AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Grant Application; CDOT & GCSAPP

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement: Gunnison County - CDOT

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

grant application

Fiscal Impact:

Submitted by: Kari Commerford **Submitter's Email Address:** kcommerford@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
No concerns, will have to be added to budget if approved. ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 3/12/2019

County Attorney Review: (●) Required ( ) Not Required

Comments:
ok db 3/13/19

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 3/13/2019 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 3/13/2019

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 3/19/2019

Revised April 2015

PART 1: Project Summary Page

Project Title: Gunnison County Substance Abuse Prevention Project – Addressing Excessive Drinking and Community Norms Favorable Towards Substance Abuse

The Gunnison County Substance Abuse Prevention Project (GCSAPP) will work with key partners in Gunnison County in order to address excessive drinking and community norms favorable towards substance use, one of the identified risk factors in our Communities that Care community report. GCSAPP will partners with local agencies to increase safety and decrease alcohol-impaired driving through the implementation of the following three population-level primary prevention strategies: Education, Community Based Process, And Environmental-Social Marketing. GCSAPP will work to increase support for a social hosting ordinance in Crested Butte and work to increase support for enforcement of the social hosting ordinance that currently exists in Gunnison. GCSAPP and key community partners that have given written commitments to this project will also work collaboratively to educate stakeholders and community members on the benefits of limiting consumption in public in order to reduce the extent to which alcohol use is seen by youth as socially acceptable or normative and address the risk factor of community norms favorable towards substance use.

Applicant Organization Name: Gunnison County

Applicant Organization Address: 200 East Virginia Ave. Gunnison, CO 81230

Project Director Name and Title: Kari Commerford, GCSAPP Director

Project Director Contact Information: 970-642-7393 kcommerford@gunnisoncounty.org

Applicant Agency DUNS #: 133115220

Proof of Good Standing: N/A -We are a government entity and do not pay taxes

Certificate of Insurance: Attached

Proof of Active Status in SAM.gov: Attached

COLORADO COUNTIES CASUALTY AND PROPERTY POOL
1/1/2019 TO 1/1/2020 PROPERTY - LAYERED PROGRAM - POLICY NUMBERS, PARTICIPATION

Layer	Policy Number	Carrier	Participation	% Participation
Primary $10,000,000 including Flood/Quake	EW0039519, EW0039419	Uws at Lloyds (various)	$5,500,000	55%
2% Hail Ded/Per Building	BPR1800011	Colony Specialty	$2,500,000	25%
Auto Physical Damage Over the Road Sublimit $1M	D38095432002	Westchester Surplus (Lead)	$2,000,000	20%
Total Primary Layer			**$10,000,000**	**100%**
$15,000,000 xsess of $10,000,000 Incl Flood/Quake	MKLV11XP007066	Evanston (Markel)	$7,500,000	50%
	EW0039419	UW at Lloyds (various)	$4,500,000	30%
	D38095432002	Westchester Surplus Lines	$3,000,000	20%
Total Exess Layer $15M xs $10M			**$15,000,000**	**100%**
$75,000,000 Excess of $25,000,000 Incl Flood/Quake Flood and Quake limits to $25M xs $25M)	795008904	Homeland Insurance Co. of NY	$75,000,000	100%
Total Excess Layer $75M xs $25M			**$75,000,000**	**100%**
Excess Automobile Physical Damage - over the Road $4,000,000 excess $1,000,000	IMU10012212601	Endurance	$4,000,000	

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/23/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Arthur J. Gallagher Risk Management Services, Inc.
6300 South Syracuse Way, Suite 700
Centennial CO 80111

CONTACT NAME: Anita Bruner
PHONE (A/C, No, Ext): 303-889-2574 FAX (A/C, No): 303-889-2575
E-MAIL ADDRESS: anita_bruner@ajg.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Colorado Counties Casualty & Property Pool	
INSURER B : County Worker's Compensation Pool	
INSURER C : Pennsylvania Manufacturers Assoc Ins Co	12262
INSURER D : Various (See Attached)	
INSURER E : ARCH INS CO	11150
INSURER F :	

INSURED
Gunnison County
200 E. Virginia
Gunnison, CO 81230

COVERAGES **CERTIFICATE NUMBER:** 132036109 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY X CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY ☐ PRO-JECT ☐ LOC X OTHER: Per Member			PER PARTICIPATION CERT	1/1/2019	1/1/2020	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 250,000 $ $ $ 250,000 $ 250,000 $ 250,000 $
A	AUTOMOBILE LIABILITY X ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY X Claims Made			PER PARTICIPATION CERT	1/1/2019	1/1/2020	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 250,000 $ $ $ $
C	☐ UMBRELLA LIAB ☐ OCCUR X EXCESS LIAB X CLAIMS-MADE ☐ DED X RETENTION $ 250,000			821800951483	1/1/2019	1/1/2020	EACH OCCURRENCE AGGREGATE	$ 10,000,000 $ 10,000,000 $
E	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N ☐ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WCX005783204	12/31/2018	12/31/2019	X PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
B A D	County Workers' Comp Pool Prop, Mob Eq, Auto PD, XS Excess Property			PER PARTICIPATION CERT PER PARTICIPATION CERT See Attached	12/31/2018 1/1/2019 1/1/2019	12/31/2019 1/1/2020 1/1/2020	$875,000 DEDUCTIBLE $500 Layered	$ 150,000 See attachment

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Workers' Compensation SIR: $875,000
Carrier D: CWCP is a qualified Self Insured Pool and is reinsured by Carrier C
Evidence of Insurance.

CERTIFICATE HOLDER

To Whom It May Concern

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Karen Graham

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

SAM Search Results
List of records matching your search for :

Record Status: Active
DUNS Number: 133115220

ENTITY GUNNISON, COUNTY OF — Status: Active

DUNS: 133115220 +4: CAGE Code: 38YT2 DoDAAC:

Expiration Date: 12/08/2019 Has Active Exclusion?: No Debt Subject to Offset?: No

Address: 200 E VIRGINIA AVE
City: GUNNISON State/Province: COLORADO
ZIP Code: 81230-2248 Country: UNITED STATES

ENTITY GUNNISON, COUNTY OF — Status: Active

DUNS: 133115220 +4: 0001 CAGE Code: 72PM9 DoDAAC:

Expiration Date: 12/08/2019 Has Active Exclusion?: No Debt Subject to Offset?: No

Address: 200 E VIRGINIA AVE
City: GUNNISON State/Province: COLORADO
ZIP Code: 81230-2248 Country: UNITED STATES

PART 2:
Project Narrative:
Statement of Needs and Opportunity (15 points)
Gunnison County is a remote frontier county located in south central Colorado, 200 miles from Denver and over 100 miles from any city with a population of over 25,000 people. Gunnison is nestled in the West Elk Mountains, offering world class recreation opportunities to visitors and residents alike. Despite the opportunities available for pursuing a healthy lifestyle, many of the residents in the county experience higher than average substance use rates with a declining perception of risk, and high poverty. The median income in Gunnison County was $52,651 in 2017 and 14.8% of persons live in poverty, compared to 10.3% of state residents (2013-2017). The percentage of children living in poverty in Gunnison County is currently 18.9%. Also of note is Gunnison County's child maltreatment rate of 25% which is significantly above the state average of 8.4%.
In 2006, Gunnison County was identified by a SPF SIG project, the Colorado Prevention Partners (CPP) as one of 14 counties in the state at highest risk for substance abuse. In 2006, the County ranked second among all Colorado counties for Adult Alcohol-Related Arrest Rates, and ranked third among the state's frontier counties for Juvenile Drug-Related Arrests Rate. In addition, there is a history of significant "binge" drinking among underage youth in the community and students attending Western Colorado University, a liberal arts university located within the Gunnison County having a student population of approximately 3,000. These factors led to CPP awarding the County a non-competitive grant to prevent substance abuse at the community and systems level. The grant resulted in the creation of the Gunnison County Substance Abuse Prevention Project (GCSAAPP) in 2007, and has allowed the County to address substance abuse prevention efforts targeted to the youth population.

