# AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

**Agenda Item:** Health Equity Advocacy Network Strengthening Grant

**Action Requested:** County Manager Signature

**Parties to the Agreement:** Colorado Trust

**Term Begins:** July 1, 2018 **Term Ends:** 11/30/2019 **Grant Contract #:** 1708-3590

**Summary:**

The Colorado Trust would like to renew the contract with Gunnison County on behalf of the West Central Public Health Partnership for 2 more years for Health Equity work. An incorrect version of the contract was reviewed and signed last week by Gunnison County for $7,500 per year. This

**Fiscal Impact:**

**Submitted by:** Margaret Wacker **Submitter's Email Address:** mwacker@gunnisoncounty.org

**Finance Review:** (●) Required ( ) Not Required

Comments:

No concerns, may need to request budget amendment toward the end of 2018 to include additional revenue and expenditures to accomodate the increase. ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 6/22/2018

**County Attorney Review:** (●) Required ( ) Not Required

Comments:

Reveiwed by: GUNCOUNTY1\mhoyt Discharge Date: 6/28/2018 Certificate of Insurance Required Yes ( ) No (●)

**County Manager Review:**

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 6/29/2018

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 7/3/2018

*Revised April 2015*

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THE COLORADO TRUST
*A Health Equity Foundation*

1600 SHERMAN STREET
DENVER, CO 80203-1604
WWW.COLORADOTRUST.ORG

**PHONE** 303-837-1200
**TOLL FREE** 888-847-9140
**FAX** 303-839-9034

DEDICATED TO ACHIEVING HEALTH EQUITY FOR ALL COLORADANS

June 5, 2018

Margaret Wacker
Gunnison County Health and Human Services
225 North Pine Street, Suite E
Gunnison, Colorado, 81230

**Re: 1708-3590: Amendment, Gunnison County Health and Human Services**

Dear Margaret:

This letter serves as an amendment to The Colorado Trust Contract Number 1708-3590 between The Colorado Trust ("The Trust") and Gunnison County Health and Human Services ("Grantee').

The Trust has approved an amendment to the Grant Contract executed on September 12, 2017, as follows:

1. Extension of grant period: The grant period is extended from September 30, 2018, to November 30, 2019. The purpose of this extension is to continue the network partnership work with the Health Equity Advocacy cohort.

2. Increase in grant funds: The Trust is amending the total grant amount from $10,000 to $25,000 (increase of $15,000).

3. Revised scope of work: The remaining funds will be spent according to the attached approved scope of work.

4. The revised payment and reporting schedule will be amended as follows:

July 13, 2018 - $7,500
September 30, 2018 - Interim Narrative Report due
July 15, 2019 - $7,500
November 30, 2019 - Final Report due

DocuSign Envelope ID: AC7C4797-11EB-49D5-8E6C-27648F9B56F5
All other provisions of the contract shall remain in force.

**IN WITNESS WHEREOF,** the parties have executed this Contract.

**THE COLORADO TRUST,**
As Grantor

By: _____
TCT Officer

_____
Title

By: _____
TCT Staff Person

_____
Title

EFFECTIVE DATE: _____
(Date of signing by Grantor)

**Gunnison County Health and Human Services,**
As Grantee

By: _____
Authorized Officer (Signature)

By: Matthew Birnie
Authorized Officer (Print Name)

County Manager
Authorized Officer Title

_____

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**Health Equity Advocacy Network Strengthening Grant Program**

**ORGANIZATION:**

**Name:** **Gunnison County**
(Legal name from IRS Determination Letter)
**Tax ID:** DUNS Number: 133115220 Employer ID Number: 84-6000770
**Also known as or DBA (if applicable):**

**Address:** 225 N. Pine Street, Suite E
**City:** Gunnison **County:** Gunnison **State:** CO **Zip:** 81230
**Phone:** 970-641-0209 **Fax:** 970-641-8346
**Website Address:** www.Gunnisoncounty.org
**Mailing Address (if different):**
**City:** **County:** **State:** **Zip:**

**CONTACT INFORMATION:**

**Authorized Officer (signatory) Name:** Matthew Birnie
**Title:** Gunnison County Manager
**Email Address:** Mbirnie@gunnisoncounty.org
**Mailing Address (if different):** 200 E. Virginia Ave, Gunnison, CO 81230

**Primary Contact/Project Lead:** Margaret Wacker
**Title:** WCPHP Coordinator
**Phone:** 970-641-7913
**E-mail Address:** mwacker@gunnisoncounty.org
**Mailing Address (if different):** 225 N. Pine Street, Suite E, Gunnison, CO 81230

**Payee Name (if different):** Gunnison County
**Title:**
**Phone:**
**E-mail Address:**
**Mailing Address (if different):**

