AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Ratification of Cty Manager Sign.; Grant App; Juv.

Action Requested: County Manager Signature

Parties to the Agreement: Gunnison County - Colorado office of Children Youth and Families

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

Choice Pass grant

Fiscal Impact:

Submitted by: Kari commerford **Submitter's Email Address:** kcommerford@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
No concerns, ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 12/13/2019

County Attorney Review: (●) Required ( ) Not Required

Comments:
ok. db

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 12/19/2019 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 12/19/2019

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 1/7/2020

Revised April 2015

COLORADO
Office of Children, Youth & Families
Division of Child Welfare

Joe Homlar, Director

Tony Grampsas Youth Services Program

Statement of Work

The SOW must:

- Reflect the SFY21 funding period, July 1, 2020- June 30, 2021

The SOW should:

- Include objectives directly related to the accomplishment of the listed goal
- Not include objectives such as turning in TGYS reports or hiring new staff
- Reflect State Fiscal Year Quarters
  - Q1: July 1 through September 30
  - Q2: October 1 through December 31
  - Q3: January 1 through March 31
  - Q4: April 1 through June 30
- Whenever possible, include both outputs and outcomes
- Include all measurement methods (agency or school records, pre/post-tests, surveys, etc.) the agency will use to determine if the outputs/outcomes are met

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Goal 1:

Goal 1 To increase GCSAPP's capacity for preventing marijuana and ATOD and to continue education and professional development for key GCSAPP staff.

	Objective (Must be SMART format)	Activity by Quarter	Expected Outputs & Outcomes (Deliverables)	Measurement	Responsible Agency/Personnel
1.1	By June 30, 2021 the Choice Pass Coordinator and key staff will attend the TGYS orientation and prevention	Q2,Q3, Q4	Choice Pass Coordinator and key staff will have attended TGYS orientation and prevention trainings.	Certificate of completion.	Choice Pass Coordinator

trainings as required by the grant.		Choice Pass Coordinator will be trained on grant requirements and reporting.		

Goal 2: To reduce the number of youth who report past 30-day marijuana use rates by 2% annually using 2017 HKCS baseline data and engage 600 youth in the Choice Pass program with less than 10% of youth violating their pledge.

Goal 2 Objectives

	Objective (Must be SMART format)	Activity by Quarter	Expected Outputs & Outcomes (Deliverables)	Measurement	Responsible Agency/Personnel
2.1	By September 15, 2020, the Choice Pass Coordinator will advertise Choice Pass sign-ups through school and media outlets - to include newspapers, radio, personalized postcards and Multicultural Resource Center outreach.	Q1	Advertising for Choice Pass sign-up nights will be circulated throughout the community in English and Spanish 4 advertisements will be documented	Tear sheets documented, invoices from radio stations, efforts noted on tracking forms.	Choice Pass Coordinator and Committee members
2.2	By September 15, 2020, the Choice Pass Coordinator will Prepare paperwork packets and make them accessible online for Choice Pass sign-ups in Spanish and English	Q1	Paperwork updated and available online in Spanish and English.	Packets online and in office.	Choice Pass Coordinator and Choice Pass Committee Members
2.3	By October 30, 2020, the Choice Pass will obtain commitment of business incentives/support -make personal visits and phone calls, engage committee to assist with personal	Q1, Q2	The Choice Pass program will acquire 3 new business supports annually and continue to receive support from our Key Partners.	Choice Pass supporter and Key Partner (business partners) list updated and online	Choice Pass Coordinator, Prevention Specialist and Committee members

	connections, communicate opportunity through media outlets with ads, letter and public service announcements.		Choice Pass Program Community in-kind contributions will increase by 2% annually.		
2.4	By October,30, 2020, 5 sign-up nights will be held and 600 students will be enrolled in the Choice Pass program. Youth and parents will take the Choice pass survey. 2 Choice Pass sign-up nights will have interpreters.	Q1, Q2	650 students will be enrolled in the Choice Pass Program. Target Population: 650, 6th -12th grade youth in RE1J school district. 30% of the students will be in the free/reduced lunch program.	Parent-youth consent forms are signed and on file.	GCSAPP Directory, Choice Pass Coordinator, Prevention Specialist. Interventionist, and Committee members
2.5	By June 30, 2021 a minimum of 4 youth focus groups and six alternative programming events for Choice Pass holders will be hosted.	Q1,Q2,Q3,Q4	200 Choice Pass youth will have attended at least one Choice Pass sponsored alternative event or focus group.	Attendance sheets	Choice Pass Coordinator, Prevention Specialist. Interventionist, and University Advisors
2.6	By June 30, 2021 up to 10 youth will participate with Irwin guides' leadership development program.	Q4	Up to 10 youth 14-18 will gain skills in problem solving, navigating difficult situations and increased self-efficacy.	Outdoor Leadership evaluations and reflection book.	Choice Pass Coordinator, Prevention Specialist and Interventionist.
2.7	By May 15, 2021 at least 60% of Choice Pass youth will be drug tested in order to maintain program accountability	Q2, Q2, Q4	Less than 10% will fail the drug test and those who do will engage in the broken pledge protocol with	Documentation of number of youth who are tested and number who pass.	Choice Pass Coordinator, Prevention Specialist and Interventionist

