AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Grant App; Supplemental EMPG Funds

Action Requested: County Manager Signature

Parties to the Agreement: Gunnison County and State of Colorado

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

Application for EMPG Supplemental Funds, to support the local COVID Science and Research Section in Incident Command

Fiscal Impact: 50% County match

Submitted by: Scott Morrill **Submitter's Email Address:** smorrill@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
No concerns, agreement discussion among partners to use CARES Act funds as match.
ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 6/26/2020

County Attorney Review: (●) Required ( ) Not Required

Comments:
ok db 7/1/20

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 7/1/2020 Certificate of Insurance Required

Yes ( ) No (●)

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\emense Discharge Date: 7/2/2020

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 7/7/2020

Revised April 2015

COLORADO
Division of Homeland Security
& Emergency Management
Department of Public Safety

Field Services Unit
9195 E. Mineral Avenue, Suite 200
Centennial, CO 80112

May 19th, 2020

Dear Emergency Management Partners,

The Colorado Division of Homeland Security and Emergency Management (DHSEM) is pleased to send out this Letter of Intent regarding a 2019 Emergency Management Performance Grant (EMPG) Special Project related to COVID-19 response and recovery.

This special project will be a one-time grant opportunity offered to our local EMPG programs and will require a 50% local cash match consistent with the EMPG Notice of Funding Opportunity. Total grant funds available are $913,579. Eligible grantees include:

- All 64 Colorado Counties
- Colorado Indian Tribes
- Any Municipality or Special District that received EMPG grant funding for Federal fiscal year 2020

The initial grant award will be evenly distributed among all of the eligible applicants resulting in an award amount of $11,713. Eligible projects with a total project cost of $23,426 ($11,713 Federal share) or less will be funded. Projects exceeding $11,713 Federal share will be approved but only funded to that amount. At the request of the applicant, these projects could also be placed in a competitive pool in the event that not all of the funding is allocated after the application period closes. These projects will be scored based on strength of the application narrative demonstrating need, sustainment, and proof of match and may receive additional funding above the guaranteed grant amount of $11,713.

In order for a project to be considered under this special project grant they must meet the following criteria:

- Projects must be related to the response and recovery from COVID-19
- Have a budget that includes a minimum of 50% cash match. Utilizing private or donated match will require pre-approval from DHSEM
- Projects must not be eligible for FEMA public assistance

Projects that fall within the following three (3) categories will be considered stronger candidates:

- Increase of local EOC capability
- Recovery
- Planning

Applications will be due to your Regional Field Manager by 17:00 on June 30th, 2020. Grant performance period will begin July 1st, 2020 and end on December 31st, 2020 with all requests for reimbursement and supporting documentation due by 17:00 on January 30th, 2021. Should there still be funds available after the January 30th closeout, an additional competitive COVID special project grant will be released with the same criteria until all funding is allocated or the end of the new performance period of July 30th, 2021.

Please contact your Regional Field Manager with any questions,

Sincerely,

Mike Willis
Director of Emergency Management
Division of Homeland Security
and Emergency Management

Trevor Denney
EMPG Program Manager
Division of Homeland Security
and Emergency Management

CC: Larisa Cannon, Grants and Contracts Manager
Esther Son, Grant Specialist
Grant File

2019 EMPG Special Project Grant Application

Applicant Information
Applicant Name (Tribe/County/City): Gunnison County
Contact (Name): Scott Morrill
Title: Emergency Manager
Address: 200 E. Virginia Av
Phone: O – 970-641-2481; C – 970-275-1370
Email: smorrill@gunnisoncounty.org

Proposed Use of Funds
__X_ Operational (EMPG-eligible costs within the performance period)
___ Project Completion (EMPG-eligible costs within the performance period)
___ Both (award to be used for a combination of costs)

(Performance Period: July 1, 2020 – December 31, 2020)

Please provide a brief description:

Gunnison County is proposing utilizing the 2019 Special Project Grant to fund a COVID Scientific Research Position to assist with data management. Data management is Gunnison County's most critical need at this point and the foreseeable future. It affects all the other COVID related activities – preplanning, revised public health orders, reopening, recovery etc.

Currently, there is a Scientific Research group operating with-in the unified command. However, with the amount of data, and the myriad needs for uses of that data, they are at capacity and unable to meet expectations of command and the jurisdictions. Total cost of this project is estimated at $30,000. Local jurisdictions are also contributing to this endeavor. Scope of work will identify goals and objectives to be met by Dec 31, 2020.

_____ _____
Signature Date

Budget:

Special Project Costs	Fed. Reimbursed (up to 50%)	Local Cash Match (50% or greater)
Salary/Staffing	$11,713.00	$11,713.00
Design/Planning	$	$
Equipment	$	$
Materials/Supplies*	$	$
Copying/Printing*	$	$
Travel*	$	$
Training	$	$
Administration*	$	$
Total	**$11,713.00**	**$11,713.00**

***Note: Please see the EMPG federal guidance regarding classification of Management and Administration (M&A) costs. The federal share (to be reimbursed) M&A costs may not exceed 3% of the federal share of the budget. M&A costs beyond 3% of the federal share may be approved and documented as part of the non-federal match requirement.**

Note: Please ensure that any equipment proposed is listed as EMPG eligible on the DHS Approved Equipment List (AEL) and outline your procurement procedure followed in making the equipment purchase. Provide a list of equipment to be purchased with these funds.

Authorization (Signature of Authorized Local Government Representative)

The undersigned does hereby warrant and guarantee that he/she is authorized to sign and submit grant applications on behalf of the named local government. The undersigned does hereby submit this application for financial assistance in accordance with the Emergency Management Performance Grant program administered by the Colorado Division of Homeland Security and Emergency Management and certifies that the applicant will fulfill all requirements of the program and that all information contained herein is true and correct to the best of his/her knowledge.

Signature:_____Date:_____

Title:_____

Organization:_____

For OEM Use:

OEM Regional Field Manager Approval

Signature:_____Date:_____

Budget:

Planning	Exercise
Organization	Equipment
Training	M&A