AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Task Order Amendment #1; Colorado Department of Pu

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement: BOCC & CO Dept Public Health & Environment

Term Begins: 7/01/18 **Term Ends:** 6/30/2019 **Grant Contract #:**

Summary:

This is annual renewal of contract with state heath dept., office of Planning and Partnership to provide assessment & planning, maternal-child health, inspections of schools & childcare, programs for children with special health care needs and participation in the Child Fatality Prevention system.

Fiscal Impact: $74,540

Submitted by: C. Worrall **Submitter's Email Address:** cworrall@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
No concerns, same amount as previous grant, is included in the 2018 adopted budget. ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 4/26/2018

County Attorney Review: (●) Required ( ) Not Required

Comments:
ok db 4/25/18

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 4/25/2018 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 4/26/2018

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 5/1/2018

Revised April 2015

DEPARTMENT OR AGENCY NAME
COLORADO DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT
OFFICE OF PLANNING, PARTNERSHIPS AND IMPROVEMENT

DEPARTMENT OR AGENCY NUMBER
FAAA

TASK ORDER AMENDMENT ROUTING NUMBER
19 107448
To Original Task Order Routing Number
18 97464

TASK ORDER AMENDMENT #1

This Task Order Amendment is made this **26** day of **March**, **2018**, by and between the State of Colorado, acting by and through the **DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT**, whose address or principal place of business is **4300 Cherry Creek Drive South, Denver, Colorado 80246**, hereinafter referred to as the "State"; and, **BOARD OF COUNTY COMMISSIONERS OF GUNNISON COUNTY, (a political subdivision of the state of Colorado)**, whose address or principal place of business is **200 East Virginia Avenue, Gunnison, Colorado 81230**, for the use and benefit of the **GUNNISON COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES**, whose address or principal place of business is **225 North Pine Street, Suite E, Gunnison, Colorado 81230**, hereinafter referred to as the "Contractor".

FACTUAL RECITALS

The parties entered into a Master Contract dated **January 17, 2017** with contract routing number **18 FAA 00023.**

Pursuant to the terms and conditions of the Master Contract the parties entered into a Task Order Contract dated **May 4, 2017**, with encumbrance number **CT FAAA 2018257**, and task order contract routing number **18 FAA 97464**, hereafter referred to as the **"Original Task Order Contract"**, whereby the Contractor was to provide to the State the following:

Provide support for public health services, as established by the State Board of Health pursuant to §25-1- 503(1), C.R.S. and in accordance with Section §25-1-512 C.R.S. and Section §24-75.1104.5 (1.5) (a) (IV) C.R.S. The district public health agency shall participate in assessment and planning efforts at the state, regional, and local level facilitated by the Office of Planning of Partnerships. These efforts shall include maintaining and improving local capacity to provide services as established by the State Board of Health.

Changes were required to add a provision detailing payment disbursement and requirements, update the statement of work, and to extend for an additional term.

The State promises to pay the Contractor the sum of **Seventy-Four Thousand, Five Hundred Forty Dollars**, **($74,540.00)** for the renewal term of **1 year**, ending on **June 30, 2019**, in exchange for the promise of the Contractor to perform the specifications to the work described herein.

NOW THEREFORE, in consideration of their mutual promises to each other, stated below, the parties hereto agree as follows:

1. Consideration for this Contract Amendment to the Original Task Order Contract consists of the payments and services that shall be made pursuant to this Contract Amendment, and promises and agreements herein set forth.

2. It is expressly agreed to by the parties that this Contract Amendment is supplemental to the Original Task Order Contract, contract routing number **18 FAA 97464**, referred to herein as the Original Task Order Contract, which is by this reference incorporated herein. All terms, conditions, and provisions thereof, unless specifically modified herein, are to apply to this Contract Amendment as though they were expressly rewritten, incorporated, and included herein.

