AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: DRAFT BOCC Meeting Minutes; 12/18/18

Action Requested: Motion

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

Attached are the 12/18/18 Regular Meeting minutes for consideration

Fiscal Impact:

Submitted by: Liz Mense **Submitter's Email Address:** EMense@gunnisoncounty.org

Finance Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

County Attorney Review: ◉ Required ○ Not Required

Comments:
ok db 1/11/19

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 1/11/2019 Certificate of Insurance Required

Yes ○ No ◉

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\emense Discharge Date: 1/11/2019

○ Consent Agenda ◉ Regular Agenda ○ Worksession Time Allotted: 5

Agenda Date: 1/15/2019

Revised April 2015

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
December 18, 2018

The December 18, 2018 meeting was held in the Board of County Commissioners' meeting room located at 200 E. Virginia Avenue, Gunnison, Colorado. Present were:

Phil Chamberland, Chairperson (ABSENT)
Jonathan Houck, Vice-Chairperson
John Messner, Commissioner
Matthew Birnie, County Manager
Elizabeth Mense, Deputy County Clerk
Others Present as Listed in Text

GUNNISON COUNTY BOARD OF HEALTH: Health and Human Services Director Joni Reynolds, Public Health Manager Carol Worrall, County Health Officer Dr. John Tarr, Senior Resources Program Manager Betsy Holena and Consumer Protection Specialist Jenn Chavez were present for the discussion.

CALL TO ORDER: Commissioner Houck called the Gunnison County Board of Health meeting to order at 8:59 am.

Consumer Protection Update:
Consumer Protection Specialist Chavez presented the Gunnison County Consumer Protection Update to the Board. She stated that there are currently 204 active retail food permits in Gunnison County. The total billed revenue for new retail food applications in 2018 was $8,310.50. The revenue total including returning facilities that were previously licensed prior to 2018 was $80,534.00. There were 154 inspections completed in 2018 which included retail food establishments, childcare facilities and schools. She anticipates the total revenue for year ending to be around $95,000. She discussed a new state program that maps high risk violations for retail food establishments. The system only has two years of data for Gunnison County. CPS Chavez explained how Gunnison County scored based on what information was available. She also discussed temporary event permits. Gunnison County does not currently have any programming or protocol in place in regards to temporary events. She provided the Board with a detailed printout outlining what other counties within the State are doing for temporary events. Questions from the Board were welcomed and addressed.

Staffing Update:
Health & Human Services Director Reynolds discussed the upcoming retirement of Public Health Manager Carol Worrall. Director Reynolds has met with leadership staff set up a plan that'll be implemented during the first quarter of 2019, following her departure, to ensure that programming and staff responsibilities are covered. Director Reynolds will assume responsibility for all the clinical areas. The nurses involved with clinical programs will report directly to Director Reynolds to streamline oversight.

2019 Board Planning:
Director Reynolds will be emailing the Board a list of proposed topics for 2019 and welcomed any input. Commissioner Houck inquired whether Commissioner Messner had any topics that he'd like to be included for 2019. Commissioner Messner stated that he'd like to look into behavioral, mental health and substance abuse programming for incarcerated individuals. Personal exemptions pertaining to vaccinations were also discussed.

ADJOURN: The Gunnison County Board of Health meeting adjourned at 9:36 am.

BREAK: The Board briefly recessed at 9:37 am. The meeting resumed at 9:45 am.

GUNNISON COUNTY BOARD OF COMMISSIONERS REGULAR MEETING:

CALL TO ORDER: Commissioner Houck called the meeting to order at 9:45 am.

AGENDA REVIEW: There were no changes made to the agenda.

Proclamation; Recognition of Carol Worrall's Retirement:
The Board presented Public Health Manager Carol Worrall with a proclamation acknowledging her nineteen years of service to Gunnison County.
Moved by Commissioner Messner, seconded by Commissioner Houck to approve the proclamation honoring Carol Worrall and her enduring and lasting commitments to Gunnison County.

MINUTES APPROVAL: **Moved** by Commissioner Houck, seconded by Commissioner Messner to approve the meeting minutes of 11/20/18 and 12/04/18 as presented. Motion carried.

1. 11/20/18 Regular Meeting
2. 12/04/18 Regular Meeting

CONSENT AGENDA: **Moved** by Commissioner Messner, seconded by Commissioner Houck to approve the Consent Agenda as presented. Motion carried unanimously.