**Name and organization of connecting HEA Cohort member:**
Abbie Brewer, Valley Food Partnership

Grant Period: September 1, 2017 – August 31, 2018

Amount: $10,000

Type of Grant: Project Grant

Payment Terms: $10,000 to be dispersed September 15, 2017

Grant Narrative:

The West Central Public Health Partnership (WCPHP) consists of the six local public health agencies in health statistic region (HSR) 10 including Delta County, Gunnison County, Hinsdale County, Montrose County, Ouray County and San Miguel County. Today, the WCPHP is working with community stakeholders to complete a regional health assessment and develop a regional public health improvement plan. Through the regional health assessment process, the WCPHP has identified three health priority areas: Behavioral Health, Healthy Eating Active Living, and Healthy Housing. In addition to these three priority areas, our region identified healthy equity as a key element to improving health in the region and the partnership agreed to incorporate health equity as the framework for the health assessment and improvement plan.

SOW

The overall objective of this proposal is to increase the knowledge and understanding of health equity in the six rural and frontier public health agencies that make up the WCPHP in order to increase the capacity of the WCPHP to be regional and local advocates for health equity.

- Goal 1: Train the WCPHP Core Leadership Team on how to advocate for health equity as public health leaders. The WCPHP core leadership team consists of six public health directors, two environmental protection specialists, and one consumer protection specialist.
- Goal 2: Train the WCPHP coordinator, health planner, key staff, and community leaders to be trainers in health equity.
- Goal 3: Incorporate the health equity framework in the regional health assessment and strategies of the regional health improvement plan.

**Commented [WU1]:** Interested or key staff?

Deliverable:

1. Complete in-person and web-based health equity training by all members of the WCPHP core leadership team.
    a. Select an appropriate in-person training focused on leadership (e.g. Governmental Alliance on Race and Equity).
    b. Schedule in-person training with WCPHP team (November 9th WCPHP quarterly meeting).
    c. Research health equity web content as additional resources.
    d. WCPHP core leadership team is trained in health equity.
2. Complete train-the-trainer workshop by WCPHP coordinator, health planner, key staff, and community leaders.
    a. Select appropriate train-the-trainer course focused on health equity in community discussion and outreach.
    b. Schedule in-person meeting for fall of 2017, prior to regional planning meetings.
    c. WCPHP staff and key community leaders are trained in health equity.
3. Successfully incorporate Health Equity Framework in the WCPHP regional health assessment and regional health improvement plan.
    a. Include description and importance of health equity framework in regional health assessment.
    b. Incorporate existing health equity data with county and regional data in each priority area section in the health assessment.
    c. Facilitate regional planning meetings with health equity framework following health equity training.

d. Regional health assessment and improvement plan incorporate health equity framework.

4. Participate in monthly Health Equity Advocacy Team meetings with Valley Food Partnership.

Budget

$10,000. The funding will be used for expenses related to the SOW including:

- In-person training session for WCPHP core leadership team
- Train-the-trainer workshop for WCPHP coordinator, health planner, key staff and community leaders
- Staff time for regional planning meetings with health equity focus
- Travel to trainings and regional planning meetings
- Staff time for creation of regional health assessment document with health equity focus

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DEDICATED TO ACHIEVING HEALTH EQUITY FOR ALL COLORADANS

June 20, 2018

Margaret Wacker
Gunnison County Health and Human Services
225 North Pine Street, Suite E
Gunnison, Colorado, 81230

**Re: 1708-3590: Amendment, Gunnison County Health and Human Services**

Dear Margaret:

This letter serves as an amendment to The Colorado Trust Contract Number 1708-3590 between The Colorado Trust ("The Trust") and Gunnison County Health and Human Services ("Grantee').

The Trust has approved an amendment to the Grant Contract executed on September 12, 2017, as follows:

1. Extension of grant period: The grant period is extended from September 30, 2018, to November 30, 2019. The purpose of this extension is to continue the network partnership work with the Health Equity Advocacy cohort.

2. Increase in grant funds: The Trust is amending the total grant amount from $10,000 to $30,000 (increase of $20,000).

3. Revised scope of work: The remaining funds will be spent according to the attached approved scope of work.

4. The revised payment and reporting schedule will be amended as follows:

July 13, 2018 - $10,000
September 30, 2018 - Interim Narrative Report due
July 15, 2019 - $10,000
November 30, 2019 - Final Report due

All other provisions of the contract shall remain in force.

**IN WITNESS WHEREOF,** the parties have executed this Contract.

**THE COLORADO TRUST,**
As Grantor

By: _____
TCT Officer

_____
Title

By: _____
TCT Staff Person

_____
Title

EFFECTIVE DATE: _____
(Date of signing by Grantor)

**Gunnison County Health and Human Services,**
As Grantee

By: _____
Authorized Officer (Signature)

By: _____
Authorized Officer (Print Name)

_____
Authorized Officer Title

_____

| | |
|---|---|
| **Organization Name:** | Gunnison County |
| **Grant Number:** | 1708-3590 |
| **Primary Contact:** | Margaret Wacker |

☒ **Amendment for change in scope of work:** Answer the following questions:

**FOR BOTH GENERAL OPERATING AND PROJECT GRANTS:**

1. What is the one thing you want the HEA Cohort to know about you?
   We are very interested in the role of public health agencies in addressing health equity and we are excited to be a part of the work of building capacity in our state.