3. It is expressly agreed to by the parties that the Original Task Order Contract is and shall be modified, altered, and changed in the following respects only:

   1. This Contract Amendment is issued pursuant to paragraph **5** of the Original Task Order Contract. This Contract Amendment is for the **renewal** term of **July 1, 2018,** through and including **June 30, 2019.** The **maximum amount payable** by the State for the work to be performed by the Contractor during this renewal term is **Seventy-Four Thousand, Five Hundred Forty Dollars**, **($74,540.00)** for an **amended total contract financial obligation** of the State of **One Hundred Forty-Eight Thousand, Eight Hundred Seventy-Four Dollars, ($148,874.00)**.

      a. For this renewal term the **maximum amount payable** attributable to a State of Colorado funding source is **Fifty-Eight Thousand, Eight Hundred Fourteen Dollars, ($58,814.00)**, and the **amended total contract financial obligation** attributable to a State of Colorado funding source is **One Hundred Seventeen Thousand, Four Hundred Twenty-Two Dollars, ($117,422.00)**.

      b. For this renewal term the **maximum amount payable** attributable to United States Government funding source (see Catalog of Federal Domestic Assistance (CFDA) number **93.994**) is **Fifteen Thousand, Seven Hundred Twenty-Six Dollars, ($15,726.00),** and the **amended total contract financial obligation** attributable to United States Government funding source (see Catalog of Federal Domestic Assistance (CFDA) number **93.994**) is **Thirty-One Thousand, Four Hundred Fifty-Two Dollars, ($31,452.00)**.

   The modified specifications to the Additional Provisions, Statement of Work and original Budget are incorporated herein by this reference and identified as "**Exhibit F" "Exhibit G" and "Exhibit H."**

The Original Task Order Contract is modified accordingly. All other terms and conditions of the Original Task Order
Contract are reaffirmed.

4. The Effective Date of this Contract Amendment is **July 1, 2018** or upon approval of the State Controller, or an authorized delegate thereof, whichever is later.

5. Except for the General Provisions and Special Provisions of the Original Task Order Contract, in the event of any conflict, inconsistency, variance, or contradiction between the terms and provisions of this Contract Amendment and any of the terms and provisions of the Original Task Order Contract, the terms and provisions of this Contract Amendment shall in all respects supersede, govern, and control. The Special Provisions shall always control over other provisions of the Original Task Order Contract or any subsequent amendments thereto. The representations in the Special Provisions to the Original Task Order Contract concerning the absence of personal interest of state of Colorado employees are presently reaffirmed.

6. FINANCIAL OBLIGATIONS OF THE STATE PAYABLE AFTER THE CURRENT FISCAL YEAR ARE CONTINGENT UPON FUNDS FOR THAT PURPOSE BEING APPROPRIATED, BUDGETED, AND OTHERWISE MADE AVAILABLE.

SIGNATURE PAGE
Contract Routing Number: 19 FAAA 107448

THE PARTIES HERETO HAVE EXECUTED THIS TASK ORDER AMENDMENT

Each person signing this Task Order Amendment represents and warrants that he or she is duly authorized to execute this Task Order Amendment and to bind the party authorizing his or her signature.

CONTRACTOR
Board of County Commissioners of Gunnison County for the use and benefit of the Gunnison County Department of Health and Human Services

Political Subdivision

_____
Print Name of Authorized Individual

_____
Print Title of Authorized Individual

_____
Signature of Authorized Individual

_____
Date

STATE OF COLORADO
John W. Hickenlooper, Governor

Colorado Department of Public Health and Environment
Larry Wolk, MD, MSPH, Executive Director and Chief Medical Officer

By: _____
Lisa McGovern
Purchasing and Contracting Section Director, CDPHE

_____
Date

PROGRAM APPROVAL
Colorado Department of Public Health and Environment
Heather Weir
Director, Office of Planning, Partnerships and Improvement

By: _____
Signature of Authorized CDPHE Program Approver

_____
Date

LEGAL REVIEW

Cynthia H. Coffman, Attorney General

By: _____
Signature – Senior Assistant Attorney General

_____
Date

In accordance with §24-30-202 C.R.S., this Task Order Amendment is not valid until signed and dated below by the State Controller or an authorized delegate.

STATE CONTROLLER

Robert Jaros, CPA, MBA, JD

By: _____

Effective Date: _____

This page left intentionally blank.

ADDITIONAL PROVISIONS
To Contract Dated 05/04/2017 - CMS Contract Routing Number 18 FAAA 97464

These provisions are to be read and interpreted in conjunction with the provisions of the Contract specified above.

