFICIAL INFORMATION**

Please provide contact information for the chief elected official.

a. Name

In the case of a multi-jurisdictional application, chief elected official of the "lead" political subdivision.

[Debra Pennington](#)

b. Title

[President](#)

c. Street Address

P.O. Box 549

d. City

Somerset

e. State

Please use the two-letter abbreviation

CO

f. Zip

81434

g. Phone

Use xxx-xxx-xxxx format

970-923-1700

h. Email Address

debra.pennington@icloud.com

C. PROJECT DESCRIPTION

a. What funding opportunity are you applying for?

Select from drop down menu

EIAF Tier I

b. Project title

Begin the project name with your community name. Example: "*Monte Vista Project Name*", "*Lincoln County Project Name*".

[Somerset WTP Equipment & Programming/Integration](#)

c. Project address

What is the physical address at which the project will be located?

[3674 highway 133, Somerset CO 81434](#)

c.1. County of project

What is the County in which the project will be located?

[Gunnison](#)

d. Amount requested

* The amount requested should equal the Grant Request Total line in the project budget attached in Section M.

25,000

e. Matching funds

25,000

f. Total amount of all costs for the project described in this application

NOTE: If this application is part of a larger, phased project, then the total amount should reflect the phase being applied for in this application. The total amount should equal the Total line in the project budget attached in Section M.

50,000

g. Describe the problem, opportunity or challenge that resulted in the request

(1,000 character limit)

The SDWD has maintained a long-standing partnership with Oxbow Mining Company, which holds surface water rights to the Gunnison River, a vital resource for Somerset and the Mine, for decades. A 1962 Agreement designated the Mine as the owner of the water supply system, with an obligation to provide treated water to Somerset unless mining operations ceased, which occurred in 2013. In 2020, a new agreement was finalized, effective in 2021, transferring ownership of the treated water system, raw water tank, auxiliary building, and equipment to SDWD. Oxbow is responsible for maintaining the raw water system up to, but not including, the raw water tank. SDWD now oversees the raw water tank and the treated water system. Easements were granted to ensure facility access. A recent evaluation by RESPEC recommended upgrades to the WTP, including automation and improved programming, ensuring the town has the necessary treatment process as mandated by the Colorado Department of Public Health.

h. Describe the project scope of work

Describe the various tasks involved in the project including specific data such as quantities, mileage, square feet, linear ft. etc., as well as specific project location within the city and/or county etc. If this is a broadband planning or middle mile implementation project, describe how it supports last mile expansion. Please be specific to this phase of the project for which you are seeking funding. (1,000 character limit)

The Somerset WTP, located above the town and accessible via a gravel road off Highway 133, needs critical upgrades to improve water quality and efficiency. Planned improvements include new equipment, programming, & system integration. Two flow-paced Stenner peristaltic pumps will provide precise chemical dosing. An amperometric chlorine analyzer will monitor pre-storage chlorine levels, and inline static mixers for sodium hypochlorite and CL-50 will ensure proper chemical blending. Water and backwash meters will measure consumption and losses accurately. Programming upgrades include SCADA integration for chemical feed pumps, a replacement chlorine analyzer, & differential pressure

monitoring for clarifiers, filters, and GAC units, enabling automated backwash cycles. Automation will allow the raw water pump to restart after shutdowns, constant power to filter effluent turbidimeters, & include PLC alarms to alert the ORC.

i. Will the project be undertaken in a wetlands or flood hazard area?

No

i.1 List flood plain maps/studies reviewed. Describe alternatives considered.

(500 character limit)

j. Local priority

If more than one application from the same local government (1 of 2, 2 of 2, etc.)

Not Applicable

k. Supporting documents

Upload any supporting documents (studies, plans, preliminary reports, schedules, letters of support, etc.) as a single PDF document.

NOTE: Climate Resilience Challenge applicants are required to upload qualifying existing Climate Resilience or Climate Action Plan(s) from within the last 5-years.

Download

D. DEMONSTRATION OF NEED

The statutory purpose of the Energy and Mineral Impact Assistance program is to provide financial assistance to political subdivisions socially or economically impacted by the development, processing or energy conversion of minerals and mineral fuels.

a. Demonstration of need

Why is the project needed at this time? (1,000 character limit)

As part of the planning efforts to ensure safe water for the Town of Somerset and the Mine, upgrades to equipment, programming, and system integration will enhance water quality and operational efficiency. The District is focused on optimizing management and reducing operational costs. Investing in the recommended upgrades will help automate more processes and ensure compliance with regulations.

b. Does this project address the stated need?

Does this project, as identified in this application, **completely** address the stated need? If not, please describe additional work or phases and the estimated timeframe. Do you anticipate requesting Energy and Mineral Impact Assistance funds for future phases? (1,000 character limit)

Yes, this project thoughtfully addresses the Water Treatment Plant's need for the additional equipment, programming and system integration.

c. What are the consequences if the project is not awarded funds?

(500 character limit)

The District faces challenges with outdated processes and equipment that hinder its ability to enhance water treatment capacity and improve water quality. This project is essential to ensure delivering reliable and safe drinking water. Given the limited resources of the Somerset Domestic Water Works District, the District will not proceed with the project unless other funding is secured.

E. MEASURABLE OUTCOMES

a. Describe the expected measurable outcomes

How will the project enhance the livability* of your region, county, city, town or community? Examples would include constructing a new water plant to eliminate an unsafe drinking water system and provide safe and reliable drinking water; the construction of a new community center that would provide expanded community services, or projects achieving goals regarding energy conservation, community heritage, economic development/diversification, traffic congestion, etc.

***(Livability means increasing the value and/or benefit in the areas that are commonly linked in community development such as jobs, housing, transportation, education, hazard mitigation, health and environment)**

(1,000 character limit)

With the new equipment, programming, and system integration, the Water Treatment Plant (WTP) will provide safe drinking water to the town of Somerset and the Mine. The fully automated system features modern filtration technology, chemical feed pumps, inline static mixers, and a SCADA system. These improvements will help reduce the amount of sediment entering the plant and lower raw water turbidity. Additionally, the accurate dosing of chemicals, including a chlorine residual analyzer to monitor sodium hypochlorite levels, will minimize the formation of disinfection byproducts (DBPs). This upgraded treatment process will meet the requirements set by the Colorado Department of Public Health and Environment (CDPHE) for safe drinking water.

F. ENERGY EFFICIENCY AND RENEWABLE ENERGY

Applications will be reviewed on the project's potential to transform both the state and local community's energy portfolio, including considerations of additional renewable energy capacity and/or project type, the energy makeup of the local utility, and historic renewable energy adoption.

a. Energy Efficiency and Renewable Energy

Will this project directly implement improved energy efficiencies or develop a strategy that could result in a reduction of the community carbon footprint and increased conservation of energy? Does the project capitalize on renewable energy technology?

Yes

a.1 If yes, please describe.

(500 character limit)

The new technology and equipment will use less energy, resulting in reduced electricity consumption. By allowing the ORC to monitor the facility remotely, we can eliminate the need for daily trips to the WTP, which will further decrease the community's carbon footprint.

a.2 If no, please explain.

(500 characters)

b. Renewable and energy efficiency planning and implementation projects

Applications must assess the current needs of the community and help move the community or region towards 100% renewable energy and/or increased climate resilience. Renewable energy projects should be part of a community climate action and/or sustainability plan that transitions the current dependence on fossil fuels toward renewable, clean energy sources.

If there is a renewable energy component to your project, please answer the questions below. Projects should advance the 100 percent renewable energy by 2040 goal utilizing specific, measurable outcomes including: energy reduction over baseline (energy efficiency), energy offset over baseline (renewable energy generation) and greenhouse gas reduction over baseline.

What type of technology does the project include? (Select all that apply)

[Energy Efficiency](#)

b.1 If other is selected above, please describe.

What is the annual generation in kWh, therms or other metric?

b.2 What electric utility serves the project area? Example: Platte River Power Authority.

(100 character limit)

[DMEA - Delta Montrose Electric Association](#)

b.3 How much is the project estimated to save per year in utility costs?

(Enter dollar amount)

800

b.4 What is the estimated avoided GHG emissions/year in metric tons of carbon dioxide equivalent?

(Enter amount)

b.5 For solar projects only**b.5.i How many kW of generation capacity will be added from your project?**

(Enter amount)

b.5.ii How many kWh of electricity will the project generate per year?**b.5.iii Is the solar rooftop or ground-mounted?****b.6 For hydro-electric projects only****b.6.i How many kW of generation capacity will be added from your project?**

(Enter amount)

b.6.ii How many kWh of electricity will the project generate per year?

(Enter amount)

b.7 For geothermal and geexchange projects only**b.7.i How much will the project save per year in kWh as compared to a typical electric system?**

(Enter amount)

b.7.ii How much will the project reduce natural gas use per year in therms?

(Enter amount)

b.8 For energy efficiency projects only**b.8.i How much will the project reduce electricity demand per year in kWh?**

(Enter amount)

3,861

b.8.ii How much will the project reduce natural gas use per year in therms?

(Enter amount)

G. POPULATION & LOCAL EFFORT

a. Current population

Current/most recent conservation trust fund/lottery distribution estimate, [Colorado State Demographer](#) estimate, or a projection based on the communities percentage of overall county population is acceptable.

55

b. Five year population projection

60

c. Relationship to community goals

Please describe if the project is identified in the applicants organizational budget or a jurisdictionally approved plan (e.g. capital improvement plan, equipment replacement plan, comprehensive plan, utility plan, road maintenance and improvement plan or other local or regional strategic management or planning document). (500 character limit)

The District has not included the project in its 2023-2024 budget. However, the Somerset Domestic Water Works District has approved the RESPEC Evaluation Report for the Water Treatment Plant (WTP) and has agreed to implement the recommended upgrades. These improvements and equipment upgrades will ensure the town has access to clean water and enhance drinking water operational management capabilities for the ORC.

d. Land use strategies & best practices

For More Housing Now projects only, you are required to complete and submit a [MHN Land Use Strategies & Best Practices form](#) as a PDF from the [EIAF website](#) of the land use strategies and best practices your jurisdiction has adopted (even if they all don't impact this particular project). [Land use strategies list included in HB21-1271](#) and [Land use best practices list created through HB22-1304](#).

Download

e. Why can't this project be funded locally?

(500 character limit)

We are seeking financial assistance from DOLA due to the District's limited funds and tax base.

f. Has this project been deferred because of lack of local funding? If so, how long?

(500 character limit)

The project has been deferred as the District updated the agreement with the Mine and developed the needs assessment.

g. Explain the origin and status of your local cash match

(Note: Whenever possible, local government cash match is on a dollar for dollar match to the award amount.).

Are the local matching funds committed or pending? If pending, when will the status of those funds shift from pending to committed? If funding is awarded and in-kind contributions are included in the project budget, detailed tracking of in-kind will be required. (500 character limit)

The District will utilize its Capital Fund along with funds from Gunnison County. The County's funds are pending approval, which is expected on 12/17/24

h. Community partners

What other community entities, organizations, or stakeholders recognize the value of this project and are collaborating with you to achieve increased livability of the community? Please describe how you and your partners are addressing problems across multiple sectors (community, economic, housing, natural resources, etc.) through this project. (1,000 character limit)

Gunnison County, DOLA, and CDPHE are essential supporters of this project and provide invaluable assistance. These organizations recognize the importance of this initiative and understand its role in the District's future success in delivering clean drinking water to the town of Somerset.

h.1 Community outreach

Describe efforts such as inclusive community outreach used by your jurisdiction to serve and engage underrepresented groups. (500 character limit)

The District has involved the community and sought their input through several board meetings designed to build trust, ensure transparency, and provide equitable access to water resources and information.

i. Tax rate, usage charges, or fees

Have tax rates, user charges or fees been reviewed recently to address funding for the proposed project?

Yes

i.1 Tax rate or usage charge modifications

If the tax rate, user charges or fees were modified, what was the modification and when did this change occur? (500 character limit)

The District has approved a moderate base rate increase of \$15, with tighter tier breaks aligned with natural usage patterns every 3,000 gallons. An increasing block tier structure encourages conservation and supports affordability for low-usage households. Additionally, an annual 3.5% increase for both base and usage rates will be implemented, following best practices to address inflation and ensure sustainable funding for water services.

H. READINESS

a. If awarded funds, when can the project begin? (Months)

Tier I awards are made in February 2025 with contracts expected in May 2025.

Tier II awards are made in March 2025 with contracts expected in June 2025.

[Within 3 months](#)

b. What is the time frame for project completion?

[9-12 months](#)

c. If design or engineering is a component of this project, select the percentage of completion.

Select the percentage of completion as of the date of this application.

[N/A](#)

d. How were project cost estimates determined?

How did the applicant develop project cost estimates? (500 character limit)

[The project estimates were developed based on the RESPEC Memorandum. The District then requested quotes from Browns Hill Engineering & Control and Filter Tech.](#)

d.1 Is the project supported by bids, professional estimates or other credible information?

[Yes](#)

d.1.i Bids/estimates

Please attach a copy of any supporting documents. (PDF Document)

[Download](#)

e. Are any Local, State or Federal permits required before the project can proceed?

If yes, please describe and note the status of permit acquisition. (500 character limit)

[NO](#)

f. State or National historic registry designation

Is the project on a State or National registered historic building, structure, site, or in a district?

[No](#)

f.1 State or National historic registry number

If the project is on the State or National registry, please provide the registry number. DOLA may need

to seek a determination of effect from History Colorado and the State Office of Archaeology and Historic Preservation.

f.2 Historical, archaeological, or cultural significance.

Please describe how the project will affect historical, archaeological, or cultural significance of the building, structure, site or district. (500 character limit)

f.3 Attach supporting documents (if applicable)

If on a State or National Register, please upload color photos of the project work areas and a detailed written description of work proposed. The photos and description should include details beyond the general scope of work described above. (Upload photos and description as a single combined PDF document)

Download

I. ENERGY & MINERAL RELATIONSHIP

a. Community energy or mineral impact

Describe how the community is, has been, or will be impacted by the development, production, or conversion of energy and mineral resources. **For example:** Heavy truck traffic directly related to energy development is impacting County Road X, or there are X number of oil and gas wells, storage facilities, transfer stations, etc. in the municipal or county boundaries, or a legacy of energy extraction has resulted in environmental issues in the area, or finally, the closure of energy production facilities is impacting the community. (500 character limit)

For over a century, Somerset's economy has relied heavily on coal mining. At one time, the town had three operational coal mines and boasted a thriving community of 700 residents. However, the population has dwindled to just 55 due to the closure of all three mines. The last mine to close is now undergoing reclamation and has handed over its WTP to the District, leaving it responsible for maintaining and providing necessary upgrades as well as ensuring clean drinking water to the residents.

J. RESILIENCY CRITERIA

The Energy and Mineral Impact Assistance Program is required to integrate resilience criteria into the program. By bringing resiliency considerations into project planning and implementation, projects should be better poised to benefit a number of sectors (economy, health, infrastructure, etc.), minimize long-term risks, and anticipate or be better prepared to respond to changing conditions faced by Colorado communities.

For clarification or further guidance on how the Resiliency Criteria can be incorporated into projects, visit the [Resiliency Prioritization Criteria](#) section of the [Colorado Resiliency Playbook](#). The [Colorado Resiliency Framework](#) site can also be used to develop a focused approach to incorporate these measures into all, or most projects. Below, please select Yes/No for all of the criteria that can be considered to apply to your project. Project scoring for these criteria is based on whether or not the project proposes to incorporate these long-term resiliency measures into the planning, development and implementation of the project.

a. Adaptive capacity

Yes

a.1 Adaptive capacity

Briefly describe how this project includes flexible and adaptable measures that consider future unknowns of changing climate, economic, or social conditions.

NOTE: Climate Resilience Challenge applicants are required to describe how their proposal adapts to a changing climate. (500 character limit)

This project will ensure safe drinking water for the Town by installing new equipment and enhancing the SCADA System.

b. Co-benefits

Yes

b.1 Co-benefits

Briefly describe how this project provides solutions that address problems across multiple sectors including the community, economic, health and social, housing, infrastructure, and watersheds and natural resources sectors to create maximum benefit. (500 character limit)

The upgraded equipment and enhanced SCADA system will reduce sediment entry into the plant, lowering raw water turbidity and optimizing chemical feed pump performance for accurate dosing. Monitoring chemical feed pumps via SCADA is vital for minimizing DBP formation. Adding differential pressure monitoring for clarifiers, filters, and GAC units enables automated backwash cycles and seamless filter train switching, improving system efficiency and operational reliability.

c. Risk reduction

Yes

c.1 Risk reduction

Briefly describe how this project reduces risk and vulnerability to people, infrastructure, and natural systems. (500 character limit)

By enhancing the water treatment capacity and improving water quality to ensure a reliable and safe water supply. This will involve updating the facility and equipping the Operations and Resource Center (ORC) with better management and operational capabilities. Additionally, the new equipment, programming, and integration will provide Somerset with potential for future growth while reducing energy consumption.

d. Long-term and sustainable

Yes

d.1 Long-term and sustainable

Briefly describe how this project will be able to be maintained by the community over its lifetime,

reduces environmental impacts and is an investment that will last for generations. The project looks to the future and creates long-term gains for the community. (500 character limit)

Improving the water treatment equipment and SCADA system fosters long-term sustainability by enabling accurate monitoring and control of water treatment processes. This leads to optimized resource usage, lower energy consumption, early detection of issues, reduced waste, and better compliance with environmental regulations. Ultimately, these enhancements ensure a reliable and clean water supply for future generations.

e. Mitigates climate change

No

e.1 Mitigates climate change

Briefly describe how the project includes renewable energy components and other solutions to mitigate the effects of climate change as much as possible and move the community or region towards 100% renewable energy. **NOTE:** Climate Resilience Challenge applicants are required to describe how their proposal reduces greenhouse gasses/mitigates climate change. (500 character limit)

NA

f. Socially equitable

Yes

f.1 Socially equitable

Briefly describe how this project solution is inclusive of and addresses the needs of populations and community groups that have been or are disproportionately and negatively impacted by disasters, including social and economic shocks and stressors. The project addresses inequities, removes barriers, and benefits these populations by equitably distributing project-related benefits and providing access or meeting functional needs. **NOTE:** Social equity is required for Climate Resilience Challenge applications. Additional guidance and resources on the [Climate Resilience Challenge](#) are on the [EIAF website](#). * (500 character limit)

Somerset faces significant social equity challenges: below-average household income and home values limit residents' access to essential services. The Mine closure has destabilized the District's budget, creating barriers to equitable infrastructure planning. This project addresses these disparities by delivering critical infrastructure to support a community struggling with limited resources and economic unpredictability.

K. COMPREHENSIVE PLAN AND LAND USE REGULATION PROJECTS ONLY

a. Is this application for a comprehensive plan or land use regulation project?

If no, proceed to Section L.

No

b. Affirm required elements for Comprehensive Plan

The State of Colorado requires local governments to adopt Comprehensive (Master) Plans per C.R.S. [30-28-106](#) (for counties) and [31-23-206](#) (for municipalities). When funding comprehensive plans, DOLA **requires** that the following project components be included in the scope of work:

- An inclusive community outreach and engagement plan to ensure participation from underrepresented groups.
- The plan must assess and address housing needs of current and future residents at all levels of affordability. It must include locally-appropriate goals, strategies, and actions to promote affordable housing development. This work must use the best available data (e.g., State Demography Office data or a recent housing needs assessment). When it comes time to consider implementation strategies, jurisdictions may find the Strong Communities [list of Land Use Best Practices](#) helpful in this work.
- Risks of natural and human-caused hazards to life, property, and public resources, and consideration of their impact to vulnerable communities. Include goals, strategies, and/or actions to address and mitigate these hazards (must identify and address all potential hazards as described in the county Hazard Mitigation Plan). Communities may find DOLAs [Planning for Hazards](#) guide helpful in this work.
- In the spirit of the states goal to engage with disproportionately impacted communities ([C.R.S. 24-4-109](#)), the plan must use an environmental justice lens, particularly when it comes to the impacts of hazards, resources, and amenities to promote equitable outcomes.
- The plan must address the community water supply and water quality goals. Per [C.R.S. 31-23-206\(1\)\(d\)](#) and [30-28-106\(3\)\(a\)\(IV\)](#), the community must:
 - Consult and coordinate with local water provider(s),
 - Include water conservation policies, and
 - Identify in the plan water supplies and facilities sufficient to meet public and private infrastructure needs reasonably anticipated or identified in the planning process.

Within the first six months of receiving the grant, awardees must submit a self-assessment, such as the [Colorado Growing Water Smart: Community Self-Assessment](#), to include water supply and demand status and trends, existing water conservation and efficiency goals and policies. Consult the DOLA Land Use and Water Planner before or immediately following award for free technical assistance.

- The plan must include an action plan that prioritizes actions necessary to implement the plan, creates a timeline for implementation, and assigns responsibility for actions.
- And, *for municipalities only*, a plan for three miles outside municipal boundaries, also known as the three mile plan, per [C.R.S. 31-12-105\(1\)\(e\)\(I\)](#).

The department **strongly encourages** the following:

- Land use code updates: Because the land use code implements a comprehensive plan, a land use code update is strongly recommended to immediately follow a comprehensive plan update.
- Policies and strategies in the comprehensive plan and land use code to plan for the community's aging demographic.
- Policies and strategies to address energy efficiency, reduce greenhouse gas emissions, and increase the use of renewable energy sources where applicable.
- Intergovernmental agreement(s) (IGA) with neighboring jurisdiction(s) to cooperatively plan for areas of mutual interest (e.g., three-mile areas). In addition, the IGA will address how infrastructure will be provided or upgraded and maintained in areas of mutual interest and engage major service

providers/special districts, as applicable.

We agree to include the Department of Local Affairs required elements for Comprehensive (Master) Plans as identified above in addition to C.R.S. [30-28-106](#) (for counties) and [31-23-206](#) (for municipalities) in the project scope of work.

N/A

b.1 If no, explain why the required elements will not be included in your project scope of work.

For example, recently completed tasks or plans listed above would be incorporated into the comprehensive plan by reference. (500 character limit)

L. HIGH PERFORMANCE CERTIFICATION PROGRAM (HPCP) COMPLIANCE

For new facilities, additions and renovation projects only. NOTE: If your project will use 25% or more in state funds, then some form of HPCP compliance most likely applies to your project.

Colorado Revised Statutes (C.R.S. 24-30-1305.5) requires all new facilities, additions, and renovation projects that meet all of the following criteria to conform with the High Performance Certification Program (HPCP) adopted by the Office of the State Architect if:

- The project receives 25% or more of state funds (from any/all state funding sources and in aggregate across all project phases, if applicable); **and**
- **The new facility, addition, or renovation project contains 5,000 or more gross square feet** (NOTE: this includes all phases of project work, e.g., if one phase covers 3,000 square feet and another covers 2,000 square feet then each phase must comply, however, square footage not conditioned for human occupancy, such as an equipment shed, is excluded); **and**
- **The building includes or will include an HVAC system; and**
- **Only in the case of a renovation project, the cost of the renovation exceeds 25% of the current value of the property.**

Projects that meet the above criteria are required to complete and submit the [DOLA checklist](#). Please visit DOLA's HPCP web page at [High Performance Certification](#) or contact your DOLA Regional Manager.

a. HPCP applicability

Is the applicant seeking 25% or more of state funds (from any/all state funding sources and in aggregate across all project phases, if applicable)?

a.1 If yes, complete the remainder of this section.

a.2 If no, the project does not meet the HPCP requirements and the DOLA checklist does not need to be completed and proceed to Section M.

No

b. HVAC details

Please select the type of HVAC system for this project.

N/A

c. Project type

Please select the type of construction project.

N/A

c.1 Building square footage

Please indicate the square footage of the building; if an addition is being added, please indicate the square footage of the addition separately. (200 character limit)

d. For renovation projects only, does the cost exceed 25% of the current value of the property?

No

d.1. What is the current property value?

Current property value is determined on the assessed or appraised value.

d.2 What is the total project cost for the renovations?**e. Does this project meet the HPCP criteria?**

If you answered "yes" to questions a and b, then your project likely meets the HPCP applicability criteria and you **must** complete the HPCP registration form and preliminary checklist and upload below. (See the DOLA HPCP web page for registration and checklist form.)

No

e.1 HPCP registration form and checklist

Upload the HPCP registration and checklist form.

Download

f. Third party verification

Have you included any costs in the budget for this grant application for third party verification to comply with the High Performance Certification Program?

No

f.1 Third party verification cost

If you answered yes above, please specify the estimated cost for third party verification/certification. (500 character limit)

f.2 Third party verification resources

Will you need assistance locating resources, third party consultants, or technical assistance for HPCP third party verification requirements, preparing cost estimates, or otherwise complying with the HPCP?

No

f.2.i Third party verification resources required

If you answered yes above, please describe the type of resource identification assistance you need. (500 character limit)

M. FINANCIAL INFORMATION (CURRENT YEAR) & BUDGET

Please download and complete an Applicant Financials & Budget Template with the lead agency information as well as any co-applicants on this application. The template is on the [EIAF website](#) under The Application Process section.

NOTE: Local governments must be in compliance with filing annual budgets, elections, annual audited financial statements, and other statutory requirements at the time of application.

a. Financial information upload

Please upload the completed Project Financials & Budget in an Excel format and name it: <Organization>Financials.xls. Example: LincolnCountyFinancials.xls

Download

N. COMPLIANCE OF STATE LAWS, REGULATIONS AND DIRECTIVES**a. Certify compliance**

By submitting this application, we do hereby certify that we are in compliance with all State of Colorado laws, regulations and directives.

Yes

b. If no, please explain. (500 character limit)

O. TABOR COMPLIANCE

a. Voter authorization

Does the applicant jurisdiction have voter authorization to receive and expend state grants without regard to TABOR spending limitations?

No

a.1 If yes, please explain

(500 character limit)

a.2 If no, please respond below.

If no, would receipt of these grant funds, if awarded, result in the local government exceeding revenue limitations, prompting a refund?

No

b. Affirm Local Government Attorney has confirmed this TABOR statement

No

P. OFFICIAL ACTION

a. Date of official Board, Council or Commission action

Enter the date that this application was approved for submission to DOLA by the Board, Council or Commission.

11/04/0024

Application Footnotes

Political subdivisions of the State of Colorado (local governments) and regional Councils of Governments are eligible to apply for grants or loans through this program. Local governments must be in compliance with all laws and provisions governing their operations as well as in compliance with all Department of Local Affairs programs prior to receiving an award.

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Pharmacy Benefit Plan Design; TrueRx; Human Resour

Action Requested: County Manager Signature

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

True RX Pharmacy Benefit Plan Design

Fiscal Impact:

Submitted by: Holly Perry for Lauren Trautz

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\ACanada

Discharge Date: 1/15/2025

County Attorney Review:

Required

Not Required

Comments:

Legally sufficient. SO 1/14/25

Reviewed by: GUNCOUNTY1\sobaid

Discharge Date: 1/14/2025

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 0

Agenda Date: 1/21/2025

Account Data

Account Name & Number:	Gunnison County - 05748		
Benefit Group Number:	TRUE5748	ERISA:	No
BPD Effective Date:	01/01/2025	Client Effective Date:	01/01/2025
Grandfathered Status:	Non-Grandfathered	POS Rebates:	No
Physical Address:	200 E. Virginia Ave., Gunnison, CO 81230	Mailing Address:	200 E. Virginia Ave., Gunnison, CO 81230

TPA Information

TPA Name:	Imagine 360
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Brokerage Firm Information

Brokerage Firm Name:	Strategic Healthplan Consulting LLC
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Rx Plan Design - Formulary

Type of Formulary:	Universal	<i>Universal formulary with a less restrictive design.</i>
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Rx Plan Design - Pharmacy Network

Type of Network:	Standard	<i>65,000 Pharmacies Nationwide; retail chain and independent pharmacies.</i>
Unique parameters regarding pharmacy network (i.e. tiered copays, pharmacy exclusion)?	No	

Maximum Dollar Per Rx (Mandatory Prior Authorization for High Cost Medication)

Max Threshold Amount:	Retail 1-83 Day Max \$1,450.00 Retail 84-90 Day Max \$4,350.00 \$500 1-30 D/S for all tier 1 medications \$1,000 31-90 D/S for all tier 1 medications
Notes:	TRX_Max \$1450 \$4350 EPLS (pharmacy message) TRX_EPLS_PAXLOVID OVERRIDE

Annual Maximums

Rx Group Name:	5748_HDHP	Rx Group Number:	5748HDHP
Does the plan combine Medical and Pharmacy dollars?	Yes		
Drug List Notes:	TRX_Synthroid EPLS Custom Tier 1 will process as tier 1 for members, DAW1 & DAW2 will bypass penalty. TRX_Max \$1450 \$4350 EPLS \$500 1-30 D/S for all tier 1 medications, \$1,000 31-90 D/S for all tier 1 medications (pharmacy message)		
Deductible:	Rx Retail, Mail Order plus Medical		
Individual:	4,000		
Family:	8,000		

Plan or Calendar Year: Calendar Year

Exclude Generics from Deductible? No

Deductible Satisfaction: Embedded

OOP Max:	Rx Retail, Mail Order plus Medical
Individual:	4,000
Family:	8,000

Plan or Calendar Year: Calendar Year

Exclude Generics from OOP Max? No

Is the Deductible Included in the OOP Max? Yes

Cap Satisfaction for OOP Max: Embedded

Annual Maximums

Rx Group Name: 5748_PPO

Rx Group Number: 5748PPO

Does the plan combine Medical and Pharmacy dollars? Yes

Drug List Notes: TRX_Synthroid EPLS Custom Tier 1 will process as tier 1 for members, DAW1 & DAW2 will bypass penalty. TRX_Max \$1450 \$4350 EPLS \$500 1-30 D/S for all tier 1 medications, \$1,000 31-90 D/S for all tier 1 medications (pharmacy message)

Deductible:	
Individual:	
Family:	

Plan or Calendar Year:

Exclude Generics from Deductible?

Deductible Satisfaction:

OOP Max:	Rx Retail, Mail Order plus Medical
Individual:	3,000
Family:	6,000

Plan or Calendar Year: Calendar Year

Exclude Generics from OOP Max? No

Is the Deductible Included in the OOP Max? Yes

Cap Satisfaction for OOP Max: Embedded

Annual Maximums

Lifetime Benefit Maxium? No *If yes, Lifetime Benefit Max:* *Plan or Calendar Year?*

Rx Program Type

Rx Program Type: Both Retail and Mail Mail Order Pharmacy: WB Rx Express

Co-Pay Structure

Rx Group Name: 5748_HDHP

Rx Group Number: 5748HDHP

	30 Day Supply	90 Day Supply	
Non-Standard:			
	1-30 Day Supply	31-90 Day Supply	
Over The Counter(OTC):	NOT COVERED	NOT COVERED	
Generic:	After Deductible, \$0 copay	After Deductible, \$0 copay	
Preferred Brand:	After Deductible, \$0 copay	After Deductible, \$0 copay	
Non-Preferred Brand:	After Deductible, \$0 copay	After Deductible, \$0 copay	
Specialty:	Not Covered	Not Covered	
	31-60 Day Supply	61-90 Day Supply	90 Day Supply (Mail Order)
Generic:	N/A	N/A	After Deductible, \$0 copay
Preferred Brand:	N/A	N/A	After Deductible, \$0 copay
Non-Preferred Brand:	N/A	N/A	After Deductible, \$0 copay

Comments: TRX_Synthroid EPLS Custom Tier 1 will process as tier 1 for members, DAW1 & DAW2 will bypass penalty. TRX_Max \$1450 \$4350 EPLS \$500 1-30 D/S for all tier 1 medications, \$1,000 31-90 D/S for all tier 1 medications (pharmacy message)

Rx Group Name: 5748_PPO

Rx Group Number: 5748PPO

	30 Day Supply	90 Day Supply	
Non-Standard:			
	1-30 Day Supply	31-90 Day Supply	
Over The Counter(OTC):	Not Covered	Not Covered	
Generic:	After deductible, \$5 copay	After deductible, \$15 copay	
Preferred Brand:	75% coinsurance (\$35 min/\$150 max)	Not Covered	
Non-Preferred Brand:	75% coinsurance (\$35 min/\$150 max)	Not Covered	
Specialty:	Not Covered	Not Covered	
	31-60 Day Supply	61-90 Day Supply	90 Day Supply (Mail Order)
Generic:	N/A	N/A	After deductible, \$10 copay
Preferred Brand:	N/A	N/A	75% coinsurance (\$80 min)
Non-Preferred Brand:	N/A	N/A	75% coinsurance (\$80 min)

Comments: TRX_Synthroid EPLS Custom Tier 1 will process as tier 1 for members, DAW1 & DAW2 will bypass penalty. TRX_Max \$1450 \$4350 EPLS \$500 1-30 D/S for all tier 1 medications, \$1,000 31-90 D/S for all tier 1 medications (pharmacy message)

Prior Authorizations

Allow PA for refill too soon (i.e. lost, stolen, damaged, vacation refills)? Yes

If Yes, Approved by: True Rx Health Strategists

Allow PA for dosage increases? Yes

If Yes, Approved by: True Rx Health Strategists

Notes:

1x per medication per rolling 12 months
85% minimum usage on retail
80% minimum usage on mail order
75% minimum usage on specialty

True Rx Clinical

Clinical Solutions

TrueAssist Specialty:	No	TrueAssist Brands:	No
Opioid Limitation Program:	Yes	TrueMeds:	No
TrueShield:	Yes	Advocacy:	Yes
TrueGenomics:	No	Mark Cuban Cost Plus:	Yes
True Outcomes - Diabetes Mgmt:	No	TrueCodes:	No

Advocacy Vendor Information

Advocacy Name:	EPLS
Advocacy Contact Name:	Bill Tell
Advocacy Contact Phone:	
Advocacy Contact Email:	williamt@epls.biz

Advocacy Design

Specialty Medications:	Exclude	Orphan Medications:	Exclude
Specialty Transition Fills Allowed?	No	Orphan Transition Fills Allowed?	No
Number of Specialty Fills:	0.0000		0.0000

Rx Coordination of Benefits:	No	Generic Enforcement (DAW 2):	Yes
Apply a patient differential/penalty for DAW 1 (Substitution not allowed by prescriber):			Yes - Penalize Patient
Apply penalty to patient's deductible:			No - Do Not Apply Penalty
Apply penalty to patient's Out of Pocket:			No - Do Not Apply Penalty

Coverage (Inclusion/Exclusion List)

Abortifacient Exclude	Quantity Limits:
---------------------------------	-------------------------

Acne Medications Partial - See Notes	Quantity Limits:
Notes: Generics Only- Brands Excluded	

ADD/ADHD Medications Include	Quantity Limits:
Allergy Sera Exclude	Quantity Limits:
Anabolic Steroids and Testosterone Include	Quantity Limits:
Anti-Obesity/Appetite Suppressants Include with Prior Authorization	Quantity Limits:
Bowel Prep ACA Mandate	Quantity Limits:
Breast Cancer ACA Mandate	Quantity Limits:
Compound Medications Include with Prior Authorization	Quantity Limits:
Notes: Compounds exceeding \$200 will require a price audit, conducted by True Rx	
Cosmetics (non-acne) Exclude	Quantity Limits:
Devices: Inhaler Spacers Include	Quantity Limits:
Diabetic Devices Include	Quantity Limits:
Diabetic GLP1 and GIP/GLP1 UM Prior Auth per formulary	Quantity Limits:
Diabetic Insulin Include	Quantity Limits:
Diabetic Supplies Include	Quantity Limits:
Durable Medical Equipment Exclude	Quantity Limits:

<p>Emergency Injectables Include</p>	<p>Quantity Limits:</p>
<p>Federal Legend Drugs Include</p>	<p>Quantity Limits:</p>
<p>Female Contraceptives ACA Mandate</p>	<p>Quantity Limits:</p>
<p>Fertility Agents Exclude</p>	<p>Quantity Limits:</p>
<p>Fluoride Supplements-Pediatric ACA Mandate</p>	<p>Quantity Limits:</p>
<p>Folic Acid ACA Mandate</p>	<p>Quantity Limits:</p>
<p>Gender Dysphoria Include</p>	<p>Quantity Limits:</p>
<p>Gene and Cellular Therapy Exclude</p>	<p>Quantity Limits:</p>
<p>Migraine Medications Include with Quantity Limits</p>	<p>Quantity Limits: Standard Quantity Limits- For Brand only Nasal: 6 per 30 D/S 18 per 90 D/S Injectable: 2 per 30 D/S 6 per 90 D/S</p>
<p>Nail Anti-Fungal, Topical Partial - See Notes</p> <p>Notes: Generics Only -Brands excluded</p>	<p>Quantity Limits:</p>
<p>Nutrition Supplements and Medical Food Exclude</p>	<p>Quantity Limits:</p>
<p>Orphan Designation Exclude</p>	<p>Quantity Limits:</p>
<p>Pre-Exposure Prophylaxis of HIV ACA Mandate</p> <p>Notes: PA required for Descovy</p>	<p>Quantity Limits:</p>

<p>Repackaged Products</p> <p>Exclude</p>	<p>Quantity Limits:</p>
<p>Sexual Health</p> <p>Include</p>	<p>Quantity Limits:</p>
<p>Smoking Cessation</p> <p>ACA Mandate</p> <p>Notes: Generics Only- Brands Excluded</p>	<p>Quantity Limits:</p>
<p>Specialty: True Rx Specialty List</p> <p>Exclude</p>	<p>Quantity Limits:</p>
<p>Statin Medications</p> <p>ACA Mandate</p>	<p>Quantity Limits:</p>
<p>Substance Abuse Treatment</p> <p>Include</p>	<p>Quantity Limits:</p>
<p>Vaccine</p> <p>ACA Mandate</p>	<p>Quantity Limits:</p>
<p>Vitamins (Rx Only, Single Entity)</p> <p>Partial - See Notes</p> <p>Notes: Generics Only- Brands Excluded- \$100 30 Day Maximum</p>	<p>Quantity Limits:</p>

Signatures

The signature below will constitute client's authorization that this completed implementation form accurately reflects the requirements to implement this prescription benefit program.

Client Name: Gunnison County

Printed By: _____

Date: _____

Title: _____

Signature: _____

True Rx Management Services d/b/a True Rx Health Strategists

Printed Name: _____

Date: _____

Title: _____

Signature: _____

Any Changes to the electronic format of this document need to be communicated in the body of an email to your Account Manager or Implementation Specialist so we can appropriately manage and ensure your plan is set up accurately. Changes to this document will not be implemented until documented in an email as well as on the form.