GCSAPP's efforts target the 997 students, and their parents, currently enrolled in 6th through 12th grades within the RE1J School district – the only school district in Gunnison County and the community as a whole. GCSAPP has grown its collaboration with Western Colorado University and will target the University student population as part of this grant. GCSAPP's work in the community has resulted in significant progress reducing the number of teens using alcohol, as measured by 2017 survey data. There continues to be a need in Gunnison County for continued prevention services.

For the past three years GCSAPP has been implementing the Communities that Care strategic framework into the coalition. Communities that Care takes a public health approach to prevention and uses data to understand the community profile and ultimately reduce risk factors and increase protective factors. Using 8 years of longitudinal data from the Healthy Kids Colorado Survey (Table 1), CTC supplemental questions in 2017, Colorado Behavioral Risk Factor Surveillance System data, Gunnison County Community Survey from 2017 and the Community Health Needs Assessment from the Gunnison Health system, Gunnison County has prioritized the following three risk factors in the County; community norms favorable towards substance use, high availability of substance with prescription drugs being the only substance trending upward, and extreme economic deprivation with emphasis on toxic stress.
GCSAPP noted the following areas where Gunnison County students reported higher rates than Colorado students:

Table 1: Gunnison County High School Core Measures Data compared to Colorado Core Measures Data, 2017. *statistically significant

Area	Gunnison County	Colorado
30-Day Use		
Heavy use, Had 5+ drink 1+ days past 30 days	19.5%*	16%
lifetime **marijuana** use	39.5%	35.2%
Rode in a car in the past 30 days driven by someone who had been drinking alcohol	21.7%*	15.2%
Think people who drink regularly have moderate or great risk of harm	68.2%	72.2%
Think it would be sort of or very easy to get alcohol	64.2%*	57.5%

According to the 2017 HKCS, over 50% students in Gunnison County say alcohol is easy or very easy to obtain. While social hosting ordinances are in effect in Gunnison and Crested Butte, access is still occurring and more education and enforcement can occur in this area. Less than 30% of high school youth believe that they would be caught by law enforcement if they choose to use substances (HKCS, 2017). Additionally, Gunnison County has seen higher rates of youth who report riding in a car by someone who had been drinking alcohol and are rates are also high for riding in a car with someone who has been using marijuana.
Youth growing up in Gunnison County are exposed to alcohol use and abuse and experience relaxed social norms due to the ski and tourism industry and/or the ranching sub culture where alcohol advertisements and norms of casual use are very present. According to 2017 HKCS data, 64.2% of youth think it would be sort of or very easy to get alcohol.
Local data shows that between 2010 and 2017 students perceived favorable parent attitudes of substance use. Youth use rates mirror a higher than state average adult binge drinking rate (adults rates Gunnison/State 26%/16%). In 2005 the Gunnison Valley Health System's Community Health Needs Assessment identified that male and female heavy drinking rates and male and female binge drinking rates unfavorable county measures that are worse than the US average; in 2012 those measures have continued to increase making them the only county measures that were unfavorable and had an unfavorable change. Additionally, Gunnison Valley Hospital reports in their 2016 Community Health Needs Assessment that mental health needs, more specifically, suicide and substance abuse (combined) are one of their top three priorities.

According to GCSAPP's 2017 Community Survey, adults also self-reported a 32% binge drinking rate, with 9.6 of adults reporting binge drinking on 3 or more days in the past 30 days. Additionally, the survey results reinforced the youth data that supports the risk factor of community norms favorable towards substance use, with over 90% of adults reporting alcohol being favorable.

GCSAPP also keeps a pulse on mental health rates as part of substance abuse prevention. Gunnison County has seen an increase of death by suicides in the past three years. From 2010 to 2015 Gunnison County experienced 1-5 death by suicides per year with a total of 16 deaths over

the 6 year period. In 2016 Gunnison County saw 10 death by suicides, in 2017 there were 8 and in 2018 there were 9. Of those who ended their life by suicide 29% were currently receiving mental health treatment according to the Colorado Violent Death Reporting System, 2010-2016, CO Department of Public Health and Environment. Additionally, 36% of Gunnison County residents who ended their life by suicide had a toxicology report that indicated alcohol present at death compared to the state rate of 35%, for opioids present the rate was 32% compared to the state rate of 17%, and the rate for marijuana was 27% compared to the state rate of 12.6%

The County uses a public health lens when addressing prevention, uses research to identify local risk and protective factors and then uses evidence-based practices to reduce risks and increase protective factors. The County understands that the high rate of suicide violence impacts the health of all residents. According to the Healthy Kids Colorado Survey, the number of kids who report feeling hopeless or sad has risen to about 26.8 percent; in 2010 the rate was 15%. There are also more instances of kids reporting consideration of suicide, 20 % in 2017; as compared to 2010 the rate was 12%. Gunnison County understands that toxic stress can have long term damaging impacts on the local residents, especially youth who are still undergoing neurodevelopment. Toxic Stress can occur when a person experiences strong, frequent and/or prolonged adversity such as; caregiver substance abuse or mental illness, exposure to violence (including suicide), physical or emotional abuse, and accumulated burdens of family economic hardship. According to Harvard University's Center on the Developing Child (2017) the future of any society depends on its ability to foster the healthy development of the next generation. Extensive research on the biology of stress now shows that healthy development can be derailed by excessive or prolonged activation of stress response systems in the body and brain. Such toxic stress can have damaging effects on learning, behavior and health across the lifespan and increase the risk for substance abuse. This coupled with community norms favorable towards substance use and high availability of substances increases the risk of youth substance use and impaired driving.

Gunnison County is a tourist destination. Gunnison is a rural tourist/mountain community and the home to the world-renowned Crested Butte ski area and world-class fishing. High tourism rates create a festival culture that often focuses on using substances as part of their tourist experience. In addition, Western Colorado University has also experienced high rates of substance use and binge drinking and high school youth can attend concurrent enrollment courses on campus which elevates their exposure and access to a variety of illegal substances. According to the National Campus Health Association (NCHA) campus survey administered during the fall of 2018, 51% of Western Colorado University freshman reported using alcohol in the past 30days, and 73% of Western Colorado University freshman perceived that their peers used alcohol 10-30 days during the month. Additionally, according to the Gunnison Police Department in 2018 11 University students were arrested for DUI or DUI-D.

In both Gunnison and Crested Butte, designated driver programs offer taxi rides late into the night. However, each program is underfunded and they do not accommodate patrons well enough to deter driving after drinking – especially when drivers live a little ways out of town. In addition, Crested Butte retired Marshall Chief, Tom Martin, stated in 2016 that there would be many more DUI convictions if his office had the man power to focus on this issue specifically.

In other words, while Gunnison County numbers are high, they are truly higher.
Programs and policies that already exist to address impaired driving issues are social hosting ordinances in both Gunnison and Crested Butte, designated driving services in the forms of late night taxis, prevention education being delivered to middle and high school students, and community and parent education on our community risk factors, toxic stress, and positive youth development.

In order to fill the gap in our community to address excessive drinking and impaired driving the following strategies and activities are needed to address the issue with our target population:

- Continued, focused marketing and education efforts to the community and parents of youth to educate them about consequences of impaired driving and alternatives to driving while under the influence.
- Bolstered education for both parents of students and students on our community risk factors of community norms favorable towards substance use, high perception of availability of substances, the impact of toxic stress and the risks of binge-drinking.
- Consistent TIPS trainings for University students and local restaurant and bar staff and as well as outreach to marijuana dispensaries to engage them in the conversation of impaired driving.
- The reconvening of the impaired driving committee (dissipated in 2017) in order to ensure that all of the key organizations are working collaboratively in order to inform and address impaired driving. This group will consist of law enforcement, Western Colorado University staff, youth, Gunnison County Health and Human Services staff, representation from the Latino(a) community, and concerned citizens.
- Convene key stakeholders in Gunnison and Crested Butte in order to discuss the current Social Hosting Ordinances and engage stakeholders, including law enforcement, the District Attorney's office, and the 7th Judicial District Judge in examining current and future enforcement rates of the Ordinances.
- Convening key stakeholders, including youth, in discussions about the benefits of limiting consumption in public in order to reduce the extent to which alcohol use is seen by youth as socially acceptable or normative; with discussion around policy change and enforcement.

