AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Grant Application; Community Foundation of the Gun

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement: Community Foundation of the Gunnison Valley and FAST

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

FAST is applying for flex funds for families from the CFGV

Fiscal Impact: 3500

Submitted by: Meghan Dougherty **Submitter's Email Address:** mdougherty@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:

No conerns, will be added to budget if grant is awarded. ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 4/30/2018

County Attorney Review: (●) Required ( ) Not Required

Comments:

Reveiwed by: GUNCOUNTY1\mhoyt Discharge Date: 5/10/2018 Certificate of Insurance Required

Yes ( ) No (●)

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 5/10/2018

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 5/15/2018

Revised April 2015

Community Foundation of the Gunnison Valley

Created: 03/21/2018 • Last updated: 04/25/2018

Cover Sheet

General Information

IMPORTANT:

The word "Applicant" refers to the organization submitting the proposal for itself or one of its departments, or as a fiscal sponsor for a smaller group. The "Applicant" is responsible for any funds received, and an authorizing official from this organization must sign the proposal.

The word "Group" refers to the entity that is actually undertaking the program(s) described in this proposal. If a 501(c)(3) is applying for funds for its own program(s), the "Group" will also be the "Applicant", but a department or program applying through a public school, governmental or state agency, or a smaller nonprofit applying through a fiscal sponsor is the "Group".

Legal Name of the Applicant	Gunnison County Juvenile Services
Applicant DBA (Doing Business As), if different than legal name	Family Advocacy Support Team
Name of Group, if applicable	(No response)
EIN (Federal Tax Identification Number)	846000770
Year Founded	2008
Mailing Address of Group	200 E Virginia Ave
City	Gunnison
State	Colorado
Zip Code	81230
Is the physical address different from the mailing	No
Physical Address	200 E Virginia Ave
City	Gunnison
State	Colorado

Applicant Organization's Contact Information

Organization's Primary Contact Person	Executive Director
Name	Matthew Birnie
Phone	970-641-0248
Email	mbirnie@gunnisoncounty.org

Group's Contact Person For This Application

Name	Meghan Dougherty
Position or Title	Program Coordinator
Email	mdougherty@gunnisoncounty.org
Phone	970-641-7665

Is the contact person for this application the same person as above? yes

Grant Request Information - Once you choose *Project* or *Operating* and save, that choice will be locked because it triggers specific questions. (Don't worry...other cover sheet and narrative information will NOT lock until you submit the entire application).

PLEASE NOTE: UP TO 50% of a project's total cash cost is eligible for funding.

Name of Project	Family Advocacy Support Team
Amount Requested (positive number without commas, decimals or dollar signs)	3500
Total Project Budgeted Cost:	88409
% Requested (Amount Requested / Total Project Budgeted Cost = % Requested)	4%
This award will primarily let us:	Provide direct service

Please give a brief synopsis of what the grant will be used for.

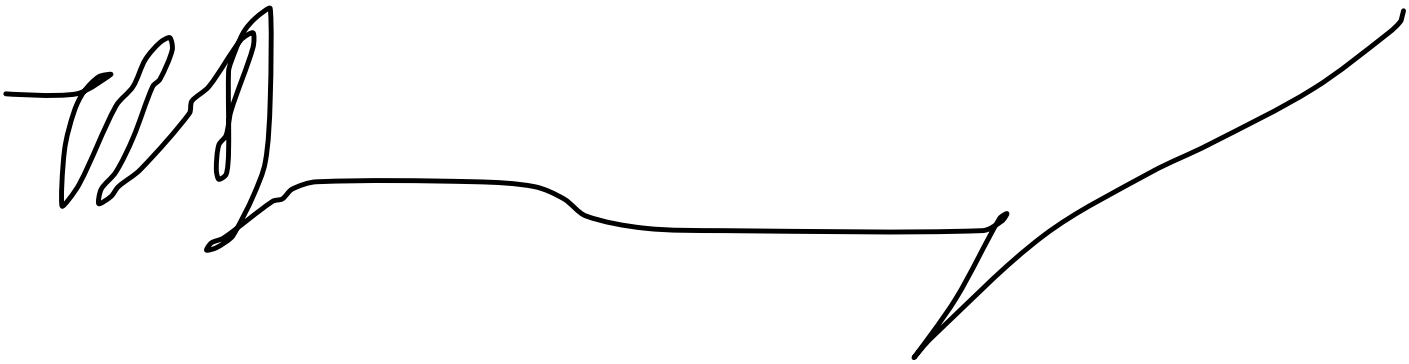
The requested grant dollars will be used specifically for flexible funding for families involved in multiple systems, demonstrating complex needs, and engaged in an Individual Service and Support Team. Flexible funds for customized goods and services have been recognized as an essential component of effective systems of care like the Family Advocacy Support Team. The flex funds will further the coordination and integration of community supports and allow for creativity in meeting the needs of the youth and their families. Flex funds will be used for the purchase of goods and services that would otherwise not be available to a family and may include clothes, routine activities like enrollment in summer camps or mentoring opportunities, or even rent and utilities in a crisis situation.