	with less than 10% violations		skill-based interventions and other resources as needed.		
2.8	By May 30, 2021 at least 150 youth will receive prevention education in school health classes	Q2, Q3 Q4	Youth will learn what risk and protective factors are and how to increase protective factors in their lives.	Pre-post surveys	Choice Pass Coordinator, Prevention Specialist and Interventionist
2.9	By June 2021, youth will have identified at least two spaces in each community that they would like to have ongoing events at	Q3, Q4	Youth will report an increase in belonging and identify spaces in the community where they feel safe.	Focus group qualitative data.	Choice Pass Coordinator, Prevention Specialist. Interventionist, and University Advisors

Goal 3: Youth will report a 5% increase of one or more parents talking to them about the dangers of alcohol and drug use as reported on the HKCS using 2017 baseline data.

Goal 3 Objectives

	Objective (Must be SMART format)	Activity by Quarter	Expected Outputs & Outcomes (Deliverables)	Measurement	Responsible Agency/Personnel
3.1	By June 30, 2021, 350 parents will participate in at least one parent education event that will address substance prevention and difficult conversations based on parent's identified need on Choice Pass survey. One of the	Q2, Q3, Q4	Parent will receive education to increase understanding of adolescence and increase connectedness with youth	HKCS 2020	GCSAPP Director, Choice Pass Coordinator, Education Specialist, Education Specialist and Interventionist, University student advisors.

	events will be provided in Spanish.		Youth report of parents talking to them about the dangers of drugs and alcohol on the Healthy Kids Colorado Survey will increase by 5% in 2022.		
3.2	By June 30, 2021, 50 parents/community members will participate in focus groups about effectiveness of prevention efforts with Gunnison County Substance Abuse Prevention Project (GCSAPP).	Q3, Q4	Choice pass will be informed of parental concerns, need for education and learn about risk and protective factors.	Sign in sheets	GCSAPP Director, Choice Pass Coordinator, Education Specialist, Education Specialist and Interventionist, University student advisors.
3.3	By June 30, 2021, 24 'advertisements' will be informed by youth and distributed to parents and the community using the *Pass the Knowledge* social marketing campaign	Q2, Q3, Q4	Youth will create messages to inform parents of risk and protective factors.	Advertisements – tear sheets.	Choice Pass Coordinator and University student advisors.

Goal 4: The Gunnison County Choice Pass Program will demonstrate effectiveness in delaying the use of alcohol, tobacco and other drugs as evidenced by a cross comparison analysis of HKCS survey data and Choice Pass survey data - combined measure of alcohol, marijuana, and prescription drug use without a prescription, and tobacco/nicotine; data will compare total difference and difference by age cohort.

Goal 4 Objectives

	Objective (Must be SMART format)	Activity by Quarter	Expected Outputs & Outcomes (Deliverables)	Measurement	Responsible Agency/Personnel
4.1	By June, 30, 2021 GCSAPP will analyze Choice Pass survey data and compare to	Q4	Choice Pass youth will continue to report less past 30-day use rate as compared to all youth in the RE1-J	HKCS and Choice Pass Survey data	Choice Pass Coordinator, Prevention Specialist and Interventionist

HKCS data in order to compare past 30-day use rates of core measures.		school district on HKCS data		

Provide a short description of your program (2-3 sentences to be used for TGYS website and social media).

The purpose of the Choice Pass program is to engage and educate youth in grades 6th through 12th in positive youth development activities, help to create a tool for youth and parents to encourage healthy behaviors and open communication, create a platform for recognizing and celebrating the youth in our community, and creating a caring network of community members.

Explain your selection for primary outcome for this program. Be sure to address how this is included in your mission and/or vision.