Project Design

In order to address the identified risk factors in Gunnison County, community norms favorable towards substance use, high availability of substances, adult and youth binge-drinking rates that are higher than state rates, and low perception of enforcement, Gunnison County will work to:
1. Increase public support for social hosting ordinances and increases support for the enforcement of those ordinances and educate the community about the ordinances through marketing efforts.
2. Educate Stakeholders on the benefits of limiting consumption in public in order to reduce the extent to which alcohol use is seen by youth as socially acceptable or normative. To accomplish this strategy, Gunnison County will reconvene an impaired driving committee to serve as a sub-group of the GCSAPP coalition and engage others in the community who are key stakeholders in addressing excessive drinking and impaired driving.

3. Educate the community on Gunnison County's risk factors, designated driving programs, and utilize TIPS training for University students, restaurants, bar staff and other alcohol and marijuana serving businesses.

GCSAPP has collected Healthy Kids Colorado Survey information from students locally since 2006 in order to keep a pulse on youth substance use rates, perception of harm and to track targeted program measures. In a community that has high adult use rates and a low percentage of parental concern of substance use it is important for our community to stay informed by data. Below are the principle findings of the GCSAPP Coalition's 2017 needs assessment. The data supports two primary conclusions:

1. There is a significant level of alcohol and marijuana use among public school students and high perception of availability of substances.

- Data supporting includes over 29.3 % of 9th-12th graders report using alcohol in the past 30 days (HKCS, 2017)
- High school students use rates mirror a higher than state average adult binge drinking rate (adults rates Gunnison/State 26%/16%) as students report a slightly higher binge drinking rate of 19.5% versus 16% as a state average (HKCS, 2017).
- Responses to accessibility of alcohol – 64.2% of 9th-12th graders reported it would be very easy to get alcohol (HKCS, 2017)
- The percentage of students who rode one or more times during the past 30 days in a car or other vehicle driven by someone who had been using marijuana is 17.1% and the percentage of students who drove one or more times during the past 30 days in a car or other vehicle when they had been using marijuana is 14% (HKCS, 2015).
- The percentage of students who rode one or more times during the past 30 days in a car or other vehicle driven by someone who had been drinking alcohol is 21.7% for 9th -12th graders (HKCS, 2017).

2. Gunnison County has community norms favorable towards substance use

- This risk factor is supported by high availability of substances, youth perception of lack of enforcement only 21% of youth believe they will be caught if they choose to use (HKCS 2017), the high amount of liquor outlets and licensees in Gunnison County, the high amount of marijuana dispensaries in Gunnison county and the lack of community events that are substance free. Additionally, there has been a growing concern for the lack of enforcement of laws with the social hosting ordinances as well as an increase of youth parties. Last spring, GCSAPP was contacted by a Crested Butte Community school youth who reached out to law enforcement about their concern of their peers engaging in high risk substance use. This youth reported that many of their peers were participating in weekly parties in the woods and using a variety of substances. In response to this youth request for help, GCSAPP convened a group of trusted adults, including the school administration, law enforcement, the Gunnison County District Attorney, Juvenile services director, local law enforcement and EMS. This group discussed the lack of parental concern and the complexity of enforcing the law while keeping youth safe – discussion around coming into contact with youth without creating an environment where youth run to evade law enforcement. This concern continues this school year with at least one known youth party occurring without law enforcement ticketing youth. This continued lack of enforcement exacerbates the norms favorable towards substance use and sends a direct message to youth that they can use and not be ticketed.

The attached letters of support speak to the readiness of the community to start addressing the lack of enforcement of the social hosting ordinances and youth parties, the high availability of substances, the increase in support for creating community events that are substance free and the education of risks of excessive drinking and promotion of designated driving programs.
Identified activities by year:

Grant year 1 May 2019-September 2019

- Convene key stakeholders in Gunnison and Crested Butte in order to hold focus groups on the current social hosting ordinances and how to best work towards enforcement
- Create an impaired driving committee in order to provide a cross-sector representation of community members and stakeholders who are invested in reducing excessive drinking and impaired driving rates.
- Provide community education on Gunnison County risk factors and the benefits on having community events that are substance free
- Hold TIPS trainings in order to educate restaurant, bar and other liquor and marijuana serving establishments on safe serving and the risks of excessive drinking.
- Promote current designated driving programs and underwrite the Safe Ride program in exchange of advertisement. This program has been in operation for over two decades and is essential for providing safe transportation for adults who are too impaired to drive.

Grant year 2 October 1, 2019 – September 30th, 2020

- Hold meetings with key stakeholders in Gunnison and Crested Butte in order to work towards modification and/or increased enforcement of social hosting ordinances.
- Provide education to community, with emphasis on youth and parents, about the social hosting ordinances and consequences of hosting or contributing to underage substance use.
- Continue to engage the impaired driving coalition in order to work on short and long term goals identified by the GCSAPP coalition and committee.
- Continue to provide education about the identified risk factors in Gunnison County and the benefits of having substance free community events
- Work with the City of Gunnison and Town of Crested Butte to modify at least one community event in each community to be substance free. Youth will be part of this effort.
- Continue to hold TIPS trainings in order to educate restaurant, bar and other liquor and marijuana serving establishments on safe serving and the risks of excessive drinking.
- Continue to promote current designated driving programs and underwrite the Safe Ride program in exchange of advertisement.

Grant year 3 October 1, 2020 – September 30, 2021

- Continue to educate community, with emphasis on youth and parents, about the social hosting ordinances and consequences of hosting or contributing to underage substance use. Using data, report on an increase of enforcement, increase perception of youth enforcement, decrease of youth riding in a vehicle with someone who has been drinking or using substances.
- Continue to engage the impaired driving coalition in order to work on short and long term goals identified by the GCSAPP coalition and committee.

- Continue to provide education about the identified risk factors in Gunnison County and the benefits of having substance free community events and see an increase of community events that are substance free and a decrease of parental acceptability of substance use.
- Work with the City of Gunnison and Town of Crested Butte to modify at least two annual community events in each community to be substance free. Youth will be part of this effort.
- Continue to hold TIPS trainings in order to educate restaurant, bar and other liquor and marijuana serving establishments on safe serving and the risks of excessive drinking.
- Continue to promote current designated driving programs and underwrite the Safe Ride program in exchange of advertisement.

Capacity Project/Infrastructure

Kari Commerford, Director, October 2014 – present

MA, Clinical Psychology, University of the Rockies, 2006
BA, Clinical and Counseling Psychology, Western State College, 2003
Western State Colorado University, Lecturer of Psychology, 2006 - present
Certified Prevention Specialist (in process)
Mrs. Commerford has been the Director of Gunnison County Substance Abuse Prevention Project (GCSAPP) since October, 2014. She holds a Master's degree in Clinical Psychology and has held the position of Lecturer of Psychology at Western State Colorado University since 2006. As a Lecturer of Psychology Mrs. Commerford has been trained in and taught course on lifespan development, child psychopathology, family systems theory, eating disorders, abnormal psychology, psychological testing, and clinical psychology. She has been a community presenter for several organizations in Gunnison County on topics such as adolescent development, early childhood development, and neurobiological changes in adolescence, communication with youth, and substance prevention in youth. Mrs. Commerford will be responsible for managing, reporting and overseeing the grant.

Emily Mirza, Coordinator, August 2018-present

Bachelors of Science, Community Health August 2013
College of Humanities and Social Sciences, Western Washington University (WWU)
Emily has worked for Gunnison County as the Health Coordinator since 2015 and recently joined the GCSAPP staff as our youth programming coordinator. Under the Health and Human services department Emily has worked on the following programs and initiatives; Worksite Wellness Program, Breastfeeding-Friendly Environments Program, Tobacco Prevention Program, Nurturing Parenting Program, Suicide Prevention, and Regional Health Planning. The Youth Programming Coordinator's responsibilities includes facilitating youth focus groups, outreach to Western State Colorado University, creating community messages for youth by youth, and serving as a liaison to Western Sate Colorado University youth and administration.