1. This Contract contains federal, and state funds (see Catalog of Federal Domestic Assistance (CFDA) number 93.994).

2. The United States Department of Health and Human Services ("USHHS"), through the Health Resources Services Administration ("HRSA") has awarded as of 10/01/2017 anticipated federal funds of $1,417,917.00 under Notice of Cooperative Agreement Award, hereinafter "NCAA", number **B04MC30601-01-00**, to perform the following – Maternal and Child Health Services.

If the underlying Notice of Cooperative Agreement Award "NCAA" authorizes the State to pay all allowable and allocable expenses of a Contractor as of the Effective Date of that NCAA, then the State shall reimburse the Contractor for any allowable and allocable expenses of the Contractor that have been incurred by the Contractor since the proposed Effective Date of this Contract. If the underlying NCAA does not authorize the State to pay all allowable and allocable expenses of a Contractor as of the Effective Date of that NCAA, then the State shall only reimburse the Contractor for those allowable and allocable expenses of the Contractor that are incurred by the Contractor on or after the Effective Date of this Contract, with such Effective Date being the later of the date specified in this Contract or the date the Contract is signed by the State Controller or delegee.

3. Time Limit For Acceptance Of Deliverables.

   a. Evaluation Period. The State shall have **thirty (30)** calendar days from the date a deliverable is delivered to the State by the Contractor to evaluate that deliverable, except for those deliverables that have a different time negotiated by the State and the Contractor.

   b. Notice of Defect. If the State believes in good faith that a deliverable fails to meet the design specifications for that particular deliverable, or is otherwise deficient, then the State shall notify the Contractor of the failure or deficiencies, in writing, within **thirty (30)** calendar days of: 1) the date the deliverable is delivered to the State by the Contractor if the State is aware of the failure or deficiency at the time of delivery; or 2) the date the State becomes aware of the failure or deficiency. The above time frame shall apply to all deliverables except for those deliverables that have a different time negotiated by the State and the Contractor in writing pursuant to the State's fiscal rules.

   c. Time to Correct Defect. Upon receipt of timely written notice of an objection to a completed deliverable, the Contractor shall have a reasonable period of time, not to exceed **thirty (30)** calendar days, to correct the noted deficiencies.

4. Health Insurance Portability and Accountability Act (HIPAA) Business Associate Determination.

   The State has determined that this Contract does not constitute a Business Associate relationship under HIPAA.

5. This award does not include funds for Research and Development.

6. To receive compensation under the Contract, CDPHE shall automatically disburse quarterly payments in the amount identified in the budget exhibit for the first three quarters of the contract period. The fourth quarter payment shall be disbursed upon receipt of the Annual Report.

STATEMENT OF WORK
To Original Contract Routing Number 18 FAAA 97464
Contract Amendment #1 Routing Number 19 FAAA 107448

These provisions are to be read and interpreted in conjunction with the provisions of the contract specified above.

I. **Project Description:**
Local public health agencies are essential to the provision of quality and comprehensive public health services throughout the state and are critical partners with the Colorado Department of Public Health and Environment in maintaining a strong public health system. Each local public health agency shall assure the provision of Core Public Health Services within their jurisdiction. The scope of the provision of each Core Public Health Service is determined at the local level, and may differ across agencies based on community needs, priorities, funding and capacity. The Office of Planning, Partnerships and Improvement and the local public health agency are accountable in assuring state moneys are being used effectively to provide Core Public Health Services.

II. **Definitions:**
1. CDPHE: Colorado Department of Public Health and Environment
2. CDS: CYSHCN Data System
3. CFPS: Child Fatality Prevention System
4. CYSHCN: Children and Youth with Special Health Care Needs
5. HCP: Program for Children and Youth with Special Health Care Needs
6. MCH: Maternal and Child Health