1. Resolution; A Resolution Adopting the Gunnison County Manager Contract Execution Authority Policy
2. Ratification of BOCC Signature; Letter of Support; WSCU ICELab Funding Application
3. Liquor License Renewal; Gunnison Golf Club, Inc. dba Dos Rios Golf & Country Club
4. Agreement; Off-Airport Ground Transportation Agreement; Gunnison County & Star Peak Services Ltd
5. Agreement; Ground Transportation Agreement; Gunnison-Crested Butte Regional Airport; Alpine Express
6. Appointments; Gunnison Valley Hospital Board of Trustees; Donald Haver & Marla Covey
7. Acceptance of Gunnison Sage-Grouse Strategic Committee Nomination; Fish & Wildlife Service; Alternate Member
8. Grant Agreement; EAIF 8778; State of Colorado, Department of Local Affairs; Gunnison County CNG Vehicles
9. WRETAC Regional Systems Development Policy & Application
10. Development Improvements Agreement; Discount Self-Storage; Parking Area Expansion
11. Contractor Agreement; Hill Top Community Resources & Gunnison County; Wraparound Coaching
12. Amendment; 1st Amendment to the Gunnison County Flexible Benefit Plan
13. IAO Re, Inc.; HIPAA Privacy Release; Stop Loss Disclosure for Protected Health Information
14. Application; Companion Life Insurance Company; Excess Loss Insurance
15. 2019 Colorado Counties Casualty & Property Pool (CAPP) Insurance Agreement; January 1, 2019 – December 31, 2019
16. Colorado Counties, Inc.; 2019 Voting Proxy; Health & Human Services Director Joni Reynolds
17. Memorandum of Understanding; Community Planning Assistance for Wildfire (CPAW); Gunnison County Community & Economic Development
18. Memorandum of Understanding; Rocky Mountain Health Plan & Gunnison County
19. Memorandum of Agreement; Gunnison River Valley Local Marketing District & Gunnison-Crested Butte Tourism Association
20. Memorandum of Agreements; Childcare Nurse Consultant Program; Lake Preschool & Kindergarten, Seasons Schoolhouse, Inc., Paradise Place Schoolhouse of Crested Butte South, Inc., & Stepping Stones Children's Center, Inc.

SCHEDULING:
2019 Draft BOCC Meeting Schedule:
The Board tentatively approved the 2019 Draft BOCC Meeting Schedule. It will be formally adopted during the first meeting of 2019.

The Special Meeting for the Mill Levy Certification is scheduled for Friday, December 21, 2018 at 10:00 am.

COUNTY MANAGER'S REPORT: County Manager Matthew Birnie was present for the discussion.

1. CM Birnie stated that the Stallion Park project is on schedule.
2. CM Birnie stated that the engineering process has begun on the Shady Island project.

DEPUTY COUNTY MANAGER'S REPORT: Deputy County Manager Marlene Crosby was present for the discussion.

1. Intergovernmental Agreement; Town of Marble; Winter Road Maintenance
Moved by Commissioner Messner, seconded by Commissioner Houck to approve the Intergovernmental Agreement for winter road maintenance in the town of Marble and authorize Chair signature. Motion carried.
2. DCM Crosby discussed correspondence received from a constituent in Somerset. The correspondence will be forwarded to the Board for review.
3. DCM Crosby briefly discussed a meeting she attended regarding parking issues in Marble. There is another meeting scheduled for Monday, January 7th, 2019.

BREAK: The Board briefly recessed at 10:23 am. The meeting resumed at 10:29 am.

Leigh Marie, LLC Request for Waiver Pursuant to Gunnison County Standards & Specifications for Road & Bridge Construction Re: Easement over Waunita Hot Springs Ranch, Inc.:
County Attorney David Baumgarten was present for the discussion. Attorney Noah Klug from Klug Law Firm, LLC participated via telephone. Attorney Baumgarten explained that the purpose of the discussion is to schedule a public hearing. He discussed the statutory requirements pursuant to the Gunnison County Standards and Specifications for Road and Bridge Construction. Attorney Klug indicated that Tuesday, February 19th, 2019 at 1:00 pm would work with his schedule.
Moved by Commissioner Houck, seconded by Commissioner Messner to approve the scheduling of a public hearing concerning the Leigh Marie, LLC Request for Waiver on February 19th, 2019 at 1:00 pm. The meeting will be held in the Board of County Commissioners Meeting Room in Gunnison County. Motion carried.