Betty Sue Gurk, LSW, Prevention Education Specialist, August 2018 – present

Master of Science in Social Work; University of Louisville, Louisville, KY, May 2015
Bachelor of Social Work; Grand Valley State University, Grand Rapids, MI May 2010

Betty Sue has worked for Gunnison County since 2015 as the Wraparound Facilitator and Community Facilitator for GCSAPP. Betty Sue recently accepted the position as the Prevention Education Specialist and works with the community and directly with youth to deliver evidence-based prevention curriculum. As part of her role with the County Betty Sue has experience with facilitating an evidence-based, high-fidelity, team based service and support planning process; integrating care for youth experiencing a Serious Emotional Disability and involved in 2 or more systems; connecting with young people and their parents to inspire youth and family driven goals, collecting data measuring youth success within systems, including school and mental health systems, facilitating data driven work groups to address community risk factors and enhance protective factors, and organizing and presenting coalition and sub-committee meetings. The Education Specialist's responsibilities include chairing the impaired driving committee, co-facilitating focus groups and accessing and dispersing current information on substance abuse trends and research.

In addition to the three full time staff the GCSAPP coalition uses the positive youth development approach and has 6 youth under the age of 25 on the coalition. GCSAPP has two university advisors and 4 high school youth that are stipend positions in order to ensure that programs and initiatives that are for youth are informed by youth. Youth are included in coalition work and hold the same weight as other community members. Youth are paid for their work and are provided opportunities to attend trainings and conferences. Youth are recognized in events by the City and County for their contributions to GCSAPP and other community organizations. GCSAPP collaborates with the Gunnison Valley Mentors program and Juvenile Services in order to post jobs, review resumes, conduct interviews and process background checks on youth employees and interns.

The GCSAPP coalition operates on the collaboration and shared partnership level of the community engagement spectrum. In order to indicate this level of engagement we use Colorado Department of Public Health and Environment's engagement checklist, data from our CTC coalition report, and the GCSAPP executive committee to oversee board maintenance. GCSAPP has developed and abides by a set of policies and procedures that guide leaders' roles in maintaining the coalition. GCSAPP recognizes that successful coalitions have built-in flexibility to address various issues within prevention. We promote inclusiveness (*i.e.,* everyone has a voice) and ownership among all members. GCSAPP coalition meetings are open to all community members and our meeting schedule is posted publicly. GCSAPP strives to provide an equal opportunity for all participants, and anyone who attends meetings may vote and provide input. Finally, committees are integral to our work, and there is at least one committee in operation at any given time, working towards the implementation of the goals. Currently, we have a funding and sustainability committee, a youth outreach committee, a risk and protective factor data committee and a resources assessment committee that meet monthly. We seek out key stakeholders as needed when working on specific goals and implementation, such as the Superintendent when working towards better collaboration with the schools, or Western State Colorado University's Health and Wellness director when working towards reducing access to drugs and alcohol for college freshmen.

GCSAPP designates the coalition's formal leadership as the Program Director, Project Coordinator and the Executive Committee. The Program Director and Project Coordinator perform duties as outlined in their job descriptions and are paid staff. The Executive Committee advises the staff and coalition on strategic planning, coalition meeting agenda setting and provides consultation and oversight to GCSAPP efforts.

Day to day financial decisions are overseen by the Program Director and guided by GCSAPP's strategic plan. Gunnison County manages the financial aspects and oversees major spending and revenue generation of GCSAPP. Each expenditure is vouchered, reviewed by Juvenile Services Director, and then processed by the county accountant. For purchases or revenue requiring contract agreements, the county's board of commissioners reviews the appropriate documents and signs accordingly. GCSAPP cannot enter into contracts without the signature of the County Manager or the board of commissioner chair person. Annually, GCSAPP Program Director works closely with Juvenile Services Director and the County's Finance Accountant to prepare budgets for the upcoming fiscal year.

During the past 12 years GCSAPP has successfully implemented prevention programming with the assistance of several different state and federal grants. Two of our grants that we have implemented with measured success are Tony Grampsas Youth Services and Drug Free Communities. The Tony Grampsas Youth Services grant has helped our community with the Choice Pass program and with our Pass the Knowledge social norming campaign. The Choice Pass program started as a pilot program in 2012 in order to provide alternatives activities for youth. In 2012, the program started with 95 youth, with hard work from our coalition and the support of our funding we have been successful in growing the program to 648 youth in 6th – 12th grade. Additionally, through this program we have been able to grow our parent-youth education dinners from an average of 15 attendees to an average of 40 attendees per presentation. We have seen a reduction in past 30 day alcohol youth rates the past 7 years from 38% in 2010 to 29% in 2017 (HKCS, 2010/2017). Additionally we have seen the number of youth who reported riding in a car with someone who was drinking decrease from 25% in 2010 to 16% in 2015. (HKCS, 2010/2015)

With our funding from Drug Free Communities and Communities that Care GCSAPP has been able to successfully grow our community coalition, create and maintain a youth council, educate parents using a parenting handbook (English and Spanish) and ensure that GCSAPP is a household name in our community. We have representation from all 12 sectors and actively engage in strategic planning and implementation. We actively work towards building capacity in our coalition through ongoing education and have been successful at maintaining key stakeholders including the RE1-J school district, all branches of local law enforcement, mental and behavioral health organization, medical organizations, Western Colorado University and local youth serving organizations. We have measured success in the number of youth who report their parents talking with them about the dangers of substances. In 2010, 40% of youth reported one or more parents talking to them about the dangers of substances and in 2017 it was 65% (HKCS 2010/2017). Additionally, as part of the work under the Drug Free Communities grant GCSAPP has successfully helped to create social hosting ordinances in Gunnison and Crested Butte and nicotine/tobacco ordinances in Gunnison and Crested Butte.

Over the past 5 years, GCSAPP has held the Drug Free Communities, OBH LEAF (duration of funding), TGYS (3years of funding), and the Communities that Care grant (entering year 4); each of these grants involved implementing environmental strategies and policies. Some of the successes of these grant efforts include; the adoption of a tobacco ordinance in the Town of Crested Butte in order to help reduce youth vaping rates, the ordinance makes it illegal for anyone under 18 to possess any nicotine product and require anyone who violates the ordinance to appear in front of a judge with their parent and receive nicotine education. Additionally, the GCSAPP coalition has seen a decrease in past 30-day use between 2009 and 2016 in three targeted substance; alcohol, marijuana and tobacco according to the Healthy Kids Colorado Survey and as reported to Drug Free Communities. One other success is the increase of parents and community members in attendance at parent education events, in 2015 there were less than 40 parents in attendance during the fiscal year; in 2018 there were over 350 parents/community members is attendance during the fiscal year.

GCSAPP currently has funding from Communities that Care, the Daniel's Fund, Drug Free Communities and local funding from our municipalities. These funding sources will be utilized when aligned with project goals. Additionally we will work with our local law enforcement agencies and Western Colorado University to leverage support and funding when appropriate.

Alignment of Community Work and Evidence of Collaboration

GCSAPP has been working as a community coalition since 2006. We work collaboratively with several community organizations. GCSAPP is a community coalition with 60 active members from multiple sectors. Sectors represented in this coalition include; parents, students, schools, law enforcement, government officials, youth serving organizations, business, media, health care professionals, mental health counselors, religious organizations, and civic/volunteer organizations. In regular meetings each sector representative learns how organizations can share resources, coordinate efforts, and avoid duplication of services.

Our first success in collaborative efforts is our parent-youth education dinners. Our Education Specialist facilitated youth focus groups in order to determine what youth considered to be important topics of education. Based on their responses we created educational dinners that we delivered in each community. Our target number for these events was 20 per dinner; attendance was 50 at each event, with a total of 350 parent-youth in attendance. Collaborators include public health, Western Colorado University, RE1-J school District, Gunnison Police Department and the Crested Butte Marshall's department and Emergency Management.