III. **Work Plan:**
A. Local Core Public Health Services

Goal #1: Strengthen Colorado's public health system by ensuring core public health services are available statewide.	
Objective #1: No later than the expiration of the contract, the contractor shall provide support for Core Public Health Services.	
Primary Activity #1	The Contractor shall provide or assure the provision Core Public Health Services within their jurisdiction.
Sub-Activities #1	1. The Contractor shall comply with the *Core Public Health Services Rule 6 CCR 1014-7* and Colorado State Board of Health Rules 6 CCR 1010-7, 6 CCR 1010-6. These documents are incorporated and made part of this contract by reference and is available on the following website http://www.sos.state.co.us/CCR/NumericalDeptList.do.
Standards and Requirements	1. The content of electronic documents located on CDPHE and non-CDPHE websites and information contained on CDPHE and non-CDPHE websites may be updated periodically during the contract term. The contractor shall monitor documents and website content for updates and comply with all updates. CDPHE will send notification when updates are made. 2. The Contractor shall participate in assessment and planning efforts at the state, regional and local level facilitated by the Office of Planning, Partnerships and Improvement.The Contractor shall utilize the Colorado Health Assessment and Planning System (CHAPS) guidance as a technical assistance resource for all activities. These efforts shall assist in defining the core services delivery appropriate to meet local needs and in identifying strategies to improve local health outcomes.This information is located on the CDPHE local public health and environmental resources website

	https://www.colorado.gov/cdphe-lpha and is incorporated and made part of this contract by reference. 3. The Contractor shall be guided by *Colorado Minimum Quality Standards for Public Health Services 6CCR 1014-9*. This document is incorporated and made part of this contract by reference and is available on the following website: http://www.sos.state.co.us/CCR/Welcome.do. 4. The Contractor shall conduct or assure that regulatory inspections and regulatory compliance for schools and child care facilities in accordance with state laws, regulations and standards are completed. This information is located on the CDPHE Division of Environmental Health and Sustainability website https://www.colorado.gov/cdphe-lpha and is incorporated and made part of this contract by reference. 5. The Contractor shall contribute funding for its local health services as determined necessary by the Contractor to meet their local health needs. 6. CDPHE will compile data that has been provided by the Contractor to other CDPHE programs to verify services provided or assured.	
Expected Results of Activity(s)	Increase or maintain core public health services within the Contractor's jurisdiction to meet local needs. Complete inspections and assure regulatory compliance in child care facilities and schools in proportion with the resources and funding available to each of these programs.	
Measurement of Expected Results	1. Data provided in the Contractor annual report provides evidence of the services provided or assured through another local public health agency and how these core services are funded. Additional data is provided at the program level to CDPHE. 2. School and child care inspection data is provided in the Contractor's quarterly inspection data and compliance progress summary via email provides evidence of the services provided or assured.	
		Completion Date
Deliverables	1. The Contractor shall submit a annual report electronically to the Administrative Manager in a format provided the Office of Planning, Partnerships and Improvement. 2. If not using the State's digital database, the Contractor shall submit a quarterly inspection data and compliance progress summary via email in a format provided by the Division of Environmental Health and Sustainability (DEHS).	No later than April 30, 2019 No later than October 31, 2018, January 31, 2019, April 30, 2019, and June 30, 2019

B. Maternal and Child Health Services

Goal #1: Optimize the health and well-being of mothers and children by employing primary prevention and early intervention public health strategies.	
Objective #1: No later than the expiration of the contract, the Contractor shall identify and address maternal and child health needs within their county jurisdiction to improve the health and well-being of mothers and children.	
Primary Activity #1	The Contractor shall implement evidence-based strategies to improve maternal and child health.