By signing below, we certify that the information contained in this application is true and correct to the best of our knowledge.

Please use your computer mouse to "draw" your signature electronically.

Signature of Group's Primary Contact Person

(**Nonprofit or Fiscal Sponsor:** Executive Director or Board President; etc.) (**Government Entities:** Program Director can sign).



Date	2018/04/23
Did you apply last year?	No
Please pick the grant category below that you believe is the best fit for this application. If you are applying for program or project support, this refers to your program or project.	Health and Human Services

Narrative

Organizational History

Include the reason for founding (original issue), how that may have changed over time and list what you consider your three most important achievements. (Max: 125 words)

In 2004, the Colorado General Assembly passed House Bill 04-1451 to establish collaborative management programs at the county level that would improve outcomes for children, youth, and families involved with multiple agencies. In 2008, the local collaborative management program, Family Advocacy Support Team (FAST) was formed bringing together agencies and services for at-risk, high systems-use children, youth, and families within Gunnison County. The mission was to establish collaborative leadership that promotes accountable, efficient, cost effective, and coordinated systems, in an effort to increase the health and well-being of children, youth, and families in Gunnison County. FAST's most important achievements include supporting programming that focuses on the whole person, recognizing success and not only compliance, and providing integrated, family centered services for all age groups.

Mission Statement

To promote the welfare of children and families through the development of sustainable partnerships that provide integrated, quality services that are individualized, strength-based, family centered and culturally sensitive.

Issue

Whether a General Operating or a Project request, please describe the key issue(s) that your organization or program/project addresses. "Issue" refers to the problem that needs to be solved, or an unmet need. Use numbers, statistics and research to illustrate this issue and why it matters. (Max: 125 words) CLICK HERE to learn more about what we expect in this response.

Gunnison youth have substantial economic, academic, mental health, and family issues they are working to overcome in a community with fragmented services and funding across agencies. Families supported by FAST need help in most or all of the aforementioned areas. Supporting data county wide indicates the Child Abuse and Neglect rate is 15.4 compared to 7.8 for Colorado. 14.3% of Gunnison children are in poverty. Lack of mental health providers in Gunnison is indicated by the ratio of 1 provider to 570 people vs 1 to 360 state-wide. We know that struggling youth are more likely to engage in unsafe behaviors, including truancy, self-harm, and delinquency. Addressing these behaviors requires flexibility in support and creativity in meeting the individual needs of youth and their families.

Project Request:

Describe the project very specifically, and please be sure to answer each question. If a question is not applicable to your organization, please briefly explain why.

a. What is your overall project goal, and what does success look like to you? (Max: 75 words)	To increase access to flexible funds for individualized home and community-based services to significantly enhance positive outcomes for youth and their families and allow for creativity in meeting their needs. Flexible funds will fill gaps