Another success in collaborative efforts is with the RE1-J school district and Western Colorado University in implementing Sources of Strength. This program implementation is an environmental strategy as part of our CTC work and it has been implemented in the Gunnison high school, Gunnison middle school, Crested Butte high school and Western Colorado University; mini trainings have also been provided to Gunnison Valley Mentors, the Center for Mental Health, the Gunnison Department of Health and Human Services, and Gunnison County Juvenile Services. The Sources of Strength program has a total of 135 peer leaders and 50 adult advisors. This program is being implemented into the community to reach the adult population

and infect the community with hope, help and strength and a suicide and substance abuse prevention strategy. This program demonstrates the shared partnership level of the community engagement spectrum; it is funded by CTC, the City of Gunnison, the Town of Crested Butte and the RE1-J school district. It is also written into the strategic plan of the Board of County Commissioners

GCSAPP has adopted the public health-based approach called for in the 2016 Facing Addiction in America: The Surgeon General's Report on Alcohol, Drugs, and Health which aims to address the broad individual, environmental, and societal factors that influence substance misuse and its consequences, to improve the health, safety, and well-being of the entire population. It aims to understand and address the wide range of interacting factors that influence substance misuse and substance use disorders in different communities and coordinates efforts across diverse stakeholders to achieve reductions in both.

GCSAPP understands the importance of each sector representative's active involvement. Each of our sector representatives brings a unique set of knowledge, skills and experiences to the work of the coalition. Currently, all 12 Sectors are engaged in the coalition and will be utilized in addressing excessive drinking and impaired driving efforts.

As with most rural/frontier regions, access to healthcare, poverty, and individual / behavioral factors lead to recognized health disparities. Jobs are difficult to find and jobs that pay enough for a lifestyle in the high cost of living area are even scarcer. There is clear data that supports that Gunnison County has a high poverty rate, high substance abuse rate, and higher than the state average child maltreatment rate. In regards to how the 14 National Standards for Culturally and Linguistically Appropriate Services (CLAS) will be utilized, GCSAPP employs a very intentional approach to the education, collaboration and social messaging to our community in order to align with the CLAS standards. The GCSAPP staff regularly attends educational trainings that address cultural diversity. CLAS standards are part of our coalition's strategic plan, and we work closely with the Multicultural Resource Center to provide no-cost services to our Spanish and Corra speaking community. In addition to the importance placed on linguistics, we also strive to eliminate any barriers for our community to attend educational events by providing childcare, food and transportation when needed.

The following organizations have agreed to collaborate on this grant and the identified strategies;

1. Gunnison Police Department
2. Crested Butte Marshall's office
3. 7th Judicial District Judge
4. Gunnison County District Attorney's office
5. Gunnison Department of Health and Human Services
6. Gunnison City Council
7. Western Colorado University
8. Crested Butte Fire Protection District

Project Evaluation

Evaluation demonstrates behavioral and attitudinal change towards outcomes by analyzing various steps and benchmarks that can lead to the overall desired outcome. GCSAPP has consistently used evaluation measures to look at short-term results that can lead to long-term outcomes. Behavioral and attitudinal changes are measured on the short term as well with pre and post surveys, impromptu conversations with community, and within coalition meetings when various sectors are represented. Through this process adjustments can be made early on to guide results towards intended outcomes.

In order to evaluate this project we will utilize the Health Kids Colorado Survey, pre-post surveys/evaluations for parent/community educational dinners and TIPS trainings, and ongoing communication and input from youth, MRS staff and volunteers, and other stakeholders involved in activities. We will have sign-in and pre-post surveys for all community/parent education events and TIPS training and will create evaluation summary reports in order to assess effectiveness of trainings and modify as needed and include in documentation. We will use Travel CB as an information source (and link them to CDPHE resources) and they will provide us with usage rates broken down with demographics of age, sex and tourist/local. We will hold follow-up discussions/focus groups at the end of year 1 in order to evaluate data and guide future programming.

We rely on the Healthy Kids Colorado Survey for outcome results for youth and information is locally available annually. We will track 30 day use rates, riding in a vehicle with someone drinking or using marijuana, binge drinking rates and perception of enforcement. GCSAPP will work with Western Colorado Univesrity to utilize the National Campus Health Association (NCHA) campus survey administered every other year, next data collection will be 2020.

Additionally we will use the National Highway and Traffic Safety Administration core performance measure of reducing the number of fatalities in crashes involving a driver or motorcycle operator with a BACof>0.08 g/dl.We will use the GCSAPP strategic plan and CTC process in order to make decisions on data sharing, reporting and dissemination. Presentations will be given to key stakeholders, at coalition meetings and when requested by community members.

PART 3: Budget Narrative:

Personal Services: The grant program director rate is $5,260 per month with fringe of 12% and will work 12 months on the grant; 60% of the cost is CDOT. The Program Coordinator and Education Specialist rate is $24 an hour with 12% fringe benefits, both positions will work 12 months on the grant; 50 % of the cost is CDOT. These positions are written into the budget with the first year 5 month grant cycle and will need to be increased in order to reflect a 12 month cycle for year 2 and 3. All rates are determined by Gunnison County.

Operating Expenses: Funds are requested for marketing materials in order to educate the community on the social hosting ordinances and our community risk factors. These funds will also be used to market the education events including the TIPS trainings; priced is based on average cost for newspaper ads. The office and meeting supplies are for general operating purposes and are calculated based on other projects of a similar caliber. Telephone and computer costs are for staff to help pay for one computer and three handheld devices in order answer calls and emails when outside of the office. TIPS training costs are to cover books and materials as well as a stipend for our local trainer. Education event costs are for focus groups and impaired driving committee as well as general education for the community- rental fees, speaker stipends, and materials. University youth stipends are for 2 University youth to assist with focus groups, impaired driving committee meetings, and TIPS trainings.

Contractual: Funds are requested for Western Colorado University to collaborate with GCSAPP on the impaired driving committee, focus groups and for data collection. Costs are calculated using comparable compensation for other projects of a similar caliber. Funds are requested for underwriting for Safe Ride in order to increase the capacity of our designated driving program in exchange for advertisement on impaired driving awareness and educational materials.

Travel: Funds are requested for state and local travel for meetings and recommended trainings. Price is calculated by Gunnison County travel rates.

DETAILED BUDGET

Task Number		Program Name		Agency Name	

Personal Services Salaried Person

Name of Position	Monthly Full-time Salary	Monthly Part-Time Salary	Total Monthly cost	REQUIRED # of Months to this project	Total	CDOT Share $	Local Match $
Program Director	$5,260		$5,260	5	$26,300	$15,780	$10,520
			$0		$0	$0	$0
			$0		$0	$0	$0
			$0		$0	$0	$0
Total					$26,300	$15,780	$10,520

Hourly Employee and/ or Overtime

Name of Position	REQUIRED Straight time Rate	Straight time hours	Over time hours	REQUIRED # months	Total	CDOT Share $	Local Match $
Program Coordinator	$24.00	140		5	$16,800	$8,400	$8,400
Education Specialist	$24.00	140		5	$16,800	$8,400	$8,400
					$0	$0	$0
					$0	$0	$0
					$0	$0	$0
Total					$33,600	$16,800	$16,800
Total Personal Services					**$59,900**	**$32,580**	**$27,320**

Fringe Benefit Cost

Fringe Benefits	Fringe %	Total Payroll Monthly Payroll	Total MonthlyFringe	REQUIRED # months	Total	CDOT Share $	Local Match $
Fringe as a Percentage	0.12	$5,260.00	$631.00	5	$3,155.00	$3,155.00	$0.00
Fringe as a Flat amount		$2,958.00	$355.00	5	$1,775.00	$1,775.00	$0.00
Total Fringe Benefit					**$4,930**	**$4,930**	**$0**