Sub-Activities #1	1. The Contractor shall select one or more of the identified MCH priorities on which to focus. 2. The Contractor shall complete the electronic MCH and HCP Annual Report and Planning Form, including identification of selected priority(ies) and strategy(ies) to be implemented. 3. The Contractor shall meet with internal partners to identify ongoing areas of alignment between MCH and local public health improvement plan strategies, with the goal of accelerating the achievement of mutual objectives. 4. The Contractor shall implement activities to impact the MCH priority indicated on the electronic MCH and HCP Annual Report and Planning Form. 5. Contractors receiving less than $40,000 in MCH funding shall participate in a minimum of two progress check in calls with their MCH Consultant. Contractors receiving more than $40,000 in MCH funding shall participate in a minimum of two progress check in calls and participate in an additional consultation opportunity with their MCH consultant. 6. The Contractor shall complete the MCH portion of the Office of Planning, Partnerships, and Improvement's Local Planning and Support Annual Report.
Primary Activity #2	The Contractor shall provide information and resources for community partners and families of children and/or youth with special health care needs, within their agreed upon jurisdiction.
Primary Activity #3	Contractors receiving less than $40,000 and selecting HCP on their electronic MCH and HCP Annual Report and Planning Form, or Contractors receiving greater than $40,000 in MCH Block Grant Funding, shall implement HCP, a Program for Children and Youth with Special Health Care Needs, within their agreed upon jurisdiction.
Sub-Activities #3	1. The Contractor shall conduct outreach to community organizations to establish connections and strengthen referral systems with HCP. 2. The Contractor shall provide the HCP model of care coordination as outlined in the HCP policies and guidelines. 3. Contractors receiving greater than $40,000 in MCH funding shall participate in HCP statewide meetings via webinar every other month as scheduled. 4. The Contractor shall participate in a progress check-in call with their HCP consultant to review their annual electronic MCH and HCP Annual Report and Planning Form..
Standards and Requirements	1. The content of electronic documents located on CDPHE and non-CDPHE websites and information contained on CDPHE and non-CDPHE websites may be updated periodically during the contract term. The contractor shall monitor documents and website content for updates and comply with all updates. 2. The Contractor's work shall be guided by the MCH priority local action plans that correspond with their selected priorities. This information is located on the MCH website www.mchcolorado.org and incorporated and made part of this contract by reference. 3. The Contractor shall comply with HCP policies and guidelines, if HCP is selected on the electronic MCH and HCP Annual Report and Planning Form. This information is located on the HCP website http://www.hcpcolorado.org and incorporated and made part of this contract by reference. 4. The Contractor shall use the electronic MCH and HCP Annual Report and Planning Form provided by the Office of Planning, Partnerships and Improvement.

Expected Results of Activity(s)	Improve the health status and address the needs of the maternal and child health population within the Contractor's jurisdiction.	
Measurement of Expected Results	The expected results will be measured based on selections made to the electronic MCH and HCP Annual Report and Planning Form. All listed expected results may not apply. 1. Performance toward MCH objectives (Objective 1) shall be measured through completion of the MCH portion of the Office of Planning, Partnerships and Improvement's Local Planning and Support Contract electronic annual report. 2. The Contractor meets at least 75% of their information and resource target as calculated in their electronic MCH and HCP Annual Report and Planning Form. . 3. The Contractor meets at least 75% of their care coordination target as calculated in their electronic MCH and HCP Annual Report and Planning Form. 4. Data contained in CDS provides evidence of the children and/or youth provided with HCP care coordination services.	
		Completion Date
Deliverables	1. The Contractor shall complete and submit the electronic MCH and HCP Annual Report and Planning Form for the next contract period.	No later than June 1, 2018

C. Child Fatality Prevention System

Goal #1: Reduce the number of child deaths in Colorado due to the following causes: undetermined, unintentional injury, violence, motor vehicle incidents, child abuse and neglect, sudden unexpected infant deaths, and suicide.	
Objective #1: The Contractor shall conduct individual, case-specific, multidisciplinary reviews of child fatalities assigned to the local child fatality prevention review team.	
Primary Activity #1	The Contractor shall conduct individual, case-specific, multidisciplinary reviews of child fatalities assigned to the local child fatality prevention review team based on coroner's jurisdiction.
Sub-Activities #1	1. The Contractor shall access the Death Certificate File Transfer Protocol (FTP) Website on a monthly basis to obtain death certificates for each child fatality assigned to the local child fatality review team. 2. The Contractor shall gather case records from the coroner's office, law enforcement agencies, department of human services, hospitals, and other agencies for each child fatality assigned to the local child fatality review team. 3. The Contractor shall abstract critical data from case records and enter the data into the National Center Data Collection Website for each child fatality assigned to the local child fatality review team. 4. The Contractor shall develop case summaries for the purpose of completing the "Narrative" section (Section M) of the National Center Data Collection Website for each child fatality assigned to the local child fatality review team. 5. The Contractor shall coordinate and facilitate local child fatality review team meetings with multidisciplinary local child fatality review team members to conduct individual, case-specific reviews of child fatalities for the purpose of discussing and identifying

