AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Draft BOCC Meeting Minutes; 2/20/2018

Action Requested:

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

The draft 2/20/2018 minutes are attached for consideration.

Fiscal Impact:

Submitted by: Josh Ost **Submitter's Email Address:** jost@gunnisoncounty.org

Finance Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

County Attorney Review: ◉ Required ○ Not Required

Comments:
ok db 3/2/18

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 3/2/2018 Certificate of Insurance Required

Yes ○ No ◉

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 3/2/2018

○ Consent Agenda ◉ Regular Agenda ○ Worksession Time Allotted: 1

Agenda Date: 3/6/2018

Revised April 2015

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
February 20, 2018

The February 20, 2018 meeting was held in the Board of County Commissioners' meeting room located at 200 E. Virginia Avenue, Gunnison, Colorado. Present were:

Phil Chamberland, Chairperson
Jonathan Houck, Vice-Chairperson
John Messner, Commissioner (ABSENT UNTIL 8:47am)
Matthew Birnie, County Manager
Josh Ost, Deputy County Clerk
Others Present as Listed in Text

CALL TO ORDER: Chairperson Chamberland called the meeting to order at 8:30 am.

AGENDA REVIEW: There were no changes made to the agenda.

MINUTES APPROVAL: **Moved** by Chairperson Chamberland, seconded by Commissioner Houck to approve the regular meeting minutes of 1/16/2018, 1/23/2018 and 2/13/2018 as presented. Motion carried.

1. 1/16/18 Regular Meeting
2. 1/23/18 Special Meeting
3. 2/13/18 Special Meeting

CONSENT AGENDA: **Moved** by Chairperson Chamberland, seconded by Commissioner Houck to approve the Consent Agenda as presented. Motion carried.

1. Western Regional Emergency Medical & Trauma Advisory Council Regional Systems Development Application; $6,703
2. Ratification of Correspondence; Signal Peak Trails Proposal Comments
3. Acknowledgement of County Manager's Signature; Contractor Agreement; T and A Enterprises Inc.; Janitorial Services at 202 E. Georgia Ave.; $500/month
4. Acknowledgement of County Manager's Signature; Amendment to Contractor Agreement; T and A Enterprises Inc.; Janitorial Services at 200 E. Virginia Ave.; Extension of Contract to December 31, 2019
5. Public Service Grant Agreement; City of Gunnison & Gunnison County Multicultural Resources Services; January 1, 2018 – December 31, 2018; $5,759
6. Colorado Parks & Wildlife Impact Assistance Grant Application; $16,197.91
7. Correspondence; Colorado Department of Local Affairs; EIAF Grant #8312; Request for Scope Expansion, Time Extension and Funding Increase; Family Services Building Remodel; $93,092 and Extension to December 31, 2018
8. Acknowledgement of County Manager's Signature; Grant Application; 2018 CARA Local Drug Crises Grants; Gunnison County Substance Abuse Prevention Project; $50,000
9. Acknowledgement of County Manager's Signature; Grant Application; Colorado Department of Public Health & Environment Preventive Services Division; $88,612
10. Acknowledgement of County Manager's Signature; Public Service Grant Agreement; City of Gunnison; Youth Shared Space & Sources of Strength; January 1, 2018 – December 31, 2018; $43,250
11. Professional Services Agreement; Hilltop Community Resources; High Fidelity Wraparound Coaching; Ending December 1, 2018; $2,247.60
12. Resolution; Adopting the Standard Hours of Operation Policy
13. Resolution; Authorizing the Treasurer to Segregate Interests from Investments of Certain Monies and Revoking Certain Previous Resolutions
14. Resolution; Directing the Gunnison County Treasurer to Distribute Specific Ownership Tax Monies Among Various County Funds
15. Colorado Judicial Department Agreement for Services by Independent Contractor; Gunnison County Juvenile Services; Wraparound Services; $35/hour

SCHEDULING: The Upcoming Meetings Schedule was discussed and updated.

COUNTY MANAGER'S REPORTS: County Manager Matthew Birnie was present for discussion.

1. CM Birnie stated he received a request to appear on the agenda from Delaney Keating regarding a funding request for ICElab. He was not sure how much at this point but will find out before she appears on an agenda.
2. The annual employee survey was recently completed. There was improvements in some key areas. CM Birnie will put together a presentation on the results to present to the Board at a later date.

DEPUTY COUNTY MANAGER'S REPORT AND PROJECT UPDATES: Deputy County Manager Marlene Crosby was present for the discussion.