Operating Expense Including Mileage

Description	Monthly Cost	# MONTHS	Number of units	Cost Per Unit	Total	CDOT Share $	Local Match $
Marketing	$300.00	5	2		$1,500	$1,500	$0
Office Supplies	$50.00	5	1		$250	$250	$0
Meeting supplies	$100.00	2	2		$200	$200	$0
Telephone costs	$115.00	5	3		$575	$575	$0
Copies	$300.00	5	1		$1,500	$1,500	$0
TIPS Training	$600.00	2	2		$1,200	$1,200	$0
computer	$600.00	5	1		$3,000	$3,000	$0
education events	$600.00	2	2		$1,200	$1,200	$0
University youth stipend	$500.00	5	2		$2,500	$2,500	$0
Mileage (enter monthly miles in monthly cost)	150.00	5.00	5.00	$0.49	$370	$370	$0
				Total Operating Expense	**$12,295**	**$12,295**	**$0**

Enter Mileage amount as either a monthly estimate with number of months or enter as a total number under units

Contractual Services

Contractor	Planned hours/week	Planned Hours/ month	Number of weeks/months	REQUIRED Straight time Rate / Hour	Total	CDOT Share $	Local Match $
Western Colorado University	10	40	4	$25.00	$5,000	$5,000	$0
Underwirting - Safe Ride	20	80	5	$25.00	$12,500	$12,500	$0
					$0	$0	$0
					$0	$0	$0
					$0	$0	$0
					$0	$0	$0
				Total Contractual Sevices	**$17,500**	**$17,500**	**$0**

Contractors MUST be budgeted and billed at an hourly rate. Monitoring forms will be required

Travel - overnight stay NO OUT OF STATE

Description	Number of Persons	Travel Cost Per Person	Per Diem/ person	# Days	Total	CDOT Share $	Local Match $
state training	3	$250.00	$65.00	3	$2,835	$2,835	$0
					$0	$0	$0
					$0	$0	$0
					$0	$0	$0
				Total Travel	**$2,835**	**$2,835**	**$0**

Travel cost per persons is mileage, hotel, etc. Per Diem is separate. IF there is air fare or car rental list separately.

Capital Equipment

Description	Single Item Cost	OR Number of units	Cost Per Unit	Total Cost	Total	CDOT Share $	Local Match $
				$0	$0	$ -	$ -
				Total Capital Equipment			

Narrative: CAPITAL EQUIPMENT

Indirect Cost

Indirect Rate %- approved by Cognizant entity	Cost	Total indirect Cost	Total	CDOT Share $	Local Match $
10%	$97,460	$9,746.00	$9,746	$9,746	$0
		Total Indirect			

Indirect cost rate must be pre-apporved by CDOT or the Cognizant agency

BUDGET SUMMARY	Total	CDOT Share $	Local Match $
Personal Services	$59,900	$32,580	$27,320
Fringe Benefits	$4,930	$4,930	$0
Operating Expense & Incentives	$12,295	$12,295	$0
Contractual Services	$17,500	$17,500	$0
Travel	$2,835	$2,835	$0
Capital Equipment	$0	$0	$0
Subtotal before Indirect	**$97,460**	**$70,140**	**$27,320**

Community Level Approaches to Alcohol-Impaired Driving Prevention Grant
Year 1 Scope of Work Plan Template

Use this template to submit a project work plan for the FY19 funding period (May 1, 2019 - September 30, 2019) that describes how the work will be carried out during the first five months of the grant project. Please identify who will complete each activity, the estimated timeframe and the deliverables associated with each activity. If acronyms, technical terms of program specific terms/phrases are used in the document, add a definition under "Acronyms and Definitions." Additional rows may be added to the template as needed. For more information on how to complete this template, please see "Year 1 Scope of Work Plan".

Lead Agency: Gunnison County

Project Title: Gunnison County Substance Abuse Prevention Project

Fiscal Year: FY19 (May 1, 2019 - September 30, 2019)

Acronyms and Definitions:

1. Quarters:
   - Quarter 3 (Q3) - April 1 - June 30
   - Quarter 4 (Q4) - July 1 - September 30

Goal of the Project: The goal of this project is to increase safety by addressing the root causes of alcohol-impaired driving through the implementation of population-level primary prevention strategies that reduce excessive alcohol use.

Objective #1: By September 30th, 2019 we will hold two focus groups with community partners in order to increase public support for social host ordinances that reduce alcohol use among youth and support enforcement of social host laws in order to reduce community norms favorable towards substance use.

Activities			Responsible Partner (Lead agency, partner agency, and/or subcontractor)	Estimated Timeframe (Q1, Q2, Q3, Q4)	Corresponding Deliverables (N/A or Deliverable Description)
Primary	#1	Conduct focus group with Gunnison Police Department and other local municipalities and key partners in order to review the 2010 Social Hosting Ordinance.	Gunnison County Substance Abuse Prevention Project (GCSAPP), Gunnison Police Department, City of Gunnison, Western Colorado University, Gunnison County District Attorney, 7th Judicial Judge	Q3, Q4	Focus group will be held, 2010 Social Hosting Ordinance will be reviewed for the purpose of discussing revision and enforcement.

Sub-activities	1.1	Meet with identified responsible partners individually to provide education on our Communities that Care identified risk and protective factors	Gunnison County - GCSAPP	Q3	Meetings held and education provided
	1.2	Provide partners with the 2010 Social Hosting Ordinance for organizational review.	Gunnison County - GCSAPP	Q3	Partners will be provided via email or hard copy the 2010 Social Hosting Ordinance
	1.3	Schedule and conduct focus group with partners to review the 2010 Social Hosting Ordinance and discuss current enforcement.	**Gunnison County - GCSAPP, Gunnison Police Department, City of Gunnison, Western Colorado University County District Attorney, 7th Judicial Judge**	Q4	**Focus group will be held, 2010 Social Hosting Ordinance will be reviewed for the purpose of discussing revision and enforcement.**
	1.4				

Activities			Responsible Partner	Estimated Timeframe	Corresponding Deliverables
Primary	**#2**	**Conduct Focus group with Crested Butte Marshall's department and Gunnison County Sherriff's office to review their Social Hosting Ordinance.**	**Gunnison County - GCSAPPP, Crested Butte Marshalls Department, Crested Butte Fire Protection District, Gunnison County Sherriff/Under Sherriff**	**Q4**	**Focus group will be held with key partners in order to review the current Social Hosting Ordinance for the purpose of discussing revision and enforcement.**
Sub-activities	2.1	Meet with identified responsible partners individually to provide education on our Communities that Care identified risk and protective factors and community level data on excessive drinking	Gunnison County - GCSAPP	Q4	Meetings held and education provided
	2.2	Provide partners with the Social Hosting Ordinance for organizational review.	Gunnison County - GCSAPP	Q4	Partners will be provided via email or hard copy the Social Hosting Ordinance
	2.3	Schedule and conduct focus group with partners to review the Social Hosting Ordinance and discuss current enforcement.	**Gunnison County - GCSAPPP, Crested Butte Marshalls Department, Crested Butte Fire Protection District, Gunnison County Sherriff/Under Sherriff**	Q4	**Focus group will be held with key partners in order to discuss and determine if the Social Hosting Ordinance will be revised. Enforcement concerns will be discussed.**
	2.4				
Activities			**Responsible Partner**	**Estimated Timeframe**	**Corresponding Deliverables**
Primary	**#3**	**Create an impaired driving committee for multi-agency coordination and collaboration of efforts.**	**Gunnison County - GCSAPPP, Crested Butte Marshalls Department, Crested Butte Fire Protection District, Gunnison County Sherriff/Under Sherriff, Gunnison Police Department, City of Gunnison, Western Colorado University Health and Wellness and youth, Gunnison County Health and Human Services**	**Q4**	**Committee organized and meetings held**
Sub-activities	3.1	Hold monthly committee meetings, assign tasks to members as needed. One committee meeting will be held in Crested Butte. Committee will help determine	**Gunnison County - GCSAPPP, Crested Butte Marshalls Department,**	Q4	Meetings held and tasks assigned

		youth messaging and PSA to create	**Crested Butte Fire Protection District, Gunnison County Sherriff/Under Sherriff, Gunnison Police Department, City of Gunnison, Western Colorado University Health and Wellness and youth, Gunnison County Health and Human Services**		
	3.2				
	3.3				
	3.4				

Objective #2: By September 30th, 2019 two educational events will be held with an average of 50 stake holders, community members, and youth and publish monthly newspaper ads in order to educate the community about Gunnison County's Risk and Protective Factors and the benefits of limiting public consumption in order to reduce the extent to which alcohol use is seen by youth as socially acceptable or normative.