	prevention recommendations in the "Review Meeting Process" section (Section L) of the National Center Data Collection Website. 6. No later two months after reviewing a child fatality, the Contractor shall complete data entry for Sections A-N and click "Data entry completed" of the National Center Data Collection Website for each child fatality assigned to the local child fatality review team.
Objective #2: No later than the expiration date of this contract, the Contractor shall participate in statewide efforts to implement the Colorado Child Fatality Prevention System (CFPS).	
Primary Activity #1	The Contractor shall promote evidence-based injury and violence prevention strategies.
Sub-Activities #1	1. The Contractor shall provide input and vote on state-level prevention recommendations to be prioritized by the CFPS State Review Team for the CFPS annual legislative report. 2. The Contractor shall apply a public health approach to identify trends and patterns of child fatalities using local child fatality prevention review team data reports. 3. The Contractor shall apply a public health approach to identify prevention strategies and systems improvements to implement at the local level. 4. The Contractor shall implement evidence-based child fatality prevention strategies and system improvements at the local level. 5. The Contractor shall complete the Prevention Strategies Tracking Form for any prevention strategies and system improvements that are promoted and implemented at the local level.
Primary Activity #2	The Contractor shall participate in training opportunities facilitated by CFPS support staff at CDPHE.
Sub-Activities #2	1. The Contractor shall attend the annual local coordinator training hosted by CFPS support staff at CDPHE. 2. The Contractor shall participate in web-based trainings facilitated by CFPS support staff at CDPHE.
Primary Activity #3	The Contractor shall participate in statewide evaluation of the Colorado CFPS and complete state-level data collection tools and surveys.
Sub-Activities #3	1. The Contractor shall complete and submit the Local CFPS Annual Survey on an annual basis.
Standards and Requirements	1. The content of electronic documents located on CDPHE and non-CDPHE websites and information contained on CDPHE and non-CDPHE websites may be updated periodically during the contract term. The Contractor shall monitor documents and website content for updates and comply with all updates. 2. The Contractor shall comply with the Child Fatality Prevention Act C.R.S. 25-20.5-404-409. This document is incorporated and made part of this contract by reference and is available on the following website http://www.sos.state.co.us/CCR/Welcome.do.

	3. The Contractor shall adhere to processes and policies outlined in the Colorado Child Fatality Prevention System (CFPS) Operations Manual to conduct individual, case-specific review of fatalities; identify prevention recommendations; and enter information regarding the child fatality into the National Center Data Collection Website. This document is incorporated and made part of this contract by reference and is available on the following website http://www.cochildfatalityprevention.com/p/cfps-operations-manual.html. 4. Reviewable child fatalities include one or more of the following causes: undetermined causes, unintentional injury, violence, motor vehicle incidents, child abuse/neglect, sudden unexpected infant death (SUID), and suicide. 5. The Contractor shall maintain access and ensure the Local Child Fatality Prevention Review Team Coordinator has login credentials to the Death Certificate File Transfer Protocol (FTP) Website and the National Center Data Collection Website https://www.cdrdata.org/auth/login. 6. CDPHE will assign child fatalities for review to the Contractor based on the coroner's jurisdiction using the Death Certificate File Transfer Protocol (FTP) Website on a monthly basis. This website content is incorporated and made part of this contract by reference and is accessible at https://secft2.dphe.state.co.us/thinclient/Login.aspx. 7. The Contractor shall complete individual, case-specific, multidisciplinary reviews and data entry of child fatalities. 8. CDPHE will conduct quality assurance checks as defined on the Colorado Child Fatality Prevention website on the data entered into the National Center Data Collection Website for child fatalities reviewed by the Contractor. This information is incorporated and made part of this contract by reference and is available on the following website http://www.cochildfatalityprevention.com/. 9. The Contractor shall request technical assistance and training from the CFPS support staff at CDPHE by completing and submitting an online form. This form is incorporated and made part of this contract by reference and is available on the following website http://www.cochildfatalityprevention.com/p/contact-cfps-staff.html. 10. CDPHE will analyze and aggregate child fatality data and disseminate this data to the Contractor in local child fatality prevention review team data reports. In addition, CDPHE will provide information and resources for evidence-based injury and violence prevention strategies and will make this information available on the Colorado Child Fatality Prevention website. This information is incorporated and made part of this contract by reference and is accessible at http://www.cochildfatalityprevention.com/p/prevention-efforts.html. 11. The Contractor shall incorporate information from the Colorado Child Fatality Prevention website on acceptable and approved uses of funding for child fatality, injury, and violence prevention strategies when implementing local prevention strategies. This website content is incorporated and made part of this contract by reference and is accessible at http://www.cochildfatalityprevention.com/p/prevention-efforts.html. 12. The Contractor shall use the electronic Prevention Strategies Tracking Form located on the Colorado Child Fatality Prevention website when tracking prevention strategies and system improvements. This information is incorporated and made part of this contract by