1. DCM Crosby stated that an agenda item regarding a fee increase at the fairgrounds will be on next agenda. She discussed some of the details of the increase.

Commissioner Messner arrived to the meeting at 8:47am.

VOUCHERS AND TRANSFERS APPROVAL: Finance Director Linda Nienhueser presented the voucher approval report dated February 20, 2018 and the cash transfer authorization dated January 2018 for discussion and approval. **Moved** by Commissioner Houck, seconded by Commissioner Messner to approve the vouchers in the amount of $1,101,437.89. Motion carried unanimously. **Moved** by Commissioner Houck, seconded by Commissioner Messner to authorize the cash transfers in the amount of $3,419,704.17. Motion carried unanimously.

TREASURER'S MONTHLY REPORT: County Treasurer Debbie Dunbar presented the January 2018 Treasurer's report and Investment report dated January 31, 2018 for discussion and acceptance. **Moved** by Commissioner Houck, seconded by Commissioner Messner to accept the reports as presented. Motion carried unanimously.

Correspondence; Gunnison County Clerk & Recorder 2018 Election Coordination:
The Board discussed the correspondence. CM Birnie was not sure if the Housing Authority would put something on the ballot. The Board discussed the options for the Housing Authority and it was determined that although the Housing Authority needs permission from the Board of County Commissioners, it would not be the Board of County Commissioners placing the item on the ballot.

COMMISSIONER ITEMS: This item occurred earlier than scheduled due to being ahead in the meeting.

Commissioner Houck:

1. Colorado Counties Inc.: Commissioner Houck attended the legislative meetings in Denver. The Board discussed the bills at the state level that were introduced.
2. Gunnison Sage Grouse Strategic Committee: There was a meeting this past Wednesday. Permitting around lek access for photography was discussed. Development approval and steps with the Fish & Wildlife Service was also discussed at this meeting.
3. Hartman Rocks Working Group: Commissioner Houck attended the meeting recently. Some of the upcoming project were discussed.

Grant Agreement; Gunnison Valley Land Preservation Fund; Gunnison Partnership Ranches in Sage-Grouse Habitat Project; Gunnison Ranchland Conservation Legacy; $186,310:
Geographic Information Systems Manager Mike Pelletier along with landowners included in the grant were present for the discussion. GIS Manager Pelletier discussed the new process for the land preservation fund projects. He discussed some of the language of the grant and the request from the landowners for maintained confidentiality.
Moved by Commissioner Houck, seconded by Commissioner Messner to approve the Grant Agreement; Gunnison Valley Land Preservation Fund; Gunnison Partnership Ranches in Sage-Grouse Habitat Project; Gunnison Ranchland Conservation Legacy; $186,310. Motion carried unanimously.

Gunnison County Disaster Recovery Plan:
Emergency Manager Scott Morrill and Deputy Emergency Manager Bobbie Lucero were present for the discussion. EM Morrill discussed the reason the County puts this plan together and some of the details included. EM Morrill explained what departments will be responsible for various tasks in the event of a disaster.
Moved by Commissioner Houck, seconded by Commissioner Messner to approve Resolution 2018-06; A Resolution Adopting the 2018 Gunnison County, Colorado Disaster Recovery Plan. Motion carried unanimously.

Break: The Board took a break at 9:27am and resumed at 9:34am due to being ahead of schedule in the meeting.

Gunnison County Planning Recommendation; Crested Butte Horse Park; LUC-16-00005:
Community and Economic Development Director Cathie Pagano was present for the discussion along with the applicants and interested citizens. CEDD Pagano described the location and the application along with the Planning Commission's recommendation. She also gave the requirements to hold a public hearing should the Board choose to do so. Commissioner Houck stated he has heard from all parties and does not believe that a public hearing would bring in new information that has not been heard. Commissioner Messner asked if there was an option for a restrictive covenant on camping. CEDD Pagano stated that the applicant has removed the camping component from this application. Chairperson Chamberland asked if any citizens in the audience have new information. Attorney Jack Silver representing the adjacent property owners stated he did have new information. He discussed the appraisals on the adjacent properties that were completed after the closure of the public hearing. Because these were submitted after the closure of the public hearing, these are not part of the record. CEDD Pagano stated appraisals are not part of the regulatory process. Mr. Silver discussed an issue with berms that are planned on the property. Mr. Silver stated the landscape plans did not include dimensions or locations.

