

**GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS  
SPECIAL MEETING MINUTES  
November 23, 2021**

The November 23, 2021 meeting was held in the Board of County Commissioners’ meeting room located at 200 E. Virginia Avenue, Gunnison, Colorado. Present, either in person or via Zoom, were:

Jonathan Houck, Chairperson  
Roland Mason, Vice-Chairperson  
Liz Smith, Commissioner

Matthew Hoyt, County Attorney  
Melanie Bollig, Deputy County Clerk  
Others Present as Listed in Text

**GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS SPECIAL MEETING:**

**CALL TO ORDER:** Chairperson Houck called the special meeting to order at 8:31 am.

**TREASURER’S REPORT:** County Treasurer Debbie Dunbar was not present for discussion; however, she had sent advance notice to the Board the week before, so that any questions might be asked and answered before she was away.

With no questions from the Board, it was **moved** by Commissioner Smith, seconded by Commissioner Mason to accept the Treasurer’s Report and authorize the Chair’s signature. Motion carried unanimously.

**VOUCHERS AND TRANSFERS:** Chief Financial Officer Juan Guerra was present to answer any questions the Board might have.

1. November 2021 Accounts Payable Report. **Moved** by Commissioner Smith, seconded by Commissioner Mason to approve the vouchers in the amount of \$3,047,611.17. Motion carried unanimously.
2. September 2021 Purchase Card Report.
3. October 2021 Cash Transfer Report. **Moved** by Commissioner Smith, seconded by Commissioner Mason to approve the cash transfer in the amount of \$7,166,098.52. Motion carried unanimously.
4. Sales Tax - LMD Reports. The Board noted that there were still strong revenues into November.

**LOT CLUSTER AGREEMENT AND DECLARATION; DANIEL PAUL BROMAN; LUC #21-00002:** Community and Economic Development Administrative Services Manager, Beth Baker, was present for discussion. She introduced the lot agreement by explaining that the street and alley vacation had been approved Tuesday 11/16/2021, dependent on approval of the lot cluster. The lender that has a lien on the property had agreed to the lot cluster, and the County Attorney’s Office had worked with Public Works for their approval. She noted that the main lot was clustered a couple of years ago, so this group of lots contained several smaller lots that would be added to that main lot, along with the street and alley vacation.

With no questions from the Board, it was **moved** by Commissioner Mason, seconded by Commissioner Smith to approve the Lot Cluster Agreement and Declaration for Daniel Paul Broman, LUC #21-00002, and to authorize the full Board’s signatures. Motion carried unanimously.

**ADJOURN:** **Moved** by Chairperson Houck, seconded by Commissioner Smith, to adjourn the Gunnison County Board of County Commissioners Special Meeting. Motion carried unanimously. The meeting was adjourned at 8:39 am.

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Jonathan Houck, Chairperson

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Roland Mason, Vice-Chairperson

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Liz Smith, Commissioner

Minutes Prepared By:

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Melanie Bollig, Deputy County Clerk

Attest:

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Kathy Simillion, County Clerk