Report Definitions

Embedded Plans: *Each covered family member only needs to satisfy his or her individual accumulator, not the entire family accumulator. For example, if the family deductible is \$6,000 and one member meets their individual \$3,000 deductible, that member will no longer have to meet a deductible as their individual amount has been met, even if the family deductible of \$6,000 has not been met. In addition, when the entire family's total reaches \$6,000, the deductible stop for everyone.*

Non-Embedded (Aggregate) Plans: *The entire family deductible must be met, even if one family member meets the plan's designated individual deductible. For example, the entire family amount of \$6,000 must be met before any family member's deductible is considered to be met. This is true even if one family member meets the individual amount of \$3,000. The individual member must continue to pay deductible until the total family amount is met.*

Coverage (Inclusion/Exclusion List): *Unless otherwise noted, the medications in these sections are the standard True Rx drug lists and are available upon request. Any changes to a client's custom list must be provided to True Rx by the client and will not be updated automatically by True Rx.*

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Grant Application; Colorado Regional Opioid Abatem

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement: State Attorney General office and Gunnison County

Term Begins:

Term Ends:

Grant Contract #:

Summary:

budget and statement of work for state infrastructure grant for Gunnison County and West Central Public Health partners

Fiscal Impact:

Submitted by: Kari Commerford

Submitter's Email Address: kcommerford@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\ACanada

Discharge Date: 1/16/2025

County Attorney Review:

Required

Not Required

Comments:

Legally sufficient. SO 1/16/25

Reviewed by: GUNCOUNTY1\sobaid

Discharge Date: 1/16/2025

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 0

Agenda Date: 1/21/2025



Section II: Application Form

Application Date:

Applicants for the Infrastructure Share funding opportunity must be a state agency, Colorado Regional Opioid Abatement Council (ROAC), or Local Government that participated in the Colorado Opioids Settlement MOU.¹

Organizations that are not included in the list of eligible applicants are not able to directly apply for Infrastructure Share funding. However, they may be listed as Implementing Organizations as part of a collaborative partnership proposed in the application.

If multiple organizations are applying together, please select one entity to serve as the Applicant. Any additional entities should be listed as “Implementing Organizations.” The primary Applicant should be the governmental entity or ROAC that will accept the terms of the Award Letter, receive the disbursed funds, be responsible for funds management, and submit the required annual expenditure reports. Quarterly progress reports and the final report may be submitted either by the primary Applicant, or their Implementing Organizations.

Name of Applicant (Organization):

Applicant Mailing Address:

Applicant EIN:

Name & Email of Principal Representative [with authority to sign on behalf of Applicant (Organization)]:

Name & Title of Primary Contact (responsible for oversight of the award/program):

Phone:

Email:

¹Local governments shall include “all counties in the State of Colorado and the municipalities, towns, and county and city municipal corporations that are listed in Exhibit B (of the [Colorado Opioid MOU](#))” [Section (A)(5)]



Application | COAC Round 3 Infrastructure Funding Opportunity

Name & Title of Fiscal Contact (responsible for annual expenditure reporting):

Please note: Fiscal Contact must be a representative of the Applicant (Organization)

Phone:

Email:

Name & Title of Secondary Contact/Additional Support Staff (optional)

Phone:

Email:

Please explain how this individual will support the project/program:

Applicant Eligibility

Specify in which Opioid Abatement Council Region(s) the Applicant is based:

For a complete map of the 19 Regions, [click here](#).

Specify the eligible category of the Applicant (Organization):

- Local Government that participated in the Colorado Opioids Settlement MOU
- Colorado state agency/state government entity
- Colorado Regional Opioid Abatement Council (ROAC)

Implementing Organizations

To be completed only if there is an Implementing Organization other than the Applicant.

Partnerships (across agencies, regions, and organizations) are possible and highly encouraged. If the application involves more than one organization, the Applicant should demonstrate (in the Narrative section) evidence of prior interaction and responsible partnership among the various organizations.



Application | COAC Round 3 Infrastructure Funding Opportunity

Name(s) of Implementing Organization(s)

Business information, non-profit status, or EIN of Implementing Organization(s)

Name and Title of Primary Contact(s) (responsible for project/program oversight):

Phone:

Email:

(Optional) Please list any additional Implementing Organizations in the box below:



Funding Opportunity Request

Total Funding Amount Requested (maximum of \$500,000²): \$

To ensure Applicants have considered their strategy for using all funds within the 2-year award timeline, please indicate the amount (of the total award) the Applicant (Organization) intends to spend by month 6, 12, 18, and 24, respectively. The figures below should be treated as estimates and will be used for reporting purposes only. Applicants are encouraged to follow the spending plan below but may choose to accelerate their spending at any point during the Award Cycle.

Applicant (Organization) estimates it will spend \$ by **month 6** of the Award Cycle.

Applicant (Organization) estimates it will spend \$ by **month 12** of the Award Cycle.

Applicant (Organization) estimates it will spend \$ by **month 18** of the Award Cycle.

Applicant (Organization) estimates it will spend \$ by **month 24** of the Award Cycle.

Capital Assets

Does your application include or propose the purchase of capital assets **(YES)/(NO)**?

Please note: Capital assets are an allowable expense for Infrastructure Share funds, so long as those capital assets are used for Approved Uses in alignment with [Exhibit E](#). The COAC reserves the right to include additional requirements for applications that include capital assets.

² For this funding cycle, a maximum of \$500,000 is allowable per request. Any Applicants that intend to request more than \$500,000 must notify COAC (coac@coag.gov) prior to submitting an application. Additional information may be requested by COAC.



Application Completion

By signing below, I certify that the information contained in this application is true and correct to the best of my knowledge and I understand that all Infrastructure Share funds must be used for Approved Uses as defined in [Exhibit E, Schedule B](#) of the national opioid Settlements and more narrowly, only for the Approved Uses as requested in this application.

Principal Representative	<input type="text"/>	Date:	<input type="text"/>
Primary Contact	<input type="text"/>	Date:	<input type="text"/>
Fiscal Contact	<input type="text"/>	Date:	<input type="text"/>



Section IV: Budget Template

Colorado Opioid Abatement Council
Round 3 Infrastructure Share Funding Opportunity (2024-25)

Name of Project/Program	Supporting Vulnerable Populations- Women, Children and Immigrant SUD support	Principal Representative [Listed on Application] Name, Title, Phone and Email	Laura Pucket-Daniells Chairman of the Board of County Commissioners, 970-275-9625 LDaniels@gunnisoncounty.org
Name of Applicant (Organization)	Gunnison County	Primary Contact [Listed on Application] Name, Title, Phone and Email	Kyle Tibbett, Grasp Coordinator/Grant Supervisor 970-642-7393 ktibbett@gunnisoncounty.org
Applicant Type (Drop Down List)	Local Government that participated in the Colorado MOU	Fiscal Contact [Listed on Application] Name, Title, Phone and Email	Jody Wise, Accountant, 970-641-7679,jwise@gunnisoncounty.org
Additional Implementing Organizations [If included in Application]	Ouray County, San Miguel County, Montrose County, Hinsdale County		

Instructions for Budget

List each planned expenditure	Select from the official Budget Categories (see Tab 4 for more info): (1) Personnel services, (2) Contractual, (3) Materials & Supplies	Please select an Approved Use (Section and Sub-Section) for each budgeted item. All budgeted items must align with the list of Approved Uses (known as Exhibit E). To see the complete list of Approved Uses, please see Tab #3 of this Excel or visit https://coag.gov/app/uploads/2024/07/Exhibit-E-Schedule-B	Provide a description of how the budget line item will be purchased/ Vendor, Source, or Procurement Process (Optional)	Provide a narrative description of the expenditure (if the budgeted item involves the purchase of materials/supplies, please provide an estimated quantity)	Estimated dollar amount
Budget Item	Budget Category (Drop Down List)	Approved Uses Section (Drop Down List) See Tab 3 for complete list of Approved Uses	Approved Uses Sub-Section (Drop Down List) See Tab 3 for complete list of Approved Uses	Description of Item (See Tab 4 for further instructions based on the "Budget Category" selected)	Dollar Amount Requested
Coordinator/Grant Supervisor	Personnel Services	J. Leadership Planning And Coordination	3. Infrastructure, staffing at government or not-for-profit agencies		\$ 40,000.00
Clinical Case Manager	Personnel Services	D. Address The Needs Of Criminal Justice Involved Persons	0. Services for people involved in criminal justice system (general)		\$ 40,000.00
GSH - Womens house	Contractual	B. Support People In Treatment and Recovery	4. Supportive/recovery housing and other housing assistance		\$ 100,000.00
Justice Involved Support - Women - Coordination and group services	Contractual	D. Address The Needs Of Criminal Justice Involved Persons	11. Re-entry from jail treatment, recovery or harm reduction services		\$ 25,000.00
Messaging-Awareness	Materials & Supplies	H. Prevent Overdose Deaths And Other Harms Harm Reduction	6. Public education for overdose prevention	\$6000 x 5 communities	\$ 30,000.00
Sub-free Community Events	Materials & Supplies	B. Support People In Treatment and Recovery	1. Full continuum of care of recovery services	\$10,000 x 5 communities	\$ 50,000.00
BH navigation/Peer Support	Personnel Services	C. Connect People Who Need Help To The Help They Need Connections To Care	2. Screening, Brief Intervention and Referral to Treatment (SBIRT)	\$35,000 x2	\$ 70,000.00
Immigrant navigator - Women/Children support for SUD	Contractual	B. Support People In Treatment and Recovery	3. Counseling, peer-support, recovery case management, and residential treatment	\$35,000 x 2	\$ 70,000.00
Basic Need support	Materials & Supplies	B. Support People In Treatment and Recovery	1. Full continuum of care of recovery services	\$10,000 x 5 communities	\$ 50,000.00



Section IV: Workplan Template

Colorado Opioid Abatement Council
Round 3 Infrastructure Funding Opportunity (2024-25)

Instructions for Workplan

- 1) Select 3 high-level Goals for the project/program (some examples may include "Expand behavioral health services to 3 new counties" or "Establish a new facility" or "Expand access to opioid antagonists among high-risk populations")
- 2) For each Goal, list 1-5 Activities (some examples may include "Host quarterly calls with governmental partners" or "Expand staffing within the new facility" or "Stock naloxone kits in mobile kiosks")
- 3) For each Activity, identify the individual and/or organization responsible for completing the activity (this may be the primary Applicant, one of the implementing organizations, or one of the sub-contractors)
- 4) For each Activity, identify an Estimated Date of Completion (this must fall within 24 months of the Award Date; Round 3 Infrastructure Awards are estimated to be distributed in Summer/Fall of 2025)
- 5) For each Activity, include a Deliverable (some examples may include "Sign an integovernmental agreement" or "hire 2 full-time staff members" or "Distribute 2000 naloxone kits")

Goals and Activities should be SMART: Specific, Measurable, Achievable, Realistic, and Timely.*

***Applicants are encouraged to choose Goals and Activities that closely align with their submitted Application. Applicants are also encouraged to reflect on the Approved Uses (see tab 3 of this Excel sheet) when developing these Goals/Activities.**

Goal # 1:	<i>By Februray 2026, establish recovery supports for women and children in Gunnison County to serve across the region to inculde a recovery home and 2 navigation positions.</i>
Goal # 2:	<i>By May 2026, create a new program to support women invovled in the criminal justice system for SUD offenses and support for their youth.</i>
Goal # 3:	<i>By December 2025, Create supportive recovery and basic need services to youth and families with events and finanical support for housing, heating, food and treatment services up to 5 events per community and 10 families per community served.</i>

Approved Opioid Abatement Uses from Exhibit

Section Letter	Section Name	Approved Use Number	Short Name
A	Treat Opioid Use Disorder	0	Treatment of Opioid Use Disorder (OUD) - (general)
A	Treat Opioid Use Disorder	1	Treatment services adhering to ASAM continuum of care
A	Treat Opioid Use Disorder	2	Treatment, including Medications for Opioid Use Disorder (MOUD)
A	Treat Opioid Use Disorder	3	Telehealth services
A	Treat Opioid Use Disorder	4	Opioid treatment programs (OTP) oversight
A	Treat Opioid Use Disorder	5	Mobile intervention, treatment, and recovery services
A	Treat Opioid Use Disorder	6	Trauma-informed care
A	Treat Opioid Use Disorder	7	Withdrawal management services

A	Treat Opioid Use Disorder	8	Training on Medication Addiction Treatment (MAT)
A	Treat Opioid Use Disorder	9	Workforce development - addiction professionals
A	Treat Opioid Use Disorder	10	Fellowships for addiction medicine specialists
A	Treat Opioid Use Disorder	11	Workforce development - behavioral health workers
A	Treat Opioid Use Disorder	12	Waiver training to prescribe MAT for OUD
A	Treat Opioid Use Disorder	13	Web-based training curricula
A	Treat Opioid Use Disorder	14	Dissemination or development of provider curricula
B	Support People In Treatment And Recovery	0	Recovery services (general)
B	Support People In Treatment And Recovery	1	Full continuum of care of recovery services
B	Support People In Treatment And Recovery	2	Comprehensive wrap-around services

B	Support People In Treatment And Recovery	3	Counseling, peer-support, recovery case management, and residential treatment
B	Support People In Treatment And Recovery	4	Supportive/recovery housing and other housing assistance
B	Support People In Treatment And Recovery	5	Community support services, including social and legal services
B	Support People In Treatment And Recovery	6	Peer-recovery centers, and events
B	Support People In Treatment And Recovery	7	Transportation to treatment or recovery programs
B	Support People In Treatment And Recovery	8	Job services training
B	Support People In Treatment And Recovery	9	Recovery program expansion
B	Support People In Treatment And Recovery	10	Non-profit, community, and coalition - support for families
B	Support People In Treatment And Recovery	11	Stigma education - government staff
B	Support People In Treatment And Recovery	12	Community-wide stigma reduction

B	Support People In Treatment And Recovery	13	Culturally appropriate services
B	Support People In Treatment And Recovery	14	Recovery high schools
B	Support People In Treatment And Recovery	15	Hiring or training of behavioral health workers
C	Connect People Who Need Help To The Help They Need (Connections To Care)	0	Connection to care (General)
C	Connect People Who Need Help To The Help They Need (Connections To Care)	1	Substance use screening and referral
C	Connect People Who Need Help To The Help They Need (Connections To Care)	2	Screening, Brief Intervention and Referral to Treatment (SBIRT)
C	Connect People Who Need Help To The Help They Need (Connections To Care)	3	SBIRT for young adults in schools, criminal justice, probation etc.
C	Connect People Who Need Help To The Help They Need (Connections To Care)	4	SBIRT automation and technology
C	Connect People Who Need Help To The Help They Need (Connections To Care)	5	Emergency department navigators and on-call teams
C	Connect People Who Need Help To The Help They Need (Connections To Care)	6	Training for emergency room staff

C	Connect People Who Need Help To The Help They Need (Connections To Care)	7	Hospital linkage to care programs
C	Connect People Who Need Help To The Help They Need (Connections To Care)	8	Crisis stabilization centers
C	Connect People Who Need Help To The Help They Need (Connections To Care)	9	Post-overdose Emergency Medical Systems (EMS) and peer support
C	Connect People Who Need Help To The Help They Need (Connections To Care)	10	Peer support specialists and recovery coaches
C	Connect People Who Need Help To The Help They Need (Connections To Care)	11	Expand warm hand-off services to transition to recovery services
C	Connect People Who Need Help To The Help They Need (Connections To Care)	12	School-based supports for parents
C	Connect People Who Need Help To The Help They Need (Connections To Care)	13	Recovery-friendly workplaces
C	Connect People Who Need Help To The Help They Need (Connections To Care)	14	Employee assistance for healthcare workers with OUD
C	Connect People Who Need Help To The Help They Need (Connections To Care)	15	Non-profit and community - outreach for treatment
C	Connect People Who Need Help To The Help They Need (Connections To Care)	16	Centralized call centers

D	Address The Needs Of Criminal Justice-Involved Persons	0	Services for people involved in criminal justice system (general)
D	Address The Needs Of Criminal Justice-Involved Persons	1	Pre-arrest diversion strategies
D	Address The Needs Of Criminal Justice-Involved Persons	1.1	☐ Self-referral strategies such as Angel/PAARI
D	Address The Needs Of Criminal Justice-Involved Persons	1.2	Drug Abuse Response Team (DART) or Quick Response Teams (QRT)
D	Address The Needs Of Criminal Justice-Involved Persons	1.3	☐ “Naloxone Plus” strategies
D	Address The Needs Of Criminal Justice-Involved Persons	1.4	☐ Law Enforcement Assisted Diversion (LEAD)
D	Address The Needs Of Criminal Justice-Involved Persons	1.5	☐ Officer intervention strategies
D	Address The Needs Of Criminal Justice-Involved Persons	1.6	☐ Co-responder programs
D	Address The Needs Of Criminal Justice-Involved Persons	2	Pre-trial services
D	Address The Needs Of Criminal Justice-Involved Persons	3	Treatment and recovery courts with MAT

D	Address The Needs Of Criminal Justice-Involved Persons	4	Jail-based treatment, recovery or harm reduction services
D	Address The Needs Of Criminal Justice-Involved Persons	5	Re-entry from jail treatment, recovery or harm reduction services
D	Address The Needs Of Criminal Justice-Involved Persons	6	Critical time interventions
D	Address The Needs Of Criminal Justice-Involved Persons	7	Training on best practices for criminal justice involved persons
E	Address The Needs Of Pregnant Or Parenting Women and Their Families, Including Babies With Neonatal Abstinence Syndrome	0	Pregnant or parenting women support (general)
E	Address The Needs Of Pregnant Or Parenting Women and Their Families, Including Babies With Neonatal Abstinence Syndrome	1	Treatment, recovery, prevention for pregnant women
E	Address The Needs Of Pregnant Or Parenting Women and Their Families, Including Babies With Neonatal Abstinence Syndrome	2	Treatment and recovery for post-partum women
E	Address The Needs Of Pregnant Or Parenting Women and Their Families, Including Babies With Neonatal Abstinence Syndrome	3	Healthcare worker training on treatment for pregnant women with OUD
E	Address The Needs Of Pregnant Or Parenting Women and Their Families, Including Babies With Neonatal Abstinence Syndrome	4	Neonatal abstinence syndrome prevention, treatment, and care
E	Address The Needs Of Pregnant Or Parenting Women and Their Families, Including Babies With Neonatal Abstinence Syndrome	5	Training on NAS (Neonatal Abstinence Syndrome) and plans of safe care

E	Address The Needs Of Pregnant Or Parenting Women and Their Families, Including Babies With Neonatal Abstinence Syndrome	6	Child and family supports for women with Opioid Use Disorder (OUD)
E	Address The Needs Of Pregnant Or Parenting Women and Their Families, Including Babies With Neonatal Abstinence Syndrome	7	Child care services
E	Address The Needs Of Pregnant Or Parenting Women and Their Families, Including Babies With Neonatal Abstinence Syndrome	8	Trauma-informed behavioral health treatment
E	Address The Needs Of Pregnant Or Parenting Women and Their Families, Including Babies With Neonatal Abstinence Syndrome	9	Home-based wrap-around services
E	Address The Needs Of Pregnant Or Parenting Women and Their Families, Including Babies With Neonatal Abstinence Syndrome	10	Services for children impacted by caregiver use
F	Prevent Over-Prescribing And Ensure Appropriate Prescribing And Dispensing Of Opioids	0	Safe opioid prescribing (general)
F	Prevent Over-Prescribing And Ensure Appropriate Prescribing And Dispensing Of Opioids	1	Medical provider education on opioid prescribing
F	Prevent Over-Prescribing And Ensure Appropriate Prescribing And Dispensing Of Opioids	2	Provider education on safe opioid prescribing
F	Prevent Over-Prescribing And Ensure Appropriate Prescribing And Dispensing Of Opioids	3	Continuing medical education on safe opioid prescribing
F	Prevent Over-Prescribing And Ensure Appropriate Prescribing And Dispensing Of Opioids	4	Non-opioid pain treatment alternatives

F	Prevent Over-Prescribing And Ensure Appropriate Prescribing And Dispensing Of Opioids	5	Prescription Drug Monitoring Program (PDMP)
F	Prevent Over-Prescribing And Ensure Appropriate Prescribing And Dispensing Of Opioids	6	Prescription Drug Monitoring Program (PDMP) - overdose/naloxone data
F	Prevent Over-Prescribing And Ensure Appropriate Prescribing And Dispensing Of Opioids	7	Electronic prescribing
F	Prevent Over-Prescribing And Ensure Appropriate Prescribing And Dispensing Of Opioids	8	Pharmacy dispenser education
G	Prevent Misuse Of Opioids	0	Substance use prevention (general)
G	Prevent Misuse Of Opioids	1	Media prevention campaigns
G	Prevent Misuse Of Opioids	2	Evidence-based public education campaigns
G	Prevent Misuse Of Opioids	3	Education on safe drug disposal
G	Prevent Misuse Of Opioids	4	Drug take-back disposal programs
G	Prevent Misuse Of Opioids	5	Substance abuse prevention coalitions

G	Prevent Misuse Of Opioids	6	Community coalitions
G	Prevent Misuse Of Opioids	7	Non-profit and community - prevention support
G	Prevent Misuse Of Opioids	8	School and community prevention and education programs
G	Prevent Misuse Of Opioids	9	School-based or youth-focused programs to prevent drug misuse
G	Prevent Misuse Of Opioids	10	Community-based education or intervention services for at-risk youth & families
G	Prevent Misuse Of Opioids	11	Evidence-informed youth mental health curricula and programs
G	Prevent Misuse Of Opioids	12	Support greater access to mental health services and supports
H	Prevent Overdose Deaths And Other Harms (Harm Reduction)	0	Harm reduction programs or strategies (general)
H	Prevent Overdose Deaths And Other Harms (Harm Reduction)	1	Naloxone - distribution to targeted groups
H	Prevent Overdose Deaths And Other Harms (Harm Reduction)	2	Naloxone - distribution to communities

H	Prevent Overdose Deaths And Other Harms (Harm Reduction)	3	Naloxone - training and education
H	Prevent Overdose Deaths And Other Harms (Harm Reduction)	4	School staff naloxone training
H	Prevent Overdose Deaths And Other Harms (Harm Reduction)	5	Naloxone - data tracking
H	Prevent Overdose Deaths And Other Harms (Harm Reduction)	6	Public education for overdose prevention
H	Prevent Overdose Deaths And Other Harms (Harm Reduction)	7	Good samaritan laws - general public education
H	Prevent Overdose Deaths And Other Harms (Harm Reduction)	8	Good samaritan laws - first responder education
H	Prevent Overdose Deaths And Other Harms (Harm Reduction)	9	Syringe services and other harm reduction efforts for people who use drugs
H	Prevent Overdose Deaths And Other Harms (Harm Reduction)	10	Infection disease testing and treatment
H	Prevent Overdose Deaths And Other Harms (Harm Reduction)	11	Mobile harm reduction and referral services
H	Prevent Overdose Deaths And Other Harms (Harm Reduction)	12	Training in harm reduction strategies

H	Prevent Overdose Deaths And Other Harms (Harm Reduction)	13	Routine clinical toxicology screening and testing
I	First Responders	1	First responder education specific to fentanyl and other substances
I	First Responders	2	Wellness and trauma support for first responders
J	Leadership, Planning And Coordination	0	Leadership, planning, and coordination (general)
J	Leadership, Planning And Coordination	1	Statewide, regional, local, or community planning
J	Leadership, Planning And Coordination	2	Data dashboards
J	Leadership, Planning And Coordination	3	Infrastructure, staffing at government or not-for-profit agencies
J	Leadership, Planning And Coordination	4	Government oversight and management of opioid abatement programs
K	Training	0	Training on opioid abatement (general)
K	Training	1	Staff training and networking for opioid abatement

K	Training	2	Collaborative cross-systems coordination infrastructure and staffing
L	Research	0	Opioid abatement research (general)
L	Research	1	Monitoring, surveillance, data collection and evaluation
L	Research	2	Research non-opioid treatment of chronic pain
L	Research	3	Research on improved service delivery
L	Research	4	Research on novel harm reduction and prevention efforts
L	Research	5	Research on improved detection of mail-based synthetic opioids
L	Research	6	Research for swift/certain fair criminal justice models
L	Research	7	Epidemiological surveillance of OUD-related behaviors
L	Research	8	Qualitative and quantitative research regarding public health risks

E, Schedule B of the National Opioid Settlements

Approved Uses (Exhibit E, Schedule B)

Support treatment of Opioid Use Disorder (“OUD”) and any co-occurring Substance Use Disorder or Mental Health (“SUD/MH”) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (“MAT”) approved by the U.S. Food and Drug Administration.

Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine (“ASAM”) continuum of care for OUD and any co-occurring SUD/MH conditions.

Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.

Improve oversight of Opioid Treatment Programs (“OTPs”) to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.

Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.

Provide treatment of trauma for individuals with OUD (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.

Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.

Provide training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.

Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.

Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.

Offer scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD/MH or mental health conditions, including, but not limited to, training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas

Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (“DATA 2000”) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.

Disseminate of web-based training curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service–Opioids web-based training curriculum and motivational interviewing.

Develop and disseminate new curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service for Medication– Assisted Treatment.

Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the programs or strategies that:

Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.

Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.

Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved medication with other support services.

Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.

Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.

Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.

Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.

Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.

Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.

Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.

Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.

Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.

Create and/or support recovery high schools.

Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

Provide connections to care for people who have—or are at risk of developing—OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.

Fund SBIRT programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.

Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.

Purchase automated versions of SBIRT and support ongoing costs of the technology

Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.

Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.

Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.

Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.

Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.

Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.

Expand warm hand-off services to transition to recovery services.

Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.

Develop and support best practices on addressing OUD in the workplace.

Support assistance programs for health care providers with OUD.

Engage non-profits and the faith community as a system to support outreach for treatment.

Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:

Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (“PAARI”);

Active outreach strategies such as the Drug Abuse Response Team (“DART”) model;

“Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;

Officer prevention strategies, such as the Law Enforcement Assisted Diversion (“LEAD”) model;

Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or

Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise

Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.

Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.

Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison

Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.

Support critical time interventions (“CTI”), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.

Provide training on best practices for addressing the needs of criminal justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal abstinence syndrome (“NAS”), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women—or women who could become pregnant—who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.

Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.

Provide training for obstetricians or other healthcare personnel who work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH condition

Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; and expand long-term treatment and services for medical monitoring of NAS babies and their families.

Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with NAS get referred to appropriate services and receive a plan of safe care.

Provide child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.

Provide enhanced family support and child care services for parents with OUD and any co-occurring SUD/MH conditions.

Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.

Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including, but not limited to, parent skills training.

Provide support for Children's Services—Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

Funding medical provider education and outreach regarding best prescribing practices for opioids consistent with the Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).

Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.

Continuing Medical Education (CME) on appropriate prescribing of opioids.

Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.

including, but not limited to, improvements that: 1. Increase the number of prescribers using PDMPs; 2. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or 3. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT

Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.

Increasing electronic prescribing to prevent diversion or forgery.

Educating dispensers on appropriate opioid dispensing.

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

Funding media campaigns to prevent opioid misuse.

Corrective advertising or affirmative public education campaigns based on evidence.

Public education relating to drug disposal.

Drug take-back disposal or destruction programs.

Funding community anti-drug coalitions that engage in drug prevention efforts.

access and physical access, stigma reduction—including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (“SAMHSA”).

Engaging non-profits and faith-based communities as systems to support prevention.

Funding evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.

School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.

Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.

Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.

Public health entities providing free naloxone to anyone in the community.

Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.

Enabling school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.

Expanding, improving, or developing data tracking software and applications for overdoses/naloxone revivals.

Public education relating to emergency responses to overdoses.

Public education relating to immunity and Good Samaritan laws.

Educating first responders regarding the existence and operation of immunity and Good Samaritan laws. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.

Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.

Supporting mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.

Providing training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.

Supporting screening for fentanyl in routine clinical toxicology testing.

Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.

Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

Support efforts to provide leadership, planning, coordination, facilitations, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment E-14 intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes.

system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

Provide resources to staff government oversight and management of opioid abatement programs.

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, those that:

Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.

Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (e.g., health care, primary care, pharmacies, PDMPs, etc.).

Support opioid abatement research that may include, but is not limited to, the following

Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.

Research non-opioid treatment of chronic pain.

Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.

Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.

Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.

Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g., Hawaii HOPE and Dakota 24/7).

Epidemiological surveillance of OUD-related behaviors in critical populations, including individuals entering the criminal justice system, including, but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring (“ADAM”) system.

Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.

Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes.

Expenditures Budget Categories for Infrastructure Fund Applications

Expenditure Categories	Description
<p align="center">Personnel Services</p>	<p>List all salaried and hourly personnel to perform work for the project/program. Include proposed salaries (calculated as full-time equivalent or FTE). If the salary represents less than 1.0 FTE, please specify the percentage of the staff member's time that will be devoted to the project/program.*</p> <p>In the Attachments portion of the Application, Applicants must submit a List of Names and Qualifications of Key Staff. If the submitted Budget and Workplan proposes new personnel/staff, or expanded funding for existing staff members, please also describe the intended role and contributions of the prospective staff members in the attached materials.</p> <p>*If the proposed salary includes fringe benefits (i.e., insurance, paid time off, etc.), please specify how the fringe benefits were calculated, and what percentage of the proposed salary is allocated to fringe benefits.</p>
<p align="center">Contractual</p>	<p>Include any subcontracts that are associated with this budget request. This may include, but is not limited to, subcontracts for consulting, construction, or facilitation services. Please note that Infrastructure Share funds may not be used to reimburse expenses from previous/historic contracts. Applicants are not able to "pre-pay" subcontractors for their services. Applicants shall wait until COAC has determined its awardees before enacting subcontracts related to this proposed budget.</p> <p>In the Workplan, please describe how subcontractors will be selected, the work they intend to perform, and how the costs were calculated.</p>
<p align="center">Materials & Supplies</p>	<p>Provide estimated quantities of the materials & supplies that will be purchased. Please be as specific as possible.</p>
<p align="center">Equipment</p>	<p>List any equipment that must be purchased to complete the proposed project/program. Equipment is defined as an item of property that has an acquisition cost of \$5,000 or more, and an expected service life of more than 1 year, unless the Applicant (Organization) has adopted other guidelines.</p>

<p>Capital/Construction</p>	<p>List all expenses relating to development of long-term assets, including but not limited to building purchases, construction, expansion, renovation, and/or land acquisition.</p>
<p>Administrative (shall not exceed 10% of total request)</p>	<p>Expenses associated with overseeing and administering Opioid Funds (including but not limited to legal expenses, procurement/contract administration, fiscal accounting/reporting, etc.).</p> <p>Administrative costs shall not exceed 10% of actual costs expended by the recipient or 10% of the amount received, whichever is less.</p>
<p>Other</p>	<p>Expenses not under other categories. If you select the Other category, please explain why none of the other Budget Categories were sufficient.</p>

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Grant Application; Temple Hoyne Buell; Health and

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

This is for reapplying for funding from THB Foundation to support the Parents As Teachers Program

Fiscal Impact:

Submitted by: Shonna Gray

Submitter's Email Address: sgray@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date: 1/16/2025

County Attorney Review:

Required

Not Required

Comments:

Legally sufficient. SO 1/16/25

Reviewed by: GUNCOUNTY1\sobaid

Discharge Date: 1/16/2025

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 1/16/2025

Consent Agenda Regular Agenda Worksession

Time Allotted: 0

Agenda Date: 1/21/2025

Application: January 2025 Application

Hello Shonna,

Welcome to your application for funding from the Buell Foundation. Applications are due at **5:00 p.m., January 15, 2025**.

The application will automatically save information as you enter it. You can also manually save by clicking the button at the bottom of each page. You can return to the application to continue working on it anytime before the application deadline. You can also use the “View/Print Application” button at the bottom of each page if you want to print or save the application as a PDF.

Please note we recommend grantees plan sufficient time to complete the application. Required fields are noted with an asterisk. You will not be able to submit your application until every category on the far right of the screen shows a green checkmark.

Some questions in the application will open requests for additional information. We strongly suggest grantees download, and preview, the full application on our website (<https://bueellfoundation.org/our-grantmaking/how-to-apply/guidelines-application/>) as you prepare your application.

Please consult the online application help guide (<https://bueellfoundation.org/wp-content/uploads/2022/08/Buell-Online-Grant-Application-July-2022-Help-Guide-FINAL.pdf>) for additional information as you work on your application.

Please contact your Program Officer with questions about the content of your application. Click on the blue comment bubble icon (under the title of most of the sections of the application) for technical questions related to the online application. Note: this is not a ‘live’ chat, questions will be answered within one-business day via email.

You will receive an email once your application is successfully submitted. Please check your spam folder, and then contact grants@bueellfoundation.org (<mailto:grants@bueellfoundation.org>), if you do not receive the confirmation email once you have submitted your application.

Organization Profile

* Legal Name of Organization

This should be the exact wording from the IRS 501(c)(3) determination letter.

Gunnison County Health and Human Services

DBA (Optional)

Doing Business As – This is the name that the organization is widely known by if different from the legal name.

-

*** EIN (Applicant Organization)**

The Employer Identification Number from the top right corner of your IRS 501(c)(3) determination letter. It is sometimes referred to as a Federal Identification Number.

8460000770

*** Tax Exemption Status**

Please choose the one that best describes your organization.

- Government

If you selected Other as your Tax Exemption Status, please describe:

-

Office Mailing Address

220 N Spruce
Gunnison, CO 81230
United States

*** County**

Please select the county where your headquarters are located.

- Gunnison

*** Office Phone**

Please enter your organization's main office phone number.

+1 970 641 7910

*** Organization Email**

Please enter your organization's general email address, not your organization's website.

sgray@gunnisoncounty.org

*** Organization Website**

<https://gunnisoncounty.org/>

*** Year Organization Founded**

1948

* **Organization Mission Statement**

The mission of the Gunnison County Department of Health and Human Services (DHHS) is to provide culturally-competent advocacy, prevention, protection and support services to families of Gunnison and Hinsdale counties so they can prosper and thrive in a healthy and supportive community.

The mission of Parents as Teachers is to promote the optimal early development, learning and health of children by supporting and engaging their families and caregivers.

* **Geographic Area(s) Served**

(e.g., counties, towns, etc.)

Gunnison County and Hinsdale County

* **Board of Directors List**

Include the following information for each board member:

1. Position(s) on the board (officer and committee position)
2. Occupation and name of employer and/or affiliations(s)
3. City or county of residence
4. Term end date

You can upload a document that you already have developed. If you do not have a document, use the template provided here.

Board of Directors List 2025.pdf

* **List of names and qualifications of Key Staff**

Including length of service with the organization. *Do not* include job descriptions or resumes.

You can upload a document that you already have developed. If you do not have a document, use the template provided here.

Key Staff PAT.docx

* **Does your Organization use a Fiscal Sponsor?**

No

Non-Discrimination

The Buell Foundation prioritizes partnerships with organizations that are aligned with its values, including non-discrimination. If an organization's non-discrimination policies and practices are not aligned with Colorado law and the Buell Foundation, it is likely a funding request from that organization will be declined.

In order to align with Colorado law and the Buell Foundation, non-discrimination policies should explicitly protect **staff, vendors, beneficiaries, and clients** from discrimination of the following protected classes: **race, color, national and ethnic origin, religion, gender, gender expression, age, disability, marital status,**

and **sexual orientation**.

*** Please provide your organization's non-discrimination policy**

If you have multiple policies, for instance a parent handbook and an employee handbook, please provide both.

A non-discrimination policy is not the same as a harassment policy. If you do not have a non-discrimination policy, please enter "No non-discrimination policy." below.

As a recipient of Federal Financial Assistance, Gunnison County Department of Health and Human Services is responsible for providing core services to assist and support Colorado's most vulnerable individuals and families so they can meet their basic needs and be treated with respect and dignity. Gunnison County Department of Health and Human Services has a civil rights plan to ensure that all eligible individuals receive equal access to program services and information. Its programs are operated in a nondiscriminatory way, without regard to race, color, ethnic or national origin, ancestry, age, sex, gender, sexual orientation, gender identity and expression, religion, creed, political beliefs, or disability, be excluded from participation, be denied any aid, care, services, or other benefits of, or be otherwise subjected to discrimination in such program. In medical programs, sex includes sex stereotypes and gender identity under any health program or activity receiving federal funds.

If your policy does not align with the Buell Foundation's, please provide information on why any identified classes or parties are not included in your non-discrimination policy.

Key Contacts

To add a new contact, DO NOT simply edit the currently listed contact. That will change the information for that person's contact record.

- To Add a new contact click the "Select Contacts" button
- Then choose the "+ Add New Contact" link
- Enter the information for the person whose information is not already in the portal.

*** Grant Contact**

This is the person at your organization we should contact to discuss this application.

Click the Select Contact button below to either select a contact already in the system or to create a new contact. **Note:** all information must be included for each contact before your application will be considered complete. You may enter up to 2 people as a grant contact.

- Shonna Gray

*** CEO or Executive Director**

The CEO or Executive Director contact CANNOT be the same as the Board Officer entered below. **Please provide a unique (not shared) email address, this contact will be asked to electronically sign any grant award documents.**

Click the Select Contact button below to either select a contact already in the system or to create a new contact. This contact can also be a grant contact. **Note:** all information must be included for each contact before your application will be considered complete.

- Matthew Birnie

***Financial Contact**

This is the person who will receive and process grant funds for your organization. The Financial contact can also be the CEO and/or grant contact.

Click the Select Contact button below to either select a contact already in the system or to create a new contact.

Note: all information must be included for each contact before your application will be considered complete.

- Jody Wise

***Board Officer**

This **CANNOT** be the same person listed as the CEO or Executive Director contact above. The Board Officer can be a Grant contact or Financial contact.

Please provide a unique (not shared) email address, this contact will be asked to electronically sign any grant award documents.

Click the Select Contact button below to either select a contact already in the system or to create a new contact. **Note:** all information must be included for each contact before your application will be considered complete. You may enter up to 2 people as a Board Officer.

- Jonathan Houck

Contacts Submitted in Grantee Portal

Jody Wise

Title: Accountant

@ Personal (Preferred): sgray@gunnisoncounty.org

Work: Jwise@gunnisoncounty.org

📞 Mobile (Preferred): +1 970 641 7910

📍 Work (Preferred): 300 E Virginia

Gunnison, CO 81230

United States

Jonathan Houck

Title: Gunnison County Commissioner

@ Personal (Preferred): JHouck@gunnisoncounty.org

📞 Work: +1 970 275 9625

📍 Work (Preferred): 200 E Virginia
Gunnison, CO 81230
United States

Matthew Birnie

Title: Gunnison County Manager

📧 Other (Preferred): sgray@gunnisoncounty.org
Personal: sgray@gunnisoncounty.org
Work: sgray@gunnisoncounty.org

📍 Personal: 200 E Virginia
Gunnison, CO 81230
United States
Work (Preferred): 200 E Virginia
Gunnison, CO 81230
United States

Shonna Gray

Title: Clinical Services Manager

📧 Work (Preferred): sgray@gunnisoncounty.org

About your Request

* Total Grant Request

\$20,000.00

* How are you planning to use the funds you are requesting?