	reference and is available on the following website http://www.cochildfatalityprevention.com/. 13. The Contractor shall notify CFPS support staff at CDPHE within thirty (30) calendar days of a change of the Local Child Fatality Prevention Review Team Coordinator responsible for the performance of services provided under this contract. 14. Travel may be required from time to time by CDPHE. The contractor shall attend meetings as requested by CDPHE.	
Expected Results of Activity(s)	1. Improved understanding of child fatality data in Colorado including circumstances, risk and protective factors, trends, and patterns surrounding the child deaths 2. Identification of evidence-based prevention recommendations to prevent future child fatalities from occurring in Colorado. 3. Implemented and evaluated child fatality prevention strategies at the state and local levels.	
Measurement of Expected Results	1. Sections A-N of the National Center Data Collection Website will be completed for 100% of child fatalities that occurred in Colorado and meets CFPS's review criteria within the local child fatality prevention review team's jurisdiction. 2. Increased number of prevention strategies implemented at the state and local levels as documented in the CFPS annual report, the Local CFPS Annual Survey, and the Prevention Strategies Tracking Form.	
		Completion Date
Deliverables	1. The Contractor shall complete entry of child fatality data into the National Center Data Collection Website for each child fatality assigned to the local child fatality review team.	No later than January 1.
	2. The Contractor shall submit the web-based Local CFPS Annual Survey provided by CDPHE electronically.	No later than August 31.
	3. The Contractor shall provide input and vote on state-level prevention recommendations via a web-based survey provided by CDPHE electronically.	No later than April 15.
	4. The Contractor shall submit the online Prevention Strategies Tracking Form for any prevention strategies that are promoted and implemented at the local level.	No later than September 30, January 31, and May 31.

D. **Monitoring:**

CDPHE's monitoring of this contract for compliance with performance requirements will be conducted throughout the contract period by the Office of Planning, Partnerships and Improvement's Contract Monitor. Methods used will include a review of documentation determined by CDPHE to be reflective of performance to include progress reports, site visits and other fiscal and programmatic documentation as applicable. The Contractor's performance will be evaluated at set intervals and communicated to the contractor. A Final Contractor Performance Evaluation will be conducted at the end of the life of the contract.

E. **Resolution of Non-Compliance:**

The Contractor will be notified in writing within **(7)** calendar days of discovery of a compliance issue. Within **(30)** calendar days of discovery, the Contractor and the State will collaborate, when appropriate, to determine the action(s) necessary to rectify the compliance issue and determine when the action(s) must be completed. The action(s) and timeline for completion will be documented in writing and agreed to by both parties. If extenuating circumstances arise that requires an extension to the timeline, the Contractor must email a request to the Contract Monitor and receive approval for a new due date. The State will oversee the completion/implementation of the action(s) to ensure timelines are met and the issue(s) is resolved. If the Contractor demonstrates inaction or disregard for the agreed upon compliance resolution plan, the State may exercise its rights under the provisions of this contract.

BUDGET
To Task Order - Contract Routing Number 18 FAAA 97464
Amendment #1 Routing Number 19 FAAA 107448

Budget:

Quarter	Local Planning and Support Amount	Maternal Child Health Amount	Child Fatality Prevention Amount	**TOTAL Payment**
July 1 through September 30, 2018	$13,828.50	$3,931.50	$875.00	**$18,635.00**
October 1 through December 31, 2018	$13,828.50	$3,931.50	$875.00	**$18,635.00**
January 1 through March 31, 2019	$13,828.50	$3,931.50	$875.00	**$18,635.00**
April 1 through June 30, 2019	$13,828.50	$3,931.50	$875.00	**$18,635.00**
Total	$55,314.00	$15,726.00	$3,500.00	**$74,540.00**