AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Grant Application; CCAA; Senior Meals

Action Requested:

Parties to the Agreement: Colorado Community Action Assocation

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

With the onset of COVID, many low income seniors are needing warm meal deliveries, in addition, approximately 20 low income disabled and seniors individuals are losing their medicaid meals

Fiscal Impact: $4,848.00

Submitted by: elizabeth holena **Submitter's Email Address:** elizabeth.holena@state.co.us

Finance Review: (●) Required ( ) Not Required

Comments:
No concerns, will have to be added through a budget amendment request if approved. ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 6/29/2020

County Attorney Review: (●) Required ( ) Not Required

Comments:
ok db 7/1/20

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 7/1/2020 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\emense Discharge Date: 7/2/2020

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 7/7/2020

Revised April 2015

Colorado Community Action Association

Our Mission is to partner with other private and public organizations, including CSBG Grantees, serving low-income people, through advocating, communicating and providing educational and training resources.

Colorado Community Action Association Capacity-Building and Technology Mini-Grant Application – Round 2 Funding

The Colorado Community Action Association Capacity-Building and Technology Mini-Grant Round 2 Funding is available to Colorado Community Services Block Grant (CSBG) Eligible Entities and their sub-contractors (local partners that are not CSBG sub-contractors may be supported based upon relationship to the local CSBG Eligible Entity at the CCAA's discretion).

These funds are available to support the Colorado Community Action network's agency capacity-building activities and/or technology needs related to the COVID-19 emergency, such as help to purchase technology (laptops, scanners, webcams, etc) or other capacity building support (such as food pantry equipment rentals, etc) in order for staff to more effectively telecommute and/or for agency/program operations to be moved to be more remote-based and/or deal with increased demand. Activities going back to February 15, 2020 are eligible. Please contact the CCAA for further information.

Any support provided by this mini-grant Round 2 Funding must not have been, and/or will not be in the future, supported by any other funding (no double-dipping) other than to help pay portions that these funds could not cover. Funding requests will be accepted, reviewed and decided upon in rounds, **with this Round 2 deadline being Wednesday July 1st at Noon MST**. An agency may apply and be awarded funds in multiple rounds. A committee of the CCAA Board of Directors will make funding decisions on this Round 2 Funding as soon as possible after the deadline.

Due to limited funding for this mini-grant and overwhelming need in the network, we ask that requests are limited to $5,000 or less. Partial support of projects that have other funding support will be considered.

Date: 06/29/20 Name: Elizabeth Holena

Phone: 970-642-4665 Email: elizabeth.holena@state.co.us

Organization: Gunnison County Department of Health and Human Services
Title: Program Manager CSBG

Address: 220 North Spruce Street, Gunnison CO 81230

Did you apply for funding in the Mini-Grant Round 1 Funding: ☒ Yes ☐ No

Did you receive funding in the Mini-Grant Round 1 Funding: ☒ Yes ☐ No

Colorado CSBG Eligible Entity (Grantee whom receives CSBG Funding Directly DOLA): ☒ Yes ☐ No

Colorado CSBG Sub-Contractor (Local Agency that receives CSBG Funding from another Grantee): ☐ Yes ☒ No

Colorado Community Action Association Current Member (verify here: http://coloradocommunityaction.org/membership-page.html): ☐ Yes ☒ No

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Are you applying on behalf of another organization (fiscal agent): ☒ Yes ☐ No

If yes, please provide the partner organizations name, mission, and relationship to the fiscal agent:
Gunnison Senior Center – Senior Meals Program is a county-wide program in Gunnison, CO, a high-elevation, rural Rocky Mountain community of ~17,000 people. It is funded through a variety of sources – local city government, county, individual donors and non-profit donors and grants – and is a growing entity since the advent of COVID-19 and its accompanying health precautions. Its mission is to promote the physical and mental health of all older adults in Gunnison County through educational, fitness, social, cultural, and nutritional programs.

Please provide Information on your organization's background, history and mission:
The Senior Meals Program at the Gunnison Senior Center was founded by a community organization, run by older adults for older adults. Its mission was to create an enjoyable social setting to serve seniors affordable, nutritious meals. When the pandemic hit, however, this organization was no longer able to fulfill its mission. So the Gunnison Senior Center took over the program and launched a pick-up or delivery service of meals to older adults, 3 time per week. In mid-March 2020 when this occurred, the average number of meals being served each day was 37. As of today, the average is 70 meals per day. This is due to both the severe isolation of older adults during the pandemic and concerted outreach efforts by the Gunnison Senior Center and its volunteers to reach into the older and disabled communities to offer low-cost or free meals to those in need. In Gunnison, many of our older adults depend heavily on government supplied free transportation. This service has been shut down for all but necessary medical trips until recently, and is now operating with 1 passenger per trip restrictions. This makes it almost impossible for those without transportation to access food supplies.

Additionally, the stress of severe isolation has amplified food insecurity issues amongst our older adult and disabled communities. The isolation alone has affected the mental health of many, and those with any form of dementia have often had extreme struggles. Referral rates to the local center for mental health and those who assist families and caregivers with cognitive issues have at least tripled since mid-March. Providing relief in the form of nutritious cooked meals has been one source of comfort, and necessity, for many of our older adults and disabled clients.