		Activities	Responsible Partner	Estimated Timeframe	Corresponding Deliverables
Primary	**#1**	**Provide 2 educational events that address excessive drinking and community norms favorable towards substance use.**	**Gunnison County - GCSAPP**	**Q3**	**One event will be held in each community. GCSAPP will work with youth in order to provide education on how excessive drinking impacts our community.**
Sub-activities	1.1	Meet with Western Colorado University Health and Wellness program, university students and high school students to provide education about the event, ask for participation in the form of artwork on how excessive alcohol use impacts our community, and plan the event.	Gunnison County - GCSAPP, Western Colorado University Health and Wellness program, University students, High school youth	Q3	Meet will be held, students will provide artwork and help plan - secure location and promote.
	1.2	Hold one educational event in each community (Gunnison and Crested Butte)	Gunnison County - GCSAPP, Western Colorado University Health and Wellness program, University students, High school youth	Q3	Event is held with an average of 50 attendees at each event.
	1.3				
	1.4				

		Activities	Responsible Partner	Estimated Timeframe	Corresponding Deliverables
Primary	#2	Publish monthly newspaper ads that educates the community on the benefits of limiting public consumption in order to reduce the extent to which alcohol use is seen by youth as socially acceptable or normative - using positive social norming messages.	Gunnison County - GCSAPP, Gunnison County Health and Human Services	Q3, Q4	10 newspaper ads will be published in order increase awareness and education about community norms favorable towards substance abuse.
Sub-activities	2.1	Work with the Colorado Department of Health and Environment to determine evidenced-based messaging for newspaper ads	Gunnison County - GCSAPP	Q3, Q4	
	2.2				
	2.3				
	2.4				

		Activities	Responsible Partner	Estimated Timeframe	Corresponding Deliverables
Primary	#3				
Sub-activities	3.1				
	3.2				
	3.3				
	3.4				

Objective #3: By September 30th, 2019 Gunnison County will raise awareness of designated driving programs and safe serving guidelines in order to reduce the number of individuals who choose to drive impaired and the number of individuals who are over-served.

		Activities	Responsible Partner	Estimated Timeframe	Corresponding Deliverables
Primary	#1	2 TIPS trainings will be held with an average of 25 participants at each event. The target population will be sales people from service industries (bars, liquor stores, drinking establishments and marijuana dispensaries)	Gunnison County - GCSAPP	Q4	50 people will be trained in TIPS and will receive certification.
Sub-activities	1.1	One TIPS training will be held in each community (Crested Butte and Gunnison)	Gunnison County - GCSAPP	Q4	50 people will be trained in TIPS and will receive certification.
	1.2				
	1.3				
	1.4				

		Activities	Responsible Partner	Estimated Timeframe	Corresponding Deliverables
Primary	**#2**	**Increase capacity of designated driving programs to be used by more people.**	**Gunnison County - GCSAPP, Western Colorado University, City of Gunnison, Town of Crested Butte**	**Q3, Q4**	**More people using the designated driving program and ads placed in vans.**
Sub-activities	2.1	Help to underwrite the designated driving program that currently operates in exchange for advertising within vans.	Gunnison County - GCSAPP	Q3, Q4	Ads placed in vans
	2.2				
	2.3				
	2.4				

		Activities	Responsible Partner	Estimated Timeframe	Corresponding Deliverables
Primary	**#3**				
Sub-activities	3.1				
	3.2				
	3.3				
	3.4				

PART 4: Certifications and Assurances

It is hereby understood that this Application and the attachments hereto, when approved and signed by all concerned parties, as indicated shall constitute an agreement by and between the applicant organization to perform in accordance with the terms of this Application and attachments, taken as a whole. This agreement is based on CDOT procedures and Federal guidelines found in 49 CFR, Part 18 and 2 CFR, Chapter I, Chapter II, Part 200 in order to standardize and simplify federal grants. The signature below of an authorized representative of the applicant agency certifies and ensures that all the following conditions will be met.

1) Reports – The Contractor shall submit quarterly reports, a final report at the end of the project, and special reports, if any, as outlined in the Project Agreement. Please read Part 5, Reporting Requirements, following this section.

2) Copyrights, Publications, and Patents – Where activities supported by this project produce original copyright material, the Contractor may copyright such, but CDOT reserves nonexclusive and irrevocable license to reproduce, publish, and use such materials and to authorize others to do so. The Contractor may publish, at its own expense, the results of project activities without prior review by CDOT, provided that any publications (written, visual or sound) contain acknowledgment of the support provided by the National Highway Traffic Safety Administration (NHTSA) and CDOT. Any discovery or invention derived from work performed under this project shall be referred to CDOT, who will determine through NHTSA whether patent protections will be sought, how any rights will be administered, and other action required to protect the public interest.

3) Termination – This project agreement may be terminated or fund payments discontinued or reduced by CDOT at any time upon written notice to the Contractor due to non-availability of funds, failure of the Contractor to accomplish any of the terms herein, or from any change in the scope or timing of the project.

4) Fiscal Records – Contractor will maintain complete and detailed accounting records of all costs incurred on this project, including documentation of all purchases of supplies, equipment, and services; travel expenses; payrolls; and time records of any person employed part-time on this project. Federal, State or CDOT auditors shall have access to any records of the Contractor. These records shall be retained for three years after the final audit is completed or longer, if necessary, until all questions are resolved.

5) Funding – The Contractor will utilize funds provided to supplement and not to supplant state and local funds otherwise available for these purposes. Funds are to be expended only for purposes and activities approved in the project agreement. Reimbursement will be made periodically by CDOT based on approved requests for reimbursement. If matching funds are required, the Contractor will expend them from non-federal sources, which must be spent no later than 30 days following the completion of the project.

6) Cost Principles and Grant Management – The eligibility of costs incurred and the management of this project shall be determined in accordance with 2 CFR, Chapter I Chapter II Part 200 and 49 CFR, Part 18 for state and local agencies and educational institutions, and 2 CFR, Part 230 for nonprofit entities.

7) Obligation Funds – Federal funds may not be obligated prior to the effective date or subsequent to the termination date of the project period. Requests for reimbursement outstanding at the termination date of the project must be made within 30 days or those funds may not be paid.

8) Changes – The Contractor must obtain prior written approval from CDOT for major project changes, including: changes of substance in project objectives, evaluation, activities, the project manager, key personnel, project budget or transfer of funds from one category in the budget to another. The period of performance of the project, however, cannot be changed.

9) Program Income – CDOT safety programs encourage Contractors to earn income to help defray program costs, but there are federal regulations that must be followed. Program income is defined as gross income received by the State and/or Contractor directly generated by a grant supported activity, or earned only as a result of the grant agreement during the grant period. Income earned by the Contractor with respect to the conduct of the project (sale of publications, registration fees, service charges, donations for child safety seats, etc.) must be accounted and income applied to project purposes, used to reduce project costs, or be used to meet cost agency matching requirements. The Contractor is responsible for reporting all program income according to federal and state requirements.

10) Purchases – Purchase of equipment or services must comply with state or local regulations. After the end of the project period, equipment should continue to be utilized for traffic safety purposes and cannot be disposed of without written approval of CDOT. The Contractor shall make and maintain an inventory of equipment to include descriptions, serial numbers, locations, costs or other identifying information, and submit a copy to CDOT.

11) Third Party Participants – No contracts or agreements may be entered into by the Contractor related to this project which are not incorporated into the project agreement and approved in advance by CDOT. The Contractor will retain ultimate control and responsibility for the project. CDOT shall be provided with a copy of all contracts and agreements entered into by Contractors. Any contract or agreement must allow for the greatest competition practicable and evidence of such competition or justification for a negotiated contract or agreement shall be provided to CDOT.