Through CP youth are able to engage in healthy activities at deeply discounted rates, they are celebrated by their community for making good choices and they are able to participate in alternative programming. In a community that has high adult use rates and a low percentage of parental concern of substance use it is important to increase protective factors in youth and their families in order to reduce risk of problem behaviors including substance abuse. Expected outcomes include past 30-day marijuana use rates decrease by 2% and a 5% increase annually of youth reporting one or more parents talking to them about the dangers of alcohol and drug use as reported on the HKCS. GCSAPP has collected HKCS data locally since 2006. This programing aligns with our mission to help youth become healthy, stable and productively involved in their communities.

Describe the identified population and your agency's success with this population.

CP program serves youth in grades 6th through 12th and their parents, with annual enrollment of 615 youth. The GCSAPP Coalition has been in existence since 2007, and has been addressing 4 targeted substances (alcohol, marijuana, nicotine/tobacco, and prescription drug use without a prescription). There has been a decrease in youth use rates over the past 12 years. GCSAPP has been able to successfully grow the community coalition including youth representation, supported youth initiatives across the county, educated over 350 parents annually in the past 3 years, and is implementing PYD as a strategy for CTC. Through youth focus groups and youth voice, GCSAPP successfully helped to create social hosting ordinances in Gunnison and Crested Butte and nicotine/tobacco ordinances in Gunnison and Crested Butte. Additionally, the number of youth who report their parents talking with them about the dangers of substances has increased.

Using state/community level data, identify the need for preventing marijuana & ATOD in your community. Data older than 2010 will not be considered.

There continues to be a need in Gunnison County for prevention services. Using 8 years of longitudinal data from the HKCS, BRFSS, GCCS and the Community Health Needs Assessment from GVH, Gunnison County has prioritized the following risk factors; community norms favorable towards substance use, high availability of substance, and extreme economic deprivation (toxic stress). Since legalization of retail marijuana in Colorado we have seen an influx of marijuana dispensaries in our small community; 7 in Gunnison and 4 in Crested Butte. According to 2017 HKCS, 20% of local high schoolers reported past 30-day marijuana use.

Youth are reporting an increase in dabbing and edibles which is concerning due to higher potency THC. Additionally, the number of youth who report riding in a vehicle with someone who was using marijuana continues to be over 20% and over 50% of youth report it would be easy to obtain marijuana.

Identify the approximate frequency of services your program recipients receive. weekly

Identify the approximate length of each service session recipients receive in hours. 3 hrs.

Identify the approximate duration of services your program recipients receive. One school year

Explain why this frequency, length, and duration was chosen.

The CP program uses a multi-prong approach in programming in order to increase protective factors in the individual and relationships and decrease risk factors; discounted activities and community celebration for healthy choices, youth informed events, multi-day skill and leadership experiences, parent-youth education events and direct education. Due to the variation of programming and direct support, length of service was calculated using the median length of session. The CP program is year-round; during the summer emphasis is on leadership experiences and summer activities. Enrollment for CP is annual, in the early Fall. CP has been in existence since 2010; each year youth have the choice to enroll in the program with their trusted adult.

Explain how your strategy addresses each of the risk and protective factors you have selected and leads to your primary outcome.

The CP program follows the social development strategy which fosters the success and health of young people and promotes PYD. The CP program provides youth in 6th -12th grade with opportunities, skills and recognition within in the schools, community and families. The CP utilizes a pledge that is between parent and child. The pledge creates continued opportunities to have discussions about familial rules, behavioral expectations and increases communication.

The CP program works to increase the protective factors "connections to a caring adult" and "clear expectations for behaviors" and decrease the risk factors "substance use" and "poor parent-child relationships". The parents pledge to be there for their youth through the tough developmental time of adolescence by being open to difficult discussions, answering questions and supporting their development. Parents must attend one education dinner to demonstrate accountability. Education is provided on topics such as adolescent brain development, social media, sexual boundaries, stress and resiliency and other difficult subjects that parents identify. Having positive and available adults is one of the strongest protective factors against substance abuse and suicide. The youth pledges to remain substance free and may also personalize the pledge. Parents and youth consent to youth drug testing for youth accountability.

The CP program works to increase the protective factor "association with prosocial peers" and decrease the risk factor of "social isolation/lack of social support". Youth reported that they

wanted a way/a reason to abstain from substance use, thus the CP was created. The CP program is voluntary and youth can choose each year if they want to be a Choice Passer. This creates a majority norm for youth that promotes prosocial behaviors. CP youth have access to selective healthy activities and programming. Youth also receive direct education and have the opportunity for skill-based peer support when needed.

Provide documentation for your selection above.