The Senior Meals program as also garnered community assistance through individual and non-profit donations that have allowed it to offer free meals to low-income older adults and disabled clients. We have been able to offer this free meal program to 25 individuals so far. This has been a very needed source of survival and comfort.

What is the primary focus of your organization?
Feeding low income older adults and disabled community members.

Approximately how many low-income customers (please note individuals and/or households) are being served by your organization?
We have been able to offer this free meal program to 25 individuals so far. This has been a very needed source of survival and comfort.

At this point in time, through additional outreach and the loss of the Medicaid frozen meal program (beginning July 1st), an additional 24 low-income older adult individuals will be coming into our program. We hope to be able to fill the gap and provide all 29 individuals with free meals. In general, our clients receive 1 or 2 meals, 3

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Please list all expected expenses associated (individually with projected cost indicated) with this activity along with projected dates of expenditures of support:

$4,848 = costs of food and kitchen supplies (to-go containers, dish soap & sanitizer, etc.)
$4,200 = perishable goods donations
$45,000 = staff wages and benefits

$54,048 = total costs from July 1, 2020 – September 30, 2020 (see above for details)

Mini-Grant Round 2 Funding Request Budget

Requests for support are limited to the areas listed below. Please contact the CCAA if your needs or requested support fall outside of these areas. All support is direct purchase on behalf of the recipient and/or reimbursement-based (which will require submission of backup documentation to support the expense).

Item Type	Required Specifications and/or Features	Calculation/Narrative	Dollar Amt.
Laptop		Number of Laptops Requested:	$
Printer/Scanner/Copier		Number of Printers/Scanners/Copiers Requested:	$
Laptop Software Upgrades		Number of Laptop Software Upgrades:	$
Internet Wireless Router		Number of Internet Wireless Routers:	$
	Other Equipment:	Description and Number:	$
Capacity-Building	Description: Food and kitchen supplies for 1,212 meals, July 2020 – September 2020	Description and Number: $4 per meal x 1,212 meals = $4,848.00	$4,848.00
Capacity-Building	Description:	Description and Number:	$
Supplies	Description:	Description and Number:	$
	Description:	Description and Number:	$
		TOTAL Support Requested=	$4848.00

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Comments/Questions

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times per week. During this time of continued crisis and isolation, with many of the lowest income clients also impacted with the inability to travel around their local community or access other social or health-related services, we also hope to offer those qualifying for the free meal program 6 meals per week (2 meals, 3 times per week) until the end of September.

At this time, we can provide 1 meal, 3 times per week to 25 individuals. We aim to increase this to 1 meal for 49 individuals, 3 times per week – or an increase from 75 free meals per week to 147 free meals per week -starting in July 2020.

Please describe the organizational capacity-building activity and/or technology you are requesting support for:
See above. In terms of the costs this represents, with an average cost of $4 per meal (this cost represents all food and kitchen supplies, but not staffing or other costs such as equipment repair or replacement), the current cost per week is $300 for 25 individuals. We have funding to cover these costs through August 2020. The additional costs requested would be for 24 individuals at 3 meals per week through September, plus 25 individuals at 3 meals per week for the month of September. Or:

(24 individuals x 38 meals x $4 per meal) + (25 individuals x 12 meals x $4 per meal) = $4,848

Please describe the expected outcomes and the impacts CCAA support will have on the capacity of your organization and/or the Community Action network of Colorado:
This funding will allow us to feed those in need for the next 3 months. And it will allow us to be able to concentrate on more long-term funding sources moving forward without having to sacrifice providing meals to those who need it now.

What contribution has/will your agency be making toward this activity (including support from other funding sources)?
The Gunnison Senior Center provides all staffing support for the meals program through City and County funding. Additionally, we actively seek donations and grants from individuals and non-profit agencies. This represents approximately $4,500 in donations/grants and $45,000 in staff wages for the time period of July 1, 2020 through September 30, 2020.

Additionally, we receive fresh produce once per week through a local non-profit, Mountain Roots, and various donations from the Gunnison County Food Pantry. $300 per week in perishable goods donations. These costs are over and above what needs to be purchased for full meal preparation.

If request is technology-based, would you be willing to accept donated (refurbished) equipment or are you requesting to purchase equipment and be reimbursed?

> If requesting reimbursement for purchasing technology, does your agency have a Techsoup account to purchase reduced cost equipment?

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Please use this section to provide any miscellaneous comments, or to advise CCAA staff of additional information pertaining to your request:

Certifications

I certify that all information provided in this mini-grant application is accurate.
I certify that I understand any CCAA mini-grant funds provided may not be used to support activities that have been funded by another funding source.
I certify that all CCAA mini-grant support provided will be effectively implemented to provide high quality CSBG services.

Elizabeth Helmig	Gunnison County Department of Health and Human Services	6/29/2020
Signature (may be electronic)	Name/Title/Organization	Date

Completed applications should be submitted electronically to the CCAA by email at ccaa@coloradocommunityaction.org.
Mini-Grant Round 2 Funding Deadline is Wednesday July 1, 2020 at Noon MST

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