Recess: The meeting recessed at 9:47am and resumed at 9:53am for County Attorney David Baumgarten to discuss this agenda item with County Manager Matthew Birnie and Community and Economic Development Director Cathie Pagano.

CA Baumgarten explained his interpretation of the Land Use Resolution for a public hearing. The Board discussed the possibly of holding a public hearing. Mr. Silver brought a map of the landscape plan regarding the berms. The applicant along with Jim Starr discussed the berm plan and why he included berms in the plan. Commissioners Houck and Messner stated they did not believe there is a need to hold another public hearing on this application. Chairperson Chamberland stated he would like berms to have a minimum height of 10 feet, except at the beginning and ending edges, and be included within the conditions of the development improvements agreement. Mr. Silver offered the landscape map he brought to the Board to be part of the record. The Board rejected the submission of the map as part of the record and gave the map to County Attorney Baumgarten.
Moved by Commissioner Houck, seconded by Commissioner Messner to not conduct an additional public hearing on this application. Motion carried unanimously.
Moved by Commissioner Chamberland, seconded by Commissioner Messner to accept and approve the Planning Commission's findings and recommendation on the Crested Butte Horse Park LUC-16-00005 with the condition that the berms be a minimum of 10 feet in height except at its far edges and will be included in the development improvements agreement. Motion carried unanimously.

West-Wide Energy Corridor Regional Review Preliminary Abstract Comments:
GIS Manager Mike Pelletier and CA Baumgarten were present for the discussion and the Board directed CA Baumgarten to craft comments on behalf of the Board of County Commissioners to submit before the deadline.

BREAK: The Board of County Commissioners regular meeting recessed at 10:23 am for the Gunnison/Hinsdale Board Human Services meeting to take place. See Separate minutes. The meeting resumed at 10:58 am.

Executive Session; Pursuant to C.R.S. 24-6-402(4)(d); Specialized Details of Security Arrangements or Investigations; Gunnison County Courthouse Security:
Moved by Commissioner Houck, seconded by Commissioner Messner to enter an executive session Pursuant to C.R.S. 24-6-402(4)(d); Specialized Details of Security Arrangements or Investigations; Gunnison County Courthouse Security. In attendance would be the Board of County Commissioners, County Manager Matthew Birnie, County Attorney David Baumgarten, Sustainable Operations Director John Cattles, Sheriff Rick Besecker and Undersheriff Mark Mykol. Motion carried unanimously.
The board went into executive session at 10:59 am. *Executive sessions of the Board of County Commissioners are conducted as per C.R.S. 24-6-402(4). This specific session was conducted as per C.R.S. 24-6-402(4)(d).*

Chairperson Statement Regarding Executive Session
Pursuant to C.R.S. 24-6-402(4), I attest that I am the Chairperson of the Gunnison County Board of Commissioners, that I attended all of the above referenced executive session, and that all of that executive session was confined to the topic authorized for discussion pursuant to C.R.S. 24-6-402(4)(d).

Date: _____ _____
Phil Chamberland, Chairperson
Gunnison County Board of Commissioners

Moved by Commissioner Houck, seconded by Commissioner Messner to come out of session. Motion carried unanimously**.** The Board came out of executive session at 11:27 am. Chairperson Chamberland confirmed that the discussion remained on-topic, that all parties stated to be in attendance were, in fact, in attendance and that no decisions were made.

UNSCHEDULED CITIZENS: There were no Unscheduled Citizens present

CONTINUED COMMISSIONER ITEMS:

Commissioner Messner:

1. Commissioner Messner discussed some upcoming legislation at the state level including possibilities with a lodging tax bill and oil and gas bills.
2. Sustainable Tourism and Outdoor Recreation Committee: The last meeting went well. The committee is starting to be more focused on how to move forward. Grant opportunities for future projects was discussed.
3. Coal Mine Methane Working Group: The facilitator is doing a great job with this group. Options for the future of the mines were discussed. The next meeting will be March 7th.
4. Conferences: Commissioner Messner reported on a couple of conferences he attended recently, the Governors Symposium on Climate and another climate conference in Arizona. The County received an award for the Compressed Natural Gas program at the Governors Symposium.

ADJOURN: **Moved** by Commissioner Houck to adjourn the meeting. The meeting adjourned at 12:03 pm.