DCM Crosby stated that she will publicly notice the hearing. She explained that Klug Law Firm will be

responsible for the cost associated with noticing the hearing in the newspapers and also responsible for notifying adjacent property owners via certified mail. The Board asked Attorney Klug whether he had any questions from the Board before ending the call. Attorney Klug inquired about the protocol during the hearing. Attorney Baumgarten explained the process. The telephone call with Attorney Klug ended at 10:36 am.

Purchase Orders; Harris Govern; Appraiser Field Software Solution:
Assessor Kristy McFarland was present for the discussion. She discussed the purchase order request for field equipment that'll be used by the appraisers. The new software will increase efficiency and streamline field work for the appraisers.
Moved by Commissioner Messner, seconded by Commissioner Houck to approve the purchase orders for the appraiser field software solution. Motion carried.

Building Adjustment Request; Lot 4 Lost Miner Ranch Subdivision; Ashwood:
Moved by Commissioner Messner, seconded by Commissioner Houck to approve the building adjustment request for Lost Miner Ranch as presented. Motion carried.

COMMISSIONER ITEMS: This item occurred earlier in the meeting due to being ahead of schedule.
John Messner-
1. Commissioner Messner will be attending a meeting with the Gallagher Interim Committee in Denver on 12/19/18. He will be representing CCAT.

Rock Creek Homeowners Association; County Requested Vote Re: Covenants:
Community and Economic Development Director Cathie Pagano was present for the discussion. Attorney Michael Dawson was also present. Director Pagano explained that this item pertains to the Lot 22 property that the County owns within the Rock Creek subdivision. The County is requesting to have their property removed from the covenants.
Moved by Commissioner Messner, seconded by Commissioner Houck to cast a vote in favor of the Rock Creek Homeowners Association proposed covenant change as presented. Motion carried.

BREAK: The Board briefly recessed at 10:56 am. The meeting resumed at 10:58 am.

Discussion; REDI Grant – Western State Colorado University ICELab:
Community and Economic Development Director Cathie Pagano was present for the discussion. She provided the Board with an update on the REDI grant.

VOUCHERS AND TRANSFER APPROVAL:
Finance Director Linda Nienhueser presented the voucher approval report dated December 18, 2018 and the cash transfer authorization dated November 2018 for discussion and approval.
Moved by Commissioner Houck, seconded by Commissioner Messner to approve the vouchers in the amount of $1,278,168.26. Motion carried.
Moved by Commissioner Messner, seconded by Commissioner Houck to authorize the cash transfers in the amount of $4,635,881.42. Motion carried.

November 2018 Sales Tax & Local Marketing District Tax Reports:
FD Nienhueser presented the November 2018 Sales Tax and Local Marketing District reports.

TREASURER'S REPORT:
County Treasurer Debbie Dunbar presented the November 2018 Treasurer's report and Investment report dated November 30, 2018.
Moved by Commissioner Messner, seconded by Commissioner Houck to approve the Treasurers reports as presented. Motion carried.

Century Link Update; Al Perez Re: Conduit Installation – Cottonwood Pass:
Century Link engineer Al Perez was present for the discussion. He explained that the project includes 35 miles of fiber between Buena Vista and Taylor Reservoir. He ensured that there is enough funding for project completion. The anticipated completion date is no later than November 1, 2019. Questions from the Board were welcomed and addressed.

CONTINUED COMMISSIONER ITEMS:
Jonathan Houck-
1. Commissioner Houck discussed a recent STOR Committee meeting he attended.
2. Commissioner Houck attended the Met-Rec meeting on 12/17/18. He provided an overview of the meeting.
3. There is a Strategic Sage-Grouse Committee meeting scheduled for 12/19/18.

UNSCHEDULED CITIZENS: There were no Unscheduled Citizens present

ADJOURN: **Moved** by Commissioner Houck to adjourn the meeting. The meeting adjourned at 11:32 am.

DRAFT

_____
Phil Chamberland, Chairperson

_____
Jonathan Houck, Vice-Chairperson

_____
John Messner, Commissioner

Minutes Prepared By:

_____
Elizabeth Mense, Deputy County Clerk

Attest:

_____
Kathy Simillion, County Clerk