2. Describe how this partnership furthers the work of the Health Equity Advocacy Strategy by answering how this grant meets two or more of the following goals, and how you will work with your cohort partner and/or the cohort to meet them:
   a. Raise the voices of those most impacted by health inequities
      We are hosting meetings with community members affected by inequities to give them a voice in the public health planning process. Strategies are being affected by the voice of these populations.
   b. Fill a gap in a cohort organization's own network (based on race/ethnicity, geography, ability, or expertise) Public Health expertise
   c. Fill a gap in the cohort's or field's perspectives, experiences, and cultures
      We will work with our cohort organizations to identify gaps and address them. We are interested in the leadership development work happening in our region and how to build on that success.
   d. Fill a gap in the representation (target population, geography, organization type) of the cohort
      We will work with our cohort organizations to identify gaps in representation and address them. Our Public Health Improvement Plan is identifying target population and geography that need to be addressed in our region and we are working with our cohort organizations to identify those populations.
   e. Build the network strengthening partner's internal capacity in advocacy, health and/or racial equity, or other skill sets that would also benefit the field
      Local Public Health Agencies need to build capacity and skills around the field of health equity and we are working on this through training public health leaders in health equity as well as applying health equity tools and principals in our public health planning process.

**REQUIRED FOR PROJECT GRANTS:** INSTRUCTIONS: Project Grants require a high-level scope of work, including activities and anticipated outcomes. A budget narrative is also required.

A. Describe activities and deliverables for proposed scope of work

The overall objective of this proposal is to increase the knowledge and understanding of health equity in the six rural and frontier public health agencies that make up the WCPHP in order to increase the capacity of the WCPHP to be regional and local advocates for health equity.

- Goal 1: Train the WCPHP Core Leadership Team on how to advocate for health equity as public health leaders. The WCPHP core leadership team consists of six public health directors, two environmental protection specialists, and one consumer protection specialist.

- Goal 2: Train the WCPHP coordinator, health planner, key staff, and community leaders to be trainers in health equity.
- Goal 3: Incorporate the health equity framework in the regional health assessment and strategies of the regional health improvement plan.

Deliverable:

1. Complete in-person and web-based health equity training by all members of the WCPHP core leadership team.
    a. Select an appropriate in-person training focused on leadership
    b. Schedule in-person training with WCPHP team
    c. Research health equity web content as additional resources.
    d. WCPHP core leadership team is trained in health equity.
2. Complete train-the-trainer workshop by WCPHP coordinator, health planner, key staff, and community leaders.
    a. Select appropriate train-the-trainer course focused on health equity in community discussion and outreach.
    b. WCPHP staff and key community leaders are trained in health equity.
3. Successfully incorporate Health Equity Framework in the WCPHP regional health assessment and regional health improvement plan.
    a. Include description and importance of health equity framework in regional health assessment.
    b. Incorporate existing health equity data with county and regional data in each priority area section in the health assessment.
    c. Facilitate regional planning meetings with health equity framework following health equity training.
    d. Regional health assessment and improvement plan incorporate health equity framework.
4. Participate in monthly Health Equity Advocacy Team meetings with Valley Food Partnership.

B. Provide a budget narrative.

$30,000. The funding will be used for expenses related to the SOW including:

- In-person training session for WCPHP core leadership team
- Train-the-trainer workshop for WCPHP coordinator, health planner, key staff and community leaders, contracted service
- Staff time for regional planning meetings with health equity focus
- Travel to trainings and regional planning meetings, food for meetings with disparately affected populations
- Staff time for creation of regional health assessment document with health equity focus

C. A line item budget is also required for grants $25,000 and over. Use the attached template; you may edit the line items and do not need to use all line items currently in the template. A line item budget is **not** required for amounts under $25,000.

☒ **And/or Amendment for increase or decrease of funds:** Budget and narrative attached

Check one: ☐ Increase ☐ Decrease New Amount: $30,000

☒ **No-cost extension of contract:** Financial report for most recent reporting period, budget and narrative for no-cost extension period attached

From (current end date):9/30/2018 To (new end date):11/30/2019

☐ **Re-assignment of contract (e.g., new fiscal sponsor, new grantee, change in name, etc.):** Completed Application Summary Form and IRS determination letter attached

**Name of Authorized Officer: (authorized to sign for your organization)** Matthew Birnie

**Title:** Gunnison County Manager

**Name of person completing this form:** Margaret Wacker

**Signature:** Margaret Wacker **Date:** 5/23/18