AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: COVID-19 Federal Funding; Elections

Action Requested: Discussion

Parties to the Agreement: Kathy Simillion, County Clerk

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

Election Federal COVID19 funds for reimbursement of expenses for both the Primary and General Elections.

Fiscal Impact:

Submitted by: Kathy Simillion **Submitter's Email Address:** ksimillion@gunnisoncounty.org

Finance Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

County Attorney Review: ◉ Required ○ Not Required

Comments:
ok db 5/29/20

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 5/29/2020 Certificate of Insurance Required Yes ○ No ◉

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 5/29/2020

◉ Consent Agenda ○ Regular Agenda ○ Worksession Time Allotted: 0

Agenda Date: 6/2/2020

Revised April 2015

May 22, 2020

To: Board of County
Commissioners

From: Kathy Simillion
County Clerk and Recorder

Due to the Covid-19 the Federal Government has passed the CARES ACT COVID19 Funding for all Elections related expenses due to the Covid19. We will be reimbursed for all for any costs incurred for conducting both the Primary June 30, 2020 and General November 3, 2020 Elections. Linda in Finance has already set up General Ledgers accounts.

Kathy Simillion

From: [SCORE Customer Support] <SCORE.CustomerSupport@SOS.STATE.CO.US>
Sent: Tuesday, May 19, 2020 11:34 AM
To: [SCORE Customer Support]
Subject: Important Information - CARES Act COVID-19 Funding

Follow Up Flag: Follow up
Flag Status: Flagged

[EXTERNAL SENDER - USE CAUTION]

This email is being sent to the county clerks and election admins.

Hi everyone. As we discussed yesterday on the county call, below is the list of permissible CARES Act expenses along with a short description of the CARES Act election funding. Please let me know if you have questions.
Judd

CARES Act COVID-19 Funding
On March 28, 2020, Congress appropriated $400M to assist states and localities in preparing for federal elections due to COVID. Colorado's portion of that appropriation is $6,665,335. The 20% match adds $1,333,067, making the total $7,998,067 (although Congress might eliminate the match, which puts us back to $6.7M). Under the plain language of the law, the money can be used to "prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 federal election cycle." In short, **CARES Act funds can be used in the very narrow circumstances where there's a COVID-related expense related to a federal election**. Costs can be incurred as early as January 20, 2020 and all funds must be spent by December 31, 2020. The state must report those expenditures to the EAC within 20 days of the state primary and 20 days of the General Election. Below is a list of permissible expenses and impermissible expenses.

Permitted CARES Expenses

1. Personal Protective Equipment (PPE)
    a. Supplied by the SOS
        i. Masks
        ii. Hand Sanitizer
        iii. Thermometers
        iv. Bleach wipes
        v. Nonbleach wipes
    b. Purchased by the counties - reimbursed with CARES money
        i. Gloves
        ii. Towels – paper and cloth
        iii. Face shields
        iv. Disinfectant liquid/bottles
        v. Spray bottles
        vi. Plexiglass sneeze guards (and installation)
        vii. Brooms/Dustpans
        viii. Hand wash stations
        ix. Trash/Recycling cans
        x. Other appropriate PPE (check with the SOS)
2. VSPC- Related Expenses
    a. Rent to open a new or larger VSPC
    b. Rent to reserve an alternate VSPC
    c. Rent to reserve a parking lot or other location

d. Reasonable ADA improvements for a new VSPC location
e. Curbside voting equipment
f. Tents for drive-up voting
g. Tables to create separation
h. Stanchions
i. Pens/Stylus
j. Signage
k. WiFi technology – if needed for COVID reasons
l. Laptops
m. Software licenses for new laptops
n. Ballot on Demand Printers
o. Dymo printers
p. Floor markings
q. Rental cars/van for social distancing
r. Mileage for additional trips caused by social distancing
s. Spanish language document translations specific for COVID
t. Pre-election deep clean
u. Post-election deep clean
v. Other appropriate VSPC-related expenses (check with the SOS)

3. Staff and Judges
   a. Additional judges for VSPC social distancing
   b. Additional judges for backroom social distancing
   c. Spanish language services to support COVID communication
   d. Additional reserve judges, in case needed
   e. Additional Pay for judges working extra hours due to COVID
   f. Pay judges who sick due to COVID – the SOS is confirming permissibility of this expense
   g. Overtime pay for staff working extra hours due to COVID
   h. Technology to assist in remote training of judges/staff
   i. Technology to assist with remote LAT/RLA
   j. Technology to assist with signature verification (social distancing)
   k. Technology to assist with ballot adjudication (social distancing)
   l. Other additional appropriate staffing or judge-related expenses incurred due to COVID in excess of normal expenses (check with the SOS)
4. Drop Boxes – SOS creates grant program
   a. Counties must supply a justification demonstrating need and how this manages COVID

Expenses Not Permitted with CARES

1. County media/mailing outreach to voters (the SOS office will do this)
2. Expenses not approved by the SOS
3. Any expenses incurred prior to January 20, 2020.
4. Any expenses incurred after December 31, 2020.

Regards,
CDOS/SCORE on behalf of Judd Choate