

- 01 - Agenda
- 02 - Consent 1, CA Employment Agreement
- 02 - Consent 2, IT Director Employment Agreement
- 02 - Consent 3, MOU, Shiloh House
- 02 - Consent 4, Contractor Agreement, Mountain Tree Scapes
- 02 - Consent 5, Charlier Consultant Agreement
- 02 - Consent 6, Delegation
- 02 - Consent 7, Resolution Adopting EOP
- 02 - Consent 8, 2021 Safe Ride Agreement
- 03 - Calendar
- 04 - DCM 1, Request for Road Maintenance, Que Qua
- 04 - DCM 2, Whitewater Park Improvements
- 04 - DCM 3, IGA, Town of Marble
- 04 - DCM 4, Contractor Agreement, SGI
- 05 - Water, Sewer and Landfill Resolutions
- 06a - Boundary Line Adjustment, Costello
- 06b - Resolution, Rockey River Subdivision
- 07 - Licensing Requirements for Builders
- 10 - Draft 2022 County Budget

**GUNNISON COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING AGENDA**

**DATE:** Tuesday, December 7, 2021

**Page 1 of 2**

**PLACE:** Board of County Commissioners' Meeting Room at the Gunnison County Courthouse  
(REMOTE OPTION BELOW)

**GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS REGULAR MEETING:**

- 3:00 pm
- Call to Order; Agenda Review
  - Consent Agenda: These items will not be discussed unless requested by a Commissioner or citizen. Items removed from consent agenda for discussion may be rescheduled later in this meeting, or at a future meeting.
    1. Gunnison County Attorney Employment Agreement; Matthew Rhodes Hoyt
    2. Acknowledgment of County Manager Signature; Gunnison County Employment Agreement; IT Director; Chris Lindner
    3. Acknowledgment of County Manager Signature; Memorandum of Understanding between the Shiloh House and Gunnison County; 12/1/2021-12/1/2022
    4. Acknowledgment of County Manager Signature; Contractor Agreement; Mountain Tree Scapes; 11/13/2021-11/30/2021; \$2,885
    5. Consultant Agreement; Charlier Associates, Inc.; 6/18/2021-12/31/2022; \$15,300
    6. Designated Agent's Delegation of Project Management Duties; Colorado Division of Homeland Security & Emergency Management; West Region Wildfire Council
    7. Resolution; Repealing Resolution No: 08-36 and Adopting the 2021 Gunnison County, Colorado Emergency Operations Plan
    8. Contractor Agreement; Safe Ride of Gunnison, Inc.; 1/1/2021-12/31/2021; \$4,000
  - Scheduling
- 3:05
- County Manager's Reports
- 3:15
- Deputy County Manager's Reports and Project Updates:
    1. Request for Road Maintenance; Que Qua Home Association; Curecanti Drive
    2. Whitewater Park Improvements Proposal
    3. Intergovernmental Agreement for Winter Road Maintenance; Town of Marble
    4. Contractor Agreement; SG Interests I, Ltd; 12/7/2021-7/1/2022; Plowing on CR #265
    5. Amendment to Intergovernmental Agreement for Winter Road Maintenance; Town of Pitkin
- 3:35
- Resolutions; 2022 Water, Sewer and Landfill Rates
    1. Resolution Amending Certain Charges and Fees for Integrated Solid Waste Services Effective January 1, 2022; This Resolution Supersedes Resolution 19-19
    2. Resolution Establishing the Schedule of Fees and Rates for Sewer Service within the Tomichi Division of the Gunnison County Water and Sewer District; This Resolution Supersedes Resolution 19-32
    3. Resolution Establishing the Schedule of Fees and Rates for Sewer Service within the Antelope Hills Division of the Gunnison County Water and Sewer District; This Resolution Supersedes Resolution 19-33
    4. Resolution Establishing the Schedule of Fees and Rates for Sewer Service within the North Gunnison Division of the Gunnison County Water and Sewer District; This Resolution Supersedes Resolution 19-34
    5. Resolution Establishing the Schedule of Fees and Rates for Sewer Service within the Somerset Division of the Gunnison County Water and Sewer District; This Resolution Supersedes Resolution 19-35
    6. Resolution Establishing the Schedule of Fees and Rates for Sewer Service within the Dos Rios Division of the Gunnison County Water and Sewer District; This Resolution Supersedes Resolution 19-36

*NOTE: This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. All times are approximate. The County Manager and Deputy County Manager's reports may include administrative items not listed. Regular Meetings, Public Hearings, and Special Meetings are recorded and **ACTION MAY BE TAKEN ON ANY ITEM**. Work Sessions are not recorded and formal action cannot be taken. For further information, contact the County Administration office at 641-0248. If special accommodations are necessary per ADA, contact 641-0248 or TTY 641-3061 prior to the meeting.*

**GUNNISON COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING AGENDA**

**DATE:** Tuesday, December 7, 2021

**Page 2 of 2**

**PLACE:** Board of County Commissioners' Meeting Room at the Gunnison County Courthouse  
(REMOTE OPTION BELOW)

7. Resolution Establishing the Schedule of Fees and Rates for Water Service within the Antelope Hills Division of the Gunnison County Water and Sewer District; This Resolution Supersedes Resolution 19-37
8. Resolution Establishing the Schedule of Fees and Rates for Water Service within the Dos Rios Division of the Gunnison County Water and Sewer District; This Resolution Supersedes Resolution 19-38

- 3:40
- Land-Related Requests:
    1. Boundary Line Adjustment; Land Use Change #21-00052; Louis and Jodee Costello
    2. Resolution Approving Wattles Rockey River Subdivision Located at Resort Parcel in Rockey River Estates Subdivision and Legally Described in Attached Exhibit A, 4359 County Road 10, Gunnison Colorado, LUC-20-00002
- 3:45
- Gunnison County, Colorado Licensing Requirements for Building Contractors
- 4:00
- Executive Session, Pursuant to C.R.S. §24-6-402(4)(B), Conferences with the County Attorney or Deputy County Attorney for Gunnison County for the Purpose of Receiving Legal Advice Related to Modifications to Water Quality Standards Implicating Water Sources in and around Gunnison County
- 4:15
- Executive Session, Pursuant to C.R.S. 24-6-402(4)(E)(I), for Determining Positions Relative to Matters That May Be Subject to Negotiations Related to the Mt. Emmons/Red Lady Mine, Developing Strategy for Negotiations, and Instructing Negotiators, and Pursuant to C.R.S. 24-6-402(4)(B) Conferences with the County Attorney or Deputy County Attorney for Gunnison County for the Purpose of Receiving Legal Advice Related to the Mt. Emmons/Red Lady Mine
- 4:30
- Unscheduled Citizens: Limit to 5 minutes per item. No formal action can be taken at this meeting.
  - Commissioner Items: Commissioners will discuss among themselves activities that they have recently participated in that they believe other Commissioners and/or members of the public may be interested in hearing about.
  - Break
- 5:30
- Public Hearing; Proposed 2022 Gunnison County Budget
  - Adjourn

Please Note: Packet materials for the above discussions will be available on the Gunnison County website at <http://www.gunnisoncounty.org/meetings> prior to the meeting.

**ZOOM MEETING DETAILS:**

Join Zoom Meeting: <https://us02web.zoom.us/j/88336680665?pwd=MVhiUzIBZnRrNjdma0JoUllXUzRaUT09>

Meeting ID: 883 3668 0665

Passcode: 149941

One tap mobile

+16699006833,,88336680665#,,,,\*149941# US (San Jose)

+12532158782,,88336680665#,,,,\*149941# US (Tacoma)

*NOTE: This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. All times are approximate. The County Manager and Deputy County Manager's reports may include administrative items not listed. Regular Meetings, Public Hearings, and Special Meetings are recorded and **ACTION MAY BE TAKEN ON ANY ITEM**. Work Sessions are not recorded and formal action cannot be taken. For further information, contact the County Administration office at 641-0248. If special accommodations are necessary per ADA, contact 641-0248 or TTY 641-3061 prior to the meeting.*

**AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM**

**Agenda Item:** Gunnison County Attorney Employment Agreement; Mat

**Action Requested:** Board of County Commissioners' Signature

**Parties to the Agreement:** BOCC, Matt Hoyt

**Term Begins:**

**Term Ends:**

**Grant Contract #:**

**Summary:**

County Attorney Employment Agreement, effective November 2, 2021.

**Fiscal Impact:**

**Submitted by:** Donita Bishop

**Submitter's Email Address:** dbishop@gunnisoncounty.org

**Finance Review:**

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\jguerra

Discharge Date: 10/25/2021

**County Attorney Review:**

Required

Not Required

Comments:

Reviewed by:

Discharge Date: 10/22/2021

Certificate of Insurance Required

Yes  No

**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 12/3/2021

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 0

Agenda Date: 12/7/2021

## **GUNNISON COUNTY ATTORNEY EMPLOYMENT AGREEMENT**

This GUNNISON COUNTY ATTORNEY EMPLOYMENT AGREEMENT is made and entered into this 7<sup>th</sup> day of December, 2021 by and between the Board of County Commissioners of the County of Gunnison, Colorado (“Board”) and Matthew Rhodes Hoyt (“Employee”).

The parties to this Agreement, for the good and valuable consideration set forth herein, contract and agree as follows:

1. Employment as County Attorney. The Board agrees to employ Employee as the County Attorney, and Employee agrees to be employed as the County Attorney, pursuant to the terms and conditions of this Agreement, effective January 1, 2022. Until such time, Employee’s current Agreement with the Board shall control.

2. Duties. Employee shall serve at the pleasure of the Board. In addition, Employee shall perform those duties specifically directed by the Board, not individual members thereof, as well as such other duties that, in the Employee’s best professional judgment, are required to perform the job of County Attorney for Gunnison County. The Employee shall serve as the Operations Manager for the County Attorney’s Office with the responsibility of all Office employees, and management of the Office’s work processes including the assignment of duties and projects.

3. Personnel Policies and Procedures. Except as otherwise expressly set forth in this Agreement, the Personnel Policies and Procedures Manual of Gunnison County as set forth in the Employee Handbook, as amended (“Personnel Policies” or “Employee Handbook”), shall not apply to Employee.

4. Employee Benefits. During the period of employment, Employee shall be eligible for those benefits afforded full-time permanent Administrative Personnel of Gunnison County, including those set forth below:

a. Vacation. Upon the effective date of this Agreement, or January 1, 2022, the Employee shall be credited with an additional four (4) days of vacation leave, in addition to the leave he has already accumulated. The Employee shall continue to accrue vacation at 10 hours per month until such time as he would be eligible for increased accrual under Section 8 “Vacation” of the Gunnison County Employee Handbook or any future amendments thereto. Accruals will be allowed up to 336 hours, the maximum accrual limit under County policy. The provisions of Sections 7 of the Gunnison County Employee Handbook, as amended, shall apply to

this Paragraph 4a.

b. Sick Leave. The Employee shall accrue sick leave of eight (8) hours per month of employment. If, and only if, there is a voluntary resignation by Employee, Employee shall receive payment for accumulated sick leave up to a maximum of one-third of 720 hours (720 x .333). The provisions of Section 7 of the Gunnison County Employee Handbook, as amended, shall apply to this Paragraph 4b.

c. Executive Leave. Employee shall receive eight (8) days (64 hours) of Executive Leave starting with the calendar year 2022 and each calendar year thereafter, unless otherwise modified pursuant to Paragraph 9 of this Agreement. Executive Leave shall not accrue further, nor shall it result in a payout at termination or retirement. Employee's use of such leave shall be documented in writing.

d. Retirement. The Board agrees to pay Employee's 5% contribution to the retirement fund as well as Gunnison County's 5% match, or the County's match per County policy, whichever percentage is higher. Gunnison County shall also pay an additional one percent (1%) of Employee's base salary into a retirement fund while this Agreement remains in effect. By way of example only, in 2022, the County would pay Employee's mandatory contribution of 3% of Employee's gross salary to the County 401(A) Retirement Program as currently set forth in the 2022 Gunnison County Benefits Guide. County also would pay Employee's contribution to the County 457(B) Deferred Compensation Program, of which County's payment is limited to 2% of Employee's base salary. Per County policy, the County would pay all retirement policy matches, including the County's 3% match of the Employee's County 401(A) Retirement Program and the County's 2% match of the County 457(B) Deferred Compensation Plan Match Program. Gunnison County would also pay an additional one percent (1%) of Employee's base salary into the County 457(B) Deferred Compensation Retirement Plan while this Agreement remains in effect. As with all eligible County employees, Employee may contribute additional amounts beyond the amounts listed above, not to exceed annual maximum limits set by the federal government. For the avoidance of doubt, the County is not obligated to match any such voluntary additional contributions elected by Employee set forth in the foregoing sentence.

e. Cell Phone Reimbursement. Employee shall be eligible for a \$75.00 per month cell phone reimbursement.

- f. Health and Welfare Benefits. Employee shall be afforded access to all Health and Welfare Benefits per County policy, except that the County shall pay Employee's share of health insurance benefits, in addition to Employer's share of same. Employee shall pay his appropriate share of his dependents' health insurance benefits per County policy.
- g. County Holidays. Employee shall receive the benefit of all paid County Holidays as set forth by the Board of County Commissioners.
- h. Housing Stipend. County shall pay Employee the sum of six hundred twenty-five dollars (\$625) per month of Employee's actual employment. This housing allowance shall be adjusted by the Consumer Price Index -- U (Denver-Boulder) on January 1st of each year commencing on January 1, 2022.
- i. Continuing Legal Education. County shall reimburse Employee for the expenses associated with Continuing Legal Education ("CLE") courses required by Colorado Supreme Court in accordance with the applicable section(s) of the County Employee Handbook regarding Training, including tuition fees, meals, lodging, and travel expenses. Such reimbursement shall not exceed One Thousand Five Hundred Dollars (\$1,500) per calendar year.
- j. Colorado Bar Dues. County shall reimburse Employee the fee(s) assessed by the Colorado Supreme Court to maintain an active license to practice law in the State of Colorado, the United States District Court for the District of Colorado, the Court of Appeals for the Tenth Circuit, and the United States Supreme Court.
- k. New Mexico Bar Dues. Employee is presently licensed by the New Mexico Supreme Court under inactive status. Employee shall be responsible for the fee(s) associated with maintaining inactive status in New Mexico. However, should Employee's job responsibilities require Employee to seek reinstatement to active status, County shall reimburse Employee for the fee(s) associated with his application for reinstatement and to maintain an active New Mexico license for so long as his job responsibilities require.
- l. Motor Vehicle. During his employment, the County shall pay Employee five hundred twenty-four dollars (\$524) a month as payment for motor vehicle expenses. This payment shall be adjusted by the Consumer Price Index - U (Denver-Boulder) on January 1st of each year commencing on January 1, 2022.

5. Compensation. During the period of employment, and commencing on January 1, 2021, the Board agrees to pay Employee for his services a base salary of One-hundred Seventy-Five Thousand Three Hundred Thirty-Six Dollars and no cents (\$175,336.00), to be increased by the percentage annual merit increase (or market wage adjustment) afforded to other County employees, except that Employee shall not be eligible for any such increase or adjustment during the 2022 fiscal year. For the avoidance of doubt, Employee shall be eligible for any such increase or adjustment starting January 1, 2023 and for all years thereafter while this Agreement remains in effect.

6. Performance Evaluation. The Board shall review and evaluate the performance of Employee bi-annually, commencing no earlier than March 2022, through use of executive session to the extent consistent with the Colorado Open Meetings Act and other applicable law. The format for the evaluation shall be in accordance with criteria and procedures agreed upon between the Board and Employee, and at the discretion of the Board a third party engaged by the County. The performance review may include the opportunity for both the Board and the Employee to prepare written evaluations. The parties shall meet in executive session to discuss any such written evaluations, and the Board shall present to the Employee a written summary of evaluation results. The parties may employ any performance review or evaluation conducted pursuant to this Paragraph as an opportunity to renegotiate or amend the terms of this Agreement.

7. Hours of Work. It is agreed by both parties that Employee is a professional hired to perform the duties specified and such other duties consistent with the job status, and that performance of these duties will at times require absence from the office, attendance at night meetings, and work in excess of forty (40) hours per week. Employee shall not be eligible for compensation greater than that identified in this Agreement regardless of the number of hours worked each week. To that end, Employee is free to organize his work schedule in such a fashion as to accommodate his workload, but shall normally be present during the County's business hours.

8. Employee's Responsibilities.

a. Outside Employment. Employee shall not engage in any outside employment, except that the Employee may volunteer so long as such volunteer work is unrelated to his official duties and Employee is not providing legal representation or advice to anyone except the County and the Board of County Commissioners.

b. Ethical Responsibilities. Employee shall at all times observe and comply with all ethical and professional standards and all other obligations imposed by constitution, statute or other provision of law and shall at all times conduct Employee's affairs in such a manner as to avoid a conflict of

interest and in accordance with the duties and responsibilities outlined by the Board. Employee shall at all times during the period of employment, other than as expressly allowed herein, devote Employee's work time, attention, knowledge, and skills solely to the interests of the County.

c. Status as Employee. It is the intention of the Board and the Employee that the Employee shall be a public employee and entitled to all of the protection and benefits of a public employee of Gunnison County pursuant to the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*

d. Residency. Employee shall maintain his primary residence in Gunnison County at all times during his employment by the County.

9. Termination of Employment by County.

a. Employment at Will. The employment relationship between Employee and the County is terminable at the will of the Board of County Commissioners at any time during the period of employment and nothing in this Agreement shall be interpreted or construed to prevent, limit or otherwise interfere with the right of the Board of County Commissioners to terminate the employment relationship at any time for any reason or for no reason at all.

b. Severance Pay. If the employment relationship is terminated by the Board at any time during the period of employment and the Employee is ready, willing, and able to perform the duties identified by this Agreement, the County shall provide Employee severance pay in the amount equal to nine (9) months base pay, plus benefits, at the rate of his pay and benefits at the time of termination, or the rate of his average base pay for the preceding twenty-four (24) month period, whichever is greater, EXCEPT if the relationship is terminated for violation of any law that would constitute professional misconduct under Rule 8.4 of the Colorado Rules of Professional Conduct, or any ethical or professional standard or other obligation imposed by constitution, statute or other provision of law, there shall be no severance pay. Said severance pay shall not include further accrual of vacation, sick, or executive leave.

10. Termination by Resignation of Employee. During the period of employment, Employee may, at any time following forty-five (45) days written notice to the County, resign from employment with the County and terminate this Agreement. If Employee

resigns from employment with the County, severance pay provisions of this Agreement shall not apply, except that if Employee resigns following an offer by the Board to accept his resignation, whether formal or informal, by the Board, then such resignation shall constitute a termination of the Employee by the Board under the terms of this agreement, including the severance provisions of Section 9(b) of this Agreement.

11. Termination of Agreement for Disability of Employee. If Employee becomes permanently disabled or is prevented by accident, sickness, injury or other mental or physical incapacity from performing the essential functions of the County Attorney position, or accommodation of the disability or incapacity would impose an undue hardship on the County, the County may terminate the employment relationship, and shall provide severance pay to Employee pursuant to Section 9(b) of this Agreement.

12. Entire Agreement. This Agreement constitutes the entire Agreement of the County and Employee and supersedes any and all negotiations relating to the subject matter hereof. It is expressly understood and agreed that in the event of any dispute between the County and Employee arising under this Agreement, Colorado law shall control to the extent that it is not superseded by any applicable federal law.

13. Signatures and Counterparts. This Agreement may be executed in counterparts, each of which is hereby deemed an original, but all of which together shall constitute one and the same instrument. A facsimile or electronically imaged signature shall have the same force and effect as an original signature.

IN WITNESS WHEREOF, the Board and Employee have executed this Agreement as of the day and date as first set forth above.

BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF GUNNISON, COLORADO

EMPLOYEE

\_\_\_\_\_  
Jonathan Houck, Chairperson

\_\_\_\_\_  
Matthew Hoyt  
County Attorney

\_\_\_\_\_  
Roland Mason, Vice Chairperson

\_\_\_\_\_  
Elizabeth Smith, Commissioner

ATTEST:

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Deputy County Clerk

**AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM**

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**Agenda Item:** Acknowledgment of County Manager Signature; Gunnis

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**Action Requested:** Other Acknowledgment of County Manager Signature

**Parties to the Agreement:**

**Term Begins:**

**Term Ends:**

**Grant Contract #:**

**Summary:**

This goes into effect on Dec 1st, and is signed by M. Birnie

**Fiscal Impact:**

**Submitted by:** Melanie Bollig

**Submitter's Email Address:** mbollig@gunnisoncounty.org

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**Finance Review:**

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\kweak

Discharge Date: 12/3/2021

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**County Attorney Review:**

Required

Not Required

Comments:

Appears legally sufficient. MRH

Reviewed by: GUNCOUNTY1\mhoyt

Discharge Date: 12/1/2021

Certificate of Insurance Required

Yes  No

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**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\mbirnie

Discharge Date: 12/3/2021

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 0

Agenda Date: 12/7/2021

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## GUNNISON COUNTY EMPLOYMENT AGREEMENT

THIS AGREEMENT is made and entered into this 1st day of December 2021, by and between the Board of County Commissioners of the County of Gunnison, Colorado ("County") and Chris Lindner ("Employee").

1. Position. The County agrees to employ Employee as Information Technology Director, and Employee agrees to be employed as the Information Technology Director pursuant to the terms and conditions of this Agreement beginning on December 1, 2021.
2. Duties; Supervisor. Employee shall directly report to and serve at the pleasure of the Assisitant County Manager of Sustainable Operations, and under the direct supervision of Assisitant County Manager of Sustainable Operations or his or her designee who shall have full authority to oversee the work of the Employee and to make employment decisions, including identification of tasks, allocation of time, discipline and termination.
3. Employee Handbook. Except as otherwise expressly set forth in this Agreement herein, the Gunnison County Employee Handbook ("Employee Handbook"), as amended from time to time, shall apply to Employee.
4. Term. This agreement shall remain in full force in effect from December 1, 2021 until terminated by the Employer or Employee pursuant to the terms of this Agreement.
5. Employee Benefits. During the period of employment, Employee shall be eligible for those benefits afforded full-time permanent employees of Gunnison County.
  - a. Vacation. The Employee shall accrue vacation at 8 hours per month until such time as Employee would be eligible for increased accrual under Section 4-3 "Fringe Benefits" of the Employment Handbook.
  - b. Sick Leave. The Employee shall accrue sick leave of 8 hours per month of employment. If, and only if, there is a voluntary resignation by Employee, Employee shall receive payment for accumulated sick leave as identified in the Employee Handbook.
  - c. Executive Leave. 40 hours of Executive Leave will be added to the Employee's Vacation leave balance each calendar year. Executive Leave shall not accrue further, nor shall it result in a payout at termination or retirement. Employee's use of such leave shall be documented in writing.
  - d. Cell Phone Reimbursement. Employee shall be eligible for a \$75.00 per month cell phone reimbursement.
6. Compensation. During the 2021 period of employment, the County agrees to pay Employee for Employee's services a base salary of One Hundred Thousand Eight hundred and ninety two dollars (\$100,892.00). The parties specifically agree that for purposes of establishing Employee's compensation and any future adjustments to the same, the provisions of Section 3-5 "Classification System" of the Employee Handbook, and any subsequent amendments thereto,

are applicable to Employee. To that end, Employee agrees that Employee's starting pay is based on a pay grade of 45, step EL.

7. Market Wage Adjustments. Employee shall receive the same market wage adjustments as those afforded other County employees.

8. Performance Evaluation. The Assistant County Manager of Sustainable Operations or his or her designee shall be responsible for reviewing and evaluating the performance of Employee at least annually.

9. Hours of Work. It is agreed by both parties that Employee is a professional hired to perform the duties specified and such other duties consistent with the job status, and that performance of these duties will at times require absence from the office, attendance at night meetings and work in excess of forty (40) hours per week. Employee shall not be eligible for compensation greater than that identified in this Agreement regardless of the number of hours worked each week. To that end, Employee is free to organize Employee's work schedule in such a fashion as to accommodate Employee's workload, but shall normally be present during the County's business hours.

10. Employee's Responsibilities.

a. Exclusive Employment. Employee agrees to remain in the exclusive employ of the County throughout the period of Employment.

b. Ethical Responsibilities; Outside Employment. Employee shall at all times observe and comply with all ethical and professional standards and all other obligations imposed by constitution, statute or other provision of law and shall at all times conduct Employee's affairs in such a manner as to avoid a conflict of interest and in accordance with the duties and responsibilities outlined by the County and consistent with the Employee Handbook. Employee shall at all times during the period of employment, other than as expressly allowed herein, devote Employee's time, attention, knowledge and skills solely to the interests of the County. The employment provided under this Agreement shall be Employee's sole employment, unless otherwise authorized in advance by the County.

c. Status as Employee. It is the intention of County and the Employee that the Employee shall be a public employee and entitled to all of the protection and benefits of a public employee of Gunnison County pursuant to the Colorado Governmental Immunity Act, C.R.S. 24-10-101, *et seq.*

d. Ownership of Work Product. The Parties agree that all work product, information or other materials created and developed by Employee in connection with the performance of duties and responsibilities under this Agreement and any resulting intellectual property rights are the sole and exclusive property of Gunnison County.

11. Termination of Employment.

a. Employment at Will. The employment relationship between Employee and the County is terminable at the will of the County at any time during the period of employment and nothing in this Agreement shall be interpreted or construed to prevent,

limit or otherwise interfere with the right of the County to terminate the employment relationship at any time for any reason.

b. Severance Pay. If the employment relationship is terminated by the Assisitant County Manager of Sustainable Operations at any time during the period of employment and Employee is ready, willing and able to continue to perform the duties of Information Technology Director, the County shall provide Employee severance pay in the amount equal to three months base pay, plus benefits, at the rate of Employee's pay and benefits at the time of termination, or the rate of Employee's average base pay for the preceding twenty-four (24) month period, whichever is greater.

12. Termination by Resignation by Employee. During the period of employment, Employee may, at any time following ninety (90) days written notice to the County, resign from employment with the County and terminate this Agreement. If Employee resigns from employment with the County, severance pay provisions of this Agreement shall not apply.

13. Termination of Agreement for Disability of Employee. If Employee becomes permanently disabled or is prevented by accident, sickness, injury, or other mental or physical incapacity from performing the essential functions of the Information Technology Director position, and/or accommodation of the disability or incapacity would impose undue hardship on the County, the County may terminate the employment relationship, and provide severance pay to employee pursuant to Section 11b of this Agreement.

14. Entire Agreement. This Agreement constitutes the entire Agreement of the County and Employee and supersedes any and all negotiations relating to the subject matter hereof. It is expressly understood and agreed that in the event of any dispute between the County and Employee arising under this Agreement, Colorado law shall control to the extent that it is not superseded by any applicable federal law.

IN WITNESS WHEREOF, the County and Employee have executed this Agreement as of the day and date as first set forth above.

EMPLOYEE

 12-01-2021

Matthew Birnie, County Manager  
For BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF GUNNISON, COLORADO

 11-30-2021

ATTEST:

  
Deputy County Clerk



**AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM**

**Agenda Item:** Acknowledgment of County Manager Signature; Memora

**Action Requested:** Other Acknowledgment of County Manager's Signature

**Parties to the Agreement:**

**Term Begins:**

**Term Ends:**

**Grant Contract #:**

**Summary:**

MOU is between Gunnison County and Youth MOVE CO for collaboration of AmeriCorps VISTA services.

**Fiscal Impact:**

**Submitted by:** mbollig for Kari Commerford

**Submitter's Email Address:** mbollig@gunnisoncounty.org

**Finance Review:**

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

**County Attorney Review:**

Required

Not Required

Comments:

Although perhaps not drafted as well as we'd like to see, I'm not spotting any material legal issues. MRH

Reviewed by: GUNCOUNTY1\mhoyt

Discharge Date: 12/1/2021

Certificate of Insurance Required

Yes  No

**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 12/3/2021

Consent Agenda     Regular Agenda     Worksession

Time Allotted: 0

Agenda Date: 12/7/2021

**Memorandum of Understanding (MOU) Between the Shiloh House**

**&**

**Gunnison County**

This Memorandum of Understanding (MOU) establishes a collaborative partnership between the above entities from December 1, 2021 through December 1, 2022

This document defines the responsibilities of **Shiloh House – Youth MOVE CO** as the Project Sponsor and Gunnison County as the Project Host Site with respect to the assignment of one AmeriCorps VISTA member to perform services to **as outlined in the VAD**. Community needs and project-related tasks are outlined in the Performance Measures section of the Project Host Site Application. The obligations of the parties hereto are subject to and governed by the terms and conditions of the Memorandum of Agreement between the Corporation for National & Community Service (CNCS) and **Shiloh House – Youth MOVE CO** CNCS Project Number 20VSDCO002, which is incorporated herein by reference, and federal laws and regulations and CNCS policies applicable to the project, or which may become applicable to it subsequent to the execution of this Memorandum of Understanding (MOU).

1. As the Project Sponsor, **Shiloh House – Youth MOVE CO** will:
  - a. Serve as the Sponsoring Organization. Program Director, Kippi Clausen will provide overall supervision of the grant, provide assistance to the Project Host Sites and VISTA members in support of grant implementation, and be the liaison between Project Host Sites, VISTA members and the Corporation for National and Community Service.
  - b. Comply with the provisions of the Memorandum of Agreement between the Corporation for National & Community Service.
  - c. Assign VISTA placements to the Project Host Site for the duration of this Memorandum of Understanding subject to the availability of funding and recruitment/training deadlines for VISTA Pre-Service Orientation (PSO) set forth by the CNCS.
  - d. Assist the Project Host Site with the development of VISTA member work plans and assignment descriptions. Provide final approval of all VISTA work plans and assignment descriptions prior to VISTA candidates attending Pre-Service Orientation and beginning their term of VISTA service.
  - e. Assist with the recruitment, screening, interviewing, and selection of VISTA candidates when requested by the Project Host Site.
  - f. Transfer VISTA member(s) from one placement to another to comply with terms and provisions of the grant or upon the request of the VISTA member with the approval of CNCS. In this scenario, Project Host Sites will be given 14 days' notice.

2. The Project Host Site will:

- a. Provide a Site Supervisor to provide day-to-day supervision of the activities of the VISTA member(s).
- b. Recruit, screen, interview, select, and submit VISTA candidates to the Project Sponsor for approval and placement at PSO. The Project Sponsor will assist with candidate recruitment and selection upon request. VISTA candidate applications must be submitted to the **Kippi Clausen** for approval by the recruitment deadline, which is one week before the CNCS deadline. Final approval for all VISTA candidates to attend PSO is subject to review and selection by the **Colorado CNCS** office.
- c. Submit a VISTA work plan for approval prior to the VISTA member's start date.
- d. Submit a proposed budget detailing member mileage reimbursement, professional development, the project participation fee, and in-kind assistance.
- e. Provide the VISTA member(s) individualized On-Site Orientation and Training at the beginning of their term of service.
- f. Use the approved VISTA work plan as the source of tasks and responsibilities for the VISTA member to empower the capacity building activities of the member.
- g. Ensure that VISTA members dedicate an average of 40 hours per week to their approved VISTA work plans and member descriptions to address the community needs identified in the approved Project Sponsor Application. **Shiloh House – Youth MOVE CO** will track VISTA member's personal and sick leave on a monthly basis on the VISTA Leave Report Form. Project Host Sites should use their existing policies and procedures to account for a VISTA member's actual work schedule and hours served.
- h. Schedule regular meetings (preferably weekly) with the VISTA member(s) to discuss the project and other concerns.
- i. Provide adequate working space, materials, supplies, and access to a phone and computer to permit the VISTA member to perform his/her assigned duties.
- j. Ensure that the VISTA member is reimbursed for all local travel associated with the project. Mileage reimbursement should be done in accordance with the Project Host Site's existing policies and procedures. Ensure the Form V-81 is completed in My AmeriCorps.
- k. Allow the VISTA member to participate in scheduled professional development and training opportunities, site visits, and conference calls. The VISTA member will be required to attend a training identified by Shiloh House's Program Director for the purposes of completing In-Service Training (IST) requirements as set forth by CNCS.
- l. Allow the VISTA member to participate in disaster relief/emergency response efforts as directed by CNCS.
- m. Allow the VISTA member to participate in Days of Service (e.g., MLK Day of Service, National Volunteer Week, Make A Difference Day) should activities be organized by the **Youth MOVE CO** or in the community where the VISTA member is serving.
- n. Inform the Program Director of Youth MOVE CO of any changes in status of the VISTA and other concerns related to the VISTA Project.
- o. The Project Host Site agrees to provide project updates via quarterly Project Progress Reports (PPR) with VISTA member input.

### 3. Joint Responsibilities

Both parties to the Memorandum of Understanding shall:

- a. Make every reasonable effort to ensure that the health and safety of the VISTA members are protected during the performance of their assigned duties. Neither the Project Sponsor nor the Project Host Site shall assign or require VISTA members to perform duties which would jeopardize their safety or cause them to sustain injuries.
- b. Ensure that persons selected as VISTA members are not related by blood or marriage to Project Host Site staff, Project Sponsor staff, officers or members of the Project Host Site's or the Project Sponsor Site's boards of directors, or responsible program staff at CNCS.
- c. Neither the Project Sponsor nor the Project Host Site has the discretion or authority to dismiss or separate a VISTA member from service; CNCS is the sole authority that can terminate a VISTA member's term of service. The Project Site should document any performance or behavior issues and immediately report them to **Shiloh House – Youth MOVE CO**. The Director, Kippi Clausen of will report such incidences to the state CNCS office and resolve them in accordance with rules governing the grant. This is necessary to provide VISTA members due process.

### 4. Non-Discrimination & Sexual Harassment

- a. No person with responsibilities in the operation of the project shall discriminate against any VISTA member, member of the staff of, or beneficiary of the project with respect to any aspect of the project on the basis of race, religion, color, national origin, sex, sexual orientation, age, disability, political affiliation, marital or parental status, or military service.
- b. Sexual harassment is a form of discrimination based on sex, which is prohibited as addressed directly above. As a recipient of federal financial assistance from CNCS, the Project Sponsor and Project Host Site are responsible for violations of the prohibition against sexual harassment and for taking corrective action and/or disciplinary action if violations occur. Such sexual harassment violations include:
  - i. Acts of "quid pro quo," sexual harassment where a supervisor demands sexual favors for service benefits, regardless of whether the Project Sponsor or Project Host Site, their agents, or supervisory employees should have known of the acts.
  - ii. Unwelcome sexual advances, request for sexual favors and other verbal or physical conduct of a sexual nature which have the purpose or effect of creating an intimidating, hostile, or offensive service environment.
  - iii. Acts of sexual harassment toward fellow AmeriCorps VISTA members or non-employees, where the Project Sponsor or Project Host Site, their agents, or supervisory employees knew or should have known of the conduct, unless they took immediate and appropriate corrective action.

## 5. Legal Restrictions

VISTA members should work to emphasize the mobilization of local human, financial, and material resources, the transference of skills to community residents, and the expansion of the capacity of the low income community to solve its own problems. VISTA members should NOT perform administrative duties except for those related to the goals and objectives identified in their work plan.

The Project Host Site agrees that no VISTA member assigned under this MOU shall participate in:

- a. Partisan and non-partisan political activities, including voter registration.
- b. Direct or indirect attempts to influence passage or defeat of legislation or proposals by initiative petition.
- c. Labor or anti-labor organization or related activities.
- d. Religious instruction, worship services, proselytization, or any other religious activity as an official part of their duties.

The Project Host Site further agrees not to:

- e. Carry out projects (related to VISTA) resulting in the identification of such projects with partisan or non-partisan political activities, including voter registration activities or providing voters transportation to the polls.
- f. Assign VISTA members to activities that would result in the hiring or displacement of employed workers, filling-in for absent employees or supervisors, or impairing existing contracts for services.
- g. Approve the involvement of any VISTA member assigned to it in planning, initiating, participating in, or otherwise siding or assisting in any demonstrations whatsoever.
- h. Accept, or permit the acceptance of, compensation from the VISTA members or from beneficiaries for the service of the VISTA members.

## 6. Modifications

This Memorandum of Understanding may be amended at any time by an agreement in writing executed by authorized representatives of the Project Sponsor and Project Host Site.

## 7. Termination

- a. The **Shiloh House – Youth MOVE CO** will use the above provisions to determine continued eligibility of the **Gunnison County** to be a Project Host Site. Failure to comply with any of the roles and responsibilities as outlined in this MOU will result in responsive and corrective action to include removal of the VISTA member placed at your site. In this case, the **Shiloh House –Youth MOVE CO** will provide 14 days' notice of termination of and/or VISTA removal/transfer from the project.

- b. Any termination of the Memorandum of Understanding between **Shiloh House –Youth MOVE CO** as the Project Sponsor and the Corporation for National & Community Service will result in the termination of all provisions of this Memorandum of Understanding.

Signatures for MEMORANDUM OF UNDERSTANDING between the **Shiloh House – CO partnership for Youth** and the **Gunnison County**.

Signature 

**Kippi Clausen**  
**Project Director**  
**Shiloh House/COACT YMCO**

Signature 

**Matthew Birnie**  
**County Manager**  
**Gunnison County**

Date **11/22/21**

Date 12-1-2022

**AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM**

**Agenda Item:** Acknowledgment of County Manager Signature; Contra

**Action Requested:** County Manager Signature

**Parties to the Agreement:** Mountain Tree Scapes

**Term Begins:** 11/18/2021

**Term Ends:**

**Grant Contract #:**

**Summary:**

Cut down and remove trees under power line and one dead tree in city right of way on Wisconsin Street.

**Fiscal Impact:** 2,885.00

**Submitted by:** Melody Roper

**Submitter's Email Address:** mroper@gunnisoncounty.org

**Finance Review:**

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\jguerra

Discharge Date: 11/18/2021

**County Attorney Review:**

Required

Not Required

Comments:

Agreement requires contractor to maintain requisite automobile insurance, but CAO understands vendor refuses to obtain. SOW implies use of autos in performing services, thus need for auto coverage. Failure to obtain full auto coverage exposes county to liability for non-emergent service where other vendors available. CAO thus recommends against this contract. MRH

Reviewed by:

Discharge Date:

Certificate of Insurance Required

Yes  No

**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 12/3/2021

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 0

Agenda Date: 12/7/2021

## CONTRACTOR AGREEMENT

THIS CONTRACTOR AGREEMENT ("Agreement") is made and entered into this 13th day of November, 2021, by and between the Board of County Commissioners of the County of Gunnison, Colorado, whose address is 200 East Virginia Ave., Gunnison, CO 81230 ("Gunnison County") and Mountain Tree Scapes, whose address is PO Box 4052 Crested Butte, CO 81224 ("Contractor").

### RECITALS

WHEREAS, the Contractor desires to provide services according to this Agreement as identified in the Scope of Work, attached and incorporated as Appendix A ("Services"); and

WHEREAS, Gunnison County desires to engage Contractor to provide such Services pursuant to this Agreement.

### AGREEMENT

NOW THEREFORE, in consideration of the Recitals and the mutual covenants and obligations hereinafter set forth, the parties agree as follows:

#### 1. SERVICES.

Contractor shall furnish all materials, labor, supervision, supplies and equipment to commence, diligently pursue, and complete the Services as more specifically set forth in Appendix A. All Services shall be performed in a timely manner and in accordance with generally accepted standards for Contractor's profession and all applicable federal, state and local laws and regulations affecting the Services or the subject matter thereof. Contractor acknowledges that this is a non-exclusive Agreement, and Gunnison County may contract with additional or other providers able to furnish the same or similar services as it deems appropriate to do so.

#### 2. TERM.

The term of this Agreement shall commence on November 13th, 2021 and shall terminate on November 30th, 2021 (the "Term"), unless sooner terminated or replaced as provided herein.

#### 3. STRATEGIC RESULT.

Execution of this Agreement will assist the County with its Sound Infrastructure strategy, as outlined in the Gunnison County Strategic Plan.

#### 4. COMPENSATION, BONUS AND EXPENSES.

In consideration and exchange for Contractor's performance of the Services during the Term, Gunnison County shall pay Contractor fees as more specifically not to exceed Two-Thousand Eight-Hundred Eighty-five and No/100 U. S. Dollars (\$2,885.00) (the "Compensation"). Payment shall be made by Gunnison County to Contractor within 45 days of receipt of an invoice.

The Compensation shall compensate Contractor for all charges, expenses, overhead, payroll costs, employee benefits, insurance subsistence, and profits, except as specifically set forth herein.

#### 5. SUBJECT TO ANNUAL APPROPRIATIONS. *[This section shall only apply if the term in Section 2 is longer than one year.]*

This Agreement is subject to Gunnison County making an annual budget appropriation in an amount sufficient to fund this Agreement. If Gunnison County fails or refuses to make such an appropriation, Gunnison County reserves the right to terminate this Agreement pursuant to Section 15 of this Agreement.

#### 6. INSURANCE.

Contractor agrees that at all times during the Term of this Agreement that Contractor shall carry and maintain, in full force and effect and at its sole cost and expense, the following insurance policies. Within thirty (30) days of the execution of this Agreement, Contractor will provide insurance certificates to Gunnison County, listing Gunnison County as an additional insured, for the coverage's required herein which shall state that such policies shall not be materially changed or cancelled without thirty (30) days prior notice to Gunnison County.

- a. Worker's Compensation Insurance in accordance with Colorado and Federal law which adequately protects all labor employed by Contractor during the term of this Agreement.
- b. Comprehensive General Liability Insurance or the equivalent for any injury to one person in any single occurrence, Three Hundred Eighty-Seven Thousand and No/100 U.S. Dollars (\$387,000.00); and for an injury to two or more persons in any single occurrence, the sum of One Million and No/100 U.S. Dollars (\$1,000,000.00).
- c. Comprehensive automobile liability insurance on all vehicles used in the Services, in an amount no less than Three Hundred Eighty-Seven Thousand and No/100 U.S. Dollars (\$387,000.00) for any injury to one person in any single occurrence and in an amount no less than One Million and No/100 U.S. Dollars (\$1,000,000.00) for any injury to two or more persons in any single occurrence.

## 7. INDEPENDENT CONTRACTOR.

In carrying out its obligations and activities under this Agreement, Contractor is acting as an independent contractor and not as an agent, partner, joint venturer or employee of Gunnison County. Contractor does not have any authority to bind Gunnison County in any manner whatsoever.

**Contractor acknowledges and agrees that Contractor is not entitled to: (i) unemployment insurance benefits; or (ii) Workers Compensation coverage, from Gunnison County.** Further, Contractor is obligated to pay federal and state income tax on any moneys paid it related to the services.

## 8. INDEMNIFICATION.

Contractor agrees to indemnify, defend and hold harmless Gunnison County, its Commissioners, agents and employees of and from any and all liability, claims, liens, demands, actions and causes of action whatsoever (including reasonable attorney's and expert's fees and costs) arising out of or related to any loss, cost, damage or injury, including death, of any person or damage to property of any kind caused by the misconduct or negligent acts, errors or omissions of Contractor or its employees, subcontractors or agents in connection with this Agreement.

This provision shall survive any termination or expiration of this Agreement with respect to any liability, injury or damage occurring prior to such termination or expiration.

## 9. SOLE SOURCE CONTRACTS. *[This section shall only apply if this is a sole source contract or contract with the State of Colorado and exceeds \$100,000.00 annually.]*

If the Contractor has entered into a sole source contract or contracts with the State of Colorado or any of its political subdivisions as defined in Article XXVIII of the Colorado Constitution, which including this contract in the aggregate on an annual basis is/are equal to or exceed the amount of \$100,000.00, then the following provisions apply:

- a. Because of a presumption of impropriety between contributions to any campaign and sole source government contracts, Contractor, on behalf of itself, any person who controls ten percent or more of the shares of or interest in the Contractor, and the Contractor's officers, directors and trustees (collectively, the "Contract Holder") shall contractually agree, for the duration of the contract and for two years thereafter, to cease making, causing to be made, or inducing by any means, a contribution, directly or indirectly, on behalf of the Contractor Holder or on behalf of his or her immediate family member and for the benefit of any political party or for the benefit of any candidate for any elected office of the state or any of its political subdivisions.

- b. The parties further agree that if a Contract Holder makes or causes to be made any contribution intended to promote or influence the result of an election on a ballot issue, the Contract Holder shall not be qualified to enter into a sole source government contract relating to that particular ballot issue.
- c. The parties agree that if a Contract Holder intentionally violates sections 15 or 17(2) of Article XXVIII of the Colorado Constitution, as contractual damages that Contract Holder shall be ineligible to hold any sole source government contract, or public employment with the state or any of its political subdivisions, for three years.
- d. These provisions shall not apply to the extent they have been enjoined or invalidated by a court of competent jurisdiction.

#### 10. DISCRIMINATION.

The Contractor agrees to not discriminate against any person or class of persons by reason of age, race, color, sex, creed, religion, disability, national origin, sexual orientation or political affiliation in providing any services or in the use of any facilities provided for the public in any manner prohibited by Part 21 of the Regulations of the Office of the Secretary of Transportation. Contractor shall further comply with the letter and spirit of the Colorado Anti-Discrimination Act of 1957, as amended, and any other laws and regulations respecting discrimination in unfair employment practices. Additionally, Contractor shall comply with such enforcement procedures as any governmental authority might demand that Gunnison County take for the purpose of complying with any such laws and regulations.

#### 11. IMMIGRATION COMPLIANCE CERTIFICATION.

- a. Contractor certifies that Contractor does not and will not knowingly contract with or employ illegal aliens to work under this Agreement.
- b. Contractor certifies that Contractor has required its subcontractors to certify that they do not knowingly contract with or employ illegal aliens to work under this Agreement.
- c. Contractor certifies that it has attempted to verify the eligibility of its employees and subcontractors to work through the Basic Pilot Employment Verification Program administered by the Social Security Administration and Department of Homeland Security.
- d. Contractor agrees to comply with all reasonable requests made in the course of an investigation under C.R.S. 8-17.5-102 by the Colorado Department of Labor and Employment.
- e. Contractor agrees to comply with the provisions of C.R.S. 8-17.5-101 et seq.

## 12. ADA COMPLIANCE.

The Contractor represents and warrants to Gunnison County that at all times during the performance of this Agreement no qualified individual with a disability shall, by reason of such disability, be excluded from participation in, or denied benefits of the service, programs, or activities performed by the Contractor, or be subjected to any discrimination by the Contractor upon which assurance Gunnison County relies.

## 13. MISCELLANEOUS.

- a. SEVERABILITY. If any clause or provision of this Agreement shall be held to be invalid in whole or in part, then the remaining clauses and provisions, or portions thereof, shall nevertheless be and remain in full force and effect.
- b. AMENDMENT. No amendment, alteration, modification of or addition to this Agreement shall be valid or binding unless expressed in writing and signed by the parties to be bound thereby.
- c. NO WAIVER OF GOVERNMENTAL IMMUNITY. Nothing in this Agreement is, or shall be construed to be, a waiver, in whole or part, by Gunnison County of governmental immunity provided by the Colorado Governmental Immunity Act or otherwise.

## 14. DELEGATION AND ASSIGNMENT.

This is a personal services contract with Contractor and, therefore, Contractor shall not delegate or assign its duties under this Agreement without the prior written consent of Gunnison County which consent Gunnison County may withhold in its discretion. Subject to the foregoing, the terms, covenants and conditions of this Agreement shall be binding on the successors and assigns of either party.

## 15. TERMINATION.

Either party shall have the right to terminate this Agreement at any time, with or without cause, upon thirty (30) days prior written notice to the other. Upon termination, Contractor shall be entitled to compensation for Services performed prior to the date of termination, per the compensation terms outlined in Appendix A.

## 16. NOTICES.

Any notice, demand or communication which either party may desire or be required to give to the other party shall be in writing and shall be deemed sufficiently given or rendered if delivered personally or sent by certified first class US mail, postage prepaid, addressed as follows:

Gunnison County: County Manager  
Gunnison County  
200 E. Virginia Ave.  
Gunnison, Colorado 81230  
Phone: 970-641-0248

With a copy to: Board of County Commissioners  
Gunnison County  
200 E. Virginia Ave.  
Gunnison, Colorado 81230

Contractor: Mountain Tree Scapes  
PO Box 4052 Crested Butte, CO 81224

Either party has the right to designate in writing, served as provided above, a different address to which any notice, demand or communication is to be mailed.

17. GOVERNING LAW.

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Colorado. Exclusive jurisdiction and venue for any legal proceedings related to this Agreement shall be in the State of Colorado District Court, Gunnison County, Colorado.

18. COUNTERPARTS: FACSIMILE TRANSMISSION.

This Agreement may be executed by facsimile and/or in any number of counterparts, any or all of which may contain the signatures of less than all the parties, and all of which shall be construed together as but a single instrument and shall be binding on the parties as though originally executed on one originally executed document. All facsimile counterparts shall be promptly followed with delivery of original executed counterparts.

19. ENTIRE AGREEMENT.

This Agreement contains the entire agreement between the parties hereto with respect to the subject matter hereof, and supersedes any and all prior agreements, proposals, negotiations and representations pertaining to the obligations to be performed hereunder.

20. PUBLIC RECORD.

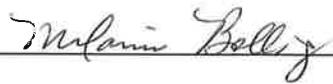
To the extent not prohibited by state or federal law, this Agreement is potentially subject to public release through the Colorado Open Records Act.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date above written.

BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF GUNNISON, COLORADO

By:   
Matthew Birnie, Gunnison County Manager

ATTEST:

  
Deputy Clerk



CONTRACTOR

By: Scott Sorensen

APPENDIX "A"

SCOPE OF SERVICES

Gunnison County Fairgrounds

Remove dead cottonwood near intersection of Wisconsin and San Juan. Haul off all material

Remove cottonwoods growing along fenceline where utility wires will be buried. Haul off all material.





Binder of Insurance

Pending issuance and delivery of a policy pursuant to the application of the insured and to all the terms and conditions of the policy issued by the company the

State Farm Mutual Automobile Insurance Company

Does hereby insure: SCOTT SORENSEN  
PO BOX 4052  
CRESTED BUTTE, CO 81224-3718

Policy Number: 513 7973-E18-06A

Year	Make	Vehicle Identification Number (VIN)
2006	FORD F550SD DMP SGL	1FDAF56P96EA61858

Coverages

Liability 1M/1M/50	Comprehensive \$2000	Collision Ded \$2000
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Effective November 29, 2021, expiring not to exceed thirty (30) days hence and to become void immediately upon the issuance of a policy in place hereof.