- If you are a **licensed child care center**, please choose "**Licensed Child Care**" even if you are planning on requesting general operating or program support for your center.
- If you are a **licensed child care center** and plan to ask for **funds for an additional program**, such as home visitation, parenting education, etc., please choose "**Both Licensed Child Care & Another Program.**"

Program Support

* Name of Program or Project:

Tell us the name of the project(s) or program(s) for which you are seeking funding.

Parents As Teachers Affiliate Program

* Briefly describe what requested grant funds would be used for.

In one or two sentences describe at a high level what the grant will be used for. (You will have an opportunity to provide more detailed information later in the application.)

If you are seeking funding for more than one program or purpose, provide each program name and note the requested amount for each. Be sure to note any one-time requests that are outside of typical funding (e.g., technical assistance, materials, etc.).

Suggested word limit: 150 maximum.

We are seeking support in funding our Parents as Teachers program in Gunnison and Hinsdale county. We currently have the capacity to serve 12 families, and would like to grow to our goal of 18 families. We would use this funding to support those additional 6 families in our rural community.

More about your Organization and Programs

*** Provide a brief history of your organization**

Suggested word limit: 250 maximum.

The history of our program starts 5 years ago when a group of community stakeholders (Gunnison county HHS, Juvenile Services, Family Services, and Gunnison Valley Health Family Birth Center) met to discuss gaps in serving families. It was found that everyone agreed that home visitation is crucial, and because Nurse Family Partnership can be limiting in the families that are eligible, it was important to find one to help cast a wider net of support for all families in the perinatal period and beyond. This group of stakeholders believed working as far upstream as possible is the key to preventing substance use in the home, maternal depression/anxiety, and other items to increase a child's ACE scores. There have since been some leadership changes and evolutions in each department which has allowed the ability for our program to go-live and start serving families. We officially started in April of 2023. We have 9 families currently enrolled in our PAT program.

*** Provide a brief description of the organization's current programs.**

Include:

- Program Name
- Population Served
- Numbers Served
- Expected Results

Suggested word limit: 250 maximum.

Gunnison County HHS - Parents as Teachers

-All pregnant people and families with children 0-5

-Currently have 9 families enrolled, including 8 families that are immigrants and have Limited English Proficiency

-Decreased maternal depression and anxiety, decrease substance use, decrease child maltreatment, decrease CPS involvement, increase connection of community resources, Increase parental resilience and increase school readiness.

Nurse Family Partnership Program

- Serves first time mothers from pregnancy until the child's 2nd birthday
- Served out of Montrose County Currently. Unknown how many are still enrolled

Parenting Education Facilitation (Guiding Good Choices)

-

* Full-Time Staff

0

* Part-Time Staff

3

* Describe the organization's overall approach to evaluation, including how the organization measures impact.

In this section, you may choose to discuss the following:

- How the organization incorporates findings from its evaluation efforts or its experience to inform its future direction and improve its programming
- How often staff and/or the board and/or program participants engage in evaluation-related activities
- The relationship the organization has to formal research or evaluation efforts, linkages with colleges, universities, and/or evaluators, if appropriate

If the organization does not attempt to measure impact in any way, provide an explanation as to why not.

Suggested word limit: 250 maximum.

Part of being an affiliate for Parents as Teachers is having a Community Advisory Board. This is a multidisciplinary committee that includes members from the community. We meet quarterly, and discuss data found in the program, and data found from community surveys that involve parental and child support to assure our program is running well and is helping fill community gaps where it is appropriate.

We also hold monthly staff meetings to discuss things that are going well for the educators and things they need support on as well as screenings that are done during the visits and discuss if anyone screened positive or show a need for further support. We are also working on incorporating a client satisfaction survey for those enrolled to assure they are getting the support they feel they need and are able to provide any feedback

Evaluation results (optional)

Provide the organization's most recent evaluation results, relevant to this request.

File not uploaded

* Describe the challenges facing the organization in the next one to three years.

If applying for program or project support, also include the challenges facing the program or project for which funding is requested.

Suggested word limit: 250 maximum.

This is still a newer program in our community, we are still building our cliental and funding sources to allow for growth of families serviced. We are also a small affiliate with now 3 on our staff, and all still fairly new to the program. We are a rural community, which can mean outreach outside of the city of Gunnison can be costly with transportation costs.

* Describe the opportunities facing the organization in the next one to three years.

If applying for program or project support, also include the opportunities facing the program or project for which funding is requested.

Suggested word limit: 250 maximum.

We have a very engaged and committed group of stakeholders and community. We have 1 bilingual parent educator and have a great opportunity to increase support to immigrant families with young children and help connect them with the community and allow for them to feel more ready as their children get ready to enroll in school. Eight of the Nine families enrolled are immigrant families that have only been in Gunnison for 1-2 years. We have the opportunity to strengthen support with other community resources with having a warm place to refer families for support. With Parents as Teachers serving children 0-5, this allows continuous engagement even if they have older children in the family. We have just hired a second part-time parent educator to help support other families and allow us to strengthen our community outreach this year.

* Are you a currently funded partner of the Buell Foundation?

Yes

* Please describe the progress made toward the current grant's goals and the impact the grant has had on the organization, specific funded program, and/or community.

Please use this space to tell us how you are progressing in your current grant period. Include notable successes or challenges to your organization, or funded program, to date as well as any lessons learned and resulting changes.

Suggested word limit: 500 maximum.

Our goal was to have 10 families enrolled and we are at 9 families. 1 of the families enrolled was referred to us through Child welfare, and because of our involvement, it has lead to the child being reintroduced into the home, while supporting this mother during the birth of her second child.

We also have another high risk client that was referred to us through the probation office, this has also allowed her to successfully meet her probabtion requirements and support her and her family during this time.

We have also implemented our communities Action Plan for Child Maltreatment Prevention through CDEC, which has allowed us to have another funding source through their program.

*** Have currently awarded funds been fully spent?**

Yes

*** Check this box to acknowledge that you will submit your final report. Your deadline for submission is noted in your contract and you will receive an automatic reminder to access the report on the grantee portal.**

Yes

Services/Programs Information

*** Provide a detailed description of your organization's services and/or the program(s) you are seeking grant funds to support.**

Use this space to tell us about your organization as a whole, and the breadth of your organization's activities.

Include the issue and/or opportunity addressed and key activities.

Suggested word limit: 500 maximum.

We are looking to continue supporting our Parents as Teachers program in Gunnison County. This grant will help us get closer to our goal of reaching 18 families. We offer evidence-based home visitation to all families with children 0-5. We serve families in all corners of Gunnison and Hinsdale County (excluding Marble due to lack of year-round access). We serve as a liaison between families and community services. We provide evidence-based screens to determine how children are developing and build stronger family dynamics through parental education and empowerment. We support parents as the experts of their lives and work alongside them to determine their goals in this program. We also work with families in which the biological parent is not the main parent and work with grandparents, siblings, or foster families that need support as well. Our program also offers group connections which are opportunities for families to connect and increase the cohesiveness and community of families.

*** What are the stated goals and objectives of your organization's services/programs over the next year?**

This section asks for the goals and objectives of the program or projects of your organization. **Goals** convey the general direction or overall purpose of the program or project for which funding is requested. **Objectives** are the measurable changes that you expect will result from operation of the program or project. Objectives help to determine whether the organization is on the right path to achieving its goals.

Suggested word limit: 250 maximum.

Objectives:

- Increase enrollment from 9 families to 18 families.
- Increase School readiness for kindergarten
- Increase family connection to community resources
- Decrease Adverse Childhood Experiences in Children's Lives
- Decrease Postpartum Depression and anxiety in our community
- Strengthen community partnerships and peer support groups in our community

*** Describe the targeted population(s) and anticipated numbers served.**

Answer this question using the appropriate target population(s) for your organization and its programs.

Suggested word limit: 150 maximum.

Targeted populations are families that do not qualify for Nurse Family Partnership. NFP only serves first time mothers that are low income and mothers that do not have a bachelor's degree. Our goal is to work in partnership and fill the gap of families still needing services. Other target population is immigrant families, and families with limited family support and that are newer to our community.

*** Describe the geographic area in which you provide services/programming.**

Suggested word limit: 150 maximum.

Gunnison County and Hinsdale County (Crested Butte, Mount Crested Butte, Gunnison, Almont, Pitkin, Powderhorn, Lake City, and all cities in between). We are unable to serve the town of Marble as we do not have year round access to this town.

*** What are the duration and frequency of your organization's services/programming?**

How often will the programming be offered (e.g., twice yearly, continually, etc.) and how long will the program last (e.g., four weeks, the duration of the school year, multiple years, etc.)?

Suggested word limit: 150 maximum.

Continuously throughout the year. Each family will be receiving visits every other week on average. Depending on their risk factors and where they are in the program, that can increase to once/week or decrease to once/month.

*** What are expected results of the services/program(s) being offered? How will they be measured?**

Methods of measurement may include types of evaluation & specific tools (e.g., pre/post comparisons, retrospective surveys, satisfaction survey, program model fidelity measures, etc.). Some programs have specific tools identified to measure program implementation and outcomes (e.g., Nurturing Parenting Program uses the Adult Adolescent Parenting Inventory for evaluation), and Buell Foundation staff will look for these types of tools as appropriate.

Suggested word limit: 500 maximum.

Expected results:

- Increase attendance to well child visits - Measured through visit records
- Increase enrollment of community programs (measured through referral sources - through Visit records)
- Decrease Postpartum Depression and Anxiety - measured through an Evidenced based screen
- When a parent does screen positive for depression and/or anxiety, they are able to get in to see an appropriate provider as quick as possible. Measured through referral follow-up

Share any additional information you feel is important to convey.

Suggested word limit: 250 maximum.

This program has already created impact in our community in the last year of it's existence. We have strengthened our involvement in our community, and are well received by referral sources. Through our impact on our immigrant population in our community, we have seen a decrease in intimate partner violence, simply through education and support of communication and resource referral. We have a small, but strong team, and I look forward to continuing to strengthen the bridges between families and the programs throughout our community through Parents As Teachers.

Attachments

If any **documentation or follow-up information** is needed to complete your grant application, your assigned Program Officer will reach out with a detailed request. Additional documentation or follow-up items will **need to be received** by the Buell Foundation **no later than Friday, February 28, 2025**, in order for your request to be considered for funding.

*** Attach your Organization's Operating Budget for the current fiscal year**

Attached budgets should include both revenues and expenses.

2025 Proposed Budget - Final 12 05 2024.pdf

*** Attach your Program Budget(s) for the current fiscal year**

Program budgets should include both revenues and expenses.

HHS 2025 Proposed Budget - Final 12 05 2024.pdf

PAT Budget 2025.pdf

*** Current (year-to-date) Financial Statements**

These are generally financial statements reviewed at your most recent board meeting. In some cases, the organization's year-to-date financial statements are the same as your most recent year-end statements. Please provide statements from within three months of application date.

1. Statement of Financial Position (Balance Sheet)
2. Statement of Activities (Income and Expense Statement)

DHHS YTD DEC 2024.pdf

*** Year-end Financial Statements**

Include the most recent fiscal year-end financial statements.

1. Statement of Financial Position (Balance Sheet)
2. Statement of Activities (Income and Expense Statement).

DHHS YTD DEC 2024.pdf

*** Does the organization have a financial audit?**

Yes

*** If so, please enter the audit date:**

12/31/2023

*** Most recent Audit**

2023 Gunnison County ACFR (FINAL signed & submitted).pdf

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Incumbency and Signature Certificate

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Incumbency and Signature Certificate

Fiscal Impact:

Submitted by: Holly Perry for Matthew Birnie

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date: 1/16/2025

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\Hperry

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 0

Agenda Date: 1/21/2025

INCUMBENCY AND SIGNATURE CERTIFICATE

The undersigned hereby certifies that:

1. The undersigned are County Representatives of and for the County of Gunnison, Colorado and The Board of County Commissioners of the County of Gunnison, Colorado (the "County").
2. The signature set forth opposite the names of the following persons are the true and correct signatures of such persons and such persons are hereby appointed as authorized officers to execute, deliver and perform day-to-day documents of the County.

Name and Title

Matthew Birnie, County Manager



Ana Canada, Finance Director



IN WITNESS WHEREOF, the undersigned has executed this Incumbency and Signature Certificate as of January 21, 2025.

CHAIR OF THE BOARD OF
COUNTY COMMISSIONERS OF THE
COUNTY OF GUNNISON, COLORADO

By: _____
Laura Puckett Daniels

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: County Designation of 2025 Steering Committee Prox

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

2025 Steering Committee Proxy

Fiscal Impact:

Submitted by: Holly Perry for Matthew Birnie

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Legally sufficient. SO 1/14/25

Reviewed by: GUNCOUNTY1\sobaid

Discharge Date: 1/14/2025

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirnie

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: CM Report

Agenda Date: 1/21/2025



Memorandum

TO: Boards of County Commissioners

CC : County Managers & Administrators

FROM : Kieran Boes, CCI

DATE : December 19, 2024

SUBJECT : **County Designation of 2025 Steering Committee Proxies**

[Per CCI's Bylaws](#), each county may designate a county staff member to serve as proxy; they are permitted to vote during steering committee meetings in the absence of a county commissioner. It is important to designate your county proxy to ensure a 65% majority is reached on votes and to complete a proper audit of votes.

This proxy:

- must be designated **annually** by the Board of County Commissioners
- may only vote for the **designated committee(s)**
- is **not permitted to vote for another county**.

Proxy forms are not needed for commissioners, only county staff; however, please complete one form per designee.

To appoint your county proxy, complete the attached form and return by Friday, January 24, 2025 to Kieran Boes at kboes@ccionline.org. Should you have any questions, Kieran can be reached via email.

CCI Bylaws: Article V, Voting Privileges

Section 3. Voting By Proxy. Voting by proxy is allowed at any steering, advisory or ad hoc committee meeting or meetings of sections appointed by the Board of Directors provided that the chair of the board of county commissioners or the city and county equivalent designate at least annually the proxy in writing to the Executive Director. A person so designated may cast a maximum of one vote at any steering, advisory or ad hoc committee meeting or Board appointed section meeting. Proxy voting is otherwise allowed at any other meeting only to the extent otherwise authorized herein, such as expressed by Section 5 of this Article, below. Notwithstanding any other provision of these bylaws, proxy voting for another county is not permitted in the selection of individuals to serve in leadership positions, including CCI officers, board representatives, steering committee chairs and vice-chairs, and district presidents and vice-presidents.



2025 Steering Committees Designation of Proxy

A Board of County Commissioners MAY designate a county staff member to serve as proxy and vote in the event of a commissioner absence during a Steering Committee meeting

The Board of County Commissioners designates _____
(First & Last Name)

to serve as proxy on behalf of _____ county to the following
(County Name)

Steering Committee(s) during the 2025 session:

- _____ Agriculture, Wildlife and Rural Affairs
- _____ General Government
- _____ Health and Human Services
- _____ Justice and Public Safety
- _____ Land Use and Natural Resources
- _____ Public Lands
- _____ Taxation and Finance
- _____ Tourism, Resorts and Economic Development
- _____ Transportation and Telecommunications

To be certified by the BOCC Chair:

Signed: _____
Board Chair

Date: _____

Contact Information of Proxy:

Counties will be contacted via e-mail regarding meeting details, including Zoom links

Name: _____

Title: _____

E-Mail: _____

**Please submit to Kieran Boes at kboes@ccionline.org
by January 24, 2025**

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Draft Correspondence; Crested Butte Postal Facilit

Action Requested:

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

USPS Letter

Fiscal Impact:

Submitted by: Holly Perry for Matthew Birnie

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirnie

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 5

Agenda Date: 1/21/2025



Gunnison County Board of County Commissioners

Phone: (970) 641-0248 | Fax: (970) 641-3061

Email: bocc@gunnisoncounty.org

Website: www.GunnisonCounty.org

January 21, 2025

Douglas S. Smith, Colorado-Wyoming District Manager
US Postal Service
7550 East 53rd Place
Denver, CO 80266

RE: Crested Butte Postal Facilities

Dear Mr. Smith,

The Gunnison County Board of County Commissioners is deeply concerned about the lack of proactive planning being done by the US Postal Service to continue a physical presence in the Town of Crested Butte, Colorado after their current facility lease expires in February 2026.

The US Postal Service does not provide delivery service to businesses and residences within the Towns of Crested Butte and Mt. Crested Butte, as well as the surrounding areas, which makes it critical that a facility be available to meet the public demand for these essential services. The current facility in Crested Butte serves approximately 4,000 households, and the closest facility outside of Crested Butte is both small and nearly 30 miles away. It is doubtful that this other facility would be able to absorb the services currently provided by the Crested Butte facility, and it would be unrealistic to ask residents and businesses to travel 60 miles (roundtrip) daily, especially during any inclement weather often seen in our mountain valley, in order to send and receive postal mail.

If planning is underway and progress has been made, please immediately respond to share the details so that we can help to assuage the growing fears and frustration within our communities.

Best Regards,

Laura Puckett Daniels, Chairperson

Jonathan Houck, Commissioner

Liz Smith, Commissioner

cc: Town of Crested Butte
Town of Mt. Crested Butte
Senator Michael Bennet
Senator John Hickenlooper
Representative Jeff Hurd

Town of Crested Butte

P.O. Box 39 Crested Butte, Colorado 81224

-National Trust for Historic Preservation's 2008 Dozen Distinctive Destinations Award Recipient-

-A National Historic District-

Phone: (970) 349-5338
FAX: (970) 349-6626
www.townofcrestedbutte.com

January 7, 2025

Mr. Douglas S. Smith
United State Postal Service CO/WY District Manager
7550 East 53rd Place
Denver, CO 80266

RE: Crested Butte Postal Facilities

Dear Mr. Smith,

It is with increasing concern that I write to you on behalf of the Town Council of Crested Butte, Colorado. There is no home delivery mail service in the Towns of Crested Butte, Mt. Crested Butte, or the surrounding areas and we understand the USPS will lose its post office in Crested Butte one year from now, with no plans in place for an alternate facility.

The Town has attempted to engage USPS staff and subcontractors for going on three years about the upcoming lease termination for the current post office location. Despite the Town's purchasing land in the center of town that could accommodate a new facility, we have seen no progress on the part of USPS towards addressing this grave issue in our community. Meanwhile, we understand that the lease at the current post office at 217 Elk Ave will terminate in February 2026. Your team is now well past the window in which to design and construct a new facility prior to that lease termination.

As a vibrant rural community, we rely heavily on USPS to maintain commerce and essential services. The current post office serves a resident community of approximately 4,000 households, swelling to a much larger population of second-home owners and visitors during tourism seasons. Not only would shifting services to the nearest post office 30 miles away be impossible in many respects, it would also likely overwhelm that facility. With the USPS publicly signaling its intent to move out of the existing facilities three years ago, but demonstrating no meaningful progress in a replacement plan, we are seeing growing anxiety about how the USPS will maintain critical services. We request an immediate response detailing USPS plans to provide mail services for Northern Gunnison County, including the Town of Crested Butte, after February 2026.

Sincerely,



Ian Billick, Mayor

Cc: Senator Michael Bennet
Senator John Hickenlooper
Representative Jeff Hurd

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: A Resolution Rescinding the Gunnison County Local

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Rescinding HWY 50 Resolution

Fiscal Impact: N/A

Submitted by: Ryan White

Submitter's Email Address: rwhite@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Legally sufficient. SO 1/9/25

Reviewed by: GUNCOUNTY1\sobaid

Discharge Date: 1/9/2025

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 1/9/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 5

Agenda Date: 1/21/2025

**BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GUNNISON,
STATE OF COLORADO**

RESOLUTION NO. 2025-___

**A RESOLUTION RESCINDING THE GUNNISON COUNTY LOCAL DISASTER
EMERGENCY DUE TO THE HIGHWAY 50 BRIDGE CLOSURES**

WHEREAS, on April 23, 2024, the Board of County Commissioners of the County of Gunnison adopted Resolution No. 2024-18, declaring a local disaster emergency due to the closures of bridges on United States Highway 50 in Gunnison County; and

WHEREAS, pursuant to C.R.S. § 24-33.5-709, the Board of County Commissioners of the County of Gunnison has the authority to order the declaration, continuation, or termination of a local disaster emergency; and

WHEREAS, due the reopening of the affected Highway 50 bridges to two-way traffic until at least Spring 2025, there no longer remains the need to maintain a local disaster emergency response or continued mobilization of emergency resources;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gunnison County, Colorado, that:

1. Resolution No. 2024-18, A Resolution and Declaration Continuing the Highway 50 Closure Local Disaster Emergency in Gunnison County, is hereby rescinded;
2. This Resolution shall be promptly filed and recorded with the Gunnison County Clerk and Recorder, and filed with both the Office of Gunnison County Emergency Management and with the Colorado Office of Emergency Management; and
3. This Resolution shall be given prompt and general publicity.

INTRODUCED by Commissioner _____, seconded by Commissioner _____, and adopted this _____ day of January, 2025.

**GUNNISON COUNTY BOARD OF
COUNTY COMMISSIONERS**

By:

Laura Puckett Daniels, Chairperson

By:

Elizabeth Smith, Commissioner

By:

Jonathan Houck, Commissioner

ATTEST:

Deputy County Clerk

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: A Resolution of the Board of County Commissioners

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement:

Term Begins: Date of adoption

Term Ends:

Grant Contract #:

Summary:

Annual transfer of authority for fire restriction implementation and rescindment from the BoCC to the Sheriff

Fiscal Impact: NA

Submitted by: Scott Morrill

Submitter's Email Address: smorrill@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Legally sufficient. SO 1/9/25

Reviewed by: GUNCOUNTY1\sobaid

Discharge Date: 1/9/2025

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 1/9/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 5

Agenda Date: 1/21/2025

**BOARD OF COUNTY COMMISSIONERS OF
THE COUNTY OF GUNNISON, COLORADO**

RESOLUTION NO. 25-_____

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GUNNISON
COUNTY, COLORADO PERTAINING TO OPEN FIRE BANS AND THE IMPOSITION
OF FIRE RESTRICTION STAGES AND EXEMPTIONS**

WHEREAS, the Board of County Commissioners of Gunnison County ("Board"), pursuant to C.R.S. §§ 30-11-101(2) and 30-15-401, *et seq.* has the general enabling power to adopt ordinances, resolutions, rules and other regulations as may be necessary for the control or licensing of those matters of purely local concern, and to do all acts which may be necessary or expedient to promote the health and welfare of the residents and visitors of Gunnison County ("County"); and

WHEREAS, the Board may adopt ordinances to ban open fires and impose fire restriction stages within those portions of the unincorporated areas of the County where the danger of forest or grass fires is found to be high, pursuant to C.R.S. § 30-15-401(1)(n.5); and

WHEREAS, the Board is authorized to prohibit the sale, use, and possession of fireworks, including permissible fireworks, within those portions of the unincorporated areas of the County, pursuant to C.R.S. § 30-15-401(1)(n.7); and

WHEREAS, the Board passed Ordinance Nos. 8a, 14, 16, and 20 relating to fire bans and fire restrictions, including penalties for the violation of those Ordinances; and

WHEREAS, the Board acknowledges that from time-to-time fire conditions resulting from extended hot, dry and windy weather in the area make it prudent to impose restrictions on open fires, open burning and sale, use and possession of fireworks in order to reduce the danger of wildfire in the unincorporated areas of the County; and

WHEREAS, the Board specifically finds that in certain high fire-danger conditions such restrictions are in the best interests of the residents and visitors of the County in order to preserve the health, safety and welfare of the residents and visitors; and

WHEREAS, the Gunnison County Sheriff ("Sheriff") is authorized pursuant to C.R.S. §§ 30-10-512 and 30-10-513 to act as fire warden of the County and is responsible for coordination of fire suppression efforts in case of prairie, forest or wildland fires or wildfires occurring in unincorporated areas of the County outside the boundaries of a fire protection district or that exceed the capabilities of the fire protection district to control; and

WHEREAS, the Board believes that the Sheriff, as fire warden, is the appropriate person, using their expertise and discretion along with established fire restriction evaluation guidelines, and in consultation with local Fire Chiefs, State and Federal land management agencies, and State and Federal fire suppression authorities, to determine whether a restriction of open fires, open burning and use of fireworks should be implemented or elevated in times of extreme fire danger or suspended during times of decreased fire danger;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Gunnison Colorado, that:

1. The Sheriff or their designee shall have the authority, in collaboration with local Fire Chiefs, State and Federal land management agencies, and State and Federal fire suppression authorities to declare Stage I or Stage II Restrictions regarding open fire, open burning or the sale, use or possession of fireworks, whenever the danger of forest or grass fires is found to be high and without the need for further proceedings or resolution ("Restrictions"). The Sheriff or their designee shall also have the authority to rescind those Restrictions when he or she determines it is appropriate considering the current fire danger.
 - a. Stage I Restrictions shall allow the Sheriff to impose the following prohibitions:
 - i. Building, maintaining, attending or using a fire, campfire or stove fire, including but not limited to agricultural and the burning of trash or debris, except:
 - 1) Building, maintaining, attending or using a fire in constructed, permanent fire pits or fire grates within developed recreation sites;
 - 2) Fires fueled by gas, jellied petroleum, or pressurized liquid fuel; or
 - 3) Fires burned in portable chimineas, fire pits and tiki torches wholly on or within private property.
 - ii. Smoking, except:
 - 1) within an enclosed vehicle or building; or
 - 2) in a developed recreation site or while stopped in an area at least three feet (3') in diameter that is barren or clear of all flammable materials.
 - iii. Restrictions or prohibitions on the sale, use and possession of fireworks pursuant to C.R.S. § 30-15-401(1)(n.7).
 - iv. Using explosives, including but not limited to fuses or blasting caps, model rockets, exploding targets, tracer bullets or incendiary rounds.

- v. Welding or operating acetylene or other torch with open flame except in cleared areas of at least 10 feet (10') in diameter and in possession of a chemical pressurized fire extinguisher with a minimum rating of 2A.
 - vi. Operating or using internal or external combustion engine without a spark arresting device properly installed, maintained and in effective working order.
- b. Stage II Restrictions shall allow the Sheriff to impose the following prohibitions:
- i. Building, maintaining, attending or using a fire, campfire or stove fire including but not limited to:
 - 1) Agricultural burning and the burning of trash or debris;
 - 2) Maintaining, attending or using a fire in constructed, permanent fire pits or fire grates within developed recreation sites;
 - 3) Fires fueled by gas, jellied petroleum, or pressurized liquid fuel, except that devices using pressurized liquid fuel or gas (e.g., stoves, grills or lanterns and shut-off valves are allowed when used at least three (3') or more from flammable material such as grasses or pine needles; and
 - 4) Fires burned in portable chimineas, fire pits and tiki torches.
 - ii. Smoking, except within an enclosed vehicle or building.
 - iii. Restrictions or prohibitions on the sale, use and possession of fireworks pursuant to C.R.S. § 30-15-401(1)(n.7).
 - iv. Operating a chainsaw or other equipment powered by an internal combustion engine without a USDA or SAE approved spark arrester properly installed and in effective working order, a chemical pressurized fire extinguisher with a minimum rating of 2A kept with the operator, and round point shovel with an overall length of at least 35 inches (35") readily available for use.
 - v. Welding, operating a torch with open flame, or any activities which generate flame or flammable material.
 - vi. Using explosives, including but not limited to fuses or blasting caps, model rockets, exploding targets, tracer bullets or incendiary rounds.
 - vii. Operating or using internal or external combustion

- engine without a spark arresting device properly installed, maintained and in effective working order.
- viii. Possessing or using a motor vehicle off established roads, motorized trails or established parking areas, except when parking in an area devoid of vegetation within ten feet (10') of the vehicle.
- c. Stage III Restrictions may only be imposed by the Board by duly adopted Resolution or Ordinance.
2. Any declaration by the Sheriff or their designee of Restrictions shall specify the Stage level, parameters, and the duration of the Restrictions as deemed necessary and appropriate. The Sheriff or their designee shall promptly coordinate notification to the public through press release(s) to local radio and print media, as well as posting on the County Internet Website and County Sheriff's Office Facebook page. Likewise, when conditions indicate a reduction or the suspension of Restrictions, the same notification to the public shall occur.
3. No less than three (3) business days after imposing or suspending any Restriction pursuant to this Resolution, the Sheriff shall present, for ratification by the Board, a written summary of the competent evidence and recommendations that are or were the basis of the decision to impose or suspend the Restriction. Notwithstanding the above, the Sheriff will engage in all reasonable efforts to immediately notify the members of the Board, the County Manager and the County Attorney regarding the imposition, modification or lifting of any Restrictions.
4. Nothing in this Resolution shall be construed to allow the burning or combustion of any material or any burning or fire activity otherwise prohibited by law.
5. The Sheriff or their designee shall consult with various state and federal land management agencies and obtain their recommendation prior to the Sheriff imposing or suspending any Restrictions. Recommendations shall be made pursuant to Fire Restriction Evaluation Guidelines as currently used by such agencies to evaluate the indicators that predict fire danger. Upon any implementation or suspension of Restrictions, the Sheriff or their designee shall coordinate and cooperate with these agencies to enforce the Restrictions.
6. This Resolution shall be enforced by the Sheriff or their designee, through his Deputies, the Fire Chief or their designee of any fire protection district or administering agencies of the state and federal

lands located therein, and they shall have authority to order any person to immediately cease any violation of this Resolution. This shall include the right to issue a penalty assessment notice and the right to take such person or persons violating this Resolution into temporary custody.

7. Pursuant to Ordinance No. 20, any person who violates this Resolution commits a civil infraction and, upon conviction thereof, shall be punished by a fine of not more than one thousand dollars for each separate offense. The penalty assessment procedure provided in C.R.S. § 16-2-201, as amended, may be followed by any arresting law enforcement officer for any such violation. That penalty assessment procedure shall provide for a fine of five hundred dollars (\$500.00) for each separate offense and a fine of one thousand dollars (\$1,000.00) for any repeat offense by the same individual. Pursuant to C.R.S. § 30-15-402(2)(a), in addition to the foregoing penalties, persons convicted of a violation of this Resolution are subject to a surcharge of ten dollars (\$10.00) to be paid to the clerk of the Gunnison County Court by the defendant, as well as any other penalties or surcharges set forth in C.R.S. § 30- 15-402, as amended, or as otherwise provided by law.
8. If any section, subsection, clause or sentence of this Resolution is judged by a court of competent jurisdiction to be invalid, such invalidity shall not affect, impair or invalidate any other provisions of this Resolution which can be given effect without the invalid provision.
9. The Board hereby finds, determines and declares that this Resolution is necessary for the immediate preservation and protection of the health, safety and welfare of the citizens of Gunnison County, Colorado because of the high danger of forest or wildland fires occurring in all unincorporated areas of the County. This Resolution shall take *effect* immediately upon adoption and remain in full force and *effect* until midnight Mountain Time, December 31, 2025 at which point this Resolution shall expire and no longer remain in effect, or until rescinded by subsequent Resolution or Ordinance adopted by the Board, whichever first occurs.

INTRODUCED by Commissioner _____, seconded by
Commissioner _____, and adopted this ____ day of
January 2025.

BOARD OF COUNTY COMMISSIONERS

OF THE COUNTY OF GUNNISON, COLORADO

By _____
Laura Puckett Daniels, Chairperson

By _____
Elizabeth Smith, Vice Chairperson

By _____
Jonathan Houck, Commissioner

ATTEST:

Deputy County Clerk

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: A Resolution Establishing Gunnison County as a Loc

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement: N/A

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Resolution authorizing ambulance services to operate in Gunnison County and recognizing Ambulance Service Areas

Fiscal Impact: n/A

Submitted by: Scott Morrill

Submitter's Email Address: smorrill@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Legally sufficient. SO 1/7/25

Reviewed by: GUNCOUNTY1\sobaid

Discharge Date: 1/7/2025

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 1/9/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 10

Agenda Date: 1/21/2025

**BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF GUNNISON, COLORADO
RESOLUTION NO. 2025-_____**

A RESOLUTION ESTABLISHING GUNNISON COUNTY AS A LOCAL AUTHORIZING
AUTHORITY FOR AMBULANCE SERVICES, ESTABLISHING AMBULANCE SERVICE
AREAS, ADOPTING GUNNISON COUNTY AMBULANCE LICENSING REGULATIONS AND
REVOKING RESOLUTION NO. 2018-13

WHEREAS, the Board of County Commissioners of the County of Gunnison, Colorado ("Board") pursuant to the authority granted in the Colorado Emergency Medical and Trauma Services Act, Colo. Rev. Stat. § 25-3.5-101, et seq., previously adopted resolutions for the licensure and regulation of ambulance services and adopting ambulance licensing regulations; and

WHEREAS, on May 1, 2018, the Board adopted new regulations for ambulance licensing in Gunnison County through Resolution No: 2018-13, "A Resolution Adopting Gunnison County Ambulance Licensing Regulations and Repealing Previous Resolutions Pertaining to the Same," which was recorded in records of the Office of the Clerk and Recorder of Gunnison County, Colorado on May 2, 2018, bearing Reception No: 652053; and

WHEREAS, Senate Bill 22-225, adopted in June 2022, creates a regulatory and service system requiring ambulance services to obtain a state license; and

WHEREAS, Senate Bill 22-225 allows Gunnison County to opt-in to being a local authorizing authority for ambulance services; and

WHEREAS, Senate Bill 22-225 also allows Gunnison County to determine ambulance service areas within the County; and

WHEREAS, the Board wishes to act as the local authorizing authority for ambulance services within Gunnison County;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gunnison County, Colorado that:

1. This Resolution, including the authorities and requirements set forth herein regarding ambulance services, shall be in full force and effect upon the adoption of the instant Resolution, and shall thereafter govern the management and procedures for ambulance services within Gunnison County.
2. The Board adopts the policy and procedures for the regulation of ambulance services and allowing for the establishment of ambulance service areas attached hereto as Appendix A.

3. The Board revokes its previous Resolution No: 2018-13.

INTRODUCED by Commissioner _____, seconded by Commissioner _____, and passed on this _____ day of January, 2025.

BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF GUNNISON, COLORADO

By _____
Laura Puckett Daniels, Chairperson

By _____
Elizabeth Smith, Vice-Chairperson

By _____
Jonathan Houck, Commissioner

ATTEST:

Deputy County Clerk

APPENDIX "A"

Gunnison County Ambulance Licensing Regulations

Table of Contents

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I – Definitions

1. "AMBULANCE" means any public or privately owned licensed ground vehicle specially constructed or modified and equipped, intended to be used and maintained or operated by ambulance services for the transportation, upon the streets and highways of this state, of individuals who are sick, injured, or otherwise incapacitated or helpless.
2. "AMBULANCE PROVIDER" or "AMBULANCE SERVICE PROVIDER" means any individual, partnership, corporation, association, political subdivision, governmental agency, special district, municipality, home rule municipality, public improvement district, general improvement district or any other entity that holds a valid Ambulance Service License to provide emergency and/or non-emergency care and transportation to sick, injured or disabled persons.
3. "AMBULANCE SERVICE AREA" and/or "ASA" means a specific geographic area of Gunnison County which is served by a designated Ambulance Service Provider as described in Appendix III.
4. "AUTHORIZATION TO OPERATE" means a Local Authorizing Authority's approval of a state-licensed Ambulance Provider or Ambulance Service Provider to operate within the jurisdiction of the Local Authorizing Authority (All ASAs within Gunnison County).
5. "BOARD" means the Gunnison County Board of County Commissioners, Gunnison County, Colorado.
6. "CDPHE" means the Colorado Department of Public Health and Environment.
7. "COUNTY" means Gunnison County, Colorado.
8. "EMERGENCY MEDICAL SERVICES" and/or "EMS" means those prehospital functions and services whose purpose is to prepare for and respond to medical and traumatic emergencies, including rescue and ambulance services, medical standby at public events, prehospital patient care, communications, and evaluation.
9. "LICENSE" means the authorization issued by the Colorado Department of Public Health and Environment to operate an ambulance service.

10. "LICENSEE" means the person or entity that has been issued a License by the Colorado Department of Public Health and Environment to provide ambulance service.
11. "LOCAL AUTHORIZING AUTHORITY" means the Gunnison County Board of County Commissioners or their designee.
12. "PERMIT" means a certificate issued by the CDPHE to an Ambulance vehicle operated by a Licensee.
13. "PUBLIC SAFETY ANSWERING POINT or "PSAP" means the dispatch center where emergency calls for ambulance are received and referred to an Ambulance Service Provider. Within the County this refers to the Gunnison Regional Communications Center (GRCC) operated by the Gunnison Hinsdale Combined Emergency Telephone Service Authority (GHCETSA) or partner centers in Delta, Pitkin or Montrose Counties that serve some portions of Gunnison County.

II – Regulations

1. License Required. No person, firm, corporation, association, or local government shall provide or operate an Ambulance Service, publicly or privately, in the County using any ambulance based in or outside the County, unless that person, partnership, agency, or corporation holds a valid license to do so issued by the CDPHE.

2. Ambulance Permit Required. No ambulance shall transport patients when transport originates in Gunnison County unless the Ambulance Provider has been issued a License by the and possesses a current Permits for ambulances operating within the County.

3. Authorization to Operate Required. No person, firm, corporation, association, or local government shall provide or operate an Ambulance Service, publicly or privately, within the County using any ambulance based within or outside of Gunnison County, unless that person, partnership, agency, or corporation holds a valid license to do so issued by the CDPHE and has been granted Authorization to Operate by the Local Authorizing Authority.

4. Exceptions to Licensing and Permit Requirements. See section 3.3 "Exemptions from Licensure, Permit, and Authorization Requirements" in 6 CCR 1015-3.

III – Ambulance Service Areas

1. Designated Emergency Provider. Ambulance Service Areas shall have a designated Ambulance Service Provider assigned that will be responsible for responding to requests for Ambulance Service within the ASA boundaries that are received through the Public Safety Answering Point (PSAP) having jurisdiction.

