AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Draft BOCC Meeting Minutes; 3/06/2018

Action Requested:

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

The draft 3/06/2018 minutes are attached for consideration.

Fiscal Impact:

Submitted by: Josh Ost **Submitter's Email Address:** jost@gunnisoncounty.org

Finance Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

County Attorney Review: ○ Required ◉ Not Required

Comments:

Reveiwed by: Discharge Date: Certificate of Insurance Required Yes ○ No ○

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 3/30/2018

○ Consent Agenda ◉ Regular Agenda ○ Worksession Time Allotted: 1

Agenda Date: 4/3/2018

Revised April 2015

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
March 6, 2018

The March 6, 2018 meeting was held in the Board of County Commissioners' meeting room located at 200 E. Virginia Avenue, Gunnison, Colorado. Present were:

Phil Chamberland, Chairperson
Jonathan Houck, Vice-Chairperson
John Messner, Commissioner (Left Meeting at 8:59am)
Matthew Birnie, County Manager
Josh Ost, Deputy County Clerk
Others Present as Listed in Text

GUNNISON COUNTY HOUSING AUTHORITY SPECIAL MEETING:

CALL TO ORDER: Chairperson Chamberland called the meeting to order at 8:30 am.

Resolution; Authorizing Certain Properties Held in the Name of the Gunnison County Housing Authority to be Conveyed to the Board of County Commissioners of the County of Gunnison, Colorado:
County Manager Matthew Birnie clarified the difference between the Gunnison County Housing Authority and the Gunnison Valley Regional Housing Authority and why there are properties held in this name.
Moved by Commissioner Houck, seconded by Commissioner Messner to adopt Resolution 2018-001; Authorizing Certain Properties Held in the Name of the Gunnison County Housing Authority to be Conveyed to the Board of County Commissioners of the County of Gunnison, Colorado**.** Motion carried unanimously.

Quitclaim Deed; Unit 201, Building Estonian, Stallion Park Condominiums and Areas Designated "Reserved for Future Development" on the Condominium Map of Stallion Park Condominiums Bavarian, Cimarron, Dartmoor and Foxtrot Buildings:
Moved by Commissioner Houck, seconded by Commissioner Chamberland to authorize the Quitclaim Deed; Unit 201, Building Estonian, Stallion Park Condominiums and Areas Designated "Reserved for Future Development" on the Condominium Map of Stallion Park Condominiums Bavarian, Cimarron, Dartmoor and Foxtrot Buildings. Motion carried unanimously.

Statement of Authority; Authorizing Phil Chamberland to execute instruments conveying, encumbering, or otherwise affecting title to real property on behalf of the Gunnison County Housing Authority:
Moved by Commissioner Houck, seconded by Commissioner Messner to approve the Statement of Authority; Authorizing Phil Chamberland to execute instruments conveying, encumbering, or otherwise affecting title to real property on behalf of the Gunnison County Housing Authority. Motion carried unanimously.

ADJOURN: **Moved** by Commissioner Houck to adjourn the meeting. The meeting adjourned at 8:34 am.

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS REGUALR MEETING:

CALL TO ORDER: Chairperson Chamberland called the meeting to order at 8:34 am.

AGENDA REVIEW: There were no changes made to the agenda.

MINUTES APPROVAL: **Moved** by Chairperson Chamberland, seconded by Commissioner Houck to approve the regular meeting minutes of 2/27/2018 as presented. Motion carried unanimously.

1. 2/27/18 Special Meeting

Chairperson Chamberland stated there needs to be changes in the wording regarding the submission of the map as it pertains to the discussion of the Crested Butte Horse Park on the 2/20/2018 meeting minutes. County Attorney David Baumgarten provided new language.
Moved by Chairperson Chamberland, seconded by Commissioner Houck to approve the regular meeting minutes of 2/20/2018 as amended. Motion carried unanimously.

1. 2/20/18 Special Meeting

CONSENT AGENDA: **Moved** by Commissioner Houck, seconded by Commissioner Messner to approve the Consent Agenda as presented. Motion carried unanimously.