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS SUCH PERSON TO CRIMINAL AND CIVIL PENALTIES.

Date 11/29, 2021 Quinn A. Baker  
Authorized Representative

Binder of Insurance

Pending issuance and delivery of a policy pursuant to the application of the insured and to all the terms and conditions of the policy issued by the company the

State Farm Mutual Automobile Insurance Company

Does hereby insure: SCOTT SORENSEN  
PO BOX 4052  
CRESTED BUTTE, CO 81224-3718

Policy Number: 513 3703-E18-06

Year	Make	Vehicle Identification Number (VIN)
2004	FORD F250 SD PICKUP	1FTNF21LX4EA04459

Coverages

Liability	Comprehensive	Collision Ded
1M/1M/25	\$2000	\$2000

Effective November 29, 2021, expiring not to exceed thirty (30) days hence and to become void immediately upon the issuance of a policy in place hereof.

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS SUCH PERSON TO CRIMINAL AND CIVIL PENALTIES.

Date

11/29, 2021

*Quinn R. Baker*  
Authorized Representative

Binder of Insurance

Pending issuance and delivery of a policy pursuant to the application of the insured and to all the terms and conditions of the policy issued by the company the

State Farm Mutual Automobile Insurance Company

Does hereby insure: SCOTT SORENSEN  
PO BOX 4052  
CRESTED BUTTE, CO 81224-3718

Policy Number: 513 3702-E18-06

Year	Make	Vehicle Identification Number (VIN)
2015	FORD F250 SD PICKUP	1FT7X2BT1FEA10593

Coverages

Liability 1M/1M/25	Comprehensive \$2000	Collision Ded \$2000
-----------------------	-------------------------	-------------------------

Effective November 29, 2021, expiring not to exceed thirty (30) days hence and to become void immediately upon the issuance of a policy in place hereof.

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS SUCH PERSON TO CRIMINAL AND CIVIL PENALTIES.

Date 11/29, 2021

*Quinn A. Baker*  
Authorized Representative



**Mountain Tree Scapes**

PO BOX 4052  
Crested Butte, CO 81224  
(970)3490191  
ssorensen219@gmail.com  
www.mountaintreescapes.com

Estimate

ADDRESS  
Melody Roper  
Gunnison County Fairgrounds  
970-641-8561  
Gunnison County Fairgrounds

ESTIMATE 1208  
DATE 11/09/2021

ACTIVITY	ACTIVITY	QTY	RATE	AMOUNT
Tree Removal	Remove dead cottonwood near intersection of Wisconsin and San Juan. Haul off all material	1	1,000.00	1,000.00
Tree Removal	Remove cottonwoods growing along fenceline where utility wires will be buried. Haul off all material.	1	1,500.00	1,500.00
Sales	Add Gunnison County as an additional insured	1	100.00	100.00
Sales	Increase auto insurance coverage to Gunnison County requirements	1	285.00	285.00

TOTAL **\$2,885.00**

Accepted By

Accepted Date

**AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM**

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**Agenda Item:** Consultant Agreement; Charlier Associates, Inc.; 6

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**Action Requested:** County Manager Signature

**Parties to the Agreement:** Charlier Associates, Inc and Gunnison County

**Term Begins:** June 18, 2021

**Term Ends:**

**Grant Contract #:**

**Summary:**

Jim Charlier has been working with us on the Brush Creek Intersection project.

**Fiscal Impact:** \$15,300.00

**Submitted by:** Marlene D. Crosby

**Submitter's Email Address:** mcrosby@gunnisoncounty.org

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**Finance Review:**

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\kweak

Discharge Date: 12/3/2021

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**County Attorney Review:**

Required

Not Required

Comments:

Contract is legally sufficient, but the Board may want to consider whether to ask the vendor to also provide Errors and Omissions coverage.  
MRH

Reviewed by: GUNCOUNTY1\mhoyt

Discharge Date: 11/29/2021

Certificate of Insurance Required

Yes  No

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**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 12/3/2021

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 0

Agenda Date: 12/7/2021

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## CONSULTANT AGREEMENT

THIS CONSULTANT AGREEMENT ("Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between the Board of County Commissioners of the County of Gunnison, Colorado, whose address is 200 East Virginia Ave., Gunnison, CO 81230 ("Gunnison County") and Charlier Associates, Inc., whose address is 3420 W. 32<sup>nd</sup> Avenue, Suite 305, Denver, CO 80211 ("Consultant").

### RECITALS

WHEREAS, the Consultant desires to provide services according to this Agreement as identified in the Scope of Work, attached and incorporated as Appendix A ("Services"); and

WHEREAS, Gunnison County desires to engage Consultant to provide such Services pursuant to this Agreement.

### AGREEMENT

NOW THEREFORE, in consideration of the Recitals and the mutual covenants and obligations hereinafter set forth, the parties agree as follows:

#### 1. SERVICES.

Consultant shall furnish all materials, labor, supervision, supplies and equipment to commence, diligently pursue, and complete the Services as more specifically set forth in Appendix A. All Services shall be performed in a timely manner and in accordance with generally accepted standards for Consultant's profession and all applicable federal, state and local laws and regulations affecting the Services or the subject matter thereof. Consultant acknowledges that this is a non-exclusive Agreement, and Gunnison County may contract with additional or other providers able to furnish the same or similar services as it deems appropriate to do so.

#### 2. TERM.

The term of this Agreement shall commence on June 18, 2021 and shall terminate on December 31, 2022 (the "Term"), unless sooner terminated or replaced as provided herein.

#### 3. STRATEGIC RESULT.

Execution of this Agreement will assist the County with its mission to provide infrastructure construction and management services to residents, visitors and County departments so they can travel on County roads, pursue recreational interests, and enjoy living in a more sustainable environment strategy, as outlined in the Gunnison County Strategic Plan.

#### 4. COMPENSATION, BONUS AND EXPENSES.

In consideration and exchange for Consultant's performance of the Services during the Term, Gunnison County shall pay Consultant fees as more specifically not to exceed Fifteen Thousand Three Hundred and No/100 U. S. Dollars (\$15,300.00) (the "Compensation"). Payment shall be made by Gunnison County to Consultant within 45 days of receipt of an invoice.

The Compensation shall compensate Consultant for all charges, expenses, overhead, payroll costs, employee benefits, insurance subsistence, and profits, except as specifically set forth herein.

#### 5. SUBJECT TO ANNUAL APPROPRIATIONS. *[This section shall only apply if the term in Section 2 is longer than one year.]*

This Agreement is subject to Gunnison County making an annual budget appropriation in an amount sufficient to fund this Agreement. If Gunnison County fails or refuses to make such an appropriation, Gunnison County reserves the right to terminate this Agreement pursuant to Section 15 of this Agreement.

#### 6. INSURANCE.

Consultant agrees that at all times during the Term of this Agreement that Consultant shall carry and maintain, in full force and effect and at its sole cost and expense, the following insurance policies. Within thirty (30) days of the execution of this Agreement, Consultant will provide insurance certificates to Gunnison County, listing Gunnison County as an additional insured, for the coverage's required herein which shall state that such policies shall not be materially changed or cancelled without thirty (30) days prior notice to Gunnison County.

- a. Worker's Compensation Insurance in accordance with Colorado and Federal law which adequately protects all labor employed by Consultant during the term of this Agreement.
- b. Comprehensive General Liability Insurance or the equivalent for any injury to one person in any single occurrence, Three Hundred Eighty-Seven Thousand and No/100 U.S. Dollars (\$387,000.00); and for an injury to two or more persons in any single occurrence, the sum of One Million Ninety-Three Thousand and No/100 U.S. Dollars (\$1,093,000.00).
- c. Comprehensive automobile liability insurance on all vehicles used in the Services, in an amount no less than Three Hundred Eighty-Seven Thousand and No/100 U.S. Dollars (\$387,000.00) for any injury to one person in any single occurrence and in an amount no less than One Million Ninety-Three

Thousand and No/100 U.S. Dollars (\$1,093,000.00) for any injury to two or more persons in any single occurrence.

7. INDEPENDENT CONSULTANT.

In carrying out its obligations and activities under this Agreement, Consultant is acting as an independent consultant and not as an agent, partner, joint venturer or employee of Gunnison County. Consultant does not have any authority to bind Gunnison County in any manner whatsoever.

**Consultant acknowledges and agrees that Consultant is not entitled to: (i) unemployment insurance benefits; or (ii) Workers Compensation coverage, from Gunnison County.** Further, Consultant is obligated to pay federal and state income tax on any moneys paid it related to the services.

8. INDEMNIFICATION.

Consultant agrees to indemnify, defend and hold harmless Gunnison County, its Commissioners, agents and employees of and from any and all liability, claims, liens, demands, actions and causes of action whatsoever (including reasonable attorney's and expert's fees and costs) arising out of or related to any loss, cost, damage or injury, including death, of any person or damage to property of any kind caused by the misconduct or negligent acts, errors or omissions of Consultant or its employees, subcontractors or agents in connection with this Agreement.

This provision shall survive any termination or expiration of this Agreement with respect to any liability, injury or damage occurring prior to such termination or expiration.

9. SOLE SOURCE CONTRACTS. *[This section shall only apply if this is a sole source contract or contract with the State of Colorado and exceeds \$100,000.00 annually.]*

If the Consultant has entered into a sole source contract or contracts with the State of Colorado or any of its political subdivisions as defined in Article XXVIII of the Colorado Constitution, which including this contract in the aggregate on an annual basis is/are equal to or exceed the amount of \$100,000.00, then the following provisions apply:

- a. Because of a presumption of impropriety between contributions to any campaign and sole source government contracts, Consultant, on behalf of itself, any person who controls ten percent or more of the shares of or interest in the Consultant, and the Consultant's officers, directors and trustees (collectively, the "Contract Holder") shall contractually agree, for the duration of the contract and for two years thereafter, to cease making, causing to be made, or inducing by any means, a contribution, directly or indirectly, on behalf of the Contract Holder or on behalf of his or her immediate family member and for the benefit of any political party or for

the benefit of any candidate for any elected office of the state or any of its political subdivisions.

- b. The parties further agree that if a Contract Holder makes or causes to be made any contribution intended to promote or influence the result of an election on a ballot issue, the Contract Holder shall not be qualified to enter into a sole source government contract relating to that particular ballot issue.
- c. The parties agree that if a Contract Holder intentionally violates sections 15 or 17(2) of Article XXVIII of the Colorado Constitution, as contractual damages that Contract Holder shall be ineligible to hold any sole source government contract, or public employment with the state or any of its political subdivisions, for three years.
- d. These provisions shall not apply to the extent they have been enjoined or invalidated by a court of competent jurisdiction.

#### 10. DISCRIMINATION.

The Consultant agrees to not discriminate against any person or class of persons by reason of age, race, color, sex, creed, religion, disability, national origin, sexual orientation or political affiliation in providing any services or in the use of any facilities provided for the public in any manner prohibited by Part 21 of the Regulations of the Office of the Secretary of Transportation. Consultant shall further comply with the letter and spirit of the Colorado Anti-Discrimination Act of 1957, as amended, and any other laws and regulations respecting discrimination in unfair employment practices. Additionally, Consultant shall comply with such enforcement procedures as any governmental authority might demand that Gunnison County take for the purpose of complying with any such laws and regulations.

#### 11. IMMIGRATION COMPLIANCE CERTIFICATION.

- a. Consultant certifies that Consultant does not and will not knowingly contract with or employ illegal aliens to work under this Agreement.
- b. Consultant certifies that Consultant has required its subcontractors to certify that they do not knowingly contract with or employ illegal aliens to work under this Agreement.
- c. Consultant certifies that it has attempted to verify the eligibility of its employees and subcontractors to work through the Basic Pilot Employment Verification Program administered by the Social Security Administration and Department of Homeland Security.
- d. Consultant agrees to comply with all reasonable requests made in the course of an investigation under C.R.S. 8-17.5-102 by the Colorado Department of Labor and Employment.

- e. Consultant agrees to comply with the provisions of C.R.S. 8-17.5-101 et seq.

## 12. ADA COMPLIANCE.

The Consultant represents and warrants to Gunnison County that at all times during the performance of this Agreement no qualified individual with a disability shall, by reason of such disability, be excluded from participation in, or denied benefits of the service, programs, or activities performed by the Consultant, or be subjected to any discrimination by the Consultant upon which assurance Gunnison County relies.

## 13. MISCELLANEOUS.

- a. **SEVERABILITY.** If any clause or provision of this Agreement shall be held to be invalid in whole or in part, then the remaining clauses and provisions, or portions thereof, shall nevertheless be and remain in full force and effect.
- b. **AMENDMENT.** No amendment, alteration, modification of or addition to this Agreement shall be valid or binding unless expressed in writing and signed by the parties to be bound thereby.
- c. **NO WAIVER OF GOVERNMENTAL IMMUNITY.** Nothing in this Agreement is, or shall be construed to be, a waiver, in whole or part, by Gunnison County of governmental immunity provided by the Colorado Governmental Immunity Act or otherwise.

## 14. DELEGATION AND ASSIGNMENT.

This is a personal services contract with Consultant and, therefore, Consultant shall not delegate or assign its duties under this Agreement without the prior written consent of Gunnison County which consent Gunnison County may withhold in its discretion. Subject to the foregoing, the terms, covenants and conditions of this Agreement shall be binding on the successors and assigns of either party.

## 15. TERMINATION.

Either party shall have the right to terminate this Agreement at any time, with or without cause, upon thirty (30) days prior written notice to the other. Upon termination, Consultant shall be entitled to compensation for Services performed prior to the date of termination, per the compensation terms outlined in Appendix A.

## 16. NOTICES.

Any notice, demand or communication which either party may desire or be required to give to the other party shall be in writing and shall be deemed sufficiently given or rendered if delivered personally or sent by certified first class US mail, postage prepaid, addressed as follows:

Gunnison County: County Manager  
Gunnison County  
200 E. Virginia Ave.  
Gunnison, Colorado 81230  
Phone: 970-641-0248

With a copy to: Board of County Commissioners Gunnison  
County  
200 E. Virginia Ave.  
Gunnison, Colorado 81230

Consultant: Charlier Associates, Inc  
James F. Charlier,  
3420 W. 32<sup>nd</sup> Avenue, Suite 305  
Denver, Colorado 80211

Either party has the right to designate in writing, served as provided above, a different address to which any notice, demand or communication is to be mailed.

#### 17. GOVERNING LAW.

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Colorado. Exclusive jurisdiction and venue for any legal proceedings related to this Agreement shall be in the State of Colorado District Court, Gunnison County, Colorado.

#### 18. COUNTERPARTS: FACSIMILE TRANSMISSION.

This Agreement may be executed by facsimile and/or in any number of counterparts, any or all of which may contain the signatures of less than all the parties, and all of which shall be construed together as but a single instrument and shall be binding on the parties as though originally executed on one originally executed document. All facsimile counterparts shall be promptly followed with delivery of original executed counterparts.

#### 19. ENTIRE AGREEMENT.

This Agreement contains the entire agreement between the parties hereto with respect to the subject matter hereof, and supersedes any and all prior agreements, proposals, negotiations and representations pertaining to the obligations to be performed hereunder.

#### 20. PUBLIC RECORD.

To the extent not prohibited by state or federal law, this Agreement is potentially subject to public release through the Colorado Open Records Act.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date above written.

GUNNISON COUNTY

By: \_\_\_\_\_  
Matthew Birnie, County Manager

ATTEST:

\_\_\_\_\_  
Deputy Clerk

CONSULTANT

By:  \_\_\_\_\_  
James F. Charlier, Design Oversight Consultant

## APPENDIX "A"

### SCOPE OF SERVICES

Task 1. Support Staff in preparation of an RFP (request for proposals) for Project engineering services from a Design Consultant. Prepare draft RFP scope text. Help organize and participate in a virtual meeting with Colorado Department of Transportation (CDOT) Region 3 staff to review the County's objectives for the Project. Review final RFP and help revise before it is published on June 23, 2021.

Task 2. Review proposals submitted by prospective Design Consultants (due on July 14). Help Staff evaluate and rank the proposals and identify a short list of prospective consultants to interview. Help Staff prepare for interviews. Participate in interviews on July 20th (afternoon). Help Staff identify a preferred Design Consultant. Help Staff prepare a recommendation for Design Consultant and contract to County Board on July 27, 2021.

Task 3. Support Staff in contracting with a Design Consultant for the Project. Provide support to Staff in its management of the Project, including reviewing work, draft reports and other materials prepared by the Design Consultant. Provide support to Staff in coordinating with CDOT Region 3 staff. Travel to Gunnison and participate in first public workshop. Help Staff prepare for second (virtual) public open house (on-line video conference format) to be held in September 2021.

Task 4. Prepare for and participate in one virtual public open house (on-line video conference format) to be held in October 2021.

Task 5. Support staff in preparation of a Project recommendation to the County Board.

**AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM**

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**Agenda Item:** Designated Agent's Delegation of Project Management

---

**Action Requested:** County Manager Signature

**Parties to the Agreement:** Gunnison County and West Region Wildfire Council

**Term Begins:**

**Term Ends:**

**Grant Contract #:**

**Summary:**

The West Region Wildfire Council is eligible to apply for a \$300K State grant via Senate Bill 21-054. The bill requires a local government as fiscal agent. WRWC will manage all aspects of the grant.

**Fiscal Impact:** 0

**Submitted by:** Scott Morrill

**Submitter's Email Address:** smorrill@gunnisoncounty.org

---

**Finance Review:**

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\kweak

Discharge Date: 12/3/2021

---

**County Attorney Review:**

Required

Not Required

Comments:

Not seeing any legal issues with what has been presented. MRH

Reviewed by:

Discharge Date: 12/2/2021

Certificate of Insurance Required

Yes  No

---

**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 12/3/2021

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 0

Agenda Date: 12/7/2021

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# COLORADO

## Division of Homeland Security & Emergency Management

Department of Public Safety

### Hazard Mitigation Application All Project Types

#### Designated Agent's Delegation of Project Management Duties

**Instructions:** Use this form to designate authority of grant management duties as noted to the following personnel:

\_\_\_\_\_

Name

\_\_\_\_\_

Title

\_\_\_\_\_

Email

EMGrants Access Rights:

- Primary User (Can obligate and/or sign SF 424)
- Alternate User (Can obligate and/or sign SF 424)
- Authorized User (Full Access)
- Auditor (Read Only)

Project/Grant-Specific Authorities:

- Primary Point of Contact (Local project manager)
- Alternate Point of Contact (Assists project manager)
- Submit Applications in EMGrants and eGrants
- Submit Scope of Work and Budget Change Requests
- Submit Progress Reports
- Submit Requests for Reimbursement
- Submit Closeout Documents

*[Signature]*  
Signature of Authorized Individual

\_\_\_\_\_  
Date

**The above authorization will commence on the date of this statement, as attested to below, and will apply for the duration of the following:**

Organization: \_\_\_\_\_

Project Name: \_\_\_\_\_

Contract Number: \_\_\_\_\_

Program(s) or Grant(s): \_\_\_\_\_

Attested to by:

\_\_\_\_\_  
Signature of Designated Agent

\_\_\_\_\_  
Title

\_\_\_\_\_  
Effective Date

**AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM**

**Agenda Item:** Resolution Repealing Resolution No: 08-36 and Adop

**Action Requested:** Motion

**Parties to the Agreement:** NA - Adoption by Resolution of the Emergency Operations Plan

**Term Begins:**

**Term Ends:**

**Grant Contract #:**

**Summary:**

Adoption by resolution of the Emergency Operations Plan.

**Fiscal Impact:** 0

**Submitted by:** scott morrill

**Submitter's Email Address:** smorrill@gunnisoncounty.org

**Finance Review:**

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

**County Attorney Review:**

Required

Not Required

Comments:

Appears legally sufficient. A reminder that the resolution number should be filled in on the plan itself. MRH

Reviewed by: GUNCOUNTY1\mhoyt

Discharge Date: 11/19/2021

Certificate of Insurance Required

Yes  No

**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 11/19/2021

Consent Agenda     Regular Agenda     Worksession

Time Allotted: 0

Agenda Date: 12/7/2021

BOARD OF COUNTY COMMISSIONERS OF  
THE COUNTY OF GUNNISON, COLORADO

RESOLUTION NO: 2021-\_\_\_\_\_

A RESOLUTION REPEALING RESOLUTION NO: 08-36 AND ADOPTING  
THE 2021 GUNNISON COUNTY, COLORADO EMERGENCY OPERATIONS PLAN

WHEREAS, in the best interest of public health, safety and welfare of the citizens and visitors of Gunnison County, Colorado, the Board of County Commissioners of the County of Gunnison, Colorado (“Board”) adopted an emergency operations plan through Resolution No: 2017-22, *A Resolution Adopting the Gunnison County Emergency Operations Plan*; and

WHEREAS, in order to address current operations, the emergency operations plan adopted in 2017 has been amended and updated and a new emergency operations plan has been drafted which is titled: *Gunnison County, Colorado Emergency Operations Plan*, dated Sept 17, 2021 (“*2021 Emergency Operations Plan*”); and

WHEREAS, the *2021 Emergency Operations Plan* provides general guidelines and principles for managing and coordinating the overall response and recovery activities before, during and after major emergencies and disasters that affect unincorporated areas of Gunnison County, including incorporated areas of Gunnison County which have agreements with and/or rely on Gunnison County for the provision of emergency management assistance; and

WHEREAS, the *2021 Emergency Operations Plan* also provides clarification and guidance on the National Incident Management System, concept of operations, designated roles and responsibilities, continuity of government and plan maintenance, training and exercises; and

WHEREAS, to more specifically address emergency support functions and operations, define types of disasters and the appropriate response procedures, and to identify other emergency support resources, there are annexes attached and incorporated within the *2021 Emergency Operations Plan*. The annexes will be amended at times in order to reflect changes in information, procedure and techniques; and

WHEREAS, the personnel, departments, agencies and other entities that have designated roles and responsibilities identified in the *2021 Emergency Operations Plan* have accepted or, it is reasonable to anticipate, will accept said roles and responsibilities in Section 8 of the *2021 Emergency Operations Plan* titled *Designated Roles & Responsibilities*; and

WHEREAS, the *2021 Emergency Operations Plan*, would be implemented in conjunction with Resolution 2008-15, *A Resolution Establishing Gunnison County Emergency and Disaster Management and Procedures* which has been recently amended through Resolution No: 2020-11, *A Resolution Amending Gunnison County Emergency and Disaster Management and Procedures*; and

WHEREAS, the Board has reviewed the *2021 Emergency Operations Plan* and believes that it is a crucial and necessary guidance tool for emergency management and it is in the best interest of public health, safety and welfare of the citizens of Gunnison County, Colorado that it be utilized.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Gunnison, Colorado that Resolution No: 2017-22, *A Resolution Adopting the Gunnison County Emergency Operations Plan* shall be and hereby is repealed and the "*Gunnison County, Colorado Emergency Operations Plan*", dated September 17, 2021, with incorporated annexes as they may be amended, shall be and hereby is adopted as the primary guidance tool for emergency management for Gunnison County, Colorado as of the date of execution of this resolution.

INTRODUCED by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, and adopted this \_\_\_\_ day of \_\_\_\_\_, 2021.

BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF GUNNISON, COLORADO

By \_\_\_\_\_  
Jonathan Houck, Chairperson

By \_\_\_\_\_  
Roland Mason, Vice Chairperson

By \_\_\_\_\_  
Elizabeth Smith, Commissioner

ATTEST:

\_\_\_\_\_  
Deputy County Clerk



# Emergency Operations Plan

Updated Sept 17, 2021

## Table of Contents

**It should be noted that this is the Base Emergency Operations Plan. There are numerous supporting annexes and stand-alone supporting plans which are critical to the functionality of this Base Plan. See list of plans and annexes below the Table of Contents.**

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**EOP Annexes**

- Annex A      ESF table
- Annex B      EOC Guide
- Annex B.1    EOC Job Aids
- Annex D      Natural Hazards Management Structure and Considerations
- Annex E      Human Caused Hazards Management Structure and Considerations
- Annex F      Critical Infrastructure Disruption Management Structure and Considerations
- Annex G      Disaster Related Documents (BoCC Guide, Resolutions, Declaration Templates, Delegation Templates).

**Below is a list of disaster related plans (with a brief summary of each) which support the Gunnison County Emergency Operations Plan. These plans are located on the bookshelf in the EOC and on the Emergency Management Shared Drive under Plans:**

1. Evacuation and Sheltering – Identifies Red Cross approved shelters, their location, amenities and contact info. This plan also provides guidance on types of evacuation options.
2. Public Alert, Warning and Notification – Ensures provision of accurate and timely public alerts and warnings. This Plan reviews who is authorized to send messages, message content guidelines, and different alert and warning systems/contacts.
3. Resource Mobilization (Process and Resource Lists) – Describes the process for coordinated, effective and efficient resource ordering of local, mutual-aid, state and federal resources during incidents. This includes single point ordering, tracking, financial accountability, and timely acquisition of requested resource.
4. Donation & Volunteer Management – Describes the responsibilities of both donation and volunteer management and planning considerations for each.
5. Rapid Needs Assessment – Describes what a Rapid Needs Assessment is and what it accomplishes. It provides forms and maps needed to accomplish a Rapid Needs Assessment.
6. Recovery - The Gunnison County Disaster Recovery Plan provides an overview of how Gunnison County as an organization will prepare for and coordinate recovery from a disaster in collaboration with partner jurisdictions and agencies, utilizing the “Whole Community” planning approach.
7. Re-Entry - The purpose of this plan is to provide for the safe and efficient re-entry of residents into the area of an incident. This document outlines the process to evaluate and assess the immediate human and animal needs prior to and during the re-entry phase of an incident.
8. Damage Assessment – Describes who conducts damage assessments and the major components of a damage assessment.
9. Debris Management – Describes how large amounts of debris post-disaster may be cleared and disposed of.
10. Mutual Aid Agreement Binder – Contains all of the mutual aid agreements Gunnison County is a part of in relation to emergency management.
11. Gunnison Regional Communications Center Field User Guide – Describes day to day operations for users of radios in the Gunnison County Regional Communications Center service area.
12. West Region Tactical Interoperable Communications Plan – Describes radio communications between West Region counties to include Gunnison, Delta, Hinsdale, Montrose, Ouray, and San Miguel counties.

**Other Jurisdictional Plans: See Section 7, Municipalities, Special Districts and Other Organizations, of this Emergency Operations Plan for list of jurisdictional plans. For copies of these plans, see appropriate binder on bookshelf in EOC or contact the plan owner.**

*Note:* Supporting Gunnison County documents with links may be developed and revised independent of the base plan. **Report broken links to OEM at 970-641-2481 or [eclay@gunnisoncounty.org](mailto:eclay@gunnisoncounty.org) or [smorrill@gunnisoncounty.org](mailto:smorrill@gunnisoncounty.org)**

## Acronyms and Abbreviations Used in this Plan

AFPD	Arrowhead Fire Protection District
AOP	Annual Operating Plan (State/County Sheriff Wildfire Agreement)
BIA	Bureau of Indian Affairs
BLM	Bureau of Land Management
CBFPD	Crested Butte Fire Protection Dist.
CHIRRP	Colorado Hazard and Incident Response and Recovery Plan (State EOP)
CDPHE	Colorado Dept. of Health and Environment
CDPW	Colorado Dept. of Parks and Wildlife
COG	Continuity of Government
COOP	Continuity of Operations Plan
CDOT	Colorado Dept. of Transportation
CSP	Colorado State Patrol
DFPC	Colorado Division of Fire Prevention and Control
DHSEM	Colorado Division of Homeland Security and Emergency Management
DMORT	Disaster Operational Mortuary Response Team
DTRS	Digital Trunked Radio System
E-911	Enhanced 9-1-1 System
EAS/EAN	Emergency Alert System/Emergency Alert Network
EAP	Emergency Action Plan
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
FBO	Flight Based Operation at Airport for General Aviation. Managed by AvFlight Inc.
GCC	Gunnison Communications Center
GIS	Gunnison County Geographical Information Service
GRCC	Gunnison Regional Communications Center (Dispatch)
GVFD	Gunnison Volunteer Fire Dept.
GVH	Gunnison Valley Hospital
IAP	Incident Action Plan
IC	Incident Command or Commander
ICP	Incident Command Post
ICS	Incident Command System
IGA	Inter-Governmental Agreement
IT	Gunnison County Information Technology
JIC	Joint Information Center
MAA	Mutual Aid Agreement
MAC	Mutual Aid Channel or Multi-Agency Coordination (depending on context)
MACC	Multi-Agency Coordination Center
MCI	Mass Casualty Incident
MOU	Memorandum of Understanding
MSAG	Master Street Address Guide
NIMS	National Incident Management System
NPS	National Park Service
NRCS	National Resource Conservation Service
OEM	Gunnison County Office of Emergency Management
PIO	Public Information Officer
RTA	Rural Transportation Authority
SAR	Search and Rescue
SEOC	State of Colorado Emergency Operations Center
SOP	Standard Operating Procedures
UC	Unified Command (ICS)
USFS	United States Forest Service
WMD	Weapons of Mass Destruction

# **Section 1**

## **Purpose of the Gunnison Emergency Operations Plan**

The Gunnison County Emergency Operations Plan is designed with several goals in mind, the end result of which is to make Gunnison County safer and more resilient for our citizens, visitors, county staff and emergency services personnel. This is accomplished by developing a plan which provides a flexible blueprint for overall coordination of major emergencies. This EOP unifies County departments and community partners in a common goal to mitigate against, prepare for, respond to, and recover from the threats and hazards that pose a risk to Gunnison County.

This plan is intended to provide general guidelines and principles for managing and coordinating the overall planning, response and recovery activities before, during and after major emergencies and disasters that affect unincorporated areas of Gunnison County. This includes incorporated areas of Gunnison County, which have agreements with and/or rely on Gunnison County for the provision of emergency management assistance.

As with all plans of this type, this emergency plan is a tool, and should be used as a guide. It is not possible to cover every possible situation that may arise.

It is not the purpose of this plan to replace or countermand existing policies and procedures of emergency service agencies, other governmental entities or state or federal laws. Nor is it the intent of this plan to dictate tactical or operational activities of departments or agencies responding to an incident, as those activities will be directed by Incident Command.

Each jurisdiction and public safety agency with-in Gunnison County is expected to have in place its own current emergency operations plan, and to utilize those plans during operations and trainings. It is the responsibility of Gunnison County and its partner agencies/entities to ensure that their respective emergency plans are compatible with and do not contradict each other. See Section 7, Municipalities, Special Districts and Other Organizations, for a list of jurisdictions known to have Emergency Operations Plans.

All jurisdictions, organizations, agencies and special districts in Gunnison County are encouraged to develop and maintain Continuity of Operations Plans (COOP) as defined in the National Incident Management System (NIMS) and the National Response Framework (NRF).

## Section 2

# Letter of Authority, Distribution and Acceptance: Gunnison County Emergency Operations Plan

This document shall be known as the Gunnison County Emergency Operations Plan. The Gunnison County Emergency Operations Plan was adopted and signed by the Board of County Commissioners via and updated via Resolution \_\_\_\_\_.

All Gunnison County departments and offices as well as County personnel are directed to accept their respective responsibilities and roles in coordinating preparedness, mitigation, response and recovery activities prior to and during emergencies as outlined in this plan. This includes organizational planning and training necessary to implement the plan when required. **See Section 8, Designated Roles and Responsibilities.**

Nothing in this plan is intended to interfere with the delivery of the organizations' primary services, although during an emergency, resources may be temporarily redirected in order to effectively address the emergency. As necessary, a local disaster declaration will be issued to address those issues.

This Emergency Operations Plan will be updated regularly, to ensure that it remains an effective and accurate tool for managing emergencies. **See Section 10 Plan Maintenance, Training and Exercise.**

**See Section 11, Signature Sheets** for a list of departments, offices and agencies receiving a copy of the Gunnison County Emergency Operations Plan for their respective use during operational situations as well as for planning and training purposes. Additional copies of this plan are available upon request from the Office of Emergency Management. Recipients of copies of this plan are required to sign for their copy.

Current hard-copies of this plan shall reside in the Emergency Operations Center, Alternate Emergency Operations Center (in a box), the Incident Command/Communications Vehicle, and electronically on the Emergency Management Shared Drive.



## **Section 4**

### **Legal Authority - Statutes, Legislation, Resolutions**

This Gunnison County Emergency Operations Plan has been developed in accordance with the requirements for local emergency planning established under the State of Colorado Disaster Emergency Act and also meets the requirements of other state and federal guidelines for local emergency management plans and programs. This includes the “Whole Community” planning process as defined in federal and state statute.

The statutory authority for emergency/disaster plans can be found in the following:

#### Federal:

- Robert T. Stafford Disaster Relief and Emergency Assistance Act 93-288 May 1974; and as amended to 106-390 October 2000.
- National Response Framework
- Homeland Security Act and Information Sharing Act
- Homeland Security Presidential Directive 5, Management Of Domestic Incidents
- Homeland Security Presidential Directive 8, National Preparedness
- National Incident Management System (NIMS)
- Americans with Disabilities Act
- Post Katrina Reform Act

#### State:

- Colorado Revised Statutes, Colorado Disaster Emergency Act, specifically section 24-33.5-707 and other applicable sections 24-33.5-701 – 24-33.5-716.

#### Local:

##### Current / Active Resolutions #:

- 1988-10; Established the Emergency Management program and director position.
- 1989-31; Adopted the flood damage prevention resolution for the County.
- 1994-15; Entered Gunnison County into the Regional Emergency Planning Committee with Delta, Montrose, San Miguel, Ouray and Hinsdale Counties.
- 2006-17; Adopted NIMS / ICS as the basis for all incident management in the County.
- 2008-15; Established Gunnison County emergency and disaster management and procedures.
- 2020-11; Repeal and Replace 2015-02; Update of Resolution 2008-15: Established Gunnison County Emergency and Disaster Management and Procedures. (See Annex F)
- 2017-22; Adoption of revised Gunnison County EOP (See Annex F)

##### Repealed / Inactive Resolutions #:

- 2008-36; Adopted the Gunnison County EOP.
- 2015-2; A Resolution Amending Gunnison County Emergency and Disaster Management And Procedures.

Where appropriate, guidelines and information from the National Incident Management System and National Response Plan were incorporated into this EOP.

## Section 5

### Situation Overview

1. Gunnison County is located in southwest Colorado, approximately 210 miles southwest of Denver. Principal highways are US Hwy 50, Colorado Highways 135, 149 and 114. The County population is approximately 16,918 (2020 US Census figure, sourced from DOLA), and land-mass is approximately 3,300 square miles. Additional demographic and geographic information can be found in the Gunnison County Hazard Mitigation Plan and the Gunnison County Rapid Needs Assessment.
2. The Gunnison County Emergency Operations Plan was developed using the “Whole Community” concept, wherein all partners and stakeholders were provided the opportunity for participation and to provide input.
3. Gunnison County adopted its updated Hazard Mitigation Plan in August 2020. The Gunnison County 2020 Hazard Mitigation Plan re-evaluated the County’s and jurisdictions’ risk and vulnerabilities to natural hazards, and updated hazard mitigation goals, objectives, and actions to reduce the identified risks and vulnerabilities. The plan follows best practices and the guidelines put forth by the Federal Emergency Management Agency (FEMA). The Hazard Mitigation Plan contains a detailed hazard analysis for Gunnison County and its participating jurisdictions, and should be referenced for specific details.
4. Risk, as referenced in the Hazard Mitigation Plan, is the potential for damage, loss, or other impacts created by the interaction of natural hazards with community assets. Community assets in Gunnison County include property, businesses, critical resources, critical infrastructure, and natural resources. Vulnerability is defined as characteristics of community assets that make them susceptible to damage from a given hazard. In general, the County is most at risk to the hazards of flooding, severe winter storms, and wildland fire. The County also faces a medium risk to dam failure, drought, ice jams/ice jam flooding, high wind, and landslides/rockfall/debris flow.

## Section 6

### Planning Assumptions

1. Mutual aid, regional, state, and national resources will be available if requested during a disaster.
2. All Gunnison County departments and stakeholders will be familiar with this Plan.
3. Where appropriate, Gunnison County departments and stakeholders have in place current mutual aid agreements (or similar documents), establishing parameters and processes for requesting function specific assistance from other jurisdictions or organizations. **See Mutual Aid Agreement binder in EOC or Departmental COOP.**
4. Events that cross jurisdictions may result in the establishment of a Unified Command (UC). Events with multiple locations or incident sites may result in the establishment of an Area Command (AC).
5. Other jurisdictions and organizations will have their own current Emergency Operations Plan.
6. Response personnel have the appropriate level of trainings and certifications.

## Section 7

### Concept of Operations

#### Gunnison County Government

##### Overview

1. Gunnison County is responsible for emergency response operations in unincorporated areas of the county.

2. Gunnison County supports emergency response operations of, and coordinates with, the following municipalities and communities. Gunnison County may share the responsibility of emergency response operations during times of declared emergency or disaster.
  - a. Town of Crested Butte
  - b. Town of Mount Crested Butte
  - c. City of Gunnison
  - d. Town of Pitkin
  - e. Town of Marble
  - f. Portions of Saguache County falling with-in the primary response area of Gunnison County Emergency Services and are covered under discipline specific mutual aid agreements for this purpose.
3. Gunnison County as an organization (resolution 2006-17), and each jurisdiction/special district in Gunnison County has adopted the National Incident Management System (NIMS), which includes:
  - a. The Incident Command System (ICS) for managing all incidents.
  - b. The Multi-Agency Coordination (MAC) System to support complex incidents
  - c. The Joint Information System to coordinate incident information
4. Incidents will be managed in the field under the ICS structure, utilizing either a single Incident Commander or a Unified Command, depending on the scope and type of incident.
5. In accordance with the NIMS, the NRF, the State of Colorado Hazard and Incident Response and Recovery Plan (Colorado EOP), and recognized best practice, the Emergency Support Functions (ESF) model will provide the framework for this plan. **See Annex A – ESF Definitions.**
6. Every County department or office may be required to assist in supporting an emergency. If a department does not have a specific response role in a given emergency, that department may still be relied upon to fill support roles.
  - a. Resolution 2020-11 establishes Emergency and Disaster Management Procedures, which includes reassignment by county leadership of county employees and resources as necessary to address emergency situations. This resolution is included as an Appendix to this Plan.
7. Each County Department and Office is responsible for ensuring that staff have been trained to the appropriate level of incident command and incident management.
8. All County staff are expected to have been oriented and trained on roles and responsibilities in their departmental COOPs and departmental emergency procedures.
9. For disasters affecting unincorporated portions of Gunnison County, a formal declaration of a disaster by the Gunnison County Manager may be required as a precondition of some form of State or Federal assistance or to expedite State assistance. The Colorado Office of Emergency Management is the state agency responsible for processing requests for state and federal disaster assistance. As a result of a declared emergency or disaster event, State or Federal funding assistance is not guaranteed. See Section C of Resolution 2020-11 for Declaration Process. Resolution 2020-11 is in Annex F of this plan.
10. The **Colorado Office of Emergency Management (COEM)** is available 24 hours a day to provide advice and technical assistance to the County and to provide state resources or coordinate other supplemental assistance in support of local emergency management actions. The COEM Field Manager for Gunnison County is **Drew Petersen, cell 970-633-0201**. See the Gunnison County Resource Mobilization Plan for additional contact information.

### **Resource Mobilization**

1. Gunnison County Mutual-Aid agreements are created with input from the parties involved. The agreements are reviewed and refined with input from the County Attorney’s Office, and then signed by all parties. Mutual-Aid agreements should be updated as necessary.
2. Assets are managed by different organizations in the County. For example, ambulances are owned by Gunnison Valley Hospital and Crested Butte Fire Protection District. Fire protection

assets are owned by the Fire Protection Districts in the County. During a disaster, the County will have to work with these organizations to manage the incident and utilize all assets available.

Refer to the Threat Annexes for detailed information on command and control during incidents.

3. Resource orders are made through the GRCC or Montrose Interagency Dispatch (MID) depending on the incident. If the EOC is activated, resource orders are facilitated by the Logistics Section. All resource orders should be documented on ICS form 213RR. If the Incident Commander orders resources with an urgent life safety component, the resource can be ordered immediately. See the Resource Mobilization Plan for further detail on ordering resources during a disaster in Gunnison County.
4. Gunnison County does not have an extensive list of resources, especially specialized resources that may be needed in certain emergencies or disasters. Examples of resources that the County does not have and will have to be requested from neighboring agencies through mutual aid or other means include but are not limited to: SWAT and Bomb Squad teams, specialized subject matter such as epidemiologists, water engineers, leak detection equipment, etc. A large-scale disaster may quickly overwhelm resources available in the County, such as ambulances and hospital capacity during a widespread medical emergency. Additionally, the resource gap may be personnel.
5. As an incident is developing and if the Incident Commander determines specialized resources or resources that exceed the capabilities of those in the County are needed to ensure a safe and effective response; resource gaps should be communicated to agency administrators to discuss the financial costs of resource orders. If the resource(s) are needed and authorized, the requesting agency should follow the procedures outlined in this plan as well as the Resource Mobilization Plan.
6. An important planning and response consideration for all agencies is that no county, special district or even the state has every resource that may be needed to respond to all emergencies and disasters.

### **Disaster Communications**

1. The Gunnison Regional Communications Center (GRCC) serves as the 9-1-1 (Public Safety Answering point (PSAP)) and dispatch center for public safety agencies based in Gunnison and Hinsdale Counties.
2. Routine operations will remain on the user's Primary Radio Channel. In the event an incident requires more than one agency type (i.e. EMS, fire, SAR) an incident channel or talk group should be used.
3. As an incident grows, regional or statewide MAC channels may be used for communications between Gunnison County and regional partners involved in the incident, as well as from Gunnison County to the state.
4. All forms of communication may be used during an incident, to include phone, email, radio, etc.
5. ICS forms 205 and 205a may be utilized to create a communication plan specific to the incident.
6. The GRCC Field User Guide details local radio communication procedures.
7. The West Region Tactical Interoperable Communications Plan describes communications between the West Region counties.

### **Recovery**

1. The Gunnison County Recovery Plan identifies the core activities necessary for successfully implementing the recovery process. The Recovery Plan utilizes an all-hazards approach, which works in concert with the Gunnison County Emergency Operations Plan. These core activities can be categorized under the Recovery Support Functions: Community Recovery Planning, Economic, Natural and Cultural Resources, Housing, Infrastructure, Safety and Security, and Community Service. The plan also establishes the roles and responsibilities of all stake holders in the recovery process, both pre and post-disaster.

- a. The Recovery Plan is part of a larger system of inter-related plans at the local, state and federal levels. They are founded upon the National Disaster Recovery Framework (NDRF) and the principles of the National Incident Management System (NIMS).
- b. The plan uses the all-hazards approach that addresses a full range of complex and constantly changing guidelines in recovering from major disasters or emergencies. It does not address issues of immediate response or communications.
- c. The recovery plan and its associated Emergency Support Functions and Recovery Support Functions (ESFs and RSFs) are intended to guide the County's short and long-term recovery efforts.
  - i. Short-term recovery efforts are initiated during and immediately after the disaster to focus on the restoration of essential services and providing for basic human needs, specifically housing, food, water and emotional/psychological support.
  - ii. Long term recovery efforts address cost accounting, reimbursement and restoring the community to pre-disaster conditions (if possible) and a state of normalcy, often called the "new normal". This includes tracking and resolving citizen unmet needs.

## **Municipalities, Special Districts and Other Organizations**

1. When an incident occurs with-in the boundaries of a municipality or on the property of an institution with a current EOP or similar document, management of that incident is the responsibility of that municipality or institution, and it is expected that the municipality or institution will utilize their EOP to manage the incident.
  - In these situations, if requested by the affected municipality/institution, the Gunnison County EOP could be used in a support role, where appropriate.
  - Similarly, it is assumed that for incidents occurring in Gunnison County, which necessitate use of the Gunnison County EOP, if requested, the organizations listed below could utilize their EOPs to support the County.
  - Response and recovery operations are the responsibility of the jurisdiction(s) in which the disaster occurs.
2. Organizations with a current Emergency Operations Plan (EOP) or similar document (hard copies of these plans can be found on the bookshelf in the EOC or from the plan owner):
  - a. Town of Crested Butte
  - b. Town of Mount Crested Butte
  - c. City of Gunnison
  - d. RE1J Gunnison Watershed School District
  - e. Western Colorado University
  - f. Gunnison Valley Health Systems
  - g. Gunnison – Crested Butte Regional Airport
  - h. Emergency Action Plans for area Dams
  - i. Colorado Hazard and Incident Response and Recovery Plan
3. Municipalities and organizations with an EOP are responsible for ensuring that their employees are familiar with the policies and procedures contained in the EOP, through regular trainings and exercises.
4. Each municipality and fire district with-in Gunnison County has adopted the National Incident Management System (NIMS), which includes:
  - a. The Incident Command System (ICS) for managing all incidents.
  - b. The Multi-Agency Coordination (MAC) System to support complex incidents
  - c. The Joint Information System to coordinate incident information
5. It is expected that the employees of all municipalities, first response agencies and other governmental institutions with-in Gunnison County have the appropriate NIMS trainings.
6. All local governments, first response agencies and special districts within Gunnison County are

responsible for coordinating with one another and for providing mutual aid within their capabilities in accordance with established written agreements, and ensuring that these mutual aid agreements are reviewed and updated as necessary. **See Mutual Aid Binder in the EOC.**

7. It is expected that each jurisdiction/institution with-in Gunnison County has developed Continuity of Operations Plans (COOP), and that staff have been oriented to and trained on their roles and responsibilities under their respective COOP.
8. Disasters and complex emergencies are rarely confined to one jurisdiction. Although only a portion of Gunnison County is likely to be impacted by a single disaster or emergency event, a multi-jurisdictional effort will be required to effectively manage most major incidents. Accordingly, emergency plans and exercises should incorporate procedures for integrating the resources of county and municipal governments, private and volunteer organizations, and state and federal governments.
9. Should a municipality with-in Gunnison County need to declare a disaster, the municipality should declare a disaster to Gunnison County, which may then declare a County Emergency or Disaster to the State. Municipalities are responsible for developing policies and procedures for the declaration process, including line of authority and line of succession. The Colorado Office of Emergency Management is the state agency responsible for processing requests for state and federal disaster assistance. As a result of a declared emergency or disaster event, State or Federal funding assistance is not guaranteed.
10. The Gunnison Valley Multi-Agency Coordination (MAC) is comprised of all first response agencies (Dispatch, Law, Fire, EMS, Public Works, Public Health, SAR), support agencies/organizations, utilities (Electrical, Water, Waste Water, Natural Gas, Propane), education, economic, health and well-being organizations in the valley. The purpose of the MAC group is information sharing, incident, training, exercise and project updates amongst the members, which meets on a bi-monthly basis. The MAC has no authority in terms of policy decisions, though can provide guidance to policy makers. During significant incidents, the MAC is utilized as an information conduit, and is also a source of additional resources.

## Section 8 Designated Roles and Responsibilities

Each Gunnison County department has roles and responsibilities in emergency planning, emergency operations and recovery. Based on State and Federal standards, these roles and responsibilities are identified as Emergency Support Functions (ESF). Shown in the table below are each Emergency Support Function, the lead County department and supporting departments/agencies. Some ESF lead agencies and ESF support may be non-county organizations. Refer to **Acronym Table on Page 4** for definition of acronyms used in this table. **For a full description of Emergency Support Functions (ESF), see Annex A.**

**Lead** = Department/Agency with statutory authority or subject matter expertise for that ESF. The Lead ESF should provide representation in the EOC. **Supporting** = Departments/Agencies that contribute to fulfillment of the ESF.