2. Establishment of ASAs is based on the following criteria:
 - a. Provision of ambulance service throughout Gunnison County.
 - b. Previously established municipal or special district boundaries.
 - c. The overall advantage to the EMS system in terms of ensuring quality care.
 - d. The economic impact and economic viability of the countywide EMS system including the ability to gain economies of both scale and scope for agencies providing services in the county.
 - e. The ability to coordinate services between ASAs.
 - f. The probable effect of changing ASA boundaries on municipal and governmental responders.
 - g. The incremental cost and complexity of providing medical and regulatory oversight.
3. Authorization to Operate: The following ambulance services, including those listed in Section 5 Mutual Aid, are Authorized to Operate in Gunnison County:
 - a. Carbondale and Rural Fire Protection District
 - b. Crested Butte Fire Protection District
 - c. Gunnison Valley Health Paramedics
 - d. North Fork Ambulance Health Service District
4. ASA Described. ASAs for optimal service in incorporated and unincorporated areas of the County are as follows:
 - a. Carbondale and Rural Fire Protection District ASA. The Upper Crystal River Valley areas of Gunnison County, including the Town of Marble are within the legal boundaries of the Carbondale and Rural Fire Protection District as well as those areas more particularly described in Appendix IV.
 - b. Crested Butte Fire Protection District ASA. The area included within the legal boundaries of the Crested Butte Fire Protection District includes the Town of Crested Butte and the Town of Mount Crested Butte as well as those areas more particularly described in Appendix IV.
 - c. Gunnison Valley Health Paramedics ASA. All portions of Gunnison County including the City of Gunnison and the Town of Pitkin not otherwise assigned to another ASA as well as those areas more particularly described in Appendix IV.

i) Notwithstanding any Licensee's authorization to operate within Gunnison County, Gunnison Valley Health shall be the only Ambulance Provider authorized to furnish ambulance services from any hospitals located within the Gunnison Valley Health ASA.

d. North Fork Ambulance Health Service District ASA. That area of Gunnison County included within the legal boundaries of the North Fork Ambulance Health Services District as well as those areas more particularly described in Appendix IV.

5. Mutual Aid

a. The following Ambulance Providers may be reasonably expected to provide mutual aid assistance within Gunnison County from time-to-time and are authorized to operate upon the request of any Ambulance Provider assigned an ASA within Gunnison County or PSAP having jurisdiction:

- i) Chaffee County Emergency Medical Services
- ii) Delta County Ambulance District
- iii) Glenwood Springs Fire Department
- iv) Hinsdale County Emergency Medical Services
- v) Montrose Fire Protection District
- vi) Olathe Fire Protection District
- vii) Roaring Fork Fire Rescue

b. In the event of a major emergency or a lack of sufficient ambulances to meet immediate needs, any Ambulance Provider authorized by Gunnison County may request the assistance of any Ambulance Provider licensed by the CDPHE or otherwise authorized by, local state, or federal emergency declaration.

6. Ambulance Service Area Changes. At any time, the Board may change the boundaries or assigned Ambulance Service Provider of these ASAs, create other ASAs, or incorporate or remove conditions of ambulance service delivery with an ASA to provide for the effective and efficient provision of Emergency Medical Services countywide.

a. Prior to making changes to ASA boundaries, the Board shall receive advice and comment from the agency/agencies affected or claimed to be affected by the change.

b. If local city or special district boundaries change through annexation, exclusion the Board may authorize a change to the ASA boundary.

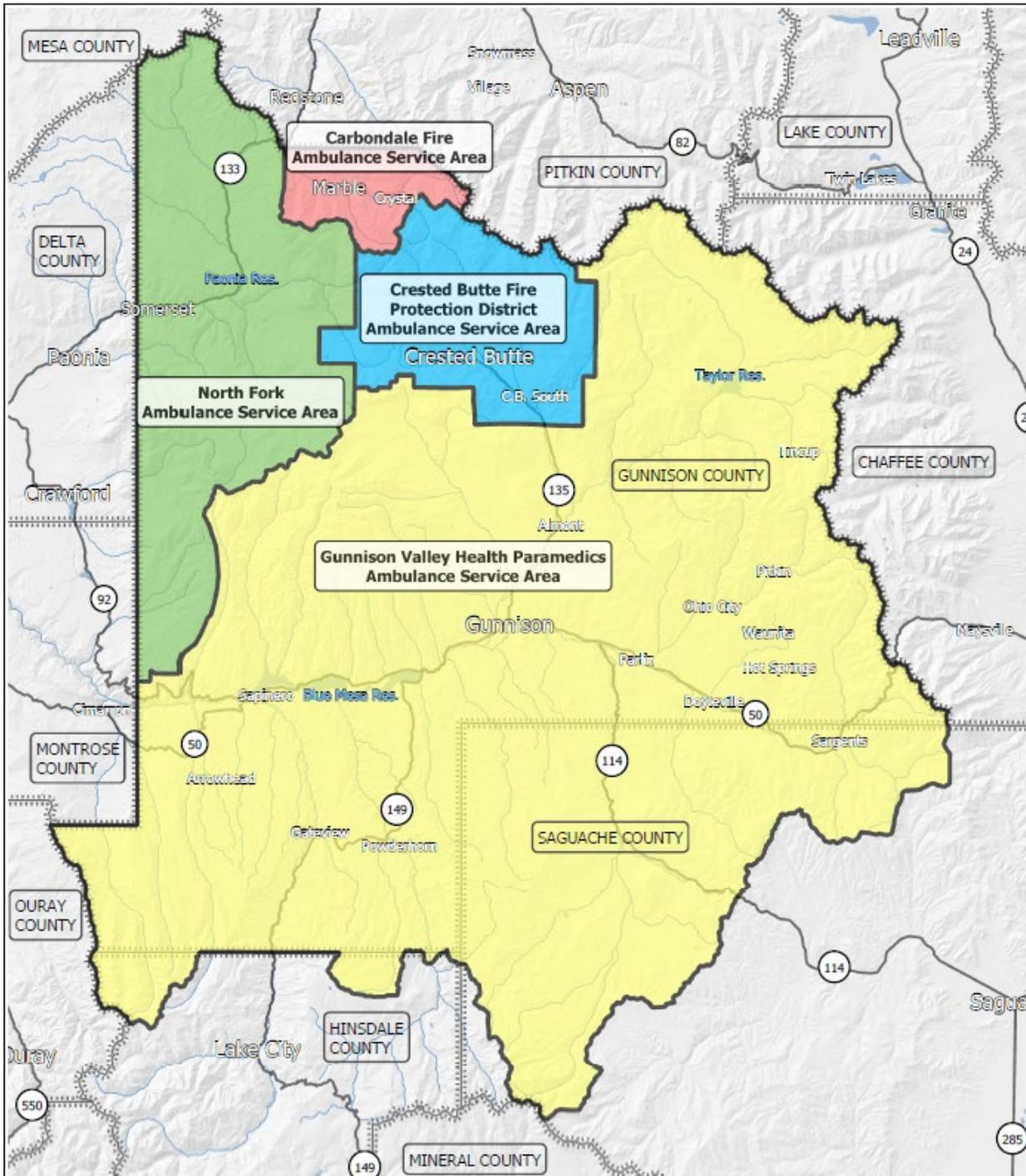
c. The Board shall consider impacts on other service providers and on the public prior to making boundary changes.

d. An Ambulance Service Provider serving an ASA may request a boundary change from the Board if serving the ASA within the existing boundary creates an economic or operational hardship on the provider.

e. The Board may temporarily or permanently reassign an ASA if the designated provider discontinues providing ambulance service or is no longer Licensed.

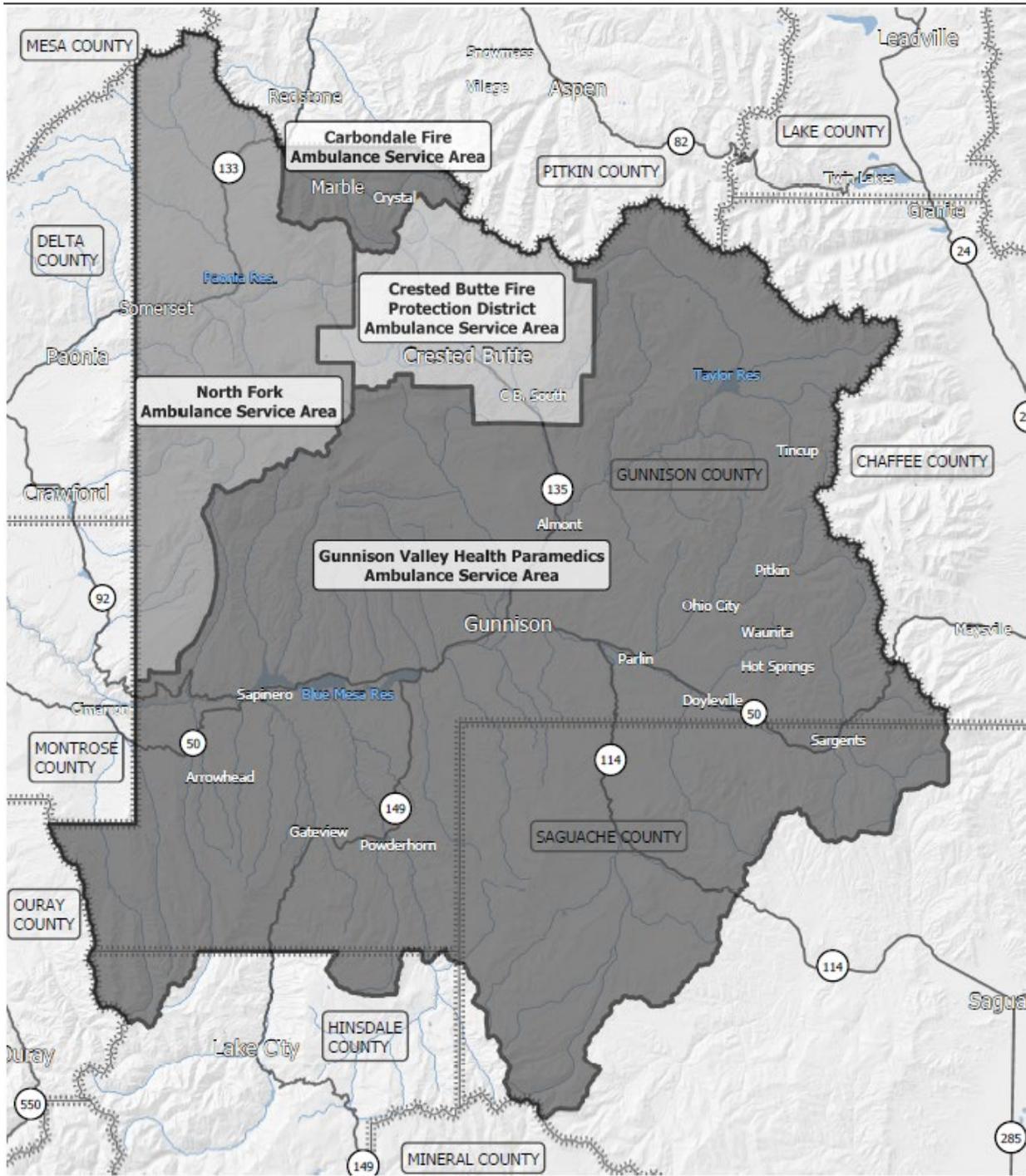
IV – Ambulance Service Area Maps

Gunnison County Ambulance Service Area



12/12/24

Gunnison County Ambulance Service Area



GUNNISON COUNTY GIS 12/12/24

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Boards & Commissions Appts; Board of Adjustment

Action Requested: Motion

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Boards & Commissions Appts; Board of Adjustment

Fiscal Impact:

Submitted by: Holly Perry

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\Hperry

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 3

Agenda Date: 1/21/2025

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Wednesday, November 20, 2024 3:14:30 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Board of Adjustments

First and Last Name Julie Baca

Address 

City Gunnison

Phone 

Email Address 

Why would you like to serve on this Board or Commission? Currently serving.

Additional Comments *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: BOCC
Subject: Online Form Submittal: Boards and Commissions Application
Date: Wednesday, November 13, 2024 8:24:12 AM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Board of Adjustments

First and Last Name Andy Tocke

Address [REDACTED]

City Gunnison

Phone [REDACTED]

Email Address [REDACTED]

Why would you like to serve on this Board or Commission?

While this past year has had some challenging hearings, the decisions made during those hearings are important in defining how our community develops. Providing a body for people to appeal decisions is important. I have greatly increased my understanding of the complexity of some of these appeals which has improved my ability to weigh in on such matters. Listening and considering an appellants case objectively is an important and valuable exercise and one that I appreciate.

I have a flexible schedule and a desire to participate in local government. I have found my time on this board to educational and a good investment in our community. I'm willing to continue in this role if chosen to do so.

Sincerely,
Andy Tocke

Additional Comments *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Boards & Commissions Appts; Env Health Board

Action Requested:

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Boards & Commissions Appts; Env Health Board

Fiscal Impact:

Submitted by: Holly Perry

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\Hperry

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 3

Agenda Date: 1/21/2025

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Friday, November 22, 2024 12:20:37 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Environmental Health Board

First and Last Name Bill Barvitski

Address [REDACTED]

City Gunnison

Phone [REDACTED]

Email Address [REDACTED]

Why would you like to serve on this Board or Commission?
I have fully enjoyed my +/- 9 (?) years of being a part of this board and feel that I will be able to continue to share my Engineering Design Expertise and experience as it relates specifically to the Current OWTS regulations and upcoming changes to the State Regulation #43 and the Gunnison County OWTS regulations. I feel that this board needs to have Design Professionals that are familiar with the OWTS designs and more complete understanding of the OWTS regulations. This level of understanding only makes the boards primary responsibility of Public Hearing Variance requests and Code Amendments more complete. I wish there were other OWTS design professionals willing to join this board.

Additional Comments *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Monday, December 2, 2024 12:26:50 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Environmental Health Board

First and Last Name Ashley Bembenek

Address [REDACTED]

City Crested Butte

Phone [REDACTED]

Email Address [REDACTED]

Why would you like to serve on this Board or Commission? I would like to assist county staff as the state navigates an update to Regulation 93 which governs the rules for onsite wastewater systems. I believe that the Environmental Health Board plays a critical role in protecting water quality and environmental health in the county. I am happy to continue supporting the county's talented staff with my expertise.

Additional Comments I am happy to provide additional information upon request. Thank you for your consideration.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: BOCC
Subject: Online Form Submittal: Boards and Commissions Application
Date: Wednesday, October 30, 2024 9:42:43 AM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Environmental Health Board

First and Last Name Lynn Cudlip

Address [REDACTED]

City Gunnison

Phone [REDACTED]

Email Address [REDACTED]

Why would you like to serve on this Board or Commission? I would like to continue to serve on this board because guiding decisions about the health and safety of our groundwater and surface waters is important to me. Helping citizens to understand and adhere to state and county OWTS regulations while ensuring their ability to work and live on their properties is also important to me. I understand that we will be reviewing new state regulations and aligning the county regulations with those, and I look forward to that.

Additional Comments *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Monday, November 18, 2024 1:27:22 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Environmental Health Board

First and Last Name Kari Roberts

Address

City Crested Butte

Phone

Email Address

Why would you like to serve on this Board or Commission?

I love Gunnison County and I have lived here since 1993 (most of the time). I have interest in protecting our natural environment. I have been a designer of OWTS's in Gunnison County for the past 17 years. I'm interested in using my skills to serve our County.

Additional Comments

I'm a Professional Engineer and I live in Crested Butte. I own and operate Mountain Geotech since 2016. I am married to Graeme Roberts, who owns and operates CB Hot Tub. We have two daughters, ages 15 and 18.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: BOCC
Subject: Online Form Submittal: Boards and Commissions Application
Date: Monday, November 4, 2024 12:57:21 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Environmental Health Board

First and Last Name Brooke Zanetell

Address 

City Gunnison

Phone 

Email Address 

Why would you like to serve on this Board or Commission?
Greetings, I applied for and was appointed to the Env Health Board in February of 2024. While a normal term s 3 years, my appointment was into a vacated term that expires on Feb 1, 2025. I've received a nudge from Holly Perry that it is time to reapply. I would like to continue to serve on this Board. Please let me know if you have any questions or need any additional information about my relevant education and experience. Thank you very much, Brooke Zanetell

Additional Comments *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Boards & Commissions Appts; Ext Advisory Comm

Action Requested:

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Boards & Commissions Appts; Ext Advisory Comm

Fiscal Impact:

Submitted by: Holly Perry

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\Hperry

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 3

Agenda Date: 1/21/2025

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Tuesday, November 5, 2024 12:34:47 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Extension Advisory Committee

First and Last Name Janet Washburn

Address 

City Crested Butte

Phone 

Email Address 

Why would you like to serve on this Board or Commission?
I have been on this board for several years. I feel that the work the Extension Office does with the community, both adults and children, is very important and impactful. I am honored to be even a small part of what they do. I think the 4H program, in particular, creates youth who grow to be adults who participate in their community and I would like to see that continue to thrive. Please consider allowing me to continue to be on the board.

Additional Comments *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Monday, November 4, 2024 4:14:36 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Extension Advisory Committee

First and Last Name Dan Zadra

Address 

City Gunnison

Phone 

Email Address 

Why would you like to serve on this Board or Commission? The staff at the Extension Office do great things in the community and I appreciate being involved with them.

Additional Comments *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Boards & Commissions Appts; Land Preservation

Action Requested: Motion

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Boards & Commissions Appts; Land Preservation

Fiscal Impact:

Submitted by: Holly Perry

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\Hperry

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 3

Agenda Date: 1/21/2025

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Friday, November 22, 2024 11:46:30 AM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Gunnison Valley Land Preservation Board

First and Last Name: Glo Cunningham

Address: [REDACTED]

City: Crested Butte

Phone: [REDACTED]

Email Address: [REDACTED]

Why would you like to serve on this Board or Commission? I have been on the Board for a while now and believe my past non-profit experience offers me a lot of knowledge about open space in our county. Serving as President of the 1% for Open Space keeps me up to date on most projects and I can lend a perspective to the LPB about current and previous projects.

Additional Comments: *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Boards & Commissions Appts; Watershed Weed

Action Requested: Motion

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Boards & Commissions Appts; Watershed Weed

Fiscal Impact:

Submitted by: Holly Perry

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbimie

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 3

Agenda Date: 1/21/2025

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Tuesday, November 12, 2024 11:43:34 AM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Watershed Weed Commission

First and Last Name: Thomas C. Walker

Address: [REDACTED]

City: Mt Crested Butte

Phone: [REDACTED]

Email Address: [REDACTED]

Why would you like to serve on this Board or Commission?
I have been on the county weed commission for several years and also serve on the Mt Crested Butte Weed Advisory Board which I started over 10 years ago. I authored the current ordinance for Mt Crested Butte, which was later adopted by the Town of Crested Butte. I have 25 years of experience in horticulture and owned a chemical distributorship serving the golf, landscape and institutional markets representing: Dow, Dupont, Bayer, Syngenta and many others. I was also a large seed and equipment distributor as well as a Rainbird golf and commercial irrigation distributor.

The towns and county have made great strides in mitigating noxious weeds and I feel that I have contributed to that success and wish to continue.

Tom Walker

Additional Comments: *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Boards & Commissions Appts; Historic Preservation

Action Requested: Motion

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Boards & Commissions Appts; Historic Preservation

Fiscal Impact:

Submitted by: Holly Perry

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\Hperry

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 3

Agenda Date: 1/21/2025

From: [REDACTED]
To: [BOCC](#)
Subject: Boards and Commission
Date: Thursday, November 7, 2024 3:18:30 PM

[EXTERNAL SENDER - USE CAUTION]

Good afternoon to the Gunnison Board and Commission,

I am writing because I am highly interested in getting involved with the commission. I am originally from Crested Butte. Furthered my education in Connecticut and then Texas. I am 24 and think I could bring cool ideas and perspectives to the board. Please let me know if I can be of any use.

Take care and keep up the great work,

Krister Kooiman

The information contained in this message is confidential and intended only for the use of the individual or entity named above, and may be privileged. Any unauthorized review, use, disclosure, or distribution is prohibited. If you are not the intended recipient, please reply to the sender immediately, stating that you have received the message in error, then please delete this e-mail. Thank you.

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Wednesday, December 11, 2024 12:43:21 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Historic Preservation Commission

First and Last Name Jody Reeser

Address 

City Gunnison

Phone 

Email Address 

Why would you like to serve on this Board or Commission? I'm requesting renewal. I've served on the board for over a decade, am currently the board chair, and find the work and advocacy for our heritage to be rewarding and important to our community.

Additional Comments

Email not displaying correctly? [View it in your browser.](#)

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Boards & Commissions Appts; Planning Commission

Action Requested:

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Boards & Commissions Appts; Planning Commission

Fiscal Impact:

Submitted by: Holly Perry

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\Hperry

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 3

Agenda Date: 1/21/2025

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Wednesday, November 20, 2024 3:13:39 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or
position applying for: Planning Commission

First and Last Name Julie Baca

Address 

City Gunnison

Phone 

Email Address 

Why would you like to
serve on this Board or
Commission? Currently serving

Additional Comments *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Friday, November 22, 2024 12:01:56 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or
position applying for: Planning Commission

First and Last Name Bill Barvitski

Address 

City Gunnison

Phone 

Email Address 

Why would you like to
serve on this Board or
Commission? I have had the opportunity to be a part of this board as an
alternate member this past year and I have continued to learn a
tremendous amount of information regarding the Land Use
Resolution and Process of Land Use Changes. I would enjoy
continuing to be a part of this board and continue to the learning
about these LUR regulations and their processes.

Additional Comments *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

From: [REDACTED]
To: [BOCC](#)
Subject: Boards and Commission
Date: Thursday, November 7, 2024 3:18:30 PM

[EXTERNAL SENDER - USE CAUTION]

Good afternoon to the Gunnison Board and Commission,

I am writing because I am highly interested in getting involved with the commission. I am originally from Crested Butte. Furthered my education in Connecticut and then Texas. I am 24 and think I could bring cool ideas and perspectives to the board. Please let me know if I can be of any use.

Take care and keep up the great work,

Krister Kooiman

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From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Tuesday, October 29, 2024 3:23:09 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or
position applying for: Planning Commission

First and Last Name Catherine McBreen

Address 

City Crested Butte

Phone 

Email Address 

Why would you like to
serve on this Board or
Commission? To assist in the appropriate growth of Gunnison County. To
understand what is happening in our county and hopefully
provide insights and ideas that can make various projects work
more effectively.

Additional Comments I have enjoyed serving on the Planning Commission and believe
I can become even more effective because of what I have
learned.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Monday, December 2, 2024 12:44:37 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Planning Commission

First and Last Name Fred Niederer

Address 

City Gunnison

Phone 

Email Address 

Why would you like to serve on this Board or Commission? I would like to continue to serve my community as a planning commission member

Additional Comments *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Thursday, November 14, 2024 12:44:15 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Planning Commission

First and Last Name Sean Patrick

Address 

City Crested Butte

Phone 

Email Address 

Why would you like to serve on this Board or Commission? I would like to get more involved in my local community. I have successfully served in a leadership role and my neighborhood I would like to have an opportunity to make a larger impact

Additional Comments My main concerns in Gunnison County are recreation and new development. I have served almost 10 years on a design review committee, Currently Buckhorn Ranch HOA president, and own a small Development business in the Denver area.

Email not displaying correctly? [View it in your browser.](#)

Sean Patrick



Gunnison County Commissioners
200 E. Virginia
Gunnison, CO 81230

To the Gunnison County Commissioners:

I am writing to apply for a position on the Planning Commission. I am an entrepreneur who has lived in Crested Butte for ten years. During that time I've become closely involved in my community at Buckhorn Ranch, one of the largest developments in the upper valley, where I have served on the Design Review Committee (DRC) for eight years, as an HOA board member for three years and as HOA Board President for two. With the help of community members and volunteers, I have overseen the completion of many community improvement projects, including Buckaroo Park and Pickleball and Tennis Courts. I am also responsible for managing water resources for our quickly developing community through Buckhorn Ranch's privately-owned water company, and securing water sovereignty for the future. My leadership style is direct, personal and encourages community participation.

I am currently seeking opportunities to make a meaningful impact in Gunnison County and my experience as a strategist, community organizer and effective problem-solver would make me an asset to the Planning Commission. I am interested in issues of land use, housing and resource use in Gunnison County; and as a local business owner and a father of two young children, I am deeply invested in the future of the area. My experience on the Design Review Committee is particularly relevant to the work of the Planning Commission, as we make similarly critical decisions for our neighborhood.

My experience owning and operating three Apple computer service and retail stores—in Crested Butte, Boulder and Denver—for over 20 years has equipped me with the leadership skills necessary for a role on the Planning Commission. Additionally, I own and manage a development company in Denver and have extensive experience navigating complex projects including re-zoning, construction and community engagement.

Thank you for considering me for the role, and I look forward to speaking with you further about how I can contribute to the future of Gunnison County.

Best,
Sean Patrick

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Boards & Commissions Appts; Region 10

Action Requested: Motion

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Boards & Commissions Appts; Region 10

Fiscal Impact:

Submitted by: Holly Perry

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\Hperry

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 3

Agenda Date: 1/21/2025

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Tuesday, December 17, 2024 11:08:31 AM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Region 10

First and Last Name Colleen Hannon

Address 

City Gunnison

Phone 

Email Address 

Why would you like to serve on this Board or Commission?

I have been serving on the Region 10 TPR committee for the past two years and there appears that there will be some restructuring of the County's appointments. I am happy to step down to accommodate the restructuring and I would like to be considered for another Region 10 appointment such as the at large position. I believe my experience at Region 10 as an employee, a consultant, and now the TPR appointee makes me well-suited to serve on the Board as a at large member for our County. Participating at the regional level is never a simple process and I believe my understanding of how the organization is structured and functions makes me well-suited to now join the Board. Having lived in the City of Gunnison, Gunnison County, and the Town of Crested Butte, I think I hold a well balanced view of our county as a whole, and will represent it well on the Region 10 Board. I look forward to understanding the BOCC's priorities and welcome an initial conversation on my role, should you decide to appoint me. Thank you.

Additional Comments

My experience over the years at Region 10 has included community development and transportation. I have also worked on the Region's overall economic development program through its EDA role. I am not as familiar with the senior programs at Region10, but I believe the County already has a role through the

AAA? Please let me know if you have any questions for me.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: BOCC
Subject: Online Form Submittal: Boards and Commissions Application
Date: Wednesday, November 20, 2024 11:49:44 AM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Region 10

First and Last Name David Assad

Address 

City Gunnison

Phone 

Email Address 

Why would you like to serve on this Board or Commission? I would like to serve on the Region 10 Business Loan Fund because raising capital in an important piece of business growth in Gunnison County. My experience with equity and debt analysis in the past can be helpful in making the right decisions for the fund.

Additional Comments *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Wednesday, November 27, 2024 4:32:03 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or
position applying for: Region 10

Shane McGuinness
First and Last Name

[REDACTED]
Address

Gunnison
City

[REDACTED]
Phone

[REDACTED]
Email Address

Business Loan Fund - would like to continue serving.
Why would you like to
serve on this Board or
Commission?

Field not completed.
Additional Comments

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: BOCC
Subject: Online Form Submittal: Boards and Commissions Application
Date: Monday, November 11, 2024 8:56:23 AM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or
position applying for: Region 10

First and Last Name Vincent Rogalski

Address 

City Gunnison

Phone 

Email Address 

Why would you like to
serve on this Board or
Commission? I have been on the Board Since 1983, Specifically heading up
Transportation. We are in a particular critical time of Planning at
the moment, Preparing the Long Range 2050 Plan and the 10
Year Plan. I would like to continue to finish these two plans up.

Additional Comments *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: BOCC
Subject: Online Form Submittal: Boards and Commissions Application
Date: Wednesday, November 20, 2024 4:33:14 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Region 10

First and Last Name Martin Schmidt

Address 

City GUNNISON

Phone 

Email Address 

Why would you like to serve on this Board or Commission? I am an informed staff member for Gunnison County and am responsible for executing any of the priorities that are established with and by the GVTPR. I am involved and passionate about regional planning supporting the west slope, specifically the Gunnison Valley.

Additional Comments *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Friday, November 15, 2024 8:26:57 AM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for:	Region 10
First and Last Name	Erika Vohman
Address	[REDACTED]
City	Crested Butte
Phone	[REDACTED]
Email Address	[REDACTED]
Why would you like to serve on this Board or Commission?	i am interested in the Transportation Board as a regular board member.
Additional Comments	Thank you for your consideration of my application. I am a bus rider, I was on the Town Council for Crested Butte, and I have served on the Weed Commission and the Cemetery Board in the past.

Email not displaying correctly? [View it in your browser.](#)

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Boards & Commissions Appts; STOR

Action Requested: Motion

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Boards & Commissions Appts; STOR

Fiscal Impact:

Submitted by: Holly Perry

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\Hperry

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 3

Agenda Date: 1/21/2025

From: noreply@civicplus.com
To: BOCC
Subject: Online Form Submittal: Boards and Commissions Application
Date: Wednesday, November 6, 2024 11:26:21 AM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Sustainable Tourism & Outdoor Recreation Committee

First and Last Name Than Acuff

Address [REDACTED]

City Crested Butte

Phone [REDACTED]

Email Address [REDACTED]

Why would you like to serve on this Board or Commission?
As the Executive Director of the Crested Butte Avalanche Center I would like to add another voice for winter recreation and a winter-based non-profit to the STOR committee. In addition, I've heard talk about potentially revisiting decisions made by the Gang of Nine regarding winter travel through drainages at the north end of the Gunnison Valley and believe I can provide some input on that topic. Based upon STOR's recent 2023 Strategic Plan, I'm guessing if the winter travel management discussion were to come up, STOR would be a robust part of that discussion. Thank you for your consideration.

Additional Comments *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

From: [REDACTED]
To: [Holly Perry](#)
Subject: Re: Additional Materials Requested for your STOR Application
Date: Friday, December 20, 2024 1:12:42 PM

[EXTERNAL SENDER - USE CAUTION]

I don't have a resume per se but can create one if needed.
Unless this will suffice.
Let me know if they need references.
Thanks,
Than

As the Executive Director of the Crested Butte Avalanche Center (CBAC) I am responsible for staffing, fundraising, creating community connections and budget oversight. In my years as the Executive Director, and board President the five years prior to that, I focused my energy on raising staff salaries through enhanced fundraising opportunities while maintaining healthy reserves and have seen success in both areas. In addition, I am part of the MetRec recreation advisory committee and am involved with the RE1J school district in their planning of athletic fields throughout the school district including offering insight to planners and consultants.

On Dec 20, 2024, at 10:31 AM, Holly Perry <HPerry@gunnisoncounty.org> wrote:

Hello,

The Board of County Commissioners have requested additional materials from you regarding your application to the Sustainable Tourism and Outdoor Recreation Committee. Do you perhaps have a resume or anything that shows your experience you can pass along to me?

Thanks,
Holly

<image001.png>

From: noreply@civicplus.com
To: BOCC
Subject: Online Form Submittal: Boards and Commissions Application
Date: Monday, December 2, 2024 2:16:16 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Sustainable Tourism & Outdoor Recreation Committee

First and Last Name Jon Hare

Address [REDACTED]

City Gunnison

Phone [REDACTED]

Email Address [REDACTED]

Why would you like to serve on this Board or Commission?
The intent of this letter is to express my interest, as Advocacy Director of High Country Conservation Advocates (a 501(c) 3 nonprofit), to serve on the Gunnison County STOR Committee.

High Country Conservation Advocates (HCCA), founded in 1977, is the grassroots non-profit dedicated to protecting the health, integrity, and beauty of the public lands, waters, and wildlife of Colorado's Gunnison Country.

The primary focus of our organization is advocacy for over two million acres of public lands in the Gunnison Country, which is accomplished through direct participation in public lands processes at the federal, state, and local levels. For almost 50 years, HCCA has employed professional staff to analyze, understand, and problem solve on issues regarding water, wildlife, and public lands management.

In addition to HCCA's work, I personally have over twenty years' experience working as a federal land manager in Colorado for the United States Forest Service and Bureau of Land Management where I have spent seasons building and maintaining trails, serving as a wildland firefighter, and working as a timber harvest inspector, additionally I worked for ten

winters as a backcountry snow ranger at the Vail Pass Winter Recreation Area (leading the program for six years), and five years as a fish biologist on the White River National Forest working to protect aquatic resources from the impacts of camping and large volumes of human use, as well running Aquatic Nuisance Species programs for reservoirs and writing environmental analysis for projects such as ski area expansion, snowmaking, water storage, and water improvements.

On the GMUG NF, I worked for three years on the Grand Valley Ranger District and five years on the Gunnison Ranger District administering Non Recreation Special Uses such as water, mining, utilities, landowner access, and research instruments. In this role, I gained valuable knowledge, experience and relationships in understanding the many local factors that connect recreation and tourism to public lands and environmental factors in Gunnison County. I have worked extensively with the NEPA decisions for winter and summer travel management across the Gunnison Basin and continue to actively work to stay informed and provide substantive comments on all public land's projects in the Gunnison watershed.

In the past nine years, I have worked closely with the USFS, BLM, and National Park Service leadership and staff in Gunnison, Paonia, Montrose, and Delta. I believe I can help serve as a valuable conduit between the land management units and the community through these relationships and the credible subject knowledge I have gained in public lands management.

Through HCCAs Conservation Mission and my personal expertise and relationships – I believe I will serve a valuable roll and as an engine for problem solving, local knowledge, connectivity, and collaboration for the committee. Sincerely, Jon

Field not completed.

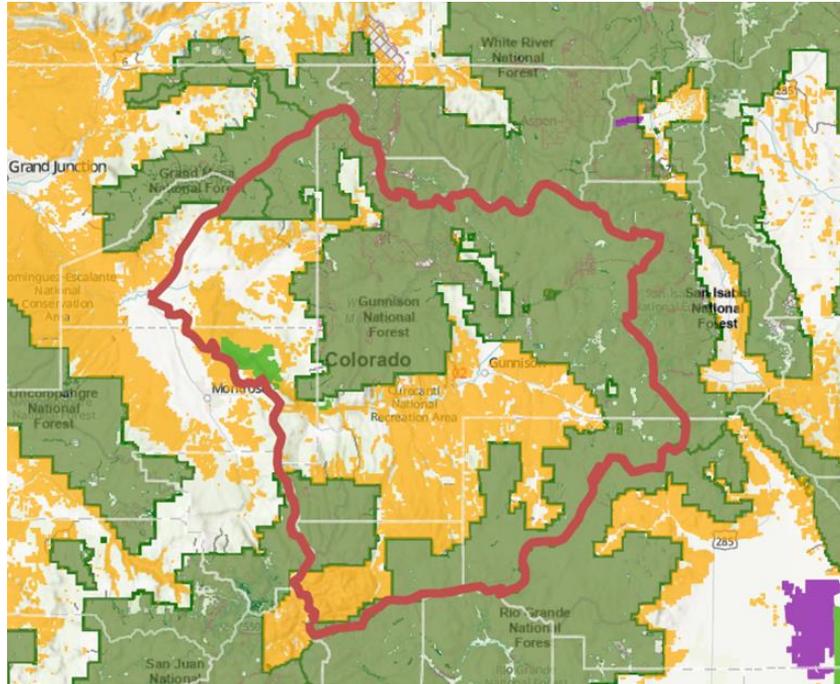
Additional Comments

Email not displaying correctly? [View it in your browser.](#)



HIGH COUNTRY CONSERVATION ADVOCATES (HCCA)

www.hccacb.org



**Gunnison Country - Green and Yellow on map are public lands managed by United States Forest Service (USFS) and Bureau of Land Management (BLM).*

PURPOSE

High Country Conservation Advocates (HCCA) is the grassroots non-profit dedicated to protecting the health, integrity, and beauty of the public lands, waters, and wildlife of Colorado's Gunnison Country.

The Gunnison Country, ancestral land of the Ute, Pueblos, and Dinè Bikèyah people, is now comprised of more than 80% public lands managed by over fifteen different units of federal, state, and local government. For most people—native or transplant, resident or visitor—the two million acres of public lands are the reason why they have chosen to come here. The area is famous for vast acres of unspoiled public lands known for wildlife, wildflowers, mountain peaks, snowpack, and crystal-clear waters. Almost the entire local economy, culture, and quality of life is dependent on our public lands resources yet these places are threatened by mining and logging, grazing and recreational over use, development, drought, wildfire, and climate change.

In the late 1970s, an international mining company arrived in Crested Butte, Colorado to announce their plans for a large industrial mining operation. The threat of serious impacts to thousands of acres of unspoiled public lands galvanized the local community's opposition to the mine and priority on surrounding public lands. HCCA is the organization community members created to oppose the threat of industrial mining and, at the same time, built an organization with professional staff ready to battle all public lands threats that could arise long into the future.



For nearly fifty years, the community—led by HCCA—has opposed mining on Red Lady by working through the required environmental review processes to demonstrate how mining impacts would pollute drinking water and headwaters streams, undermine the local tourism-based economy, and have unacceptable impacts on local priorities such as agriculture, recreation, and the mountain communities in the area.

HCCA has crafted an awareness, a legacy, and an ethos for the value of protection and conservation of public lands, water, and wildlife throughout the Gunnison Country. Moving forward, HCCA continues to engage in public lands issues across a wide spectrum of resource areas – all the while respecting other stakeholders’ viewpoints and improving relationships to produce positive resource outcomes at every opportunity.

Additionally, HCCA endeavors to outreach to a wide diversity of people through directly representing conservation and advocating for the value of public lands to youth, to marginalized communities, and all people who use and benefit from public lands in the Gunnison Country. HCCA also strives to help local land managers by organizing stewardship projects for volunteers to directly engage in on-the-ground efforts to restore, protect, or monitor public lands.

PROGRAMS

HCCA strives to accomplish our mission of protecting public lands in the Gunnison Country through three programs: advocacy, outreach, and stewardship.

The primary focus of our organization is advocacy for over two million acres of public lands in the Gunnison Country, which is accomplished through direct participation in public lands processes at the federal, state, and local levels.

This objective starts with the core work of monitoring 19 specific land management units in the Gunnison Country on a weekly basis for information and updates on new and ongoing projects. All new project proposals are evaluated for expected outcomes; maps are evaluated for locations and existing land designations; critical resources of concern are identified; project partners, stakeholders, and other interested organizations are contacted; on the ground site visits are conducted if necessary; and HCCA develops a position on a topic or project.

From there HCCA engages directly in public processes with substantive concerns about impacts supported by scientific literature and professional opinion. Occasionally, HCCA has led and supported appeals, objections, and litigation for decisions or actions that could have negative outcomes.

Most importantly, HCCA advocates conservation solutions to elected officials, agency decision makers and staff, other interested organizations and the local community using the entire spectrum of tools from direct relationships, to public process and meetings, to publishing essays for the entire community in local newspapers.



HCCA is most concerned about projects and decisions that impact public lands managed by the United States Forest Service (USFS) and the Bureau of Land Management (BLM), but the Gunnison Country also includes public land managed by the Park Service, the Bureau of Reclamation, and the State of Colorado which are equally as important.