_____
Phil Chamberland, Chairperson

_____
Jonathan Houck, Vice-Chairperson

_____
John Messner, Commissioner

Minutes Prepared By:

_____
Josh Ost, Deputy County Clerk

Attest:

_____
Kathy Simillion, County Clerk

GUNNISON COUNTY BOARD OF COMMISSIONERS TEXT INCLUSION INTO MINUTES

BOARD OF COUNTY COMMISSIONERS OF GUNNISON COUNTY, COLORADO
RESOLUTION NO. 2018-03

A RESOLUTION ADOPTING THE STANDARD HOURS OF OPERATION POLICY

WHEREAS, Gunnison County has established a uniform policy format and an adoption and periodic review process to promote consistency and uniformity throughout the organization; and

WHEREAS, C.R.S. §30-10-109 mandates that office hours of operation must be set by resolution of the Board of County Commissioners for each Colorado county.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gunnison County, Colorado that the attached Standard Hours of Operation Policy (Exhibit A) is adopted and effective upon signature below.

INTRODUCED by Commissioner Chamberland, seconded by Commissioner Houck, and adopted this 20th day of February, 2018.

BOARD OF COUNTY COMMISSIONERS
OF GUNNISON COUNTY, COLORADO

Chamberland – yes; Houck – yes; Messner – absent.

See recorded resolution for exhibit A

BOARD OF COUNTY COMMISSIONERS OF GUNNISON COUNTY
RESOLUTION NO. 2018-04

A RESOLUTION AUTHORIZING THE TREASURER TO SEGREGATE INTERESTS FROM

INVESTMENTS OF CERTAIN MONIES AND REVOKING CERTAIN PREVIOUS RESOLUTIONS

WHEREAS, Colorado Revised Statute 30-10-710 provides, in part, that interest gained through the investment of county funds, regardless of the origin of such funds, may be credited to the General Fund "unless such investment is made from specific funds allocated for a definite purpose and so maintained"; and

WHEREAS, it is the desire of this Board that the interest gained from the investment of certain funds be credited back to those funds;

WHEREAS, this Board has previously passed resolutions which directed the County Treasurer and the County Finance Office to deposit back to certain funds all the interest gained from investments of the monies from those certain funds;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gunnison County, Colorado:

1. The County Treasurer is hereby directed to deposit back into the following funds all interest gained from the investment of monies from the respective funds:

	Treasurer's Acct #
Reserve Accounts within the General Fund:	
General – Water Resources	150
General – Workforce Impact Fees	155
Road and Bridge Fund	002
Human Services	003
Public Health Agency	004
Conservation Trust Fund	007
Bond Fund	008
Bond Fund Series 2010	101
Airport Operations Fund	010
Reserve Account within the Airport Operations Fund:	
Airport – Terminal Construction	102
Sales Tax Fund	012
Land Preservation Fund	013
Mosquito Fund	030
Sage Grouse Trust Fund	032
Risk Management Fund	034
Airport Construction Fund	041
Capital Expenditures Fund	043
Gunnison County Sewer	050
Reserve Account within the Sewer Fund:	
Sewer – Restricted	135
Gunnison County Water	051
Reserve Account within the Water fund	
Water – Restricted	136
Solid Waste Fund – Operations	052
Reserve Accounts within the Solid Waste Fund:	
Solid Waste - Landfill Closure	125
Solid Waste – Landfill Construction	126
Gunnison Housing Authority Fund	070
Reserve Accounts within the Housing Authority Fund:	
Senior Housing – Operations	071
Senior Housing – Deposits	140
Internal Service Fund I	080
Internal Service Fund II	082
Internal Service Fund III, Health Insurance Trust	090
Reserve Account within the Health Insurance Trust Fund	
Health Insurance Claims	115
Gunnison River Valley Local Marketing District	091
Gunnison Valley Transportation Authority	092

2. All remaining interest gained from the investment of County funds may be credited to the County General Fund. 001

3. The previously enacted resolutions directing the distribution of interest to various funds – namely Resolution No. 2017-02, Series 2017 is hereby canceled as of January 1, 2018 and the provisions of this resolution shall supersede the previous resolutions.

4. The effective date of this resolution shall be January 1, 2018.

INTRODUCED by Commissioner Chamberland, seconded by Commissioner Houck, and adopted this 20th day of February, 2018.

BOARD OF COUNTY COMMISSIONERS
OF GUNNISON COUNTY, COLORADO

Chamberland – yes; Houck – yes; Messner – absent.