1. Resolution; Adopting the Gunnison County Motor Pool and Personal Vehicle Policy
2. Quitclaim Deed Acceptance; Unit 201, Building Estonian, Stallion Park Condominiums and areas designated "Reserved for Future Development" on the Condominium Map of Stallion Park Condominiums Bavarian, Cimarron, Dartmoor and Foxtrot Buildings
3. Consultant Certification for Project Testing; Jviation, Inc.; AIP Project No. 3-08-0030-051; Gunnison- Crested Butte Regional Airport

DRAFT

4. 2018 Fred R. Field Multi-purpose Building & Fairgrounds Fee Schedule
5. Ratification of Grant Application; Upper Gunnison River Water Conservancy District; Shady Island River Park Project; $20,000

SCHEDULING: The Upcoming Meetings Schedule was discussed and updated.

COUNTY MANAGER'S REPORTS: County Manager Matthew Birnie was present for discussion.

1. Coal Mine Methane Working Group Memorandum of Understanding (MOU): The group has discussed and agreed upon the MOU and it will be on future agenda for ratification.
2. Family Services Building Remodel: There has been an application for an additional grant to DOLA for asbestos abatement.
3. Lot 22 at Rock Creek: There was initial design meeting for the lot.
4. There was one response to RFP at Stallion Park. It was from Christopher Klein Construction.

DEPUTY COUNTY MANAGER'S REPORT AND PROJECT UPDATES: Deputy County Manager Marlene Crosby was present for the discussion.

1. Recycle Center: A Gunnison Valley Health pick up location discussions are in progress.
2. Cottonwood Pass Project: The contractor anticipates on April 2nd to start snow removal so that they can start working as early as possible.
3. River Park: A contractor will be in to inspect the structures while the water is low. Any work needed would be completed hopefully before the water starts to rise.
4. The annual Public Works Safety Banquet will be on April 3rd in Crested Butte.
5. DCM Crosby asked about dates for the annual Employee Appreciation dinner.

Commissioner Messner left the meeting at 8:59 am.

Updated Gunnison County Public Work Department Schedule of Fees:
DCM Crosby presented the new fees to the Board. She discussed the current fees and the reasons for needing to update the fees.
Moved by Commissioner Houck, seconded by Chairperson Chamberland to adopt the Updated Gunnison County Public Work Department Schedule of Fees. Motion carried.

Supplemental Map of Back Nine Condominiums – Building B and Supplemental Declaration of Covenants; West Elk Properties, LLC.:
Community and Economic Development Assistant Director Neal Starkebaum was present for the discussion. He explained the location of the property and presented the map to the Board.
Moved by Commissioner Houck, seconded by Chairperson Chamberland to approve the Supplemental Map of Back Nine Condominiums – Building B and Supplemental Declaration of Covenants; West Elk Properties, LLC. Motion carried.

Boundary Line Adjustment Request; Lots S-177, S-178 and S-179, Skyland – Third Filing, Phase 1; M6 LLC, Grandslam39 Properties, LLC and Gilbert and Virginia Burciaga:
Community and Economic Development Assistant Director Neal Starkebaum and Attorney David Liensdorf were present for the discussion. CEDAD Starkebaum presented the adjustment and explained the changes that are requested.
Moved by Commissioner Houck, seconded by Chairperson Chamberland to approve the Boundary Line Adjustment Request; Lots S-177, S-178 and S-179, Skyland – Third Filing, Phase 1; M6 LLC, Grandslam39 Properties, LLC and Gilbert and Virginia Burciaga. Motion carried.

Break: The Board took a break at 9:19 am resumed at 9:30 am.

UNSCHEDULED CITIZENS: There were no Unscheduled Citizens present

COMMISSIONER ITEMS:

Commissioner Houck:

1. Gunnison Public Lands Initiative: A grant for additional funding to help in the facilitation of the initiative is currently being researched and pursued.

ADJOURN: **Moved** by Commissioner Houck to adjourn the meeting. The meeting adjourned at 9:33 am.