1	Public Lands Units Within HCCA Area of Focus
2	USFS Region 2 Regional Foresters Office
3	USFS GMUG National Forest Supervisors Office
4	USFS Gunnison Ranger District
5	USFS Paonia Ranger District
6	USFS White River National Forest Supervisors Office
7	USFS Aspen Sopris Ranger District
8	BLM Colorado State Office
9	BLM Southwest District Office
10	BLM Gunnison Field Office
11	BLM Uncompahgre Field Office
12	Colorado Parks and Wildlife Southwest Region
13	Colorado Parks and Wildlife Gunnison
14	NPS Curecanti National Recreation Area
15	NPS Black Canyon of the Gunnison National Park
16	Gunnison County
17	Saugachee County
18	Hinsdale County
19	Delta County
20	
21	Public Lands Units Adjacent to HCCA Area of Focus
22	Pike San Isabel National Forest Supervisors Office
23	Salida Leadville Ranger District
24	Rio Grand National Forest Supervisors Office
25	Bureau of Reclamation Western Colorado Area Office
26	Pitkin County
27	Chaffee County

Additionally, HCCA has been able to quickly mobilize to analyze proposed legislation at the state level to support laws that promote conservation or oppose laws that would negatively impact public lands (such as removing County ordinances from private land in the backcountry).

Advocacy work also involves participating in local Planning Commission and Board of County Commissioners meetings to ask questions, understand details and encourage mitigations, and support decision makers to protect long term community efforts towards species and public lands conservation.

As part of the Advocacy program – the HCCA Advocacy Director is a member or regular participant in six local stakeholder groups centered on public lands issues. HCCA represents conservation in the Gunnison Basin Roundtable, GMUG National Forest Timber Adaptive Management Group, the Gunnison County Gunnison Sage Grouse Strategic Committee, the Gunnison County Sustainable Tourism and Outdoor Recreation Committee, the Colorado Wildfire Protection Planning Process for Gunnison County, the Upper Gunnison Drought Contingency Planning group, and the Crested Butte Municipal Watershed Planning process. Being at the table for these stakeholder discussions allows HCCA to broaden perspective on issues and raise concerns and conservation values to local stakeholders, and press for mitigations that are win-win or create conservation mitigations that otherwise might not have been included.

HCCA has been the leading citizen advocate to develop the Gunnison Public Lands Initiative (GPLI) which recommends over 500,000 acres of public lands in Gunnison County to be designated as Special Management Areas including almost 100,000 acres of new Wilderness areas. HCCA has been instrumental in forging a broad consensus among local stakeholders (ranching, water users, motorized, non-motorized, and conservation) for these designations by considering needs of all



user groups, critical habitat needs, and existing land uses, developing a map all stakeholders can support.

GPLI is now queued up for its biggest stage yet. US Senator Michael Bennet has drafted the Gunnison Outdoor Resources Protection (GORP) Act to incorporate the recommendations of the GPLI into federal legislation that, once introduced and passed by the House, Senate, and signed by the President, will become law. HCCA will be the local organization that advocates for the GORP Act by educating the local community through events and news releases, connecting the benefits of the GORP Act with on the ground concerns and management, and mobilizing public comments and support for the introduction of the legislation.

HCCA is also a member and contributor to the Southern Rockies Conservation Alliance which is a coalition of non-profit organizations working to conserve, restore, steward and connect communities to public lands in Colorado and the Southern Rockies. As a coalition we celebrate and protect a diversity of lands and people. HCCA works with this Alliance to support advocacy measures, work with other organizations with similar mission in similar areas, and present a unified voice for conservation measures.

Outreach is a strategic component of HCCA's advocacy work to educate people about the natural beauty of public lands in the Gunnison Country, as well as provide more specific details about land protections, projects, etiquette, and threats. Outreach is accomplished throughout the community with groups such as local youth summer and after school camps, the Gunnison Watershed School District, Western Colorado University, weekly HCCA Hikes in the summertime, local community events like the kids' fishing derby, farmers market and parades, and to out-of-town visitors at occasions such as the Mountain Words Literary Festival and the Blister Summit at Crested Butte Ski Area. HCCAs outreach highlights themes such as passing national legislation (like GORP Act) to more specific endeavors like Latino Conservation Week, a public lands ripple effect demonstration to kids ages 5-12, and overall engaging all residents, especially local youth and marginalized communities, to become stewards of public lands into the future. HCCA has outreached on these topics to over 1000 people since February 2024 including the 360 freshman who recently arrived in Gunnison to attend Western Colorado University.

Finally, HCCA endeavors to strategically plan and host three to six stewardship projects annually on public lands that will enable local land managers to accomplish restoration work as well as provide the public with opportunities for volunteer service and engagement on public lands. Projects to restore riparian areas often do not happen because land managers are too busy and don't have the available workforce. HCCA's stewardship program is available to help mobilize people, equipment, and expertise for restoration projects and provide them with a quality volunteer experience that enhances their connection to public lands and dedication to conservation, as well as do some good on the ground. HCCA will work with the USFS, BLM, and Colorado Parks and Wildlife on these projects, as well as prioritize any projects that are requested by the Ute Mountain Ute tribe for projects on the tribes 20,000-acre ranch south of Gunnison, Colorado.

Jonathan M. Hare

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

EDUCATION:

Bachelor of Arts, Political Science, University of Pittsburgh 2002

PROFESSIONAL EMPLOYMENT HISTORY

Realty Specialist

Dates Employed: 8/8/2016 - Present

Grand Mesa, Uncompahgre, and Gunnison National Forest
Grand Valley and Gunnison Ranger Districts

- Responsible for District Lands and Minerals programs including special use authorizations for access to private lands, utilities, communication sites, water improvements, research, military, and ski area; process mining requests with hand tools, suction dredge and heavy earth moving equipment; create and administer borrow sites; acquisition, conveyance and exchange of National Forest land; obtain easements across private lands, and resolve trespass/encroachments on public lands.
- 2019 USFS Region 2 Regional Foresters Award Leadership

Lead Backcountry Snow Ranger

Dates Employed: 4/14/2010-8/6/2016

White River National Forest
Vail Pass Winter Recreation Area

- US Forest Service employee responsible for the management and operations of an user fee supported winter recreation area with 30,000+ user visits during the winter season.
- Collaborate with the Vail Pass Task Force, a nonprofit citizen's advisory group, to fund the grooming of winter trails; address user conflict in the area; and manage the area for multiple use.
- Supervise 6-8 person staff.
- Professional Member-American Avalanche Association.

Fisheries Technician

Dates Employed: 5/20/2012-8/6/2016

White River National Forest
Dillon Ranger District

- Collection of data regarding physical stream characteristics and aquatic biological health.
- Analysis of projects for impacts to fisheries and aquatic habitat as member of NEPA Interdisciplinary team.
- Implementation of projects to mitigate riparian and water quality impacts from recreation and old mines.

JOB RELATED TRAINING COURSES

Wilderness First Aid and CPR (June 2023)
USFS Minerals Administration (Boise May 2019)
Colorado Water Law Fluency Program (Spring 2017)
USFS Lands Training (Milwaukee Fall 2016)
AIARE Level 3 Avalanche Certification (2014)

Jonathan M. Hare

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Federal Status: GS-1170-11

EDUCATION:

Bachelor of Arts, Political Science, University of Pittsburgh 2002

PROFESSIONAL EMPLOYMENT HISTORY

Realty Specialist GS 1170-11

Dates Employed: 9/1/2019-Present

Gunnison Ranger District
Grand Mesa, Uncompahgre, and Gunnison National Forest
216 North Colorado Street
Gunnison, Colorado

Realty Specialist GS 1170-9/11

Dates Employed: 8/8/2016-8/31/2019

Grand Valley Ranger District
Grand Mesa, Uncompahgre, and Gunnison National Forest
2777 Crossroads Blvd Suite 1
Grand Junction, Colorado 81506

- Administrate all aspects of the District Lands and Minerals program including special use authorizations (permits, leases, and easements), road and trail right-of-way grants, withdrawals, land purchases and donations, land exchanges, right-of-way acquisitions, and land conveyances.
- Responsible for the accomplishment of land exchange, donation, and purchase including important and difficult negotiations with private landowners. Make investigations, request appraisals, and surveys, and prepare formal reports for specific parcels.
- Perform title search procedures to identify ownership, outstanding rights and interests, and assist in correcting defective titles.
- Knowledge of forest land management principles, practices, and concepts to perform the full range of duties connected with case accomplishment, by both negotiation and condemnation, and for National Forest special use fee determinations.
- Initiate and make investigations and negotiations with landowners to obtain rights-of-way deeds or easements, appraisals, surveys, or special use authorizations.
- Evaluate complex proposals for special use authorizations, land exchange, land sale, and donation according to regulatory screening criteria.
- Process special use authorization renewals, transfer of ownership, terminations, revocations, or suspensions.
- Provides technical advice on the appropriate authorities and fees for issuance of special use authorizations in accordance with policy, laws, regulations, and local conditions.
- Serve as Interdisciplinary team leader for National Environmental Policy Act (NEPA) analysis for applications and projects, determining compliance with forest plan direction, agency policy and regulations.

- Administration of District Minerals program including assessment of potential sites, proposal of new sites through NOI, conducting environmental analysis on new minerals projects, development and management of gravel pits; Plan of Operations and correspondence records associated with mining on National Forest.
- Knowledge of geology and mineral management principles and practices sufficient to interpret mineral character determination and their potential effect on real estate management and values.
- Serve as acting District Ranger
- Serve as resource advisor to wildfire incidents especially related to water and private property.
- Mentor to Pathways and permanent employees.
- Specific experience making contact with public and government organizations to provide information, resolve problems, obtain assistance, coordinate interagency and intra-agency programs, as well as educating and persuading landowners to accept land management decisions and appraised values. –
- Frequent contacts often dealing with individuals or groups who are uncooperative, hostile, and who have different viewpoints, goals, or objectives.
- 2019 USFS Region 2 Regional Foresters Award Leadership

Lead Backcountry Snow Ranger GS 0462-7

Date Employed: 4/14/2010-8/6/2016

Vail Pass Winter Recreation Area
 Dillon Ranger District
 White River National Forest
 PO Box 620
 Silverthorne, CO 80498

- US Forest Service employee responsible for the management and operations of a 55,000 acre winter recreation fee area with 30,000+ user visits during the winter season.
- Collaborate with the Vail Pass Task Force, a nonprofit citizen's advisory group, to fund the grooming of winter trails; address user conflict in the area; and manage the area for multiple use.
- Develop, propose, and implement work plans based on anticipated budget allocations.
- Recruit, hire, train, and supervise staff of seasonal and volunteer backcountry snow rangers.
- Lead collection officer responsible for collections and deposit of \$180,000 annually.
- Maintain a high level of professionalism and communication while collaborating with multiple state, federal, and local governments as well as nonprofit organizations.
- Responsible for grant requests and expenditures – received \$59,000 in grants FY 11.
- Outfitter Guide permit administration and inspection.
- Conduct on the ground reviews of special use permits for compliance with terms of permit.
- Extensive Forest Protection Officer experience contacting the public in the backcountry and at trailheads for law enforcement purposes.
- Experience working with Travel management plans for winter and summer to accomplish boundary enforcement goals.
- Responsible for the management of parking and snow removal at 5 high use winter trailheads.
- Compile reports including end of season, financials, fee collections, grooming, law enforcement, search and rescue, and visitor use documentation.
- Facilitate Search and Rescue incidents with resources available from multiple local Sheriff's Departments.
- Expert travel skills in the winter backcountry environment on snowmobiles and skis.
- Professional Member-American Avalanche Association.

Fisheries Technician GS 0462-7

Dates Employed: 5/20/2012-8/6/2016

Dillon Ranger District
White River National Forest

- 120 day Detail GS-0404-09 Fisheries Technician, May 2014-October 2014 Dillon Ranger District.
- Assist the Zone Fisheries Biologist to implement all components of the zone fisheries program.
- Experience working with NEPA; participation in interdisciplinary teams, report writing under the supervision of a fisheries biologist, and familiarity with policies and procedure.
- Train and supervise seasonal employees and student interns in variety of fisheries assignments.
- Perform sampling, documentation, and reporting for aquatic insects, fish, and amphibians.
- Conduct monitoring that adheres with the forest plan, watershed analysis, and priority watershed plans.
- Contracting Officers Representative for Aquatic Nuisance Species inspection contract.
- Serve as technical advisor for fisheries and wildlife project implementation.
- Implementation of an outdoor environmental education program called the Respect the River Program.
- Identify and implement measures to prevent sediment from entering waters such as dispersed campsite closures, alterations, strategic placement of barricades and re-vegetation.
- Installation and monitoring of piezometers for ground water measurements.
- Complex understanding of weather and hydrological factors affecting stream flows and reservoir levels; as well as diversions and water rights.
- Operation and maintenance of a variety of stream gauges to conduct and record riparian characteristic measurements of width, depth, flow, temperature; as well as pebble counts.
- Maintain a high level of professionalism and communication while collaborating with multiple state, federal, and local governments as well as nonprofit organizations.
- Professional and personal experience operating motorized boats, rafts, and whitewater kayaks.

Timber Program Operations Lead GS 0462-7

Dates Employed: 6/1/2011-10/1/2011

Dillon Ranger District
White River National Forest

- Contracting Officers Representative on Hazard Tree Removal contracts for roads and trails.
- Inspect contracted work for quality control and contract compliance.
- IC 5 and FFT1 for Upper Colorado River Fire Management Unit.

Timber Stand Improvement Crew Leader GS 0462-7 Dates Employed: 6/1/2010-10/11/2010

East Zone
White River National Forest

- Lead a 4 person crew to accomplish hazard tree removal projects, fisheries improvement projects, and timber stand improvement projects.
- Lead hazard tree removal projects on roads, trails, and in developed sites using power saws, including safety, communication, documentation, and training of fallers.
- Conduct inventories of trails and roads for hazard tree removal using GPS and forestry techniques.
- Strategic implementation of buck and rail fencing to serve as barriers for off road use.
- Timber sale layout and marking.
- IC5 and FFT1 for Upper Colorado River Fire Management Unit.

Assistant Engine Foreman GS 0462-6
Upper Colorado River Fire Management Unit
White River National Forest

Dates Employed: 3/31/2007-4/14/2010

- Lead crews and perform Incident Commander Type 5/Firefighter Type 1 duties to manage/suppress wildfires.
- Lead wild land firefighter on a Type 6 wild land fire engine, Type 2 crew, and Hot Shot crew.
- Responsible for supervision of crews responding to wild land fires and prescribed fires.

Backcountry Snow Ranger GS 0462-6

Dates Employed: 3/31/2007-4/14/2010

Vail Pass Winter Recreation Area
Dillon Ranger District
White River National Forest

- Patrol and enforce travel management areas as a Forest Protection Officer.
- Initiate public contact to collect user fees.
- Lead staff and volunteers on patrols, to sign boundaries, and to set alpine routes.
- Work effectively with interagency cooperators, such as Summit Sheriffs Office, Colorado State Patrol, Colorado State Parks, Summit Search and Rescue, Vail Mountain Search and Rescue, and the Vail Pass Task Force.
- Monitor and maintain recreation facilities including fee tubes, trailhead kiosks, poled routes, posted signs and trail markers.

Lead Wildland Firefighter GS 0462-5
Upper Colorado River Fire Management Unit
White River National Forest

Dates Employed: 06/11/2007-10/12/2007

- Sawyer for five person Initial Attack Squad.

Environmental Technician
Clean Air Engineering, Inc.
1601 Parkway View Drive
Pittsburgh, PA 15205

Dates Employed: 11/14/2006-3/16/2007

- Conduct air emissions measurements at various industrial sites.
- Calibrating, maintaining, and troubleshooting test equipment.
- Project preparation and implementation.

Snow Ranger GS 0462-5
Dillon Ranger District
White River National Forest

Dates Employed: 06/12/2006-9/10/2006

- Monitor compliance of terms and conditions on mountain resort special use permits.
- Preparation of NEPA reports for projects specific to Ski Area infrastructure such as snow making, lifts, and structures.
- Worked with permittee to develop construction plans, erosion control and water quality monitoring plans.

Backcountry Snow Ranger GS 0462-5**Dates Employed: 12/01/2005-04/01/2006**

Vail Pass Winter Recreation Area
Dillon Ranger District
White River National Forest

- Patrol and enforce travel management areas as a Forest Protection Officer.
- Initiate public contact to collect user fees.
- Lead staff and volunteers on patrols, to sign boundaries, and to set alpine routes.
- Work effectively with interagency cooperators.

Wilderness Trails Crew GS 0462-5**Dates Employed: 05/30/2005-09/30/2005**

Holy Cross Ranger District
White River National Forest
24745 Highway 24
Minturn, CO 81645

- Construction of single and double stringer bridges in Wilderness areas using primitive tools.

Sleigh Driver**Dates Employed: 11/16/04-4/10/08**

2 Below Zero Dinner Sleigh Rides
PO Box 845
Frisco, CO 80443

- Responsible for the care, handling, and instruction of team of 2000 pound draft mules.
- Drive sleigh pulled by team of draft mules on forested trail with 14 passengers.
- Preparation, serving, and cleanup of meal for 42 customers.

Trail Crew Lead GS 0462-5**Dates Employed: 6/27/04-10/10/04**

Dillon Ranger District
White River National Forest

- Supervisor of 5 person trail maintenance and construction crew.

Wilderness Trail Crew GS 0462-3**Dates Employed: 04/07/03-10/01/03**

Black Range Ranger District
Gila National Forest

02/22/04-06/20/04

1804 Date Street
Truth or Consequences, NM 87901

- Perform trail construction and maintenance using primitive tools.
- Use of horses and pack stock to perform work in remote backcountry locations.
- Wild land fire suppression, fire use, and prescribed fire experience as FFT2.

JOB RELATED TRAINING COURSES

USFS Minerals Administration (May 2019)
Region 2 Water Uses (November 2017)
Colorado Water Law Fluency Program (Spring 2017)
USFS Lands Training (Milwaukee Fall 2016)
Wilderness First Aid (2016)
ATV Safety Institute ATV Instructor Training (2016)
NEPA Team Leadership (R2 2016)
Writing Clear and Focused Environmental Assessments (R2 2016)
NEPA 101 (R2 2015)
AIARE Level 3 Avalanche Certification (2014)
Colorado Parks and Wildlife Stage 2 Aquatic Nuisance Species Inspector (2013)
AIARE Avalanche Instructor Training Course (2011)
Contracting Officers Technical Representative (2010)
AIARE Level Two Avalanche Certification (2010)
L 380 Fire line Leadership (2010)
Colorado Snow and Avalanche Workshop (2005, 2007-2014)
AIARE Level One Avalanche Certification (2008)
S 270 Air Operations (2007)
S 290 Intermediate Fire Behaviors (2008)
S 215 Wild land Fire Operations in the Urban Interface (2008)
S 234 Ignitions (2008)
Engine Boss (2009)
Crew Boss (2009)
I 200 Basic ICS (2009)
ENOP Engine Operator (2009)
L 280 Followership to Leadership
S 260 Fire Business Management
STEX Sand Table Facilitator
S 212 Wildfire Power Saws - B Faller
S 131 Advanced Firefighter Training
S 211 Portable Pumps and Water Usage
8 Hour Horsemanship and Animal Packing
Crosscut Saw Certified - B Faller
First Aid and CPR
ATV Safety Institute ATV operator certified
US Forest Service Snowmobile trainer
US Forest Service Trailer towing trainer
US Forest Service Drivers and Trailer Operators License
Bridgestone Winter Driving School Certified

AWARDS

2003 Safety Award, Black Range Ranger District, Gila NF

2004 Safety Award, Dillon Ranger District, White River NF

2004 Certificate of Merit *for excellent service as the Dillon Trail Crew Leader*, Dillon Ranger District

2005 Safety Award, Holy Cross Ranger District, White River NF

2007 Safety Award, East Zone, Upper Colorado Fire Management Unit

2008 Safety Award, East Zone, Upper Colorado Fire Management Unit

2009 Safety Award, East Zone, Upper Colorado Fire Management Unit

2010 Safety Award, East Zone, White River National Forest

2010 Certificate of Merit *for excellent service as TSI Crew Leader*

2013 AIARE Scholarship for Level 3 Avalanche course

2013 Certificate of Merit *for exceptional performance in assisting in the management of the fisheries program*, Dillon Ranger District

2014 Certificate of Merit *for exceptional performance in winter recreation management*, Dillon Ranger District

2015 Certificate of Merit for Program Leadership, Dillon Ranger District

2017 – Performance award

2018 – Performance award

2019 – Performance award

2019 Region 2 Regional Foresters Award Leadership

From: [REDACTED]
To: [BOCC](#)
Subject: Sustainable Tourism and Outdoor Recreation Committee Application
Date: Friday, November 15, 2024 12:08:06 PM
[REDACTED] [REDACTED]

[EXTERNAL SENDER - USE CAUTION]

Dear members of the Sustainable Tourism and Outdoor Recreation Committee,

I am writing to express my interest in serving on the Sustainable Tourism and Outdoor Recreation Committee. With a passion for the outdoors and an interest in sustainable tourism, I am excited about the opportunity to contribute to the committee's efforts. I believe my background in the ski industry, coupled with my current role as the Center for the Arts, makes me well suited for this opportunity.

It's been a pleasure taking my marketing expertise and applying it to a meaningful cause within my community at the Center for the Arts. Ambitious and agile, I have managed creative teams, built relationships with contracted partners and executed complex marketing content calendars. My experience at Crested Butte Mountain Resort as well as a local nonprofit provides me with a great breadth of experience that would lend itself well to the committee.

In addition, I love the outdoors and want to be a part of creating access while growing participation sustainably in our community. As an avid skier, mountain biker and camper I am very excited about this opportunity and want to thank you for your consideration.

Best,

Caressa

Caressa Holland
[REDACTED]

CARESSA HOLLAND

• Crested Butte, Colorado

WORK EXPERIENCE

CRESTED BUTTE CENTER FOR THE ARTS, Crested Butte, Colorado

DIRECTOR OF MARKETING AND COMMUNICATIONS October 2023- Present

- Lead a rebranding effort to develop a new brand strategy, brand identity, and website that better resonates with the Center's mission.
- Ensure the Center's programs and offerings are successful through strategic traditional and digital marketing campaigns.
- Assist the Executive Director and Chief Business Officer in the development of the annual budget and annual revenue projections.

MMGY ORIGIN, Remote - Whistler, British Columbia

ACCOUNT MANAGER April 2023- September 2023

- The Indy Ski Pass wanted to make a bold statement in an industry saturated by corporate consolidation. I successfully led a team of creatives to create a strong, not to be forgotten logo, new brand identity and website – *United We Ski*
- The Woodstock Inn & Resort was suffering from an identity crisis when one of their competitors starting using a similar tagline. I managed a team that elevated the brand and developed a campaign to set them apart from the competition – *Closer to What Matters*
- The New England Inns & Resorts Association wanted to provide their members with more value by becoming the key resource for planning your trip to New England. I led a team of writers and developers to create an inspiration-based campaign complete with itineraries, state by state breakdowns and highlights by region – planning your New England luxury resort vacation has never been easier.
- When Suicide Six decided it was time for a new name and brand identity, I led a team to deliver on a new name and fresh look for the beloved mountain – *Saskadena Six*

INTERIM RESOURCE MANAGER August 2021- March 2023

- Optimized Origin's creative resources including designers, writers, and creative directors to produce the highest quality output for incoming projects.
- Communicated with the senior leadership team on key metrics including capacity, utilization, availability and project profitability through weekly meetings and quarterly presentations.
- Coached and supported account managers in identifying project risks as well as problem-solving around project timelines, profitability, and resource challenges.

ACCOUNT MANAGER December 2020- July 2021

- Managed nine accounts within the Vail Resorts portfolio - including Vail, Whistler Blackcomb, Breckenridge, Keystone, Beaver Creek, Park City Mountain, Okemo, Jack Frost Big Boulder and Liberty.
- Ensured account profitability through proactive creative team management - producing hundreds of pieces of creative to fulfill the Vail Resorts go to market content needs.

PARK CITY MOUNTAIN, Park City, Utah

BRAND EQUITY MANAGER February 2020- November 2020

- Managed the overall brand strategy and content needs for Park City Mountain. This included managing the annual brand photo and video shoot from pre-production through final asset delivery.
- Fulfilled a successful go to market campaign, further galvanizing Park City Mountain as the fourth most recognizable ski resort in North America.
- Built strong relationships with agency partners and creative contractors to ensure the production and fulfillment of Park City Mountain's content needs.

CRESTED BUTTE MOUNTAIN RESORT, Crested Butte, Colorado

BRAND EQUITY MANAGER November 2018- January 2020

- Developed an annual photo and video production calendar based on the brand's content needs that aligned with the customer journey.
- Managed a team of contracted photographers and videographers from scoping and contracts to final delivery of the agreed upon assets.
- Galvanized the CBMR brand by developing a unique and differentiated positioning within the marketplace. "The Untamed Destination at the End of Road" ultimately resonated with 82% of visitors.

MEDIA MANAGER August 2017- October 2018

- Managed and planned cohesive seasonal campaigns across traditional and digital channels.
- Managed creative and media agency relationships to guarantee the successful and timely delivery of all creative and content.

DIGITAL MANAGER August 2016- July 2017

- Developed and implemented a robust relationship marketing plan focused on segmentation and personalization that resulted in a 277% increase in web traffic via email.
- Created and implemented brand standards across brand creative and content, increasing the click through rate for display media by 50%.

MT. HOOD MEADOWS, Mt. Hood, Oregon

MARKETING MANAGER August 2014- July 2016

- Managed a team of four in-house creatives including graphic designers, photographers, and videographers.
- Drove the email campaign strategy and increased the average click through rate from 8% to 15%.
- Developed content for guest facing channels including print, radio, website, and digital media.

EDUCATION

WESTERN COLORADO UNIVERSITY, Gunnison, Colorado

Degree: Master of Business Administration

Specialization: Outdoor Industry

UNIVERSITY OF DENVER, Denver, Colorado

Degree: Bachelor of Science in Business Administration

Major: Marketing

Minors: Economics and Finance

RELATED EXPERIENCE

- 2020- Brand Consultant for Matchstick Productions
- 2010- Marketing Intern for *Freeskier* and *Snowboard Magazine*

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Saturday, November 30, 2024 8:09:40 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for:	Sustainable Tourism & Outdoor Recreation Committee
First and Last Name	Jeremy Johndrow
Address	[REDACTED]
City	Gunnison
Phone	[REDACTED]
Email Address	[REDACTED]
Why would you like to serve on this Board or Commission?	I care deeply about the future of the Gunnison Valley, both it's people and natural spaces. I would like to continue my service after my first term on the committee.
Additional Comments	I faithfully served my first term on the committee, attending every meeting but one in person. I provided valuable insights, representing a variety of user groups and points of view.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Friday, November 1, 2024 2:06:19 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Sustainable Tourism & Outdoor Recreation Committee

First and Last Name Jake Jones

Address

City Crested Butte

Phone

Email Address

Why would you like to serve on this Board or Commission? I've enjoyed serving on STOR for the past 4 years, the last two as committee chair. My personal and professional experience is a good match for the committee.

Additional Comments *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Wednesday, November 20, 2024 10:18:54 AM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Sustainable Tourism & Outdoor Recreation Committee

First and Last Name Tim Kugler

Address 

City Gunnison

Phone 

Email Address 

Why would you like to serve on this Board or Commission? Gunnison Trails works alongside our federal land management agencies and other partners to help steward our local trails and educate the recreating public on sustainable, outdoor recreation. I have worked in the recreation and trail stewardship realm here in the Gunnison Valley for over 10 years, and I believe I bring a unique perspective to this important committee.

Additional Comments Thank you for the consideration.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Saturday, November 30, 2024 8:48:04 AM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Sustainable Tourism & Outdoor Recreation Committee

First and Last Name Danny J. Lefebvre

Address [REDACTED]

City Gunnison

Phone [REDACTED]

Email Address [REDACTED]

Why would you like to serve on this Board or Commission? As a local business owner, I would like to see a healthy balance between economic growth and environmental sustainability for the future of our valley.

Additional Comments *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

Lefave, LLC
Mario's Pizza & Pasta
The Dive at Mario's

December 31, 2024

To the Gunnison County Board of County Commissioners,

I am writing this letter to express my interest in applying for a board position with the STOR committee.

I have been active in the Gunnison business community since my wife and I purchased Mario's in 2010. Since that time, we built a second restaurant in 2017, the Dive Pub. I have been a member of the Gunnison Chamber of Commerce since 2010. I have also served as a Chamber board member as well as board president. We try to stay very active in the community by donating to certain organizations, such as the Athletic department at Western, Mentors, the high school, the Food Bank, Youth athletic organizations and Gunnison Trails. In order for us to give back, our business relies not only on the local community for support, but also on the tourism industry.

Since moving back to the valley, I have discovered mountain biking. I fell in love with the sport and all the trails in the valley. I have not been as active on my bike the last couple of years due to knee issues, but I still enjoy hiking them. This, I found out, is great physical therapy.

Since summer is our busiest tourist season, I recognize the importance of trail and open space maintenance to attract and retain our summer visitors who want to enjoy a healthy business community as well as ample outdoor recreation opportunities. The balance between business and recreation is fundamental to my bottom line, and I hope to have a say in the future of both in Gunnison Valley. I also understand the importance of working with our various State and local outdoor organizations and would look forward to engaging in these relationships.

Thank you for your consideration, please feel free to contact me with any questions via email or cell,

Sincerely,

Danny J. Lefebvre
Chef / Owner
Mario's Pizza and Pasta and the dive

[REDACTED]
[REDACTED]
[REDACTED]

LeFave, LLC

213 W. TOMICHI AVE. GUNNSION, COLORADO 81230 970.641.1374

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Monday, December 2, 2024 1:27:18 PM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Sustainable Tourism & Outdoor Recreation Committee

First and Last Name Heather Leonard

Address 

City Crested Butte

Phone 

Email Address 

Why would you like to serve on this Board or Commission?

I am interested in serving on the STOR committee because I believe that a direct connection with this coalition can only improve how I and the visitors center staff promote sustainable tourism with businesses and visitors in Crested Butte and Mt. Crested Butte. I had the opportunity to attend a STOR meeting earlier this summer. While I'd connected with many of the committee members individually through their primary roles in the valley, being able to engage with this group to discuss solutions for pressing issues was enlightening. I walked away from that meeting not only with the understanding that there was a coalition focused on addressing things like how to better manage camping in the back country, but with ideas on how to shift the conversations we had with visitors around these topics.

As the Chamber director, I also interact with local businesses, non-profits and event managers, particularly in the north end of the valley. Serving on the STOR committee would allow me to act as a liaison between STOR and the greater business community, not only sharing the perspective and feedback I hear from these entities but taking back to them a greater understanding of the strategic goals and initiatives of STOR for our community.

I've served in several board positions over the 16 years I've lived in the Gunnison Valley. I am generally known as a reliable and engaged board member, and I would bring this same dedication to a role on the STOR committee.

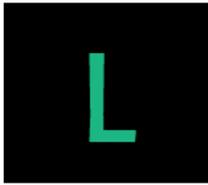
I hope to have the opportunity to discuss how I can contribute to the committee and help continue to grow STOR's commitment to sustainable tourism in the Gunnison Valley

Thank you for considering me for this opening.

Field not completed.

Additional Comments

Email not displaying correctly? [View it in your browser.](#)



Heather
Leonard



December 24, 2024

Board of County Commissioners
Gunnison County
200 E. Virginia Avenue
Gunnison, CO 81230

Dear Commissioners:

Thank you for reaching out for more information on my qualifications to serve on the STOR committee.

As you can see from the attached resume, I have 20 years of experience in the tourism industry, 16 of which are specific to managing tourism in the Gunnison Valley. What my resume doesn't clearly reflect, though, are the ways in which I have sought to promote sustainable tourism in the Gunnison Valley over the last 20 years.

As the LMS FOM, I implemented a program that significantly reduced use of bottled water in guest rooms at Mountaineer Square. I worked with Western, CBMR retail and the Coal Creek Watershed Coalition to create a campaign that educated visitors on the quality of our drinking water and offered them discounts in retail on reusable water bottles. I also worked to educate our front desk and housekeeping teams on how best to respond to guests who were used to receiving cases of Dasani water upon arrival. This allowed us to help our guests see the elimination of bottled water not as a reduction in services but a commitment to preserving our community. As I moved into the role of Director of Lodging, I worked to implement this program across CBMR's lodging division.

As GM of the Grand Lodge, I worked with all three HOAs to implement better recycling programs, adding recycling containers in common areas that separated glass, plastic and paper and purchasing recycling containers for guest rooms. This program also included incentives for housekeepers to correctly sort and dispose of guest-room recycling, where limited space didn't allow for separate recycling containers.

As board president for the Crested Butte Arts Festival and in my role coordinating the details of Chili & Beer Festival, I'm looking for solutions to potable water for events that do not include selling bottled water to visitors. While we place water stations at key locations at both events, we are still struggling with how best to handle cups and fielding requests from visitors that we sell bottled water at these events. Currently, CBAF and the Chamber are looking into the cost of renting and/or purchasing mobile water refill stations that could be available to other Gunnison Valley event coordinators.

As Chamber director, I worked with the town of CB to identify a location at the 4-Way where both towns could set up a resident composting location. I also coordinated the back country porta potty program, in which the Chamber works to solicit business sponsorship of porta potties placed at busy trailheads throughout the summer season. Two major takeaways from this summer were that the porta potty program is incredibly important to preserving and sustaining the Gunnison Valley, and I need the input and feedback of so many individual members of the STOR committee to continue to improve and grow this program. I am grateful for the individual input from Jake Jones, Dave Ochs and others, who gave me details on how the program has worked in the past and feedback on where to make improvements. As I move into my second year of managing this program, there are some areas that need continued improvement, including signage, value of sponsorship, location,

etc. I know that I can do an even better job of managing this program with more direct contact through serving on the STOR committee and monthly meetings throughout the busy summer season.

The best part of life in the Gunnison Valley is the community and the ways in which our lives overlap, among work, play and service. Not only am I proud to have served on several boards over the last 16 years, I look forward to continuing to share my unique skills and experience in different board roles across our valley.

In January, my term with the CB Museum will be up, and in October, my term with the CBAF will also end. The end of my term with the CB Museum in January, will allow me to transition the time I work with the Museum to STOR. As I wrap up my term with CBAF, I believe there are opportunities to better connect CBAF with STOR, considering how to capture the attention of the visitors who attend CBAF and how we can use the arts to further promote sustainable tourism.

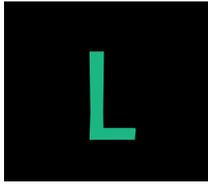
Last, and most important of all, this resume does not clearly reflect the hours that I've spent connecting with visitors and the community. This is even more relevant in my current role. Every day, I answer phone calls and connect with visitors. Believe it or not, sustaining the Gunnison Valley is important to many of our visitors. They may not live here, but many of them return year after year and share a love for this valley that is not unlike what those of us live here feel. Serving on the STOR committee will allow me to do a better job of promoting sustainable tourism among our visitors and the visitors center staff. It will also allow me to share valuable feedback that I hear from visitors and the community with STOR.

Thank you for considering my request to fill one of the STOR committee members at large. I'm happy to answer any other questions you may have. Please don't hesitate to reach out via email at director@cbchamber.com or via phone at 907.360.1315. Please note my area code really is 907.

Warm regards,

Heather Leonard

Heather Leonard
Executive Director
CB | Mt CB Chamber of Commerce & Visitors Centers



**Heather
Leonard**



SUMMARY

Dedicated local leader seeking opportunity to apply leadership, human resources, customer-service, relationship management, finance and strategic planning skills in a community-oriented position.

SKILLS

- 20 years management experience in various administrative roles, including: human resources, guest service, HOA operations, housekeeping, security, finance, payroll, procurement, relationship management and facility management
- Strong written and oral communications
- Creative problem-solving skills
- Excellent analytical skills
- Proven ability to establish solid, positive relationships with multiple stakeholders
- Experience building and following budgets, financial statements and holding teams accountable for revenue and expense management
- Developing and implementing business and community strategic plans
- Ability to work well under pressure and meet deadlines

EXPERIENCE

Executive Director, Crested Butte | Mt Crested Butte Chamber of Commerce

Crested Butte, CO

Jan 2024 to present

- Oversee all aspects of operations of 320-member Chamber of Commerce, as well as two visitors centers

Office Administrator, LIV Sotheby's International Realty

Crested Butte, CO

Mar 2022 to Jan 2024

- Oversaw office operations for local office of Crested Butte branch of international real estate company, acting as liaison between brokers and corporate office
- Managed local website and social media content
- Worked with marketing to edit and distribute bi-annual magazine and various print, online and social media marketing campaigns
- Worked with managing broker, marketing and local non-profits to establish annual sponsorship programs

General Manager, Grand Lodge Hotel & Suites

Vail Resorts Management Company

Mt Crested Butte, CO

Oct 2018 to Mar 2022

- Oversaw operations of the Grand Lodge Hotel & Suites, a 228-room condo-style hotel with 3 HOA boards, retail, restaurant and spa
- Led HOA boards to develop plans for interior unit improvements, alignment of building expenses and capital plans
- Built and maintained loyal, long-term customer relationships through effective account management

Director of Lodging, Crested Butte Mountain Resort

Triple Peaks LLC

Mt. Crested Butte, CO

Dec 2014 to Sep 2018

- Oversaw daily operations of CBMR's Lodging division, which included: 3 condo-style hotels, front office, housekeeping, security, laundry, owner services and affordable housing units
- Assisted VP of Lodging in overhauling management of HOA programs and development of owner services department to better address owner issues and work toward expanding rental management program
- Obtained and maintained Colorado Community Association Manager licensing and ensured compliance of 7 homeowner's associations with local, state and federal guidelines.

Front Office Manager, Lodge at Mountaineer Square

Mt Crested Butte, CO

Triple Peaks LLC

Dec 2009 to Jun 2015

- Oversaw all aspects of front office, owner services, affordable housing and art gallery operations for CBMR's premier lodging property – the Lodge at Mountaineer Square
- Created and managed effective strategies for optimizing guest experiences and promoting loyalty, consistently achieving 90%+ net promoter scores

Various Rooms Division Manager Roles, Denali National Park

Anchorage, AK

Aramark Parks & Destinations

May 2004 to Oct 2008

- Summer operations manager for various hotels just outside of Denali National Park
- Winter recruiter and training developer, as well as support staff for payroll, procurement, accounts payable and human resources

EDUCATION AND TRAINING

Master of Arts: English with an emphasis in Early Modern Studies

Jan 2005

State University of New York, Buffalo, NY

Bachelor of Arts: English

Jan 2001

California State University, Fullerton, CA

Bachelor of Arts: Communications

May 1999

California State University, Fullerton, CA

COMMUNITY SERVICE

Crested Butte Arts Festival, Board President, 10/18—present

Crested Butte Museum, Board Secretary, 10/22—present

Crested Butte Creative District, Commissioner, 1/20—present

Crested Butte / Mt. Crested Butte Chamber of Commerce, Board Secretary, 1/13—1/23

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Monday, December 2, 2024 8:07:56 AM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Sustainable Tourism & Outdoor Recreation Committee

First and Last Name Mimi Mather

Address [REDACTED]

City CRESTED BUTTE

Phone [REDACTED]

Email Address [REDACTED]

Why would you like to serve on this Board or Commission? STOR's goals align with my values and I'd like to contribute to efforts to support our Valley's ecosystem and wildlife in tandem with fostering a more robust culture of environmental stewardship and respect. I have professional experience as well as a passion for conservation to contribute. I've spent my career as a landscape architect focused on public lands conservation as well as recreation infrastructure and visitor experience design and I'm keen to contribute ideas and expertise to planning and management in the Gunnison Valley. For the last four years, I've been consulting regularly with the Colorado Tourism Office supporting communities on the western slope (Lake City, Durango, Silverton, Delta County, Fruita, Palisade, Durango, Silverton) with visitor communication campaigns, visitor management, storytelling and marketing. I also contributed to CTO's recent state-wide Destination Stewardship Strategic planning effort.