ESF	Description	Lead Department(s)	Supporting
1	Transportation	County Public Works, Rural Transportation Authority	Gunnison – Crested Butte Airport, CDOT, County Sheriff, CSP, Other Law Enforcement agencies, RE1J School District, WCU, Alpine Express, GVH, AVFlight (FBO), County H&HS, Six Points
2	Communication	GRCC	OEM, Six Points, County Multi-Cultural Center, IT, Amateur Radio, Local Radio Stations, Gunnison Metropolitan Recreation District, Spectrum Communications, Internet Providers Century Link, AT&T, Verizon
3	Public Works & Engineering	County Public Works	CDOT, City of Gunnison Public Works and Building/Planning Departments, Crested Butte Public Works and Building/Planning Departments, Mt. Crested Butte Public Works and Building/Planning Departments, County Facilities Maintenance
4	Firefighting	Gunnison Volunteer Fire Department	County Sheriff, CBFPD, AFD, County H&HS
4a	Wildland Firefighting	County Sheriff	OEM, DFPC, CBFPD, GVFD, AFD USFS, BLM, County GIS, County H&HS
5	Emergency Management	OEM, County Manager	County Administration, Colorado Office of Emergency Management, Sheriff, GIS, IT, County Departments as ESF Leads
6	Mass Care, Housing, Human Services	Red Cross, County H&HS	OEM, Facilities Maintenance, County Fairgrounds, City of Gunnison, RE1J School District, Six Points, WCU, Faith Based Organizations

ESF	Description	Lead Department(s)	Supporting
7	Resource Support	OEM (EOC)	GRCC, County Finance, Administration, Human Resources, Colorado Office of Emergency Management, Montrose Interagency Dispatch, Montrose CSP Dispatch
8	Public Health, Medical	County H&HS, Gunnison Valley Hospital	EMS Districts, All Private Clinics, CDPHE
8a	Mental Health	County H&HS	Mid-West Center for Mental Health, Faith Based Organizations
8b	Coroner	County Coroner	County Coroner, DMORT
9	Search and Rescue	Sheriff	Western Mountain Rescue Team, Crested Butte SAR, West Elk SAR, OEM, GIS, Colorado Search and Rescue Board,
10	Hazardous Materials	County Sheriff (as Designated Emergency Response Agency)	Gunnison Hazardous Materials Team, County H&HS, OEM, Colorado State Patrol
11	Agriculture and Natural Resources	CSU Extension	Community Development, USFS, BLM, NPS, Ute Mountain Ute Tribe, BIA Upper Gunnison Water Conservancy, Taylor River Users Group, NRCS
12	Energy and Public Utilities	County Public Works, Gunnison County Electric Association	<u>Electricity</u> : City of Gunnison, Excel Energy, WAPA, Tri-State Generation; <u>Natural Gas</u> : Atmos Energy, Excel Energy; <u>Propane</u> : Ferrell Gas Amerigas, <u>Water/Waste Water</u> : City of Gunnison, Towns of Crested Butte and Mt Crested Butte, Gunnison Metropolitan Recreation District, Crested Butte South Metropolitan District; <u>Fuel Providers</u> : Parish Oil, Loves, Alta,
13	Public Safety and Security	County Sheriff	Gunnison Police, Crested Butte Marshal, Mt. Crested Butte Police, CSP, NPS, DPW, USFS, BLM
14	Community Recovery and Mitigation	Community Development, OEM	Administration, Assessor, H&HS, Six Points, Faith Based Organizations
15	External Affairs	County PIO's	Administration PIO, BoCC, OEM, Colorado Office of Emergency Management, USFS/BLM, WCU, CBMR, RE1-J, Mt. CBPD, Six Points, County Multi-Cultural Center, Faith Based Organizations, Ute Mountain Ute Tribe
16	Education and Public Schools	RE1J School District, WCU	H&HS

Gunnison County Departments and Offices are listed below, with their lead ESF, and ESF's the department or office may support. Also listed are the department's primary roles and responsibilities in emergency operations. **In most instances, every County department supports every ESF at some level. In addition, the emergency/disaster may dictate adjustments to ESF Lead and Support.**

**Gunnison County Board of Commissioners – Lead ESF 14: Support ESF 15 (see Annexes A and F)**

1. Pre-Event Activities:
  - A. Maintain and exercise Continuity of Operations Plans (COOP).
  - B. Appropriate level of ICS training.
  - C. Review the Gunnison County EOP on an annual basis.
  - D. Familiarization with Gunnison County BoCC Guide for Emergencies and Disasters and Gunnison County Resolution 2020-11.
  - E. Participation in response and recovery trainings and exercises as appropriate.
2. During and Post Event Activities:
  - A. If necessary, activation of the departmental COOP in support of the disaster or continued provision of Essential Functions.
  - B. Communicate with the County Manager regarding: (Reference Resolution 2020-11 and the BOCC Guidelines)
    - Delegations of authority.
    - Declarations of emergency or disaster.
    - Approval of Gunnison County resources and funds for disaster or emergency purposes.
    - Participation in policy meetings as appropriate.
  - C. In conjunction with Incident Command and the EOC, issuance of official orders or proclamations regarding population protection or temporary social restrictions, such as evacuation orders, establishment of curfew, and enactment of price controls.
  - D. Participation and/or facilitation of community meetings related to the disaster.

**Gunnison County Manager – Lead ESF 5; Support ESF 7, 14, 15 (see Annexes A and F)**

1. Pre-Event Activities:
  - A. Review the Gunnison County EOP on an annual basis.
  - B. Ensure establishment of procedures for coordinated and consistent releases of disaster related information to the media and the public. This should include development of PIO support mechanisms, such as a joint information center/system (JIC/JIS).
  - C. Ensure processes and guidelines are developed and maintained for purposes of entering into a Delegation of Authority with an Incident Management Team. Reference Resolution 2020-11.
  - D. Participate in development of the County Recovery Plan.
  - E. Participation in response and recovery trainings and exercises.
2. During and Post Event Activities:
  - A. Prepare a formal declaration of an emergency or disaster to the Governor's Office (through Colorado OEM) for the purposes of obtaining state and/or federal assistance. Per Resolution 2020-11, the county manager shall, as soon as possible, convene a quorum of the Board of County Commissioners to discuss the declaration and other activities relative to the disaster.
  - B. Coordination, commitment and direction of Gunnison County government resources, funds and activities in support of emergency or disaster response and relief and recovery efforts.
  - C. Issuance of directives regarding redeployment of personnel from normal job duties/work schedules, temporary reassignments, and employment of temporary workers during the emergency and relief/recovery activities.
  - D. In coordination with Incident Command and the EOC, intergovernmental liaison and initiation of formal requests for outside assistance from other local jurisdictions.
  - E. During an emergency, assign a previously designated County public information officer (PIO) to coordinate with the incident PIO to provide consistent releases of disaster related information to the media and the public.

**Gunnison County Manager's Office – Lead ESF 5; Support ESF 14, 15 (see Annex A)**

1. Pre-Event Activities:

- A. Maintain and exercise Continuity of Operations Plans (COOP).
- B. Office staff trained to appropriate level of the ICS.
- C. Office staff trained on various public information processes and systems (Website, Facebook etc.) This should include depth in staff, with adequate permissions to publish information to these sites.
- D. Review the Gunnison County EOP on an annual basis.
- E. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
- F. Participation in response and recovery trainings and exercises as appropriate.
- G. Maintenance of office ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.

2. During and Post Event Activities:

- A. If necessary, activation of the office COOP in support of the disaster or continued provision of Essential Functions.
- B. Provision of designated office staff to the EOC to support incident functions.
- C. Documentation and retention of all BoCC meetings and policy decisions related to the emergency/disaster.
- D. Ensure all county documents related to the emergency/disaster are appropriately notarized and/or recorded with the Gunnison County Clerk and Recorder.
- E. Ensure timely and appropriate public notice of BoCC meetings related to the emergency/disaster.
- F. In coordination with the PIO, ensure appropriate emergency/disaster information is posted to County website.
- G. Coordinate with the incident PIO and the EOC to ensure consistent releases of disaster related information to the media and the public.

**Gunnison County Attorney – Support ESF 5, 14, 15 (see Annex A)**

1. Pre-Event Activities:

- A. Maintain and exercise Continuity of Operations Plans (COOP).
- B. Staff trained to appropriate level of the ICS.
- C. Review the Gunnison County EOP on an annual basis.
- D. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
- E. Participation in response and recovery trainings and exercises as appropriate.
- F. Maintenance of office ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.

2. During and Post Event Activities:

- A. If necessary, activation of the office COOP in support of the disaster or continued provision of Essential Functions.
- B. Provision of designated office staff to the EOC to support incident functions.
- C. Provision of legal counsel and assistance to the County Manager, County Commissioners and to other county officials before, during and after disaster/emergency incidents in the county.
- D. Draft and/or review emergency contracts, memoranda of understanding and inter-governmental agreements.
- E. Preparation of legal documents (disaster declarations, delegations of authority, resolutions or regulations required to facilitate emergency operations).

**Gunnison County Sheriff's Office – Lead ESF 4a, 9, 10, 13; Support ESF 5, 7, 15 (see Annex A)**

1. Pre-Event Activities:

- A. Maintain and exercise Continuity of Operations Plans (COOP).
- B. Staff trained to appropriate level of the ICS.
- C. Review the Gunnison County EOP on an annual basis.
- D. Review and update of the Annual Operating Plan for Wildfire with DFPC
- E. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
- F. Development and maintenance of Evacuation and Re-Entry plan.
- G. Participation in response and recovery trainings and exercises as appropriate.
- H. Participation in development of Damage Assessment Plan.
- I. Maintenance of office ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.

2. During and Post Event Activities:

- A. If necessary, activation of the office COOP in support of the disaster or continued provision of Essential Functions.
- B. Provision of designated office staff to the EOC to support incident functions.
- C. Implementation of the Incident Command System (ICS), including determining the locations of Incident Command Post (ICP), establishing necessary positions and functions (i.e., planning, finance, logistics, operations and public information) and activation of the EOC.
- D. Implementation of the Annual Operating Plan and related processes (WERFF, EFF) during wildfire events.
- E. Assessment of emergency conditions and determination of required levels of immediate assistance.
- F. Implementation of available public warning/notification measures.
- G. Determine the need for and conducts and coordinates evacuations.
- H. Responsible for coordinating re-entry for evacuated populations.
- I. Responsible for coordinating search and rescue (SAR) operations.
- J. Establishment of measures for animal control, sheltering and reunification with owners
- K. Detention Center may be requested to support EOC in extended operations with meals and snacks.
- L. Coordination of communications and provision of communications staff support for field command post(s).
- M. Provision of law enforcement, traffic control, and access control within the disaster area(s) and in other areas of the county.
- N. Provision of aviation support to include search & rescue, rapid transportation and aerial observation.
- O. Provision of security measures at ICP, EOC, temporary emergency shelters, temporary morgues, and in evacuated and disaster-impacted areas, if available.
- P. In coordination with fire districts and land management agencies, direction of wildland fire suppression in unincorporated areas of Gunnison County.
- Q. Designated Emergency Response Authority (DERA) for hazardous materials incidents within unincorporated Gunnison County.

**Gunnison County Office of Emergency Management – Lead ESF 2, 5, 7, 14, 15; Support ESF 4a, 6, 8, 9 (see Annex A). See Annex B for EOC activation information.**

1. Pre-Event Activities:

- A. Maintain and exercise Continuity of Operations Plans (COOP).
- B. Staff trained to appropriate level of the ICS.
- C. Develops standard operating procedures (SOP) for Emergency Operations Center (EOC).
- D. Emergency Operations Plan maintenance, training and exercises.

- E. Resource Mobilization Plan maintenance, training and exercises.
  - F. Recovery Plan maintenance, training and exercises.
  - G. Maintenance of departmental ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.
  - H. Identification of appropriate temporary shelters and reception areas, in coordination with American Red Cross. This includes completion of ARC facility surveys and signed agreements between ARC and the facilities.
2. During and Post Event Activities:
- A. If necessary, activation of the departmental COOP in support of the disaster or continued provision of Essential Functions.
  - B. Activation and management of the Gunnison County Emergency Operations Center (EOC). This may include activation in support of other jurisdictions.
  - C. Implementation/utilization of appropriate plans to support the incident: Emergency Operations, Resource Mobilization and Recovery.
  - D. Incorporate appropriate management principles (ICS / ESF) within the EOC in support of the incident and to carry out additional functions that as needed.
  - E. Provide situation updates regarding the emergency to local leadership, partner agencies and the Colorado Office of Emergency Management.
  - F. Coordination of resources and logistical support to augment Incident requirements.
  - G. In coordination with Incident Command, provide recommendations to County Leadership concerning the need for local disaster declarations, travel restrictions, curfews or other temporary social restrictions.
  - H. Implementation of available public warning measures. In coordination with Incident Command, provision of notifications and warnings, including but not limited to, evacuation notices, to the public based on the messaging needs of the incident.
  - I. Coordination of volunteer amateur radio resources to augment primary communications and provide back-up capabilities.
  - J. Establishment of locations for temporary shelters, in coordination with American Red Cross.
  - K. Establishment of communications with Colorado OEM for purposes of providing situation reports and forwarding requests for state assistance.
  - L. Technical support to EOC staff and other county personnel with respect to resource management, damage assessment, intergovernmental coordination, hazard mitigation, recovery and other emergency management functions, as needed.

**Gunnison County Human Resources – Support ESF 5, 7, 8a, 14 (see Annex A)**

1. Pre-Event Activities:
- A. Maintain and exercise Continuity of Operations Plans (COOP).
  - B. Office staff trained to appropriate level of the ICS.
  - C. Review the Gunnison County EOP on an annual basis.
  - D. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
  - E. Ensure appropriate employee policies and forms are in place for disaster situations relative to overtime, hours worked, workers compensation etc.
  - F. Participation in response and recovery trainings and exercises as appropriate.
2. During and Post Event Activities:
- A. If necessary, activation of the office COOP in support of the disaster or continued provision of Essential Functions.
  - B. Provision of designated office staff to the EOC to support incident functions.
  - C. Provide guidance and support to the County Manager and Department Directors relative to directives to county departments and personnel regarding redeployment of personnel from normal job duties/work schedules, temporary reassignments, and employment of

- temporary workers during the emergency and relief/recovery activities.
- D. Prepare medical care compensation information for injured County employees through Worker's Compensation Plans.

### **Gunnison County Finance – Support ESF 5, 7, 14 (see Annex A)**

#### **1. Pre-Event Activities:**

- A. Maintain and exercise Continuity of Operations Plans (COOP).
- B. Office staff trained to appropriate level of the ICS.
- C. Review the Gunnison County EOP on an annual basis.
- D. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
- E. Participation in response and recovery trainings and exercises as appropriate.
- F. Establish and maintain a financial record keeping system for large scale incidents/emergencies, declared or undeclared.
- G. Per Resolution 2010-09, Gunnison County maintains an unassigned fund balance of 25% in its General Fund, and maintains an emergency reserve in an amount equal to at least to 3% of fiscal year spending in accordance with Article X, Section 20 of the Colorado Constitution.
- H. Maintenance of office ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.

#### **2. During and Post Event Activities:**

- A. If necessary, activation of the office COOP in support of the disaster or continued provision of Essential Functions.
- B. Provision of staff to the EOC to support incident functions, if necessary.
- C. With authorization of the County Manager, procurement of emergency-related supplies and materials and administration of vendor contracts for emergency services and equipment. Emergency purchases, which by their nature or circumstances do not lend themselves to a competitive selection process, are exempt from the County's competitive bid selection process. However, emergency procurement in general must be at least as stringent as the state and, in turn, federal policies in order to remain eligible for reimbursements.
- D. Record-keeping and documentation of disaster-related costs and financial commitments.
- E. Ensure accurate timesheets are kept and recorded for all County Employees from the start of the incident through demobilization.
- F. Ensure accurate timesheets are kept and recorded for non-county personnel from the start of the incident through demobilization.
- G. Ensure accurate timesheets are kept and recorded for all Volunteers from the start of the incident through demobilization.
- H. Participation on county damage assessment team at EOC and on local-state field damage survey teams, as needed.

### **Gunnison County Assessor – Support ESF 14 (see Annex A)**

#### **1. Pre-Event Activities:**

- A. Maintain and exercise Continuity of Operations Plans (COOP).
- B. Staff trained to appropriate level of the ICS.
- C. Review the Gunnison County EOP on an annual basis.
- D. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
- E. Development and maintenance of damage assessment procedures.
- F. Participation in development and updates of the County Recovery Plan.
- G. Participation in response and recovery trainings and exercises as appropriate.

- H. Maintenance of departmental ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.

2. During and Post Event Activities:

- A. If necessary, activation of the departmental COOP in support of the disaster or continued provision of Essential Functions.
- B. Provision of staff to the EOC to support incident functions, if appropriate.
- C. Contribution of personnel, records and other resources to support damage assessment function during emergency and recovery activities (participation on field damage assessment teams).
- D. Maintenance of office ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.

**Gunnison County Clerk and Recorder – Support ESF 1, 7, 14 (see Annex A)**

1. Pre-Event Activities:

- A. Maintain and exercise Continuity of Operations Plans (COOP)
- B. Office staff trained to appropriate level of the ICS.
- C. Review the Gunnison County EOP on an annual basis.
- D. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
- E. Participation in response and recovery trainings and exercises as appropriate.
- F. Development and maintenance of standard operating procedures (SOP's) including processes to provide for safe keeping of vital records.

2. During and Post Event Activities:

- A. If necessary, activation of the office COOP in support of the disaster or continued provision of Essential Functions.
- B. Provision of staff to the EOC to support incident functions, if appropriate.
- C. Receipt and filing of any orders or proclamations declaring, continuing or terminating a Gunnison County emergency or disaster.

**Gunnison County Coroner – Lead ESF 8; Support ESF 14 (see Annex A)**

1. Pre-Event Activities:

- A. Maintain and exercise Continuity of Operations Plans (COOP).
- B. Office staff trained to appropriate level of the ICS.
- C. Review the Gunnison County EOP on an annual basis.
- D. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
- E. Participation in response and recovery trainings and exercises as appropriate.
- F. Development and maintenance of a Mass Fatalities Plan.
- G. Maintenance of office ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.

2. During and Post Event Activities:

- A. If necessary, activation of the office COOP in support of the disaster or continued provision of Essential Functions.
- B. Provision of staff to the EOC to support incident functions, if appropriate.
- C. Provision of temporary morgue and mortuary services.
- D. Identification, verification, autopsies (if determined by Coroner, as necessary) and disposition of deceased persons.
- E. Protection of personal effects of deceased persons.
- F. Notification of relatives of deceased persons.

**Gunnison County Facilities Maintenance – Lead ESF 3; Support ESF 6, 7 (see Annex A)**

1. Pre-Event Activities:
  - A. Maintain and exercise Continuity of Operations Plans (COOP).
  - B. Office staff trained to appropriate level of the ICS.
  - C. Review the Gunnison County EOP on an annual basis.
  - D. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
  - E. Participation in response and recovery trainings and exercises as appropriate.
  - F. Maintenance of office ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.
2. During and Post Event Activities:
  - A. If necessary, activation of the office COOP in support of the disaster or continued provision of Essential Functions.
  - B. Provision of designated office staff to the EOC to support incident functions.
  - C. Restoration of public facilities, systems and buildings to normal use.
  - D. Support of and coordination with County departments in need of additional workspace for provision of normal or additional services to citizens.
  - E. Support and coordination of utilizing County facilities and buildings as emergency shelters.

**Gunnison County Information Technology (automated data processing) – Lead ESF 2, 12; Support ESF 7, 14, 15 (see Annex A)**

1. Pre-Event Activities:
  - A. Maintain and exercise Continuity of Operations Plans (COOP).
  - B. Office staff trained to appropriate level of the ICS.
  - C. Review the Gunnison County EOP on an annual basis.
  - D. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
  - E. Participation in response and recovery trainings and exercises as appropriate.
  - F. Maintenance of office ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.
2. During and Post Event Activities:
  - A. If necessary, activation of the office COOP in support of the disaster or continued provision of Essential Functions.
  - B. Provision of designated office staff to the EOC to support incident functions.
  - C. Provision of information services, telecommunications and staff support to EOC and if necessary, Incident Command staff.
  - D. Provision of technical support/resources for information technology activities during disaster response and recovery efforts.
  - E. In coordination with the PIO, ensure appropriate emergency/disaster information is posted to County website.

**Gunnison County Treasurer – Support ESF 5, 14 (see Annex A)**

1. Pre-Event Activities:
  - A. Maintain and exercise Continuity of Operations Plans (COOP).
  - B. Office staff trained to appropriate level of the ICS.
  - C. Review the Gunnison County EOP on an annual basis.
  - D. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
  - E. Participation in response and recovery trainings and exercises as appropriate.

- F. Maintenance of office ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.
- 2. During and Post Event Activities:
  - A. If necessary, activation of the office COOP in support of the disaster or continued provision of Essential Functions.
  - B. Coordinate with Gunnison County Finance regarding revenues and expenses during and post disaster. This may include provision of staff to the EOC.
  - C. Collect, receipt and deposit in bank money from other county departments on a daily basis.
  - D. Report checks written by the County Sheriff to Bank of the West positive pay.

**Gunnison County Juvenile Services – Support ESF 6, 8, 8a, 13 (see Annex A)**

- 1. Pre-Event Activities:
  - A. Maintain and exercise Continuity of Operations Plans (COOP).
  - B. Office staff trained to appropriate level of the ICS.
  - C. Review the Gunnison County EOP on an annual basis.
  - D. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
  - E. Participation in response and recovery trainings and exercises as appropriate.
  - F. Maintenance of departmental ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.
- 2. During and Post Event Activities:
  - A. If necessary, activation of the office COOP in support of the disaster or continued provision of Essential Functions.
  - B. Provision of staff to emergency shelters or other locations to assist with unaccompanied minors and reunification of families.

**CSU Extension – Lead ESF 11; Support ESF 5, 6, 14, 15 (see Annex A)**

- 1. Pre-Event Activities:
  - A. Maintain and exercise Continuity of Operations Plans (COOP).
  - B. Staff trained to appropriate level of the ICS.
  - C. Review the Gunnison County EOP on an annual basis.
  - D. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
  - E. Participation in response and recovery trainings and exercises as appropriate.
  - F. Maintenance of office ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.
- 2. During and Post Event Activities:
  - A. If necessary, activation of the departmental COOP in support of the disaster or continued provision of Essential Functions.
  - B. Provision of designated office staff to the EOC to support incident functions.
  - C. Provision of livestock related information and expertise to the public for incidents directly or indirectly affecting livestock.
  - D. Provision of livestock related information and expertise to Incident Command and County leadership for incidents directly or indirectly affecting livestock.
  - E. Provide assistance to Gunnison County Fairgrounds staff with housing of livestock and reunification of livestock with owners.
  - F. Assist Incident Command and the Emergency Operations Center with identifying means of livestock transportation and temporary relocation sites.

## **Gunnison County Mapping and GIS – Support ESF 1, 3, 4a, 5, 7, 14 (see Annex A)**

1. Pre-Event Activities:
  - A. Maintain and exercise Continuity of Operations Plans (COOP).
  - B. Office staff trained to appropriate level of the ICS.
  - C. Review the Gunnison County EOP on an annual basis.
  - D. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
  - E. Participation in response and recovery trainings and exercises as appropriate.
  - F. Participation in development and updates of the County Recovery Plan.
  - G. Maintenance of office ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.
2. During and Post Event Activities:
  - A. If necessary, activation of the office COOP in support of the disaster or continued provision of Essential Functions.
  - B. Provision of designated office staff to the EOC to support incident functions.
  - C. Provision of mapping information in digital and hard copy format for locational and analysis purposes in support of disaster response, relief and recovery activities.

## **Gunnison County Health and Human Services – Lead ESF 6, 8, 8a; Support 5, 7, 14 (see Annex A)**

1. Pre-Event Activities:
  - A. Development and maintenance of Public Health Emergency Operations Plan (PHEOP).
  - B. Maintain and exercise Continuity of Operations Plans (COOP).
  - C. Office staff trained to appropriate level of the ICS.
  - D. Review the Gunnison County EOP on an annual basis.
  - E. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
  - F. Participation in response and recovery trainings and exercises as appropriate.
  - G. Training, exercising and maintenance of redundant communications modes for internal key staff (Emergency Call Tree, Ready Op, etc.)
  - H. Develop, maintain and exercise systems and processes, relative to the communicable disease monitoring and containment steps listed below.
    - a. Communicable disease surveillance, investigation or response.
    - b. Public Information and Communication.
    - c. Quarantine and Isolation.
    - d. Mass Prophylaxis and Point of Dispensing (POD) Activations.
    - e. Public Health Emergency Declaration process and procedures.
    - f. Strategic National Stockpile (SNS) Processes for Ordering, Receiving and Distributing.
  - I. Development and maintenance of processes and systems relative to providing for and tracking citizen needs in disaster situations. This includes training staff on processes and that they may be assigned to evacuation shelters. **See PHEOP.**
    - 1) Mental Health support
    - 2) Public Health support
    - 3) Non-English Speaking Population support
    - 4) Access and Functional Needs Population support
    - 5) At-Risk/Vulnerable Population support.
    - 6) Identification of Child Day Care options for working parents, and agreements with providers for emergency situations
    - 7) Child Welfare situations
    - 8) Volunteer management
  - J. Participation in development and updates of the County Recovery Plan.
  - K. Creation of lists and maps (map points) identifying all At-Risk populations in Gunnison

County.

- L. Maintenance of departmental ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.
- M. Develop processes for local quarantine, isolation, restrictions on travel, or other temporary social restrictions.

2. During and Post Event Activities:

- A. If necessary, activation of the office COOP in support of the disaster or continued provision of Essential Functions.
- B. If necessary, activate the Public Health Emergency Operations (PHEOP) in response to a Public Health Emergency.
- C. Assist the American Red Cross, Salvation Army and other volunteer organizations in the provision of emergency shelters, temporary housing and other assistance to displaced citizens.
  - 1) Provision of Public Health services to evacuees.
  - 2) Provision of translation services to Non-English speaking population
  - 3) Provision of specialized services to Access and Functional Needs Population
  - 4) Senior Care
  - 5) Other At-Risk/Vulnerable Populations
  - 6) Provision of resources for stress counseling/crisis counseling for disaster victims and disaster relief workers, in conjunction with the Midwestern Colorado Mental Health Center
  - 7) Child Care (parents working)
  - 8) Child Welfare situations
  - 9) Volunteer management
- D. Coordination of outside health resources providing assistance to Gunnison County, in cooperation with EMS agencies, local clinics and Gunnison Valley Hospital.
- E. Implementing procedures for Isolation and Quarantine, social restrictions or restrictions on travel.
- F. Determine the need for, and execute the process for redundant communication for internal key staff (Emergency Call Tree, Ready Op, etc.)
- G. Determine the need for, and execute the process of Declaring a Public Health Emergency.
- H. Determine the need for, and execute the process for mass prophylaxis and Points of Distribution (POD) Sites.
- I. Determine the need for, and execute the process for Communicable disease surveillance, investigation or response.
- J. Determine the need for, and execute the process for a Spokesperson and Public Information distribution.
- K. Determine the need for, and execute the process for Strategic National Stockpile (SNS) Ordering, Receiving and Distributing
- L. Provision of environmental health services and technical support, including the identification of chemical hazards, sources of contamination, or unsanitary conditions that present health hazards to the general public.
- M. Provision of staff to the EOC, if appropriate.
- N. Assistance to EOC staff in assessing overall health and medical resource needs during response and recovery operations and maintenance of situation status information within the EOC.
- O. Assist in the coordination of overall efforts of volunteer organizations and other (spontaneous) volunteers, in coordination with the Colorado Volunteer Organizations Active in Disasters (COVOADS).
- P. Administration of Individual and Family Grant Program in Presidentially-declared disasters in Gunnison County.

**Gunnison County Public Works – Lead ESF 1, 3, 7; Support ESF 4a, 12, 14 (see Annex A)**

1. Pre-Event Activities:

- A. Maintain and exercise Continuity of Operations Plans (COOP)
- B. Office staff trained to appropriate level of the ICS.
- C. Review the Gunnison County EOP on an annual basis.
- D. Participation in response and recovery trainings and exercises as appropriate.
- E. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
- F. Participation in development of and updates to the County Debris Management Plan.
- G. Participation in development of and updates of the County Recovery Plan.
- H. Maintenance of departmental ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.

2. During and Post Event Activities:

- A. If necessary, activation of the office COOP in support of the disaster or continued provision of Essential Functions.
- B. Provision of staff to the EOC, if appropriate.
- C. Provision of transportation services in support of emergency response and recovery efforts (e.g., movement of county personnel, equipment and supplies to designated staging areas).
- D. Removal of debris, clearance of public right-of-ways, and planning for street/route recovery operations, with priority assigned to predetermined critical emergency services routes.
- E. Provision of personnel, equipment and supplies in support of emergency operations (wildfire, search and rescue, flooding, building collapse etc.)
- F. Restoration of damaged county roads and bridges and other related infrastructure.
- G. Restoration of water and waste-water systems
- H. Provision of personnel for structure and facility inspections to determine safety of individual structures (businesses, residences and public buildings) and to identify needed repairs (or to implement condemnation procedures when necessary).
- I. Participation on Gunnison County damage assessment team at EOC and on local-state field damage survey teams, as needed.

**Gunnison / Crested Butte Regional Airport – Lead ESF 1; Support 4a, 7 (see Annex A)**

1. Pre-Event Activities:

- A. Maintain and exercise Continuity of Operations Plans (COOP).
- B. Office staff trained to appropriate level of the ICS.
- C. Review the Gunnison County EOP on an annual basis.
- D. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
- E. Participation in response and recovery trainings and exercises as appropriate.
- F. Maintenance of office ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.

2. During and Post Event Activities:

- A. If necessary, activation of the office COOP in support of the disaster or continued provision of Essential Functions.
- B. Provision of staff to the EOC, if appropriate.
- C. Coordinate air transport assets in the movement of emergency resources, supplies, equipment, and personnel.
- D. Coordinate air transport assets in the movement of displaced or injured citizens.
- E. Provision of equipment and personnel in support of wildfire incidents.
- F. Provision of Airport facilities for use as temporary shelter and morgue.

**Gunnison County Community Development – Lead ESF 11, 14; Support ESF 3, 5, 8, 15 (see Annex A)**

1. Pre-Event Activities:

- A. Maintain and exercise Continuity of Operations Plans (COOP).
- B. Office staff trained to appropriate level of the ICS.
- C. Review the Gunnison County EOP on an annual basis.
- D. Designate office staff member(s) who shall be required to participate in EOC trainings, exercises and activations.
- E. Participation in response and recovery trainings and exercises as appropriate.
- F. Participation in development and updates of the County Recovery Plan
- G. Participation in long-term disaster recovery and hazard mitigation planning to ensure the compatibility of community redevelopment plans and hazard mitigation measures with the comprehensive county land use plan and other community development plans.
- H. Maintenance of office ability to manage response and recovery support operations using command and management principals as outlined in the National Incident Management System.

2. During and Post Event Activities:

- A. If necessary, activation of the office COOP in support of the disaster or continued provision of Essential Functions.
- B. Provision of staff to the EOC, if appropriate.
- C. Provision of personnel, maps and records to identify hazardous situations/areas which may affect disaster response activities.
- D. Provision of environmental health services and technical support, including the identification of chemical hazards, sources of contamination, or unsanitary conditions that present health hazards to the general public.

**Expectations of Non- County Organizations:**

**Gunnison RE-1J School District – Lead ESF 16; Support ESF 1, 6, 7 (see Annex A)**

1. Pre-Event Activities:

- A. Develop, maintain and exercise Continuity of Operations Plans (COOP).
- B. Staff trained to appropriate level of the ICS.
- C. Develop, maintain and exercise District Emergency Operations Plan.
- D. Participation in response and recovery trainings and exercises as appropriate.
- E. Provide for the safety and protection of pupils and school personnel, through planning and training exercises with local public safety organizations.
- F. In coordination with Gunnison County Public Health, identification of and agreements for school facilities as immunization sites for public health emergencies.
- G. In coordination with the American Red Cross, identification of and agreements for school facilities as temporary evacuation shelters.

2. During and Post Event Activities:

- A. Provide buses for evacuation and transportation, when needed.
- B. Coordinate with American Red Cross to provide schools as temporary shelters, when needed.
- C. Coordinate with Gunnison County Public Health to utilize schools as mass immunization centers in public health emergencies.

**Gunnison Valley Health System (Includes Gunnison Valley Hospital, Emergency Medical Services, Palliative Care, Hospice, Home Health and Senior Care) – Lead ESF 8, 8 a; Support ESF 6, 15 (see Annex A)**

1. Pre-Event Activities:
  - A. Develop, maintain and exercise Continuity of Operations Plans (COOP).
  - B. Staff trained to appropriate level of the ICS.
  - C. Develop, maintain and exercise Facility Emergency Plans.
2. During and Post Event Activities:
  - A. Provision of emergency medical care to injured persons.

**Western Colorado University – Lead ESF 16; Support ESF 1, 6, 7 (see Annex A)**

1. Pre-Event Activities:
  - D. Develop, maintain and exercise Continuity of Operations Plans (COOP).
  - E. Staff trained to appropriate level of the ICS.
  - F. Develop, maintain and exercise Facility Emergency Plans.
  - G. In coordination with the American Red Cross, identification of and agreements for school facilities as temporary evacuation shelters.
  - H. In coordination with Gunnison County Public Health, identification of and agreements for school facilities as immunization sites for public health emergencies.
  - I. Provide for the safety and protection of pupils and school personnel, through planning and training exercises with local public safety organizations.
2. During and Post Event Activities:
  - A. Coordinate with Gunnison County Public Health to utilize schools as mass immunization centers in public health emergencies.
  - B. Coordinate with American Red Cross to provide schools as temporary shelters, when needed.
  - C. Provide buses for evacuation and transportation, when needed.

**Amateur Radio Operators – Support ESF 2, 5, 7 (see Annex A)**

1. Pre-Event Activities:
  - A. Development and maintenance of Continuity of Operations Plans.
  - B. Staff trained to appropriate level of the ICS.
2. During and Post Event Activities:
  - A. Provide emergency communications support, as requested by appropriate authorities.

**Gunnison Valley Regional Housing Authority – Support ESF 6, 14 (see Annex A)**

1. Pre-Event Activities:
  - A. Development and maintenance of Continuity of Operations Plans.
  - B. Develop, maintain and exercise Emergency Plans.
  - C. Staff trained to appropriate level of the ICS.
2. During and Post Event Activities:
  - A. Assist other agencies with the provision of emergency shelters, temporary housing and other assistance to displaced citizens.
  - B. Contribution of personnel, records and other resources to support damage assessment function (participation on EOC damage assessment team).

Entities such as the American Red Cross and Salvation Army may be called upon to provide the following services:

**American Red Cross – Lead ESF 6**

1. Pre-Event Activities:
  - A. Identification of suitable shelters, and agreements in place with facility owners.
  - B. Pre-staging of supplies for shelters.
2. During and Post Event Activities:

- A. Provision of immediate assistance to disaster victims, including food, water, shelter, clothes, physical and mental health counseling and referrals.
- B. Establishment and management of emergency shelters for mass care, in cooperation with Gunnison County and affected municipalities, including registration, feeding, lodging, and responding to public inquiries concerning shelter residents.
- C. Provision of temporary and immediate housing for displaced disaster victims.
- D. Provision of food, beverages and other assistance to emergency response personnel and emergency relief workers.
- E. Provision of damage assessment information upon request.
- F. Coordination of mental health services (in cooperation with Gunnison County Human Services Dept).

**Other Government Entities:**

- 1. Ute Mountain Ute Tribe

**State Agencies:** (Note: In disaster situations, requesting assistance from State Agencies should typically be coordinated through the Colorado Division of Homeland Security and Emergency Management. See Section 5.A.12 above or the Gunnison County Resource Mobilization Plan).

- 1. Colorado Division of Homeland Security and Emergency Management – ESF 5, 7
- 2. Colorado State Patrol – ESF 13
- 3. Colorado Department of Transportation – ESF 1
- 4. Colorado Division of Fire Prevention and Control – ESF 4a
- 5. Colorado State Forest Service – Support 4a
- 6. Colorado Department of Public Health and Environment – ESF 8
- 7. Colorado Department of Natural Resources – ESF 11
- 8. Colorado Division of Parks and Wildlife – ESF 11
- 9. Colorado Department of Local Affairs – ESF 14
- 10. Colorado Division of Water Resources (Dam Safety Branch)
- 11. Colorado Water Conservation Board
- 12. Colorado Bureau of Investigation
- 13. Colorado Department of Agriculture – ESF 11

**Federal Agencies:** (Note: In disaster situations, requesting assistance from Federal Agencies should typically be coordinated through the Colorado Division of Homeland Security and Emergency Management. See Section 5.A.12 above or the Gunnison County Resource Mobilization Plan).

- 1. National Park Service
- 2. United States Forest Service
- 3. Bureau of Land Management
- 4. Colorado River Basin Forecast Center (NOAA)
- 5. National Weather Service (NOAA)
- 6. Federal Emergency Management Agency
- 7. Environmental Protection Agency
- 8. Bureau of Reclamation
- 9. Bureau of Indian Affairs
- 10. Federal Aviation Administration
- 11. National Transportation Safety Board
- 12. Federal Bureau of Investigation

## Section 9

# Continuity of Operations

All Gunnison County departments are required to have an approved Continuity of Operations Plans in place, on which staff have been oriented and trained.

It is recommended that each municipality, governmental agency, governmental department and special district within Gunnison County establish and adopt both a chain of command/succession and Continuity of Operations Plan (COOP) for their respective functions. For the purposes of this EOP, these documents will not be included here.

For incidents overlapping jurisdictional boundaries or requiring mutual aid, each governmental entity will utilize their respective chain of command and/or COOP. In these situations, each governmental entity will abide by the operational guidelines established in and agreed to under the Incident Command System (National Incident Management System (NIMS)).

For incidents occurring in other jurisdictions, for which that jurisdiction has requested mutual aid from Gunnison County, the Gunnison County EOP and chain of command / COOP documents will be utilized in a support role.

1. In accordance with CRS 24-33.5-709 it is the intent of the Gunnison County Board of Commissioners that county government will continue to provide essential services in order to protect the public health, safety and welfare of citizens during an emergency or disaster event by distribution of these disaster chain of command procedures and protocols.
2. The Board, consistent with CRS 24-33.5-709 and Gunnison County Resolution 2020-11 (Section C), identifies the County Manager (or successor pursuant to resolution 2020-11-D-1) as the only person with authority to declare a Gunnison County emergency.
3. All Gunnison County department directors and county elected officials shall be consulted regarding emergency or disaster event-issues that might impact their area of responsibility.
4. Each Gunnison County Department director and/or staff member shall provide support to and cooperation with the County Manager (or serving individual from the Chain of Command in absence of the County Manager).
5. Each Gunnison County department director and county elected official shall work within the framework established by the Gunnison County Emergency Operations Plan, and Gunnison County Resolution 2020-11.
6. If requested, each Gunnison County department shall make available staff to fill appropriate functions in the Emergency Operations Center.
7. **GENERAL RESPONSIBILITIES.** The director of each County office and County elected office, as appropriate, shall (refer to office COOPs):
  - a. Be prepared to respond adequately to all emergency or disaster events.
  - b. Consider potential emergency or disaster events in the conduct of regular department functions, particularly those functions essential in time of emergency.
  - c. Design preparedness measures to permit a rapid and effective transition from routine to emergency operations, and to make effective use of the period following initial indication of a probable emergency or disaster events. This will include:
    - i. Development of a system of emergency actions that defines alternatives, processes, and issues to be considered during various stages of emergency or disaster event;
    - ii. Identification of actions that could be taken in the early stages of a emergency or disaster event to mitigate the impact of or reduce significantly the lead times associated with full emergency action implementation

- d. Identify areas where additional legal authorities may be needed to assist management and notify the county emergency manager of those authorities.
  - e. Coordinate with State and local government agencies and other organizations, including private sector organizations, when appropriate.
  - f. Cooperate, to the extent appropriate, in compiling, evaluating, and exchanging relevant data related to all aspects of emergency or disaster events.
  - g. Ensure that plans consider the consequences for essential services provided by the county if the flow of State and/or Federal funds is disrupted.
8. CONTINUITY OF OPERATIONS. The director of each county office and each county elected official shall ensure the continuity of essential functions in any emergency or disaster event by providing for: succession to office and emergency delegation of authority in accordance with applicable law; safekeeping of essential resources, facilities, and records; and establishment of emergency operating capabilities.
9. RESOURCE MANAGEMENT. The director of each county department and each county elected official, as appropriate within assigned areas of responsibility, shall:
- a. Develop plans and programs to mobilize personnel, equipment, facilities, and other resources;
  - b. Assess essential emergency requirements and plan for the possible use of alternative resources to meet essential demands during and following an emergency or disaster event.
  - c. Prepare plans and procedures to share between and among the responsible agencies resources such as energy, equipment, food, land, materials, services, supplies, transportation, water, and workforce needed to carry out assigned responsibilities and other essential functions, and cooperate with other agencies in developing programs to ensure availability of such resources in an emergency or disaster event.
10. PROTECTION OF ESSENTIAL RESOURCES AND FACILITIES. The head of each county department and each county elected official, as appropriate within assigned areas of responsibility, shall:
- a. Identify facilities and resources, both government and private, essential to the public welfare, and assess their vulnerabilities and develop plans to provide for the security of such facilities and resources, and to avoid or minimize disruptions of essential services during any emergency or disaster event.
  - b. Participate in interagency activities to assess the relative importance of various facilities and resources to essential community needs and to integrate preparedness and response strategies and procedures.

## Section 10

### Plan Maintenance, Training and Exercises

Authority for maintenance and regular updates of this plan rests with the **Emergency Manager and the Gunnison County Office of Emergency Management**. The Emergency Management Office may conduct exercises and training sessions to ensure that all departments and offices with assigned responsibilities understand provisions of the plan.

Departments, offices and other organizations with authorities identified in the plan are encouraged to conduct their own exercises and training sessions. Staff participation in periodic exercises provides the best opportunities for refining plans and procedures in preparation for actual disaster and emergency events. The Emergency Management Director will coordinate multi-agency and multi-jurisdictional exercises.

#### CHECKLIST FOR PLAN MAINTENANCE, TRAINING AND EXERCISES

- Ensure that NIMS policies and procedures are communicated to all agencies that may become involved in emergency response operations.
- Provide NIMS training and exercise opportunities to all agencies and offices with emergency management responsibilities.
- Encourage all agencies with emergency responsibilities to develop and maintain current internal procedures for carrying out assigned functions, where appropriate.
- Conduct multi agency and multi-jurisdictional exercises to improve coordination and reduce overall training costs.
- Establish procedures for distributing plan revisions to all agencies with assigned responsibilities.

# Section 11 Signature Pages

**Gunnison County Department Directors and Elected Officials:  
Signature also indicates receipt of electronic copy of EOP.**

**Gunnison County Department**

**Signature and Date**

Gunnison / Crested Butte Regional Airport	_____
Gunnison County Assessor	_____
Gunnison County Attorney	_____
Gunnison County Clerk & Recorder	_____
Gunnison County Commissioners	_____
Gunnison County Community Development	_____
Gunnison County Coroner	_____
Gunnison County Emergency Management	_____
Gunnison County Facilities Maintenance	_____
Gunnison County Finance Department	_____
Gunnison County GIS/Mapping	_____
Gunnison County Human Resources	_____
Gunnison County Health & Human Services	_____
Gunnison County Information Technologies	_____
Gunnison County Juvenile Services	_____
Gunnison County Manager	_____
Gunnison County Public Works	_____
Gunnison County Sheriff	_____
Gunnison County Treasurer	_____

A copy of the Gunnison County Emergency Operations Plan was issued to the following organizations in the interest of coordination and support for incidents occurring in other jurisdictions:

**Organization/Agency**

**Signature and Date**

Arrowhead Fire Protection District	_____
American Red Cross	_____
Crested Butte Fire Protection District	_____
Crested Butte Marshal	_____
Crested Butte South Metropolitan District	_____
Crested Butte Town Manager	_____
Gunnison City Manager	_____
Gunnison City Police Chief	_____
Gunnison Regional Communication Center	_____
Gunnison Fire Department	_____
Gunnison Valley Hospital / EMS	_____
Mt Crested Butte Police Chief	_____
Mt Crested Butte Town Manager	_____
Raged Mountain Fire Protection District	_____
Town of Marble	_____
Town of Pitkin	_____
Gunnison RE1J School District	_____
Western Colorado University	_____

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**AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM**

---

**Agenda Item:** Contractor Agreement; Safe Ride of Gunnison, Inc.;

---

**Action Requested:** Board of County Commissioners' Signature

**Parties to the Agreement:**

**Term Begins:**

**Term Ends:**

**Grant Contract #:**

**Summary:**

The attached was approved in the 2021 budget.

**Fiscal Impact:** \$4,000

**Submitted by:** Katherine Haase

**Submitter's Email Address:** khaase@gunnisoncounty.org

---

**Finance Review:**

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\jguerra

Discharge Date: 11/18/2021

---

**County Attorney Review:**

Required

Not Required

Comments:

Kudos to the submitter for using the CAO-approved form for this agreement. Legally sufficient. MRH

Reviewed by:

Discharge Date: 11/17/2021

Certificate of Insurance Required

Yes  No

---

**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 11/18/2021

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 0

Agenda Date: 12/7/2021

---

## CONTRACTOR AGREEMENT

THIS CONTRACTOR AGREEMENT ("Agreement") made effective the 1<sup>st</sup> day of January, 2021, by and between the Board of County Commissioners of the County of Gunnison, Colorado, whose address is 200 East Virginia, Gunnison, CO 81230 (herein "Gunnison County") and Safe Ride of Gunnison, Inc., whose address is PO Box 1812, Gunnison, Colorado 81230 (herein "Contractor").

### RECITALS

The Contractor desires to provide professional services regarding services to the community as identified in the Scope of Work attached hereto and incorporated herein by reference as Appendix "A" ("Services").

Gunnison County desires to engage Contractor to provide Services according to this Agreement.

### AGREEMENT

NOW THEREFORE, in consideration of the Recitals and the mutual covenants and obligations hereinafter set forth, the parties agree as follows:

#### 1. SERVICES.

Contractor shall furnish all materials, labor, supervision, supplies and equipment to commence, diligently pursue, and complete the Services as more specifically set forth on Appendix "A". All Services shall be performed in a timely manner and in accordance with generally accepted standards for Contractor's profession and all applicable federal, state and local laws and regulations affecting the Services or the subject matter thereof. Contractor acknowledges that this is a non-exclusive Agreement, and Gunnison County may contract with additional or other providers able to furnish the same or similar services as it deems appropriate to do so.

#### 2. TERM.

The term of this Agreement shall commence on the date first set forth above and shall terminate on December 31, 2021, unless sooner terminated or replaced as provided herein.

#### 3. STRATEGIC RESULT.

Contractor agrees to submit a final project report in January of 2022 using the form identified as Appendix B that will identify how Contractor has fulfilled the following strategic result:

Execution of this Agreement will assist the County with its Promote Healthy Communities strategy, as outlined in the Gunnison County Strategic Plan.

#### 4. COMPENSATION, BONUS AND EXPENSES.

In consideration and exchange for Contractor's performance of the Services, during the Term, Gunnison County shall pay Contractor fees as more specifically not to exceed Four Thousand and No/100 U. S. Dollars (\$4,000.00). Quarterly payments will be distributed by the County upon submittal of appropriate documentation.

The Compensation shall compensate Contractor for all charges, expenses, overhead, payroll costs, employee benefits, insurance subsistence, and profits, except as specifically set forth herein.

#### 5. INSURANCE.

Contractor agrees that at all times during the Term of this Agreement that Contractor shall carry and maintain, in full force and effect and at its sole cost and expense, the following insurance policies. Within thirty (30) days of the execution of this Agreement, Contractor will provide insurance certificates to Gunnison County, listing Gunnison County as an additional insured, for the coverage's required herein which shall state that such policies shall not be materially changed or cancelled without thirty (30) days prior notice to Gunnison County.

- a. Worker's Compensation Insurance in accordance with Colorado and Federal law which adequately protects all labor employed by Contractor during the term of this Agreement.
- b. Comprehensive General Liability Insurance or the equivalent for any injury to one person in any single occurrence, Three Hundred Eighty-Seven Thousand and No/100 U.S. Dollars (\$387,000.00); and for an injury to two or more persons in any single occurrence, the sum of One Million Ninety-Three Thousand and No/100 U.S. Dollars (\$1,093,000.00).
- c. Comprehensive automobile liability insurance on all vehicles used in the Services, in an amount no less than Three Hundred Eighty-Seven Thousand and No/100 U.S. Dollars (\$387,000.00) for any injury to one person in any single occurrence and in an amount no less than One Million Ninety-Three Thousand and No/100 U.S. Dollars (\$1,093,000.00) for any injury to two or more persons in any single occurrence.

#### 6. INDEPENDENT CONTRACTOR.

In carrying out its obligations and activities under this Agreement, Contractor is acting as an independent contractor and not as an agent, partner, joint venture or employee of

Gunnison County. Contractor does not have any authority to bind Gunnison County in any manner whatsoever.

**Contractor acknowledges and agrees that Contractor is not entitled to: (i) unemployment insurance benefits; or (ii) Workers Compensation coverage, from Gunnison County.** Further, Contractor is obligated to pay federal and state income tax on any moneys paid it related to the services.

#### 7. INDEMNIFICATION.

Contractor agrees to indemnify, defend and hold harmless Gunnison County, its Commissioners, agents and employees of and from any and all liability, claims, liens, demands, actions and causes of action whatsoever (including reasonable attorney's and expert's fees and costs) arising out of or related to any loss, cost, damage or injury, including death, of any person or damage to property of any kind caused by the misconduct or negligent acts, errors or omissions of Contractor or its employees, subcontractors or agents in connection with this Agreement.

This provision shall survive any termination or expiration of this Agreement with respect to any liability, injury or damage occurring prior to such termination or expiration.

#### 8. DISCRIMINATION.

The Contractor agrees to not discriminate against any person or class of persons by reason of age, race, color, sex, creed, religion, disability, national origin, sexual orientation or political affiliation in providing any services or in the use of any facilities provided for the public in any manner prohibited by Part 21 of the Regulations of the Office of the Secretary of Transportation. Contractor shall further comply with the letter and spirit of the Colorado Anti-Discrimination Act of 1957, as amended, and any other laws and regulations respecting discrimination in unfair employment practices. Additionally, Contractor shall comply with such enforcement procedures as any governmental authority might demand that Gunnison County take for the purpose of complying with any such laws and regulations.

#### 9. IMMIGRATION COMPLIANCE CERTIFICATION.

- a. Contractor certifies that Contractor does not and will not knowingly contract with or employ illegal aliens to work under this Agreement.
- b. Contractor certifies that Contractor has required its subcontractors to certify that they do not knowingly contract with or employ illegal aliens to work under this Agreement.
- c. Contractor certifies that it has attempted to verify the eligibility of its employees and subcontractors to work through the Basic Pilot Employment Verification

Program administered by the Social Security Administration and Department of Homeland Security.

- d. Contractor agrees to comply with all reasonable requests made in the course of an investigation under C.R.S. 8-17.5-102 by the Colorado Department of Labor and Employment.
- e. Contractor agrees to comply with the provisions of C.R.S. 8-17.5-101 et seq.

#### 10. ADA COMPLIANCE.

The Contractor represents and warrants to Gunnison County that at all times during the performance of this Agreement no qualified individual with a disability shall, by reason of such disability, be excluded from participation in, or denied benefits of the service, programs, or activities performed by the Contractor, or be subjected to any discrimination by the Contractor upon which assurance Gunnison County relies.

#### 11. MISCELLANEOUS.

- a. SEVERABILITY. If any clause or provision of this Agreement shall be held to be invalid in whole or in part, then the remaining clauses and provisions, or portions thereof, shall nevertheless be and remain in full force and effect.
- b. AMENDMENT. No amendment, alteration, modification of or addition to this Agreement shall be valid or binding unless expressed in writing and signed by the parties to be bound thereby.
- c. NO WAIVER OF GOVERNMENTAL IMMUNITY. Nothing in this Agreement is, or shall be construed to be, a waiver, in whole or part, by Gunnison County of governmental immunity provided by the Colorado Governmental Immunity Act or otherwise.

