

**GUNNISON COUNTY PERSONNEL BOARD**  
**MINUTES**  
**August 20, 2012**

The August 20, 2012 Personnel Board meeting was held in the Commissioners Room in the Courthouse.

Voting Board members present were:

Leanne Lee, Chairperson  
Beth Baker, Employee Representative  
Rick Besecker, Sheriff  
Phil Chamberland, Commissioner

Others present were:

Supervisor of Employee requesting leave  
Debbie Moore, Personnel Director  
Kelly Weak, Secretary

**CALL TO ORDER:** Leanne Lee called the meeting to order at 2:50 PM.

**SICK LEAVE TRANSFER REQUEST:** An employee has made a written request for a leave transfer. The employee has shown an effort to use their leave carefully in preparation for the birth of their child. This was verified by their supervisor and analysis of the last 10 years of leave taken was also given consideration. This meets the criteria of the personnel policy for “conscientious effort to accumulate leave” and using “expected absences”. The Personnel Board in the past has not approved sick leave for birth of a child. Due to extenuating circumstances of a family member, unexpected absences, “extreme circumstances” as noted in the personnel policy, the employee used 40 hours of sick leave in the months leading up to the birth of their child. The employee is requesting those 40 hours for sick leave transfer. The employee will be using three months of FMLA leave, most as LWOP, as acceptable for the birth of a child. Phil Chamberland motioned to approve the sick leave request considering that the extenuating circumstances took place within two months of the birth of the child. Seconded by Leanne Lee. Motion carried unanimously.

**ADJOURN:** Leanne adjourned the meeting at 3:20 PM.