CP continues to engage 65% of 6th-12th graders and their parents in Gunnison County. CP survey data indicates higher parent-child communication, less past 30-day marijuana and other substance use and increased connections to a caring adult. 91% of CP youth reported being able to ask a parent or guardian for help, 88% agree it is easy to talk with parents about drugs and alcohol, and 94% have not used any drugs or alcohol in the past 30 days. Comparative data of CP vs. all GWSD youth reporting on HKCS are as follows; 97% not vaped (CP) vs. 70% not vaped (HKCS); 95% not drank alcohol (CP) vs. 71% not drank alcohol (HKCS); 97% not used marijuana (CP) vs. 80% not used marijuana. We also see a lower perception of use by peers and a higher perception of harm across all substances for CP holders. Kids love CP.

Give specific examples of successful recruitment strategies you are currently using or that you plan to use to recruit the intended population. How did you determine these strategies?

The CP program is open to all youth between 6th -12th grade and their parents in Gunnison and Hinsdale county. This population was chosen to start prevention upstream with middle school youth and continue prevention efforts throughout high school. The CP program works with school counselors, the MRC and teachers of English language learners to educate individuals who are harder to reach. The CP program advertises in the local newspapers, through the schools, and last year students were sent a postcard inviting them to be part of the program; enrollment has stayed consistent at over 600 youth annually. This year we plan to hold focus groups to learn from students how the CP program benefits them and what they would like to see for programming.

Explain the retention strategies specific to your identified population. How did you determine these strategies? Include your current and/or previous participant retention rates if available.

The CP program has been in existence since 2010. The CP program annually enrolls over 600 youth (60% of this population) and their parents in the program. Retention is addressed by continuous outreach with parents and youth to illicit feedback on the program, learn why youth choose to participate, and understand what parents would like to receive education on. The CP program openly communicates with youth in the schools, with parents at education dinners, and through quantitative data analysis at CP sign-up nights.

Describe community as well as family and/or youth involvement in the project's planning and implementation.

The CP program has a committee that includes community members, parents, law enforcement, juvenile services, and Western Colorado University representation. The CP Committee is responsible for programmatic decision making and helps guide the goals of the program. There are over 30 businesses that participate in the program by providing discounts and recognition to CP youth. Youth and parent focus groups have been held to continue to ensure that youth voice is included in all programming and parents needs and concerns have an opportunity to be voiced. Youth and parents are also able to inform the program through the CP survey and parent education evaluations.

How do you prepare participants for success upon the completion of your program?

Many of the youth who enroll in CP in middle school continue to enroll in the program throughout high school. CP is multi-pronged in its approach to increasing protective factors; alternative programming, access to leadership activities, education for youth and parents, community recognition and support. Alternative programming and leadership opportunities allows for youth to build skills in problem solving, decision making and increasing self-efficacy. Youth education is focused on social emotional skills and regulation. Youth who have multiple risk factors have the opportunity to utilize additional skill-based education and groups. Parent education and community recognition helps equip adults with skills to increase effective communication with youth and to be identified as a trusted adult. These evidence-based strategies prepare youth to become healthy, successful adults.

Describe your training plan for staff and how you ensure staff implement the program to fidelity.

The CP program consists of three key staff, the CP Committee, University youth advisors and community volunteers. Staff are trained in SAPTS, PYD, SDS, and adolescent development. All staff are required to have at least a bachelor's degree. Staff will be required to attend the SRPF annual conference in order to stay up to date on prevention strategies. CP committee members and University youth have an on-boarding requirement to serve as a committee member and are asked to make a 2-year commitment. Volunteers help with sign-up nights; over 75% of the volunteers have been part of sign-up nights for the past three years. Retention of staff, CP committee members, and University youth volunteers is important to ensure clear communication and integrity of the program.

For programs serving youth ages 9 to 24 describe how your program uses a PYD approach in developing authentic relationships, enhancing informal skill building, and providing opportunities for practice of those skills. Be specific in addressing the five principles.

The CP utilizes the PYD and SDS framework. CP is voluntary; youth can choose each year if they want to be a Choice Passer. This creates an opportunity for youth to be a part of a healthy "crew" that supports each other in making positive decisions and increases a sense of belonging. Youth are partners in this work as they continuously inform programming. The CP program offers a variety of healthy activities and skill building experiences in order to engage all youth. Our strengths-based approach incorporates the understanding that not all youth are recreationally

oriented; some prefer the arts, 4-H, music, cooking, or babysitting and other skill-based courses. These diverse offerings help to ensure that our approach is inclusive and culturally responsive.

Diversity of community partnership in CP is also important. Youth are recognized by the adults of those businesses; business partners are informed of PYD. Youth in CP come from all SES backgrounds; CP business partners help to reduce economic barriers by offering incentives, discounts and helping with scholarships. Additionally, they provide opportunities for recognition. When a CP youth goes into a CP business they are verbally acknowledge for making healthy choices.