#### 12. DELEGATION AND ASSIGNMENT.

This is a personal services contract with Contractor and, therefore, Contractor shall not delegate or assign its duties under this Agreement without the prior written consent of Gunnison County which consent Gunnison County may withhold in its discretion. Subject to the foregoing, the terms, covenants and conditions of this Agreement shall be binding on the successors and assigns of either party.

#### 13. TERMINATION.

Either party shall have the right to terminate this Agreement at any time, with or without cause, upon thirty (30) days prior written notice to the other. Upon termination, Contractor shall be entitled to compensation for Services performed prior to the date of termination, per the compensation terms outlined in Exhibit A.

14. NOTICES.

Any notice, demand or communication which either party may desire or be required to give to the other party shall be in writing and shall be deemed sufficiently given or rendered if delivered personally or sent by certified first class US mail, postage prepaid, addressed as follows:

Gunnison County: County Manager  
Gunnison County  
200 E. Virginia  
Gunnison, Colorado 81230  
Phone: 970-641-0248

With a copy to: Board of County Commissioners  
of the County of Gunnison, Colorado  
200 E. Virginia  
Gunnison, Colorado 81230

Contractor: Safe Ride of Gunnison, Inc.  
910 West Bidwell Avenue; PO Box 239  
Gunnison, CO 81230

Either party has the right to designate in writing, served as provided above, a different address to which any notice, demand or communication is to be mailed.

15. GOVERNING LAW.

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Colorado. Exclusive jurisdiction and venue for any legal proceedings related to this Agreement shall be in the State of Colorado District Court, Gunnison County, Colorado.

16. COUNTERPARTS: FACSIMILE TRANSMISSION.

This Agreement may be executed by facsimile and/or in any number of counterparts, any or all of which may contain the signatures of less than all the parties, and all of which shall be construed together as but a single instrument and shall be binding on the parties as though originally executed on one originally executed document. All facsimile counterparts shall be promptly followed with delivery of original executed counterparts.

17. ENTIRE AGREEMENT.

This Agreement contains the entire agreement between the parties hereto with respect to the subject matter hereof, and supersedes any and all prior agreements,

proposals, negotiations and representations pertaining to the obligations to be performed hereunder.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date above written.

18. PUBLIC RECORD

To the extent not prohibited by state or federal law, this Agreement is potentially subject to public release through the Colorado Open Records Act.

BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF GUNNISON, COLORADO

By: \_\_\_\_\_  
Jonathan Houck, Chairperson

ATTEST:

\_\_\_\_\_  
Deputy Clerk

CONTRACTOR

By:  \_\_\_\_\_  
ROBERT WHITING  
DIRECTOR



**COMMUNITY BASED ORGANIZATION  
2021 CHARGES FOR SERVICE APPLICATION**

<b>Organization Name:</b>	Safe Ride of Gunnison, Inc.			
<b>Address 1:</b>	910 West Bidwell Ave			
<b>Address 2:</b>	P.O. Box 239			
<b>City:</b>	Gunnison	<b>State:</b>	CO	<b>Zip Code:</b> 81230
<b>Telephone Number:</b>	970-641-8243	<b>Fax Number:</b>	970-641-8053	
<b>Email Address:</b>	rwhiting@gunnisonco.gov			
<b>Contact Person(s):</b>	Robert Whiting			

1. What is the amount of County funds requested? Please keep your request below \$12,000.

          \$4,000          

2. Provide specific information regarding what the County funds will be used for.

All funds that go to Safe Ride go directly to operating expenses, including vehicle maintenance, insurance, phone service, driver stipends, taxes, fuel, and miscellaneous operating costs. (See budget for detailed costs)

3. Provide information about what results you will provide for the amount requested, and how you will measure those results. Please address how these results relate to existing County services.

We provide free, no-questions asked rides to locals and visitors in the greater City of Gunnison area on three nights per week. Due to Covid restrictions, Safe Ride is limited to only five riders per trip, and the closing of bars curtailed our needed hours of operation from 8:00pm-2:30am to 8:00pm-12:30am. We will continue to provide rides under these guidelines until we are allowed to increase the number of riders, and demand dictates the need for us to extend our hours of operation.

The need for our service is still there, although we have seen a decrease in ridership. We will continue to provide free rides as long as there a demand in Gunnison. We have been able to provide over 20,000 individual rides per year on "normal" years, and we hope to see demand increase as the effects of Covid decrease.

Safe Ride is a unique service in Gunnison County, as has survived for 25 years as a 501 (c)(3) non-profit organization. It is the only service that provides **free** rides in the Gunnison valley. In that capacity, no other service provided by Gunnison County or Gunnison City government is available.

4. Please attach the following two documents to this application:

- a) Names and addresses of all Board members including designation of officers
- b) Budget detail for 2020 and 2021 with reasonable detail for income and expenses for the agency as a whole (if you are requesting funding for a specific event or project, please provide the event or project budget as well)
- c) 2020 Funding Report

**Completed Application should be submitted to:**

**Electronic Submittal:**

Adobe PDF Format  
Kelly Weak, Accountant  
[kweak@gunnisoncounty.org](mailto:kweak@gunnisoncounty.org)

**Mailed Submittal:**

Gunnison County Finance  
Attn: Kelly Weak  
200 E. Virginia Ave.  
Gunnison, CO 81230

**Submittal Deadline:**

November 10, 2020

# Safe Ride of Gunnison, inc.

## Proposed Budget 2021

Based on 2019 expenses and 2020 donations

### Revenue

<b>Revenue</b>	
City of Gunnison	\$7,302
Misc	\$12,051
WSC Student Government	\$8,000
City Market Rewards	\$763
Gunnison County	\$4,500
<b>Total</b>	<b>\$32,614</b>

### Court Deferrals/Surcharges

Municipal Court Surcharges	\$2,500
County Court	\$50
<b>Total</b>	<b>\$2,550</b>

### Total Revenue

**\$35,164**

### Expenses

<b>Vehicle Expenses</b>	
Insurance	\$5,689
Fuel	\$4,500
Maintenance	\$2,358
Misc	\$477
Van Payments	\$6,400
<b>Total</b>	<b>\$19,424</b>

### Staffing Expenses

Driver stipends @ \$75 per shift	\$11,700
Accountant	\$270
Payroll tax	\$1,876
	<b>\$13,846</b>

### Misc. Expenses

Phone Service	\$565
---------------	-------

### Total

**\$565**

### Revenue Over Expenses

Misc donations	1478
CDOT Through GCSAPP	5000
Private Trust Donation	2500
Gunnison CBO	1,000
Gunnison Elks	1,000
Hi Mountain Liquor	300
Doation cans	273

**\$1,329**

### Total Expenses

**\$33,835**

September 14, 2007

**Board Members  
2007**

Robert Whiting  
City of Gunnison  
[rob@cityofgunnison-co.gov](mailto:rob@cityofgunnison-co.gov)

Director      Treasurer  
  
970-641-8243

Gary Pierson  
Western State College  
[gpierson@western.edu](mailto:gpierson@western.edu)

Director/WCU Representative  
  
970-943-2049

Michelle Spain  
Gunnison County  
Driver representative  
[mspain@gunnisoncounty.org](mailto:mspain@gunnisoncounty.org)

Scheduling  
  
970-901-5839



**Funding Recipient Project Report  
Calendar Year 2021**

**Name of Funding Recipient:** \_\_\_\_\_

**Dollar Value of County Funds Awarded:** \_\_\_\_\_

**Funding Recipient's Total 2021 Annual Budget:** \_\_\_\_\_

**Other Funding Sources (please list source names and amounts received):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Percentage of Annual Budget Funded by the Other Funding Sources Listed Above:** \_\_\_\_\_

**How the County Funds Were Spent:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Number of Clients Assisted during the Funding Year:** \_\_\_\_\_

**Customer Results Achieved via the County Funds:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**How Your Customer Results Were Measured:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Submit this report to one of the following by October 1, 2021. If applicable, please attach additional pages, your annual report or other documentation.

Mail: Gunnison County Board of County Commissioners  
Attn: Katherine Haase  
200 E. Virginia Avenue  
Gunnison, CO 81230

Email: [khaase@gunnisoncounty.org](mailto:khaase@gunnisoncounty.org)

Fax: (970) 641-3061



Named insured

SAFE RIDE-GUNNISON  
56 WILLOW TRAIL  
GUNNISON, CO 81230

**Policy number: 08235795**

Underwritten by:  
Artisan and Truckers Casualty Co  
August 3, 2021  
Policy Period: Sep 9, 2021 - Sep 9, 2022  
Page 1 of 2

**progressiveagent.com**

**Online Service**

Make payments, check billing activity, print policy documents, update your policy or check the status of a claim.

**1-970-245-8011**

**HUB INTL INS SRVCS**

Contact your agent for personalized service.

**1-800-444-4487**

For customer service if your agent is unavailable or to report a claim.

# Commercial Auto Insurance Coverage Summary

## This is your Renewal Declarations Page

Your coverage begins on September 9, 2021 at 12:01 a.m. This policy expires on September 9, 2022 at 12:01 a.m.

This coverage summary replaces your prior one. Your insurance policy and any policy endorsements contain a full explanation of your coverage. The policy limits shown for an auto may not be combined with the limits for the same coverage on another auto, unless the policy contract allows the stacking of limits. The policy contract is form 6912 (02/19). The contract is modified by forms 2852CO (02/19), 4757CO (02/19), 1198 (07/16), 4852CO (06/05), 4881CO (02/19) and 2228 (01/11).

The named insured organization type is a corporation.

### Outline of coverage

<b>Policy level coverage</b>	Limits	Deductible	Premium
Uninsured/Underinsured Motorist	\$2,000,000 combined single limit		\$1,092
<b>Total policy level coverage</b>			<b>\$1,092</b>
<b>Summary level coverage</b>	Limits	Deductible	Premium
Liability To Others			\$1,995
Bodily Injury and Property Damage Liability	\$2,000,000 combined single limit		
Uninsured Motorist Property Damage	Rejected		—
Medical Payments	\$5,000 each person		104
Comprehensive			601
See Auto Coverage Schedule	Limit of liability less deductible		
Collision			309
See Auto Coverage Schedule	Limit of liability less deductible		
<b>Total summary of coverage</b>			<b>\$3,009</b>
<b>Subtotal policy premium</b>			<b>\$4,101</b>
Additional Insured Fee			60
<b>Total 12 month policy premium and fees</b>			<b>\$4,161</b>

### Rated drivers

1. MICHELLE A SPAIN
2. PAUL MORGAN
3. ROBERT WHITING
4. JOHN PERUSEK
5. ADAM MCKEE

6. TODD COOK

**Auto coverage schedule**

1. **2006 FORD ECONO/CLUB WGN** Actual Cash Value (plus \$2,000.00 Permanently Attached Equip)  
 VIN: **1FBNE31L96HA31120** Garaging Zip Code: 81230 Radius: 50 miles  
 Personal use: N Body type: Passenger Van

<b>Liability Premium</b>	Liability Premium	Med Pay Premium			
	\$932	\$49			
<b>Physical Damage Premium</b>	Comp Deductible	Comp Premium	Collision Deductible	Collision Premium	Auto Total
	\$1,000	\$297	\$1,000	\$118	<b>\$2,488</b>

2. **2011 FORD ECONO/CLUB WGN** Actual Cash Value (plus \$2,000.00 Permanently Attached Equip)  
 VIN: **1FBNE3BL2BDA53010** Garaging Zip Code: 81230 Radius: 50 miles  
 Personal use: N Body type: Passenger Van

<b>Liability Premium</b>	Liability Premium	Med Pay Premium			
	\$1063	\$55			
<b>Physical Damage Premium</b>	Comp Deductible	Comp Premium	Collision Deductible	Collision Premium	Auto Total
	\$1,000	\$304	\$1,000	\$191	<b>\$1,613</b>

**Loss Payee information**

1. Loss Payee                      Auto 2                      THE GUNNISON BANK  
 232 WEST TOMICHI  
 GUNNISON, CO 81230  
 2011 FORD ECONO/CLUB WGN (1FBNE3BL2BDA53010)

**Additional Insured information**

1. Additional Insured                      GMAC  
 PO BOX 1617  
 MINNEAPOLIS, MN 55440
2. Additional Insured                      CITY OF GUNNISON  
 PO BOX 239  
 GUNNISON, CO 81230
3. Additional Insured                      GUNNISON COUNTY  
 200 N IOWA  
 GUNNISON, CO 81230

**Company officers**



Secretary

# Gunnison County Board of County Commissioners Calendar

(Two or more commissioners may be in attendance.)

December 3, 2021 – December 31, 2021  
As of 12/31/2021

## Board of County Commissioners

**1. BOCC Regular Meeting & Budget Public Hearing**

December 7, 2021, All Day

@ BOCC Boardroom

[More Details](#)

**2. BOCC Work Session**

December 14, 2021, All Day

@ BOCC Boardroom

[More Details](#)

**3. BOCC Special Meeting - Budget Adoption**

December 15, 2021, All Day

@ BOCC Boardroom

[More Details](#)

**4. BOCC Regular Meeting**

December 21, 2021, All Day

@ BOCC Boardroom

[More Details](#)

**5. BOCC Special Meeting - Certification of Mill Levies**

December 22, 2021, All Day

@ BOCC Boardroom

[More Details](#)

**6. BOCC Work Session**

December 28, 2021, All Day

@ BOCC Boardroom

[More Details](#)

## Gunnison County Organization

**1. Holiday - Christmas Eve & Business Day After Christmas Day - Offices Closed**

December 24, 2021 - December 27, 2021

[More Details](#)

## Gunnison-Hinsdale Board of Human Services

**1. Gunnison-Hinsdale Board of Human Services Meeting**

December 21, 2021, All Day

@ BOCC Board Room

[More Details](#)

**AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM**

---

**Agenda Item:** Request for Road Maintenance; Que Qua Home Associa

---

**Action Requested:** Other Board Approval for the project

**Parties to the Agreement:**

**Term Begins:**

**Term Ends:**

**Grant Contract #:**

**Summary:**

Homeowners have requested County asphalt maintenance only on a short segment of Curecanti Drive that is used by three separate condominium associations. They provide snow removal.

**Fiscal Impact:** Minimal cost

**Submitted by:** mbollig for Marlene Crosby

**Submitter's Email Address:** mcrosby@gunnisoncounty.org

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**Finance Review:**

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

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**County Attorney Review:**

Required

Not Required

Comments:

Assuming road is county road, Board has discretion to decide whether to maintain. Policy considerations: Available maintenance resources and whether sets "precedent" such that other HOAs might cite as reason to maintain other unmaintained county roads. If not county road, may be illegal under Anti Donation Clause of Colorado Constitution. 11/30/21 After discussing with submitter, road status presently unknown. May want HOA to carry burden to establish rather than staff. MRH

Reviewed by: GUNCOUNTY1\mhoyt

Discharge Date: 11/30/2021

Certificate of Insurance Required

Yes  No

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**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 12/3/2021

Consent Agenda  Regular Agenda  Worksession

Time Allotted: DCM Report

Agenda Date: 12/7/2021

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## Marlene Crosby

---

**From:** Robert Santilli <RSantilli@gvh-colorado.org>  
**Sent:** Sunday, November 7, 2021 10:27 AM  
**To:** Marlene Crosby  
**Subject:** Request for County to maintain Curecanti drive entrance road  
**Attachments:** DOC007.pdf

[EXTERNAL SENDER - USE CAUTION]

Good morning Marlene,

I am writing on behalf of Que Qua home Association to request Gunnison County assume maintenance responsibility for the Curecanti Drive entrance road off of route 50.

As you can see from the attachments, 240 feet of the Curecanti access drive serves three (3) separate condominium developments. Collectively, there are 60 taxpaying homeowners who reside in the 3 condominium complexes. After review of adjacent condominium properties off of Rt. 50, the entrance roads are all maintained by Gunnison County. In the case of the 240 foot stretch of Curecanti Drive, the entrance road services homeowners in the Bambi Lane condominium complex, Waterwheel condominium complex, and Que Qua condominium complex.

Due to serious deterioration of the entrance road we recently had a paving contractor from Salida complete the resurfacing of the road with 2 inches of asphalt allowing for long-term sustainability. Therefore there are no immediate costs associated with the County assuming the maintenance responsibility.

Each of the condominium communities will continue to take full responsibility for the maintenance of their internal roads.

Thank you for the consideration of our request.

Respectfully submitted

Rob Santilli

508 Curecanti Dr., #21

Gunnison County



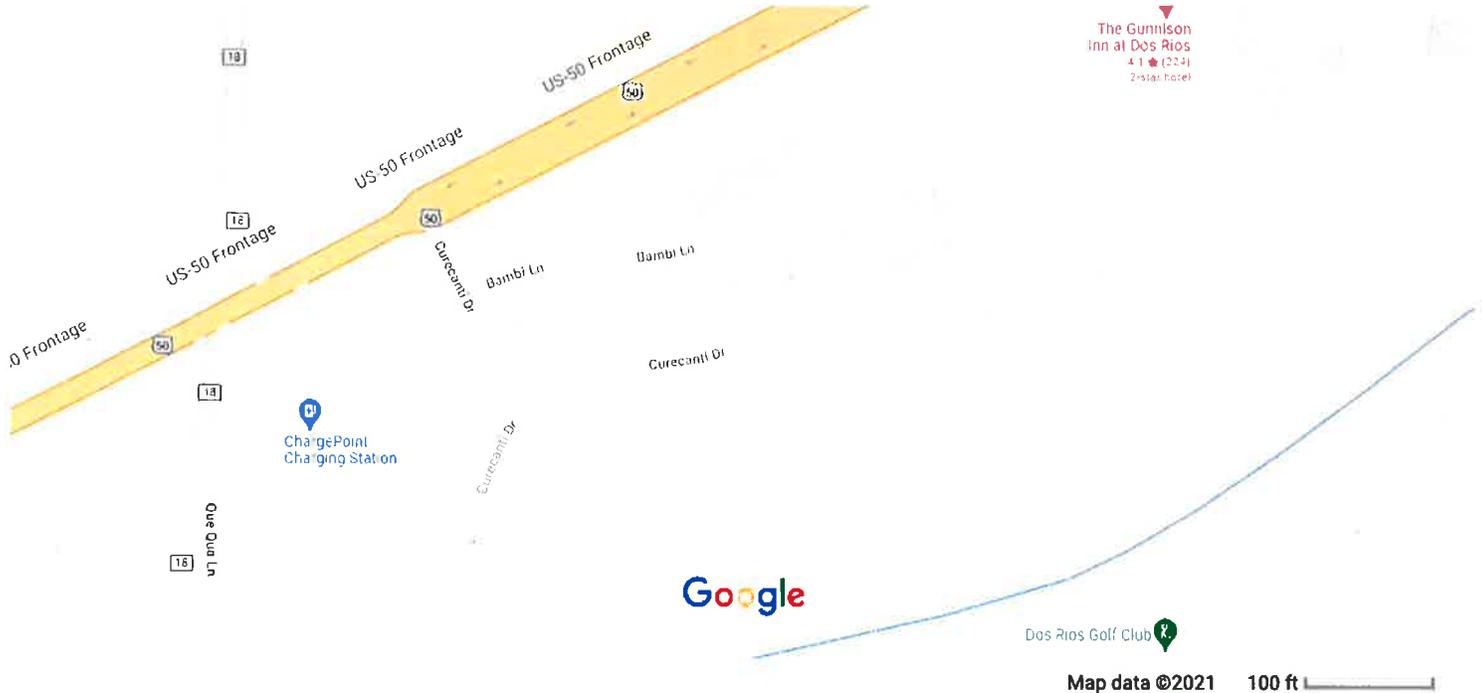
Curecanti Dr

240 ft



50

Bambi Ln



**AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM**

---

**Agenda Item:** Whitewater Park Improvements Proposal

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**Action Requested:** Other Board Approval

**Parties to the Agreement:**

**Term Begins:**

**Term Ends:**

**Grant Contract #:**

**Summary:**

Account 013338000 – Included in Capital Improvement Plan Summary. Features were evaluated by Rick McLaughlin this fall. He determined, that as expected, there is damage to Feature #2. It is not a critical entrapment hazard at this time, but the condition could change at any time. After the

**Fiscal Impact:** \$55,441 base cost

**Submitted by:** mbollig for Marlene Crosby

**Submitter's Email Address:** mcrosby@gunnisoncounty.org

---

**Finance Review:**

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\kweak

Discharge Date: 12/3/2021

---

**County Attorney Review:**

Required

Not Required

Comments:

As noted by submitter, contract will need to be developed with vendor before funds can be properly spent on this project. MRH

Reviewed by: GUNCOUNTY1\mhoyt

Discharge Date: 11/30/2021

Certificate of Insurance Required

Yes  No

---

**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 12/3/2021

Consent Agenda

Regular Agenda

Worksession

Time Allotted: DCM Report

Agenda Date: 12/7/2021

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November 4, 2021

Ms. Marlene Crosby  
Gunnison County Public Works  
Deputy County Manager  
200 E. Virginia  
Gunnison, CO 81230

**RE: PROPOSAL –Concept Design of Gunnison Whitewater Park Improvements  
Gunnison River in Gunnison, Colorado**

Dear Ms. Crosby:

McLaughlin Whitewater Design Group (MWDG), a division of Merrick & Company, is submitting this scope of work and budget to complete professional services for alternatives development and concept design for replacement of Drop #2 of the Whitewater park on the Gunnison River in Gunnison, Colorado as requested by the Gunnison County.

### **Background**

In October 2013, Gunnison County retained MWDG to perform an inspection of the existing whitewater park originally designed by Recreation Engineering and Planning (REP). Several issues were identified and documented in the memorandum titled “Gunnison Whitewater park Site Evaluation”. The following are the key recommendations:

- Replace Drop #3 (furthest drop downstream) due to extensive structural damage observed.
- Repair or Replace Drop #2 due to structural damage observed.
- Consider recreational and safety improvements to Drop #1 due to breaking wave forming up on the boat chute at medium and high flows causing issues with pass ability of float fishing and downstream rafting. In addition, recreational performance is low at most flows.
- Continue to observe Drop #1 for signs of structural instability

In 2015, Drop #3 was replaced with a MWDG designed structure including a non-grouted boulder counter weir downstream. Large boulders and riprap were added to the pool below Drop #2 as a temporary stabilization measure as further structural instabilities were observed at that time. MWDG has performed follow up inspections of the Park in 2016, 2018, and 2021. Recommendations continue to remain as noted above with an elevated recommendation to replace Drop #2.

River recreational use has changed since the initial construction of the Park in 2003 and MWDG’s work in 2015 with an increased interest in river surfing. The recent and growing river surfing community has engaged with the County about the possibility to expanding river surfing

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waves in the Park including the addition of a MWDG adjustable WaveShaper. A WaveShaper is a steel gate that is below the water that can be adjusted with water flowing over it to form, 'shape', a wave suitable for surfing, kayaking, SUP, and are passable by downriver users. Two main advantages of WaveShapers versus traditional non-adjustable features are that they create better quality, higher performance waves and improve the consistency of waves over a larger range of flow conditions resulting in more recreational days per year. WaveShapers have been used with success at River Run Park in Sheridan, CO (Denver Metro Area), Boise River Park in Boise, ID, at THE.RIVER WAVE in Ebensee, Austria, and several other locations across the U.S. The County would like MWDG to explore alternatives considering adjustable WaveShapers.

Rick McLaughlin and Ben Nielsen met with the County, Upper Gunnison Water Conservancy District (UGWCD), and members of the kayaking and surfing community in September 2021. There was a lot of discussion about potential opportunities at the Park with the following priorities for MWDG study and design:

- Drop #2: Full replacement to address safety and stability issues while enhancing recreation. Consider including a WaveShaper adjustable feature.
- Design effort to scope and budget the project to support Gunnison County Commissioners Strategic Plan update planned for 2022 and grant funding efforts.

Potential enhancements at Drop #1 were discussed including adding an adjustable WaveShaper feature to improve recreation and safety. Due to the more urgent need and limited funds for construction, the scope presented herein focuses on replacement of Drop #2.

### **Purpose & Approach**

The purpose of the proposed services is to complete site evaluations, develop alternatives, and concept design to scope the project, estimate budget, and support project planning and fund raising. Concept Design will be used to complete future preliminary design and permitting phase.

The following is the approach to develop the concept design:

- Site evaluation and review of available design documents to establish existing conditions
- Develop two alternatives for Drop #2 to discuss with County and Stakeholders
- Concept design of river structures for selected preferred alternatives
- Estimate of Project Budget

### **Scope**

The following professional services scope of work has been prepared by task to address the project approach presented previously.

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## CONCEPT DESIGN PHASE

### TASK 1 – Stakeholder Engagement & Team Coordination

- Two (2) meetings with County/UGWCD Coordination Meetings (virtual)
- One (1) meeting with stakeholders (County, City, others – virtual)
- Four (4) Project team coordination, meetings & preparation

### TASK 2 – Site Assessments & Investigations

- Review of documents provided to MWDG including studies, reports, existing conditions documents, such as, soils investigation & geotechnical engineering recommendations, environmental, and base mapping
- Desktop evaluation of site conditions to support design efforts.

### **Key information provided to MWDG by Client to support design effort (see “Assumptions” Section for additional information and discussion of needed scope by others):**

1. Base Mapping – Topographic, bathymetric, aerial images, property lines, easement, utilities, structures with new survey updates (see below).
2. Survey Update – survey of river at Drop #2, Drop #3, Counter Weir, and Downstream of Drop #3. Additional survey detail of Drop #1 (fish passage, diversion embankment) is optional but would be needed for future work at Drop #1.
3. Water Surface Elevations (profiles) through the Park at 4 flows – Low, Recreation target, median, and high.

### TASK 3 – Hydrology

- Hydrologic analysis – River flows for interval storms and exceedance curves based on available gage data. Regulatory flow rates for 10-yr, 50-yr, 100-yr, 500-yr per FEMA effective model/FIS.

### TASK 4 – Alternatives Development

- Create two alternatives for Drop #2 to include high level design to study scope of improvements and understand advantages/disadvantages.

### TASK 5 – Hydraulics

- Flood modeling with 2D TuFlow– Compare existing conditions to proposed project conditions to identify potential flood impacts of the project. FEMA flood analysis to be completed during a future “Permitting Phase” to follow the Preliminary Design Phase.
- Whitewater Recreation Modeling with 2D TuFlow – 2-dimensional modeling to support design of river improvements such as bank armoring, jetties, and drop structures. Develop Headwater-Tailwater Curves for Drop #2.

### TASK 6 – Concept Design

- Initial Fish Passage layout based on MWDG previous project experience and from input from Colorado Parks & Wildlife (if available)

- 
- Whitewater recreation analysis and design
  - Concept River Design Drawings (Approximately 4 sheets total):
    - River Plan & Profiles (1" =50') (1 sheets) – flood profiles with model cross sections
    - River Plans (1" =20') (1 sheets)
    - River Details (2 sheets)
  - Opinion of Probable Costs – AACE Class 4 (As amended by MWDG)
  - Design Memorandum: outlining project objectives, hydrology, hydraulic modeling results, concepts designs, opinion of costs, and suggested future design phases/next steps.

## **Project Team**

### **MWDG**

- Rick McLaughlin, PE – QA/QC, Sr. Project Manager
- Ben Nielsen, PE – Project Manager/Sr. Project Engineer
- Magdiel Garcia, PE – Project Engineer/Drafting
- Steven Walton, PE – Hydraulic Modeling

### **MWDG Sub-Consultants**

- None (see assumptions for needed information and studies from consultants/County)

## **Assumptions**

1. Base mapping including bathymetric and topographic survey shall be completed for the project by others to a level of accuracy and detail sufficient for design. MWDG will coordinate with the surveyor on needed mapping details. Generally, the survey and mapping shall extend a minimum of 500' upstream and downstream of the project area. Additional survey maybe required for flood conveyance analysis (river cross sections further upstream or downstream of the detailed survey area). Utilities, property lines, easements, sensitive habitats (wetlands or other), structures (intakes, outfalls, bridges, buildings, etc.) shall be included on the base mapping. Vertical datum shall be NAVD 88 and on state plane coordinates or other coordinate system that is compatible with GIS and FEMA documents/materials. Existing mapping may be able to be used with supplemental survey.
2. Field surveyed water levels (water profiles) through the Whitewater Park at low flow, recreation target flow, median flow, and high flow are key to design efforts by MWDG. County to provide water profiles to MWDG.
3. Property ownership research, such as title searches or boundary surveys, shall be completed by others, included on base mapping provided to MWDG.

- 
4. It is currently thought that a soils/subsurface investigations and geotechnical report can be completed in the next phase of design. If effort in this phase indicates that this is not prudent, MWDG will discuss the implications with the client.
  5. Environmental assessments (e.g., brownfields, contaminated soils, water quality) beyond those specifically outlined in the scope are not included.
  6. Water rights analysis or evaluation of future flow conditions is not included. River flow analysis will be based on available historic stream gage data.
  7. FEMA flood conveyance analysis and documentation are not included (FEMA map revisions, CLOMR/LOMR). Existing HEC-RAS flood models and work maps will be available and are sufficient for initial flood conveyance analysis. FEMA documentation will likely be required and planned for during future project phases.
  8. MWDG recommends that an ecologist be included on the design team to evaluate and layout riparian and aquatic plantings and habitats.
  9. Site studies beyond those specifically included in MWDG's proposed scope shall be by others including (but limited to) ecological, wetland, habitat, Environmental Assessments/Environmental Impact Statement, and cultural resources study (SHPO).
  10. All permitting by others. It should be anticipated that multiple permits will be required including (but not limited to) Clean Water Act Section 404 permit, State of Colorado 401 permit, state/local erosion sediment control, construction dewatering, and floodplain development (local, FEMA).
  11. Erosion sediment control analysis and design by others.
  12. Temporary construction dewatering evaluation, design and details by others.
  13. Utility design by others including water, sanitary sewer, stormwater (ponds, conduits, structures), power, natural gas, lighting, fiber/communication, and security systems.
  14. Structural engineering and detailing by others. MWDG will coordinate structural items related to the WaveShaper gate system and drop structures including foundations, walls, subsurface cutoffs, and vaults (controls housing) in future design phases.

#### **METHOD OF PAYMENT**

Professional services will be billed on an hourly plus expenses basis not to exceed (unless authorized by County) using the attached rate schedule. The budget for services is **\$55,500**. A cost breakdown by task is included in Attachment A.

Most of the tasks presented in this proposal are difficult to define accurately or the level of effort required to complete may be out of MWDG's control. The fees in the Budget Worksheet (Attachment A) represent our best estimate at the required effort to complete. We will notify the County should there be a change in scope or increased level of effort required per task.

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## **SCHEDULE**

MWDG will make reasonable efforts to perform the scope of work with expedience to meet the following schedule:

- December 1, 2021 – Notice to Proceed
- January 15, 2022 – Alternatives Development completed
- April 15, 2022 – Concept Design Completed

## **ATTACHMENTS**

The following attachments are made part of this proposal

Attachment A	Budget Worksheet
Attachment B	Schedule of Hourly Rates

Please feel free to contact us at (303) 964-3333 if you have any questions or if you would like to discuss this proposal further. We look forward to working with the County toward a successful project.

Very truly yours,

**McLaughlin Whitewater Design Group, a division of Merrick & Company**



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Richard McLaughlin, P.E.  
Senior Project Manager

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**Attachment A – PROJECT BUDGET WORKSHEET**

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**Gunnison Whitewater Park Improvements - Concept Design  
Project Budget Worksheet  
November 5, 2021**

ESTIMATED HOURS



	MWDG						MWDG total	Extended Task	Subtotal Cost	
	Rick Senior PM \$225	Ben Project Manager \$195	Magdiel Project Engineer \$155	Steven Project Engineer \$155	Senior Drafting Technician \$127	Diana Clerical \$87				Expenses
<b>CONCEPT DESIGN PHASE</b>										
<b>1 Stakeholder Engagement &amp; Team Coordination</b>										
1.1 County/Conservancy District Meetings (2) - virtual	2	2							\$0	\$3,345
1.2 Stakeholder Meeting (1) - virtual	2	4							\$1,230.00	
1.3 Project team coordination & virtual meetings (monthly for 3 months - 3 total)	1	3	3						\$1,275.00	
<b>2 Site Assessment &amp; Investigations</b>										
2.1 Review existing conditions documents provided by others - soils, geotech, environmental & base mapping	2	2	4						\$1,460.00	
2.2 Site evaluation desktop by MWDG		4	4						\$1,400.00	
<b>3 Hydrology</b>										
3.1 Hydrology - Exceedence curves & return interval river flow events (1.5-yr, 2-yr, 5-yr)		2			8				\$1,630.00	
<b>4 Alternatives Development</b>										
4.1 Two (2) alternative layouts Drop #2	4	8	8			16			\$5,732.00	
4.3 Whitewater recreation analysis & design	2	8		16					\$4,490.00	
4.4 QA/QC	2								\$450.00	
<b>5 Hydraulics</b>										
5.1 Flood Modeling - 2D		4	24						\$4,500.00	
5.2 2D Whitewater Recreation Modeling - for channel and river structure design		4	16	24					\$6,980.00	
5.3 QA/QC	2								\$450.00	
<b>6 Concept Design</b>										
6.1 Fish passage layout & design w/ input from CPW		2	2			8			\$1,716.00	
6.2 Whitewater recreation analysis & design	2	4	4	8					\$3,090.00	
6.3 Concept Design Drawings (4 total sheets)		12	24			40			\$11,140.00	
6.4 Opinion of Probably Construction Costs (AACE Class 4)		4	12						\$2,640.00	
6.5 Concept Design Memo		4	8			4			\$2,368.00	
6.6 QA/QC	4								\$900.00	
<b>Minor Unidentified Tasks</b>	1	4	5	5	4	4	1		\$3,150.00	\$3,150
									\$55,441	\$55,441

# Attachment B – CURRENT RATE SCHEDULE



## SCHEDULE OF HOURLY BILLING RATES

<u>PERSONNEL WORK CLASS</u>	<u>EFFECTIVE JANUARY 1, 2021</u>
	<u>PER HOUR</u>
<b>PROJECT MANAGEMENT:</b>	
Senior Project Manager/Sr. Technical Manager	\$225.00
Project Manager	\$195.00
<b>PROJECT ENGINEERING:</b>	
Senior Project Engineer/Assistant Project Manager	\$174.00
Project Engineer	\$155.00
Senior Design Engineer	\$135.00
Design Engineer	\$118.00
Senior Designer	\$127.00
Designer	\$97.00
<b>FIELD ENGINEERING:</b>	
Senior Construction Manager	\$175.00
Construction Manager/Construction Administrator	\$155.00
Senior Field Engineer	\$142.00
Field Engineer/Senior Field Technician	\$120.00
Field Engineering Technician	\$99.00
<b>DRAFTING:</b>	
Senior Technician	\$127.00
Technician	\$97.00
<b>ADMINISTRATION:</b>	
Clerical	\$87.00
<b>OTHER:</b>	
Subconsultant	Cost + 10%
Courier	Cost + 10%
Expert Witness Court Appearance	\$1,968.00/day
G.P.S. System	\$100/unit/day
Workstations/Specialized Equipment (Minimum Charge \$25.00)	\$50.00/day
Minimum Charge	\$25.00
Personal Vehicle Mileage	Current Allowable IRS Rate
Special Software	Cost + 10%
Other Materials or Equipment	Other Materials or Equipment Cost + 10%

Above standard rates will be held firm through December 31, 2021.  
 Standard rates will be subject to review in the fourth quarter in 2021.  
 Client will be notified in writing of any requested changes.

Employee Owned



2480 W. 26<sup>th</sup> Street, Unit B225  
 Denver, Colorado 80211



Tel: +1 303-984-3333



hello@merrick.com  
 www.merrick.com



**CAPITAL IMPROVEMENT PLAN SUMMARY  
FISCAL YEAR 2022**

ID	Project	Required	Prior Years Cost	2022 Capital Budget		CAPITAL IMPROVEMENT PLAN					Total Project	
				County	Grant/Other	2023	2024	2025	2026	Future		
A-1	Ramp Expansion	De	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000
A-2	GA Ramp Rehabilitation	De	-	-	1,110,000	-	-	-	-	-	-	1,110,000
A-3	Terminal Rehabilitation	On	14,343,150	-	13,765,250	-	-	-	-	-	-	28,108,400
FG-1	Fairgrounds Fire Sprinkler System	Df	-	-	-	-	250,000	-	-	-	-	250,000
IT-1	Ortho-Oblique Aerial Maps	Ne	-	-	-	-	-	700,000	-	-	-	700,000
M-3	Blackstock Carpet Replacement	Ne	-	-	-	150,000	-	-	-	-	-	150,000
M-5	Crested Butte Shop Renovations	Ur	-	-	-	24,000	40,000	-	-	-	-	364,000
M-8	Zugelder Library Re-Use	De	-	-	-	65,000	-	-	100,000	-	-	65,000
M-9	Fairgrounds Housing	Ne	-	-	-	-	-	-	-	-	-	3,400,000
M-10	Whetstone Housing	Ne	1,402,407	-	-	-	-	-	-	-	-	3,400,000
M-11	Library Building	On	1,744,200	9,700,000	-	-	-	-	-	-	-	1,652,407
M-12	Fairground Parking	Ur	-	-	-	-	-	-	-	-	-	11,444,200
RI-1	Brush Creek Intersection	Ne	150,000	150,000	-	-	-	-	-	-	1,700,000	252,170
RI-2	CK 10 Bridge Deck Replacement	Ur	-	-	-	-	-	-	-	-	-	2,000,000
RI-4	Road Hard Surfacing	Ne	1,053,929	530,900	-	500,000	500,000	-	-	-	-	302,000
RI-5	Road Maintenance Fleet Replacement Program	Ur	450,000	500,000	-	500,000	500,000	500,000	500,000	-	-	2,384,829
RI-6	Slate River Bridge	Ne	320,000	80,000	1,000,000	-	-	-	-	-	-	3,450,000
SW-1	Landfill Cell	Ne	150,000	100,000	-	-	-	1,550,000	-	-	-	1,400,000
SW-2	Landfill Wind Fencing	Ur	-	-	-	-	-	-	-	-	-	1,800,000
T-1	CB to CB South Trail	Ne	75,000	-	500,000	-	-	-	-	-	-	60,000
T-2	Gold Basin Detached Trail	Ne	-	-	-	925,000	-	-	-	-	-	1,500,000
T-3	Whitewater Park Improvements	Ne	-	-	-	1,003,800	-	-	-	-	-	1,003,800
WS-2	Somerset Sewer System	Ur	515,000	224,500	375,500	-	-	-	-	-	-	1,115,000
WS-3	Water Meter Replacement	Ur	10,000	311,800	-	-	-	-	-	-	-	321,800
WS-4	Water Treatment Plant Filter	Ne	-	-	-	-	90,000	-	-	-	-	90,000
Media		Ne	-	-	-	50,000	-	-	-	-	-	50,000
<b>Totals</b>			<b>\$ 20,213,686</b>	<b>\$ 12,661,370</b>	<b>\$ 19,040,750</b>	<b>\$ 4,327,800</b>	<b>\$ 4,680,000</b>	<b>\$ 2,750,000</b>	<b>\$ 600,000</b>	<b>\$ 2,200,000</b>	<b>\$ 2,200,000</b>	<b>\$ 66,473,606</b>

Required		Requested 2022 CIP	
Df	De	County	Grant/Other
De	Ne	\$ -	\$ -
Ne	Ur	1,335,400	5,275,500
Ur	On	1,625,970	13,765,250
On		\$ 12,661,370	\$ 19,040,750

Already funded:	\$ 9,700,000	\$ 13,765,250
<b>Funding Needed:</b>	<b>\$ 2,961,370</b>	<b>\$ 5,275,500</b>
Funding Source:		
Sales Tax	\$ 1,208,670	
Impact Fee	250,000	
Public Works	530,900	
Public Works*	500,000	
Sewer	311,800	
Landfill	160,000	
	<b>\$ 2,961,370</b>	

\*financed, paid with sales tax funding



**AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM**

**Agenda Item:** Intergovernmental Agreement for Winter Road Maintenance

**Action Requested:** Board of County Commissioners' Signature

**Parties to the Agreement:** Gunnison County and Town of Marble

**Term Begins:** November 1 2021

**Term Ends:**

**Grant Contract #:**

**Summary:**

We assist the Town with plowing of a limited number of their streets, including the street to the Charter School

**Fiscal Impact:** Marble pays us for the diesel used

**Submitted by:** Marlene D. Crosby

**Submitter's Email Address:** mcrosby@gunnisoncounty.org

**Finance Review:**

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\kweak

Discharge Date: 12/3/2021

**County Attorney Review:**

Required

Not Required

Comments:

BOCC could consider requiring Marble to insure County in addition to indemnity, but this is not fatal to legal sufficiency of this contract.  
MRH

Reviewed by: GUNCOUNTY1\mhoyt

Discharge Date: 11/29/2021

Certificate of Insurance Required

Yes  No

**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 12/3/2021

Consent Agenda

Regular Agenda

Worksession

Time Allotted: DCM Report

Agenda Date: 12/7/2021

**INTERGOVERNMENTAL AGREEMENT FOR  
WINTER ROAD MAINTENANCE**

**THIS INTERGOVERNMENTAL AGREEMENT** made effective on this \_\_\_\_ day of \_\_\_\_\_, 2021, between the **TOWN OF MARBLE, STATE OF COLORADO**, who shall hereinafter be referred to as "Town of Marble" and the **COUNTY OF GUNNISON, STATE OF COLORADO**, who shall hereinafter be referred to as "Gunnison County," both of which entities are political subdivision of the State of Colorado.

**RECITALS**

**WHEREAS**, pursuant to the Colorado Constitution, Article XIV, Section 18(2.a.) and C.R.S.29-1-201, et seq., any political subdivision of the State of Colorado may cooperate or contract with one another to provide any function, service or facility lawfully authorized to each of the cooperating or contracting units, provided that such cooperation or contracts are authorized by each party thereto with the approval of its legislative body; and

**WHEREAS**, the Town of Marble and Gunnison County desire to enter into an Intergovernmental Agreement to provide for the performance by Gunnison County of winter snow removal and/or plowing on certain streets located within the incorporated Town of Marble; and

**WHEREAS**, the Town of Marble and Gunnison County deems such Intergovernmental Agreement to be in the best interests of each of their inhabitants;

**NOW, THEREFORE**, the Town of Marble and Gunnison County in consideration of the agreements and covenants set forth herein; do hereby enter into this Agreement for the provision of winter road maintenance services:

**SECTION I  
TERM OF AGREEMENT**

THE TERM of this Agreement shall be for a period of seven months from November 1, 2021 to May 31, 2022, unless otherwise terminated in accordance with Section III below.

**SECTION II  
GUNNISON COUNTY WINTER MAINTENANCE  
OF MARBLE ROADS**

Gunnison County shall perform winter snow removal and/or plowing maintenance for the Town of Marble only as follows:

1. Gunnison County Public Works Department will provide basic "Road Grader" and "Loader" snow removal service for the Town of Marble only on the Marble town streets as shown on Exhibit A, incorporated herein.
2. The time of plowing will be solely at the discretion of the County.

3. Streets shown as primary streets will be plowed the day of the storm unless heavy snow or equipment failure requires that the equipment be used on CR #3 in the unincorporated County or within the Town.
4. Streets shown as secondary streets will be plowed on the day following a storm as part of regular route clean-up.
5. Streets that have been previously plowed that are marked with *////*, will not be plowed by Gunnison County.
6. Mailboxes and fire hydrants will not be plowed out or shoveled by Gunnison County.
7. Gunnison County will perform such minimal maintenance as is necessary to be able to plow the road and provide safe access for users. Example: Opening a frozen culvert.

### **SECTION III PAYMENT FOR WINTER MAINTENANCE**

Gunnison County will charge the Town of Marble for the diesel fuel used in the provision of services provided under this IGA and the Town of Marble shall pay Gunnison County upon receipt of invoices received specifying the hours the equipment was used and the fuel consumption, which will be determined using equipment manufacturer fuel usage guidelines and actual costs. The Town of Marble acknowledges that such payment does not reimburse Gunnison County for its expenses in the performance of the work.

### **SECTION IV RESPONSIBILITY FOR ROAD MAINTENANCE AND DAMAGES**

The Town of Marble and Gunnison County specifically understand and agree that nothing in this Agreement shall be interpreted to require Gunnison County to perform any general road maintenance on the streets in Marble other than the snow removal and/or plowing contemplated hereunder. Further, it is understood and agreed that Gunnison County shall not be held liable for any roadbed or roadside damages that occur as a result of such snow removal and/or plowing and that the Town of Marble shall be solely responsible for any such road repair or maintenance required as a result of the snow removal and/or plowing performed under this Agreement.

### **SECTION V INDEMNIFICATION**

Nothing in this Agreement is, or shall be construed to be, a waiver by Gunnison County or The Town of Marble of governmental immunity. It is expressly agreed that, the Town of Marble shall defend, by an attorney of Gunnison County's choice, indemnify and hold harmless Gunnison County, its officials and employees from all claims, causes of action on litigation that may arise, directly or indirectly, from Gunnison County's obligations or work under this Agreement.

**SECTION VI  
RECORDS**

Gunnison County shall maintain records of the time and equipment spent on performing the snow removal and/or plowing services described in this Agreement. Such records shall be available to the Town of Marble upon request.

**SECTION VII  
NON-ASSIGNABILITY**

Neither party hereto shall assign, sublet or transfer this Agreement nor any interest therein to any other party without the prior written consent of both parties to this Agreement, which consent shall not be unreasonably withheld.

**SECTION VIII  
BINDING EFFECT**

Each and every clause and covenant of this Agreement shall extend to, benefit, and bind the successors and assigns of the parties hereto respectively.

**SECTION IX  
AMENDMENTS**

Any and all modifications or alternations of or additions to or changes in any term, condition, or agreement contained herein shall be void and non-binding unless set forth in writing and signed by both parties hereto.

**SECTION X  
TERMINATION**

It is understood and agreed by and between the Town of Marble and Gunnison County that is Agreement may be terminated by either party upon thirty (30) days advance written notice to the other party.

**IN WITNESS WHEREOF** the parties hereto agree to the foregoing Agreement.

**APPROVED** on \_\_\_\_\_, 2021 by the Gunnison County Board of County Commissioners.

COUNTY OF GUNNISON  
STATE OF COLORADO

ATTEST:

\_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Jonathan Houck, Chairperson

**APPROVED** on \_\_\_\_\_, 2021 by the Marble Town Council.

ATTEST:

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Mayor



**AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM**

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**Agenda Item:** Contractor Agreement; SG Interests I, Ltd; 12/7/20

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**Action Requested:** Board of County Commissioners' Signature

**Parties to the Agreement:** SG Interest I, Ltd. and Gunnison County

**Term Begins:** December 7, 2021

**Term Ends:**

**Grant Contract #:**

**Summary:**

This contract hires SG Interests to plow CR #265, Buzzard Divide Road

**Fiscal Impact:** \$7,500 or more with written consent

**Submitted by:** Marlene D. Crosby

**Submitter's Email Address:** mcrosby@gunnisoncounty.org

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**Finance Review:**

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\kweak

Discharge Date: 12/3/2021

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**County Attorney Review:**

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\mhoyt

Discharge Date: 12/2/2021

Certificate of Insurance Required

Yes  No

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**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 12/3/2021

Consent Agenda

Regular Agenda

Worksession

Time Allotted: DCMReport

Agenda Date: 12/7/2021

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## CONTRACTOR AGREEMENT

THIS CONTRACTOR AGREEMENT ("Agreement") made effective the \_\_\_ day of \_\_\_\_\_, 2021, by and between the Board of County Commissioners of the County of Gunnison, Colorado, whose address is 200 East Virginia, Gunnison, CO 81230 (herein "Gunnison County") and SG Interests I, Ltd. , whose address is 100 Waugh Drive, Suite 400, Houston, TX 77007 (herein "Contractor").

### RECITALS

The Contractor agrees to provide professional services regarding snow plowing on County Road 265 ("Services") as identified in the Scope of Work attached hereto and incorporated herein by reference as Appendix "A" ("Services").

### AGREEMENT

NOW THEREFORE, in consideration of the Recitals and the mutual covenants and obligations hereinafter set forth, the parties agree as follows:

#### 1. SERVICES.

Contractor shall furnish all materials, labor, supervision, supplies and equipment to commence, diligently pursue, and complete the Services as more specifically set forth on Appendix "A". All Services shall be performed in a timely manner and in accordance with generally accepted standards for Contractor's profession and all applicable federal, state and local laws and regulations affecting the Services or the subject matter thereof. Contractor acknowledges that this is a non-exclusive Agreement, and Gunnison County may contract with additional or other providers able to furnish the same or similar services as it deems appropriate to do so.

#### 2. TERM.

The term of this Agreement shall commence on the date first set forth above and shall terminate on July 1, 2022, unless sooner terminated or replaced as provided herein.

#### 3. STRATEGIC RESULT.

Execution of this Agreement will assist the County in responding to changing conditions in a timely manner, as outlined in the Gunnison County Strategic Plan.

#### 4. COMPENSATION, BONUS AND EXPENSES.

In consideration and exchange for Contractor's performance of the Services, during the Term, Gunnison County shall pay Contractor fees as more specifically not to exceed Five Thousand Dollars and No/100 U. S. Dollars (\$5,000.00) per season, and as further defined in Appendix A attached hereto. Payment shall be made by Gunnison County to Contractor within 45 days of receipt of an invoice.

The Compensation shall compensate Contractor for all charges, expenses, overhead, payroll costs, employee benefits, insurance subsistence, and profits, except as specifically set forth herein.

This Agreement is subject to Gunnison County making an annual budget appropriation in an amount sufficient to fund this Agreement. If Gunnison County fails or refuses to make such an appropriation, Gunnison County reserves the right to terminate this Agreement without penalty to Contractor pursuant to paragraph 13 of this Agreement.

