

**GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS
SPECIAL MEETING MINUTES
February 22, 2022**

The February 22, 2022 meeting was held in the Board of County Commissioners’ meeting room located at 200 E. Virginia Avenue, Gunnison, Colorado. Present, either in person or via Zoom, were:

Jonathan Houck, Chairperson
Roland Mason, Vice-Chairperson
Liz Smith, Commissioner
Marlene Crosby, Deputy County Manager

Matthew Hoyt, County Attorney
Melanie Bollig, Deputy County Clerk
Matthew Birnie, County Manager [ABSENT]
Others Present as Listed in Text

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS SPECIAL MEETING:

CALL TO ORDER: Commissioner Mason called the special meeting to order at 8:30 am.

TREASURER’S REPORT: County Treasurer Debbie Dunbar was present via Zoom, for discussion and to answer any questions from the Board.

With no questions from the Board, it was **moved** by Chairperson Houck, seconded by Commissioner Smith to accept the Treasurer’s Report, as presented, and authorize the Chair’s signature. Motion carried unanimously.

VOUCHERS AND TRANSFERS: Chief Financial Officer Juan Guerra was present to answer any questions the Board might have.

1. February 2022 Accounts Payable Report. Commissioner asked for more information on three different vouchers – one from Rocky Mountain Supply Company, and the other two from Spatialest Inc. Deputy County Manager Crosby stated that the invoice from Rocky Mountain Supply Company was for rotary bits used to trim road edges during the summer. CFO Guerra explained that the other invoices were for new software, initial set up, testing, and handover at the Assessor’s Office, and for three annual software licenses – computer, community, and property portal.

With no further questions from the Board, it was **moved** by Chairperson Houck, seconded by Commissioner Mason to approve the vouchers in the amount of \$6,729,298.17. Motion carried unanimously.

2. November 2021 Purchase Card Report.
3. January 2022 Cash Transfer Report. **Moved** by Commissioner Mason, seconded by Commissioner Smith to approve the cash transfer in the amount of \$5,471,891.54. Motion carried unanimously.
4. Sales Tax - LMD Reports. Commissioner Smith noted that the January 2022 report numbers had changed from what was included on the February 2022 report. CFO Guerra assured her that he would look into the discrepancy and get back to her that morning with an answer.

ADJOURN: **Moved** by Chairperson Houck, seconded by Commissioner Smith to adjourn the Gunnison County Board of County Commissioners Special Meeting. Motion carried unanimously. The meeting was adjourned at 8:39 am.

Jonathan Houck, Chairperson

Roland Mason, Vice-Chairperson

Liz Smith, Commissioner

Minutes Prepared By:

Melanie Bollig, Deputy County Clerk

Attest:

Kathy Simillion, County Clerk