Education for adults is focused on understanding adolescent development which strengthens empathy and helps them remember what it was like to be an adolescent; this understanding helps in creating authentic relationships with youth.

The CP program offers leadership opportunities and direct social emotional education; focusing on critical thinking, self-advocacy, problem-solving and identifying and regulating emotions.

COLORADO
Office of Children, Youth & Families
Division of Child Welfare

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Colorado Department of Human Servi
BUDGET T

Agency Name	Gunnison County	**Budget I**
Program Name	Gunnison County Substance Abuse Prevention Project - Choice Pass	

Expenditure Categories

PERSONNEL SERVICES

Position Title / Employee Name	Description of Work For hourly employees, please include the hourly rate and number of hours in your description. Include number of months budgeted.	Gross Salary
Choice Pass Coordinator - Emily Mirza	12 months (52 weeks) budgeted at .8 FTE @ 80% (28hrs. per week) - - based on $28/hr.	$52,000.00
Education Specialist and Interventionist - Betty Sue Gurk	12 months (52 weeks) budgeted at .8FTE @ 30% (14hrs. per week) - - based on $28/hr.	$52,000.00
Education Specialist - TBD	12 months (52 weeks) budgeted at 1FTE @30% (12hrs. per week) - - based on $22/hr.	$45,760.00
Translation Services - Yamel Palacios Aguirre	5 hours per week @ $22/hr. x 52	$5,720.00

'H SERVICES PROGRAM
ces, Division of Child Welfare Services
'EMPLATE

Period	7/1/2020-6/30/2021

		Match / In-Kind	Total Amount Requested from TGYS
S			
Fringe	% ACTUAL Time on Contract / Purchase Order	Match / In-Kind	Total TGYS Request
	100.0%	$21,000.00	$31,000.00
	100.0%	$31,200.00	$20,800.00
	100.0%	$27,456.00	$18,304.00
	100.0%	$0.00	$5,720.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00

	Total Personnel Services	**$155,480.00**

SUPPLIES & OPERATIN

Item	Description of Item
Choice pass sign-up printing, copying, stamps and ads	Choice Pass packets and letters to youth @ $1.00 per packet ($625) a youth
Choice Pass Incentives - programming	food and activities matierals for programming and focus groups $10p for 40 youth for focus groups
Parent Education Dinners	350 parents attending one parent education dinner $9pp food, $200 s $140 per ad.
drug tests	drug test west drug screening for 60% of youth in the program (360) x
computer	one computer for GCSAPP staff $2500 annually
phones	cell phone reimbursement for out of office call access $35 x3 x 12

TRAVEL

Item	Description of Item

CONTRACTUAL (payments to third pa

Item	Subcontractor / Entity Name
Chioce Pass Coordinator Orientation attendance	travel form Gunnison to orientation location - estimate 585 miles @ .5
orientation lodging	two nihgt at orientation location - $150 per night

			$0.00
$0.00	**4.00**	**$79,656.00**	**$75,824.00**

G

	Match / In-Kind	Total TGYS Request
nd @.49 per stamp x 1100	$0.00	$1,164.00
ɔ x 200 youth; $20 incentives	$0.00	$2,800.00
upplies, 6 ads in the paper @	$2,000.00	$2,190.00
$18	$3,240.00	$3,240.00
	$0.00	$2,500.00
	$0.00	$1,260.00
Total Supplies & Operating Expenses	**$5,240.00**	**$13,154.00**

	Match / In-Kind	Total TGYS Request
Total Travel	**$0.00**	**$0.00**

rties or entities)

	Match / In-Kind	Total TGYS Request
·9		$345.00
		$300.00

orientation meal stipend	three days of meal stipend to influed travel days $62 per day

INDIRECT

Item	Description of Rate / Item
Negotiated Indirect cost	10% De Minumus
Indirect (other): please list	
Indirect (other): Modified	

TOTAL AD

TO

Total Program Cost (M

TGYS Request as a %

TGYS Request as a % of T

		$186.00
Total Contractual	**$0.00**	**$831.00**
SUB-TOTAL BEFORE INDIRECT		**$89,809.00**
	Match / In-Kind	**Total TGYS Request**
		$8,981.00
Total Indirect	**$0.00**	**$8,981.00**
DDITIONAL RESOURCES	**$84,896.00**	
OTAL TGYS ANNUAL REQUEST		**$98,790.00**

Match / In-Kind + TGYS Request)	**$183,686.00**
Total Agency Budget	
of Program Budget, if Awarded	**53.78%**
Total Agency Budget, if Awarded	**#DIV/0!**