## 5. INSURANCE.

Contractor agrees that at all times during the Term of this Agreement that Contractor shall carry and maintain, in full force and effect and at its sole cost and expense, the following insurance policies. Within thirty (30) days of the execution of this Agreement, Contractor will provide insurance certificates to Gunnison County, listing Gunnison County as an additional insured, for the coverage's required herein which shall state that such policies shall not be materially changed or cancelled without thirty (30) days prior notice to Gunnison County.

- a. Worker's Compensation Insurance in accordance with Colorado and Federal law which adequately protects all labor employed by Contractor during the term of this Agreement.
- b. Comprehensive General Liability Insurance or the equivalent for any injury to one person in any single occurrence, Three Hundred Eighty-Seven Thousand and No/100 U.S. Dollars (\$387,000.00); and for an injury to two or more persons in any single occurrence, the sum of One Million Ninety-Three Thousand and No/100 U.S. Dollars (\$1,093,000.00).
- c. Comprehensive automobile liability insurance on all vehicles used in the Services, in an amount no less than Three Hundred Eight Seven Thousand and No/100 U.S. Dollars (\$387,000) for any injury to one person in any single occurrence and in an amount no less than One Million Ninety-Three Thousand and No/100 U.S. Dollars (\$1,093,000.00) for any injury to two or more persons in any single occurrence.

## 6. INDEPENDENT CONTRACTOR.

In carrying out its obligations and activities under this Agreement, Contractor is acting as an independent contractor and not as an agent, partner, joint venture or employee of Gunnison County. Contractor does not have any authority to bind Gunnison County in any manner whatsoever.

Contractor acknowledges and agrees that Contractor is not entitled to: (i) unemployment insurance benefits; or (ii) Workers Compensation coverage, from Gunnison County. Further, Contractor is obligated to pay federal and state income tax on any moneys paid it related to the services.

## 7. DISCRIMINATION.

The Contractor agrees not to discriminate against any person or class of persons by reason of age, race, color, sex, creed, religion, disability, national origin, sexual orientation or political affiliation in providing any services or in the use of any facilities provided for the public in any manner prohibited by Part 21 of the Regulations of the Office of the Secretary of Transportation. Contractor shall further comply with the letter and spirit of the Colorado Anti-Discrimination Act of 1957, as amended, and any other laws and regulations respecting discrimination in unfair employment practices. Additionally, Contractor shall comply with such enforcement procedures as any governmental authority might demand that Gunnison County take for the purpose of complying with any such laws and regulations.

## 8. IMMIGRATION COMPLIANCE CERTIFICATION.

- a. Contractor certifies that Contractor does not and will not knowingly contract with or employ illegal aliens to work under this Agreement.
- b. Contractor certifies that Contractor has required its subcontractors to certify that they do not knowingly contract with or employ illegal aliens to work under this Agreement.
- c. Contractor certifies that it has attempted to verify the eligibility of its employees and subcontractors to work through the Basic Pilot Employment Verification Program administered by the Social Security Administration and Department of Homeland Security.
- d. Contractor agrees to comply with all reasonable requests made in the course of an investigation under C.R.S. 8-17.5-102 by the Colorado Department of Labor and Employment.
- e. Contractor agrees to comply with the provisions of C.R.S. 8-17.5-101 et seq.

## 9. ADA COMPLIANCE.

The Contractor assures Gunnison County that at all times during the performance of this Agreement no qualified individual with a disability shall, by reason of such disability, be excluded from participation in, or denied benefits of the service, programs, or activities performed by the Contractor, or be subjected to any discrimination by the Contractor upon which assurance Gunnison County relies.

## 10. MISCELLANEOUS.

- a. **SEVERABILITY.** If any clause or provision of this Agreement shall be held to be invalid in whole or in part, then the remaining clauses and provisions, or portions thereof, shall nevertheless be and remain in full force and effect.

- b. AMENDMENT. No amendment, alteration, modification of or addition to this Agreement shall be valid or binding unless expressed in writing and signed by the parties to be bound thereby.
- c. NO WAIVER OF GOVERNMENTAL IMMUNITY. Nothing in this Agreement is, or shall be construed to be, a waiver, in whole or part, by Gunnison County of governmental immunity provided by the Colorado Governmental Immunity Act or otherwise.

#### 11. DELEGATION AND ASSIGNMENT.

This is a personal services contract with Contractor and, therefore, Contractor shall not delegate or assign its duties under this Agreement without the prior written consent of Gunnison County which consent Gunnison County may withhold in its discretion.

#### 12. TERMINATION.

Either party shall have the right to terminate this Agreement at any time, with or without cause, upon thirty (30) days prior written notice to the other. Upon termination, Contractor shall be entitled to compensation for Services performed prior to the date of termination, per the compensation terms outlined in Exhibit A.

#### 13. NOTICES.

Any notice, demand or communication which either party may desire or be required to give to the other party shall be in writing and shall be deemed sufficiently given or rendered if delivered personally or sent by certified first class US mail, postage prepaid, addressed as follows:

Gunnison County: County Manager  
Gunnison County  
200 E. Virginia  
Gunnison, Colorado 81230  
Phone: 970-641-0248

With a copy to: Board of County Commissioners  
of the County of Gunnison, Colorado  
200 E. Virginia  
Gunnison, Colorado 81230

Contractor: SG Interests I, Ltd.  
100 Waugh Drive, Suite 400  
Houston, TX 77007  
Attn: Robbie Guinn, Vice President-Land

Either party has the right to designate in writing, served as provided above, a different address to which any notice, demand or communication is to be mailed.



## APPENDIX "A"

### SCOPE OF SERVICES

Contractor shall perform and provide the following services:

1. SG Interests (SG) owns and operates a John Deere 770D motor grader with a blade and wing attachment.
2. This same motor grader is stored and used by SG on SG property near Gunnison County Road #265.
3. SG will plow snow on CR #265 (also known as Buzzard Divide Road) from the intersection of Colorado State Highway #133, to the beginning of USFS Road #265 in Section 10, T11S, R90W.
4. SG will plow snow from CR #265 when four inches (4") or more of snow has accumulated. This may require multiple separate plow trips in an eleven hour period.
5. SG will wing the plow route as needed to maintain sixteen feet (16') of driving surface. No snow will be placed in driveways as a result of this activity.
6. SG will ensure that residential and other driveways off CR #265 will not be blocked by windrows of plowed snow. SG will not plow private driveways.
7. No plowing will be required by Gunnison County between the hours of 4:00 PM and 5:00 AM.
8. SG estimates that a complete single plow (est of 4" of snow) of CR #265 (approximately a distance of 5 miles) will take two (2) hours.
9. SG will charge the County \$250.00 per hour for snow plowing services as defined under this agreement.
10. SG agrees to a "Not to Exceed" without notice provision in the Contractor Agreement. SG will provide either a written notice or email if SG estimates the total bill to the County during a single season will exceed \$5,000. SG will only exceed the budgeted amount of \$7,500 limit with prior written or email approval.

**AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM**

**Agenda Item:** Resolutions - 2022 Water, Sewer and Landfill Rates

**Action Requested:** Motion

**Parties to the Agreement:**

**Term Begins:**

**Term Ends:**

**Grant Contract #:**

**Summary:**

Resolutions - 2022 Water, Sewer and Landfill rates

**Fiscal Impact:**

**Submitted by:** Agnes Kroneraff

**Submitter's Email Address:** akroneraff@gunnisoncounty.org

**Finance Review:**

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\kweak

Discharge Date: 12/3/2021

**County Attorney Review:**

Required

Not Required

Comments:

Appears legally sufficient. MRH

Reviewed by: GUNCOUNTY1\mhoyt

Discharge Date: 12/2/2021

Certificate of Insurance Required

Yes  No

**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 12/3/2021

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 5

Agenda Date: 12/7/2021

**BOARD OF COUNTY COMMISSIONERS  
OF GUNNISON COUNTY  
RESOLUTION NO. 21-\_\_\_**

**A RESOLUTION AMENDING CERTAIN CHARGES AND FEES FOR INTEGRATED  
SOLID WASTE SERVICES EFFECTIVE JANUARY 1, 2022**

**THIS RESOLUTION SUPERSEDES RESOLUTION 19-19**

WHEREAS, the Gunnison County Landfill, also known as the Six Mile Lane Landfill ("Landfill") was established pursuant to Resolution No. 18, Series 1985; and

WHEREAS, the Solid Waste Fund is operated and funded through charges and fees for services at the Landfill site and sales of materials at the Gunnison County Recycling Center located at 195 Basin Park Drive; and

WHEREAS, the Board of County Commissioners of Gunnison County, Colorado, wants to adjust the charges and fees for the Landfill to better fund that operation and make it selfsupporting; and

WHEREAS, a portion of the charges and fees shall be dedicated to offsetting any and all costs of a County administered recycling program; and

WHEREAS, a portion of the charges and fees shall be dedicated to offsetting any and all costs of future closure and post-closure of the Landfill site; and

WHEREAS, a portion of the charges and fees shall be dedicated to offsetting any and all costs of future Landfill expansion construction costs of the Landfill site; and

WHEREAS, a portion of the charges and fees shall be dedicated to offsetting costs associated with sage grouse mitigation; and

WHEREAS, a solid waste user fee shall be imposed in addition to all charges and fees specified herewith pursuant to Colorado Revised Statutes 25-16-104.5;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gunnison County, Colorado, that the following charges and fees are hereby established, to be effective January 1, 2022:

**Fee Distribution Rates per Unit**

<b>CHARGE</b>	<b>Recycling</b>	<b>Closure</b>	<b>Construction</b>	<b>Sage Grouse</b>	<b>State Fees</b>	<b>Landfill</b>	<b>TOTAL</b>	
<b>Compacted</b>	16.36	2.79	10.38	3.75	1.17	21.55	<b>\$ 56.00</b>	/t
<b>Clean Wood</b>	16.36	2.79	10.38	3.75	-	22.72	<b>\$ 56.00</b>	/t
<b>Concrete &lt;12" Diam.</b>	16.36	2.79	10.38	3.75	-	22.72	<b>\$ 56.00</b>	/t
<b>Concrete &gt;12" Diam.</b>	16.19	2.76	10.27	3.75	-	46.03	<b>\$ 79.00</b>	/t
<b>Ground Constr. Debris</b>	16.36	2.79	10.38	3.75	1.17	21.55	<b>\$ 56.00</b>	/t
<b>Loose</b>	16.36	2.79	10.38	3.75	1.17	42.56	<b>\$ 77.00</b>	/t
<b>Tires-Passenger</b>	2.33	0.39	1.43	0.35	-	7.50	<b>\$ 12.00</b>	/ea
<b>Tires-Passenger w/rim</b>	3.31	0.55	2.02	0.53	-	10.59	<b>\$ 17.00</b>	/ea
<b>Tires-Truck</b>	3.31	0.55	2.02	0.84	-	10.28	<b>\$ 17.00</b>	/ea
<b>Tires-Truck w/rim</b>	6.83	1.14	4.17	1.68	-	21.18	<b>\$ 35.00</b>	/ea
<b>Tires-Loader</b>	6.83	1.14	4.17	1.40	-	21.46	<b>\$ 35.00</b>	/ea
<b>Tires-Loader w/rim</b>	13.44	2.24	8.21	2.80	-	42.31	<b>\$ 69.00</b>	/ea
<b>Tire Rim</b>	0.54	-	-	-	-	2.46	<b>\$ 3.00</b>	/ea
<b>Tire Rim w/tire</b>	2.70	-	-	-	-	12.30	<b>\$ 15.00</b>	/ea
<b>Mattress or Box Spring</b>	-	-	-	-	-	29.00	<b>\$ 29.00</b>	/ea
<b>Biosolids</b>	16.20	2.76	10.27	3.75	1.17	44.84	<b>\$ 79.00</b>	/t
<b>Appliance</b>	2.52	-	-	-	-	11.48	<b>\$ 14.00</b>	/ea
<b>Refrigerator/Freezer</b>	5.22	-	-	-	-	23.78	<b>\$ 29.00</b>	/ea
<b>Special Waste</b>	-	2.76	10.27	3.75	1.17	17.05	<b>\$ 35.00</b>	/t
<b>Beneficial Use</b>	-	-	-	-	-	28.00	<b>\$ 28.00</b>	/t
<b>Asbestos</b>	16.16	2.76	10.27	3.75	1.17	253.90	<b>\$ 288.00</b>	/t
<b>Administration Fee</b>	-	-	-	-	-	207.00	<b>\$ 207.00</b>	
<b>Minimum Charge</b>	-	-	-	-	-	14.00	<b>\$ 14.00</b>	
<b>Untarped Load Penalty</b>	-	-	-	-	-	138.00	<b>\$ 138.00</b>	

**Fee Distribution Rates per Unit**

<b>CHARGE</b>	<b>Recycling</b>	<b>Closure</b>	<b>Construction</b>	<b>Sage Grouse</b>	<b>State Fees</b>	<b>Landfill</b>	<b>TOTAL</b>
<b>Weight Slip</b>	-	-	-	-	-	12.00	\$ <b>12.00</b>
<b>Failed Inspection</b>	-	-	-	-	-	69.00	\$ <b>69.00</b>
<b>Ticket Copies</b>	-	-	-	-	-	7.00	\$ <b>7.00</b>

BE IT FURTHER RESOLVED by the Board of County Commissioners of Gunnison County, Colorado, that, in the event of impairment of the scale, the following charges and fees are hereby established:

**Fee Distribution Rates per Unit**

<b>CHARGE</b>	<b>Recycling</b>	<b>Closure</b>	<b>Construction</b>	<b>Sage Grouse</b>	<b>State Fees</b>	<b>Landfill</b>	<b>TOTAL</b>
<b>Compacted</b>	6.14	1.04	3.90	1.38	0.35	8.19	\$ <b>21.00</b> /yd
<b>Clean Wood</b>	4.97	0.85	3.15	1.10	-	6.93	\$ <b>17.00</b> /yd
<b>Concrete &lt;12" Diam.</b>	10.23	1.75	6.49	2.30	-	14.23	\$ <b>35.00</b> /yd
<b>Concrete &gt;12" Diam. Ground Constr.</b>	26.52	4.53	16.81	6.14	-	50.00	\$ <b>104.00</b> /yd
<b>Debris</b>	6.14	1.04	3.90	1.38	0.35	8.19	\$ <b>21.00</b> /yd
<b>Loose</b>	4.49	0.77	2.85	1.01	0.35	11.53	\$ <b>21.00</b> /yd
<b>Biosolids</b>	8.40	1.43	5.33	1.97	0.35	23.52	\$ <b>41.00</b> /yd
<b>Special Waste</b>	-	1.68	6.23	2.25	0.35	10.49	\$ <b>21.00</b> /yd
<b>Beneficial Use</b>	-	-	-	-	-	21.00	\$ <b>21.00</b> /yd
<b>Asbestos</b>	3.88	0.66	2.45	0.90	0.35	60.76	\$ <b>69.00</b> /yd

BE IT FURTHER RESOLVED by the Board of County Commissioners of Gunnison County, Colorado, that:

1. Local Tires and Asbestos. Tires and Asbestos will not be accepted from sources outside Gunnison or Hinsdale County.
2. Administration Fee. The Administration Fee shall be collected once per year per type of single source waste that requires a special waste characterization.

BE IT FURTHER RESOLVED that the above fees amend and supersede any previous conflicting fees and shall remain in full force and effect until changed by resolution of the Board of County Commissioners.

INTRODUCED by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, and adopted this \_\_\_\_ day of December, 2021.

BOARD OF COUNTY COMMISSIONERS  
OF GUNNISON COUNTY, COLORADO

By \_\_\_\_\_  
Jonathan Houck, Chairperson

By \_\_\_\_\_  
Roland Mason, Vice-Chairperson

By \_\_\_\_\_  
Liz Smith, Commissioner

Attest:

\_\_\_\_\_  
Deputy County Clerk

**BOARD OF COUNTY COMMISSIONERS  
OF GUNNISON COUNTY  
RESOLUTION NO. 21-\_\_\_**

**A RESOLUTION ESTABLISHING THE SCHEDULE OF FEES AND RATES FOR  
SEWER SERVICE WITHIN THE TOMICHI DIVISION OF THE GUNNISON COUNTY  
WATER AND SEWER DISTRICT**

**THIS RESOLUTION SUPERSEDES RESOLUTION 19-32**

WHEREAS, pursuant to Colorado Revised Statute 30-20-402(1)(f), the Board of County Commissioners of Gunnison County, Colorado may prescribe, revise and collect, in advance or otherwise, rates, fees, tolls and charges, including but not limited to availability fees, tap fees, and reasonable delinquency penalties for sewerage facilities; and

WHEREAS, there have been increased ongoing operation costs for the cooperative agreement between Gunnison County and the City of Gunnison concerning the operation of the sewage treatment plant providing service to the Tomichi Division; and

WHEREAS, Gunnison County must upgrade and maintain the connection lines within the Tomichi Division; and

WHEREAS, the Tomichi Division currently serves a single customer; and

WHEREAS, it is the desire of the Board of County Commissioners not to pay for such costs from the capital reserve;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners that:

1. Schedule of Rates. The customer currently served by the Tomichi Division will pay actual costs of operation and maintenance of the Tomichi Division. Payments will be made on a reimbursement basis, billed by the end the month following each calendar quarter. Amounts due will be considered past due if unpaid by the end of the calendar quarter following the then current calendar quarter. Any past due account shall be subject to a penalty charge of 1% per month or portion thereof, and any past due amount may, at the option of the Gunnison County Finance Office, be certified for collection in the manner as though they were part of the taxes pursuant to Colorado Revised Statute 30-20-420.

2. Tap Connection Fee. There is a fee for sewer service tap connection within the Tomichi Division for each connection based on Appendix A attached hereto according to water supply size. Water supply size is either the meter size or line size from the well to the structure when no meter is present.

3. Excessive Connection Costs. Sewer service will be extended to the property line, unless cost of such extension of service exceeds two thousand five hundred dollars (\$2,500) or the product of the number of new users to be served by said sewer extension and two thousand five

hundred dollars (\$2,500). Costs exceeding two thousand five hundred for a single user or the product of the number of new users to be served by said sewer extension and two thousand five hundred dollars (\$2,500) will be the sole responsibility of the property owner(s) to be served. An estimate of the total costs will be provided to users in advance of work performed. Such work will be managed by Gunnison County staff.

4. Minimum Charges. The user connected to the system shall pay the actual costs four quarters per year whether or not the property is occupied or the sewer system is used.

5. Perpetual Lien. Until paid, all fees, rates, tolls, penalties, interests on delinquencies, and other costs shall constitute a perpetual lien on and against the property served, and any such lien may be collected in any manner legally permissible, including certification to the Gunnison County Treasurer as provided by law.

6. Fees May Be Amended. The fees hereby established may be amended from time to time by the Board of County Commissioners. It is the intention of the Board of County Commissioners that a review of the fees and rates be conducted each year, if such review is not conducted, the then current fees shall remain in full force and effect.

BE IT FURTHER RESOLVED THAT these fees shall remain in effect until changed by resolution by the Board of County Commissioners.

INTRODUCED by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, and adopted this \_\_\_\_ day of December, 2021.

BOARD OF COUNTY COMMISSIONERS  
OF GUNNISON COUNTY, COLORADO

By \_\_\_\_\_  
Jonathan Houck, Chairperson

By \_\_\_\_\_  
Roland Mason, Vice-Chairperson

By \_\_\_\_\_  
Liz Smith, Commissioner

Attest:

\_\_\_\_\_  
Deputy County Clerk

APPENDIX A

GUNNISON COUNTY, COLORADO  
TOMICHI DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF RATES - TAP CONNECTION FEE

<u>WATER SUPPLY SIZE</u>	<u>FEE</u>
0.75	\$ 5,500.00
1.00	\$ 9,500.00
1.50	\$ 20,500.00
2.00	\$ 35,500.00
3.00	\$ 70,500.00
4.00	\$ 120,500.00
6.00	\$ 240,500.00

NOTE: Water supply size is measured by inches

**BOARD OF COUNTY COMMISSIONERS  
OF GUNNISON COUNTY  
RESOLUTION NO. 21-\_\_\_**

**A RESOLUTION ESTABLISHING THE SCHEDULE OF FEES AND RATES FOR  
SEWER SERVICE WITHIN THE ANTELOPE HILLS DIVISION OF THE GUNNISON  
COUNTY WATER AND SEWER DISTRICT**

**THIS RESOLUTION SUPERSEDES RESOLUTION 19-33**

WHEREAS, pursuant to Colorado Revised Statute 30-20-402(1)(f), the Board of County Commissioners of Gunnison County, Colorado may prescribe, revise and collect, in advance or otherwise, rates, fees, tolls and charges, including but not limited to availability fees, tap fees, and reasonable delinquency penalties for sewerage facilities; and

WHEREAS, there have been increased ongoing operation costs for the cooperative agreement between Gunnison County and the City of Gunnison concerning the operation of the sewage treatment plant providing service to the Antelope Hills Division; and

WHEREAS, Gunnison County must upgrade and maintain the connection lines within the Antelope Hills Division; and

WHEREAS, it is the desire of the Board of County Commissioners not to pay for such costs from the capital reserve;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners that:

1. Schedule of Rates. The rate schedule is adopted each year as part of the budget process and is available as Appendix A attached hereto. The schedule of rates will remain in full force and effect for the calendar year for which it was approved. The rate structure will be published in the newspaper and is available from the Gunnison County Finance Office at 200 East Virginia, Gunnison, CO 81230. Any past due account shall be subject to a penalty charge of 1% per month or portion thereof, and any past due amount may, at the option of the Gunnison County Finance Office, be certified for collection in the manner as though they were part of the taxes pursuant to Colorado Revised Statute 30-20-420.

2. Residential Sewer Fee. User fees for connection of each residence, as defined in the Gunnison County Land Use Resolutions (LUR), to the Gunnison County collection system will be charged upon installation of the service line and the approval of the Gunnison County Utility Manager. Residences with an integrated secondary residence are counted as if they were just one residence. Multiple-family residences are considered commercial accounts for billing purposes. User fees will be billed in advance.

3. Commercial Sewer Fee. User fees for connection of units will be charged upon installation of the service line and the approval of the Gunnison County Utility Manager. The fee amount will equal the product of the current residential sewer rate according to Appendix A

attached hereto, the factor according to Appendix C, and the number of factored units according to Appendix C. User fees will be billed in advance.

4. Vacant Lot Sewer Fee. A vacant lot sewer fee will be charged for each parcel of real property in the Antelope Hills Division which has sewer service available to that parcel but which parcel is not connected to the Division sewer lines. The vacant lot sewer fee will start on the date of final board approval for proposed property developments, subdivisions, etc.

5. Tap Connection Fee. There is a fee for sewer service tap connection within the Antelope Hills Division for each connection based on Appendix B attached hereto according to water supply size. Water supply size is either the meter size or line size from the well to the structure when no meter is present.

6. Excessive Connection Costs. Sewer service will be extended to the property line, unless cost of such extension of service exceeds two thousand five hundred dollars (\$2,500) or the product of the number of new users to be served by said sewer extension and two thousand five hundred dollars (\$2,500). Costs exceeding two thousand five hundred for a single user or the product of the number of new users to be served by said sewer extension and two thousand five hundred dollars (\$2,500) will be the sole responsibility of the property owner(s) to be served. An estimate of the total costs will be provided to users in advance of work performed. Such work will be managed by Gunnison County staff.

7. Minimum Charges. Any property connected to the system shall pay the minimum rate for four quarters per year whether or not the property is occupied or the sewer system is used.

8. Perpetual Lien. Until paid, all fees, rates, tolls, penalties, interests on delinquencies, and other costs shall constitute a perpetual lien on and against the property served, and any such lien may be collected in any manner legally permissible, including certification to the Gunnison County Treasurer as provided by law.

9. Building Permit Shall Not Be Issued. No building permit shall be issued for any building on a parcel of land in the Antelope Hills Division unless the tap fee for that parcel has been paid in full as set forth above.

10. Additional Inspection Fee. The first inspection of the sewer service line is included with the tap connection fee. If an additional inspection is required, a flat fee will be charged for each additional inspection.

11. Fees May Be Amended. The fees hereby established may be amended from time to time by the Board of County Commissioners. It is the intention of the Board of County Commissioners that a review of the fees and rates be conducted each year, if such review is not conducted, the then current fees shall remain in full force and effect.

BE IT FURTHER RESOLVED THAT these fees shall remain in effect until changed by resolution by the Board of County Commissioners.

INTRODUCED by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, and adopted this \_\_\_\_ day of December, 2021.

BOARD OF COUNTY COMMISSIONERS  
OF GUNNISON COUNTY, COLORADO

By \_\_\_\_\_  
Jonathan Houck, Chairperson

By \_\_\_\_\_  
Roland Mason, Vice-Chairperson

By \_\_\_\_\_  
Liz Smith, Commissioner

Attest:

\_\_\_\_\_  
Deputy County Clerk

**APPENDIX A**

**GUNNISON COUNTY, COLORADO  
ANTELOPE HILLS DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF RATES - SEWER**

**QTRLY BASE RATE**

RESIDENTIAL	\$	143.70	per quarter			
COMMERCIAL	\$	143.70	per quarter	X	factor	X # of factor units
VACANT LOT	\$	48.00	per quarter			
ADD'L INSPECTION FEE	\$	50.00	per additional inspection			

**APPENDIX B**

**GUNNISON COUNTY, COLORADO  
ANTELOPE HILLS DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF RATES - SEWER TAP CONNECTION FEE**

<u>WATER SUPPLY SIZE</u>	<u>FEE</u>
0.75	\$ 5,500.00
1.00	\$ 9,500.00
1.50	\$ 20,500.00
2.00	\$ 35,500.00
3.00	\$ 70,500.00
4.00	\$ 120,500.00
6.00	\$ 240,500.00

NOTE: Water supply size is based on inches

**APPENDIX C**

**GUNNISON COUNTY, COLORADO  
ANTELOPE HILLS DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF FACTORS**

<u>CUSTOMER CLASSIFICATION</u>	<u>FACTOR</u>	<u>FACTOR UNIT</u>
Residence	1.0000	Residence
Integrated Secondary Residence	0.0000	Integrated Secondary Residence
Secondary or Accessory Residence	0.7500	Secondary or Accessory Residence
Multiple-family Residence	1.0000	Residence
Townhouse, Townhome, or Condominium	1.0000	Townhouse, Townhome, or Condominium
Office	1.0000	Office
Veterinary Clinic	2.0000	Veterinary Clinic
Motel Room w/ kitchen	0.7500	Motel Room
Motel Room w/o kitchen	0.2000	Motel Room
Campground w/ full sewer hookup	0.2000	Camp Space
Campground w/ water only	0.0525	Camp Space
Restaurant w/ banquet facilities	0.0525	Seating Capacity
Restaurant	0.0500	Seating Capacity
Golf Club (Dos Rios Country Club)	0.0500	Seating Capacity
Lounge	0.0250	Seating Capacity

**BOARD OF COUNTY COMMISSIONERS  
OF GUNNISON COUNTY  
RESOLUTION NO. 21-\_\_\_**

**A RESOLUTION ESTABLISHING THE SCHEDULE OF FEES AND RATES FOR  
SEWER SERVICE WITHIN THE NORTH GUNNISON DIVISION OF THE GUNNISON  
COUNTY WATER AND SEWER DISTRICT**

**THIS RESOLUTION SUPERSEDES RESOLUTION 19-34**

WHEREAS, pursuant to Colorado Revised Statute 30-20-402(1)(f), the Board of County Commissioners of Gunnison County, Colorado may prescribe, revise and collect, in advance or otherwise, rates, fees, tolls and charges, including but not limited to availability fees, tap fees, and reasonable delinquency penalties for sewerage facilities; and

WHEREAS, there have been increased ongoing operation costs for the cooperative agreement between Gunnison County and the City of Gunnison concerning the operation of the sewage treatment plant providing service to the North Gunnison Division; and

WHEREAS, Gunnison County must upgrade and maintain the connection lines within the North Gunnison Division; and

WHEREAS, it is the desire of the Board of County Commissioners not to pay for such costs from the capital reserve;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners that:

1. Schedule of Rates. The rate schedule is adopted each year as part of the budget process and is available as Appendix A attached hereto. The schedule of rates will remain in full force and effect for the calendar year for which it was approved. The rate structure will be published in the newspaper and is available from the Gunnison County Finance Office at 200 East Virginia, Gunnison, CO 81230. Any past due account shall be subject to a penalty charge of 1% per month or portion thereof, and any past due amount may, at the option of the Gunnison County Finance Office, be certified for collection in the manner as though they were part of the taxes pursuant to Colorado Revised Statute 30-20-420.

2. Residential Sewer Fee. User fees for connection of each residence, as defined in the Gunnison County Land Use Resolutions (LUR), to the Gunnison County collection system will be charged upon installation of the service line and the approval of the Gunnison County Utility Manager. Residences with an integrated secondary residence are counted as if they were just one residence. Multiple-family residences are considered commercial accounts for billing purposes. User fees will be billed in advance.

3. Commercial Sewer Fee. User fees for connection of units will be charged upon installation of the service line and the approval of the Gunnison County Utility Manager. The fee amount will equal the product of the current residential sewer rate (partial tap) according to

Appendix A attached hereto, the factor according to Appendix C, and the number of factored units according to Appendix C. User fees will be billed in advance.

4. Vacant Lot Sewer Fee. A vacant lot sewer fee will be charged for each parcel of real property in the North Gunnison Division which has sewer service available to that parcel but which parcel is not connected to the Division sewer lines. The vacant lot sewer fee will start on the date of final board approval for proposed property developments, subdivisions, etc.

5. Tap Connection Fee. There is a fee for sewer service tap connection within the North Gunnison Division for each connection based on Appendix B attached hereto according to water supply size. Water supply size is either the meter size or line size from the well to the structure when no meter is present.

6. Excessive Connection Costs. Sewer service will be extended to the property line, unless cost of such extension of service exceeds two thousand five hundred dollars (\$2,500) or the product of the number of new users to be served by said sewer extension and two thousand five hundred dollars (\$2,500). Costs exceeding two thousand five hundred for a single user or the product of the number of new users to be served by said sewer extension and two thousand five hundred dollars (\$2,500) will be the sole responsibility of the property owner(s) to be served. An estimate of the total costs will be provided to users in advance of work performed. Such work will be managed by Gunnison County staff.

7. Minimum Charges. Any property connected to the system shall pay the minimum rate for four quarters per year whether or not the property is occupied or the sewer system is used.

8. Perpetual Lien. Until paid, all fees, rates, tolls, penalties, interests on delinquencies, and other costs shall constitute a perpetual lien on and against the property served, and any such lien may be collected in any manner legally permissible, including certification to the Gunnison County Treasurer as provided by law.

9. Building Permit Shall Not Be Issued. No building permit shall be issued for any building on a parcel of land in the North Gunnison Division unless the tap fee for that parcel has been paid in full as set forth above.

10. Additional Inspection Fee. The first inspection of the sewer service line is included with the tap connection fee. If an additional inspection is required, a flat fee will be charged for each additional inspection.

11. Fees May Be Amended. The fees hereby established may be amended from time to time by the Board of County Commissioners. It is the intention of the Board of County Commissioners that a review of the fees and rates be conducted each year, if such review is not conducted, the then current fees shall remain in full force and effect.

BE IT FURTHER RESOLVED THAT these fees shall remain in effect until changed by resolution by the Board of County Commissioners.

INTRODUCED by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, and adopted this \_\_\_\_ day of December, 2021.

BOARD OF COUNTY COMMISSIONERS  
OF GUNNISON COUNTY, COLORADO

By \_\_\_\_\_  
Jonathan Houck, Chairperson

By \_\_\_\_\_  
Roland Mason, Vice-Chairperson

By \_\_\_\_\_  
Liz Smith, Commissioner

Attest:

\_\_\_\_\_  
Deputy County Clerk

**APPENDIX A**

**GUNNISON COUNTY, COLORADO  
NORTH GUNNISON DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF RATES - SEWER**

**QTRLY BASE RATE**

RESIDENTIAL-PHASE I	\$ 211.90	per quarter			
*Original users adjacent to City of Gunnison system					
RESIDENTIAL-PHASE II	\$ 309.80	per quarter			
*All users for which the sytem was extended during USDA/DOLA/CWPA construction					
COMMERCIAL	\$ 309.80	per quarter	X factor	X # of factor units	
VACANT LOT	\$ 190.30	per quarter			
ADD'L INSPECTION FEE	\$ 50.00	per additional inspection			

**APPENDIX B**

**GUNNISON COUNTY, COLORADO  
NORTH GUNNISON DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF RATES - TAP CONNECTION FEE**

<u>WATER SUPPLY SIZE</u>	<u>PAYING AVAILABILITY</u>		<u>NOT PAYING AVAILABILITY</u>
	<u>PARCEL 1</u>	<u>PARCEL 2 (N. VALLEY)</u>	
0.75	\$3,000	\$5,500	\$10,500
1.00	\$5,400	\$7,900	\$14,500
1.50	\$12,000	\$14,500	\$25,500
2.00	\$21,000	\$23,500	\$40,500
3.00	\$42,000	\$44,500	\$75,500
4.00	\$72,000	\$74,500	\$125,500
6.00	\$144,000	\$146,500	\$245,500

NOTE: Supply size is measured by inches

**APPENDIX C**

**GUNNISON COUNTY, COLORADO  
NORTH GUNNISON DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF FACTORS**

<u>CUSTOMER CLASSIFICATION</u>	<u>FACTOR</u>	<u>FACTOR UNIT</u>
Residence	1.0000	Residence
Integrated Secondary Residence	0.0000	Integrated Secondary Residence
Secondary or Accessory Residence	0.7500	Secondary or Accessory Residence
Mobile Home in Centrally Owned Park	0.7500	Mobile Home
Multiple-family Residence	1.0000	Residence
Townhouse, Townhome, or Condominium	1.0000	Townhouse, Townhome, or Condominium
Small Office	0.5000	Office
Large Office	1.0000	Office
Veterinary Clinic	2.0000	Veterinary Clinic
Church	1.0000	Church
Motel Room w/ kitchen	0.7500	Motel Room
Motel Room w/o kitchen	0.2000	Motel Room
Campground w/ full sewer hookup	0.2000	Camp Space
Campground w/ water only	0.0525	Camp Space
Restaurant w/ banquet facilities	0.0525	Seating Capacity
Restaurant	0.0500	Seating Capacity
Golf Club	0.0500	Seating Capacity
Lounge	0.0250	Seating Capacity

**BOARD OF COUNTY COMMISSIONERS  
OF GUNNISON COUNTY  
RESOLUTION NO. 21-\_\_\_**

**A RESOLUTION ESTABLISHING THE SCHEDULE OF FEES AND RATES FOR  
SEWER SERVICE WITHIN THE SOMERSET DIVISION OF THE GUNNISON  
COUNTY WATER AND SEWER DISTRICT**

**THIS RESOLUTION SUPERSEDES RESOLUTION 19-35**

WHEREAS, pursuant to Colorado Revised Statute 30-20-402(1)(f), the Board of County Commissioners of Gunnison County, Colorado may prescribe, revise and collect, in advance or otherwise, rates, fees, tolls and charges, including but not limited to availability fees, tap fees, and reasonable delinquency penalties for sewerage facilities; and

WHEREAS, there have been increased ongoing operation costs for the operation of the sewage treatment system providing service to the Somerset Division; and

WHEREAS, Gunnison County must upgrade and maintain the connection lines within the Somerset Division; and

WHEREAS, it is the desire of the Board of County Commissioners not to pay for such costs from the capital reserve;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners that:

1. Schedule of Rates. The rate schedule is adopted each year as part of the budget process and is available as Appendix A attached hereto. The schedule of rates will remain in full force and effect for the calendar year for which it was approved. The rate structure will be published in the newspaper and is available from the Gunnison County Finance Office at 200 East Virginia, Gunnison, CO 81230. Any past due account shall be subject to a penalty charge of 1% per month or portion thereof, and any past due amount may, at the option of the Gunnison County Finance Office, be certified for collection in the manner as though they were part of the taxes pursuant to Colorado Revised Statute 30-20-420.

2. Residential Sewer Fee. User fees for connection of each residence, as defined in the Gunnison County Land Use Resolutions (LUR), to the Gunnison County collection system will be charged upon installation of the service line and the approval of the Gunnison County Utility Manager. Residences with an integrated secondary residence are counted as if they were just one residence. User fees will be billed in advance.

3. Vacant Lot Sewer Fee. A vacant lot sewer fee will be charged for each parcel of real property in the Somerset Division which has sewer service available to that parcel but which parcel is not connected to the Division sewer lines. The vacant lot sewer fee will start on the date of final board approval for proposed property developments, subdivisions, etc.

4. Tap Connection Fee. There is a fee for sewer service tap connection within the Somerset Division for each connection based on Appendix B attached hereto according to water supply size. Water supply size is either the meter size or line size from the well to the structure when no meter is present.

5. Excessive Connection Costs. Sewer service will be extended to the property line, unless cost of such extension of service exceeds two thousand five hundred dollars (\$2,500) or the product of the number of new users to be served by said sewer extension and two thousand five hundred dollars (\$2,500). Costs exceeding two thousand five hundred for a single user or the product of the number of new users to be served by said sewer extension and two thousand five hundred dollars (\$2,500) will be the sole responsibility of the property owner(s) to be served. An estimate of the total costs will be provided to users in advance of work performed. Such work will be managed by Gunnison County staff.

6. Minimum Charges. Any property connected to the system shall pay the minimum rate for four quarters per year whether or not the property is occupied or the sewer system is used.

7. Perpetual Lien. Until paid, all fees, rates, tolls, penalties, interests on delinquencies, and other costs shall constitute a perpetual lien on and against the property served, and any such lien may be collected in any manner legally permissible, including certification to the Gunnison County Treasurer as provided by law.

8. Building Permit Shall Not Be Issued. No building permit shall be issued for any building on a parcel of land in the Somerset Division unless the tap fee for that parcel has been paid in full as set forth above.

9. Additional Inspection Fee. The first inspection of the sewer service line is included with the tap connection fee. If an additional inspection is required, a flat fee will be charged for each additional inspection.

10. Fees May Be Amended. The fees hereby established may be amended from time to time by the Board of County Commissioners. It is the intention of the Board of County Commissioners that a review of the fees and rates be conducted each year, if such review is not conducted, the then current fees shall remain in full force and effect.

BE IT FURTHER RESOLVED THAT these fees shall remain in effect until changed by resolution by the Board of County Commissioners.

INTRODUCED by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, and adopted this \_\_\_\_ day of December, 2021.

BOARD OF COUNTY COMMISSIONERS  
OF GUNNISON COUNTY, COLORADO

By \_\_\_\_\_  
Jonathan Houck, Chairperson

By \_\_\_\_\_  
Roland Mason, Vice-Chairperson

By \_\_\_\_\_  
Liz Smith, Commissioner

Attest:

\_\_\_\_\_  
Deputy County Clerk

**APPENDIX A**

**GUNNISON COUNTY, COLORADO  
SOMERSET DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF RATES - SEWER**

**QTRLY BASE RATE**

RESIDENTIAL	\$	266.94	per quarter
VACANT LOT	\$	88.09	per quarter
ADD'L INSPECTION FEE	\$	50.00	per additional inspection

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**APPENDIX B**

**GUNNISON COUNTY, COLORADO  
SOMERSET DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF RATES - TAP CONNECTION FEE**

<u>WATER SUPPLY SIZE</u>	<u>FEE</u>
0.75	\$ 5,500.00
1.00	\$ 9,500.00
1.50	\$ 20,500.00
2.00	\$ 35,500.00
3.00	\$ 70,500.00
4.00	\$ 120,500.00
6.00	\$ 240,500.00

NOTE: Water supply size is based on inches

**BOARD OF COUNTY COMMISSIONERS  
OF GUNNISON COUNTY  
RESOLUTION NO. 21-\_\_\_**

**A RESOLUTION ESTABLISHING THE SCHEDULE OF FEES AND RATES FOR  
SEWER SERVICE WITHIN THE DOS RIOS DIVISION OF THE GUNNISON  
COUNTY WATER AND SEWER DISTRICT**

**THIS RESOLUTION SUPERSEDES RESOLUTION 19-36**

WHEREAS, pursuant to Colorado Revised Statute 30-20-402(1)(f), the Board of County Commissioners of Gunnison County, Colorado may prescribe, revise and collect, in advance or otherwise, rates, fees, tolls and charges, including but not limited to availability fees, tap fees, and reasonable delinquency penalties for sewerage facilities; and

WHEREAS, there have been increased ongoing operation costs for the cooperative agreement between Gunnison County and the City of Gunnison concerning the operation of the sewage treatment plant providing service to the Dos Rios Division; and

WHEREAS, Gunnison County must upgrade and maintain the connection lines within the Dos Rios Division; and

WHEREAS, it is the desire of the Board of County Commissioners not to pay for such costs from the capital reserve;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners that:

1. Schedule of Rates. The rate schedule is adopted each year as part of the budget process and is available as Appendix A attached hereto. The schedule of rates will remain in full force and effect for the calendar year for which it was approved. The rate structure will be published in the newspaper and is available from the Gunnison County Finance Office at 200 East Virginia, Gunnison, CO 81230. Any past due account shall be subject to a penalty charge of 1% per month or portion thereof, and any past due amount may, at the option of the Gunnison County Finance Office, be certified for collection in the manner as though they were part of the taxes pursuant to Colorado Revised Statute 30-20-420.

2. Residential Sewer Fee. User fees for connection of each residence, as defined in the Gunnison County Land Use Resolutions (LUR), to the Gunnison County collection system will be charged upon installation of the service line and the approval of the Gunnison County Utility Manager. Residences with an integrated secondary residence are counted as if they were just one residence. Multiple-family residences are considered commercial accounts for billing purposes. User fees will be billed in advance.

3. Commercial Sewer Fee. User fees for connection of units will be charged upon installation of the service line and the approval of the Gunnison County Utility Manager. The fee

amount will equal the product of the current residential sewer rate according to Appendix A attached hereto, the factor according to Appendix C, and the number of factored units according to Appendix C. User fees will be billed in advance.

4. Vacant Lot Sewer Fee. A vacant lot sewer fee will be charged for each parcel of real property in the Dos Rios Division which has sewer service available to that parcel but which parcel is not connected to the Division sewer lines. The vacant lot sewer fee will start on the date of final board approval for proposed property developments, subdivisions, etc.

5. Tap Connection Fee. There is a fee for sewer service tap connection within the Dos Rios Division for each connection based on Appendix B attached hereto according to water supply size. Water supply size is either the meter size or line size from the well to the structure when no meter is present.

6. Excessive Connection Costs. Sewer service will be extended to the property line, unless cost of such extension of service exceeds two thousand five hundred dollars (\$2,500) or the product of the number of new users to be served by said sewer extension and two thousand five hundred dollars (\$2,500). Costs exceeding two thousand five hundred for a single user or the product of the number of new users to be served by said sewer extension and two thousand five hundred dollars (\$2,500) will be the sole responsibility of the property owner(s) to be served. An estimate of the total costs will be provided to users in advance of work performed. Such work will be managed by Gunnison County staff.

7. Minimum Charges. Any property connected to the system shall pay the minimum rate for four quarters per year whether or not the property is occupied or the sewer system is used.

8. Perpetual Lien. Until paid, all fees, rates, tolls, penalties, interests on delinquencies, and other costs shall constitute a perpetual lien on and against the property served, and any such lien may be collected in any manner legally permissible, including certification to the Gunnison County Treasurer as provided by law.

9. Building Permit Shall Not Be Issued. No building permit shall be issued for any building on a parcel of land in the Dos Rios Division unless the tap fee for that parcel has been paid in full as set forth above.

10. Additional Inspection Fee. The first inspection of the sewer service line is included with the tap connection fee. If an additional inspection is required, a flat fee will be charged for each additional inspection.

11. Fees May Be Amended. The fees hereby established may be amended from time to time by the Board of County Commissioners. It is the intention of the Board of County Commissioners that a review of the fees and rates be conducted each year, if such review is not conducted, the then current fees shall remain in full force and effect.

BE IT FURTHER RESOLVED THAT these fees shall remain in effect until changed by resolution by the Board of County Commissioners.

INTRODUCED by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, and adopted this \_\_\_\_ day of December, 2021.

BOARD OF COUNTY COMMISSIONERS  
OF GUNNISON COUNTY, COLORADO

By \_\_\_\_\_  
Jonathan Houck, Chairperson

By \_\_\_\_\_  
Roland Mason, Vice-Chairperson

By \_\_\_\_\_  
Liz Smith, Commissioner

Attest:

\_\_\_\_\_  
Deputy County Clerk

**APPENDIX A**

**GUNNISON COUNTY, COLORADO  
DOS RIOS DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF RATES - SEWER**

**QTRLY BASE RATE**

RESIDENTIAL	\$	158.40	per quarter			
COMMERCIAL	\$	158.40	per quarter	X	factor	X # of factor units
VACANT LOT	\$	54.30	per quarter			
ADD'L INSPECTION FEE	\$	50.00	per additional inspection			

**APPENDIX B**

**GUNNISON COUNTY, COLORADO  
DOS RIOS DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF RATES - SEWER TAP CONNECTION FEE**

<u>WATER SUPPLY SIZE</u>	<u>FEE</u>
0.75	\$ 5,500.00
1.00	\$ 9,500.00
1.50	\$ 20,500.00
2.00	\$ 35,500.00
3.00	\$ 70,500.00
4.00	\$ 120,500.00
6.00	\$ 240,500.00

NOTE: Water supply size is measured by inches

**APPENDIX C**

**GUNNISON COUNTY, COLORADO  
DOS RIOS DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF FACTORS**

<u>CUSTOMER CLASSIFICATION</u>	<u>FACTOR</u>	<u>FACTOR UNIT</u>
Residence	1.0000	Residence
Integrated Secondary Residence	0.0000	Integrated Secondary Residence
Secondary or Accessory Residence	0.7500	Secondary or Accessory Residence
Multiple-family Residence	1.0000	Residence
Townhouse, Townhome, or Condominium	1.0000	Townhouse, Townhome, or Condominium
Office	1.0000	Office
Veterinary Clinic	2.0000	Veterinary Clinic
Motel Room w/ kitchen	0.7500	Motel Room
Motel Room w/o kitchen	0.2000	Motel Room
Campground w/ full sewer hookup	0.2000	Camp Space
Campground w/ water only	0.0525	Camp Space
Restaurant w/ banquet facilities	0.0525	Seating Capacity
Restaurant	0.0500	Seating Capacity
Golf Club (Dos Rios Country Club)	0.0500	Seating Capacity
Lounge	0.0250	Seating Capacity

**BOARD OF COUNTY COMMISSIONERS  
OF GUNNISON COUNTY  
RESOLUTION NO. 21-\_\_\_**

**A RESOLUTION ESTABLISHING THE SCHEDULE OF FEES AND RATES FOR  
WATER SERVICE WITHIN THE ANTELOPE HILLS DIVISION OF THE GUNNISON  
COUNTY WATER AND SEWER DISTRICT**

**THIS RESOLUTION SUPERSEDES RESOLUTION 19-37**

WHEREAS, pursuant to Colorado Revised Statute 30-20-402(1)(f), the Board of County Commissioners of Gunnison County, Colorado may prescribe, revise and collect, in advance or otherwise, rates, fees, tolls and charges, including but not limited to availability fees, tap fees, and reasonable delinquency penalties for water facilities; and

WHEREAS, Gunnison County must upgrade and maintain the water lines and treatment facilities within the Antelope Hills Division; and

WHEREAS, it is the desire of the Board of County Commissioners not to pay for such costs from the capital reserve;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners that:

1. Schedule of Rates. The rate schedule is adopted each year as part of the budget process and is available as Appendix A attached hereto. The schedule of rates will remain in full force and effect for the calendar year for which it was approved. The rate structure will be published in the newspaper and is available from the Gunnison County Finance Office at 200 East Virginia, Gunnison, CO 81230. Any past due account shall be subject to a penalty charge of 1% per month or portion thereof, and any past due amount may, at the option of the Gunnison County Finance Office, be certified for collection in the manner as though they were part of the taxes pursuant to Colorado Revised Statute 30-20-420.

2. Residential Water User Fees. User fees for each residence will be charged upon final meter inspection by the Gunnison County Utility Department. Any user with a three-quarter inch (3/4") meter will be considered a residential user for billing purposes. Additionally, all integrated secondary residences, secondary or accessory residences, multiple-family residences, townhomes, or condominiums will be billed at the residential rate. Base user fees will be billed in advance and overage user fees will be billed in arrears.

3. Availability of Service Fee. An availability of service fee will be charged for each parcel of real property in the Antelope Hills Division which has water service available to that parcel but which parcel is not connected to the Division water lines. The availability of service fee will start on the date of final board approval for proposed property developments, subdivisions, etc.

4. Tap Connection Fee. There is a fee for water service tap connection within the Antelope Hills Division for each connection based on Appendix B attached hereto according to meter size. The tap connection includes the cost of a Gunnison County water meter and required installation materials. This fee also includes the first inspection of the meter. If an additional inspection is required, the additional inspection fee will be charged.

5. Excessive Connection Costs. Water service will be extended to the property line, unless cost of such extension of service exceeds three thousand dollars (\$3,000) or the product of the number of new users to be served by said sewer extension and three thousand dollars (\$3,000). Costs exceeding three thousand dollars for a single user or the product of the number of new users to be served by said sewer extension and three thousand dollars (\$3,000) will be the sole responsibility of the property owner(s) to be served. An estimate of the total costs will be provided to users in advance of work performed. Such work will be managed by Gunnison County staff.

6. Building Permit Shall Not Be Issued. No building permit shall be issued for any building on a parcel of land in the Antelope Hills Division unless the tap fee for that parcel has been paid in full as set forth above.

7. Minimum Charges. Any property connected to the system shall pay the minimum rate for four quarters per year whether or not the property is occupied or the water system is used.

8. Perpetual Lien. Until paid, all fees, rates, tolls, penalties, interests on delinquencies, and other costs shall constitute a perpetual lien on and against the property served, and any such lien may be collected in any manner legally permissible, including certification to the Gunnison County Treasurer as provided by law.

9. Additional Inspection Fee. The first inspection of the water service line is included with the meter fee. If an additional inspection is required, the additional inspection fee will be charged.