Additional Comments I'm an avid outdoor enthusiast and I absolutely love all the Gunnison Valley has to offer in terms of recreation, yet I know that we humans are insatiable and always seem to "need" more access and more recreation infrastructure. As a result, I'm committed to ensuring members of our broader community that aren't at the table advocating - the wildlife and other natural

resources, are well represented and protected.

Thanks considering my application and please let me know if there any questions I can answer or any additional information I should provide. - Mimi

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MIMI MATHER PLANNER / TOURISM CONSULTANT



Founder of [Coyote Clan](#), Mimi has devoted her career to public-sector design and planning projects. Mimi plans for both recreation and conservation on our public lands while also assisting clients in connecting with their audiences and stakeholders in meaningful ways. Mimi is keen on designing creative media to share the stories of the land and place and is dedicated to helping agencies, non-profits and change makers craft interpretive media as well as calls-to-action that garner attention and raise new awareness. A trained facilitator, Mimi frequently coordinates community and stakeholder engagement as well as internal workshops and collaboration.

Masters of Landscape
Architecture, University of
Michigan

Bachelor of Arts, Sociology,
Middlebury College

Licensed Landscape Architect

Certified Interpretive Planner

Relevant Project Experience: **Recreation Planning, Community Engagement**

Outside 285 Colorado Regional Partnership Facilitation and Planning.

Member of the consultant team managing the Outside 285 regional partnership - a consortium of environmental and recreation non-profits and land managers in Jefferson and Park Counties who have convened to plan for wildlife conservation and recreation on public lands southwest of Denver. Mimi is currently focused in South Park, working with partners to close social trails, protect bighorn sheep habitat in the Mosquito Ranch, and identify opportunities for riparian restoration projects. Mimi recently produced a Respectful and responsible use communication strategy and campaign content for the O285 Partnership.

Rocky Mountain Arsenal National Wildlife Refuge Recreation Site Planning, U.S. Fish & Wildlife Service, CO

Project lead for the development of a Comprehensive Conservation Plan (CCP) for this urban national wildlife refuge which required the facilitation of multiple internal workshops with cooperating agencies and staff as well as several rounds of public meetings. As a follow up to this project, Mimi designed trails, trailheads as well as communications to ensure the Service is more inviting to residents in the neighborhoods outlying the refuge.

Irvine Reserve Visitor Use Framework Plan & Gateway Preserve Concept Plan, Orange County, CA

Worked with Irvine Ranch Conservancy and its partners to plan for restoration, recreational facility development and visitor management for 40,000-acres of open space in Orange County. The project addressed trail and recreation facility design and development, as well as, recreation, interpretive and educational programming. Mimi later designed interpretive concepts and site plans for a potential new visitor center and is currently working on design concepts for the adaptive reuse of two brownfield sites within a newly acquired 500-acre nature preserve.

Rito Seco Park and Greenbelt Trail System Planning, Costilla County, CO

In Costilla County, more than 99 percent of the land is in private hands. Mimi worked with the county to evaluate its parks and greenbelt and identify opportunities for trail system expansion and more outdoor recreation facilities. Mimi produced campground and trailhead design concepts and identified new trail corridors for Rito Seco Park and later developed the Sangre de Cristo Greenbelt Recreation Management Plan

National Elk Refuge, U.S. Fish & Wildlife Service, WY

Developed site plans for new and expanded wildlife-dependent recreation facilities including a new visitor center at National Elk Refuge. As part of this planning effort, Mimi worked with refuge and regional staff to identify opportunities for interpretation and communicating about the significance of conservation within the NWR System and the Greater Yellowstone Ecosystem.

Waterton Canyon and Kassler Master Plan, Denver Water, CO

Mimi assisted Denver Water with the master plan for their property in Waterton Canyon. The project involved site planning for the popular recreation site which includes about 8 miles of the South Platte river, fishing ponds, an "eco area" dedicated to environmental education, and the historic Kassler Town Site.

MIMI MATHER PLANNER / TOURISM CONSULTANT



Fisher's Peak Ranch Vision and Community Engagement, CO

Mimi facilitated community engagement and partner engagement with Trust for Public Land, The Nature Conservancy, City of Trinidad, and Colorado Parks & Wildlife in order to envision a future for a newly acquired 3,600 acre piece of land (a former cattle ranch) on the edge of the small town of Trinidad, Colorado. The project resulted in the state of Colorado designating the property a state park. Fisher's Peak State Park was opened to the public in 2023.

Charles M. Russell National Wildlife Refuge Comprehensive Conservation Plan, USFWS, MT

Contributed to visitor experience and wildlife-dependent recreation planning for the refuge and led multiple rounds of workshops with USFWS' partner agencies as well as public meetings in communities around the 1 million-acre national wildlife refuge.

San Luis Valley Trails and Recreation Master Plan, CO

Mimi led a year-long planning and promotional effort to encourage more recreation among locals and Valley visitors. Mimi developed a set of recreation "tool kits", identified priority initiatives for recreation facility and trail development, and designed communication media including a website (www.slvgo.com), promotional graphics and video, and social media along with destination branding strategies.

Relevant Project Experience:

Destination Stewardship & Tourism Consulting

Colorado Tourism Office, Destination Development Tourism Consulting

The Colorado Tourism Office brought Mimi on as a consultant in 2018 to assist destinations and industry associations with their marketing, visitor communications, tourism product development, and stewardship needs. In 2019, Mimi developed organizational growth and fundraising strategies for several tourism entities in Colorado including Park County Creative Arts Alliance, Grand County Historical Society, and the A.R. Mitchell Museum (in Trinidad, CO). During the pandemic, in 2020, Mimi assisted Lyons, Colorado with tourism marketing and visitor management and helped Steamboat Springs with a "Know Before You Go" campaign and design solutions for accommodating a substantial increase in visitors at its winter trailheads. Between 2021-2022, Mimi worked collaboratively with Lake City, Durango, Montezuma County, Creede, Fruita and Palisade, and the Rocky Mountain Folk School and their respective tourism stakeholders to develop creative marketing strategies and communications as well as tactics for expanding tourism offerings and encouraging more responsible travel. In 2023-2024 Mimi worked on multiple responsible and respectful use communication campaign for Lake City, Palisade, and Silverton, Colorado and developed agritourism and outdoor recreation strategies for Delta and Saguache Counties.

Custom Do Colorado Right campaigns for Lake City, Palisade & Silverton

Mimi developed customized "Do Colorado Right" respectful use and stewardship campaigns and communications strategies for the Towns of Lake City and Palisade. For these projects, Mimi works with a diversity of stakeholders ranging from elected officials and public land managers to farmers and local business owners to identify problematic visitor behaviors. She is currently working with Silverton on a tourism management strategy which will include development of a Do Silverton Right campaign.

Lyons Tourism Marketing and Destination Stewardship.

Mimi is assisting the Town of Lyons with ramping up its public relations and marketing in order to increase off-season visitation. She is also working with the Town to create new experiences and events that enrich the lives of locals while also attracting visitors.

MIMI MATHER PLANNER / TOURISM CONSULTANT



North Star Nature Preserve: Float Like a Native Campaign, Pitkin County Open Space, CO

In order to encourage and promote more respectful use of the Nature Preserve and the Roaring Fork river, Mimi and the Root House team produced a "how to float" video. Mimi also assisted the project lead, Nobel Erickson, with development and design of visitor orientation materials (e.g., brochure, website, signs) as well as interpretive signs in the preserve.

Love Me, Don't Feed Me Campaign, City of Aurora and Arapahoe County Open Space, CO

Mimi and her former team at Root House team developed "characters" and scripts for a series of public service announcement videos. Designed as awareness-raising tools, the videos drew attention to the issues with feeding wildlife.

Sangre de Cristo and South Park National Heritage Area Feasibility Studies, CO

Mimi led the development of the feasibility study required to secure federal National Heritage Area designation from the Congress and the National Park Service for both the Sangre de Cristo and South Park National Heritage Areas in rural Colorado.

Steamboat Springs, Winter Trailhead Management

Anticipating a very busy 2020/21 winter at its trailheads due to the pandemic, Steamboat sought help with visitor management solutions. Mimi worked with the Chamber and its Routt Recreation Recreation Roundtable partners to develop a Know Before You Go website as well as media and messaging to inform visitors and encourage responsible and safe backcountry winter travel.

San Luis Valley Heritage Tourism Travel Itineraries, CO

Designed a set of interpreted auto tours for the six counties within the San Luis Valley. The auto tour project included the design and production of travel Itineraries, brochure and series of logos.

Cache La Poudre River National Heritage Area Interpretive Plan and Marketing Strategies

Mimi worked with the National Park Service and their Larimer and Weld County partners to develop an Interpretive Plan and conceptual designs for interpretive media, on-site and digital exhibits and other tools for enriching the visitor experience of the river corridor. Additionally, Mimi developed marketing strategies that focused on raising awareness of the NHA and establishing the river corridor as a tourism destination in order to expand opportunities for economic development.

South Park Heritage Site Planning, Park County, CO

Mimi worked with Park County to develop conceptual designs for developing and branding five historic sites in the county as heritage tourism destinations. This included three historic ranches, a railroad roundhouse and a mill. Mimi researched the history for the sites, proposed interpretive messaging and developed strategies for adaptive reuse of the structures.

From: [REDACTED]
To: [BOCC](#)
Subject: Letter of Interest - Sustainable Tourism and Outdoor Recreation Committee
Date: Sunday, December 1, 2024 8:09:06 PM

[EXTERNAL SENDER - USE CAUTION]

To whom it may concern at the Gunnison County Administration Office,

I'm writing to express my interest in applying for the Sustainable Tourism and Outdoor Recreation Committee. Attached, please find my letter of interest and my resume. I look forward to hearing from you soon.

Thank you,

Hannah November

Hannah November

Sustainable Tourism & Outdoor Recreation Committee
Gunnison County Administration Office
200 E Virginia Ave, Gunnison, CO 81230
BOCC@gunnisoncounty.org

Dear Mr. Catmur,

As a local resident and concerned citizen of Gunnison County, I would like to express my interest in filling a vacancy on the Sustainable Tourism & Outdoor Recreation Committee. I am a passionate advocate for community engagement through environmental sustainability and I believe that my skills and experiences align well with the goals of the STOR committee.

I have lived in Crested Butte for two years and currently am employed as the Sustainability Lead for Crested Butte Mountain Resort. This is my fourth season acting in this role and I feel that it continues to offer me a truly unique perspective into the functions of sustainability on individual, community, and corporate levels. My work in this area includes management of resort-wide recycling and compost systems, spearheading landfill-reduction initiatives, data analysis, and wide-spread employee engagement. I have had the opportunity to organize employee clean-up days and large-scale donations of food and items that are distributed locally through non-profits and other local organizations. These experiences have not only strengthened my working knowledge of sustainable practices but have also provided me with insights into the importance of balancing economic growth with environmental stewardship.

I am particularly drawn to the committee's mission to foster sustainable tourism that benefits both our community members and visitors. Without a doubt one of the greatest parts about living in the Gunnison Valley is the unparalleled access to outdoor recreation, and how intertwined it is within the community. My first mountain bike race was the Gunnison Growler, hosted by Gunnison Trails, and my first trail running race was the Grin & Bear at the CB Nordic Center. I have experienced how events like this foster our sense of place and allow tourism in a way that promotes some of our shared values.

It would be difficult to deny that the Gunnison Valley is at a crossroad of development and growth. I am particularly drawn to the committee's mission of fostering a culture of sustainable tourism to benefit both our community and visitors alike. I feel excited to contribute my ideas and collaborate with other committee members in developing innovative strategies to promote these ideals.

Thank you for considering my application. I am looking forward to the possibility of contributing to the important work of the Sustainable Tourism and Outdoor Recreation Committee. Please feel free to contact me at [REDACTED] if you would like to discuss my application further.

Sincerely,

Hannah November

Hannah November

EDUCATION

University of Vermont *Class of 2021, GPA: 3.83*

Bachelor of Science in Environmental Science

Rubenstein School of Environment and Natural Resources

Concentration in Ecological Design, Minors in Community & International Development, Food Systems

Awards: Lola Aiken Scholar, Dean's Junior Book Award for Environmental Sciences

EXPERIENCE

Vail Resorts— *Environmental Agent, Crested Butte Mountain Resort*

WINTER 2022 - PRESENT; Crested Butte, Colorado

- Facilitated management and analysis of successful resort-wide recycling and composting systems, ultimately leading to a 28% landfill reduction across the winter season
- Engaged with the CBMR Commitment to Zero team to maintain sustainability initiatives across various departments and work towards enterprise-wide reduction goals
- Collaborated with cross-functional teams to provide training for mountain personnel on local and corporate recycling policies and adopt creative solutions to waste management

C Lazy U Ranch— *Guide / Wrangler*

SUMMER 2021 - FALL 2022; Granby, Colorado

- Worked with an interdisciplinary team to address nutrition, fitness, and veterinary care of 200 horses
- Ensured the safety and enjoyment of guests by providing instruction on horse care and riding fundamentals

Vermont Clean Cities Coalition— *Clean Cities Intern*

CLEAN CITIES UNIVERSITY WORKFORCE DEVELOPMENT PROGRAM

FALL 2020 - SPRING 2021; Burlington, Vermont

- Facilitated programs and events based on alternative fuels and energy independence within the local community
- Analyzed data on fuel use, fleet management, and sustainable resource provisioning

Sustainable Transportation Vermont — *Summer Intern*

SUMMER 2020; Burlington, Vermont

- Documented and maintained a record of local sustainable transportation infrastructure in the form of an interactive mapping experience
- Spearheaded a community initiative to transform unused parking areas into productive garden spaces while raising awareness of local food systems

Rubenstein Greening of Aiken Program— *Sustainability Intern*

SPRING 2020; Burlington, Vermont

- Worked alongside faculty with a team of fellow undergraduates to make improvements in green infrastructure across campus
- Provided maintenance of solarium and green roof spaces while collecting data on water management

OTHER

- UVM Costa Rica Semester Abroad Participant - Studied tropical ecology and sustainable development on a rural permaculture farm in Costa Rica
- Barback, Host, Server at The Dogwood Cocktail Lounge (Crested Butte, CO; November 2022 - present)
- Strong knowledge of Geographic Information Systems (GIS) and Microsoft applications

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Thursday, November 21, 2024 9:12:55 AM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Sustainable Tourism & Outdoor Recreation Committee

First and Last Name Chris Parmeter

Address 

City Gunnison

Phone 

Email Address 

Why would you like to serve on this Board or Commission? I have lived in the Gunnison Basin for nearly 35 years and have witnessed the immense growth in the popularity of outdoor recreation, and of course I'm an outdoor recreator myself. I have served on the STOR Committee as a wildlife professional and as an at large member representing hunters and anglers. I would like to continue to serve in the capacity as part of the solution to wildlife, ranching, community values and recreation conflicts.

Additional Comments I appreciate your consideration for me as a candidate for this seat!

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: BOCC
Subject: Online Form Submittal: Boards and Commissions Application
Date: Thursday, November 7, 2024 12:13:38 PM

[EXTERNAL SENDER - USE CAUTION]

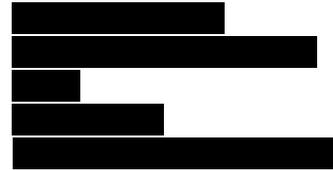
Boards and Commissions Application

Board/Commission or position applying for:	Sustainable Tourism & Outdoor Recreation Committee
First and Last Name	Tyler Portenier
Address	[REDACTED]
City	Gunnison
Phone	[REDACTED]
Email Address	[REDACTED]
Why would you like to serve on this Board or Commission?	I am a passionate outdoors person and advocate of public lands and I want to serve my community and ensure that future generations can enjoy these wild spaces as I have
Additional Comments	With a degree in environmental science and a career in renewable energy project development, I feel very comfortable with this role and feel that I could bring value to our community.

Email not displaying correctly? [View it in your browser.](#)

Tyler Portenier

Driven and experienced account executive focused on the human element of sales and business development



EXPERIENCE

Enverus, Remote — Account Executive

September 2022 - PRESENT

- SaaS company focused on supporting the power and energy space
- Maintain a pipeline of outbound and inbound opportunities characterized by complex use cases and in-depth negotiation
- Reached 110% quota in first quarter 2023

Pearl Certification, Boulder, CO — Account Executive

January 2021 - September 2022

- Start up focused on supporting quality solar and home performance contractors
- Partnered with the Dept of Energy, National Assoc. of Realtors, Appraisal Institute and EnergyStar to provide appraisal documentation for high efficiency homes

Energy Acuity, Denver — Sales Development Representative

September 2019 - January 2021

- Cold calling and prospecting potential clients which ranged from developers, EPCs and OEMs to investment bankers and energy traders.
- Building pipeline for a team of AE's
- Marketing and analytics in Pardot and SFDC

EDUCATION

University of Colorado, Boulder, Colorado — Environmental Studies

August 2013 - May 2018

Focus on humans and their relationships with the environment.

3.8 GPA

Received a certificate in South Asian Civilizations and Languages

SKILLS

Disciplined sales professional with proven experience in managing a pipeline of outbound and inbound opportunities.

Strong interpersonal skills, focused on supportiveness and collaboration in the workplace.

AWARDS

CU - Boulder Dean's list

Fall Semester 2017

Spring Semester 2018

Certificate in South Asian Civilizations and Culture 2018

LANGUAGES

English (native fluency),
Hindi (working proficiency),
Urdu (some working proficiency)

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Wednesday, November 27, 2024 9:23:42 AM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Sustainable Tourism & Outdoor Recreation Committee

First and Last Name Kurt Portwich

Address

City Gunnison

Phone

Email Address

Why would you like to serve on this Board or Commission?

I am a concerned citizen living in Gunnison, and I would like an opportunity to be involved with the shaping of our county's sustainability plan towards tourism. Also I believe our outdoor recreation is a big reason why we live here and why so many folks love to visit us. This seems like an important part of our valley to me and I'd like to learn more and help share the vision for our future.

Additional Comments

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

From: [REDACTED]
To: [BOCC](#)
Subject: Sustainable tourism and outdoor recreation board
Date: Wednesday, November 27, 2024 10:18:00 AM

[EXTERNAL SENDER - USE CAUTION]

To whom it may concern;

I am interested in serving as a citizen to the sustainable tourism and outdoor recreation board.

I have lived in Gunnison for about 3 years. My entire family also lives in town and we all enjoy the beauty our valley offers.

I feel that I would offer perspective to this board because I previously lived in the Denver front range and frequently traveled to the mountains in my free time. This was the tourist perspective I gained. We have always tried to recreate responsibly and would like to help others to do the same.

Living here I now have the perspective of a local and share an appreciation for visitors to our valley.

Although I do not know all the boards many duties and responsibilities, I would enjoy the opportunity to help.

I have submitted the appropriate form via the website.

Thank you for your consideration.

Sincerely,

Kurt Portwich

[REDACTED]

Sent from my iPhone

From: noreply@civicplus.com
To: [BOCC](#)
Subject: Online Form Submittal: Boards and Commissions Application
Date: Saturday, November 30, 2024 10:18:20 AM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Sustainable Tourism & Outdoor Recreation Committee

First and Last Name Pamela Williams

Address [REDACTED]

City Gunnison

Phone [REDACTED]

Email Address [REDACTED]

Why would you like to serve on this Board or Commission?

To Whom It May Concern,

I am respectfully submitting my name for consideration for a position on Gunnison County's Sustainable Tourism and Outdoor Recreation (STOR) Committee.

For the past twenty years, my husband and I have owned and operated Island Acres, focusing on sustainable tourism. During this time, we have implemented numerous changes—some significant, others incremental—that have collectively benefited the environment, enhanced the property's appeal to travelers, and strengthened our business.

I bring a deep commitment to our community and a thorough understanding of the tourism industry to this role. When we acquired Island Acres, it was widely considered a “scrap off.” Today, it is a model for the growing trend toward sustainable tourism, reflecting travelers' increasing desire to make responsible and meaningful choices.

In addition to my business experience, I have been actively involved in community leadership and volunteer roles. I served as president of the Gunnison Chamber of Commerce and currently hold the position of president for the Hartman Castle Preservation Corporation. I also participated in the OVPP committee meetings.

Before purchasing and restoring Island Acres, I worked in the St.

Vrain Valley School District for over two decades, primarily in technology and education. My roles included lab instructor, IT personnel, business and multimedia teacher, and career program trainer for ACT's career planning software. I also supported at-risk high school students through a retrieval program.

Beyond my professional experience, I have consistently demonstrated leadership in volunteer capacities. As president of the high school Booster Club, I significantly increased fundraising and successfully restructured the school's bingo operations to ensure compliance with state regulations. I've served on two church councils and volunteered for Western State's cross-country and track teams from 2000 to 2005, producing race videos and maintaining the team website.

I bring a range of skills to the table, including problem-solving, communication, collaboration, budget management, and technical expertise. As a business owner who has navigated challenges such as the Great Recession, the COVID-19 pandemic, and ongoing labor shortages, I have developed a proactive, analytical mindset and the ability to anticipate future needs.

I take pride in keeping my promises, valuing ethics, and maintaining a tenacious and positive attitude. I am dependable, accountable, and always eager to learn and contribute.

I would be honored to help the STOR Committee achieve its goals and objectives. Sustainable tourism and outdoor recreation are essential to our local economy and community, and I am passionate about supporting their growth and development.

Sincerely,

Pamela K. Williams

Thank you for your consideration of my application.

Additional Comments

Email not displaying correctly? [View it in your browser.](#)

Pamela K. Williams

Objective: to use my experiences to enhance my community

WORK EXPERIENCE

Island Acres Resort Motel 2006 to present
Gunnison, CO 970.641.1442
Owner and operator

St. Vrain Valley School District 1986 to 2007
Longmont, CO 303.776.6200
Student special services, computer lab tech, building level computer tech, business software instructor, Multi-media instructor, student intervention instructor and Work Study Coordinator

American College Testing (ACT),-Western Region 1995 to 2000
Denver, CO 303.475.4281
Trouble shooting, training and support for Discover, a career planning software in 10 states

VOLUNTEER EXPERIENCE

Hartman Castle Preservation Corporation 2022 to present
founding member and current president

Gunnison Chamber of Commerce President 2020 to 2022
Still an active member 970.641.1501

Frederick High School Booster Club President 1998 to 2001

Art Commission Chairperson, Town of Frederick 1986 to 1992

EDUCATION:

Western Colorado University, Grant Writing Class 2024
Gunnison, CO

Front Range Community College 2020 to 2022
Advanced accounting and Excel classes

Metro State College 2000 to 2004
Multi-media technology studies

Colorado State University 1992 to 2002
Business and education studies, Colorado Teaching license and Vocational Education Certificate

Aims Community College 1986 to 1989
General Studies with an emphasis on education, special education and bi-lingual education

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Boards & Commissions Appts; Veterans Service

Action Requested:

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Boards & Commissions Appts; Veteran Services

Fiscal Impact:

Submitted by: Holly Perry

Submitter's Email Address: hperry@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\Hperry

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 3

Agenda Date: 1/21/2025

From: noreply@civicplus.com
To: BOCC
Subject: Online Form Submittal: Boards and Commissions Application
Date: Wednesday, October 30, 2024 11:51:41 AM

[EXTERNAL SENDER - USE CAUTION]

Boards and Commissions Application

Board/Commission or position applying for: Veterans Service Officer

First and Last Name: Stephen Otero

Address: [REDACTED]

City: Crested Butte 81225

Phone: [REDACTED]

Email Address: [REDACTED]

Why would you like to serve on this Board or Commission?
Since 2017, I have dedicated myself to connecting military veterans and their families in Gunnison County with the federal, state, and local benefits and support systems they have earned. In this time, I have supported over 350 new households—nearly half of the county’s veteran population—in accessing crucial benefits. These outreach efforts have brought approximately \$3 million in non-taxable federal dollars into our county, reinforcing our local economy and enhancing veterans’ quality of life.

Throughout my eight years in this role, I have worked steadily, even with minimal personal return, because I am deeply committed to serving this community. In May 2024, I completed my Master of Science degree in Behavioral Science at Western Colorado University. By investing my earned education benefits locally, I aimed to ensure that the resources supporting my professional development would ultimately benefit the veteran community here. This investment enables me to provide more comprehensive services and support to our veterans, maximizing the positive impact of our program.

With a lifetime of service to the American people, beginning with enlisting in the military at 17, serving 12 years with multiple combat deployments, and later assisting in three years of

federally directed wounded warrior care, my experiences have instilled in me a commitment to care for my fellow veterans. These experiences uniquely qualify me to be a servant leader to Gunnison County, a role I am eager to continue as we work together to strengthen the stability and sustainability of this essential position.

As this relatively new role evolves, I remain focused on advancing the services available to our veteran community. With appropriate support, I believe we can continue to grow this role, ensuring it meets the complex needs of military families and makes a lasting impact on Gunnison County and the rural veteran families we serve.

Additional Comments

Email not displaying correctly? [View it in your browser.](#)

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: December 2024 Cash Transfer

Action Requested: Motion

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

December 2024 Cash Transfer

Fiscal Impact:

Submitted by: Lupita Halligan

Submitter's Email Address: lhalligan@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date: 1/17/2025

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\Hperry

Discharge Date: 1/17/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 1

Agenda Date: 1/21/2025



**GUNNISON COUNTY, COLORADO
CASH TRANSFER AUTHORIZATION
December-24**

TREASURER	FINANCE	FUND	INCREASE CASH	DECREASE CASH
001	01 11900	General	0.00	(1,336,746.34)
130	95 11122	General - Payroll Account	1,432,930.09	0.00
150	01 11102	General - Water Resources	0.00	0.00
155	01 11103	General - Workforce Impact Fee:	0.00	0.00
103	01 11105	General - Courthouse Renovation	0.00	0.00
147	01 11106	General - Revenue Clearing	0.00	(5,316,836.05)
002	02 11900	Road & Bridge	0.00	(5,380.52)
003	03 11900	Human Services	35,464.67	0.00
004	04 11900	Public Health Agency	10,047.89	0.00
007	07 11900	Conservation Trust	10,561.55	0.00
008	08 11900	Bond Fund	0.00	(134,403.50)
101	08 11101	Series 2020 Bond Reserve	0.00	0.00
104	08 11102	Series 2013 Bond Reserve	0.00	0.00
010	10 11900	Airport	0.00	(287,023.88)
102	10 11101	Airport - Terminal Construction	0.00	0.00
012	12 11900	Sales Tax Fund	1,013,889.51	0.00
013	13 11900	Land Preservation	145,937.88	0.00
030	30 11900	Mosquito Control	1,465.42	0.00
032	32 11900	Sage Grouse Trust	6,116.27	0.00
034	34 11900	Risk Management	960.00	0.00
041	41 11900	Airport Construction	0.00	0.00
043	43 11900	Capital Expenditures	232,875.88	0.00
050	50 11900	Gunnison County Sewer	0.00	(190,524.23)
135	50 11101	Sewer - Restricted	0.00	0.00
051	51 11900	Gunnison County Water	68,886.80	0.00
136	51 11101	Water - Restricted	0.00	0.00
052	52 11900	Solid Waste	0.00	(145,683.22)
125	52 11101	Solid Waste - Landfill Closure	3,934.47	0.00
126	52 11102	Solid Waste - Landfill Const	14,817.80	0.00
070	70 11900	Housing Authority	0.00	(500,148.58)
141	70 11101	Housing Authority Restricted Depo	0.00	0.00
071	71 11900	Senior Housing - Operating	7,752.11	0.00
140	71 11101	Senior Housing - Deposits	0.00	0.00
072	72 11900	Assisted Living	0.00	0.00
080	80 11900	ISF-I	0.00	(2,914.16)
082	82 11900	ISF-II	0.00	(42,752.01)
090	90 11900	Health Insurance Trust	0.00	(34,353.49)
115	90 11101	Health Insurance Claims	239,069.84	0.00
091	91 11900	Local Marketing District	359,145.96	0.00
092	92 11900	Transportation Authority	532,675.62	0.00
093	93 11900	Public Trustee Agency	40.44	0.00
145	95 11121	Accounts Payable Clearing	3,880,193.78	0.00
TOTALS			\$ 7,996,765.98	\$ (7,996,765.98)

TRANSFER FOR JOURNAL ENTRIES:

412053, 412054, 412055, 412056, 412057, 411449, 412058, 412166, 409751, 412340, 413148, 413149, 413154, 413155, 413156, 413162, 413163, 413164, 413176, 501071, 413425, 413181, AP, GNI, 413405, DEC AP, GBI 411684413423 GNI, 413177, UBB,

PREPARED BY: Whitney Lee

DATE: 1/13/25

AUTHORIZED BY: [Signature]

DATE: 1/13/25

RECEIVED BY TREASURER: [Signature]

DATE: 1-13-25

**GUNNISON COUNTY, COLORADO
JOURNAL ENTRY CASH TRANSFERS
FOR THE MONTH ENDING:
December-24**

Balance	JE's	Description	Finance Business Date	01	01	01	01	01	02	03	04	07
				General Fund 01 11900	Water Resource Prot. 01 11102	Workforce Impact Fees 01 11103	Courthouse Renovation 01 11105	Revenue Clearing 01 11106	Road & Bridge 02 11900	Human Services 03 11900	Public Health 04 11900	Conservation Trust 07 11900
-	412053,	STND1: VEHICLE/EQUIPMENT RENT	12/31/2024	(24,542.67)						(384.16)		
-	412054,	STND2: BUDGETED INTERFUND TRANSFERS	12/31/2024	46,017.53					(9,545.84)		(5,166.67)	
-	412055,	STND3: MAPPING SYSTEM CHARGES	12/31/2024	(11,532.15)					(1,675.75)	(22.08)	(22.08)	
-	412056,	STND4: TELEPHONE/FAX SYSTEM CHARGES	12/31/2024	(3,880.82)					(390.83)	(637.50)	(825.00)	
-	412057,	STND5: COMPUTER SYSTEM CHARGES	12/31/2024	(22,467.35)					(1,783.33)	(2,279.17)	(4,812.50)	
-	411449,	RECLASS PROSPACE VOUCHER	11/30/2024	3,258.30						(3,258.30)		
-	412058,	WEED RENT TO AIRPORT DEC	12/31/2024	(765.00)								
-	412166,	DHS BUILDING RENT DECEMBER	12/31/2024	11,739.00						(11,739.00)		
-	409751,	CFMS SETTLEMENT SEP 2024	10/31/2024	39,686.58						(39,686.58)		
-	412340,	REC MED/DEN/FLEX/RX CHECKS DEC	12/31/2024	(4,012.69)								
-	413148,	EQUIPMENT USAGE NOVEMBER	11/30/2024	(383.72)					(114,332.48)			
-	413149,	MATERIAL USAGE NOVEMBER	11/30/2024						(8,280.81)			
-	413154,	COPIES BLACK DEC 2024	12/31/2024	(520.28)					(0.16)	(5.28)	(2.92)	
-	413155,	COPIES COLOR DEC 2024	12/31/2024	(1,573.20)						(11.88)	(5.94)	
-	413156,	POSTAGE USE DEC 2024	12/31/2024	(1,175.37)								
-	413162,	LANDFILL ALLOCATION DEC	12/31/2024									
-	413163,	RECORD BERKLEY MED DEC	12/31/2024									
-	413164,	DHS ATTORNEY TIME 4TH QTR	12/31/2024	29,446.20						(29,446.20)		
-	413176,	PUBLIC HEALTH PHOTOCOPY DEC	12/31/2024	(24.12)							(228.00)	
-	501071,	WATER SEWER POSTAGE 1ST QTR	1/31/2025	722.02								
-	413425,	CASH SHORTFALL DEC 24	12/31/2024	(525,500.00)								
-												
-												
-												
-												
-												
-												
-												
-												
-	413181,	REVENUE CLEARING NOVEMBER 2024	11/30/2024	177,459.70				(2,603,238.69)	109,760.01	140,872.23	98,464.82	
-	AP,	Void check 161350 - Reissue to correct vendor	11/30/2024	870.10								
-	GNI,	PCARD Import DEC	12/31/2024									
-	413405,	REVENUE CLEARING DECEMBER 2024	12/31/2024	263,038.54				(2,713,597.36)	310,560.00	180,681.10	142,571.42	10,561.55
-	DEC AP,	AP CLEARING DECEMBER	12/31/2024	(424,595.71)					(116,457.62)	(17,911.82)	(71,489.97)	
-	GBI 411684	LANDFILL INTERFUND CHARGES	11/30/2024	(450.00)								
-	413423 GNI,	PAYROLL IMPORT DECEMBER 24	12/31/2024	545,368.86					(170,129.04)	(180,706.69)	(148,435.27)	
-	413177,	NET PAYROLL TRANSFER (BMO TRF) DECEMBER	12/31/2024	(1,432,930.09)								
-	UBB,	1st Quarter Water Sewer Transfers	1/1/2025	-					(3,104.67)	-	-	-
-		TOTALS		(1,336,746.34)	-	-	-	(5,316,836.05)	(5,380.52)	35,464.67	10,047.89	10,561.55

**GUNNISON COUNTY, COLORADO
JOURNAL ENTRY CASH TRANSFERS
FOR THE MONTH ENDING:
December-24**

JE's	Description	Finance Business Date	08	08	08	10	10	12	13	30	32	34	43
			Bond Fund	Series 2010 Bond Reserve	Series 2013 Bond Reserve	Airport Operations	Terminal Construction	Sales Tax	Land Preservation	Mosquito Control	Sage Grouse	Risk Management	Capital Expenditures
			08 11900	08 11101	08 11102	10 11900	10 11101	12 11900	13 11900	30 11900	32 11900	34 11900	43 11900
412053,	STND1: VEHICLE/EQUIPMENT RENT	12/31/2024				(1,394.29)							
412054,	STND2: BUDGETED INTERFUND TRANSFERS	12/31/2024				(4,635.00)				1,675.00			
412055,	STND3: MAPPING SYSTEM CHARGES	12/31/2024				(22.08)							
412056,	STND4: TELEPHONE/FAX SYSTEM CHARGES	12/31/2024				(308.33)							
412057,	STND5: COMPUTER SYSTEM CHARGES	12/31/2024				(1,608.33)							
411449,	RECLASS PROSPACE VOUCHER	11/30/2024											
412058,	WEED RENT TO AIRPORT DEC	12/31/2024				765.00							
412166,	DHS BUILDING RENT DECEMBER	12/31/2024											
409751,	CFMS SETTLEMENT SEP 2024	10/31/2024											
412340,	REC MED/DEN/FLEX/RX CHECKS DEC	12/31/2024											
413148,	EQUIPMENT USAGE NOVEMBER	11/30/2024											
413149,	MATERIAL USAGE NOVEMBER	11/30/2024											
413154,	COPIES BLACK DEC 2024	12/31/2024				(16.33)							
413155,	COPIES COLOR DEC 2024	12/31/2024				(125.82)							
413156,	POSTAGE USE DEC 2024	12/31/2024											
413162,	LANDFILL ALLOCATION DEC	12/31/2024									6,251.47		
413163,	RECORD BERKLEY MED DEC	12/31/2024											
413164,	DHS ATTORNEY TIME 4TH QTR	12/31/2024											
413176,	PUBLIC HEALTH PHOTOCOPY DEC	12/31/2024											
501071,	WATER SEWER POSTAGE 1ST QTR	1/31/2025											
413425,	CASH SHORTFALL DEC 24	12/31/2024										25,000.00	
413181,	REVENUE CLEARING NOVEMBER 2024	11/30/2024				103,455.15		628,272.65	72,968.94				233,097.15
AP,	Void check 161350 - Reissue to correct vendor	11/30/2024											
GNI,	PCARD Import DEC	12/31/2024											
413405,	REVENUE CLEARING DECEMBER 2024	12/31/2024				306,676.15		568,155.57	72,968.94				
DEC AP,	AP CLEARING DECEMBER	12/31/2024	(134,403.50)			(596,727.49)		(182,538.71)		(209.58)	(135.20)	(24,040.00)	
GBI 411684	LANDFILL INTERFUND CHARGES	11/30/2024				675.00							
413423 GNI,	PAYROLL IMPORT DECEMBER 24	12/31/2024				(93,757.51)							
413177,	NET PAYROLL TRANSFER (BMO TRF) DECEMBER	12/31/2024											
UBB,	1st Quarter Water Sewer Transfers	1/1/2025											(221.27)
	TOTALS		(134,403.50)	-	-	(287,023.88)	-	1,013,889.51	145,937.88	1,465.42	6,116.27	960.00	232,875.88

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: November 2024 Sales Tax and Local Marketing Tax

Action Requested: Discussion

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

November 2024 Sales Tax and Local Marketing Tax

Fiscal Impact:

Submitted by: Lupita Halligan

Submitter's Email Address: lhalligan@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date: 1/17/2025

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\Hperry

Discharge Date: 1/17/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 1

Agenda Date: 1/21/2025

GUNNISON COUNTY
 Gunnison County, Colorado
 Total Taxable Sales
 For the Year Ended 12/31/2024

Entity	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
City of Gunnison	18,333,426	17,796,748	18,151,279	15,478,567	18,973,287	23,413,482	27,383,109	27,484,423	25,973,698	29,748,718	18,330,133		\$ 241,066,870
Crested Butte	13,813,046	14,930,455	16,113,900	5,365,049	7,141,115	14,713,649	21,945,417	17,505,137	16,527,245	12,305,211	7,170,091		\$ 147,530,315
Mt. Crested Butte	7,828,497	9,476,570	8,877,375	1,740,035	2,445,582	3,652,649	6,479,827	6,150,664	4,414,768	2,912,042	2,391,943		\$ 56,369,952
Marble	123,756	56,991	83,491	40,812	218,209	466,588	509,999	431,717	610,307	337,736	141,619		\$ 3,021,225
Pitkin	89,194	50,628	59,135	115,088	84,932	290,488	501,439	440,850	357,610	212,714	82,909		\$ 2,284,987
Unincorporated	17,048,736	17,797,910	18,201,993	15,483,778	18,395,931	26,842,600	25,920,517	24,373,186	22,948,857	19,243,631	19,286,431		\$ 225,543,570
TOTAL TAXABLE SALES	\$ 57,236,655	\$ 60,109,302	\$ 61,487,173	\$ 38,223,329	\$ 47,259,056	\$ 69,379,456	\$ 82,740,308	\$ 76,385,977	\$ 70,832,485	\$ 64,760,052	\$ 47,403,126	\$ -	\$ 675,816,919
Computed 1% Sales Tax	\$ 572,367	\$ 601,093	\$ 614,872	\$ 382,233	\$ 472,591	\$ 693,795	\$ 827,403	\$ 763,860	\$ 708,325	\$ 647,601	\$ 474,031	\$ -	\$ 6,758,169
% Incr(Decr) of 2024 over 2023	2.66%	2.83%	-6.31%	-2.06%	4.41%	8.19%	-3.85%	-2.93%	2.44%	23.78%	0.11%		