12) Participation by Disadvantaged Business Enterprises – The contractor agrees to take all necessary and reasonable steps in accordance with Title 49, CFR, Subtitle A, Part 26 to ensure that minority business enterprises have the maximum opportunity to compete for and perform contracts. Recipients and their contractors shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any subcontracts financed in whole or in part with federal funds.

13) Non Discrimination – In the performance of this agreement the Contractor, by its signature below, certifies and assures that it shall comply with all Federal statutes and implementing regulations relating to nondiscrimination. (These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794) and the Americans with Disabilities Act of 1990 (42 USC § 12101, et seq.; PL 101-336), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) the Age Discrimination Act of 1975, as amended (42U.S.C. §§

6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970(P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse of alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; The Civil Rights Restoration Act of 1987, which provides that any portion of a state or local entity receiving federal funds will obligate all programs or activities of that entity to comply with these civil rights laws; and, (k) the requirements of any other nondiscrimination statute(s) which may apply to the application. The Contractor shall not discriminate on the basis of race, color, national origin, sex, religion, age, creed, Vietnam Era and Disabled Veterans status or sensory, mental or physical handicap in the provision of any terms and conditions of employment or the provision of service or benefits otherwise afforded and will take the affirmative action necessary to accomplish the objects of the above referenced laws.

14) Political Activities – In accordance with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) no funds, materials, equipment, or services provided in this project agreement shall be used for any partisan political activity or to further the election or defeat of any candidate for public office or to pay any person to influence or attempt to influence an officer or employee of congress, or an employee of a member of congress, an officer or employee of congress in connection with the awarding of any federal loan or the entering in of any cooperative agreements.

15) Single Audit –All non-Federal entities that expend $750,000 or more of Federal awards in a year are required to obtain an annual audit in accordance with the Single Audit Act Amendments of 1996, CFR 200 Chapter I, Chapter II - Sub Part F, the OMB Circular Compliance Supplement and Government Auditing Standards. A single audit is intended to provide a cost-effective audit for non-Federal entities in that one audit is conducted in lieu of multiple audits of individual programs. Nonfederal entities include States, Local Governments, and Non-Profit Organizations. The term non-profit organization includes non-profit institutions of higher education and hospitals.

16) Safety Belt Policy – No funds, materials, property, or services will be provided to any political subdivision that does not have a current and actively enforced policy requiring the use of seat belts.

17) Drug Free Workplace – In accordance with the Anti-Drug Act of 1988 (41 USC 702-707) and Drug-Free Workplace (42 USC 12644), CDOT has the responsibility to ensure that unlawful manufacture, distribution, dispensing, possession or use of a controlled substance by any employees, grantees, and/or sub-grantee of the Contractor and/or any such activity is prohibited in the Contractor's workplace.

18) Colorado Standard Field Sobriety Testing – All law enforcement officers who are performing impaired driving enforcement activities with funding from CDOT must be in compliance with the current Colorado Standards for Field Sobriety Testing Standards.

19) Debarment and Suspension - The applicant certifies, by signature below, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

20) Restriction on State Lobbying - None of the funds under this program shall be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect e.g., "grassroots" lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with state or local legislative officials, in accordance with customary state practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

21) Certification Regarding Federal Lobbying - The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

22) Federal Funding Accountability and Transparency Act – The State is required to report for each sub-grant awarded as shown below. Contractor agrees to provide the information below upon request for reporting purposes.

- Name of the entity receiving the award;
- Amount of the award;
- Information on the award including transaction type, funding agency, the North American Industry Classification System code or Catalog of Federal Domestic Assistance number (where applicable), program source;

• Location of the entity receiving the award and the primary location of performance under the award, including the city, State, congressional district, and country; and an award title descriptive of the purpose of each funding action;
• A unique identifier (DUNS);
• The names and total compensation of the five most highly compensated officers of the entity if-- of the entity receiving the award and of the parent entity of the recipient, should the entity be owned by another entity;

(i) the entity in the preceding fiscal year received—
(I) 80 percent or more of its annual gross revenues in Federal awards; and
(II) $25,000,000 or more in annual gross revenues from Federal awards; and
(ii) the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986;

23) System For Award Management (SAM) and Universal Identifier Requirements – Requires that the contractor be registered in the SAM.Gov prior to submitting an application or plan; and maintain an active SAM registration with current information at all times during which it has an active Federal award or an application or plan under consideration by an agency.

24) Buy American Act - Citation: Public Law 112-141/MAP-21 requires that states comply with the Buy America Act. The undersigned certifies, to the best of his or her knowledge and belief, that: No federal highway grant funds under 23 U.S.C. Chapter 4 will be used to purchase products, unless they are produced in the United States. This prohibition applies to steel, iron, and all manufactured products, unless the Secretary of Transportation has determined that it is appropriate to waive the Buy America Act requirement. There is a threshold of single purchase costing less than $5,000 that is exempt from the need for a waiver. The Secretary of Transportation may waive the Buy America Act requirement if: 1) the requirements would be inconsistent with the Public Interest 2) the products are not produced in the United States in sufficient and reasonably available quantities and of satisfactory quality and 3)use of the products produced in the United States would increase the overall cost of the project by more than 25 percent.

PART 6: Reimbursement Requirements

CDOT funds grants on a "cost reimbursement" basis only. CDOT will not make payments in advance or in anticipation of goods or services.

Claims for reimbursement will be submitted to the OTS on a monthly basis, even if there are no costs incurred (note zero expenditure). Claims are due no later than 30 days after the end of each month.

Final claims for reimbursement must be received by OTS no later than November 15 (for costs incurred through the final contract month of September).

Claims for reimbursement received after the above cutoff dates will not be reimbursed.

Unallowable Project Costs: *All projects must follow appropriate state and federal* funding regulations. Examples of unallowable project costs include, but are not limited to, the following:

- Office furniture and fixtures;
- Routine roadway construction or maintenance; and
- Funds that supplant existing budgets*
- Out of state travel
- Food costs
- Program incentives

* Federal regulations prohibit supplanting of funds. Examples of supplanting include: replacing routine and/or existing State or local expenditures with the use of Federal grant funds and/or using Federal grant funds for cost of activities that constitute general expenses required to carry out the overall responsibilities of state, local or Federally recognized Indian tribal government

PART 7: Signature Requirements

I declare under penalty of perjury in the second degree, and any of the applicable state or federal laws, that the statements made and contained under the title Certification and Assurances above are true and complete to the best of my knowledge.

I have read and understand the above Reporting and Reimbursement requirements and will comply with these requirements made and contained herein on pages 10 and 11 to the best of my knowledge.

Applicant agency/organization Authorizing Official (person with contracting authority):

Gunnison County Jonathan Houck Board of County Commisoner Chairperson

Name *Title*

jhouck@gunnisoncounty.org 970-641-0248

Address (if different than above) *email* *Telephone*

Signature of Authorized Official **Date**

The agency personnel contact information below must be completed

1. CONTRACT/PROJECT DIRECTOR	**3. PROJECT COORDINATOR**
Name: Kari Commerford	Name: Emily Mirza
Address: 200 East Virginia Ave Gunnison CO 81230	Address: 200 East Virginia Ave Gunnison, CO 81230
Telephone: 970-642-7393	Telephone: 970-642-7396
e-mail: Kcommerford@gunnisoncounty.org	e-mail: emirza@gunnisoncounty.org
2. ACCOUNTING RECORDS/CLAIMS	**4. MAIL PROJECT PAYMENTS TO:**
Name: Jody Wise	Name: Gunnison County - GCSAPP
Address: 200 East Virginia Ave Gunnison, CO 81230	Address: 200 East Virginia Ave Gunnison, CO 81230
Telephone: 970-641-7679	Telephone: 970-642-7879
e-mail: jwise@gunnisoncounty.org	e-mail: jwise@gunnisoncounty.org