10. Repair Responsibility. Customers are responsible for costs associated with leaks and repairs that occur after water has passed through the curb stop. The County is responsible for costs associated with leaks and repairs on the main line, the service line that reaches from the main line to the curb stop, and the curb stop.

11. Meter Malfunction. Should a customer reasonably and prudently believe a meter is malfunctioning, a replacement meter and/or readout will be provided free of charge. The replacement meter and/or readout must be installed by a licensed plumber at the customer's expense.

12. Fees May Be Amended. The fees hereby established may be amended from time to time by the Board of County Commissioners. It is the intention of the Board of County Commissioners that a review of the fees and rates be conducted each year, if such review is not conducted, the then current fees shall remain in full force and effect.

BE IT FURTHER RESOLVED THAT these fees shall remain in effect until changed by resolution by the Board of County Commissioners.

INTRODUCED by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, and adopted this \_\_\_\_ day of December, 2021.

BOARD OF COUNTY COMMISSIONERS  
OF GUNNISON COUNTY, COLORADO

By \_\_\_\_\_  
Jonathan Houck, Chairperson

By \_\_\_\_\_  
Roland Mason, Vice-Chairperson

By \_\_\_\_\_  
Liz Smith, Commissioner

Attest:

\_\_\_\_\_  
Deputy County Clerk

**APPENDIX A**

**GUNNISON COUNTY, COLORADO  
ANTELOPE HILLS DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF RATES - WATER**

	<u>QTRLY BASE RATE</u>	<u>BASE GAL.</u>	<u>OVERAGE RATES</u>
RESIDENTIAL	\$ 165.30 per quarter	18,000	\$ 4.50 / 1,000 gal. to 36,000 gal. \$ 7.20 / 1,000 gal. over 36,000 gal.
AVAILABILITY OF SERVICE	\$ 33.00 per quarter		
ADD'L INSPECTION FEE	\$ 50.00 per additional inspection		

---

**APPENDIX B**

**GUNNISON COUNTY, COLORADO  
ANTELOPE HILLS DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF RATES - WATER TAP CONNECTION FEE**

<u>Meter Size</u>	<u>FEE</u>
0.75	\$ 3,000.00
1.00	\$ 4,000.00
1.50	\$ 5,500.00
2.00	\$ 7,000.00
3.00	\$ 10,500.00
4.00	\$ 14,000.00
6.00	\$ 20,500.00

NOTE: Meter size is measured by inches

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**BOARD OF COUNTY COMMISSIONERS  
OF GUNNISON COUNTY  
RESOLUTION NO. 21-\_\_\_**

**A RESOLUTION ESTABLISHING THE SCHEDULE OF FEES AND RATES FOR  
WATER SERVICE WITHIN THE DOS RIOS DIVISION OF THE GUNNISON  
COUNTY WATER AND SEWER DISTRICT**

**THIS RESOLUTION SUPERSEDES RESOLUTION 19-38**

WHEREAS, pursuant to Colorado Revised Statute 30-20-402(1)(f), the Board of County Commissioners of Gunnison County, Colorado may prescribe, revise and collect, in advance or otherwise, rates, fees, tolls and charges, including but not limited to availability fees, tap fees, and reasonable delinquency penalties for water facilities; and

WHEREAS, Gunnison County must upgrade and maintain the water lines and treatment facilities within the Dos Rios Division; and

WHEREAS, it is the desire of the Board of County Commissioners not to pay for such costs from the capital reserve;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners that:

1. Schedule of Rates. The rate schedule is adopted each year as part of the budget process and is available as Appendix A attached hereto. The schedule of rates will remain in full force and effect for the calendar year for which it was approved. The rate structure will be published in the newspaper and is available from the Gunnison County Finance Office at 200 East Virginia, Gunnison, CO 81230. Any past due account shall be subject to a penalty charge of 1% per month or portion thereof, and any past due amount may, at the option of the Gunnison County Finance Office, be certified for collection in the manner as though they were part of the taxes pursuant to Colorado Revised Statute 30-20-420.

2. Residential Water User Fees. User fees for each residence will be charged upon final meter inspection by the Gunnison County Utility Department. Any user with a three-quarter inch (3/4") meter will be considered a residential user for billing purposes. Additionally, all integrated secondary residences, secondary or accessory residences, multiple-family residences, townhomes, or condominiums will be billed at the residential rate. Base user fees will be billed in advance and overage user fees will be billed in arrears.

3. Commercial Water User Fees. User fees for each commercial connection will be charged upon final meter inspection by the Gunnison County Utility Department. Base user fees will be billed in advance and overage user fees will be billed in arrears. The base user fee will equal the product of the Equivalent Residential Units (ERUs), seventy-five percent (75%), and the current residential base rate according to Appendix A attached hereto. The ERUs will equal the

product of the factor according to Appendix C and the number of factor units according to Appendix C.

The base gallons for each commercial connection will equal the product of the ERUs and the residential base gallons according to Appendix A attached hereto.

4. Availability of Service Fee. An availability of service fee will be charged for each parcel of real property in the Dos Rios Division which has water service available to that parcel but which parcel is not connected to the Division water lines. The availability of service fee will start on the date of final board approval for proposed property developments, subdivisions, etc.

5. Tap Connection Fee. There is a fee for water service tap connection within the Dos Rios Division for each connection based on Appendix B attached hereto according to meter size. The tap connection includes the cost of a Gunnison County water meter and required installation materials. This fee also includes the first inspection of the meter. If an additional inspection is required, the additional inspection fee will be charged.

6. Excessive Connection Costs. Water service will be extended to the property line, unless cost of such extension of service exceeds three thousand dollars (\$3,000) or the product of the number of new users to be served by said sewer extension and three thousand dollars (\$3,000). Costs exceeding three thousand dollars for a single user or the product of the number of new users to be served by said sewer extension and three thousand dollars (\$3,000) will be the sole responsibility of the property owner(s) to be served. An estimate of the total costs will be provided to users in advance of work performed. Such work will be managed by Gunnison County staff.

7. Building Permit Shall Not Be Issued. No building permit shall be issued for any building on a parcel of land in the Dos Rios Division unless the tap fee for that parcel has been paid in full as set forth above.

8. Minimum Charges. Any property connected to the system shall pay the minimum rate for four quarters per year whether or not the property is occupied or the water system is used.

9. Perpetual Lien. Until paid, all fees, rates, tolls, penalties, interests on delinquencies, and other costs shall constitute a perpetual lien on and against the property served, and any such lien may be collected in any manner legally permissible, including certification to the Gunnison County Treasurer as provided by law.

10. Additional Inspection Fee. The first inspection of the water service line is included with the meter fee. If an additional inspection is required, the additional inspection fee will be charged.

11. Repair Responsibility. Customers are responsible for costs associated with leaks and repairs that occur after water has passed through the curb stop. The County is responsible for costs associated with leaks and repairs on the main line, the service line that reaches from the main line to the curb stop, and the curb stop.

12. Meter Malfunction. Should a customer reasonably and prudently believe a meter is malfunctioning, a replacement meter and/or readout will be provided free of charge. The replacement meter and/or readout must be installed by a licensed plumber at the customer's expense.

13. Fees May Be Amended. The fees hereby established may be amended from time to time by the Board of County Commissioners. It is the intention of the Board of County Commissioners that a review of the fees and rates be conducted each year, if such review is not conducted, the then current fees shall remain in full force and effect.

BE IT FURTHER RESOLVED THAT these fees shall remain in effect until changed by resolution by the Board of County Commissioners.

INTRODUCED by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, and adopted this \_\_\_\_ day of December, 2021.

BOARD OF COUNTY COMMISSIONERS  
OF GUNNISON COUNTY, COLORADO

By \_\_\_\_\_  
Jonathan Houck, Chairperson

By \_\_\_\_\_  
Roland Mason, Vice-Chairperson

By \_\_\_\_\_  
Liz Smith, Commissioner

Attest:

\_\_\_\_\_  
Deputy County Clerk

**APPENDIX A**

**GUNNISON COUNTY, COLORADO  
DOS RIOS DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF RATES - WATER**

	<u>QTRLY BASE RATE</u>	<u>BASE GAL.</u>	<u>OVERAGE RATES</u>
RESIDENTIAL	\$ 117.90 per quarter	18,000	\$ 6.77 / 1,000 gal. to 36,000 gal. \$ 10.71 / 1,000 gal. over 36,000 gal.
COMMERCIAL	See Appendix C	See Appendix C	\$ 7.12 / 1,000 gal. over base gal.
AVAILABILITY OF SERVICE	\$ 49.50 per quarter		
ADD'L INSPECTION FEE	\$ 50.00 per additional inspection		

**APPENDIX B**

**GUNNISON COUNTY, COLORADO  
DOS RIOS DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF RATES - WATER TAP CONNECTION FEE**

<u>Meter Size</u>	<u>FEE</u>
0.75	\$ 3,000.00
1.00	\$ 4,000.00
1.50	\$ 5,500.00
2.00	\$ 7,000.00
3.00	\$ 10,500.00
4.00	\$ 14,000.00
6.00	\$ 20,500.00

NOTE: Meter size is measured by inches

**APPENDIX C**

**GUNNISON COUNTY, COLORADO  
DOS RIOS DIVISION OF THE GUNNISON COUNTY SEWER AND WATER DISTRICT  
SCHEDULE OF FACTORS**

<u>CUSTOMER CLASSIFICATION</u>	<u>FACTOR</u>	<u>FACTOR UNIT</u>
Office	1.0000	Office
Veterinary Clinic	1.0000	Veterinary Clinic
Motel Room w/ kitchen	0.7500	Motel Room
Motel Room w/o kitchen	0.2000	Motel Room
Campground w/ full sewer hookup	0.2000	Camp Space
Campground w/ water only	0.0525	Camp Space
Restaurant w/ banquet facilities	0.0525	Seating Capacity
Restaurant	0.0500	Seating Capacity
Golf Club (Dos Rios Country Club)	0.0500	Seating Capacity
Lounge	0.0250	Seating Capacity
Concrete Plant	13.0000	Concrete Plant

**AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM**

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**Agenda Item:** Boundary Line Adjustment; Land Use Change #21-0005

---

**Action Requested:** Board of County Commissioners' Signature

**Parties to the Agreement:**

**Term Begins:**

**Term Ends:**

**Grant Contract #:**

**Summary:**

Boundary Line Adj. Tract 2, in T51N, R1E, in Sec. 33 & Lot 13 Womble Tracts

**Fiscal Impact:**

**Submitted by:** Beth Baker

**Submitter's Email Address:** bbaker@gunnisoncounty.org

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**Finance Review:**

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

---

**County Attorney Review:**

Required

Not Required

Comments:

Appears legally sufficient. MRH

Reviewed by: GUNCOUNTY1\mhoyt

Discharge Date: 11/30/2021

Certificate of Insurance Required

Yes  No

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**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 12/3/2021

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 5

Agenda Date: 12/7/2021

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Date: November 17, 2021

RE: Boundary Line Adjustment  
LUC-21-00052

The applicants, Louis and Jodee Costello, have applied to adjust the boundaries of Tract 2, now known as Parcel A, and adjacent Lot 13 Womble Tracts, now known as Parcel B. This boundary line adjustment will decrease the size of Parcel A and increase the size of Parcel B, resulting in each lot being greater than one acre in size.

- The county attorney's office has reviewed and consented for the BOCC review of the application
- The taxes are current
- The applicants have stated there are no liens on the properties

You may review the file:

<https://permitdb.gunnisoncounty.org/citizenaccess/>

projects

Search by application number- LUC-21-00052

Click on file

Attachments

View

**ATTORNEY'S OPINION**

I, Michael C. Dawson, an attorney at law duly licensed to practice in the State of Colorado, hereby certify that I have examined title to all lands herein dedicated and subdivided. Such title is vested in the names of Louis F. Costello and Jodee Costello, and is free and clear of all liens, defects, encumbrances, restrictions and reservations except the statutory exceptions as defined in C.R.S. SS38-30-113(5)(a).

This opinion does not address instruments affecting title but not recorded as of the date of this opinion.

Dated: November 9, 2021.

Michael C. Dawson, Esq. Reg. No. 27249  
 LAW OFFICES OF MICHAEL C. DAWSON, LLC  
 120 North Taylor - P.O. Box 179  
 Gunnison, Colorado 81230  
 Telephone: 970-641-3326  
 www.guclaw.com

**DEDICATION**

Louis F. Costello and Jodee Costello, being the owner of the land described as follows:

TRACT 2 (REC. NO. 621806)

Township 51 North, Range 1 East, N.M.P.M.

Section 33: A triangular shaped tract of land located in the NW1/4 SE1/4 of said Section 33, formed by the East-West center line of said Section 33, and the East boundary of the NW1/4 SE1/4 of said Section and a line in approximately the center of the Gunnison River, more particularly described as follows:

Beginning at the Northeast corner of the NW1/4 SE1/4 of Section 33, Township 51 North, Range 1 East, N.M.P.M., thence southerly along the East boundary of said NW1/4 SE1/4 of Section 33, Township 51, North Range 1 East, N.M.P.M., a distance of 430 feet; to a point within the riverbed of the Gunnison River; thence northwesterly a distance of 608 feet, more or less, along a straight line currently lying within the bed of the Gunnison River to a point on the East-West center line of said Section 33, which point is 430 feet west of the point of beginning and is a point within the bed of the Gunnison River where it intersects with the East-West center line of said Section 33; thence easterly along said center line of section 33 a distance of 430 feet to the point of beginning.

County of Gunnison,  
 State of Colorado.

TOGETHER WITH

Lot Thirteen (13), WOMBLE TRACTS, according to the plat thereof filed September 12, 1968, and bearing Reception No. 274811 of the records of Gunnison County, Colorado.

under the name COSTELLO LANDS BOUNDARY LINE ADJUSTMENT PLAT, hereby vacates the west lot line and platted lot for Lot 13, Womble Tracts, and has laid out, platted and/or subdivided the same as shown on this plat and do hereby permanently dedicate to the public at large the streets, alleys, roads, and other public areas as shown hereon and hereby permanently dedicate those portions of land labeled as easements for the installation and maintenance of public utilities as shown hereon.

IN WITNESS WHEREOF, the owners have subscribed their names this 10<sup>th</sup> day of NOVEMBER, A.D. 2021.

Louis F. Costello  
 Louis F. Costello  
Jodee Costello  
 Jodee Costello

STATE OF COLORADO )  
 ) ss.  
 COUNTY OF GUNNISON )

The foregoing instrument was acknowledged before me this 10<sup>th</sup> day of NOVEMBER, A.D. 2021, by Louis F. Costello and Jodee Costello.

My commission expires: 5/16/2022  
 Witness my hand and official seal.

Kaitlyn Grace Van Dyke  
 Notary Public



**BOARD OF COUNTY COMMISSIONERS APPROVAL**

The within Boundary Adjustment plat is approved this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2021, and the roads and other public areas are hereby accepted provided, however, that such acceptance shall not in any way be considered as an acceptance for maintenance or snow removal purposes. Maintenance of, or snow removal from, the subject roads shall be only upon a separate resolution of the Board of County Commissioners passed in accordance with such policies, resolutions or ordinances in effect at that time.

Chairperson \_\_\_\_\_

ATTEST:

County Clerk \_\_\_\_\_

**GUNNISON COUNTY CLERK AND RECORDER'S ACCEPTANCE**

This plat was accepted for filing in the office of the Clerk and Recorder of Gunnison County, Colorado on this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_, Reception Number \_\_\_\_\_, Time \_\_\_\_\_

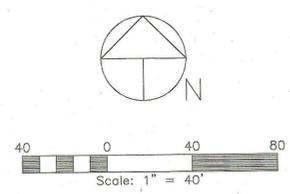
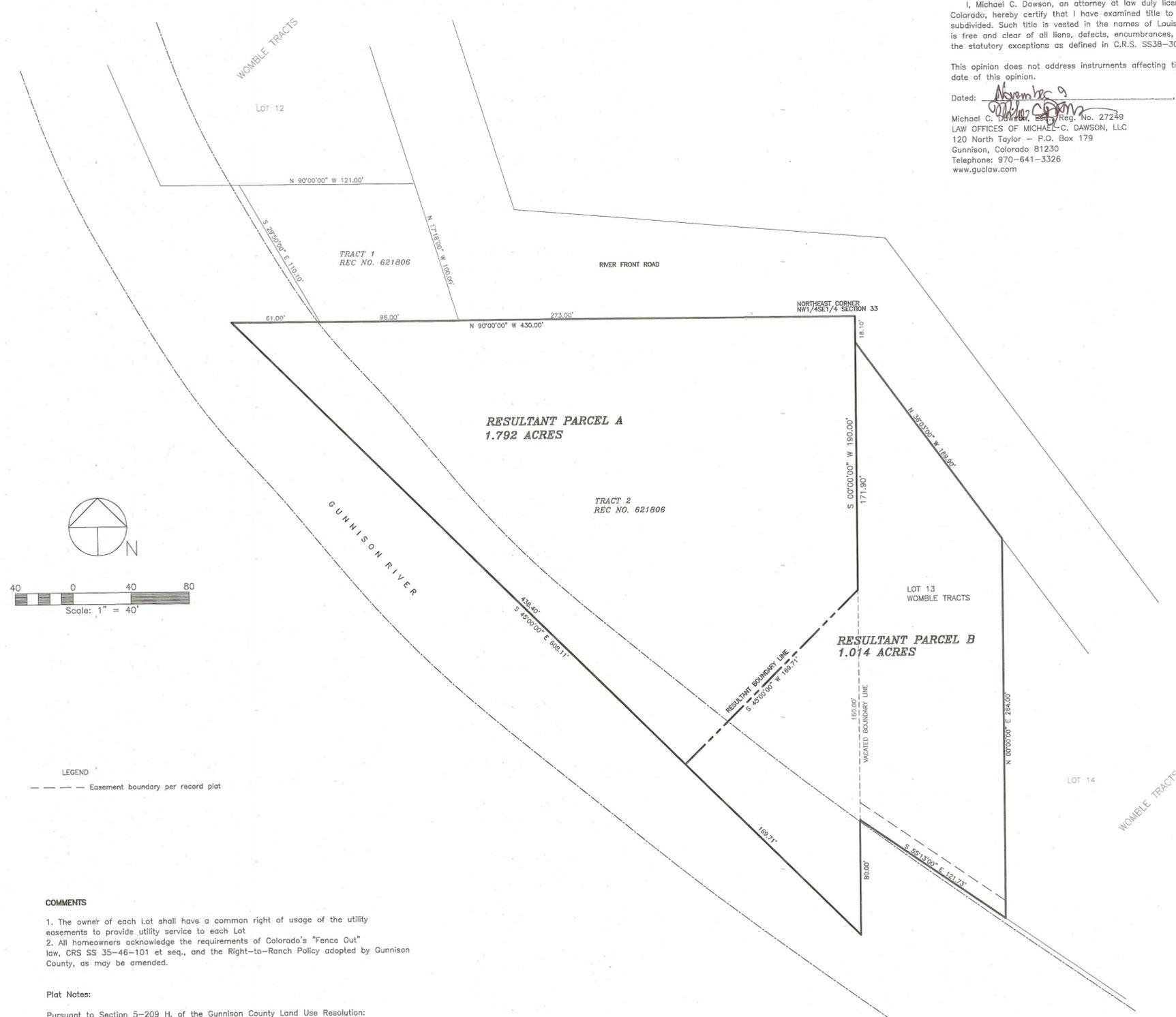
County Clerk and Recorder \_\_\_\_\_

By: Deputy \_\_\_\_\_

**COSTELLO LANDS BOUNDARY LINE ADJUSTMENT PLAT**  
 COSTELLO LANDS  
 WITHIN SECTION 33, T51N, R1E, N.M.P.M.  
 GUNNISON COUNTY, COLORADO

PEARSON SURVEYING  
 P.O. BOX 652  
 GUNNISON, CO 81230  
 970-641-2910  
 PROJECT # 21-7-21

DATE : 7/20/21  
 LATEST REVISION DATE : 10/29/21  
 SHEET 1 OF 1



LEGEND  
 --- Easement boundary per record plat

**COMMENTS**

- The owner of each Lot shall have a common right of usage of the utility easements to provide utility service to each Lot
- All homeowners acknowledge the requirements of Colorado's "Fence Out" law, CRS SS 35-46-101 et seq., and the Right-to-Ranch Policy adopted by Gunnison County, as may be amended.

**Plat Notes:**

Pursuant to Section 5-209 H. of the Gunnison County Land Use Resolution:

**Confinement of Domestic Animals:** Each Lot Owner within this subdivision acknowledges and agrees that domestic animals must be controlled by kenneling, leash, fencing, or other physical constraint and that any expense of enforcement of the domestic animal control restrictions by the County shall be at the expense of the responsible individual.

**Colorado's Fence Out Requirements:** A property owner is required to construct and maintain fencing in order to keep livestock off his/her property in accordance with C.R.S. 35-46-101 et. seq.

**Irrigation Ditch Maintenance:** An irrigation ditch owner has the right to enter the designated irrigation ditch maintenance easement, maintain the ditch, and may leave natural debris on the bank.

**SURVEYOR'S CERTIFICATE**

I, Timothy E. Pearson, a registered land surveyor in the State of Colorado, certify that this plat and the survey referred to herein were made under my direction and control and that both are true and correct to the best of my knowledge.

Dated this 9<sup>th</sup> day of November, A.D. 2021.

Timothy E. Pearson  
 Timothy E. Pearson  
 Colorado L.S. No. 34979



**AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM**

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**Agenda Item:** Resolution Approving Wattles Rocky River Subdivis

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**Action Requested:** Board of County Commissioners' Signature

**Parties to the Agreement:** Dani and Rob Wattles

**Term Begins:**

**Term Ends:**

**Grant Contract #:**

**Summary:**

Robert and Danette Wattles are proposing to subdivide 6.9 acres, previously known as Rocky River Resort, into a two lot subdivision with resulting parcels of 4.333 acres for Lot A and 2.551 acres for Lot B.

**Fiscal Impact:**

**Submitted by:** Rachel Sabbato

**Submitter's Email Address:** rsabbato@gunnisoncounty.org

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**Finance Review:**

Required

Not Required

Comments:

Reviewed by:

Discharge Date:

---

**County Attorney Review:**

Required

Not Required

Comments:

Appears legally sufficient, but EG may may additional comments. MRH

Reveiwed by: GUNCOUNTY1\mhoyt

Discharge Date: 12/1/2021

Certificate of Insurance Required

Yes  No

---

**County Manager Review:**

Comments:

Reveiwed by: GUNCOUNTY1\mbirmie

Discharge Date: 12/3/2021

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 5

Agenda Date: 12/7/2021

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Gunnison County, CO  
Community Development Department  
221 N. Wisconsin St. Ste. D, Gunnison, CO 81230  
Phone: (970) 641-0360 FAX: (970) 641-8585  
Website: [www.gunnisoncounty.org/planning.html](http://www.gunnisoncounty.org/planning.html)  
Email: [planning@gunnisoncounty.org](mailto:planning@gunnisoncounty.org)

To: BOCC  
From: Rachel Sabbato  
Date: December 7, 2021  
Re: Wattles Rockey River Subdivision

---

The applicant Robert and Danette Wattles are proposing to subdivide 6.9 acres, previously known as Rockey River Resort, into a two lot subdivision with resulting parcels of 4.333 acres for Lot A and 2.551 acres for Lot B. A new common driveway from Lots A and B off County Road 10 will access the property along the northern property line, and the current driveway along the river will be reclaimed and revegetated at the time of construction of the new access. Lot B has a domestic well but no On-site Waste Water System exists.

The mylar plat with original signatures along with the resolution will be presented to the BOCC to sign at the time of the scheduled meeting.

The application can be viewed at [gunnisoncounty.org](http://gunnisoncounty.org), or link to <http://204.132.78.100/citizenaccess/>  
Public Access button

Projects  
Application  
LUC-20-00002  
Attachments

Please call if there are any further questions.

Thank you,

Rachel Sabbato  
Senior Land Use Planner

Phone: 970-641-7929  
[rsabbato@gunnisoncounty.org](mailto:rsabbato@gunnisoncounty.org)

**TO:** Planning Commission

**SUBJECT:** Planning Commission Recommendation  
Robert and Danette Wattles Rockey River Subdivision  
LUC-20-00002

**DATE:** November 5, 2021 Joint Public Hearing

**PREPARED BY:** Rachel Sabbato, Land Use Planner

---

At its regular meeting on November 5, 2021 Andy Sovick was seated and the Planning Commission unanimously approved the following Minor Impact Recommendation, motioned by Andy Sovick and seconded by Vince Rogalski.

**PROJECT DESCRIPTION:**

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Applicant is proposing to subdivide 6.9 acres, previously known as Rockey River Resort, into a two lot subdivision with resulting parcels of 4.333 acres for Lot A and 2.551 acres for Lot B. A new common driveway for Lots A and B will access the property off County Road 10 along the northern property line. The current driveway along the river will be reclaimed and revegetated at the time of construction of the new access. Lot B has a domestic well but no On-site Waste Water System exists.

The subject parcel is located at 4359 County Road 10, Gunnison Colorado and is legally described as the resort parcel in Rockey River Estates Subdivision, full legal description is attached in exhibit A.

**PLANS/REPORTS/SUBMITTALS:**

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Plans, reports, letters and other submittal documents informing this decision include, but are not limited to:

- A Sage Grouse review was conducted by Aleshia Rummel, Gunnison Conservation District Wildlife Biologist, dated March 17, 2020 that stated the proposed activity will not adversely impact Gunnison sage-grouse or their habitats.
- A new well permit, 82976-F, for Lot B from Colorado Division of Water Resources dated February 27, 2019 has been provided.
- Upper Gunnison River Water Conservancy District Augmentation Agreement #ASP19-216A, dated March 12, 2019 has been provided.
- Plat of The Resort at Rockey River, a Replat of the Resort Lot of Rockey River Estates Subdivision by Skip Hewitt dated August 8, 2021.
- Restrictive Covenants for The Resort at Rockey River, with access agreement was provided August 8, 2021.

**IMPACT CLASSIFICATION:**

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The project, by definition, is a Minor Impact pursuant to *Section 6-102: A: 2-4 Units that are subdivision lots.*

**MEETING DATES:**

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The Planning Commission and the Board of County Commissioners held work sessions and a joint public hearings to discuss the application on the following dates:

- August 7, 2020 Work session
- September 4, 2020 Site Visit, Work Session
- May 21, 2021 Work Session
- September 3, 2021 Work Session
- November 5, 2021 Joint Public Hearing

**SITE VISIT:**

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The Planning Commission conducted a site visit on September 4, 2020. The attending commissioners included AJ Cattles, Jack Diani, Vince Rogalski, Diego Plata, Laura Puckett-Daniels, Andy Sovick and Scott Cox.

Site Visit Comments included:

Cattle stated, "The property is well kept and the proposed subdivision line makes sense."

Diani stated, "It was good to see how the two pieces of property are connected, and understand the possible sale of the existing cabins and the infrastructure."

Rogalski stated, "It was worthwhile to see how it is laid on the ground."

Sovick -agreed with his fellow commissioners' comments.

Cox- asked for the waterbody standards for a septic system close to the river; Sabato said a septic system must be 100 ft. from any waterbody.

**PUBLIC HEARING:**

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The Planning Commission conducted a public hearing on November 5, 2021. No comments were received during the 30 day public notice. Landowners of adjacent lots attending the public hearing meeting expressed concern about losing the pedestrian easement for fisherman/foot traffic along the river. The pedestrian easement is currently written on the plat and in the restrictive covenants in perpetuity and will continue even after the sale of newly subdivided lot B. Other comments expressed were concerned with how the existing OWTS will be decommissioned. All comments and questioned were satisfied by the applicant and staff.

**REVIEW AGENCY REFERRAL COMMENTS:**

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A copy of the complete application was sent via electronic mail on June 18, 2020 to the following agencies: Gunnison County Public Works, Colorado Parks and Wildlife, City of Gunnison Fire Marshal, and Gunnison County Environmental Health and Building Official. Comments from the agencies and are noted in the applicable sections below.

**COMPLIANCE WITH APPLICABLE SECTIONS OF THE GUNNISON COUNTY LAND USE RESOLUTION:**

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**Section 10-102: Locational Standards for Residential Development.**

Applicable. The proposed subdivision is located next to an established residential area, Rockey River Subdivision, and other adjacent single family residences across County

Road 10. It will be served by an approved on-site wastewater treatment system and will have its own well. The location results in no significant net adverse impact to the neighborhood.

**Section 10-103: Residential Density.**

Applicable. 10-103:C. 2. The resulting two lots will be larger than one acre and will utilize On-site Waste Water Systems.

10-103.C.3.b. *Conditions Are Appropriate For Larger Lot Size or Lesser Density.* Public water supply and wastewater treatment are not available. The lot has existing residence and the surrounding area is an established residential area, Rockey River Estates Subdivision.

**Section 11-103: Development in Areas Subject to Flood Hazards.**

Applicable. According to Gunnison County GIS mapping, a 100 year floodplain is located along the bank of the river throughout this property. Any development within this area would require a floodplain permit from Gunnison County and would need to comply with the current FEMA regulations for dwellings in a floodplain.

**Section 11-104: Development in Areas Subject to Geologic Hazards.**

Not applicable. According to Gunnison County GIS mapping there are no geologic hazards in this area.

**Section 11-105: Development in Areas Subject to Wildfire Hazards.**

Not applicable. According to Gunnison County GIS mapping wildfire hazards in this area are low.

**Section 11-106: Protection of Wildlife Habitat Areas.**

Applicable. A Sage Grouse review by Aleshia Rummel, Gunnison Conservation District Wildlife Biologist, dated March 17, 2020 states “The proposed activity will not adversely impact Gunnison sage-grouse or their habitats.”

Colorado Parks and Wildlife did not provide comments as the wildlife concerns related to this proposal are insignificant per an email dated June 21, 2020 from Chris Parmeter, District Wildlife Manager.

**Section 11-107: Protection of Water Quality.**

Applicable. Unless otherwise exempted, this Section shall apply to all Land Use Change Permit applications that involve uses within 125 feet of water bodies and mudflow hazard areas in unincorporated areas of Gunnison County.

**Section 12-103: Road System.**

Applicable. Currently, the proposed subdivision and existing residences are accessed by an existing driveway from County Road 10 near the Gunnison River bridge. A new common driveway for Lots A and B from County Road 10 will access the property along the northern property line, and the current driveway along the river will be reclaimed and revegetated at the time of construction of the new access. The new plat titled “*Plat of The Resort at Rockey River, a Replat of the Resort Lot of Rockey River Estates Subdivision*” illustrates this and the Restrictive Covenants for The Resort at Rockey River also summarize this. In an email from Marlene Crosby, Gunnison County Public Works Director, dated July 1, 2020 she states, “I have reviewed the Rocky River application and

have no concerns. The application states that it will reduce traffic on the road and that is definitely correct.”

**Section 12-104: *Public Trails.***

Not Applicable. Pedestrian Easement. The 10 foot right of way for foot traffic as set forth on the plat of The Resort at Rocky River along the northwesterly bank of the Gunnison River is dedicated as an easement for foot fisherman for landowners within the Rocky River Subdivision Estates.

**Section 12-105: *Water Supply.***

Applicable. A new well for Lot B was activated on May 20, 2020 per well permit 82976-F. A signed agreement for augmentation with Upper Gunnison River Water Conservancy District dated March 12, 2019 for a total .5 acre-feet has also been provided.

**Section 12-106: *Sewage Disposal/Wastewater Treatment.***

Applicable. A new On-Site Treatment System (OWTS) will be required for any new residence on Lot B at the time of development. The existing septic on Lot B that served Rocky River Resort cabins will be demolished. Existing OWTS systems will provide for existing structures that are remaining on Lot A.

**Section 12-107: *Fire Protection.***

Applicable. In a phone call with staff the Fire Marshall, Hugo Ferchau, he stated he had no concerns.

**Section 13-103: *General Site Plan Standards and Lot Measurements.***

Applicable. The proposed subdivision is in compliance of standards of this section. The site plan/plat for this proposed development must meet the site plan criteria of this section, including proposed and existing roads, driveways, lot lines, building sites, and natural features of the site. The site plan, “*Plat of The Resort at Rocky River, a Replat of the Resort Lot of Rocky River Estates Subdivision,*” prepared by George Hewitt L.S. and dated August 9, 2021, meets these criteria.

**Section 13-104: *Setbacks from Property Lines and Road Rights-of-Way.***

Applicable. This section applies; the proposed improvements meet the setback requirements.

**Section 13-105: *Residential Building Sizes and Lot Coverages.***

Applicable. The proposed subdivision is in compliance of standards of this section.

**Section 13-108: *Open Space and Recreation Areas***

Applicable. The proposed subdivision is in compliance of standards of this section.

**Section 13-110: *Off-Road Parking and Loading.***

Applicable. The new proposed access off county road 10 and new subdivision lot B are in compliance of the standards of this section.

**Section 13-112: *Snow storage.***

Applicable. Adequate snow storage is available within the subdivision lots.

**Section 13-114: *Exterior Lighting.***

Applicable at time of building permit application.

**Section 13-115: Reclamation And Noxious Weed Control.**

Applicable. Reclamation and noxious weed control required at time of building permit and driveway construction application. A reclamation permit is required for road cutting and/or construction, homesite clearing and berm construction.

**Section 13-116: Grading And Erosion Control.**

Applicable. Compliance with this Section is required at the time of building permit/driveway application. Grading activities are required to secure a Reclamation Permit from the Public Works Department, pursuant to Section 13-115: *Reclamation and Noxious Weed Control*.

**Section 13-117: Drainage, Construction And Post-Construction Stormwater Runoff.**

Applicable. Compliance with this Section is required at the time of building permit/driveway application.

**FINDINGS:**

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The Gunnison County Planning Commission finds that:

1. This project is classified as a Minor Impact.
2. This application is consistent with the standards and requirements of this *Resolution*.
3. A Sage Grouse review was conducted by Aleshia Rummel, Gunnison Conservation District Wildlife Biologist, dated March 17, 2020 that stated the proposed activity will not adversely impact Gunnison sage-grouse or their habitats.
4. A new well permit, 82976-F, for Lot B from Colorado Division of Water Resources dated February 27, 2019 has been provided.
5. Upper Gunnison River Water Conservancy District Augmentation Agreement #ASP19-216A, dated March 12, 2019 has been provided.
6. Plat of The Resort at Rockey River, a Replat of the Resort Lot of Rockey River Estates Subdivision by Skip Hewitt dated August 8, 2021.
7. Restrictive Covenants for The Resort at Rockey River, with access agreement was provided August 8, 2021.
8. This review and decision incorporates, but is not limited to, all the documentation submitted to the County and included within the Community Development file relative to this application; including all exhibits, references and documents as included therein.

## **RECOMMENDATION:**

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The Gunnison County Planning Commission, having considered the submitted plan, site observations and public testimony, has reached the above findings and recommends that LUC-20-00002 be classified as a Minor Impact, and be approved with the following conditions:

1. This permit is limited to activities described within the “Project Description” of this application, and as depicted on the Plan submitted as part of this application. Expansion or change of this use will require either an application for amendment of this permit, or submittal of an application for a new permit, in compliance with applicable requirements of the *Gunnison County Land Use Resolution*.
2. This approval is founded on each individual requirement. Should the applicant successfully challenge any such finding or requirement, this approval is null and void.
3. This permit may be revoked or suspended if Gunnison County determines that any material fact set forth herein or represented by the applicant was false or misleading, or that the applicant failed to disclose facts necessary to make any such fact not misleading.
4. The removal or material alteration of any physical feature of the property (geological, topographical or vegetative) relied on herein to mitigate a possible conflict shall require a new or amended land use change permit.
5. Approval of this use is based upon the facts presented and implies no approval of similar use in the same or different location and/or with different impacts on the environment and community. Any such future application shall be reviewed and evaluated, subject to its compliance with current regulations, and its impact to the County.

**Exhibit A**

EXHIBIT A to Warranty Deed  
JOSEPH P. MARVEL, Grantor, to  
ROBERT B. WATTLES and DANETTE P.  
WATTLES, Grantees

That portion of the property designated as "RESORT" on the official plat of ROCKEY RIVER ESTATES, filed for record August 16, 1977, bearing Reception No. 818882, more particularly described as follows:

Beginning at the SE corner of Lot number 17 of said Rockey River Estates; thence along the southerly line of Lots 17 and 16 of said Rockey River Estates S 63°49'46" W 435.00 feet to the southwesterly corner of said Lot number 16; thence along the westerly line of said Lot number 16, N 00°05'01" W 50.00 feet; thence S 63°49'46" W 75.00 feet; thence S 00°05'01" E 50.00 feet to a point on the southerly line of Lot number 15 of said Rockey River Estates; thence along the southerly line of Lots number 15 and 14 of said Rockey River Estates S 63°49'46" W 242.00 feet to the southwesterly corner of said Lot number 14; thence along the easterly line of Lot number 13 of said Rockey River Estates S 07°30'19" W 110.97 feet to the northeasterly corner of Lot number 12 of said Rockey River Estates; thence along the easterly line of said Lot number 12 S 25°36'19" E 347.09 feet to the southeasterly corner of said Lot number 12; thence along the southeasterly line of Lot number 11 of said Rockey River Estates S 52°28'35" E 82.84 feet to a point on the centerline of the Gunnison River; thence along the centerline of said Gunnison River N 43°38' E 440.00 feet; and again N 53°08' E 269.10 feet; thence leaving said centerline N 00°13'47" W 110.00 feet; thence S 53°08' W 54.74 feet; thence N 00°13'28" W 248.08 feet to the point of beginning

County of Gunnison  
State of Colorado

**BOARD OF COUNTY COMMISSIONERS OF GUNNISON COUNTY  
RESOLUTION NO. 21 - \_\_\_\_\_**

**A RESOLUTION APPROVING WATTLES ROCKEY RIVER SUBDIVISION LOCATED AT  
RESORT PARCEL IN ROCKEY RIVER ESTATES SUBDIVISION AND LEGALLY  
DESCRIBED IN ATTACHED EXHIBIT A.  
4359 COUNTY ROAD 10, GUNNISON COLORADO, LUC-20-00002**

**WHEREAS**, the applicant Robert and Danette Wattles are proposing to subdivide 6.9 acres, previously known as Rockey River Resort, into a two lot subdivision with resulting parcels of 4.333 acres for Lot A and 2.551 acres for Lot B. A new common driveway from Lots A and B off County Road 10 will access the property along the northern property line, and the current driveway along the river will be reclaimed and revegetated at the time of construction of the new access. Lot B has a domestic well but no On-site Waste Water System exists.

**WHEREAS**, a joint public hearing was conducted by the Planning Commission and Board of County Commissioners on November 5, 2021. The Gunnison County Planning Commission approved a Recommendation of conditional approval of the *WATTLES ROCKEY RIVER SUBDIVISION* on November 5, 2021, and forwarded said Recommendation to the Board of County Commissioners for their review; and

**WHEREAS**, the Board of Commissioners did, on December 7, 2021, receive and review the Planning Commission's Recommendation and considered the Recommendation in evaluating the request and intends to approve the request by the adoption in full of the Planning Commission's November 5, 2021 Recommendation, with the following Findings and Conditions of Approval:

**Findings:**

The Board finds that:

1. The Planning Commission classified the application as a Minor Impact Project, based upon the impact classification found in *Section 6-102: Projects Classified as Minor Impact Projects A, 2-4 Units*.
2. The land use change complies with all applicable requirements of the *Gunnison County and Use Resolution* and *Section 6-10: Standards of Approval for Minor Impact Projects*.
3. A Sage Grouse review was conducted by Aleshia Rummel, Gunnison Conservation District Wildlife Biologist, dated March 17, 2020 that stated the proposed activity will not adversely impact Gunnison sage-grouse or their habitats.
4. A new well permit, 82976-F, for Lot B from Colorado Division of Water Resources dated February 27, 2019 has been provided.
5. Upper Gunnison River Water Conservancy District Augmentation Agreement #ASP19-216A, dated March 12, 2019 has been provided.

6. Plat of The Resort at Rockey River, a Replat of the Resort Lot of Rockey River Estates Subdivision by Skip Hewitt dated August 8, 2021.
7. Restrictive Covenants for The Resort at Rockey River, with access agreement was provided August 8, 2021.
8. This review and decision incorporates, but is not limited to, all the documentation submitted to the County and included within the Community Development file relative to this application; including all exhibits, references and documents as included therein.

**Conditions of Approval:**

1. A mylar subdivision plat, in compliance with Section 6-105, *Gunnison County Land Use Resolution*, shall be provided to the Community Development Department, for signature by the Board of County Commissioners. Approval shall not be effective until and unless the plat is recorded with the Office of the Gunnison County Clerk and Recorder. The applicant shall ensure that the plat will contain required language addressing concerns with domestic animals, fencing and ditch maintenance, pursuant to Section 1-105. L.8.e. of the *Land Use Resolution*.
2. The approval shall be memorialized by Board Resolution. Approval shall not be effective until the Resolution is recorded with the Office of the Gunnison County Clerk and Recorder.
3. This permit is limited to activities described within the "Project Description" of this application, and as depicted on the Plan submitted as part of this application. Expansion or change of this use will require either an application for amendment of this permit, or submittal of an application for a new permit, in compliance with applicable requirements of the *Gunnison County Land Use Resolution*.
4. This approval is founded on each individual requirement. Should the applicant successfully challenge any such finding or requirement, this approval is null and void.
5. This permit may be revoked or suspended if Gunnison County determines that any material fact set forth herein or represented by the applicant was false or misleading, or that the applicant failed to disclose facts necessary to make any such fact not misleading.
6. The removal or material alteration of any physical feature of the property (geological, topographical or vegetative) relied on herein to mitigate a possible conflict shall require a new or amended land use change permit.
7. Approval of this use is based upon the facts presented and implies no approval of similar use in the same or different location and/or with different impacts on the environment and community. Any such future application shall be reviewed and evaluated, subject to its compliance with current regulations, and its impact to the County.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Gunnison County, Colorado, that Land Use Change Permit No. 2020-00002 *WATTLES ROCKEY RIVER SUBDIVISION*, is approved as a Minor Impact Project, subject to each and all conditions, as identified above.

**THIS RESOLUTION AND THE APPROVAL GRANTED HEREBY** shall not be effective unless and until a copy is recorded in the Office of the Clerk and Recorder of Gunnison County.

**INTRODUCED** by Commissioner \_\_\_\_\_,

seconded by Commissioner \_\_\_\_\_, and passed on this 7th day of December, 2021.

**BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
Jonathan Houck,  
Chairperson

\_\_\_\_\_  
Elizabeth Smith,  
Commissioner

\_\_\_\_\_  
Roland Mason,  
Commissioner

**ATTEST:**

\_\_\_\_\_  
**Gunnison County Clerk and Recorder**

## Exhibit A

EXHIBIT A to Warranty Deed  
JOSEPH P. MARVEL, Grantor, to  
ROBERT B. WATTLES and DANETTE P.  
WATTLES, Grantees

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County of Gunnison  
State of Colorado

**AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM**

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**Agenda Item:** Gunnison County, Colorado Licensing Requirements f

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**Action Requested:** Discussion

**Parties to the Agreement:**

**Term Begins:**

**Term Ends:**

**Grant Contract #:**

**Summary:**

Work session discussion for proposed building contractor license program

**Fiscal Impact:**

**Submitted by:** Crystal Lambert

**Submitter's Email Address:** clambert@gunnisoncounty.org

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**Finance Review:**

Required

Not Required

Comments:

Reviewed by: GUNCOUNTY1\kweak

Discharge Date: 12/3/2021

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**County Attorney Review:**

Required

Not Required

Comments:

Appears legally sufficient, but EG may may additional comments. MRH

Reviewed by: GUNCOUNTY1\mhoyt

Discharge Date: 12/1/2021

Certificate of Insurance Required

Yes  No

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**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\mbirmie

Discharge Date: 12/3/2021

Consent Agenda

Regular Agenda

Worksession

Time Allotted: 15

Agenda Date: 12/7/2021

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**Gunnison County, CO**  
**Community Development Department**  
221 N. Wisconsin St. Ste. D, Gunnison, CO 81230  
Phone: (970) 641-0360 FAX: (970) 641-8585  
Website: [www.gunnisoncounty.org](http://www.gunnisoncounty.org)  
Email: [planning@gunnisoncounty.org](mailto:planning@gunnisoncounty.org)

To: Board of County Commissioners  
From: Crystal Lambert, Gunnison County Building Official  
Date: November 24, 2021  
Re: Building Contractor Licensing Program

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**Purpose:**

Last February the BOCC held a work session to discuss a proposed building contractor licensing program and the consensus, at that time, was favorable to bring the proposal back to the BOCC at a public hearing for adoption. Since that time, staff has been working with the County Attorney's Office to ensure that the proposed program is aligned with Colorado State Statute and as a result any reference to regulations that are not the adopted building code have been removed. The purpose of this item is to propose, again, the contractor licensing program with implementation dates moved out an additional year.

**Background:**

The idea of a contractor licensing program came about from feedback received from the local building community over the last several years. Staff held stakeholder meetings in 2019 to discuss details and collect feedback about a licensing program.

The Planning Commission held two work-session meetings, on May 17, 2019 and December 20, 2019, to discuss the contractor licensing program. A Public Hearing with the Planning Commission was held on January 24, 2020 in which the members voted unanimously to recommend that the proposed program be brought to the Board of County Commissioners for consideration of adoption. All Gunnison County contractors and builders for which we have contact information for were invited to all of the meetings and provided copies of the meeting memos. Additionally, people from the building community who attended the Planning Commission meetings provided generally favorable feedback and offered their opinions on specific requirements of the program.

Staff recently sent a survey to the building community to collect feedback relevant to the proposed licensing program and we received 32 responses. Of the responses collected, over 80% were favorable towards the proposed building contractor licensing program, two respondents thought only proof of insurance was needed, three respondents were against a licensing program and one respondent didn't have an opinion. 15 respondents selected the option to start the licensing program right away with proof of insurance and provide at least one year to pass the exam. Five respondents selected the option to start the licensing program right away with proof of insurance and provide more than one year to pass the exam. Six respondents selected the option to wait one year to provide proof of insurance and to pass the exam. A few

respondents were concerned about finding time to study and beyond the survey those concerns have been shared verbally with staff over the last building season. Three respondents shared a concern that a contractor licensing program would increase the cost of construction and two respondents thought that building inspectors should be enough code reference to ensure compliant construction.

## **Proposed Contractor Licensing Program:**

The draft Licensing Requirements for Building Contractors is included with this memo and describes the definitions, application procedures, terms, violations, and appeals of the proposed program.

## **Exams Administered by the International Code Council:**

The International Code Council's Contractor/Trades examination program is an independent testing program designed to provide licensing agencies with information regarding qualified contractors.

The tests can be taken online or at a testing center. The three exams, for Class A, B, and C licenses, are open book and have a four hour time limit. The Class A exam is 90 Questions and the Class B and C exams are 80 questions.

The ICC provides outlines for each exam that can be used as a study reference, for example, the Class A exam is approximately 15% on Administration General Requirements, including code definitions and terms, and plan reading; 25% on Building Planning and Life Safety, including fire and smoke alarms, occupancy needs and the interior environment, exiting and means of egress, and accessibility; 45% on Structural Systems, including footings and foundation, concrete, floors, wall framing and stairs, roof ceiling construction; and 15% on Building Envelope, which includes interior finishes, glass and glazing, and exterior finishes and roof coverings.

Certifications need to be renewed every three years and requires that a certain amount of Continuing Education Units (CEUs) have been earned. The ICC provides links to and lists of ways to earn CEUs that includes seminars, courses and trainings, many of which are available on-line. One certification requires 1.5 CEUs (15 hours of course duration) to renew every three years.

## **Recommendation:**

At a public hearing on January 24, 2020, the Planning Commission recommended, unanimously, to adopt Building Contractor Licensing program for the unincorporated areas of Gunnison County. The licensing program would ensure that a person who for compensation directs, supervises, or undertakes any work for which a County building permit is required under the County Building Code has general liability insurance and has competency with the building code. Additionally, a building community equipped with building code knowledge can alleviate the work demand on staff in the field and office and costs associated with corrections at the plan review and construction stages. Staff is recommending that implementation of the Building Contractor Licensing program provide at least one year for Building Contractors to prepare and obtain the required certification(s).



Gunnison County, Colorado  
Licensing Requirements for Building  
Contractors

Adopted:



## Section 1: Introduction

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### A. Title

1. These requirements shall be known as “The Gunnison County Licensing Requirements for Building Contractors.”

### B. Authority

1. These requirements are adopted by the Board pursuant to C.R.S. §30-11-125.

### C. Purpose

1. The purpose of these requirements is to ensure that persons who engage in the business of being a building contractor within the unincorporated area of Gunnison County, and for which a County building permit is required and issued by the Department, maintain minimum general liability insurance and has competency with the building code.

## Section 2: Definitions

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The following words and terms used in these requirements shall have the meaning set forth below.

**Board** means the Board of County Commissioners of Gunnison County, Colorado.

**Board of Appeals** means the Board appointed by the Board of County Commissioners of Gunnison County to hear and decide appeals of orders, decisions, or determinations made by the Building Official.

**Building Contractor** means a person who for compensation directs, supervises, or undertakes any work for which a Building Permit is required under the County Building Code, the following are exempt from this definition:

- A property owner who acts as the contractor for the construction of a new residential dwelling on their own property but not more than once within any four-year period or any property owner who constructs additions or alterations to their own residential dwelling or an accessory structure located on their own property.
- A laborer working under the supervision or direction of a Building Contractor.
- A person performing repair or maintenance work on property owned by that person.
- An employee that regularly performs repair or maintenance work on their employer’s property.
- A person required to be licensed by the State of Colorado who is performing work within the scope of their license, such as:
  - Electricians pursuant to Article 23, Title 12, C.R.S.
  - Plumbers pursuant to Article 58, Title 12, C.R.S.
  - Elevator and Conveyance Installers pursuant to Article 5.5, Title 9, C.R.S.
  - Manufactured Home Installers pursuant to 24-32-3301 et seq C.R.S.