_____
Phil Chamberland, Chairperson

_____
Jonathan Houck, Vice-Chairperson

_____
John Messner, Commissioner

Minutes Prepared By:

_____
Josh Ost, Deputy County Clerk

Attest:

_____
Kathy Simillion, County Clerk

GUNNISON COUNTY BOARD OF COMMISSIONERS TEXT INCLUSION INTO MINUTES

GUNNISON COUNTY HOUSING AUTHORITY
COUNTY OF GUNNISON, COLORADO

RESOLUTION NO: 18-001

A RESOLUTION AUTHORIZING CERTAIN PROPERTIES HELD IN THE NAME OF THE GUNNISON COUNTY HOUSING AUTHORITY TO BE CONVEYED TO THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GUNNISON, COLORADO

WHEREAS, the Gunnison County Housing Authority, also known as The Gunnison County Housing Authority ("Gunnison County Housing Authority"), owns the following real property situate, lying and being in the County of Gunnison, State of Colorado:

> Unit 201, Building Estonian, STALLION PARK CONDOMINIUMS, according to the Condominium Map thereof recorded September 6, 2006 at Reception No. 568785, to the Condominium Declaration pertaining thereto recorded August 3, 2006 at Reception No. 567654 and according to the Condominium Declaration pertaining thereto recorded September 6, 2006 at Reception No. 568786, of the records of Gunnison County, Colorado; and
>
> Those areas designated as "Reserved for Future Development" on the Condominium Map of Stallion Park Condominiums Bavarian, Cimarron, Dartmoor and Foxtrot Buildings, recorded December 28, 2010 at Reception No. 602908, in the records of Gunnison County, Colorado (collectively "Real Property"); and

WHEREAS, it is more appropriate at this time that title to the Real Property be held in the name of the Board of County Commissioners of the County of Gunnison, Colorado; and

WHEREAS, to convey the Real Property a Quitclaim Deed and a Statement of Authority will need to be executed by the Gunnison County Housing Authority; and

NOW, THEREFORE, BE IT RESOLVED by the Gunnison County Housing Authority, that the following real property shall be and hereby is to be conveyed to the Board of County Commissioners of the County of Gunnison, Colorado by execution of a Quitclaim Deed and a Statement of Authority:

> Unit 201, Building Estonian, STALLION PARK CONDOMINIUMS, according to the Condominium Map thereof recorded September 6, 2006 at Reception No. 568785, to the Condominium Declaration pertaining thereto recorded August 3, 2006 at Reception No. 567654 and according to the Condominium Declaration pertaining thereto recorded September 6, 2006 at Reception No. 568786, of the records of Gunnison County, Colorado; and
> Those areas designated as "Reserved for Future Development" on the Condominium Map of Stallion Park Condominiums Bavarian, Cimarron, Dartmoor and Foxtrot Buildings, recorded December 28, 2010 at Reception No. 602908, in the records of Gunnison County, Colorado.

INTRODUCED by Commissioner Houck, seconded by Commissioner Messner, and adopted this 6th day of March, 2018.

GUNNISON COUNTY HOUSING AUTHORITY, also known as
THE GUNNISON COUNTY HOUSING AUTHORITY:

Chamberland – yes; Houck – yes; Messner – yes.

BOARD OF COUNTY COMMISSIONERS OF GUNNISON COUNTY, COLORADO
RESOLUTION NO. 2018-08

A RESOLUTION ADOPTING THE GUNNISON COUNTY MOTOR POOL AND PERSONAL VEHICLE POLICY

WHEREAS, Gunnison County has established a uniform policy format and an adoption and periodic review process to promote consistency and uniformity throughout the organization; and

WHEREAS, Gunnison County currently has several motor pool and personal vehicle use documents and policies, which include partial and/or contradictory information; and

WHEREAS, the attached Motor Pool and Personal Vehicle Policy (Exhibit A) was created to reflect Gunnison County's current vehicle-related practices, which conform to Internal Revenue Service, Department of Transportation and Workers' Compensation Insurance guidelines and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gunnison County, Colorado that:

1. The attached Motor Pool and Personal Vehicle Policy (Exhibit A) is adopted;
2. Effective immediately, this new Motor Pool and Personal Vehicle Policy prevails over all conflicting information throughout the Gunnison County, Colorado Personnel Policies, adopted October 5, 2010 and amended November 16, 2010. The Gunnison County, Colorado Personnel Policies document is scheduled for further amendment in 2018, at which time previous conflicts between that document and this new Motor Pool and Personal Vehicle Policy will be resolved.

INTRODUCED by Commissioner Houck, seconded by Commissioner Messner, and adopted this 6th day of March, 2018.

BOARD OF COUNTY COMMISSIONERS
OF GUNNISON COUNTY, COLORADO

Chamberland – yes; Houck – yes; Messner – yes.

See recorded resolution for exhibit A