AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Updated Early Intervention Fees Policy

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

Adoption of this updated policy will increase the per-case fee to $100, which is commensurate with what other Colorado counties charge for similar services. Other ministerial changes were also made.

Fiscal Impact: $100 per Early Intervention Case

Submitted by: Katherine Haase for Janet Reinman **Submitter's Email Address:** khaase@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
No concerns. ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 1/4/2019

County Attorney Review: (●) Required ( ) Not Required

Comments:
ok db 1/4/19

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 1/4/2019 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\emense Discharge Date: 1/4/2019

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 1/8/2019

Revised April 2015

BOARD OF COUNTY COMMISSIONERS OF GUNNISON COUNTY, COLORADO
RESOLUTION NO. 2019-___

A RESOLUTION ADOPTING THE GUNNISON COUNTY EARLY INTERVENTION FEES POLICY

WHEREAS, Gunnison County has established a uniform policy format and an adoption and periodic review process to promote consistency and uniformity throughout the organization; and

WHEREAS, the current *Gunnison/Hinsdale Juvenile Diversion Fees Policy*, adopted on January 9, 1990 via Resolution #1990-1 (Exhibit A), includes outdated and erroneous information; and

WHEREAS, the attached *Gunnison County Early Intervention Fees Policy* (Exhibit B) was created to reflect Gunnison County's current language and fees.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gunnison County, Colorado that:

1. The attached Resolution #1990-1 and *Gunnison/Hinsdale Juvenile Diversion Fees Policy* (Exhibit A) are immediate rescinded; and
2. The attached *Gunnison County Early Intervention Fees Policy* (Exhibit B) is adopted;

INTRODUCED by Commissioner _____, seconded by Commissioner _____, and adopted this 8th day of January, 2019.

BOARD OF COUNTY COMMISSIONERS
OF GUNNISON COUNTY, COLORADO

_____
Jonathan Houck, Chairperson

_____
John Messner, Commissioner

_____
Roland Mason, Commissioner

Attest:

_____
Deputy County Clerk

BOARD OF COUNTY COMMISSIONERS
OF GUNNISON COUNTY
RESOLUTION NO. 90-1

A RESOLUTION ADOPTING THE GUNNISON/HINSDALE JUVENILE DIVERSION FEES POLICY

WHEREAS, the Board of County Commissioners of Gunnison County, Colorado, has reviewed the Gunnison/Hinsdale Juvenile Diversion Fees Policy (a copy of which is attached hereto and incorporated herein) and finds it to be reasonable and appropriate; and

WHEREAS, the Colorado Department of Public Safety has reviewed and approved such Policy;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gunnison County, Colorado that the Gunnison/Hinsdale Juvenile Diversion Fees Policy be and is adopted.

INTRODUCED by Commissioner Field, seconded by Commissioner Pelre, and adopted this 9th day of January, 1990.

BOARD OF COUNTY COMMISSIONERS
OF GUNNISON COUNTY, COLORADO

By _____
Chairman

Attest:

_____
Clerk

GUNNISON/HINSDALE JUVENILE DIVERSION

• GUNNISON, COLORADO 81230 • (303) 641-4710

GUNNISON/HINSDALE JUVENILE DIVERSION FEES POLICY

1. a. All Juvenile Diversion clients will be charged a fee.

   b. The fee charged will be $50.00 per client. The clients will be allowed to pay by making arrangements to pay a set amount per month. The fee will not be based on units of service.
   The fee will be based on the ability to pay. At the Juvenile Diversion Specialist's discretion, all or a portion of this fee may be waived in lieu of additional community service hours to be compensated at the prevailing minumum wage rate.

   c. The fee will go into the Juvenile Diversion budget to offset operating costs.

   d. The consequences for failure to pay would be court action.

2. In order to report to DCJ quarterly, the Gunnison County Finance Department will document records of fees collected and the Juvenile Diversion office well send this accounting information into DCJ. These fees will also be reported in the Gunnison County annual audit and Gunnison County will forward a copy of this annual audit to DCJ.

3. The Gunnison County Commissioners will be asked to adopt a resolution for approval of this fee policy and upon approval of this request a copy of this approved resolution will be forwarded to the state DCJ office.

EXHIBIT B

Policy Name:	Gunnison County Early Intervention Fees Policy			Policy Number:	3.3.1
Approval Authority:	Gunnison County Board of County Commissioners			Date of Adoption:	1/8/2019
Effective Date:	1/1/2019	Adoption Document:	Resolution #2019-?? (to be assigned during adoption)		
Review Date:	1/1/2020	Review Frequency:	Annually	Policy Custodian:	Juvenile Services Department

PURPOSE
Collection of these fees helps to offset the cost of the Early Intervention Activity.

SCOPE
This policy applies to all Gunnison County Early Intervention Activity clients.

DEFINITIONS
N/A

POLICY STATEMENTS

Fees:
All Juvenile Services clients will be charged a fee of $100 per case.

1. Basis. Fees will be based on an individual client's ability to pay, which may result in lowered fees for any clients who are unable to pay the full fee. Fees will not be based on units of service.
2. Payment Terms. Fees may be paid via cash or check. Partial payments will be allowed, but payment in full must be received no later than four (4) months after fee assignment.
3. Waivers. At the Juvenile Services Director's discretion, all or a portion of a client's fee may be waived in lieu of additional community-service hours to be compensated at the rate of $10/hour.
4. Deposits. Fees received will be deposited into the Gunnison County Juvenile Services Department's Early Intervention Activity budget.
5. Failure to Pay. A client's failure to pay their assessed fee or satisfy any alternate arrangements described in #2 above, may result in court action.

Reporting:
The Gunnison County Finance office will document records of fees collected, and the Juvenile Services Department will submit this accounting information to the Division of Criminal Justice on quarterly basis.

COMPLIANCE
This policy shall be complied with in all respects. Revisions to this policy may occur. However, when deemed necessary in order to fully protect the County's interests, the interest of the public, and to more fully protect the safety of the public, including employees governed by this policy, this policy may be changed without notice.

APPLICABLE LEGISLATION AND/OR RELATED REGULATIONS, POLICIES AND FORMS
N/A