**Building Official** means the person directed and authorized to enforce the provisions of the building code in Gunnison County as the Building Official, who works under the direction of the Director of Community and Economic Development Department.

**Building Contractor License** means the following types of building contractor licenses that shall be obtained as described:

- **Class A Contractors License** means the license type that entitles the holder to contract for the construction, alteration, tenant finish or repair of any type of structure permitted by the International Building Code or the International Residential Code.
- **Class B Contractors License** means the license type that entitles the holder to contract for the construction, alteration, tenant finish or repair of commercial buildings and single- or multi dwelling buildings not exceeding three stories in height as permitted by the International Building Code or the International Residential Code.
- **Class C Contractors License** means the license type that entitles the holder to contract for the construction, alteration, or repair of one- and two-family dwellings and accessory buildings as permitted by the International Building Code or the International Residential Code.

**County Building Code** means the most recent edition of the International Code Council's suite of building codes adopted for use in the unincorporated area of Gunnison County, Colorado, including the International Building Code and the International Residential Code.

**Building Permit** means a permit that is required to be obtained from the Gunnison County Building Office to perform work as a Building Contractor before the erection, construction, alteration, moving, renovation or change of use of a structure.

**Department** means the Gunnison County Community and Economic Development Department which includes the Offices of Building, Planning and Environmental Health.

### **Section 3: Application Procedures**

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#### **A. Application Requirements**

1. No person shall perform work as a Building Contractor for which a Building Permit is required under the County Building Code without first having obtained the required Building Contractor License.
2. Gunnison County shall not issue to any person any Building Permit until the required Building Contractor License has been issued to the person undertaking the work. Exceptions shall be made for those persons exempt, as listed in Section 2 above.
3. The Department shall provide, and the applicant shall complete, an application for a Building Contractor License. The application shall, at a minimum, include the following:
  - a. Applicant name and contact information;

- b. Type of license being applied for;
- c. Verification that the applicant holds the required certification from the International Code Council for the class of Building Contractor License being applied for.
- d. Proof of current insurance coverage, including:
  - (1) Worker's Compensation Insurance as required by the State of Colorado;
  - and**
  - (2) General liability insurance with a minimum combined single limit for each occurrence of one million and 00/100 US Dollars (\$1,000,000.00).

**B. License Fees**

- 1. A non-refundable fee in the amount set forth by the Board shall be required of applicants for a Building Contractor License. The fee shall be payable to the Department at submission of license application. The fee may be adjusted from time to time by the Board. The current fees are identified in Appendix A.

**Section 4: License Terms**

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- A. A Building Contractor License shall be issued no more than five (5) business days after a complete application, including all required attachments, has been submitted to the Department. Failure by the County to meet this shall otherwise comply with the provisions of C.R.S. §30-11-125(4).
- B. A Building Contractor License shall be effective for thirty-six (36) months after the date of issuance.
  - 1. Licensed Building Contractors shall apply for a new license within three (3) months prior to the expiration of their existing license.

**Section 6: Violations of a Building Contractor License**

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- A. It shall be a violation to do any of the following:
  - 1. Provide any false or misleading information on an application for a Building Contractor License.
  - 2. Fail to have or maintain adequate insurance as required for a Building Contractor License.
  - 3. Fail to obtain a required Building Permit or to follow any other applicable requirement of the County Building Code prior to performing work as a Building Contractor.
  - 4. Perform work outside the scope of an issued Building Contractor License.
  - 5. Transfer a Building Contractor License to a person other than the licensee.
  - 6. Take action alone or with other persons to evade the provisions of the Gunnison County Licensing Requirements for Building Contractors.
  - 7. Perform work as a Building Contractor without the required Building Contractor License.
- B. The following actions may be taken for violations of a Building Contractor License:
  - 1. A fine equal to the license fee for failure to obtain the required Building Contractor License prior to engaging in the business of being a Building Contractor.

2. The Department may revoke a Building Contractor License.
  3. The Department may stop or suspend work under an issued Building Permit for non-compliance with the County Building Code, until compliance is achieved, as permitted under Section 115 of the International Building Code and Section 114 of the International Residential Code.
  4. The Department may stop work on a project that requires but does not have a valid Building Permit until compliance is achieved.
  5. The Department may refuse to issue a Certificate of Occupancy, Certificate of Completion or perform an inspection, for non-compliance with the County Building Code and failure to obtain a valid Building Permit, until compliance is achieved, as permitted under Section 111 of the International Building Code and Section 110 of the International Residential Code.
  6. The Department may issue a written determination that a person is a Building Contractor and is required to obtain a Building Contractor License.
  7. Gunnison County may pursue any other remedy allowed in law or equity.
- C.** If a license is revoked due to a violation, a Building Contractor may reapply for a Building Contractor License no sooner than ninety (90) days after the final decision of the Department or the Board of Appeals, as applicable.

## **Section 7: Board of Appeals**

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- A.** The decision by the Department on an action regarding a violation of a Building Contractor License may be appealed to the Board of Appeals.
1. Appeals may be made by any person aggrieved by the following final decisions made in the course of administering the Gunnison County Licensing Requirements for Building Contractors:
    - a. Denial of a Building Contractor License application;
    - b. Revocation of a Building Contractor License;
    - c. Issuance of a stop work/violation order or revocation of a Building Permit;
    - d. Written determination that a person is a Building Contractor required to obtain a Building Contractor License.
- B.** Appeals to the Board of Appeals shall be in writing, state in reasonable detail the basis for the appeal and shall be received no later than 14 calendar days after the date of the decision.
- C.** Upon receipt of a complete and timely appeal the Department shall schedule a hearing with the Board of Appeals. The hearing shall be held as soon as practical after receipt of the appeal.
- D.** The Department shall take immediate action in accordance with the decision of the Board of Appeals.

## Appendix A: Building Contractor License Fees

Type of License	License Fee	Minimum Single Limit Insurance
Class A	\$250	\$1,000,000.00
Class B	\$200	\$1,000,000.00
Class C	\$150	\$1,000,000.00
<b>License Term:</b> Licenses are effective for thirty-six months after the date of issuance.		
<b>License Re-application:</b> Contractors holding licenses may apply for a new license within three months prior to the expiration of the license.		

DRAFT



# 2022 Draft Budget - #3



**January 1 - December 31 2022**

**GUNNISON COUNTY, COLORADO**  
**2022 DRAFT BUDGET**  
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## MEMORANDUM

**DATE:** December 7, 2021

**TO:** Members of the Gunnison County Board of County Commissioners

**FROM:** Juan G Guerra, Chief Financial Officer

**SUBJECT: 2022 Draft Budget #3**

The 2022 Draft Budget #3 has been developed following our adopted financial policies and was once again informed by the results expected as outlined in your Strategic Business Plan. This draft budget is balanced. A balanced budget is defined as: expenditures equals revenues plus available resources (available fund balance).

This draft budget includes total appropriations of \$165,145,429 (an increase of 19% or \$31.9 million), total revenues of \$154,829,859 (an increase of 16% or \$24.5 million), and purposely used available fund balance of \$10,315,570 to balance the budget. This budget includes Gunnison County and all component units (RTA, GVH).

There are several reasons for the increase in appropriations, revenues, and the use of fund balance, they are as follows:

Appropriations:

- Gunnison Valley Health increased appropriations by \$5.4 million, their board approves their recommended budget changes
- Cost of living adjustment to all employees of 5.25%, or roughly \$600,000 in order to try and keep up with inflation and housing costs
- New payroll expenses, mainly due to grant related operations of \$1.2 million, increasing FTE's from 200.67 to 213.36, and the adjustment of the organizational structure, to include one new Patrol Deputy in the Sheriff's Department
- Capital expenditures for projects increased by \$13.6 million (\$8.7 million fund balance) for the Library building, and housing at fairgrounds area
- Sales tax expenses \$2.5 million (\$1.5 million fund balance) due to debt service transfer of \$700,000 and contribution to GVH of \$200,000
- Airport increased \$8.6 million mainly due to CARES ACT grant of \$1.7 million and the terminal construction project
- Health Insurance fund required a more thorough analysis, even with a very good insurance year in 2021 the loss on the fund is projected to be \$548,510. For long-term viability and to strengthen this fund, the General Fund had to start funding the

administrative portion of the activity, and a 3-year employee rate increase of 10% per year had to begin to take effect. We are currently in the process of looking at other ways to save money on this activity.

Revenues:

- Gunnison Valley Health increased appropriations by \$5.3 million, their board approves their recommended budget changes
- Projected sales tax grew \$800,000 from the 2021 budget, 0% growth is projected due to lack of good trend data for current growth
- Projected Local Marketing District tax grew \$900,000 from the 2021 budget, a 10% reduction is projected due to lack of good trend data for current growth, current growth rate of over 50% is not expected to be maintained due to the major growth rate and lack of history at that rate
- General Fund increased by \$1.4 million mainly due to growth in property taxes of \$1.2 million and Juvenile Services grants of over \$400,000
  - Mil Levy and revenues are as follows:

Fund	2021 Mill Levy	2022 Property Tax Revenue	2020 Mill Levy	2021 Property Tax Revenue	2022 vs 2021 \$ Diff/Change
General	12.991	\$ 10,793,467	14.521	\$ 10,344,843	\$ 448,624
Public Welfare	0.450	\$ 373,936	0.503	\$ 358,349	\$ 15,587
Public Hospital	1.077	\$ 895,033	1.202	\$ 856,461	\$ 38,572
<b>TOTALS</b>	<b>14.518</b>	<b>\$ 12,062,436</b>	<b>16.226</b>	<b>\$ 11,559,653</b>	<b>\$ 502,783</b>

- RTA is projecting an increase of \$1.8 million in their tax revenue
- Intergovernmental revenues increased by \$11.4 million, or 33%, mainly due to federal funding for the airport terminal projects

Use of Fund Balance:

- Airport terminal project is using \$1.8 million of prior year funding for a total of \$18 million in 2022
- Road & Bridge operations are using \$1.1 million of prior year funding (new funding source needed!)
- Sales Tax is using \$1.3 million of prior year funding to fund Capital Improvement Projects (CIP)
- Capital Expenditure is using \$8.7 million of prior year funding for the Library building, and housing at fairgrounds area
- Local Marketing District, Health & Human Services, ISF II Technology, and ISF III Health Insurance funds will purposely use prior year funding totaling roughly \$900k to pay for planned operations, there is no long-term issues in these transactions
- Sewer and Solid Waste operations will use prior year funding to fix infrastructure issues that arose, totaling roughly \$680,000

Capital purchases are proposed to be \$4.1 million. The General Fund is requesting \$66,320, Public Works is requesting \$980,000, Airport is requesting \$80,000, Sales Tax is requesting \$810,000, and the RTA is requesting \$2,150,000 in capital purchases.

Financing/refinancing in the form of capital leases for fixed assets are expected to be \$1,092,360, but it may be more if it is fiscally beneficial to do so.

Water, Sewer, Solid Waste late payment user fees, and Fairground fees should be evaluated, adjustments are needed for each operation.

On December 14 we hope to have the Budget and CIP adopted, and the mil levy certified. On December 21 we hope to levy the taxes and have all the 2021 Budget Amendments approved.



## SUMMARY - ALL FUNDS

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	<b>DRAFT #3</b> <b>2022</b> <b>Budget</b>
<b><u>REVENUES</u></b>				
Taxes	\$ 21,669,203	\$ 19,935,367	\$ 24,648,542	\$ 25,001,330
Licenses and Permits	655,016	553,895	967,380	619,630
Intergovernmental	18,283,669	23,704,803	30,505,560	35,491,770
Charges for Services	63,891,012	70,282,415	71,303,355	74,892,840
Contributions and Other Grants	507,004	477,296	879,320	293,300
Fines & Forfeitures	163,477	193,740	129,580	155,980
Investment Income	751,997	521,155	73,190	166,230
Interfund Revenues	7,438,834	6,442,109	6,347,770	8,422,990
Transfers In	2,706,541	4,683,521	3,793,830	4,642,560
Other Financing Sources/Misc.	35,492,853	3,521,270	4,398,445	5,143,229
<b>Total Revenues</b>	<b>\$ 151,559,606</b>	<b>\$ 130,315,571</b>	<b>\$ 143,046,972</b>	<b>\$ 154,829,859</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ 47,446,279	\$ 57,199,268	\$ 56,323,380	\$ 61,286,206
Supplies	11,448,700	13,402,173	14,023,228	14,684,562
Purchased Services	20,114,837	21,679,028	24,821,127	24,269,122
Community Prgms/Contrib.	4,255,182	3,791,410	4,793,970	3,980,880
Financing Costs	27,779,029	4,814,544	4,591,226	4,515,701
Transfers Out	2,706,540	4,712,665	3,815,740	4,917,560
Capital Outlay	9,695,265	17,684,782	18,129,861	41,723,020
Miscellaneous	10,276,430	9,955,129	8,147,158	9,768,378
<b>Total Expenditures</b>	<b>\$ 133,722,262</b>	<b>\$ 133,238,999</b>	<b>\$ 134,645,690</b>	<b>\$ 165,145,429</b>
Excess Revenues/(Expenditures)	\$ 17,837,344	\$ (2,923,428)	\$ 8,401,282	\$ (10,315,570)
<b><u>Available Fund Balance</u></b>				
Starting	87,041,792	104,879,136	104,879,136	113,280,418
<b>Net Fund Balance</b>	<b>\$ 104,879,136</b>	<b>\$ 101,955,708</b>	<b>\$ 113,280,418</b>	<b>\$ 102,964,848</b>

**GUNNISON COUNTY**  
**SUMMARY - 2022 BUDGET BY TYPE OF FUND**  
**GOVERNMENTAL FUNDS**

DRAFT #3 - Summary of Fund Resources - DEC 2021

	General	Special Revenue Funds (Restricted Revenues)											
	General	Road & Bridge	Health & Human Svcs	Sales Tax	Capital Expenditure	Public Health	Conservation Trust	Mosquito Control	Land Preservation	Sage Grouse	Risk Management	Housing Authority	Local Marketing Dist
<b>REVENUES</b>													
Taxes	\$ 11,279,170	\$ 270,000	\$ 375,040	\$ 3,426,600	\$ -	\$ -	\$ -	\$ 69,620	\$ 609,800	\$ -	\$ -	\$ -	\$ 2,970,000
Licenses and Permits	593,630	26,000	-	-	-	-	-	-	-	-	-	-	-
Intergovernmental	1,742,700	4,823,800	4,728,500	-	2,806,870	2,236,120	60,000	17,560	-	-	-	-	-
Charges for Services	945,910	6,200	200	-	-	112,000	-	-	-	76,710	-	5,000	-
Contributions and Other Grants	209,650	-	1,000	-	-	82,650	-	-	-	-	-	-	-
Fines & Forfeitures	117,000	-	-	14,000	-	-	-	-	-	-	-	-	12,000
Investment Income	84,390	4,000	8,000	5,000	4,000	-	500	640	1,500	1,000	600	500	15,000
Interfund Revenues	967,000	-	-	-	1,934,970	-	-	-	-	-	90,000	-	-
Transfers In	1,016,250	81,630	-	-	956,500	209,420	-	17,560	-	-	-	-	-
Other Financing Sources/Misc.	206,940	35,950	-	-	-	55,000	-	-	-	-	10,000	105,840	-
<b>Total Revenues</b>	<b>\$ 17,162,640</b>	<b>\$ 5,247,580</b>	<b>\$ 5,112,740</b>	<b>\$ 3,445,600</b>	<b>\$ 5,702,340</b>	<b>\$ 2,695,190</b>	<b>\$ 60,500</b>	<b>\$ 105,380</b>	<b>\$ 611,300</b>	<b>\$ 77,710</b>	<b>\$ 100,600</b>	<b>\$ 111,340</b>	<b>\$ 2,997,000</b>
<b>EXPENDITURES</b>													
Personnel	\$ 10,259,860	\$ 2,689,690	\$ 1,815,120	\$ -	\$ -	\$ 1,663,160	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	679,790	1,263,870	61,130	-	-	156,160	-	-	-	-	-	15,850	-
Purchased Services	4,572,900	2,044,990	381,230	57,860	331,870	792,310	60,500	103,600	7,500	12,000	600	85,770	3,242,330
Community Prgms/Contrib.	257,210	-	2,894,870	220,000	-	-	-	-	603,800	-	-	-	-
Financing Costs	25,260	930	-	386,290	-	-	-	-	-	-	-	-	-
Transfers Out	422,780	320,000	123,000	3,260,120	-	62,230	-	1,780	-	31,800	-	9,720	41,590
Capital Outlay	318,490	-	-	810,000	14,056,500	-	-	-	-	-	-	-	-
Miscellaneous	626,350	46,600	250	-	-	-	-	-	-	-	100,000	-	25,500
<b>Total Expenditures</b>	<b>\$ 17,162,640</b>	<b>\$ 6,366,080</b>	<b>\$ 5,275,600</b>	<b>\$ 4,734,270</b>	<b>\$ 14,388,370</b>	<b>\$ 2,673,860</b>	<b>\$ 60,500</b>	<b>\$ 105,380</b>	<b>\$ 611,300</b>	<b>\$ 43,800</b>	<b>\$ 100,600</b>	<b>\$ 111,340</b>	<b>\$ 3,309,420</b>
<b>Excess Revenues/ (Expenditures)</b>	<b>\$ -</b>	<b>\$ (1,118,500)</b>	<b>\$ (162,860)</b>	<b>\$ (1,288,670)</b>	<b>\$ (8,686,030)</b>	<b>\$ 21,330</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 33,910</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (312,420)</b>
<b>Available Fund Balance</b>													
Starting	6,023,606	1,868,504	357,257	3,147,267	8,999,347	96,178	111,984	14,037	740,521	183,006	212,924	643,845	2,208,175
<b>Net Fund Balance</b>	<b>\$ 6,023,606</b>	<b>\$ 750,004</b>	<b>\$ 194,397</b>	<b>\$ 1,858,597</b>	<b>\$ 313,317</b>	<b>\$ 117,508</b>	<b>\$ 111,984</b>	<b>\$ 14,037</b>	<b>\$ 740,521</b>	<b>\$ 216,916</b>	<b>\$ 212,924</b>	<b>\$ 643,845</b>	<b>\$ 1,895,755</b>

**GUNNISON COUNTY**  
**SUMMARY - 2022 BUDGET BY TYPE OF FUND**  
**PROPRIETARY & OTHER FUNDS**  
**DRAFT #3 - Summary of Fund Resources - DEC 2021**

	Business-Type Funds					Internal Service Funds			Debt	Fiduciary	Component Unit	Component Unit
	Airport	Sewer	Water	Solid Waste	Mt View	ISF I Fleet	ISF II Technology	ISF III Self Insurance	Debt Service	Public Trust	(Blended) RTA	(Discrete) GVH
<b>REVENUES</b>												
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,124,000	\$ 877,100
Licenses and Permits	-	-	-	-	-	-	-	-	-	-	-	-
Intergovernmental	17,103,850	-	61,750	-	138,000	-	-	-	-	-	1,772,620	-
Charges for Services	746,160	763,010	352,800	1,112,000	-	3,000	1,500	-	-	63,000	-	70,705,350
Contributions and Other Grants	-	-	-	-	-	-	-	-	-	-	-	-
Fines & Forfeitures	-	2,480	-	500	-	-	-	-	-	-	10,000	-
Investment Income	3,000	2,000	500	6,000	100	2,000	1,000	1,500	-	-	25,000	-
Interfund Revenues	-	-	-	-	-	2,256,000	665,790	2,509,230	-	-	-	-
Transfers In	-	-	33,950	-	-	131,220	22,000	140,960	2,000,230	32,840	-	-
Other Financing Sources/Misc.	866,010	-	8,030	240,230	96,400	992,130	-	120,000	-	-	26,400	2,380,299
<b>Total Revenues</b>	<b>\$ 18,719,020</b>	<b>\$ 767,490</b>	<b>\$ 457,030</b>	<b>\$ 1,358,730</b>	<b>\$ 234,500</b>	<b>\$ 3,384,350</b>	<b>\$ 690,290</b>	<b>\$ 2,771,690</b>	<b>\$ 2,000,230</b>	<b>\$ 95,840</b>	<b>\$ 6,958,020</b>	<b>\$ 73,962,749</b>
<b>EXPENDITURES</b>												
Personnel	\$ 972,400	\$ 69,480	\$ 114,610	\$ 581,490	\$ 13,180	\$ 736,270	\$ 501,430	\$ -	\$ -	\$ 56,360	\$ -	\$ 41,813,156
Supplies	145,350	9,200	20,510	79,080	3,000	967,770	84,720	674,320	-	200	289,200	10,234,412
Purchased Services	1,012,500	587,110	181,090	367,980	158,650	262,620	197,580	-	-	6,280	1,161,200	8,640,652
Community Prgms/Contrib.	2,500	-	2,500	-	-	-	-	-	-	-	-	-
Financing Costs	177,510	96,250	50,980	273,460	56,030	300,520	-	-	2,000,230	-	100	1,148,141
Transfers Out	55,620	50,600	15,250	73,110	-	93,940	85,660	58,660	-	-	211,700	-
Capital Outlay	18,204,570	416,800	30,000	170,000	-	835,000	-	-	-	-	2,150,000	4,731,660
Miscellaneous	-	-	29,720	35,000	3,640	-	-	2,296,400	-	33,000	2,960,380	3,611,538
<b>Total Expenditures</b>	<b>\$ 20,570,450</b>	<b>\$ 1,229,440</b>	<b>\$ 444,660</b>	<b>\$ 1,580,120</b>	<b>\$ 234,500</b>	<b>\$ 3,196,120</b>	<b>\$ 869,390</b>	<b>\$ 3,029,380</b>	<b>\$ 2,000,230</b>	<b>\$ 95,840</b>	<b>\$ 6,772,580</b>	<b>\$ 70,179,559</b>
<b>Excess Revenues/ (Expenditures)</b>	<b>\$ (1,851,430)</b>	<b>\$ (461,950)</b>	<b>\$ 12,370</b>	<b>\$ (221,390)</b>	<b>\$ -</b>	<b>\$ 188,230</b>	<b>\$ (179,100)</b>	<b>\$ (257,690)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 185,440</b>	<b>\$ 3,783,190</b>
<b>Available Fund Balance</b>												
Starting	3,145,725	1,464,559	654,295	496,868	(7,513)	1,836,686	900,750	1,508,889	2,759	760,230	5,044,477	72,866,042
<b>Net Fund Balance</b>	<b>\$ 1,294,295</b>	<b>\$ 1,002,609</b>	<b>\$ 666,665</b>	<b>\$ 275,478</b>	<b>\$ (7,513)</b>	<b>\$ 2,024,916</b>	<b>\$ 721,650</b>	<b>\$ 1,251,199</b>	<b>\$ 2,759</b>	<b>\$ 760,230</b>	<b>\$ 5,229,917</b>	<b>\$ 76,649,232</b>

**Gunnison County, CO**  
**Summary of Resources - 10 Year Trend - All Funds**  
**Budget Year 2013 - Proposed 2022**

	2013			2014			2015			2016			2017		
	Final	Change		Final	Change		Final	Change		Final	Change		Final	Change	
		% of	% from		% of	% from		% of	% from		% of	% from		% of	% from
REVENUES	Budget	Budget	Last FY	Budget	Budget	Last FY	Budget	Budget	Last FY	Budget	Budget	Last FY	Budget	Budget	Last FY
Taxes	\$ 11,720,787	17%	N/A	\$ 12,557,079	15%	7%	\$ 13,452,080	16%	7%	\$ 15,677,793	19%	17%	\$ 16,778,262	18%	7%
Licenses and Permits	296,545	0%	N/A	302,800	0%	2%	292,045	0%	-4%	326,495	0%	12%	390,918	0%	20%
Intergovernmental	12,527,278	18%	N/A	16,321,152	20%	30%	14,864,840	18%	-9%	12,302,368	15%	-17%	17,583,825	18%	43%
Charges for Services	30,320,706	45%	N/A	33,449,318	41%	10%	38,047,272	46%	14%	40,776,955	50%	7%	47,475,436	50%	16%
Contributions and Other Grants	249,660	0%	N/A	104,580	0%	-58%	160,287	0%	53%	300,579	0%	88%	63,378	0%	-79%
Fines & Forfeitures	81,050	0%	N/A	90,600	0%	12%	81,230	0%	-10%	96,270	0%	19%	104,330	0%	8%
Investment Income	129,110	0%	N/A	74,110	0%	-43%	79,865	0%	8%	113,640	0%	42%	226,456	0%	99%
Interfund Revenues	6,061,731	9%	N/A	5,689,231	7%	-6%	5,761,308	7%	1%	5,593,636	7%	-3%	5,912,754	6%	6%
Transfers In	4,832,010	7%	N/A	10,879,969	13%	125%	7,844,305	10%	-28%	3,894,290	5%	-50%	4,826,029	5%	24%
Other Financing Sources and Misc.	1,660,802	2%	N/A	1,852,292	2%	12%	1,824,571	2%	-1%	2,312,287	3%	27%	1,786,162	2%	-23%
<b>Total Revenues</b>	<b>\$ 67,879,679</b>			<b>\$ 81,321,131</b>		<b>20%</b>	<b>\$ 82,407,803</b>		<b>1%</b>	<b>\$ 81,394,313</b>		<b>-1%</b>	<b>\$ 95,147,550</b>		<b>17%</b>
<b>EXPENDITURES</b>															
Personnel	\$ 26,366,321	36%	N/A	\$ 28,187,259	29%	7%	\$ 30,868,645	34%	10%	\$ 32,737,517	39%	6%	\$ 37,101,777	39%	13%
Supplies	6,871,437	9%	N/A	6,290,389	7%	-8%	7,432,126	8%	18%	7,209,075	9%	-3%	8,335,573	9%	16%
Purchased Services	15,613,813	21%	N/A	15,136,803	16%	-3%	16,605,232	18%	10%	16,534,683	20%	0%	14,934,931	16%	-10%
Community Prgms/Contributions	2,635,316	4%	N/A	2,681,885	3%	2%	2,891,728	3%	8%	3,020,032	4%	4%	3,025,138	3%	0%
Financing Costs	5,729,768	8%	N/A	5,849,115	6%	2%	6,173,261	7%	6%	6,051,464	7%	-2%	2,861,348	3%	-53%
Transfers Out	4,832,010	7%	N/A	10,879,969	11%	125%	7,844,305	9%	-28%	3,970,082	5%	-49%	4,739,902	5%	19%
Capital Outlay	3,908,014	5%	N/A	18,125,049	19%	364%	11,901,127	13%	-34%	5,237,468	6%	-56%	11,519,059	12%	120%
Miscellaneous (Extraordinary/Special)	7,550,688	10%	N/A	8,856,214	9%	17%	7,761,738	8%	-12%	9,659,351	11%	24%	12,927,621	14%	34%
<b>Total Expenditures</b>	<b>\$ 73,507,367</b>			<b>\$ 96,006,683</b>		<b>31%</b>	<b>\$ 91,478,162</b>		<b>-5%</b>	<b>\$ 84,419,672</b>		<b>-8%</b>	<b>\$ 95,445,349</b>		<b>13%</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$ (5,627,688)</b>			<b>\$ (14,685,552)</b>			<b>\$ (9,070,359)</b>			<b>\$ (3,025,359)</b>			<b>\$ (297,799)</b>		

	2018			2019			2020			2021			DRAFT #3 - 2022		
	Final	Change		Final	Change		Final	Change		Final	Change		Proposed	Change	
		% of	% from		% of	% from		% of	% from		% of	% from		% of	% from
REVENUES	Budget	Budget	Last FY	Budget	Budget	Last FY	Budget	Budget	Last FY	Budget	Budget	Last FY	Budget	Budget	Last FY
Taxes	\$ 18,188,105	19%	8%	\$ 19,161,361	18%	5%	\$ 20,218,804	16%	6%	\$ 19,935,367	15%	-1%	\$ 25,001,330	16%	25%
Licenses and Permits	398,843	0%	2%	514,520	0%	29%	545,095	0%	6%	553,895	0%	2%	619,630	0%	12%
Intergovernmental	11,310,663	12%	-36%	14,681,275	13%	30%	19,581,790	16%	33%	23,704,803	18%	21%	35,491,770	23%	50%
Charges for Services	53,931,389	56%	14%	58,624,272	54%	9%	66,908,389	54%	14%	70,282,415	54%	5%	74,892,840	48%	7%
Contributions and Other Grants	120,258	0%	90%	137,118	0%	14%	371,058	0%	171%	477,296	0%	29%	293,300	0%	-39%
Fines & Forfeitures	145,760	0%	40%	136,290	0%	-6%	179,644	0%	32%	193,740	0%	8%	155,980	0%	-19%
Investment Income	213,409	0%	-6%	195,814	0%	-8%	513,797	0%	162%	521,155	0%	1%	166,230	0%	-68%
Interfund Revenues	5,882,742	6%	-1%	6,247,347	6%	6%	6,378,891	5%	2%	6,442,109	5%	1%	8,422,990	5%	31%
Transfers In	4,172,385	4%	-14%	5,701,070	5%	37%	3,959,294	3%	-31%	4,683,521	4%	18%	4,642,560	3%	-1%
Other Financing Sources and Misc.	2,602,454	3%	46%	3,881,636	4%	49%	4,286,264	3%	10%	3,521,270	3%	-18%	5,143,229	3%	46%
<b>Total Revenues</b>	<b>\$ 96,966,008</b>		<b>2%</b>	<b>\$ 109,280,703</b>		<b>13%</b>	<b>\$ 122,943,026</b>		<b>13%</b>	<b>\$ 130,315,571</b>		<b>6%</b>	<b>\$ 154,829,859</b>		<b>19%</b>
<b>EXPENDITURES</b>															
Personnel	\$ 39,797,998	43%	7%	\$ 45,233,538	44%	14%	\$ 52,069,372	43%	15%	\$ 57,199,268	43%	10%	\$ 61,286,206	37%	7%
Supplies	8,574,606	9%	3%	9,765,158	9%	14%	11,831,363	10%	21%	13,402,173	10%	13%	14,684,562	9%	10%
Purchased Services	14,721,907	16%	-1%	16,907,693	16%	15%	22,815,143	19%	35%	21,679,028	16%	-5%	24,269,122	15%	12%
Community Prgms/Contributions	2,965,396	3%	-2%	2,865,792	3%	-3%	4,550,779	4%	59%	3,791,410	3%	-17%	3,980,880	2%	5%
Financing Costs	3,216,248	3%	12%	5,045,891	5%	57%	4,379,962	4%	-13%	4,814,544	4%	10%	4,515,701	3%	-6%
Transfers Out	4,203,841	5%	-11%	5,701,070	6%	36%	3,914,294	3%	-31%	4,712,665	4%	20%	4,917,560	3%	4%
Capital Outlay	7,236,485	8%	-37%	7,215,792	7%	0%	10,321,656	9%	43%	17,684,782	13%	71%	41,723,020	25%	136%
Miscellaneous (Extraordinary/Special)	11,770,629	13%	-9%	10,539,211	10%	-10%	10,599,114	9%	1%	9,955,129	7%	-6%	9,768,378	6%	-2%
<b>Total Expenditures</b>	<b>\$ 92,487,110</b>		<b>-3%</b>	<b>\$ 103,274,145</b>		<b>12%</b>	<b>\$ 120,481,683</b>		<b>17%</b>	<b>\$ 133,238,999</b>		<b>11%</b>	<b>\$ 165,145,429</b>		<b>24%</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$ 4,478,898</b>			<b>\$ 6,006,558</b>			<b>\$ 2,461,343</b>			<b>\$ (2,923,428)</b>			<b>\$ (10,315,570)</b>		

Note: Budget amounts are amended budget for the fiscal year



## SUMMARY - ALL FUNDS

### Appropriations Budget By Function (Expenditures/Expenses Only)

	2020 Actual	Original 2021 Actual	Revised 2021 Budget	2021 Projected	<b>DRAFT #3 2022 Budget</b>
<b>Appropriations</b>					
General Government	\$ 18,785,699	\$ 17,660,109	\$ 20,634,150	\$ 19,442,500	\$ 21,182,210
Judicial	425,685	425,703	425,703	428,320	454,080
Public Safety	5,199,818	5,150,364	5,351,928	4,670,760	5,280,260
Health & Welfare	8,106,657	7,580,690	8,473,842	9,117,520	9,610,200
Auxiliary Services	264,496	327,870	327,870	304,680	312,040
Culture & Recreation	1,108,917	1,432,717	1,231,706	1,255,570	1,433,520
Public Works	36,017,286	18,793,301	20,639,876	27,717,060	45,595,610
Debt Service	265,667	282,165	282,165	282,180	282,180
Business-Type Services	63,548,037	75,794,592	75,871,759	71,427,100	80,995,329
<b>Total</b>	<b>\$ 133,722,262</b>	<b>\$ 127,447,511</b>	<b>\$ 133,238,999</b>	<b>\$ 134,645,690</b>	<b>\$ 165,145,429</b>



**GENERAL FUND**  
Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ 10,187,295	\$ 9,998,900	\$ 10,771,000	\$ 11,279,170
Licenses and Permits	626,281	542,895	924,380	593,630
Intergovernmental	3,460,613	1,557,667	1,555,400	1,742,700
Charges for Services	922,359	652,024	914,170	945,910
Contributions and Other Grants	250,462	237,086	267,820	209,650
Fines & Forfeitures	90,519	140,353	91,000	117,000
Investment Income	309,782	203,040	11,100	84,390
Interfund Revenues	1,036,829	904,000	966,000	967,000
Transfers In	850,968	1,146,378	1,114,910	1,016,250
Other Financing Sources/Misc.	235,059	401,365	207,250	206,940
<b>Total Revenues</b>	<b>\$ 17,970,167</b>	<b>\$ 15,783,708</b>	<b>\$ 16,823,030</b>	<b>\$ 17,162,640</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ 8,645,289	\$ 9,393,800	\$ 9,079,040	\$ 10,259,860
Supplies	819,853	613,713	567,350	679,790
Purchased Services	4,079,839	4,346,123	4,294,420	4,572,900
Community Prgms/Contrib.	155,314	271,095	246,660	257,210
Financing Costs	48,463	20,706	25,200	25,260
Transfers Out	301,322	652,100	739,230	422,780
Capital Outlay	147,236	504,892	262,260	318,490
Miscellaneous	1,346,636	1,596,142	198,750	626,350
<b>Total Expenditures</b>	<b>\$ 15,543,952</b>	<b>\$ 17,398,571</b>	<b>\$ 15,412,910</b>	<b>\$ 17,162,640</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 2,426,215</b>	<b>\$ (1,614,863)</b>	<b>\$ 1,410,120</b>	<b>\$ -</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020*	2,187,271	4,613,486	4,613,486	6,023,606
<b>Net Fund Balance</b>	<b>\$ 4,613,486</b>	<b>\$ 2,998,623</b>	<b>\$ 6,023,606</b>	<b>\$ 6,023,606</b>
Ending Fund Balance % of Total Expenditures				35.10%

\*Not including 25% contingency funds set aside for emergencies



## ROAD & BRIDGE FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ 235,343	\$ 200,000	\$ 280,000	\$ 270,000
Licenses and Permits	28,735	11,000	43,000	26,000
Intergovernmental	4,532,756	4,593,516	4,574,400	4,823,800
Charges for Services	34,255	6,720	84,010	6,200
Contributions and Other Grants	4,271	-	-	-
Fines & Forfeitures	24	10	-	-
Investment Income	60,077	35,000	4,000	4,000
Interfund Revenues	130	100	-	-
Transfers In	83,676	157,158	81,590	81,630
Other Financing Sources/Misc.	43,569	36,347	38,480	35,950
<b>Total Revenues</b>	<b>\$ 5,022,836</b>	<b>\$ 5,039,851</b>	<b>\$ 5,105,480</b>	<b>\$ 5,247,580</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ 2,082,072	\$ 2,471,417	\$ 2,269,840	\$ 2,689,690
Supplies	808,159	1,089,600	1,569,500	1,263,870
Purchased Services	1,919,334	1,908,673	1,650,530	2,044,990
Community Prgms/Contrib.	-	-	-	-
Financing Costs	128	928	930	930
Transfers Out	208,304	332,185	333,720	320,000
Capital Outlay	433,014	20,000	-	-
Miscellaneous	200	46,600	46,600	46,600
<b>Total Expenditures</b>	<b>\$ 5,451,211</b>	<b>\$ 5,869,403</b>	<b>\$ 5,871,120</b>	<b>\$ 6,366,080</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ (428,375)</b>	<b>\$ (829,552)</b>	<b>\$ (765,640)</b>	<b>\$ (1,118,500)</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	3,062,519	2,634,144	2,634,144	1,868,504
<b>Net Fund Balance</b>	<b>\$ 2,634,144</b>	<b>\$ 1,804,592</b>	<b>\$ 1,868,504</b>	<b>\$ 750,004</b>
Ending Fund Balance % of Total Expenditures				11.78%



## HEALTH & HUMAN SERVICES FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ 335,959	\$ 333,100	\$ 358,900	\$ 375,040
Licenses and Permits	-	-	-	-
Intergovernmental	5,108,994	4,481,844	5,431,800	4,728,500
Charges for Services	9,657	11,900	320	200
Contributions and Other Grants	1,822	1,250	1,000	1,000
Fines & Forfeitures	-	-	-	-
Investment Income	6,979	8,000	2,000	8,000
Interfund Revenues	-	-	-	-
Transfers In	-	-	-	-
Other Financing Sources/Misc.	2,784	-	-	-
<b>Total Revenues</b>	<b>\$ 5,466,195</b>	<b>\$ 4,836,094</b>	<b>\$ 5,794,020</b>	<b>\$ 5,112,740</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ 1,489,632	\$ 1,681,676	\$ 1,588,930	\$ 1,815,120
Supplies	25,608	40,331	32,260	61,130
Purchased Services	415,720	415,490	354,170	381,230
Community Prgms/Contrib.	3,308,405	2,644,915	3,671,910	2,894,870
Financing Costs	-	-	-	-
Transfers Out	139,558	136,000	127,150	123,000
Capital Outlay	-	-	-	-
Miscellaneous	3,014	(51,653)	(52,070)	250
<b>Total Expenditures</b>	<b>\$ 5,381,937</b>	<b>\$ 4,866,759</b>	<b>\$ 5,722,350</b>	<b>\$ 5,275,600</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 84,258</b>	<b>\$ (30,665)</b>	<b>\$ 71,670</b>	<b>\$ (162,860)</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	201,329	285,587	285,587	357,257
<b>Net Fund Balance</b>	<b>\$ 285,587</b>	<b>\$ 254,922</b>	<b>\$ 357,257</b>	<b>\$ 194,397</b>
Ending Fund Balance % of Total Expenditures				3.68%



## SALES TAX FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ 2,879,460	\$ 2,648,392	\$ 3,426,600	\$ 3,426,600
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	13,663	19,097	14,000	14,000
Investment Income	26,133	25,000	4,000	5,000
Interfund Revenues	-	-	-	-
Transfers In	-	-	-	-
Other Financing Sources/Misc.	-	-	-	-
<b>Total Revenues</b>	<b>\$ 2,919,256</b>	<b>\$ 2,692,489</b>	<b>\$ 3,444,600</b>	<b>\$ 3,445,600</b>
<b><u>EXPENDITURES</u></b>				
Personnel	-	-	-	-
Supplies	-	-	-	-
Purchased Services	53,106	52,546	44,900	57,860
Community Prgms/Contrib.	3,081	20,000	20,000	220,000
Financing Costs	368,325	384,268	386,300	386,290
Transfers Out	1,465,575	1,634,668	1,993,700	3,260,120
Capital Outlay	47,992	100,000	40,000	810,000
Miscellaneous	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,938,079</b>	<b>\$ 2,191,482</b>	<b>\$ 2,484,900</b>	<b>\$ 4,734,270</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 981,177</b>	<b>\$ 501,007</b>	<b>\$ 959,700</b>	<b>\$ (1,288,670)</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	1,206,390	2,187,567	2,187,567	3,147,267
<b>Net Fund Balance</b>	<b>\$ 2,187,567</b>	<b>\$ 2,688,574</b>	<b>\$ 3,147,267</b>	<b>\$ 1,858,597</b>
Ending Fund Balance % of Total Expenditures				39.26%



## CAPITAL EXPENDITURE FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	299,402	1,148,938	2,629,610	<b>2,806,870</b>
Charges for Services	-	-	-	-
Contributions and Other Grants	204,658	96,444	460,340	-
Fines & Forfeitures	-	-	-	-
Investment Income	27,673	18,200	4,000	<b>4,000</b>
Interfund Revenues	1,000,000	-	25,000	<b>1,934,970</b>
Transfers In	26,540	-	-	<b>956,500</b>
Other Financing Sources/Misc.	31,196,920	-	-	-
<b>Total Revenues</b>	<b>\$ 32,755,193</b>	<b>\$ 1,263,582</b>	<b>\$ 3,118,950</b>	<b>\$ 5,702,340</b>
.				
<b><u>EXPENDITURES</u></b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Supplies	6,691	18,697	18,700	-
Purchased Services	192,078	803,722	914,040	<b>331,870</b>
Community Prgms/Contrib.	-	-	-	-
Financing Costs	23,893,390	-	-	-
Transfers Out	-	-	-	-
Capital Outlay	2,462,881	791,112	2,444,140	<b>14,056,500</b>
Miscellaneous	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 26,555,040</b>	<b>\$ 1,613,531</b>	<b>\$ 3,376,880</b>	<b>\$ 14,388,370</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 6,200,153</b>	<b>\$ (349,949)</b>	<b>\$ (257,930)</b>	<b>\$ (8,686,030)</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	3,057,124	9,257,277	9,257,277	<b>8,999,347</b>
<b>Net Fund Balance</b>	<b>\$ 9,257,277</b>	<b>\$ 8,907,328</b>	<b>\$ 8,999,347</b>	<b>\$ 313,317</b>
Ending Fund Balance % of Total Expenditures				2.18%



## PUBLIC HEALTH FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	1,108,617	1,613,435	1,632,860	2,236,120
Charges for Services	99,679	143,034	57,000	112,000
Contributions and Other Grants	45,791	142,516	150,160	82,650
Fines & Forfeitures	-	5,000	-	-
Investment Income	1,859	800	800	-
Interfund Revenues	-	-	-	-
Transfers In	163,419	231,947	231,950	209,420
Other Financing Sources/Misc.	47,285	70,000	60,000	55,000
<b>Total Revenues</b>	<b>\$ 1,466,650</b>	<b>\$ 2,206,732</b>	<b>\$ 2,132,770</b>	<b>\$ 2,695,190</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ 720,344	\$ 1,388,889	\$ 1,242,080	\$ 1,663,160
Supplies	352,856	189,139	180,800	156,160
Purchased Services	261,821	475,697	491,810	792,310
Community Prgms/Contrib.	42,000	400	400	-
Financing Costs	-	-	-	-
Transfers Out	60,228	71,659	71,660	62,230
Capital Outlay	25,235	71,000	72,410	-
Miscellaneous	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,462,484</b>	<b>\$ 2,196,784</b>	<b>\$ 2,059,160</b>	<b>\$ 2,673,860</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 4,166</b>	<b>\$ 9,948</b>	<b>\$ 73,610</b>	<b>\$ 21,330</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	18,402	22,568	22,568	96,178
<b>Net Fund Balance</b>	<b>\$ 22,568</b>	<b>\$ 32,516</b>	<b>\$ 96,178</b>	<b>\$ 117,508</b>
Ending Fund Balance % of Total Expenditures				4.39%



## CONSERVATION TRUST FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	62,618	60,000	65,000	<b>60,000</b>
Charges for Services	-	-	-	-
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	-	-	-	-
Investment Income	1,297	2,000	500	<b>500</b>
Interfund Revenues	-	-	-	-
Transfers In	-	-	-	-
Other Financing Sources/Misc.	-	-	-	-
<b>Total Revenues</b>	<b>\$ 63,915</b>	<b>\$ 62,000</b>	<b>\$ 65,500</b>	<b>\$ 60,500</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Supplies	7,150	-	-	-
Purchased Services	5,085	800	14,610	<b>60,500</b>
Community Prgms/Contrib.	-	-	-	-
Financing Costs	-	-	-	-
Transfers Out	10,891	-	-	-
Capital Outlay	-	-	-	-
Miscellaneous	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 23,126</b>	<b>\$ 800</b>	<b>\$ 14,610</b>	<b>\$ 60,500</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 40,789</b>	<b>\$ 61,200</b>	<b>\$ 50,890</b>	<b>\$ -</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	20,305	61,094	61,094	<b>111,984</b>
<b>Net Fund Balance</b>	<b>\$ 61,094</b>	<b>\$ 122,294</b>	<b>\$ 111,984</b>	<b>\$ 111,984</b>
Ending Fund Balance % of Total Expenditures				185.10%



## MOSQUITO CONTROL FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ 67,425	\$ 68,077	\$ 68,890	\$ 69,620
Licenses and Permits	-	-	-	-
Intergovernmental	16,863	17,203	17,210	17,560
Charges for Services	-	-	-	-
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	-	-	-	-
Investment Income	804	729	150	640
Interfund Revenues	-	-	-	-
Transfers In	16,863	17,203	17,210	17,560
Other Financing Sources/Misc.	-	-	-	-
<b>Total Revenues</b>	<b>\$ 101,955</b>	<b>\$ 103,212</b>	<b>\$ 103,460</b>	<b>\$ 105,380</b>
<b><u>EXPENDITURES</u></b>				
Personnel	-	-	-	-
Supplies	-	-	-	-
Purchased Services	99,533	101,336	101,580	103,600
Community Prgms/Contrib.	-	-	-	-
Financing Costs	-	-	-	-
Transfers Out	1,776	1,879	1,880	1,780
Capital Outlay	-	-	-	-
Miscellaneous	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 101,309</b>	<b>\$ 103,215</b>	<b>\$ 103,460</b>	<b>\$ 105,380</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 646</b>	<b>\$ (3)</b>	<b>\$ -</b>	<b>\$ -</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	13,391	14,037	14,037	14,037
<b>Net Fund Balance</b>	<b>\$ 14,037</b>	<b>\$ 14,034</b>	<b>\$ 14,037</b>	<b>\$ 14,037</b>
Ending Fund Balance % of Total Expenditures				13.32%



## LAND PRESERVATION FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ 557,532	\$ 526,332	\$ 609,840	\$ 609,800
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	-	-	-	-
Investment Income	18,058	10,000	1,500	1,500
Interfund Revenues	-	-	-	-
Transfers In	-	-	-	-
Other Financing Sources/Misc.	-	-	-	-
<b>Total Revenues</b>	<b>\$ 575,590</b>	<b>\$ 536,332</b>	<b>\$ 611,340</b>	<b>\$ 611,300</b>
<b><u>EXPENDITURES</u></b>				
Personnel	-	-	-	-
Supplies	-	-	-	-
Purchased Services	7,407	7,263	7,260	7,500
Community Prgms/Contrib.	741,382	850,000	850,000	603,800
Financing Costs	-	-	-	-
Transfers Out	-	-	-	-
Capital Outlay	-	-	-	-
Miscellaneous	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 748,789</b>	<b>\$ 857,263</b>	<b>\$ 857,260</b>	<b>\$ 611,300</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ (173,199)</b>	<b>\$ (320,931)</b>	<b>\$ (245,920)</b>	<b>\$ -</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	1,159,640	986,441	986,441	740,521
<b>Net Fund Balance</b>	<b>\$ 986,441</b>	<b>\$ 665,510</b>	<b>\$ 740,521</b>	<b>\$ 740,521</b>
Ending Fund Balance % of Total Expenditures				121.14%



## SAGE GROUSE FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	69,876	73,057	73,060	76,710
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	-	-	-	-
Investment Income	2,610	2,000	500	1,000
Interfund Revenues	-	-	-	-
Transfers In	-	-	-	-
Other Financing Sources/Misc.	-	-	-	-
<b>Total Revenues</b>	<b>\$ 72,486</b>	<b>\$ 75,057</b>	<b>\$ 73,560</b>	<b>\$ 77,710</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Supplies	-	200	200	-
Purchased Services	1,721	2,000	12,910	12,000
Community Prgms/Contrib.	-	-	-	-
Financing Costs	-	-	-	-
Transfers Out	29,742	36,000	36,000	31,800
Capital Outlay	-	-	-	-
Miscellaneous	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 31,463</b>	<b>\$ 38,200</b>	<b>\$ 49,110</b>	<b>\$ 43,800</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 41,023</b>	<b>\$ 36,857</b>	<b>\$ 24,450</b>	<b>\$ 33,910</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	117,533	158,556	158,556	183,006
<b>Net Fund Balance</b>	<b>\$ 158,556</b>	<b>\$ 195,413</b>	<b>\$ 183,006</b>	<b>\$ 216,916</b>
Ending Fund Balance % of Total Expenditures				495.24%



## RISK MANAGEMENT FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	-	-	-	-
Investment Income	4,730	4,000	200	600
Interfund Revenues	97,005	73,555	96,800	90,000
Transfers In	-	-	-	-
Other Financing Sources/Misc.	21,890	10,000	-	10,000
<b>Total Revenues</b>	<b>\$ 123,625</b>	<b>\$ 87,555</b>	<b>\$ 97,000</b>	<b>\$ 100,600</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-
Purchased Services	336	800	450	600
Community Prgms/Contrib.	-	-	-	-
Financing Costs	-	-	-	-
Transfers Out	-	-	-	-
Capital Outlay	-	-	-	-
Miscellaneous	108,705	150,000	96,550	100,000
<b>Total Expenditures</b>	<b>\$ 109,041</b>	<b>\$ 150,800</b>	<b>\$ 97,000</b>	<b>\$ 100,600</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 14,584</b>	<b>\$ (63,245)</b>	<b>\$ -</b>	<b>\$ -</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	198,340	212,924	212,924	<b>212,924</b>
<b>Net Fund Balance</b>	<b>\$ 212,924</b>	<b>\$ 149,679</b>	<b>\$ 212,924</b>	<b>\$ 212,924</b>
Ending Fund Balance % of Total Expenditures				211.65%



## HOUSING AUTHORITY FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	4,906	5,000	5,000	5,000
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	90	-	-	-
Investment Income	3,761	700	710	500
Interfund Revenues	-	-	-	-
Transfers In	-	-	-	-
Other Financing Sources/Misc.	370,190	49,355	606,320	105,840
<b>Total Revenues</b>	<b>\$ 378,947</b>	<b>\$ 55,055</b>	<b>\$ 612,030</b>	<b>\$ 111,340</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Supplies	40	60	1,100	15,850
Purchased Services	88,489	43,504	86,590	85,770
Community Prgms/Contrib.	-	-	-	-
Financing Costs	2,527	2,527	1,410	-
Transfers Out	5,724	9,820	9,820	9,720
Capital Outlay	205,107	150,000	-	-
Miscellaneous	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 301,887</b>	<b>\$ 205,911</b>	<b>\$ 98,920</b>	<b>\$ 111,340</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 77,060</b>	<b>\$ (150,856)</b>	<b>\$ 513,110</b>	<b>\$ -</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	53,675	130,735	130,735	643,845
<b>Net Fund Balance</b>	<b>\$ 130,735</b>	<b>\$ (20,121)</b>	<b>\$ 643,845</b>	<b>\$ 643,845</b>
Ending Fund Balance % of Total Expenditures				578.27%



## LOCAL MARKETING DISTRICT FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ 2,403,889	\$ 2,042,599	\$ 3,300,000	\$ 2,970,000
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	42,487	15,000	10,000	12,000
Investment Income	16,629	18,000	1,500	15,000
Interfund Revenues	-	-	-	-
Transfers In	-	-	-	-
Other Financing Sources/Misc.	-	-	-	-
<b>Total Revenues</b>	<b>\$ 2,463,005</b>	<b>\$ 2,075,599</b>	<b>\$ 3,311,500</b>	<b>\$ 2,997,000</b>
<b><u>EXPENDITURES</u></b>				
Personnel	-	-	-	-
Supplies	-	-	-	-
Purchased Services	2,266,320	2,493,486	2,495,220	3,242,330
Community Prgms/Contrib.	-	-	-	-
Financing Costs	-	-	-	-
Transfers Out	37,704	42,733	42,740	41,590
Capital Outlay	-	-	-	-
Miscellaneous	28,200	25,500	25,500	25,500
<b>Total Expenditures</b>	<b>\$ 2,332,224</b>	<b>\$ 2,561,719</b>	<b>\$ 2,563,460</b>	<b>\$ 3,309,420</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 130,781</b>	<b>\$ (486,120)</b>	<b>\$ 748,040</b>	<b>\$ (312,420)</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	1,329,354	1,460,135	1,460,135	2,208,175
<b>Net Fund Balance</b>	<b>\$ 1,460,135</b>	<b>\$ 974,015</b>	<b>\$ 2,208,175</b>	<b>\$ 1,895,755</b>
Ending Fund Balance % of Total Expenditures				57.28%



## DEBT SERVICE FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	138,855	-	-	-
Charges for Services	-	-	-	-
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	-	-	-	-
Investment Income	514	1,250	130	-
Interfund Revenues	-	-	-	-
Transfers In	1,323,160	1,579,244	2,002,560	<b>2,000,230</b>
Other Financing Sources/Misc.	-	-	-	-
<b>Total Revenues</b>	<b>\$ 1,462,529</b>	<b>\$ 1,580,494</b>	<b>\$ 2,002,690</b>	<b>\$ 2,000,230</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-
Purchased Services	1,500	-	-	-
Community Prgms/Contrib.	-	-	-	-
Financing Costs	1,579,544	2,184,142	2,002,690	<b>2,000,230</b>
Transfers Out	-	-	-	-
Capital Outlay	-	-	-	-
Miscellaneous	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,581,044</b>	<b>\$ 2,184,142</b>	<b>\$ 2,002,690</b>	<b>\$ 2,000,230</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ (118,515)</b>	<b>\$ (603,648)</b>	<b>\$ -</b>	<b>\$ -</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	121,274	2,759	2,759	<b>2,759</b>
<b>Net Fund Balance</b>	<b>\$ 2,759</b>	<b>\$ (600,889)</b>	<b>\$ 2,759</b>	<b>\$ 2,759</b>
Ending Fund Balance % of Total Expenditures				0.14%



## AIRPORT OPERATIONS FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	1,142,560	1,617,131	1,818,550	<b>17,103,850</b>
Charges for Services	509,662	580,534	596,090	<b>746,160</b>
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	3,512	2,200	2,000	-
Investment Income	36,928	21,000	2,800	<b>3,000</b>
Interfund Revenues	-	-	-	-
Transfers In	-	-	-	-
Other Financing Sources/Misc.	540,955	1,227,351	1,285,230	<b>866,010</b>
<b>Total Revenues</b>	<b>\$ 2,233,617</b>	<b>\$ 3,448,216</b>	<b>\$ 3,704,670</b>	<b>\$ 18,719,020</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ 832,103	\$ 851,402	\$ 851,620	\$ <b>972,400</b>
Supplies	81,574	137,995	137,850	<b>145,350</b>
Purchased Services	322,869	387,775	425,910	<b>1,012,500</b>
Community Prgms/Contrib.	2,500	2,500	2,500	<b>2,500</b>
Financing Costs	4,081	162,837	162,740	<b>177,510</b>
Transfers Out	78,956	1,403,779	66,930	<b>55,620</b>
Capital Outlay	28,420	883,800	860,550	<b>18,204,570</b>
Miscellaneous	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,350,503</b>	<b>\$ 3,830,088</b>	<b>\$ 2,508,100</b>	<b>\$ 20,570,450</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 883,114</b>	<b>\$ (381,872)</b>	<b>\$ 1,196,570</b>	<b>\$ (1,851,430)</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	1,109,091	1,992,205	1,992,205	<b>3,188,775</b>
<b>Net Fund Balance</b>	<b>\$ 1,992,205</b>	<b>\$ 1,610,333</b>	<b>\$ 3,188,775</b>	<b>\$ 1,337,345</b>
Ending Fund Balance % of Total Expenditures				6.50%



## AIRPORT CONSTRUCTION FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	987,601	7,627,651	10,572,230	-
Charges for Services	106,768	125,000	125,000	-
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	-	-	-	-
Investment Income	8,655	1,500	1,500	-
Interfund Revenues	-	-	-	-
Transfers In	7,784	1,336,851	-	-
Other Financing Sources/Misc.	-	-	-	-
<b>Total Revenues</b>	<b>\$ 1,110,808</b>	<b>\$ 9,091,002</b>	<b>\$ 10,698,730</b>	<b>\$ -</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Supplies	914	-	-	-
Purchased Services	1,156,904	631,212	3,430,640	-
Community Prgms/Contrib.	-	-	-	-
Financing Costs	-	-	-	-
Transfers Out	-	-	-	-
Capital Outlay	-	8,259,112	7,311,140	-
Miscellaneous	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,157,818</b>	<b>\$ 8,890,324</b>	<b>\$ 10,741,780</b>	<b>\$ -</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ (47,010)</b>	<b>\$ 200,678</b>	<b>\$ (43,050)</b>	<b>\$ -</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	47,010	-	-	<b>(43,050)</b>
<b>Net Fund Balance</b>	<b>\$ -</b>	<b>\$ 200,678</b>	<b>\$ (43,050)</b>	<b>\$ (43,050)</b>
Ending Fund Balance % of Total Expenditures				#DIV/0!