GUNNISON COUNTY
 Gunnison County, Colorado
 Total Taxable Sales
 For the Year Ended 12/31/2023

Entity	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
City of Gunnison	17,862,988	18,321,543	19,691,239	16,061,087	18,892,531	24,906,638	28,787,334	30,054,958	23,838,013	20,402,752	18,155,631	20,581,787	\$ 257,556,501
Crested Butte	15,075,290	15,248,551	17,712,670	6,217,119	8,538,003	14,222,157	23,021,002	17,145,443	14,468,793	9,644,189	8,345,103	14,906,740	\$ 164,545,060
Mt. Crested Butte	8,468,197	10,268,039	10,841,913	2,300,815	1,762,104	3,475,304	8,054,444	4,954,151	3,394,676	2,339,764	2,237,863	6,985,254	\$ 65,082,524
Marble	131,754	67,728	87,331	79,408	243,675	386,138	639,387	421,545	584,264	329,568	72,912	92,606	\$ 3,136,316
Pitkin	55,308	42,949	45,531	65,200	94,704	339,388	592,807	306,519	273,533	123,238	230,205	71,707	\$ 2,241,089
Unincorporated	14,162,533	14,506,071	17,251,665	14,303,145	15,729,974	20,795,994	24,961,795	25,812,830	26,587,137	19,479,397	18,311,671	21,008,929	\$ 232,911,141
TOTAL TAXABLE SALES	\$ 55,756,070	\$ 58,454,881	\$ 65,630,349	\$ 39,026,774	\$ 45,260,991	\$ 64,125,619	\$ 86,056,769	\$ 78,695,446	\$ 69,146,416	\$ 52,318,908	\$ 47,353,385	\$ 63,647,023	\$ 725,472,631
Computed 1% Sales Tax	\$ 557,561	\$ 584,549	\$ 656,303	\$ 390,268	\$ 452,610	\$ 641,256	\$ 860,568	\$ 786,954	\$ 691,464	\$ 523,189	\$ 473,534	\$ 636,470	\$ 7,254,726
% Incr(Decr) of 2023 over 2022	7.68%	9.17%	3.44%	-0.66%	1.04%	-5.60%	11.60%	4.70%	4.91%	2.39%	4.03%	2.47%	3.98%

GUNNISON COUNTY
 Gunnison County, Colorado
 Total Taxable Sales
 For the Year Ended 12/31/2022

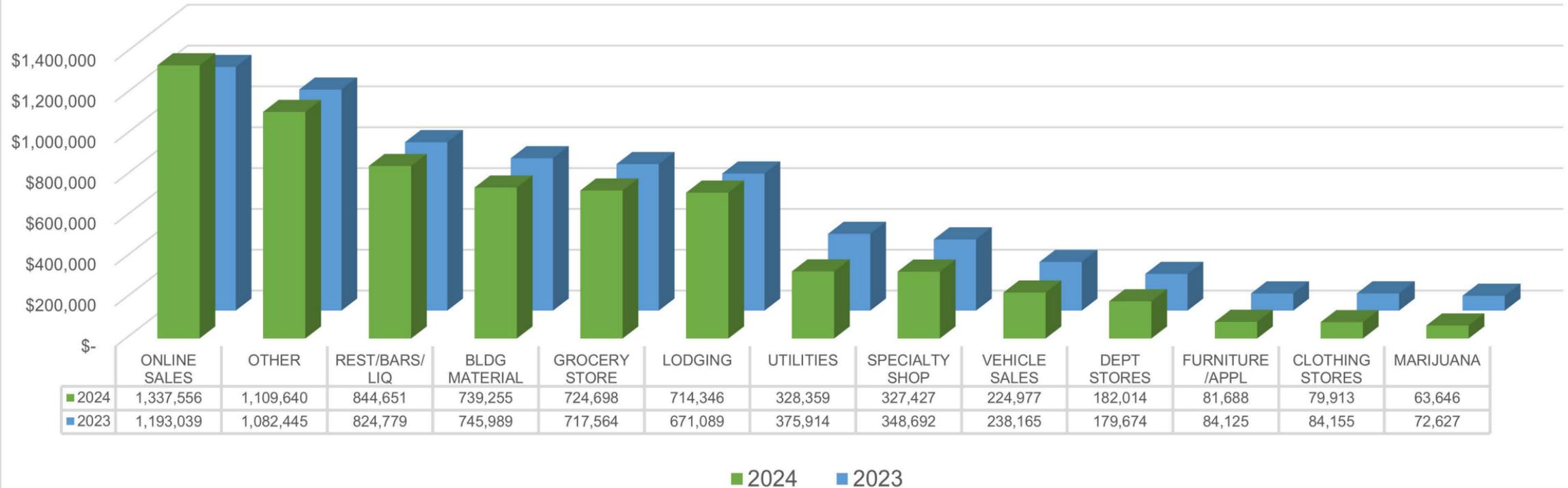
Entity	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
City of Gunnison	18,967,548	18,062,071	20,438,936	17,890,614	20,669,031	25,796,768	28,196,350	31,629,842	24,126,432	20,457,915	18,124,629	20,960,481	\$ 265,320,617
Crested Butte	14,992,677	16,681,498	17,221,472	7,933,378	8,726,989	15,911,249	20,921,043	18,437,867	17,020,353	10,727,318	8,543,383	14,679,374	\$ 171,796,601
Mt. Crested Butte	6,535,099	8,287,717	12,249,117	2,144,364	1,548,296	4,216,835	6,653,868	4,611,501	4,234,447	2,374,698	2,875,744	8,304,071	\$ 64,035,757
Marble	102,381	141,319	148,498	113,763	262,147	534,477	468,330	450,330	565,280	390,700	121,001	223,421	\$ 3,521,647
Pitkin	16,078	57,347	54,260	93,995	64,328	160,633	481,740	328,952	236,439	48,859	58,230	35,113	\$ 1,635,974
Unincorporated	11,167,071	10,312,892	13,338,354	11,108,839	13,524,789	21,307,219	20,393,061	19,704,387	19,725,170	17,099,249	15,795,244	17,912,969	\$ 191,389,244
TOTAL TAXABLE SALES	\$ 51,780,854	\$ 53,542,844	\$ 63,450,637	\$ 39,284,953	\$ 44,795,580	\$ 67,927,181	\$ 77,114,392	\$ 75,162,879	\$ 65,908,121	\$ 51,098,739	\$ 45,518,231	\$ 62,115,429	\$ 697,699,840
Computed 1% Sales Tax	\$ 517,809	\$ 535,428	\$ 634,506	\$ 392,850	\$ 447,956	\$ 679,272	\$ 771,144	\$ 751,629	\$ 659,081	\$ 510,987	\$ 455,182	\$ 621,154	\$ 6,976,998
% Incr(Decr) of 2022 over 2021	22.44%	16.01%	22.41%	10.51%	11.23%	12.32%	9.24%	20.70%	2.88%	8.58%	7.44%	11.76%	12.80%



GUNNISON COUNTY ONLY
SALES TAX REVENUE COMPARISONS

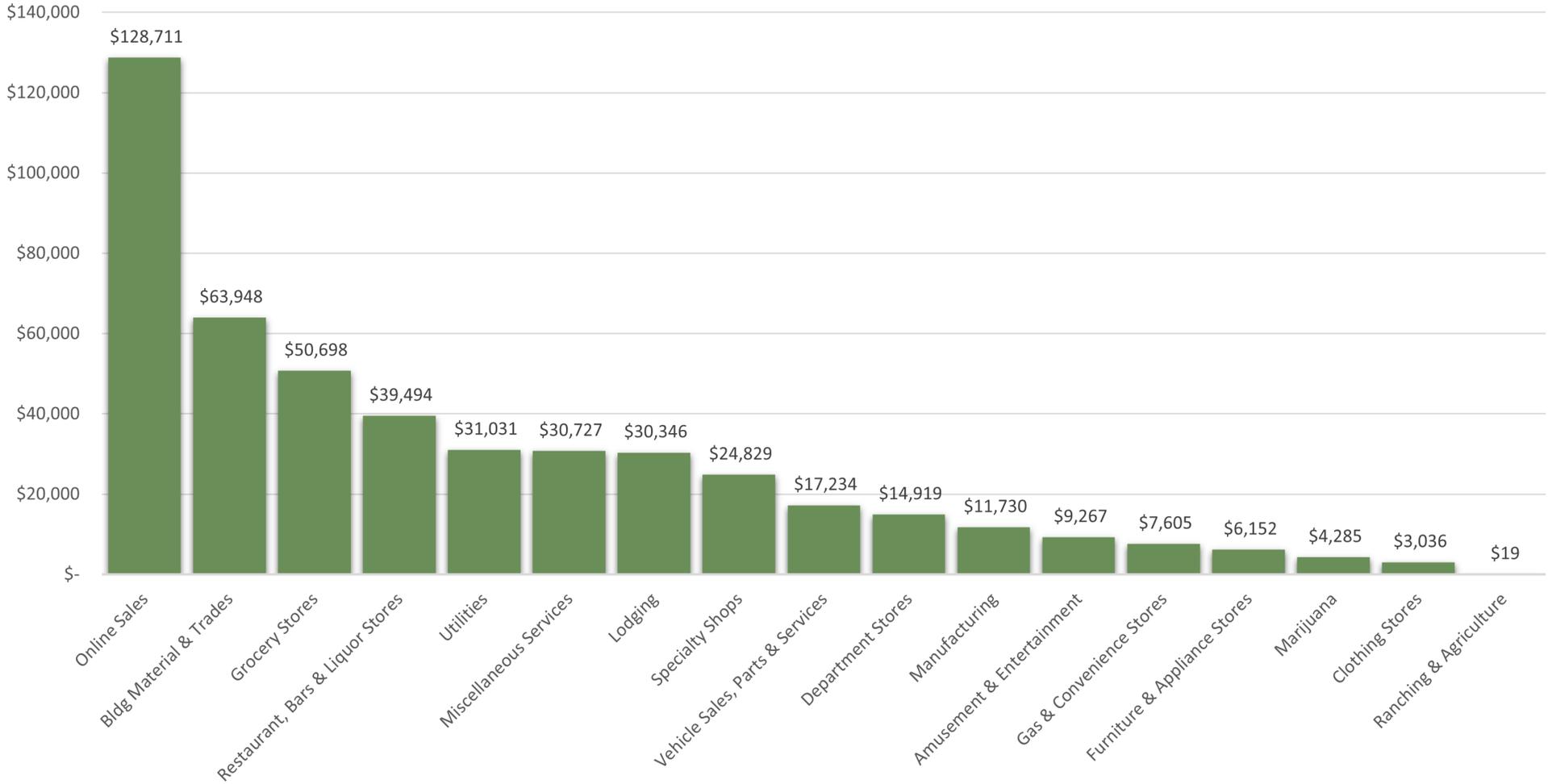
YEAR		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Year to Date	Budgeted Sales Tax Revenue And % YTD Actual / TTL Budgeted
2024	Current Month TOTAL															
	COUNTY REVENUE	\$ 345,784	\$ 363,893	\$ 372,803	\$ 242,893	\$ 302,632	\$ 455,467	\$ 517,661	\$ 478,153	\$ 443,264	\$ 394,375	\$ 307,805		\$ 4,224,729	\$ 3,916,925	\$ 4,207,000
	% Change over previous year (monthly)	6.42%	6.98%	-4.35%	0.37%	7.97%	13.88%	-2.41%	-3.96%	-2.37%	17.96%	1.36%			3.25%	93.10%
2023	Current Month TOTAL															
	COUNTY REVENUE	\$ 324,932	\$ 340,144	\$ 389,749	\$ 241,989	\$ 280,294	\$ 399,947	\$ 530,432	\$ 497,880	\$ 454,007	\$ 334,331	\$ 303,664	\$ 398,619	\$ 4,495,987	\$ 3,793,704	\$ 3,940,000
	% Change over previous year (monthly)	10.94%	14.37%	7.64%	5.16%	3.91%	-5.74%	13.91%	10.04%	11.74%	4.76%	6.66%	5.38%		7.77%	96.29%
2022	Current Month TOTAL															
	COUNTY REVENUE	\$ 292,878	\$ 297,417	\$ 362,083	\$ 230,107	\$ 269,740	\$ 424,310	\$ 465,675	\$ 452,474	\$ 406,304	\$ 319,128	\$ 284,705	\$ 378,280	\$ 4,183,101	\$ 3,520,116	\$ 3,406,600
	% Change over previous year (monthly)	25.29%	15.33%	24.83%	15.44%	15.78%	17.74%	13.57%	24.06%	9.13%	16.78%	13.59%	15.90%		17.54%	103.33%
2021	Current Month TOTAL															
	COUNTY REVENUE	\$ 233,764	\$ 257,877	\$ 290,061	\$ 199,332	\$ 232,968	\$ 360,366	\$ 410,033	\$ 364,718	\$ 372,329	\$ 273,281	\$ 250,647	\$ 326,389	\$ 3,571,764	\$ 2,994,728	\$ 3,406,600
	% Change over previous year (monthly)	10.45%	19.35%	71.68%	39.31%	36.67%	43.26%	22.38%	19.85%	14.40%	14.65%	22.07%	9.15%		26.63%	87.91%
2020	Current Month TOTAL															
	COUNTY REVENUE	\$ 211,645	\$ 216,061	\$ 168,955	\$ 143,089	\$ 170,460	\$ 251,544	\$ 335,046	\$ 304,309	\$ 325,465	\$ 238,366	\$ 205,332	\$ 299,015	\$ 2,869,287	\$ 2,364,940	\$ 2,364,672
	% Change over previous year (monthly)	24.45%	29.42%	-3.86%	8.26%	19.46%	6.12%	6.06%	11.54%	31.38%	18.14%	14.22%	14.84%		14.64%	100.01%
2019	Current Month TOTAL															
	COUNTY REVENUE	\$ 170,068	\$ 166,941	\$ 175,741	\$ 132,172	\$ 142,698	\$ 237,026	\$ 315,888	\$ 272,816	\$ 247,731	\$ 201,760	\$ 179,764	\$ 260,373	\$ 2,502,978	\$ 2,062,841	\$ 2,110,144
	% Change over previous year (monthly)	6.96%	12.89%	4.28%	9.95%	-0.24%	10.74%	11.84%	16.86%	-10.43%	26.89%	43.45%	33.69%		8.33%	97.76%
2018	Current Month TOTAL															
	COUNTY REVENUE	\$ 158,998	\$ 147,877	\$ 168,535	\$ 120,215	\$ 143,035	\$ 214,044	\$ 282,457	\$ 233,448	\$ 276,580	\$ 159,001	\$ 125,311	\$ 194,760	\$ 2,224,261	\$ 1,904,191	\$ 1,924,050
	% Change over previous year (monthly)	14.07%	0.56%	-3.97%	24.93%	24.08%	16.38%	25.51%	-2.42%	37.65%	12.47%	7.25%	6.80%		14.44%	98.97%
2017	Current Month TOTAL															
	COUNTY REVENUE	\$ 139,392	\$ 147,047	\$ 175,495	\$ 96,225	\$ 115,279	\$ 183,923	\$ 225,052	\$ 239,240	\$ 200,934	\$ 141,366	\$ 116,836	\$ 182,356	\$ 1,963,146	\$ 1,663,954	\$ 1,838,400
	% Change over previous year (monthly)	11.37%	-9.78%	11.44%	-7.80%	5.38%	1.77%	-4.98%	4.68%	6.87%	17.47%	22.18%	5.95%		3.10%	90.51%
2016	Current Month TOTAL															
	COUNTY REVENUE	\$ 125,157	\$ 162,979	\$ 157,480	\$ 104,370	\$ 109,392	\$ 180,729	\$ 236,845	\$ 228,536	\$ 188,024	\$ 120,348	\$ 95,628	\$ 172,116	\$ 1,881,604	\$ 1,613,860	\$ 1,838,000
	% Change over previous year (monthly)	-1.20%	29.56%	4.72%	21.85%	6.55%	9.49%	2.63%	16.62%	-4.53%	6.42%	-4.80%	4.24%		8.10%	87.81%
2015	Current Month TOTAL															
	COUNTY REVENUE	\$ 126,679	\$ 125,795	\$ 150,379	\$ 85,652	\$ 102,664	\$ 165,071	\$ 230,768	\$ 195,968	\$ 196,937	\$ 113,088	\$ 100,454	\$ 165,123	\$ 1,758,576	\$ 1,492,999	\$ 1,590,000
	% Change over previous year (monthly)	13.93%	13.06%	10.63%	7.12%	3.16%	11.09%	6.21%	7.35%	8.53%	4.87%	4.44%	8.69%		8.54%	93.90%
2014	Current Month TOTAL															
	COUNTY REVENUE	\$ 111,194	\$ 111,264	\$ 135,936	\$ 79,960	\$ 99,520	\$ 148,591	\$ 217,272	\$ 182,558	\$ 181,453	\$ 107,835	\$ 96,183	\$ 151,916	\$ 1,623,681	\$ 1,375,582	\$ 1,472,000
	% Change over previous year (monthly)	0.79%	4.46%	4.02%	6.01%	8.73%	5.16%	7.10%	9.55%	23.01%	-0.72%	6.56%	9.74%		7.35%	93.45%
2013	Current Month TOTAL															
	COUNTY REVENUE	\$ 110,324	\$ 106,514	\$ 130,684	\$ 75,429	\$ 91,528	\$ 141,300	\$ 202,863	\$ 166,649	\$ 147,509	\$ 108,617	\$ 90,260	\$ 138,428	\$ 1,510,104	\$ 1,281,416	\$ 1,425,560
	% Change over previous year (monthly)	18.70%	-3.76%	12.39%	-3.09%	-2.68%	-2.80%	11.87%	17.96%	11.21%	13.03%	2.22%	5.56%		7.82%	89.89%
2012	Current Month TOTAL															
	COUNTY REVENUE	\$ 92,941	\$ 110,679	\$ 116,281	\$ 77,835	\$ 94,048	\$ 145,374	\$ 181,344	\$ 141,276	\$ 132,637	\$ 96,096	\$ 88,302	\$ 131,132	\$ 1,407,945	\$ 1,188,511	\$ 1,329,266
	% Change over previous year (monthly)	-5.63%	11.73%	-2.46%	8.75%	16.00%	21.77%	2.09%	-10.04%	0.67%	5.01%	3.11%	-7.50%		3.64%	89.41%
2011	Current Month TOTAL															
	COUNTY REVENUE	\$ 98,484	\$ 99,063	\$ 119,211	\$ 71,572	\$ 81,078	\$ 119,386	\$ 177,640	\$ 157,047	\$ 131,749	\$ 91,514	\$ 85,637	\$ 141,761	\$ 1,374,141	\$ 1,146,743	\$ 1,314,611

2023/2024 YTD Industry Comparison as of November 2024



Taxes By Industry

November 2024





Taxes by Industry and Jurisdiction

November 2024

	CRESTED		GUNNISON	MARBLE	MT. CRESTED		OHIO CITY	PARLIN	PITKIN	POWDERHORN	REM OF CNTY	SOMERSET	TINCUP	Grand Total
	ALMONT	BUTTE			BUTTE	BUTTE								
Amusement & Entertainment	-	2,492	5,893	-	658	-	-	0	-	-	225	0	-	\$ 9,267
Bldg Material & Trades	-	16,152	32,752	25	1,894	24	-	165	-	-	12,125	811	-	\$ 63,948
Clothing Stores	3	1,463	1,067	6	394	7	-	3	-	-	93	-	-	\$ 3,036
Department Stores	-	-	14,911	3	-	5	-	-	-	-	-	1	-	\$ 14,919
Furniture & Appliance Stores	-	2,230	1,768	63	17	25	-	0	-	-	2,004	46	-	\$ 6,152
Grocery Stores	-	8,534	41,841	-	188	-	-	10	-	-	102	23	-	\$ 50,698
Lodging	1,496	4,979	5,322	269	12,568	36	-	287	14	-	5,320	57	-	\$ 30,346
Manufacturing	0	3,302	1,877	379	864	50	0	0	1	-	1,920	3,337	-	\$ 11,730
Marijuana	-	1,308	2,977	-	-	-	-	-	-	-	-	-	-	\$ 4,285
Miscellaneous Services	-	7,478	12,072	80	1,909	12	-	73	-	-	8,219	882	-	\$ 30,727
Online Sales	-	2	8	0	-	-	-	-	-	-	128,701	-	-	\$ 128,711
Ranching & Agriculture	-	-	19	-	-	-	-	-	-	-	-	-	-	\$ 19
Specialty Shops	13	4,410	13,941	276	253	21	-	21	0	-	5,302	592	-	\$ 24,829
Utilities	2,145	4,439	5,728	215	4,804	159	1	260	-	-	12,926	354	-	\$ 31,031
Vehicle Sales, Parts & Services	-	903	12,139	84	68	89	-	5	1	-	3,677	267	-	\$ 17,234
Restaurant, Bars & Liquor Stores	-	13,157	25,654	1	304	-	-	-	-	-	378	-	-	\$ 39,494
Gas & Convenience Stores	-	852	5,333	15	-	-	-	4	-	-	294	1,107	-	\$ 7,605
Grand Total	\$ 3,657	\$ 71,701	\$ 183,301	\$ 1,416	\$ 23,919	\$ 427	\$ 1	\$ 829	\$ 15	\$ 181,286	\$ 7,478	\$ -	\$ -	\$ 474,031



Taxes by Industry and Jurisdiction

YTD through November 2024

	CRESTED		GUNNISON	MARBLE	MT. CRESTED		OHIO CITY	PARLIN	PITKIN	POWDERHORN	REM OF CNTY	SOMERSET	TINCUP	Grand Total
	ALMONT	BUTTE			BUTTE	BUTTE								
Amusement & Entertainment	4,129	75,560	72,407	102	54,943	6	-	55	-	-	33,713	3	-	\$ 240,918
Bldg Material & Trades	844	228,270	373,486	631	14,941	329	-	1,478	73	-	110,928	8,273	-	\$ 739,255
Clothing Stores	5	49,992	17,652	26	11,510	49	2	33	2	-	633	7	-	\$ 79,913
Department Stores	3	3	181,996	4	-	5	-	-	2	-	1	1	-	\$ 182,014
Furniture & Appliance Stores	-	40,203	20,651	648	1,549	66	-	72	-	-	18,029	470	-	\$ 81,688
Grocery Stores	-	150,670	570,388	66	413	-	-	70	-	-	3,045	46	-	\$ 724,698
Lodging	35,470	113,123	114,902	5,303	294,577	408	-	8,180	3,754	-	138,156	473	-	\$ 714,346
Manufacturing	238	53,559	85,227	848	7,476	305	6	448	3	-	18,660	25,840	-	\$ 192,612
Marijuana	-	24,495	39,151	-	-	-	-	-	-	-	-	-	-	\$ 63,646
Miscellaneous Services	20,167	135,142	151,293	1,946	95,561	2,501	7	3,288	0	-	145,383	13,228	0	\$ 568,516
Online Sales	-	4	19	0	-	-	-	-	-	-	1,337,532	0	-	\$ 1,337,556
Ranching & Agriculture	-	1,116	792	1	2	-	-	-	-	-	18	-	-	\$ 1,927
Specialty Shops	87	88,081	145,254	1,908	4,319	100	308	995	8	-	77,853	8,468	46	\$ 327,427
Utilities	14,849	47,142	72,379	1,961	52,146	1,593	14	2,675	0	-	132,897	2,703	-	\$ 328,359
Vehicle Sales, Parts & Services	10	17,555	156,897	489	526	207	-	1,955	16	-	46,019	1,303	-	\$ 224,977
Restaurant, Bars & Liquor Stores	-	436,022	337,325	16,263	25,737	-	-	725	-	-	28,570	10	-	\$ 844,651
Gas & Convenience Stores	9	14,366	70,850	15	-	-	-	2,877	-	-	5,165	12,386	-	\$ 105,667
Grand Total	\$ 75,810	\$ 1,475,303	\$ 2,410,669	\$ 30,212	\$ 563,700	\$ 5,570	\$ 338	\$ 22,850	\$ 3,858	\$ 2,096,603	\$ 73,211	\$ 46	\$ -	\$ 6,758,169

COMPARATIVE MARKETING DISTRICT TAX FIGURES

YEAR	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	Year to Date
2024														
Current Month Net Collection	302,223.00	459,681.85	483,880.95	93,482.00	128,750.00	338,680.46	526,665.00	422,316.88	434,627.00	183,250.00	126,184.76			
Marble Only Collections	233.00	495.00	1,071.00	378.00	1,125.00	5,321.48	3,695.00	2,715.00	7,583.00	1,571.00	990.76			
Non Marble Collections	301,990.00	459,186.85	482,809.95	93,104.00	127,625.00	333,358.98	522,970.00	419,601.88	427,044.00	181,679.00	125,194.00			
Interest Credit	98.00	339.00	2.00	34.00	42.00	10.00	10.00	581.00	26.00	77.00	48.00			
Program Cost	454.95	818.84	664.34	608.05	430.22	(10,770.14)	729.17	820.36	608.90	807.26	564.64			
Current Total Distribution	\$ 302,775.95	\$ 460,839.69	\$ 484,547.29	\$ 94,124.05	\$ 129,222.22	\$ 327,920.32	\$ 527,404.17	\$ 423,718.24	\$ 435,261.90	\$ 184,134.26	\$ 126,797.40	\$ -	\$ 3,496,745.49	\$ 3,496,745.49
% Change over previous year (cumulative)	-5.02%	40.64%	11.88%	-2.64%	3.81%	12.20%	5.81%	18.56%	-4.02%	-16.05%	-0.20%			
2023														
Current Month Net Collection	318,489.00	327,208.00	432,664.00	96,286.00	124,021.56	302,137.15	498,398.00	356,485.00	452,768.00	217,535.00	126,389.00	344,122.00		
Marble Only Collections	584.00	(362.00)	926.00	318.00	600.00	2,512.00	2,919.00	1,950.00	5,775.00	1,270.00	564.00	1,397.00		
Non Marble Collections	317,905.00	327,570.00	431,738.00	95,968.00	123,421.56	299,625.15	495,479.00	354,535.00	446,993.00	216,265.00	125,825.00	342,725.00		
Interest Credit	(12.00)	33.00	3.00	2.00	20.00	20.00	2.00	58.00	2.00	835.00	100.00	85.00		
Program Cost	297.21	423.69	445.61	385.57	443.27	(9,892.82)	64.59	830.24	725.82	978.84	557.45	326.12		
Current Total Distribution	\$ 318,774.21	\$ 327,664.69	\$ 433,112.61	\$ 96,673.57	\$ 124,484.83	\$ 292,264.33	\$ 498,464.59	\$ 357,373.24	\$ 453,495.82	\$ 219,348.84	\$ 127,046.45	\$ 344,533.12	\$ 3,593,236.30	\$ 3,248,703.18
% Change over previous year (cumulative)	-2.64%	-3.44%	-13.46%	-11.88%	-10.70%	-10.76%	-7.64%	-6.67%	-3.44%	-2.45%	-1.86%	-1.38%	-1.38%	
2022														
Current Month Net Collection	327,256.87	341,717.00	577,721.00	87,056.10	121,610.00	339,371.96	479,361.88	358,736.24	381,448.90	193,738.00	109,755.00	332,544.60		
Interest Credit	35.00	199.00	11.00	-	1.00	14.00	0.43	64.00	10.00	193.00	31.00	358.00		
Program Cost	142.12	151.65	226.31	233.30	283.10	(11,062.93)	-	680.39	473.44	531.90	308.52	144.32		
Current Total Distribution	\$ 327,433.99	\$ 342,067.65	\$ 577,958.31	\$ 87,289.40	\$ 121,894.10	\$ 328,323.03	\$ 479,362.31	\$ 359,480.63	\$ 381,932.34	\$ 194,462.90	\$ 110,094.52	\$ 333,046.92	\$ 3,643,346.10	\$ 3,310,299.18
% Change over previous year (cumulative)	28.01%	15.91%	27.14%	24.01%	22.46%	14.20%	10.90%	8.92%	5.85%	6.32%	4.94%	4.39%	4.39%	
2021														
Current Month Net Collection	255,042.00	321,507.97	403,453.78	95,007.06	112,838.00	382,996.00	477,760.19	366,672.97	430,405.84	169,882.50	144,361.00	335,304.63		
Interest Credit	600.00	132.01	15.41	(2.15)	69.00	1,499.00	883.00	259.98	236.00	13.00	67.00	241.00		
Program Cost	151.86	162.18	122.38	156.13	212.09	(11,000.42)	159.94	211.39	203.26	194.87	113.99	66.65		
Current Total Distribution	\$ 255,793.86	\$ 321,802.16	\$ 403,591.57	\$ 95,161.04	\$ 113,119.09	\$ 373,494.58	\$ 478,803.13	\$ 367,144.34	\$ 430,845.10	\$ 170,090.37	\$ 144,541.99	\$ 335,612.28	\$ 3,489,999.51	\$ 3,154,387.23
% Change over previous year (cumulative)	32.88%	40.50%	64.94%	60.58%	70.92%	78.01%	65.77%	56.82%	49.45%	46.60%	46.37%	43.19%	43.19%	
2020														
Current Month Net Collection	192,337.20	217,689.00	183,515.22	56,203.66	30,274.48	188,258.70	358,038.00	304,201.02	363,812.00	152,657.98	101,914.10	282,110.00		
Interest Credit	15.00	698.00	44.48	19,104.76	(4,667.50)	(177.60)	247.00	30.00	17.00	26.00	1.00	27.00		
Program Cost	147.97	216.53	198.04	107.88	44.20	(5,983.34)	(4,596.45)	190.91	176.62	216.70	118.97	60.01		
Current Total Distribution	\$ 192,500.17	\$ 218,603.53	\$ 183,757.74	\$ 75,416.30	\$ 25,651.18	\$ 182,097.76	\$ 353,688.55	\$ 304,421.93	\$ 364,005.62	\$ 152,900.68	\$ 102,034.07	\$ 282,197.01	\$ 2,437,274.54	\$ 2,155,077.53
% Change over previous year (cumulative)	5.75%	14.23%	4.43%	-0.06%	-6.11%	-7.23%	-1.96%	1.44%	6.08%	8.70%	9.33%	11.38%	11.38%	
2019														
Current Month Net Collection	181,759.69	177,578.30	209,047.39	100,724.00	70,191.13	207,441.00	309,188.00	257,693.50	276,461.20	96,836.07	82,106.00	216,810.00		
Interest Credit	152.00	84.00	509.00	7.00	172.00	254.02	459.00	20.32	133.00	394.20	156.00	272.00		
Program Cost	128.08	176.76	184.79	333.11	165.11	(2,443.33)	226.15	312.87	309.59	252.98	144.90	65.56		
Current Total Distribution	\$ 182,039.77	\$ 177,839.06	\$ 209,741.18	\$ 101,064.11	\$ 70,528.24	\$ 205,251.69	\$ 309,873.15	\$ 258,026.69	\$ 276,903.79	\$ 97,483.25	\$ 82,406.90	\$ 217,147.56	\$ 2,188,305.39	\$ 1,971,157.83
% Change over previous year (cumulative)	20.51%	18.14%	7.37%	14.17%	10.98%	1.14%	0.56%	1.54%	0.29%	0.63%	1.63%	2.63%	2.63%	
2018														
Current Month Net Collection	150,988.25	153,443.94	225,700.97	56,842.31	80,200.55	267,369.77	313,268.01	241,735.29	294,313.53	90,622.93	62,462.92	191,652.50		

	Interest Credit	4.00	25.00	30.00	4.64	88.00	3,069.00	20.00	52.00	43.00	18.74	24.00	953.40		
	Program Cost	71.70	93.54	160.38	88.55	110.11	(2,467.14)	185.13	298.14	303.93	227.89	139.41	72.74		
	Current Total Distribution	\$ 151,063.95	\$ 153,562.48	\$ 225,891.35	\$ 56,935.50	\$ 80,398.66	\$ 267,971.63	\$ 313,473.14	\$ 242,085.43	\$ 294,660.46	\$ 90,869.56	\$ 62,626.33	\$ 192,678.64	\$ 2,132,217.13	\$ 1,939,538.49
	% Change over previous year (cumulative)	15.06%	8.18%	12.14%	-1.92%	1.85%	14.14%	14.88%	13.40%	14.18%	11.43%	12.48%	11.68%	11.68%	
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	Year to Date
2017	Current Month Net Collection	131,226.92	150,242.13	191,385.00	125,552.00	56,447.40	166,343.60	267,468.40	227,437.04	248,807.60	118,126.46	40,002.34	184,745.32		
	Interest Credit	22.00	16.00	8.00	310.00	103.00	40.00	55.00	19.00	56.00	1,820.00	(13.00)	59.00		
	Program Cost	41.65	54.80	89.05	-	228.03	(2,234.71)	109.46	162.93	196.53	188.83	61.55	52.41		
	Current Total Distribution	\$ 131,290.57	\$ 150,312.93	\$ 191,482.05	\$ 125,862.00	\$ 56,778.43	\$ 164,148.89	\$ 267,632.86	\$ 227,618.97	\$ 249,060.13	\$ 120,135.29	\$ 40,050.89	\$ 184,856.73	\$ 1,909,229.74	\$ 1,724,373.01
	% Change over previous year (cumulative)	-14.99%	-11.93%	-2.37%	1.95%	3.02%	6.33%	4.67%	6.62%	7.27%	10.32%	9.96%	10.28%	10.28%	
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	Year to Date
2016	Current Month Net Collection	154,255.38	165,229.45	164,669.00	102,875.15	48,926.71	136,784.96	266,986.96	194,346.00	224,387.82	68,581.00	41,202.00	163,034.63		
	Interest Credit	150.33	58.23	47.67	52.26	26.00	(8.67)	740.68	44.00	55.90	25.00	176.30	24.00		
	Program Cost	30.27	39.21	71.30	22.48	74.79	(2,248.68)	204.62	62.87	238.92	95.47	46.19	21.84		
	Current Total Distribution	\$ 154,435.98	\$ 165,326.89	\$ 164,787.97	\$ 102,949.89	\$ 49,027.50	\$ 134,527.61	\$ 267,932.26	\$ 194,452.87	\$ 224,682.64	\$ 68,701.47	\$ 41,424.49	\$ 163,080.47	\$ 1,731,330.04	\$ 1,568,249.57
	% Change over previous year (cumulative)	48.61%	40.79%	10.92%	24.08%	22.90%	18.62%	17.77%	13.06%	12.09%	11.70%	11.88%	14.85%	14.85%	
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	Year to Date
2015	Current Month Net Collection	103,887.62	123,026.98	209,636.18	36,499.60	44,147.00	133,997.56	231,925.85	208,642.67	209,796.56	65,936.00	34,600.13	105,526.52		
	Interest Credit	20.00	167.00	17.00	69.00	258.00	77.00	193.84	(2.00)	17.90	29.00	156.68	265.31		
	Program Cost	11.58	-	84.66	52.12	57.69	(1,998.18)	53.61	99.39	93.77	65.97	45.03	13.03		
	Current Total Distribution	\$ 103,919.20	\$ 123,193.98	\$ 209,737.84	\$ 36,620.72	\$ 44,462.69	\$ 132,076.38	\$ 232,173.30	\$ 208,740.06	\$ 209,908.23	\$ 66,030.97	\$ 34,801.84	\$ 105,804.86	\$ 1,507,470.07	\$ 1,401,665.21
	% Change over previous year (cumulative)	452.10%	608.71%	31.93%	39.95%	48.15%	17.49%	18.74%	20.42%	13.00%	13.44%	13.37%	8.87%	8.87%	



LMD Taxes by Jurisdiction
YTD through November 2024

YEAR 2024	Almont	Crested Butte	Gunnison	Marble	Ohio City	Pitkin	Powderhorn	Somerset	Mt Crested Butte	Gunnison County	Program Cost	Grand Total
January	2,446	70,997	22,957	233	402	455	272	-	164,641	39,918	455	\$ 302,776
February	4,243	71,490	22,597	495	36	116	230	-	305,295	55,519	819	\$ 460,840
March	3,549	79,674	36,929	1,071	67	253	208	-	292,509	69,623	664	\$ 484,547
April	1,646	14,439	9,361	378	132	4	461	-	45,906	21,189	608	\$ 94,124
May	8,931	13,019	35,418	1,125	26	183	788	-	39,698	29,604	430	\$ 129,222
June	26,714	58,935	59,049	5,321	57	982	3,814	-	108,867	74,951	(10,770)	\$ 327,920
July	33,710	95,784	71,044	3,695	296	534	2,265	-	209,912	109,435	729	\$ 527,404
August	27,722	78,292	60,648	2,715	305	542	617	-	134,312	117,745	820	\$ 423,718
September	14,683	81,695	65,912	7,583	60	2,406	334	-	173,552	88,428	609	\$ 435,262
October	6,717	27,033	57,615	1,571	160	(140)	366	9	56,202	33,794	807	\$ 184,134
November	4,038	23,907	17,074	991	148	281	160	236	54,810	24,589	565	\$ 126,797
December												\$ -
Grand Total	\$ 134,399	\$ 615,264	\$ 458,604	\$ 25,178	\$ 1,689	\$ 5,616	\$ 9,515	\$ 245	\$ 1,585,704	\$ 664,795	\$ (4,263)	\$ 3,496,745