	in our collaboration by facilitating the purchase of goods and services that would otherwise not be available to families. Success will show an increase in protective factors, reduction in problem behaviors, and increased connectivity and engagement in services and supports.
b. Describe your project in terms of its activities and objectives. (Max: 150 words)	FAST works to promote the health and well-being of multi-system involved youth through increased positive opportunities and family driven, coordinated care. The FAST process intervenes creatively by identifying strengths of the youth and their families in order to address their needs. FAST facilitators work with families to create a family-driven, individualized, multi-disciplinary service plan that is unique to the family and aims to prevent further system involvement and reduce problematic behaviors. The requested project support for flexible funding will be used to enhance these activities allowing for creativity in meeting the needs of these families. Potential opportunities could include attending parenting classes or in-home supportive services to decrease the likelihood of involvement in the child welfare system. Creative interventions, such as youth having the opportunity to engage in prosocial activities, have been proven to increase mental and physical health, and for being less likely to engage in risky behavior.
c. What's your project timeline? (Max: 30 words)	A timeline is not applicable for this project. FAST services are ongoing and dependent on youth and family involvement and the needs of the family at the time.
d. Who will be in charge of this project? (Max: 25 words)	The Family Advocacy Support Team project coordinator, Meghan Dougherty.
e. What experts will you be using, if relevant? (Max: 25 words)	Experts will be used within the community and will be specific to each activity referral as appropriate (i.e. group facilitators, specialists, service providers and instructors.
f. Please provide any additional information you think the reviewers need to best understand what you plan to do and why it matters. (Max: 75 words)	Using the process of individual support teams allows for improvement in child and family outcomes, maximization of available resources for the provision of services; increased coordination within and among service delivery systems, and shared responsibility across systems and service providers. Within a team approach, flex funds are used strategically to put services and supports in place while the team continues to work on the plan to sustain the service/support beyond the availability of flex funds.
g. What are your additional sources of funding for this project? i.e. individuals, government, additional grants, membership, etc. (Max: 75 words)	The primary funding source is HB 1451 incentive funds. Additional funding is supported through the blending and braiding of funds currently being done at the individual and family level as part of the collaborative effort with child/family serving agencies and non-profits across

	Gunnison County. Flex funding would be used as a last resort when other sources cannot meet the identified need.
h. Of your project's total cash budget, what percent of the money that you need is currently in hand or committed? (Max: 25 words)	We have 42% of the total request for flexible funding in hand. We are requesting 58% or $3500.

Evaluation

Impact Data:

CFGV values *both* depth and breadth of impact. It's perfectly appropriate to estimate small numbers if "depth of impact" is your intent. Please estimate, for the grant period:

# of LOCAL people you expect to directly affect	35
TOTAL # of people you expect to directly affect	35

Evaluation

Refer to the issue, problem or unmet need you have described above. In this section, you will show how you intend to improve that situation, usually for a particular group of people. You'll use quantitative measures where possible. You'll also describe your methods, such as surveys, interviews, systematically collected comments or anecdotes, pre-post tests, journals, pre-post photos, etc.

CLICK HERE for a template that we urge you to complete before you begin to write to ensure that you are presenting everything we are looking for. By April 30, 2019, you'll report your findings to CFGV in your Grant Report.

1. Who is your primary local target group that your organization (for operating support requests) or project (for project requests) serves? (Max: 30 words)	Youth 0-21 and their families who would benefit from integrated multi-agency services, demonstrating complex needs, youth at risk of out of home placement, and those demonstrating a serious emotional disturbance.
2. Describe the long-term difference or change you plan to make for the target group identified above, even if that's well in the future.. (Max: 50 words)	By targeting this population, we expect to show improvement in clinical and functional outcomes, improvement in school attendance and performance, reduction of juvenile justice involvement, and a reduction of reliance on inpatient settings of care. We expect also reduced strain on families and caregivers of children involved in multiple systems.

3. How will this target group be affected/changed by the *end of the grant period*? Be specific by including numbers, percentages, etc. (Max: 75 words)	Our desired outcomes include: decreasing the number of children and youth involved with child welfare, increasing school attendance, and increasing children and youth's health. Specifically: 80% of youth will have no new open involvements after FAST services began; 80% of youth will have improved school attendance rates while involved with FAST services; and 100% of youth will have established: primary care provider; mental health provider; substance use provider; health insurance coverage during services, as applicable.
4. What will you do to find out if this change has occurred (your methods)? (Max: 50 words)	Our project impact is determined by the number of youth and families served in the target population, engaging, completing, and reporting satisfaction with the process and avoiding further penetration into child welfare and juvenile justice systems. This is measured through quarterly outcome tracking, family satisfaction surveys, and pre/post assessments.
5. If you have more than one target population, please explain. (Max: 50 words)	FAST serves one specific target population detailed above.
6. PROJECT GRANT REQUEST ONLY: If this is not the first year for this project, what have you learned from past evaluations, and what difference have you made? Use numbers and percentages if possible. (Max: 50 words)	We have begun tracking risk factors associated with families being referred to our project to help identify specific needs so that we can enhance our service array and collective impact strategies.
7. OPERATING REQUEST ONLY: What have you learned from past evaluations that demonstrates the difference you are making in the Valley? Use numbers and percentages if possible. (Max: 50 words)	(No response)

Budget, Finance and Sustainability

What are you doing to ensure that your organization is sustained over time? (Max: 75 words)

Sustainability strategies include diversifying our funding for services. In addition, blending and braiding of resources occurs between all the agencies involved in the FAST collaborative in order to meet the needs of the youth and family. Resources are pooled by all of twelve partnering agencies of either in-kind and/or cash contributions to the collaborative and detailed in an annual MOU.