## SEWER FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	766,152	763,471	771,840	763,010
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	1,401	2,480	2,080	2,480
Investment Income	30,404	17,575	2,100	2,000
Interfund Revenues	-	-	-	-
Transfers In	-	-	-	-
Other Financing Sources/Misc.	1,176	-	-	-
<b>Total Revenues</b>	<b>\$ 799,133</b>	<b>\$ 783,526</b>	<b>\$ 776,020</b>	<b>\$ 767,490</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ 51,931	\$ 65,228	\$ 55,280	\$ 69,480
Supplies	4,579	9,155	9,200	9,200
Purchased Services	443,826	586,309	574,050	587,110
Community Prgms/Contrib.	-	-	-	-
Financing Costs	88,200	96,261	96,260	96,250
Transfers Out	44,876	46,838	47,930	50,600
Capital Outlay	6,128	42,000	15,000	416,800
Miscellaneous	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 639,540</b>	<b>\$ 845,791</b>	<b>\$ 797,720</b>	<b>\$ 1,229,440</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 159,593</b>	<b>\$ (62,265)</b>	<b>\$ (21,700)</b>	<b>\$ (461,950)</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	1,326,666	1,486,259	1,486,259	1,464,559
<b>Net Fund Balance</b>	<b>\$ 1,486,259</b>	<b>\$ 1,423,994</b>	<b>\$ 1,464,559</b>	<b>\$ 1,002,609</b>
Ending Fund Balance % of Total Expenditures				81.55%



## WATER FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	18,570	-	97,380	61,750
Charges for Services	391,194	357,070	353,420	352,800
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	-	-	-	-
Investment Income	13,654	1,600	500	500
Interfund Revenues	-	-	-	-
Transfers In	29,181	29,330	32,430	33,950
Other Financing Sources/Misc.	1,324	37,747	8,030	8,030
<b>Total Revenues</b>	<b>\$ 453,923</b>	<b>\$ 425,747</b>	<b>\$ 491,760</b>	<b>\$ 457,030</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ 159,891	\$ 134,783	\$ 134,450	\$ 114,610
Supplies	15,675	20,055	20,510	20,510
Purchased Services	106,912	120,732	218,030	181,090
Community Prgms/Contrib.	2,500	2,500	2,500	2,500
Financing Costs	24,066	51,118	50,970	50,980
Transfers Out	14,520	16,596	16,550	15,250
Capital Outlay	-	31,000	30,000	30,000
Miscellaneous	-	29,723	29,720	29,720
<b>Total Expenditures</b>	<b>\$ 323,564</b>	<b>\$ 406,507</b>	<b>\$ 502,730</b>	<b>\$ 444,660</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 130,359</b>	<b>\$ 19,240</b>	<b>\$ (10,970)</b>	<b>\$ 12,370</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	534,906	665,265	665,265	654,295
<b>Net Fund Balance</b>	<b>\$ 665,265</b>	<b>\$ 684,505</b>	<b>\$ 654,295</b>	<b>\$ 666,665</b>
Ending Fund Balance % of Total Expenditures				149.93%



## SOLID WASTE FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	64,600	-
Charges for Services	1,069,645	1,039,020	1,132,000	1,112,000
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	629	1,000	500	500
Investment Income	34,641	37,000	6,000	6,000
Interfund Revenues	-	-	-	-
Transfers In	25,450	-	-	-
Other Financing Sources/Misc.	123,534	83,550	90,010	240,230
<b>Total Revenues</b>	<b>\$ 1,253,899</b>	<b>\$ 1,160,570</b>	<b>\$ 1,293,110</b>	<b>\$ 1,358,730</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ 504,563	\$ 555,917	\$ 529,000	\$ 581,490
Supplies	48,860	76,850	79,080	79,080
Purchased Services	307,567	384,433	359,310	367,980
Community Prgms/Contrib.	-	-	-	-
Financing Costs	10,697	158,757	98,840	273,460
Transfers Out	73,392	78,312	78,320	73,110
Capital Outlay	39,437	13,765	10,000	170,000
Miscellaneous	46,408	5,000	5,000	35,000
<b>Total Expenditures</b>	<b>\$ 1,030,924</b>	<b>\$ 1,273,034</b>	<b>\$ 1,159,550</b>	<b>\$ 1,580,120</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 222,975</b>	<b>\$ (112,464)</b>	<b>\$ 133,560</b>	<b>\$ (221,390)</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	140,333	363,308	363,308	496,868
<b>Net Fund Balance</b>	<b>\$ 363,308</b>	<b>\$ 250,844</b>	<b>\$ 496,868</b>	<b>\$ 275,478</b>
Ending Fund Balance % of Total Expenditures				17.43%



## MOUNTAIN VIEW FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	134,657	140,000	132,000	<b>138,000</b>
Charges for Services	250	100	-	-
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	379	-	100	-
Investment Income	1,282	500	100	<b>100</b>
Interfund Revenues	-	-	-	-
Transfers In	-	-	-	-
Other Financing Sources/Misc.	110,447	89,550	92,000	<b>96,400</b>
<b>Total Revenues</b>	<b>\$ 247,015</b>	<b>\$ 230,150</b>	<b>\$ 224,200</b>	<b>\$ 234,500</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ -	\$ -	\$ -	<b>\$ 13,180</b>
Supplies	550	3,000	3,000	<b>3,000</b>
Purchased Services	139,474	144,649	164,110	<b>158,650</b>
Community Prgms/Contrib.	-	-	-	-
Financing Costs	44,644	36,982	36,990	<b>56,030</b>
Transfers Out	-	-	-	-
Capital Outlay	-	-	-	-
Miscellaneous	17,028	10,250	15,700	<b>3,640</b>
<b>Total Expenditures</b>	<b>\$ 201,696</b>	<b>\$ 194,881</b>	<b>\$ 219,800</b>	<b>\$ 234,500</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 45,319</b>	<b>\$ 35,269</b>	<b>\$ 4,400</b>	<b>\$ -</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	(57,232)	(11,913)	(11,913)	<b>(7,513)</b>
<b>Net Fund Balance</b>	<b>\$ (11,913)</b>	<b>\$ 23,356</b>	<b>\$ (7,513)</b>	<b>\$ (7,513)</b>
Ending Fund Balance % of Total Expenditures				-3.20%



## ISF I - FLEET FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	5,723	3,900	3,710	3,000
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	-	-	-	-
Investment Income	23,055	20,000	2,000	2,000
Interfund Revenues	2,259,634	2,114,358	2,202,000	2,256,000
Transfers In	100,000	100,000	100,000	131,220
Other Financing Sources/Misc.	80,493	51,100	50,440	992,130
<b>Total Revenues</b>	<b>\$ 2,468,905</b>	<b>\$ 2,289,358</b>	<b>\$ 2,358,150</b>	<b>\$ 3,384,350</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ 669,714	\$ 690,623	\$ 701,530	\$ 736,270
Supplies	672,375	953,250	934,270	967,770
Purchased Services	208,386	253,763	264,690	262,620
Community Prgms/Contrib.	-	-	-	-
Financing Costs	21,391	38,124	36,560	300,520
Transfers Out	95,760	103,520	103,520	93,940
Capital Outlay	518,547	835,000	835,000	835,000
Miscellaneous	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,186,173</b>	<b>\$ 2,874,280</b>	<b>\$ 2,875,570</b>	<b>\$ 3,196,120</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 282,732</b>	<b>\$ (584,922)</b>	<b>\$ (517,420)</b>	<b>\$ 188,230</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	2,071,374	2,354,106	2,354,106	1,836,686
<b>Net Fund Balance</b>	<b>\$ 2,354,106</b>	<b>\$ 1,769,184</b>	<b>\$ 1,836,686</b>	<b>\$ 2,024,916</b>
Ending Fund Balance % of Total Expenditures				63.36%



## ISF II - TECHNOLOGY FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	238	1,500	1,500	1,500
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	-	-	-	-
Investment Income	15,867	13,261	600	1,000
Interfund Revenues	780,943	790,046	765,070	665,790
Transfers In	44,500	44,500	44,500	22,000
Other Financing Sources/Misc.	2,762	-	-	-
<b>Total Revenues</b>	<b>\$ 844,310</b>	<b>\$ 849,307</b>	<b>\$ 811,670</b>	<b>\$ 690,290</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ 482,928	\$ 475,039	\$ 397,250	\$ 501,430
Supplies	95,169	90,437	76,580	84,720
Purchased Services	189,169	182,099	180,660	197,580
Community Prgms/Contrib.	-	-	-	-
Financing Costs	-	-	-	-
Transfers Out	77,388	86,194	86,200	85,660
Capital Outlay	-	-	-	-
Miscellaneous	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 844,654</b>	<b>\$ 833,769</b>	<b>\$ 740,690</b>	<b>\$ 869,390</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ (344)</b>	<b>\$ 15,538</b>	<b>\$ 70,980</b>	<b>\$ (179,100)</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	830,114	829,770	829,770	900,750
<b>Net Fund Balance</b>	<b>\$ 829,770</b>	<b>\$ 845,308</b>	<b>\$ 900,750</b>	<b>\$ 721,650</b>
Ending Fund Balance % of Total Expenditures				83.01%



## ISF III - HEALTH INSURANCE FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	-	-	-	-
Investment Income	44,417	40,000	1,500	1,500
Interfund Revenues	2,264,293	2,560,050	2,292,900	2,509,230
Transfers In	-	-	127,340	140,960
Other Financing Sources/Misc.	408,203	18,120	124,000	120,000
<b>Total Revenues</b>	<b>\$ 2,716,913</b>	<b>\$ 2,618,170</b>	<b>\$ 2,545,740</b>	<b>\$ 2,771,690</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ 15,259	\$ 17,505	\$ 16,450	\$ -
Supplies	797,815	659,548	789,720	674,320
Purchased Services	-	-	-	-
Community Prgms/Contrib.	-	-	-	-
Financing Costs	-	-	-	-
Transfers Out	49,824	49,032	49,040	58,660
Capital Outlay	-	-	-	-
Miscellaneous	2,383,307	2,284,400	2,111,700	2,296,400
<b>Total Expenditures</b>	<b>\$ 3,246,205</b>	<b>\$ 3,010,485</b>	<b>\$ 2,966,910</b>	<b>\$ 3,029,380</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ (529,292)</b>	<b>\$ (392,315)</b>	<b>\$ (421,170)</b>	<b>\$ (257,690)</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	2,459,351	1,930,059	1,930,059	1,508,889
<b>Net Fund Balance</b>	<b>\$ 1,930,059</b>	<b>\$ 1,537,744</b>	<b>\$ 1,508,889</b>	<b>\$ 1,251,199</b>
Ending Fund Balance % of Total Expenditures				41.30%



## PUBLIC TRUSTEE FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	1,002,125	53,000	53,000	<b>63,000</b>
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	-	-	-	-
Investment Income	-	-	-	-
Interfund Revenues	-	-	-	-
Transfers In	35,000	40,910	41,340	<b>32,840</b>
Other Financing Sources/Misc.	7	-	-	-
<b>Total Revenues</b>	<b>\$ 1,037,132</b>	<b>\$ 93,910</b>	<b>\$ 94,340</b>	<b>\$ 95,840</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ 53,642	\$ 54,884	\$ 54,880	\$ <b>56,360</b>
Supplies	301	200	200	<b>200</b>
Purchased Services	4,029	6,260	6,260	<b>6,280</b>
Community Prgms/Contrib.	-	-	-	-
Financing Costs	-	-	-	-
Transfers Out	-	-	-	-
Capital Outlay	-	-	-	-
Miscellaneous	969,272	33,000	33,000	<b>33,000</b>
<b>Total Expenditures</b>	<b>\$ 1,027,244</b>	<b>\$ 94,344</b>	<b>\$ 94,340</b>	<b>\$ 95,840</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 9,888</b>	<b>\$ (434)</b>	<b>\$ -</b>	<b>\$ -</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	750,342	760,230	760,230	<b>760,230</b>
<b>Net Fund Balance</b>	<b>\$ 760,230</b>	<b>\$ 759,796</b>	<b>\$ 760,230</b>	<b>\$ 760,230</b>
Ending Fund Balance % of Total Expenditures				793.23%



## REGIONAL TRANSPORTATION AUTHORITY FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ 4,248,952	\$ 3,294,261	\$ 4,976,280	\$ 5,124,000
Licenses and Permits	-	-	-	-
Intergovernmental	1,271,563	847,418	1,914,520	1,772,620
Charges for Services	-	-	-	-
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	10,773	8,600	9,900	10,000
Investment Income	62,188	40,000	25,000	25,000
Interfund Revenues	-	-	-	-
Transfers In	-	-	-	-
Other Financing Sources/Misc.	20,633	26,400	26,400	26,400
<b>Total Revenues</b>	<b>\$ 5,614,109</b>	<b>\$ 4,216,679</b>	<b>\$ 6,952,100</b>	<b>\$ 6,958,020</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Supplies	142,130	173,200	267,200	289,200
Purchased Services	859,895	967,482	1,030,050	1,161,200
Community Prgms/Contrib.	-	-	-	-
Financing Costs	310	50	50	100
Transfers Out	11,000	11,350	11,350	211,700
Capital Outlay	2,348,702	2,590,790	2,734,230	2,150,000
Miscellaneous	2,069,578	2,226,303	2,273,000	2,960,380
<b>Total Expenditures</b>	<b>\$ 5,431,615</b>	<b>\$ 5,969,175</b>	<b>\$ 6,315,880</b>	<b>\$ 6,772,580</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 182,494</b>	<b>\$ (1,752,496)</b>	<b>\$ 636,220</b>	<b>\$ 185,440</b>

<b><u>Available Fund Balance</u></b>				
Per Audit Report - Dec 31, 2020	4,225,763	4,408,257	4,408,257	5,044,477
<b>Net Fund Balance</b>	<b>\$ 4,408,257</b>	<b>\$ 2,655,761</b>	<b>\$ 5,044,477</b>	<b>\$ 5,229,917</b>
Ending Fund Balance % of Total Expenditures				77.22%



## GUNNISON VALLEY HEALTH (HOSPITAL) FUND

### Summary of Fund Resources

	2020 Actual	Revised 2021 Budget	2021 Projected	DRAFT #3 2022 Budget
<b><u>REVENUES</u></b>				
Taxes	\$ 753,348	\$ 823,706	\$ 857,032	\$ 877,100
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	58,898,523	66,467,085	67,133,235	70,705,350
Contributions and Other Grants	-	-	-	-
Fines & Forfeitures	-	-	-	-
Investment Income	-	-	-	-
Interfund Revenues	-	-	-	-
Transfers In	-	-	-	-
Other Financing Sources/Misc.	2,285,622	1,420,385	1,810,285	2,380,299
<b>Total Revenues</b>	<b>\$ 61,937,493</b>	<b>\$ 68,711,176</b>	<b>\$ 69,800,552</b>	<b>\$ 73,962,749</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ 31,738,911	\$ 39,418,105	\$ 39,403,030	\$ 41,813,156
Supplies	7,568,401	9,326,743	9,335,708	10,234,412
Purchased Services	6,983,517	7,362,874	7,698,927	8,640,652
Community Prgms/Contrib.	-	-	-	-
Financing Costs	1,693,263	1,677,844	1,692,286	1,148,141
Transfers Out	-	-	-	-
Capital Outlay	3,432,566	3,392,311	3,515,131	4,731,660
Miscellaneous	3,304,082	3,599,864	3,363,708	3,611,538
<b>Total Expenditures</b>	<b>\$ 54,720,740</b>	<b>\$ 64,777,741</b>	<b>\$ 65,008,790</b>	<b>\$ 70,179,559</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$ 7,216,753</b>	<b>\$ 3,933,435</b>	<b>\$ 4,791,762</b>	<b>\$ 3,783,190</b>

<b><u>Available Resources</u></b>				
Starting	60,857,527	68,074,280	68,074,280	72,866,042
Net Fund Balance	\$ 68,074,280	\$ 72,007,715	\$ 72,866,042	\$ 76,649,232
Ending Fund Balance % of Total Expenditures				109.22%



## COMPARISON OF DRAFT BUDGETS PRESENTED

### Summary of All Funds by Resources

	<u>Draft #1</u>	<u>Draft #2</u>	<u>Draft #3</u>	
	Oct 2021	Nov 2021	Dec 2021	<b>#1 vs #3</b>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Diff</u>
<b><u>REVENUES</u></b>				
Taxes	\$ 23,369,810	\$ 25,001,330	\$ 25,001,330	\$ 1,631,520
Licenses and Permits	619,630	619,630	619,630	-
Intergovernmental	35,168,500	35,491,770	35,491,770	323,270
Charges for Services	4,187,140	74,892,840	74,892,840	70,705,700
Contributions and Other Grants	267,460	293,300	293,300	25,840
Fines & Forfeitures	155,980	155,980	155,980	-
Investment Income	158,650	159,140	166,230	7,580
Interfund Revenues	8,422,990	8,422,990	8,422,990	-
Transfers In	4,641,180	4,642,560	4,642,560	1,380
Other Financing Sources/Misc.	<u>2,762,930</u>	<u>5,143,229</u>	<u>5,143,229</u>	<u>2,380,299</u>
<b>Total Revenues</b>	<b>\$ 79,754,270</b>	<b>\$ 154,822,769</b>	<b>\$ 154,829,859</b>	<b>\$ 75,075,589</b>
<b><u>EXPENDITURES</u></b>				
Personnel	\$ 19,388,050	\$ 61,201,206	\$ 61,286,206	\$ 41,898,156
Supplies	4,416,040	14,684,562	14,684,562	10,268,522
Purchased Services	15,669,030	24,469,122	24,269,122	8,600,092
Community Prgms/Contrib.	3,980,880	3,980,880	3,980,880	-
Financing Costs	3,367,560	4,515,701	4,515,701	1,148,141
Transfers Out	4,841,180	4,917,560	4,917,560	76,380
Capital Outlay	36,943,360	41,723,020	41,723,020	4,779,660
Miscellaneous	<u>6,156,840</u>	<u>9,768,378</u>	<u>9,768,378</u>	<u>3,611,538</u>
<b>Total Expenditures</b>	<b>\$ 94,762,940</b>	<b>\$ 165,260,429</b>	<b>\$ 165,145,429</b>	<b>\$ 70,382,489</b>
Excess Revenues/(Expenditures)	\$ (15,008,670)	\$ (10,437,660)	\$ (10,315,570)	\$ 4,693,100

# Gunnison County

## 2022 Grant Budget

### Grant Summary - County-Wide

	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 PROJECTION	2022 BUDGET
<b>TOTAL - General Fund</b>					
Grant Revenues	\$ (1,849,640)	\$ (1,361,852)	\$ (1,507,211)	\$ (1,524,040)	\$ (1,806,640)
Other Revenues	\$ (250)	\$ (200)	\$ (2,454)	\$ (2,470)	\$ (222,000)
Total Expenses	\$ 1,946,563	\$ 2,102,575	\$ 2,291,795	\$ 1,827,900	\$ 2,487,940
Over/(under) Revenues	\$ 96,673	\$ 740,523	\$ 782,130	\$ 301,390	\$ 459,300
<b>TOTAL - Human Services Fund</b>					
Grant Revenues	\$ (177,460)	\$ (176,965)	\$ (176,965)	\$ (151,670)	\$ (162,760)
Other Revenues	\$ (9,514)	\$ (10,000)	\$ (10,000)	\$ -	\$ -
Total Expenses	\$ 184,664	\$ 186,215	\$ 186,215	\$ 151,550	\$ 162,010
Over/(under) Revenues	\$ (2,311)	\$ (750)	\$ (750)	\$ (120)	\$ (750)
<b>TOTAL - Public Health Fund</b>					
Grant Revenues	\$ (1,057,674)	\$ (897,384)	\$ (1,654,951)	\$ (1,639,190)	\$ (2,223,770)
Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 1,029,148	\$ 887,866	\$ 1,625,315	\$ 1,569,660	\$ 2,064,140
Over/(under) Revenues	\$ (28,526)	\$ (9,518)	\$ (29,636)	\$ (69,530)	\$ (159,630)
<b>TOTAL - Airport Fund</b>					
Grant Revenues	\$ (2,046,331)	\$ (7,627,651)	\$ (8,780,858)	\$ (10,477,230)	\$ (15,270,970)
Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 1,145,874	\$ 8,870,324	\$ 10,023,531	\$ 11,744,470	\$ 14,100,700
Over/(under) Revenues	\$ (900,457)	\$ 1,242,673	\$ 1,242,673	\$ 1,267,240	\$ (1,170,270)
<b>TOTAL - Capital Expense/Projects Fund</b>					
Grant Revenues	\$ (1,504,060)	\$ (561,480)	\$ (1,245,382)	\$ (3,089,950)	\$ (4,491,840)
Other Revenues	\$ (8,839,897)	\$ -	\$ -	\$ (4,000)	\$ (4,000)
Total Expenses	\$ 2,773,729	\$ 791,112	\$ 1,613,531	\$ 3,351,880	\$ 13,181,870
Over/(under) Revenues	\$ (7,570,228)	\$ 229,632	\$ 368,149	\$ 257,930	\$ 8,686,030

**TOTAL - Public Works**

Grant Revenues	\$ (18,570)	\$ -	\$ (118,266)	\$ (117,860)	\$ (61,750)
Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ (75,000)
Total Expenses	\$ 18,816	\$ -	\$ 97,770	\$ 118,260	\$ 136,750
over/(under) Revenues	\$ 246	\$ -	\$ (20,496)	\$ 400	\$ -

**TOTAL - RTA Fund**

Grant Revenues	\$ (1,271,563)	\$ (847,418)	\$ (847,418)	\$ (1,914,520)	\$ (1,772,620)
Other Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 2,333,127	\$ 2,485,000	\$ 2,485,000	\$ 3,122,940	\$ 4,465,000
over/(under) Revenues	\$ 1,061,564	\$ 1,637,582	\$ 1,637,582	\$ 1,208,420	\$ 2,692,380

**GRAND TOTAL**

Grant Revenues	\$ (7,925,298)	\$ (11,472,750)	\$ (14,331,051)	\$ (18,914,460)	\$ (25,790,350)
Other Revenues	\$ (8,849,661)	\$ (10,200)	\$ (12,454)	\$ (6,470)	\$ (301,000)
Total Expenses	\$ 9,431,920	\$ 15,323,092	\$ 18,323,157	\$ 21,886,660	\$ 36,598,410
over/(under) Revenues	\$ (7,343,039)	\$ 3,840,142	\$ 3,979,652	\$ 2,965,730	\$ 10,507,060

**CAPITAL IMPROVEMENT PLAN SUMMARY  
5 YEAR 2022 - 2026**

ID	Project	Required	Prior Years Cost	2022 Capital Budget		CAPITAL IMPROVEMENT PLAN					Total Project
				County	Grant/Other	2023	2024	2025	2026	Future	
A-1	Ramp Expansion	De	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000	\$ -	\$ -	\$ -	\$ 3,300,000
A-2	GA Ramp Rehabilitation	De	-	-	-	1,110,000	-	-	-	-	1,110,000
A-3	Terminal Construction	On	14,343,150	-	13,765,250	-	-	-	-	-	28,108,400
FG-1	Fairgrounds Fire Sprinkler System	Df	-	-	-	-	250,000	-	-	-	250,000
IT-1	Ortho-Oblique Aerial Maps	Ne	-	-	-	-	-	700,000	-	-	700,000
M-3	Blackstock Carpet Replacement	Ne	-	-	-	150,000	-	-	-	-	150,000
M-5	Crested Butte Shop Renovations	Ur	-	200,000	-	24,000	40,000	-	100,000	-	364,000
M-8	Zugelder Library Re-Use	De	-	-	-	65,000	-	-	-	-	65,000
M-9	South 14th St Housing	Ne	-	-	3,400,000	7,000,000	-	-	-	-	10,400,000
M-10	Whetstone Housing Preliminary Design	Ne	-	250,000	-	-	-	-	-	-	250,000
M-11	Library Building	On	1,744,200	9,700,000	-	-	-	-	-	-	11,444,200
M-12	Event Parking	Ur	-	252,170	-	-	-	-	-	-	252,170
RI-1	Brush Creek Intersection	Ne	150,000	150,000	-	-	-	-	-	1,700,000	2,000,000
RI-2	CR 10 Bridge Deck Replacement	Ur	-	302,000	-	-	-	-	-	-	302,000
RI-4	Road Hard Surfacing	Ne	1,053,929	530,900	-	500,000	500,000	-	-	-	2,584,829
RI-5	Road Maintenance Fleet Replacement Program	Ur	450,000	500,000	-	500,000	500,000	500,000	500,000	500,000	3,450,000
RI-6	Slate River Bridge	Ne	320,000	80,000	1,000,000	-	-	-	-	-	1,400,000
SW-1	Landfill Cell	Ne	150,000	100,000	-	-	-	1,550,000	-	-	1,800,000
SW-2	Landfill Wind Fencing	Ur	-	60,000	-	-	-	-	-	-	60,000
T-1	CB to CB South Trail	Ne	-	75,000	-	500,000	925,000	-	-	-	1,500,000
T-2	Gold Basin Detached Trail	Ne	-	-	-	1,003,800	-	-	-	-	1,003,800
T-3	Whitewater Park Improvements	Ne	515,000	224,500	375,500	-	-	-	-	-	1,115,000
WS-2	Somerset Sewer System	Ur	10,000	311,800	-	-	-	-	-	-	321,800
WS-3	Water Meter Replacement	Ne	-	-	-	-	90,000	-	-	-	90,000
WS-4	Water Treatment Plant Filter Media	Ne	-	-	-	50,000	-	-	-	-	50,000
<b>Totals</b>			<b>\$ 18,736,279</b>	<b>\$ 12,736,370</b>	<b>\$ 18,540,750</b>	<b>\$ 10,902,800</b>	<b>\$ 5,605,000</b>	<b>\$ 2,750,000</b>	<b>\$ 600,000</b>	<b>\$ 2,200,000</b>	<b>\$ 72,071,199</b>
				<b>\$ 31,277,120</b>							

**Required**

Df: Deferrable  
De: Desirable  
Ne: Necessary  
Ur: Urgent  
On: Ongoing currently

**Requested 2022 CIP**

	County	Grant/Other
Df	\$ -	\$ -
De	-	-
Ne	1,410,400	4,775,500
Ur	1,625,970	-
On	9,700,000	13,765,250
	<u>\$ 12,736,370</u>	<u>\$ 18,540,750</u>

**CAPITAL PROJECTS SOURCE OF FUNDING  
FISCAL YEAR 2022**

ID	Project	Prior Years Cost	2022 Capital Budget		Total Cost	Other
			County	Grant/Other		
A-3	Terminal Rehabilitation	14,343,150	-	13,765,250	28,108,400	CARES Act, FAA, PFC's, Airport
M-5	Crested Butte Shop Renovations	-	200,000	-	200,000	Sales Tax
M-9	South 14th St Housing	-	-	3,400,000	3,400,000	Federal Grant
M-10	Whetstone Housing Preliminary Design	-	250,000	-	250,000	Impact Fees
M-11	Library Building	1,744,200	9,700,000	-	11,444,200	Capital Financing
M-12	Event Parking	-	252,170	-	252,170	Sales Tax
RI-1	Brush Creek Intersection	150,000	150,000	-	300,000	Sales Tax
RI-2	CR 10 Bridge Deck Replacement	-	302,000	-	302,000	Sales Tax
RI-4	Road Hard Surfacing	1,053,929	530,900	-	1,584,829	Public Works Equipment Usage Fees
RI-5	Road Maintenance Fleet Replacement Program	450,000	500,000	-	950,000	Sales Tax
RI-6	Slate River Bridge	320,000	80,000	1,000,000	1,400,000	Sales Tax
SW-1	Landfill Cell	150,000	100,000	-	250,000	Solid Waste Fees
SW-2	Landfill Wind Fencing	-	60,000	-	60,000	Solid Waste Fees
T-1	CB to CB South Trail	-	75,000	-	75,000	Public Works
T-3	Whitewater Park Improvements	515,000	224,500	375,500	1,115,000	Sales Tax, State Grant
WS-2	Somerset Sewer System	10,000	311,800	-	321,800	Sewer Fees
<b>Totals</b>		<b>\$ 18,736,279</b>	<b>\$ 12,736,370</b>	<b>\$ 18,540,750</b>	<b>\$ 50,013,399</b>	
			<b>\$</b>	<b>31,277,120</b>		

Definitions

FAA: Federal Aviation Administration

PFC: Passenger Facility Charges

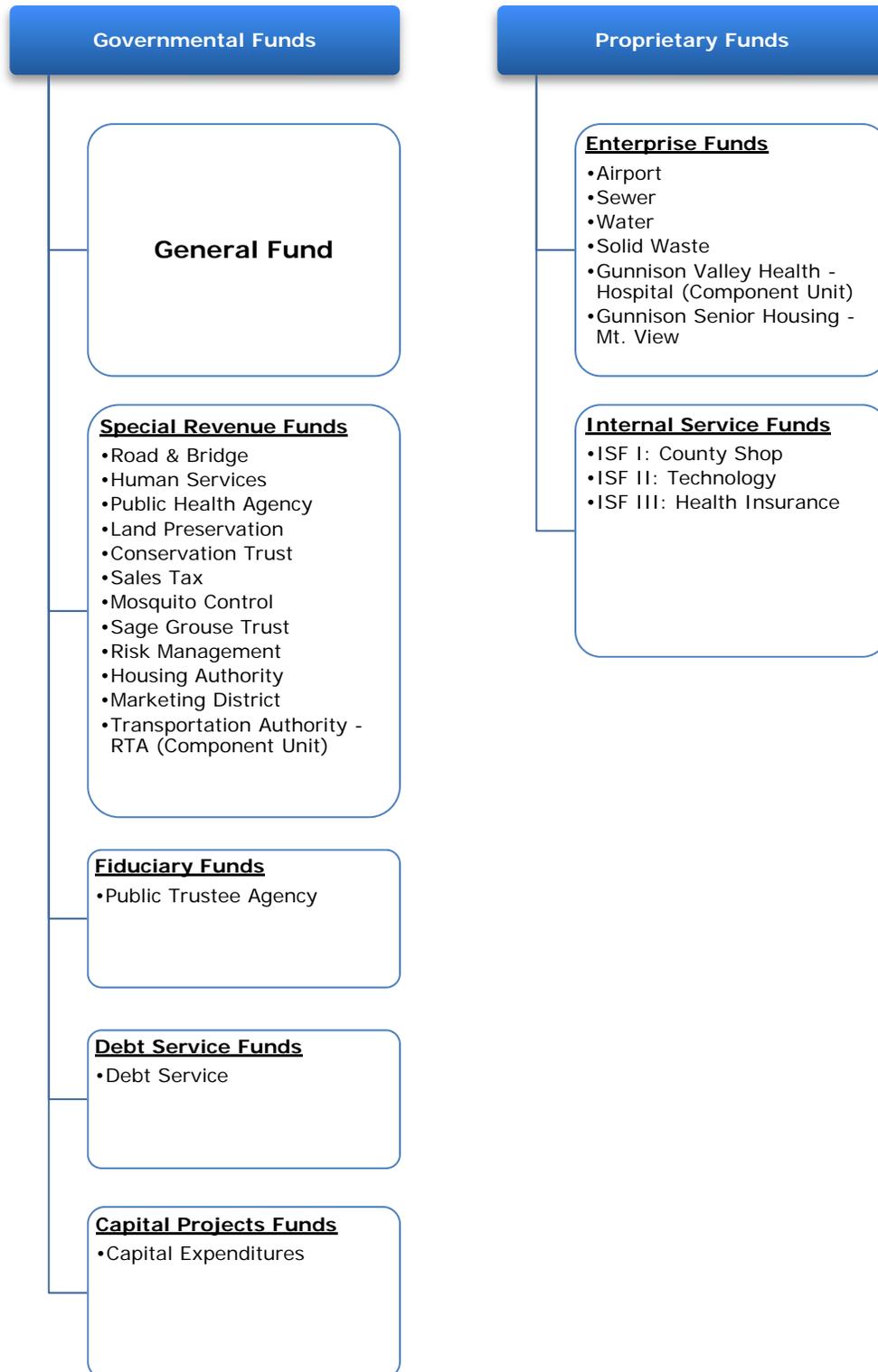
# GUNNISON COUNTY, COLORADO

## 2022 BUDGET

### List of Capital Assets Budgeted

Org	Org	Object	Description	Amount
<b>Coroner</b>				
Coroner	01125000	58420	Radios (4) - 2 Portable, 2 Vehicle Mounted	\$ 15,000
Coroner	01125000	58420	Cadaver Refrigerator	\$ 12,000
<b>Clerk &amp; Recorder</b>				
Elections	01113000	58420	Plat Cabinet Storage	\$ 8,500
<b>Emergency Management</b>				
Emergency Operations Center	01122000	58420	Aux Com equipment	\$ 6,730
Emergency Operations Center	01122000	58420	Radios (2) - 2 Portable	\$ 7,090
<b>Sheriff</b>				
Operational Support	01109000	58420	Finer Print Machine (State recognized)	\$ 17,000
<b>Sales Tax</b>				
Sales Tax	12813000	58116	Water Rights	\$ 810,000
<b>Public Works</b>				
Dos Rios Div - Sewer	50369010	58420	General	\$ 5,000
Dos Rios Div - Sewer	50369010	58530	Dos Rios Sewer Line Replacement	\$ 100,000
Water-Dos Rios Div Distribtn	51368010	58530	General	\$ 20,000
Water-Dos Rios Div: Trtmt	51368011	58530	General	\$ 10,000
Landfill	52541000	58420	General	\$ 10,000
Fleet Management	80340999	58210	General	\$ 25,000
Fleet Management	80341000	58430	General	\$ 500,000
Fleet Management	80341000	58440	Vehicle (2)	\$ 75,000
Fleet Management	80341000	58441	Sheriff Vehicles - 2 Pickups, 1 SUV Tahoe	\$ 225,000
Fleet Management	80341000	58450	Tools & Equipment replace	\$ 10,000
<b>Airport</b>				
Runway & Grounds	10612010	58420	Trucks (2)	\$ 80,000
<b>RTA</b>				
Capital Expenditures	92210010	58210	General Building Upgrades	\$ 80,000
Capital Expenditures	92210010	58620	Bus Storage Facility (Whestone Ind Park)	\$ 2,000,000
Senior Resources	92530000	58440	Transport Van (For Seniors at GVH)	\$ 70,000

**Budgetary Fund Structure**



## General Fund

- The General Fund accounts for resources of the County which are not required legally or by sound financial management to be accounted for in another fund. Ordinary operations of the County such as public safety, county administration and other activities financed from taxes and general revenues are reflected in this fund.
- Basis of Budgeting - Modified Accrual

### Road & Bridge

- This fund is used to account for the County's share of State revenues that are legally restricted for the maintenance of highways and roads within the County's boundaries and to account for revenues restricted for highway and road purposes.
- Basis of Budgeting - Modified Accrual

### Human Services

- This fund is used to account for the County's State, Federal, and property tax revenues that are restricted for providing social services to the residents of the County.
- Basis of Budgeting - Cash

### Public Health Agency

- This fund is used to account for monies expended only for the purposes of public health pursuant Colorado Revised Statutes 25-1-511(1)(2).
- Basis of Budgeting - Modified Accrual



## Financial Structure

### Conservation Trust

- This fund is used to account for the State of Colorado Lottery funds allocated to the County for recreational uses.
- Basis of Budgeting - Modified Accrual

### Sales Tax

- This fund is used to account for the collection of County sales tax restricted for capital expenditures.
- Basis of Budgeting - Modified Accrual

### Land Preservation

- This fund is used to account for the re-allocation of County sales tax authorized by voters in November 1997. The use of these revenues is restricted to open space, agricultural preservation, wildlife habitat, wetland preservation, access to public lands, trails, and watershed protection in the County.
- Basis of Budgeting - Modified Accrual

### Mosquito Control

- This fund is used to account for the assessments of revenue and the spraying of mosquitoes within the boundaries of the assessment area.
- Basis of Budgeting - Modified Accrual

### Sage Grouse Trust

- This fund is used to account for expenditures concerning the preservation of the sage grouse. A special fee is collected on each incoming yard of waste at the landfill, which is transferred to the fund to provide resources for the program.
- Basis of Budgeting - Modified Accrual

### Risk Management

- This fund is used to account for any potential risks, which are currently not covered by any of the County's various insurance policies. Resources are provided to this fund through an operating transfer from the General Fund. This fund also serves as a cost-center for the County's partially self-funded insurance program.
- Basis of Budgeting - Modified Accrual



## Financial Structure

### Housing Authority

- This fund is used to account for the activities of the Gunnison County Housing Authority, a component unit of the County.
- Basis of Budgeting - Modified Accrual

### Gunnison River Valley Local Marketing District

- This fund is used to account for the collection of a marketing and promotion tax restricted for promotion of Gunnison County's tourism opportunities.
- Basis of Budgeting - Modified Accrual

### Gunnison Valley Regional Transportation Authority

- This fund is used to account for the collection of "RTA" taxes for the purpose of funding and providing mass transit and other transportation services in the County.
- Basis of Budgeting - Modified Accrual

### Public Trustee Agency

- This fund collects fees pertaining to deeds of trust transactions and distributes fees collected to mortgage companies, individuals, the County, and other entities as appropriate.
- Basis of Budgeting - Modified Accrual

### Debt Service

- This fund accounts for the accumulation of resources and payment of general long-term debt principal and interest.
- Basis of Budgeting - Modified Accrual

### Airport Construction

- This fund is used to account for Federal and State grants, passenger facility charges, and local revenue sources to be used for the development and expansion of the County Airport.
- Basis of Budgeting - Modified Accrual



## Financial Structure

### Capital Expenditures

- This fund is used to account for any capital projects.
- Basis of Budgeting - Modified Accrual

### Airport Operations

- This fund is used to account for the operations of the Gunnison-Crested Butte Regional Airport.
- Basis of Budgeting - Accrual

### Sewer

- This fund is used to account for the operations of sewer facilities operated by the County in unincorporated areas of the County.
- Basis of Budgeting - Accrual

### Water

- This fund is used to account for the operations of the Dos Rios Water System.
- Basis of Budgeting - Accrual

### Solid Waste

- This fund is used to account for the operations of the County Landfill and Recycling Center.
- Basis of Budgeting - Accrual

### Gunnison Valley Health - Public Hospital

- This fund is used to account for the activities of the Gunnison Valley Hospital and of the Gunnison Health Care Center, a component unit of the County.
- Basis of Budgeting - Accrual



Senior Housing

- This fund is used to account for the activities of the Mountain View Apartments, a senior housing project administered through a contract with the Gunnison Valley Regional Housing Authority.
- Basis of Budgeting - Accrual

Internal Service Fund I

- This fund is used to account for the rental of motor vehicles, heavy equipment and to account for the usage of gravel and other materials used in construction and maintenance. The fund charges for rentals and material usage to other County funds and departments..
- Basis of Budgeting - Accrual

Internal Service Fund II

- This fund is used to account for data processing, telephone, mapping, photocopy, and postage services provided to other County funds and departments and to other government agencies on a cost-reimbursement basis.
- Basis of Budgeting - Accrual

Internal Service Fund III

- This fund is used to account for self-funded unemployment charges to other County funds and departments. This fund is also used for partially self-funded health insurance coverage costs.
- Basis of Budgeting - Accrual

**BASIS OF BUDGETING/ACCOUNTING METHODS KEY**

Cash Basis

- Only used for the Human Services Fund to agree with State of Colorado records
- Revenues and expenditures are recorded when cash is received or paid.

Accrual Basis

- Used for Proprietary Funds
- Revenues are recorded when *earned*
- Expenses are recorded when incurred

Modified Accrual Basis

- Used for Governmental Funds
- Revenues are recorded when they become both *measureable* and *available*
- Expenses are recorded when incurred.



**Chart of Account Structure – Revenues and Expenditures**

Revenues	Expenditures
<ul style="list-style-type: none"> <li>• <b>Taxes</b> <ul style="list-style-type: none"> <li>• Property Tax</li> <li>• Sales Tax</li> <li>• Marketing Tax</li> <li>• Severance Tax</li> </ul> </li> <li>• <b>Licenses &amp; Permits</b></li> <li>• <b>Intergovernment</b> <ul style="list-style-type: none"> <li>• Federal Revenues</li> <li>• Federal Grants</li> <li>• State Revenues</li> <li>• State Grants</li> <li>• Local Government Revenues</li> <li>• Local Government Grants</li> </ul> </li> <li>• <b>Charges for Services</b> <ul style="list-style-type: none"> <li>• Sale of Documents</li> <li>• Fees</li> <li>• Reimbursements</li> </ul> </li> <li>• <b>Contributions/Other Grants</b></li> <li>• <b>Fines &amp; Forfeitures</b> <ul style="list-style-type: none"> <li>• Late Fees</li> <li>• Interest Charges</li> <li>• Fines</li> </ul> </li> <li>• <b>Investment Income</b></li> <li>• <b>Interfund Revenues</b> <ul style="list-style-type: none"> <li>• Computer Service Fees</li> <li>• Telephone Service Fees</li> <li>• Mapping Service Fees</li> <li>• Equipment Rent</li> <li>• Material Sales</li> <li>• Insurance Contributions</li> <li>• Treasurer's Fees</li> </ul> </li> <li>• <b>Transfers In</b></li> <li>• <b>Other Financing Sources/Misc.</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Personnel</b> <ul style="list-style-type: none"> <li>• Salaries &amp; Wages</li> <li>• Benefits</li> </ul> </li> <li>• <b>Supplies</b> <ul style="list-style-type: none"> <li>• Office Supplies</li> <li>• Cleaning Supplies</li> <li>• Gas &amp; Oil</li> <li>• Materials</li> <li>• Tools &amp; Parts</li> <li>• Other Supplies</li> </ul> </li> <li>• <b>Purchased Services</b> <ul style="list-style-type: none"> <li>• Utilities</li> <li>• Telephone</li> <li>• Other Property Services</li> <li>• Cleaning Services</li> <li>• Repair &amp; Maintenance</li> <li>• Travel</li> <li>• Professional Services</li> <li>• Meetings</li> <li>• Rental</li> <li>• Fees</li> <li>• Subscriptions</li> <li>• Other Purchased Services</li> </ul> </li> <li>• <b>Community Programs</b> <ul style="list-style-type: none"> <li>• Contributions</li> <li>• Sponsorships</li> </ul> </li> <li>• <b>Financing Costs</b> <ul style="list-style-type: none"> <li>• Principal Payments</li> <li>• Interest Payments</li> <li>• Bank Fees</li> </ul> </li> <li>• <b>Transfers Out</b></li> <li>• <b>Capital Outlay</b></li> <li>• <b>Miscellaneous (Extraordinary/Special) *</b></li> </ul>

\* Miscellaneous – These are classifications by object for revenues or expenditures that do not readily fit into one of the other revenue or expense categories. If you would like specific information about these, please feel free to contact Finance for more detail.

Gunnison County tracks financial information in nearly 15,000 accounts. Providing that information in this budget document would be too voluminous, but fine level detail is readily available upon request.