LMD Taxes by Jurisdiction
YTD through November 2023

YEAR 2023	Almont	Crested Butte	Gunnison	Marble	Ohio City	Pitkin	Powderhorn	Somerset	Mt Crested Butte	Gunnison County	Program Cost	Grand Total
January	3,665	80,485	20,102	584		228	273	531	173,293	39,316	297	\$ 318,774
February	4,045	86,575	18,630	(362)	29	317	58	177	183,692	34,080	424	\$ 327,665
March	2,894	97,052	36,773	926	55	126	224	27	253,661	40,929	446	\$ 433,113
April	1,496	20,093	14,004	318	37	231	643		44,832	14,634	386	\$ 96,674
May	8,539	18,676	22,552	600	161	124	488	9	46,901	25,992	443	\$ 124,485
June	20,567	57,031	64,907	2,512	196	761	5,070		78,627	72,486	(9,893)	\$ 292,264
July	36,771	125,482	58,596	2,919	482	1,490	5,520		158,286	108,854	65	\$ 498,465
August	31,979	85,149	64,356	1,950	324	592	606		104,205	67,382	830	\$ 357,373
September	20,666	86,059	89,441	5,775	221	3,711	549		169,130	77,218	726	\$ 453,496
October	9,136	35,953	34,185	1,270	272	166	386		63,240	73,762	979	\$ 219,349
November	5,332	19,017	20,253	564	114	31	319		55,994	24,865	557	\$ 127,046
December												\$ -
Grand Total	\$ 145,090	\$ 711,572	\$ 443,799	\$ 17,056	\$ 1,891	\$ 7,777	\$ 14,136	\$ 744	\$ 1,331,861	\$ 579,518	\$ (4,741)	\$ 3,248,703

AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Treasurer's Report

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement:

Term Begins:

Term Ends:

Grant Contract #:

Summary:

Present Monthly and Investment Report

Fiscal Impact:

Submitted by: Debbie Dunbar

Submitter's Email Address: ddunbar@gunnisoncounty.org

Finance Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

County Attorney Review:

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes No

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 1/16/2025

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 1

Agenda Date: 1/21/2025

TREASURER'S MONTHLY REPORT FOR DECEMBER 2024

FUNDS	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
	\$	\$	\$	\$
COUNTY FUNDS				
Due from Tre-County General	7,482,622.10	996,735.47	(1,500,054.03)	6,979,303.54
Due from Tre-Road & Bridge	4,284,556.30	151,740.67	(7,722.89)	4,428,574.08
Due from Tre-Human Services	854,259.10	51,220.11	-	905,479.21
Due from Tre-Public Health Agency	17,979.23	95,374.21	(834.39)	112,519.05
Due from Tre-Conservation Trust	308,341.26	16,001.81	-	324,343.07
Due from Tre-Bond Fund	835,967.23	11,968.18	(134,403.50)	713,531.91
Due from Tre-Airport	1,495,780.35	193,195.37	(289,669.64)	1,399,306.08
Due from Tre-Sales Tax	3,764,372.30	1,098,928.81	(34.67)	4,863,266.44
Due from Tre-Land Preservation	1,840,990.08	179,833.47	-	2,020,823.55
Due from Tre-Mosquito	30,727.82	2,113.20	(2.91)	32,838.11
Due from Tre-Sage Grouse	386,750.76	12,818.30	-	399,569.06
Due from Tre-Risk Management	898.61	991.71	-	1,890.32
Due from Tre-Airport Construction	-	-	-	-
Due from Tre-Capital Projects	56,397.84	237,810.69	-	294,208.53
Due from Tre-Sewer	1,266,373.78	165,690.56	(270,824.13)	1,161,240.21
Due from Tre-Water	740,332.60	84,030.60	-	824,363.20
Due from Tre-Solid Waste	597,446.03	250,341.74	(148,069.27)	699,718.50
Due from Tre-Housing Authority	658,770.02	2,705.97	(500,148.58)	161,327.41
Due from Tre-Gunn Sr Housing	208,238.08	11,436.75	-	219,674.83
Due from Tre-Assisted Living	6,091.20	-	-	6,091.20
Due from Tre-Internal Service I	528.25	3,015.52	(2,944.22)	599.55
Due from Tre-Internal Service II	42,319.84	1,433.36	(42,766.18)	987.02
Due from Tre-Insurance Trust	2,162,165.10	39,016.24	(34,353.49)	2,166,827.85
Due from Tre-Local Marketing District	1,515,075.11	391,118.85	-	1,906,193.96
Due from Tre-Rural Trans Auth	4,671,719.19	626,016.03	(44.81)	5,297,690.41
Due from Tre-Public Trustee Agency	91.91	40.44	-	132.35
Due from Tre-Series 2010 Bond Reserve	-	727.61	(727.61)	-
Due from Tre-Terminal Construction	-	-	-	-
Due from Tre-Courthouse Renovation	-	-	-	-
Due from Tre-Series 2013 Bond Reserve	-	-	-	-
Due from Tre-Assessor Fees	-	-	-	-
Due from Tre-Treas Fees	-	9,415.32	(9,415.32)	-
Due from Tre-Health Claims	142,713.85	272,847.05	(264,611.74)	150,949.16
Due from Tre-Landfill Closure	1,361,677.03	27,230.84	-	1,388,907.87
Due from Tre-Landfill Cons Resv	1,870,011.93	46,971.66	-	1,916,983.59
Due from Tre-Payroll Clearing	6,000.00	2,867,483.30	(2,857,282.52)	16,200.78
Due from Tre-Sewer Reserve	196,037.74	-	-	196,037.74
Due from Tre-Water -Restricted	78,496.00	-	-	78,496.00
Due from Tre-Sr Housing Deposits	14,236.15	242.86	-	14,479.01
Due from Tre-Housing Authority Restricted Deposits	40,450.96	-	-	40,450.96
Due From Tre-Housing Authority Restricted Cash #2	274,820.99	-	-	274,820.99
Due from Tre-Accounts Payable Clearing	1,467,197.40	3,880,193.78	(4,314,964.61)	1,032,426.57
Due from Tre-Finance Revenue Clearing	2,647,573.39	2,715,016.50	(5,316,836.05)	45,753.84
Due from Tre-Water Resource	49,980.10	852.63	-	50,832.73
Due from Tre-Workforce Impact Fees	400,351.57	6,829.72	-	407,181.29
Due from Tre-Living Community	4,815.39	70.33	(4,815.39)	70.33
COUNTY FUNDS TOTAL	41,783,156.59	14,451,459.66	(15,700,525.95)	40,534,090.30
CITIES AND TOWNS	\$	\$	\$	\$
Due from Tre-Crested Butte General	10,363.99	7,678.76	(10,368.05)	7,674.70
Due from Tre-Crested Butte Street/Alley	9,717.08	-	(9,717.08)	-
Due from Tre-Gunnison City General	6,561.66	3,563.55	(6,576.93)	3,548.28
Due from Tre-Marble General	327.57	221.57	(328.15)	220.99
Due from Tre-Mt Crested Butte General	14,071.16	9,014.54	(14,074.61)	9,011.09
Due from Tre-Pitkin General	391.75	185.83	(392.30)	185.28
CITIES AND TOWNS TOTAL	41,433.21	20,664.25	(41,457.12)	20,640.34
SCHOOLS	\$	\$	\$	\$
Due from Tre-Gunn RE1J Gen	216,390.59	127,791.43	(216,393.57)	127,788.45
Due from Tre-Gunn RE1J Bond	45,947.95	573.97	(45,947.95)	573.97
Due from Tre-Delta 50J General	8,532.75	8,422.13	(8,532.75)	8,422.13
Due from Tre-Delta 50J Bond	0.33	-	(0.33)	-
Due from Tre-Montrose RE1J General	3,531.43	939.45	(3,531.43)	939.45
Due from Tre-Montrose RE1J Bond	250.05	-	(250.05)	-
Due from Tre-Reij 2014 Mill Override	12,180.99	207.64	(12,181.53)	207.10

SCHOOLS TOTAL	286,834.09	137,934.62	(286,837.61)	137,931.10
IMPROVEMENT DISTRICTS	\$	\$	\$	\$
Due From Tre-Gunn Rising #2	690.24	681.47	(690.24)	681.47
Due From Tre-Gunn Rising #3	2.73	2.69	(2.73)	2.69
Due From Tre-Gunn Rising #4	2.12	2.09	(2.12)	2.09
Due from Tre-CO River Water CD	5,006.50	2,435.04	(5,007.41)	2,434.13
Due from Tre-Reserve MD2	742.07	732.64	(742.07)	732.64
Due from Tre-Mt Crested Butte DDA	1,991.12	-	(1,991.12)	-
Due from Tre-Bostwick Park Water CD	29.87	14.68	(29.87)	14.68
Due from Tre-Crawford Water CD	-	-	-	-
Due from Tre-Crested Butte South MD	2,572.77	1,950.13	(2,572.77)	1,950.13
Due from Tre-Mt CB Water/San	9,063.75	5,246.73	(9,063.75)	5,246.73
Due from Tre-East River Regional SD	1,322.68	480.05	(1,322.68)	480.05
Due from Tre-Cemetery	2,394.86	1,092.22	(2,396.44)	1,090.64
Due from Tre-Gunn Co Metro Rec Dist	9,388.74	4,468.85	(9,390.70)	4,466.89
Due from Tre-N Fork Water CD	133.11	131.38	(133.11)	131.38
Due from Tre-Skyland MD	12,699.75	3,395.07	(12,699.75)	3,395.07
Due from Tre-Upper Gunn Water CD	17,773.30	8,560.92	(17,777.35)	8,556.87
Due from Tre-Crested Butte Fire PD	45,590.92	22,789.87	(45,590.93)	22,789.86
Due from Tre-Gunn Co Fire PD	10,987.02	4,852.23	(10,996.21)	4,843.04
Due from Tre-Carbondale & Rural Fire PD	2,922.92	1,160.32	(2,922.92)	1,160.32
Due from Tre-Ragged Mt Fire PD	586.87	579.42	(586.87)	579.42
Due from Tre-Arrowhead Fire PD	1,098.64	334.30	(1,098.64)	334.30
Due From Tre-Library General Fund	21,695.36	10,540.46	(21,698.91)	10,536.91
Due From Tre-Reserve MD#2 BOND 2016A	2,403.87	2,373.32	(2,403.87)	2,373.32
Due From Tre-North Fork Ambulance Health Service D	1,584.04	1,563.45	(1,584.04)	1,563.45
Due From Tre-Reserve MD #2 BOND 2016B	289.50	285.82	(289.50)	285.82
Due From Tre-Reserve MD #2 BOND 2016C	257.36	475.34	(478.61)	254.09
Due From Tre-Crested Butte Fire PD Bond	14,427.37	7,637.55	(14,859.87)	7,205.05
Due From Tre-Gunn Co Metro Rec North	11,329.67	5,635.59	(11,329.67)	5,635.59
IMPROVEMENT DISTRICTS TOTAL	176,987.15	87,421.63	(177,662.15)	86,746.63
MISC CONTROL	\$	\$	\$	\$
Due from Tre-Clerk & Recorder	445,235.13	576,772.06	(551,733.01)	470,274.18
Due from Tre-Clerk Sales Tax	-	65,620.63	(65,620.63)	-
Due from Tre-SOT	-	299,283.18	(299,283.18)	-
Due from Tre-State Auto	-	199,109.18	(199,109.18)	-
Due from Tre-Clerk ST Domestic Abuse	420.00	180.00	(600.00)	-
Due from Tre-Clerk State Registrar	-	27.00	(27.00)	-
Due from Tre-Clerk State Specific	-	-	-	-
Due from Tre- State Tech 2.00 Surcharge	-	716.00	(716.00)	-
Due from Tre-Range Improvement Dist 3	-	-	-	-
Due from Tre-Sheriff Commissary	14,098.96	-	(14,098.96)	-
Due from Tre-Inmate Trust	37,775.28	-	-	37,775.28
Due from Tre-Investment Interest	-	1,260,454.95	(1,260,454.95)	-
Due from Tre-Treas Deed	3,300.79	1,086.14	(750.00)	3,636.93
Due from Tre-Unused Remittances	34,711.12	56,901.47	(2,350.00)	89,262.59
Due from Tre-Elected Official Fees Clrg	16,205.83	53,197.95	(50,989.17)	18,414.61
Due from Tre-GV Regional Housing Authority	-	-	-	-
MISC CONTROL TOTAL	551,747.11	2,513,348.56	(2,445,732.08)	619,363.59
GRAND TOTALS	42,840,158.15	17,210,828.72	(18,652,214.91)	41,398,771.96

TO THE HONORABLE JONATHAN HOUCK , CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GUNNISON, IN THE STATE OF COLORADO:

The preceding is a full and accurate account of all moneys, received and disbursed, and all payments received in account thereof of every name and descriptions whatsoever in the office of the County Treasurer, within and for the aforesaid county for the month of December 2024.

Debbie Dunbar
Gunnison County Treasurer

DATE: _____

Laura Puckett Daniels
Chairman of the Board of County Commissioners

Date Accepted: _____

Gunnison County Treasurer

Monthly Investment Report

31-Dec-24

CASH AND CHECKING	GL#	BALANCE	RATE		TYPE	Maturity
Cash on Hand	1100	223,909.33			Cash	
BMO	1101	492,885.04	0.00%		Chkg	
BMO CC	1103	289,860.27	0.00%		Chkg	
BMO MM	1104	810,634.05	3.75%		MM	
BMO Sheriff Account	1109	23,705.60	0.00%		Chkg	
Wells Fargo Warrant Clearing	1145	973,206.34	0.00%		Chkg	
Wells Fargo Revenue Clearing	1147	1,026,311.76	0.00%		Chkg	
Colortrust Plus	1118	1,959,712.85	4.71%		Pool	
C-Safe	1121	1,192,356.77	4.77%		Pool	
Community Banks of Colorado MM	1320	1,140,529.24	2.85%		MM	
Gunnison Bank and Trust	1102	154,161.68	0.00%		Chkg	
Investment Clearing	1199	387,745.18	1.24%			
TOTAL CASH AND CHECKING		8,675,018.11			20.95%	
INVESTMENTS						
Community Bank 1715	1159	matured				
FHLB AMTQ5	1230	matured				
FHLB AQ5F6	1224	matured				
Morgan Stanley RRB	1338	244,947.57	1.90%		CD	1/2/25
Gunnison Bank and Trust	1283	269,370.99	2.00%		CD	1/27/25
Western States Bank	1309	526,763.31	4.35%		CD	2/17/25
InBank Bank 9156	1402	234,083.46	3.88%		CD	3/21/25
FHLB AR6F3	1219	497,276.00	2.00%		AG	3/24/25
Capital One Bank RPN5	1271	243,016.72	1.45%		CD	4/15/25
FHLB ALW26	1237	494,408.50	0.75%		AG	4/22/25
Redstone Bank	1449	253,384.87	4.45%		CD	5/16/25
FFCB EMZWS	1233	493,105.50	0.73%		AG	5/19/25
Park State Bank VAB7	1265	241,784.62	0.90%		CD	5/22/25
Texas Exchange Bank THU7	1263	241,306.38	1.00%		CD	6/19/25
FHLMC GXXR0	1211	497,392.50	3.32%		AG	6/30/25
Toyota Financial Savings MJS1	1264	240,933.00	0.80%		CD	6/30/25
FHLB ASGP8	1215	509,133.00	4.10%		AG	7/14/25
FHLMC GXZT4	1216	498,922.50	4.00%		AG	7/14/25
Bank of Baroda HMT7	1260	240,206.08	0.65%		CD	7/22/25
Synchrony Bank EXB81	1208	243,830.12	3.40%		CD	7/29/25
FHLB ALM43	1241	487,031.50	0.75%		AG	9/30/25
FHLB AR7M7	1221	491,405.50	2.00%		AG	9/30/25
JP Morgan UNC9	1250	234,710.00	0.40%		CD	9/30/25
FHLMC GXAP9	1248	484,363.50	0.60%		AG	11/12/25
FAMC 2B3F5	1246	290,399.10	0.60%		AG	11/20/25
FHLB AMT25	1231	339,007.90	0.75%		AG	11/28/25
FFCB EMJ70	1245	473,470.34	0.60%		AG	12/9/25
FHLBB AQFB4	1223	487,468.00	1.00%		AG	12/30/25
FHLB AKWS1	1243	479,419.00	0.53%		AG	2/17/26
FHLB ALA53	1244	479,422.00	0.60%		AG	2/25/26
US Treasury 2CBQ3	1218	478,984.00	0.50%		T	2/28/26
Ally Bank GM42	1191	247,688.38	5.05%		CD	3/23/26
FHLB ALMM3	1242	480,165.00	1.00%		AG	3/30/26
FHLB ALV68	1240	480,344.50	1.03%		AG	3/30/26
FHLB ALW67	1238	479,830.50	1.10%		AG	4/22/26
FHLB AMDV1	1236	478,589.00	1.05%		AG	5/12/26
FHLB AMDY5	1235	477,911.50	1.00%		AG	5/20/26
FHLB AMJN3	1234	477,849.50	1.03%		AG	5/26/26
US Treasury CCF68	1210	476,171.50	0.75%		T	5/31/26
Discover Bank 3N361	1209	242,676.91	3.45%		CD	7/29/26
FHLB ANG95	1227	475,841.00	1.25%		AG	8/24/26
FHLB ANJK7	1229	945,552.00	0.875%		AG	8/25/26
FHLB ATB55	1204	497,386.00	4.00%		AG	9/29/26
First Natl Bank of America YUJ2	1228	231,655.58	0.85%		cd	9/30/26
FHLB APH40	1226	471,588.00	1.06%		AG	10/21/26
FHLB APLK9	1225	473,344.00	1.28%		AG	10/28/26
US Treasury 8Z781	1222	472,812.50	1.50%		T	1/31/27
Bridgewater Bank NJ60	1190	249,988.20	4.85%		CD	3/29/27
FHLB ARC33	1220	573,703.80	2.30%		AG	3/29/27
United Fidelity Bank GA56	1189	250,257.21	4.90%		CD	3/30/27
FHLB ARUR0	1217	487,212.00	3.20%		AG	5/10/27
FHLMC GYTW2	1168	502,044.00	5.30%		AG	6/14/27
American Express AD582	1214	241,955.63	3.40%		CD	6/29/27
Capital One Bank USA HF75	1213	242,243.99	3.45%		CD	6/29/27
FHLMC GXYPD0	1212	496,418.00	3.25%		AG	6/30/27
FHLMC GXN91	1207	696,342.60	4.00%		AG	8/24/27
FFCB EPJ309	1491	called				
FHLB AUUA0	1194	500,290.00	5.00%		AG	2/9/28
Gunnison Savings and Loan 8721	1334	500,000.00	2.84%		CD	2/14/28
FHLB AVK50	1175	500,177.00	5.00%		AG	4/24/28
FHLB AVQF2	1172	500,177.00	5.00%		AG	4/24/28
FHLB AVLU4	1174	498,865.50	4.85%		AG	4/25/28
FHLMC GYT77	1169	called				
Morgan Stanley DGT9	1489	252,526.32	5.05%		CD	11/8/28
FHLMC H1LB7	1490	called				
FHLB AXXH6	1154	551,650.00	5.00%		AG	12/6/28
FHLMC H1RN5	1493	250,125.75	5.25%		AG	2/7/29
FFCB EP6X8	1494	500,672.50	5.37%		AG	4/2/29
FFCB ERCW9	1495	501,762.00	5.63%		AG	4/30/29
FHLB 1AC1	1496	608,104.80	5.30%		AG	5/1/29
FFCB ERF10	1497	501,697.00	5.52%		AG	5/29/29
FHLMC H1X57	1498	called				
FNMA GAUJ8	1499	277,762.14	4.05%		AG	8/28/29
FHLMC HAJZ7	1500	486,281.00	4.00%		AG	9/13/29
FFCB ERVL2	1501	990,777.00	4.62%		AG	10/1/29
FHLB B33X9	1502	493,863.00	4.50%		AG	10/9/29
FHLMC HAQR7	1504	495,743.00	4.65%		AG	10/9/29
FHLB B3BB8	1503	498,307.00	5.00%		AG	10/22/29
FHLB B3F99	1505	498,747.50	5.05%		AG	10/30/29
FNMA GAY39	1506	498,727.50	5.00%		AG	10/30/29
First National Bank Oxford	1507	243,763.48	4.40%		CD	12/11/29
Trust Bank	1508	244,847.85	4.50%		CD	12/19/29
FNMA GA3M9	1509	498,541.50	5.05%		AG	12/20/29
TOTAL INVESTMENTS		32,738,526.10			79.05%	
Cash per Treasurer's Ledger		41,413,544.21			100.00%	
Plus Pending Disbursements		(14,772.25)				
Total Due to All Funds		41,398,771.96				

**TREASURER'S QUARTERLY INTEREST REPORT
FOR GUNNISON COUNTY
FOR THE PERIOD OF OCTOBER - DECEMBER 2024**

INVESTMENT INTEREST:					
FUND	#	CURRENT QUARTER	YEAR TO DATE	BUDGETED	% OF BUDGET
COUNTY GENERAL	1	263,553.38	819,508.53	400,000.00	204.88%
ROAD & BRIDGE	2	104,420.84	203,897.84	10,000.00	2038.98%
HEALTH AND HUMAN SERVICES	3	21,002.42	45,968.53	8,000.00	574.61%
PUBLIC HEALTH AGENCY	4	2,012.41	6,219.29	-	
CONSERVATION TRUST	7	7,585.86	15,044.52	-	
BOND FUND	8	23,989.81	39,958.50	-	
AIRPORT OPERATIONS	10	32,666.27	49,425.84	10,000.00	494.26%
SALES TAX REVENUE	12	105,813.11	219,465.71	-	
LAND PRESERVATION	13	47,316.44	91,773.20	1,500.00	6118.21%
MOSQUITO	30	757.30	1,953.90	1,000.00	195.39%
SAGE GROUSE	32	9,363.95	17,862.39	-	
RISK MANAGEMENT FUND	34	59.31	545.42	-	
AIRPORT CONSTRUCTION	41	-	-	-	
COUNTY CAP EXPEND	43	5,270.94	12,606.05	-	
SEWER FUND	50	28,259.52	65,290.35	75.00	87053.80%
WATER FUND	51	19,161.93	40,414.64	-	
SOLID WASTE OPERATIONS	52	15,653.57	26,835.71	-	
HOUSING AUTHORITY	70	10,848.99	82,968.67	700.00	11852.67%
GUNN SR HOUSING	71	5,112.45	11,094.92	-	
ISF I	80	14.73	4,511.96	20,000.00	22.56%
ISF II	82	836.62	6,616.42	-	
HEALTH INS ISF-III	90	51,739.60	109,112.86	-	
GRVL MARKETING DISTRT	91	41,883.65	85,579.42	-	
RURAL TRANSPORT AUTH	92	120,230.92	244,777.04	60,000.00	407.96%
BUILDING CONSTRUCTION RES	101	-	-	-	
TERMINAL CONSTRUCTION	102	-	-	-	
HEALTH CLAIMS	115	3,723.97	10,720.59	-	
SOLID WASTE CLOSURE	125	32,753.18	67,177.35	20,000.00	335.89%
SOLID WASTE CONSTRUCT. RES.	126	45,097.28	89,389.63	20,000.00	446.95%
SEWER RESERVE	135	4,715.60	9,963.83	-	
WATER - RESTRICTED	136	1,888.19	3,989.64	-	
SR HOUSING DEPOSITS	140	341.92	714.79	-	
WATER RESOURCES	150	1,200.41	2,509.46	-	
WORKFORCE IMPACT FEE	155	9,615.58	20,101.33	-	
TOTAL		1,016,890.18	2,405,998.35	551,275.00	436.44%

GUNNISON COUNTY TREASURER'S REPORT
ENDING DECEMBER 31, 2024

	BEGINNING BALANCE 1/1/2023	CURRENT TAX	DELINQUENT TAX	OTHER REVENUE	DISBURSEMENTS	TREASURER'S FEES	OTHER EXPENSES	ENDING BALANCE 12/31/2023
	\$	\$	\$	\$	\$	\$	\$	\$
COUNTY FUNDS								
General Fund	\$16,303,238.09	\$12,873,157.09	-\$3,103.99	\$8,997,418.46	\$2,153,103.54	\$439,034.09	\$28,399,268.48	\$6,979,303.54
Road and Bridge	\$3,619,835.20	\$0.00	\$0.00	\$3,241,574.71	\$0.00	\$3,473.72	\$2,429,362.11	\$4,428,574.08
Human Services	\$757,716.87	\$437,538.55	-\$107.54	\$554,825.23	\$0.00	\$0.00	\$844,492.90	\$905,479.21
Public Health Agency	\$188,882.74	\$0.00	\$0.00	\$692,019.97	\$0.00	\$3,730.88	\$764,652.78	\$112,519.05
Conservation Trust	\$237,869.88	\$0.00	\$0.00	\$87,709.12	\$0.00	\$0.00	\$1,235.93	\$324,343.07
Bond Fund	\$612,311.65	\$0.00	\$0.00	\$2,428,732.50	\$0.00	\$0.00	\$2,327,512.24	\$713,531.91
Airport	\$180,791.03	\$0.00	\$0.00	\$2,617,617.82	\$0.00	\$13,077.37	\$1,386,025.40	\$1,399,306.08
Sales Tax	\$5,241,723.63	\$0.00	\$0.00	\$3,819,716.05	\$0.00	\$755.99	\$4,197,417.25	\$4,863,266.44
Land Preservation	\$1,392,437.74	\$0.00	\$0.00	\$814,584.66	\$0.00	\$0.00	\$186,198.85	\$2,020,823.55
Mosquito	\$33,836.64	\$0.00	\$0.00	\$82,825.38	\$0.00	\$2,205.73	\$81,618.18	\$32,838.11
Sage Grouse	\$280,445.26	\$0.00	\$0.00	\$128,606.51	\$0.00	\$0.00	\$9,482.71	\$399,569.06
Risk Management	\$36,193.96	\$0.00	\$0.00	\$89,025.72	\$0.00	\$812.61	\$122,516.75	\$1,890.32
Capital Projects/Expenditures	\$219,814.87	\$0.00	\$0.00	\$793,136.62	\$0.00	\$0.00	\$718,742.96	\$294,208.53
Sewer	\$1,298,650.87	\$0.00	\$0.00	\$1,725,025.72	\$0.00	\$15,507.45	\$1,846,928.93	\$1,161,240.21
Water	\$1,001,182.23	\$0.00	\$0.00	\$286,866.67	\$0.00	\$0.00	\$463,685.70	\$824,363.20
Solid Waste	\$458,597.60	\$0.00	\$0.00	\$2,137,265.78	\$0.00	\$21,129.63	\$1,875,015.25	\$699,718.50
Housing Authority	\$1,679,719.07	\$0.00	\$0.00	\$6,389,965.64	\$0.00	\$2,962.89	\$7,905,394.41	\$161,327.41
Gunn Sr Housing	\$250,362.63	\$0.00	\$0.00	\$109,390.62	\$0.00	\$0.00	\$140,078.42	\$219,674.83
Assisted Living	\$6,091.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,091.20
ISF I	\$825,978.94	\$0.00	\$0.00	\$890,857.45	\$0.00	\$842.25	\$1,715,394.59	\$599.55
ISF II	\$401,607.69	\$0.00	\$0.00	\$41,271.03	\$0.00	\$141.70	\$441,750.00	\$987.02
Insurance Trust	\$2,273,888.08	\$0.00	\$0.00	\$1,048,974.09	\$0.00	\$0.00	\$1,156,034.32	\$2,166,827.85
Local Marketing District	\$2,162,818.76	\$0.00	\$0.00	\$1,840,075.15	\$0.00	\$0.00	\$2,096,699.95	\$1,906,193.96
Rural Trans Auth	\$5,549,298.89	\$0.00	\$0.00	\$1,998,570.98	\$0.00	\$608.93	\$2,249,570.53	\$5,297,690.41
Public Trustee Agency	\$5,330.14	\$0.00	\$0.00	\$35,707.17	\$0.00	\$110.00	\$40,794.96	\$132.35
Assessor Fees	\$0.00	\$0.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,100.00	\$0.00
Treas Fees	\$0.00	\$0.00	\$0.00	\$1,362,644.26	\$0.00	\$0.00	\$1,362,644.26	\$0.00
Health Claims	\$284,715.53	\$0.00	\$0.00	\$3,150,916.07	\$3,284,682.44	\$0.00	\$0.00	\$150,949.16
Landfill Closure	\$1,239,417.08	\$0.00	\$0.00	\$149,490.79	\$0.00	\$0.00	\$0.00	\$1,388,907.87
Landfill Cons Resv	\$1,516,570.52	\$0.00	\$0.00	\$400,413.07	\$0.00	\$0.00	\$0.00	\$1,916,983.59
Payroll Clearing	\$2,978.56	\$0.00	\$0.00	\$16,860,281.54	\$16,847,059.32	\$0.00	\$0.00	\$16,200.78
Sewer Reserve	\$95,791.78	\$0.00	\$0.00	\$100,245.96	\$0.00	\$0.00	\$0.00	\$196,037.74
Water - Restricted	\$78,496.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78,496.00
Sr Housing Deposits	\$13,764.23	\$0.00	\$0.00	\$714.78	\$0.00	\$0.00	\$0.00	\$14,479.01
Housing Authority Restricted Deposits	\$40,450.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,450.96
Housing Authority-Restricted Cash #2	\$274,820.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$274,820.99
Accts Payable Clearing	\$1,183,642.87	\$0.00	\$0.00	\$54,496,717.37	\$54,647,933.67	\$0.00	\$0.00	\$1,032,426.57
Finance Revenue Clearing	\$0.00	\$0.00	\$0.00	\$36,485,459.95	\$0.00	\$0.00	\$36,439,706.11	\$45,753.84
Water Resource	\$48,323.26	\$0.00	\$0.00	\$2,509.47	\$0.00	\$0.00	\$0.00	\$50,832.73
Workforce Impace Fees	\$387,079.96	\$0.00	\$0.00	\$20,101.33	\$0.00	\$0.00	\$0.00	\$407,181.29
Living Community	\$2.54	\$1,048,239.39	-\$256.92	\$2,423.29	\$1,032,513.60	\$0.00	\$17,824.37	\$70.33
COUNTY FUNDS TOTAL	\$50,184,676.94	\$14,158,935.03	-\$3,468.45	\$153,885,780.93	\$77,965,292.57	\$504,393.24	\$99,222,148.34	\$40,534,090.30
CITIES AND TOWNS								
Crested Butte General	\$6,786.88	\$329,078.12	-\$221.10	\$180,497.92	\$500,131.46	\$8,335.66	\$0.00	\$7,674.70
Crested Butte Street/Alley	\$18.92	\$1,419,204.21	-\$747.60	\$2,869.53	\$1,378,705.32	\$42,639.74	\$0.00	\$0.00
Gunnison City General	\$3,707.84	\$491,712.22	-\$106.44	\$81,668.76	\$562,692.80	\$10,741.30	\$0.00	\$3,548.28
Marble General	\$206.00	\$39,355.72	\$0.00	\$5,205.67	\$43,702.77	\$843.63	\$0.00	\$220.99
Mt Crested Butte General	\$6,597.60	\$2,081,122.80	-\$72.43	\$212,182.71	\$2,047,428.53	\$39,668.79	\$203,722.27	\$9,011.09
Pitkin General	\$142.95	\$31,231.58	-\$3.16	\$4,914.24	\$35,416.63	\$683.70	\$0.00	\$185.28
CITIES AND TOWNS TOTAL	\$17,460.19	\$4,391,704.65	-\$1,150.73	\$487,338.83	\$4,568,077.51	\$102,912.82	\$203,722.27	\$20,640.34
SCHOOLS								
RE1J General	\$116,266.57	\$18,332,335.56	-\$3,995.72	\$2,146,228.22	\$20,083,982.85	\$45,213.62	\$333,849.71	\$127,788.45
RE1J Bond	\$22.89	\$9,524,701.79	-\$2,483.19	\$23,305.33	\$9,371,541.21	\$0.00	\$173,431.64	\$573.97
50J General	\$6,647.75	\$1,753,311.22	\$64.44	\$107,017.44	\$1,854,234.54	\$4,384.18	\$0.00	\$8,422.13
50J Bond	\$0.00	\$267,787.61	\$11.54	\$44.46	\$267,843.61	\$0.00	\$0.00	\$0.00
Montrose RE1J General	\$681.80	\$204,103.13	\$88.32	\$11,806.09	\$215,228.42	\$511.47	\$0.00	\$939.45
Montrose RE1J Bond	\$0.00	\$19,714.65	\$11.49	\$37.72	\$19,763.86	\$0.00	\$0.00	\$0.00
RE1J 2014 Mill Override	\$0.00	\$2,531,303.25	-\$726.24	\$6,214.27	\$2,484,265.68	\$6,226.61	\$46,091.89	\$207.10
SCHOOLS TOTAL	\$123,619.01	\$32,633,257.21	-\$7,029.36	\$2,294,653.53	\$34,296,860.17	\$56,335.88	\$553,373.24	\$137,931.10
IMPROVEMENT DISTRICTS								
Gunnison Rising Metro #2	\$118.63	\$163,556.80	\$0.00	\$14,386.31	\$172,256.07	\$5,104.20	\$0.00	\$681.47
Gunnison Rising Metro #3	\$9.06	\$656.43	\$0.00	\$163.45	\$806.56	\$19.69	\$0.00	\$2.69
Gunnison Rising Metro #4	\$12.71	\$518.02	\$0.00	\$25.89	\$538.99	\$15.54	\$0.00	\$2.09
CO River Water CD	\$1,892.23	\$577,244.73	-\$113.91	\$57,218.93	\$605,935.66	\$17,847.14	\$10,025.05	\$2,434.13
Reserve MD2	\$814.49	\$175,907.77	\$0.00	\$18,160.90	\$188,690.85	\$5,459.67	\$0.00	\$732.64
Mt Crested Butte DDA	\$0.00	\$1,426,589.56	\$0.00	\$2,920.98	\$1,386,625.13	\$42,885.41	\$0.00	\$0.00
Bostwick Park Water CD	\$14.81	\$3,686.82	\$0.00	\$410.10	\$3,979.68	\$117.37	\$0.00	\$14.68
Crawford Water CD	\$0.00	\$24.28	\$0.00	\$0.90	\$24.45	\$0.73	\$0.00	\$0.00
Crested Butte South MD	\$1,965.41	\$467,704.85	\$0.00	\$53,739.14	\$506,436.49	\$15,022.78	\$0.00	\$1,950.13
Mt CB Water/San	\$5,910.83	\$1,259,424.92	-\$39.16	\$159,635.11	\$1,272,281.74	\$37,297.28	\$110,105.95	\$5,246.73
East River Regional SD	\$524.79	\$115,217.07	-\$31.81	\$16,070.54	\$127,343.29	\$3,957.25	\$0.00	\$480.05
Cemetery	\$913.93	\$249,443.36	-\$15.09	\$27,556.90	\$268,886.47	\$7,921.99	\$0.00	\$1,090.64
Gunnison Co Metro Rec Dist	\$3,450.08	\$1,056,985.00	-\$224.77	\$105,928.08	\$1,109,366.89	\$32,674.97	\$19,629.64	\$4,466.89
North Fork Water CD	\$111.34	\$31,540.84	\$0.06	\$1,718.02	\$32,290.52	\$948.36	\$0.00	\$131.38
Skyland MD	\$3,188.49	\$814,512.90	-\$16.15	\$69,763.61	\$858,964.55	\$25,089.23	\$0.00	\$3,395.07
Upper Gunn Water CD	\$6,607.21	\$2,022,737.11	-\$442.27	\$202,710.55	\$2,123,193.77	\$61,562.99	\$38,298.97	\$8,556.87
Crested Butte Fire PD	\$15,825.01	\$5,471,309.06	-\$1,570.85	\$636,864.29	\$5,770,711.11	\$170,157.27	\$158,769.27	\$2,789.86
Gunnison CO Fire PD	\$3,711.12	\$1,086,419.46	\$41.96	\$167,425.64	\$1,218,771.78	\$35,983.36	\$0.00	\$4,843.04
Carbondale & Rural Fire PD	\$1,067.96	\$277,509.00	\$0.00	\$37,732.30	\$306,120.86	\$9,028.08	\$0.00	\$1,160.32
Ragged Mtn Fire PD	\$600.73	\$139,010.10	\$0.00	\$14,021.04	\$148,745.66	\$4,306.79	\$0.00	\$579.42
Arrowhead Fire PD	\$227.27	\$80,284.77	\$0.00	\$12,277.10	\$89,799.37	\$2,655.47	\$0.00	\$334.30
Library General Fund	\$7,302.26	\$2,501,392.34	-\$445.10	\$234,620.75	\$2,612,804.92	\$76,990.48	\$42,537.94	\$10,536.91
RESERVE METRO DISTRICT #2 BOND 2016A	\$2,587.76	\$69,881.90	\$0.00	\$30,333.58	\$583,312.23	\$17,117.69	\$0.00	\$2,373.32
North Fork Ambulance Health Service District	\$1,438.18	\$375,217.31	\$15.92	\$36,283.41	\$399,793.29	\$11,598.08	\$0.00	\$1,563.45
RESERVE METRO DISTRICT #2 BOND 2016B	\$318.88	\$68,659.03	\$0.00	\$3,671.51	\$70,300.84	\$2,062.76	\$0.00	\$285.82
RESERVE METRO DISTRICT #2 BOND 2016C	\$221.95	\$60,990.58	\$0.00	\$3,300.67	\$62,426.80	\$1,832.31	\$0.00	\$254.09
Crested Butte Fire PD BOND	\$7,943.44	\$1,730,210.96	-\$789.67	\$94,112.87	\$1,723,576.79	\$50,502.35	\$50,193.41	\$7,205.05
Gunnison Co Metro Rec Dist North	\$4,142.95	\$1,352,975.71	-\$314.41	\$128,853.37	\$1,437,630.11	\$42,391.92	\$0.00	\$5,635.59
IMPROVEMENT DISTRICTS TOTAL	\$70,921.52	\$22,081,610.68	-\$3,945.25	\$2,129,885.94	\$23,081,614.87	\$680,551.16	\$429,560.23	\$86,746.63
MISC CONTROL								
Clerk and Recorder	\$467,447.36	\$0.00	\$0.00	\$7,207,637.89	\$5,029.70	\$0.00	\$7,199,781.37	\$470,274.18
Clerk Sales Tax	\$241.49	\$0.00	\$0.00	\$772,240.51	\$696,882.96	\$0.00	\$75,599.04	\$0.00
SOT	\$0.00	\$0.00	\$0.00	\$3,682,876.51	\$0.00	\$0.00	\$3,682,876.51	\$0.00
State Auto	\$0.00	\$0.00	\$0.00	\$2,984,173.04	\$2,984,173.04	\$0.00	\$0.00	\$0.00
Clerk ST Domestic Abuse	\$0.00	\$0.00	\$0.00	\$5,720.00	\$5,720.00	\$0.00	\$0.00	\$0.00
Clerk State Registrar	\$0.00	\$0.00	\$0.00	\$858.00	\$858.00	\$0.00	\$0.00	\$0.00
State Tech 2.00 Surcharge	\$0.00	\$0.00	\$0.00	\$8,922.00	\$8,922.00	\$0.00	\$0.00	\$0.00
Range Improvement Dist 3	\$0.00	\$0.00	\$0.0					