If the project will continue over time, how do you plan to sustain it? (Max: 75 words)

FAST strives to be fiscally sustainable by identifying and pursuing alternative funding sources in addition to long-term planning. Through the development of community wide needs assessments and the resulting development of strategic plans, we are ensuring the long-term success of future work by identifying the changing needs of families and youth served by FAST. Sustainability also includes inter-agency collective planning sessions wherein gaps in community services are identified and future goals are developed.

Does your budget clearly identify all in-kind contributions to the organization or project? No

If your budget does not clearly identify in-kind contributions, please describe (and quantify the value(s) to the best of your ability) in the space provided.

Examples may include office space, utilities, phones, Internet, and payroll, volunteer staff, pro bono consulting, etc.

In kind (and cash) contributions for the collaborative partners are listed below. The contribution relates to the personnel time on the Interagency Oversight Group as well as family team meetings.

1. GUNNISON COUNTY DEPARTMENT OF Health And Human Services = $5000
2. SEVENTH JUDICIAL DISTRICT PROBATION DEPARTMENT= $5000
3. SEVENTH JUDICIAL DISTRICT=$1500
4. GUNNISON COUNTY PUBLIC HEALTH =$3200
5. GUNNISON WATERSHED RE1J SCHOOL DISTRICT= $2000 (Cash=$15000)
6. MIDWESTERN COLORADO MENTAL HEALTH CENTER = $2500
7. BEHAVIORAL HEALTH ORGANIZATION (“BHO”) = $1050
8. DIVISION OF YOUTH SERVICES =$4000
9. West Slope CASA - (“MSO”)=$1050
10. PROJECT HOPE of GUNNISON VALLEY =$1000
11. FAMILY ADVOCATE =$284
12. GUNNISON COUNTY DEPT of JUVENILE SERVICES =$2,500 (Cash = $2,400)

Approximate total in-kind services/contributions = $29,084
Approximate total cash contribution = $ 42,400
Approximate total contribution = $71,484

FINANCIAL SUMMARY

Please recall that 'group' refers to: a standalone 501(c)(3); the sponsoree under fiscal sponsorship; the department/program of the County, Library District, Western or RE1-J. Don't hesitate to call CFGV and clarify.

It's tough to find terminology that 'fits' for each of our different applicant types. Thank you for bearing with us!

# of group's full-time, year-round employees	0
# of group's part-time employees, if applicable	3
# of group's seasonal employees, if applicable	0
In what year was your group founded?	2008

For your current fiscal year:

What is your group's total projected cash expense?	$94,872
What is your group's total projected cash income?	$75,040

For your most recently completed fiscal year:

What was your group's operating budget net profit or loss?	Net Revenue $7311.60

For 501(c)(3) nonprofit applicants:

(No response)

How many months of operating reserve does your group have?

For County, Library District, School District, and WSCU applicants:

Do you have a mechanism by which you can carry forward unexpended, non-designated funds into the next fiscal year, or build the equivalent of a reserve fund? Example: a program at Western may be able to build a companion fund at the University Foundation; or an agency may be given "roll forward" authority. Please describe. (Max: 50 words)

FAST's governing body (Interagency Oversight Group) has established a procedure to allow carryover funds to be reinvested in appropriate services to children and families who would benefit from multi-agency services through approval by the director of each partner agency. The investment shall be based on a strategic needs assessment process.

In the last three (3) years, has your group had an audit or an outside financial review? Yes

If yes, which one? Audit

Did your group file an IRS Form 990 for the year 2016? No

If you filed an IRS Form 990 for 2016, please refer to page ten (10), "Functional Expenses", to fill in the following information. If your group doesn't file IRS Form 990s, please calculate the following numbers from your 2016 financials.

