AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: LEAP Incentive

Action Requested: Discussion

Parties to the Agreement: LEAP

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

LEAP denials have increased and enrollment has decreased. This incentive is to provide outreach and direct assistance to those needing help utilities.

Fiscal Impact: $26000

Submitted by: elizabeth Holenaq **Submitter's Email Address:** elizabeth.holena@state.co.us

Finance Review: (●) Required ( ) Not Required

Comments:
No concerns, ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 9/10/2020

County Attorney Review: (●) Required ( ) Not Required

Comments:

Reveiwed by: Discharge Date: 9/10/2020 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 9/11/2020

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 9/15/2020

Revised April 2015

HEALTH AND HUMAN SERVICES DEPARTMENTS
Human Services Phone: (970) 641-3244 Fax: (970) 641-3738
Public Health Phone: (970) 641-0209 Fax: (970) 641-8346
225 N Pine St, Gunnison, CO 81230
Website: www.GunnisonCounty.org

LEAP
Office of Economic Security
1575 Sherman Street, Denver, CO 80203
Montrose, CO 81401

RE: LEAP Incentive Funding

Please see the attached plan identifying how Gunnison County will meet the outreach goals with the purpose of decreasing denials and increasing enrollment in the LEAP program.

Elizabeth Holena
Senior Resource Office Program Manager
Gunnison County Health and Human Services

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Outreach Plan

Gunnison County's winter temperatures are frequently the coldest in the nation and with the impact of COVID 19 many community members are at risk of facing insecurities in food, shelter and heat sources. Needs are shifting rapidly across the community due to the Pandemic and and there has been a significant increase in low income individuals and families needing Utility assistance. Gunnison County is committed to increasing enrollment and LEAP and decreasing denials through community outreach and direct assistance to assure the communities most vulnerable families are able to meet their basic needs.

GOAL #: Increase Enrollment in LEAP

Objective # 1: Decrease Denials

Primary Activity #1: Hire staff to assist with clients filling out LEAP applications either in the county's lobby, over the phone, or through another virtual tool(October 1 2020-May 31 2020)

Primary Activity #2: Engage in targeted outreach, such as engagement at community events and sharing LEAP information with community centers(October 1 2020-May 31 2020)

Primary Activity #: Accurately track and code any expenditure related to the Outreach Incentive Program appropriately(October 1 2020-May 31 2020)

COLORADO
Office of Economic Security
Division of Food & Energy Assistance

2020-21 LEAP Outreach Incentive Program Agreement

County Responsibilities:

- Submit a plan for meeting the outreach goals to the State LEAP Office by September 30, 2020
- Ensure that the county is staffed with someone who is trained to assist clients with filling out their LEAP applications either in the county's lobby, over the phone, or through use of virtual tools.
- Provide the State LEAP Office with the name(s) and contact information for the individual(s) who will assist LEAP applicants or otherwise act as the county's LEAP outreach representatives.
- Use any funds remaining after ensuring direct LEAP application assistance is available to engage in targeted outreach, such as engagement at community events and sharing LEAP information with community centers.
- If the county's LEAP program is administered by Goodwill Colorado, the county will assist Goodwill Colorado by providing the information available and necessary to process an application for LEAP.
- Accurately track and code any expenditures related to the Outreach Incentive Program to the following in CFMS:

Program #:	L305
Program Description:	LEAP Outreach Incentive Program
Function #:	5200
Function Description:	IM LEAP Outreach

State LEAP Office Responsibilities:

- Allocate $26,000.00 to the county to fund the Outreach Incentive Program. Funds will be available from October 1, 2020 through May 31, 2021.
- Be available to answer all county questions and assist with any matters that may arise as a result of implementing the Outreach Incentive Program.
- Oversee and monitor the outcomes of the Outreach Incentive Program by measuring the number of applications denied for failure to provide verification of information.
- Make outcomes information available to the county upon request.

Joni Reynolds
Name & Signature
_____ *County*

Theresa Kullen
State LEAP Office