A: Total Expenses	140647
B: Program service expenses	19422
C: Management and general expenses	121225
D: Fundraising expenses	0

Does your group own a building or any other real estate? No

How much debt does your group have? Please explain. (Max: 50 word)

There is no dept.

If there is something that might distort your financials to an outside reviewer (such as a one-time gift or expense, uneven cash flow for seasonal reasons, etc.), please explain. (Max: 50 words)

The budget is transparent and easy to understand.

Please describe how your financial policies and procedures address handling cash (if applicable) and your internal separation of duties. (Max: 50 words)

Our project does not handle any cash transactions.

Provide a brief description of how your board is financially literate and accountable. (Max: 50 words)

Examples include: a regular training session about reading financial statements for the full board; the finance committee meeting regularly with the Executive Director and reporting back to the full board.

A budget is developed based on the approved needs of Gunnison County and brought to the IOG for vote on an annual basis or when new monies are received. The proposed budget is based on Gunnison County's budgeting process. The proposed budget is based on the strategic plan.

Governance

Describe in two sentences how your organization is governed. (If government applicants use an advisory committee to guide their planning and programming, use this section to describe their role.

FAST is governed by an Interagency Oversight group (IOG) to support the development and sustainability of a uniform system of collaboration. By, effectively and efficiently share resources and to manage and integrate the treatment and services provided to children and families who benefit from multi-agency services.

In addition:

How often does your board or advisory committee meet?	Quarterly
Do you have a formal process for identifying and choosing new board/advisory committee members?	No
Do you have a strategic plan? (Government and quasi-government applicants should respond in terms of their specific program, not that of the entire entity).	Yes
What is the time period covered by your strategic plan?	2017-2020
When was the last time your board or advisors updated the plan?	2017
Who is responsible for implementation and monitoring of the plan?	IOG
Please give an example of how your plan has been important or effective. (Max: 50 words)	It has led to genuine integration of shared values. It has allowed for collective efforts addressing multi-cultural needs in our community. It has focused on specific activities around workforce training and supported credentialing of staff in evidence based practiced in order to provide the best care to our community families.
Do you have whistleblower and document retention policies adopted by the board (per Sarbanes-Oxley Law)?	No
Do you have a Conflict of Interest policy adopted by the board or advisory committee?	Yes

Volunteers

How do you intend to collaborate with other community entities in the year ahead? Please explain. In the event that collaboration is not relevant to your project idea, write "Does not apply". If your mission appears to be very similar to that of other nonprofits in the Valley, describe how you acknowledge and/or work with them. (Max: 75 words)

FAST has created an infrastructure establishing a collaborative approach to provide a diverse range of services, collaborate to improve policies and procedures, and provide support to children/youth and families. Partnerships exist with the county department of health and human services, judicial district, school district, community mental health center, and other community agencies. The overarching goal is to reduce duplication and eliminate fragmentation and increase quality, appropriateness, and effectiveness of services delivered in our community.

How do you identify, engage, train and reward volunteers? (Max: 75 words)

All members of the FAST collaborative, committees and some facilitators of the family meetings are volunteers. These personnel are vital to the mission and services provided by the program. Engagement of volunteers is based solely on their passion for the mission of each group and desire to help youth and families in our community. Trainings relevant to the activities strategic plans are offered and attended throughout the year with annual volunteer recognition and celebrations.

How many volunteers does your agency have? 21-50

How many volunteers will be involved in your project? 35

If you do not know the specific number, please estimate. If this does not apply to you, please write 'not applicable'.

Past Grant Feedback

In 2017, CFGV provided written feedback to each applicant. Grant review panelists have access to the written feedback you received. If there were concerns, please describe how you addressed them, or explain why that concern was not addressed. If there were no concerns, or if you did not apply in 2017, write "does not apply." (Max: 75 words)

Does not apply.

Project Budget – Family Advocacy Support Team (FAST)

CATEGORY	DESCRIPTION	Total Requested Amount
Flexible Funds for Families	Youth activity and program costs (for example (tuition, text materials, class fees, equipment and uniform costs)	**$3500**

TOTAL REQUEST **$3500**
Total Project Budget **$6000**

In Kind Contributions

Item	Rate	Cost
Rent	$101/month x 12 months	$1,212

FAST Volunteers (serving 10 youth with an Individual Service Support Team "ISST)	50 volunteers for ISST participation x 10 ISST meetings = $10,680 of in kind contributions.	$10,680
TOTAL		$11,892