DRAFT

BOARD OF COUNTY COMMISSIONERS OF GUNNISON COUNTY
RESOLUTION NO. 2018-05

A RESOLUTION DIRECTING THE GUNNISON COUNTY TREASURER TO DISTRIBUTE SPECIFIC OWNERSHIP TAX MONIES AMONG VARIOUS COUNTY FUNDS

WHERAS, Gunnison County has or will receive during fiscal 2018 certain monies derived from the payment, pursuant to C.R.S. (1973) 42-3-107, of specific ownership taxes; and

WHEREAS, the impact of this Resolution will only affect the distribution of funds to the Gunnison County General Fund and the Gunnison County Road and Bridge Fund; and

WHEREAS, after apportionment pursuant to C.R.S. (1973) 42-3-107, such monies have traditionally been divided between the General Fund and the Road and Bridge fund of Gunnison County;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gunnison County, Colorado, that, effective immediately from the date this Resolution is passed by such Board, that the Treasurer of Gunnison County shall distribute and deposit such monies as Gunnison County receives after apportionment from such specific ownership taxes pursuant to C.R.S. (1973) 42-3-107 as follows: to the Gunnison County General Fund sixty-five percent (65%); to the Gunnison County Road and Bridge Fund thirty-five percent (35%). The effective date of this Resolution shall be retroactive to January 1, 2018 and shall be valid for each year subsequent to the passage of this resolution until repealed or amended by this Board.

INTRODUCED by Commissioner Chamberland, seconded by Commissioner Houck, and adopted this 20th day of February, 2018.

BOARD OF COUNTY COMMISSIONERS
OF GUNNISON COUNTY, COLORADO

Chamberland – yes; Houck – yes; Messner – absent.

BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GUNNISON, COLORADO
RESOLUTION NO: 2018-06

A RESOLUTION ADOPTING THE 2018 GUNNISON COUNTY, COLORADO DISASTER RECOVERY PLAN

WHEREAS, to ensure that the Gunnison County community is ready to undertake an effective, efficient and organized disaster recovery process, the Gunnison County Emergency Management Department has developed the *Gunnison County, Colorado Disaster Recovery Plan,* dated February 1, 2018 ("*2018 Disaster Recovery Plan*") attached hereto and incorporated herein by reference as Appendix "A"; and

WHEREAS, the *2018 Disaster Recovery Plan* provides an overview of how Gunnison County, as an organization, will prepare for and coordinate recovery from a disaster in collaboration with partner jurisdictions and agencies, utilizing the "Whole Community" planning approach; and

WHEREAS, the *2018 Disaster Recovery Plan* also provides opportunities to rebuild the community post disaster in a fiscally responsible, sustainable and resilient way; and

WHEREAS, recognizing that every incident/emergency is unique, with differing impacts and needs, the following plans, as amended, are intended to provide guidance and support of the *2018 Disaster Recovery Plan*:

1. *Emergency Operations Plan* (ESF 5 Emergency Management);
2. *Evacuation and Sheltering* (ESF 5 Emergency Management, ESF 13 Law Enforcement, ESF 6 Health and Human Services);
3. *Behavioral Health* (ESF 8 Health and Human Services);
4. *Public Warning and Notification* (ESF 5 Emergency Management);
5. *Resource Mobilization* (ESF 7 Emergency Management);
6. *Donation Management* (ESF 6 Health and Human Services);
7. *Volunteer Management* (ESF 6 Health and Human Services);
8. *Rapid Needs Assessment* (ESF 5 Emergency Management);

9. *Re-Entry* (ESF 3 Public Works, ESF 13 Law Enforcement);

10. *Damage Assessment* (ESF 3 Public Works, ESF 14 Community Development);

11. *Debris Management* (ESF 3 Public Works, Airport); and

WHEREAS, the Board has reviewed the *2018 Disaster Recovery Plan* and has determined that it is a crucial and necessary guidance tool for disaster recovery and emergency management and it is in the best interest of public health, safety and welfare of the citizens of Gunnison County, Colorado that it be utilized; and

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Gunnison, Colorado that the attached *Gunnison County, Colorado Disaster Recovery Plan,* dated February 1, 2018, shall be and hereby is approved and adopted as a primary guidance tool for disaster recovery and emergency management for Gunnison County, Colorado.

FURTHER, any and all future amendments of the *Gunnison County, Colorado Disaster Recovery Plan,* dated February 1, 2018, may be approved and adopted by motion of the Board.

INTRODUCED by Commissioner Houck, seconded by Commissioner Messner, and adopted this 20th day of February, 2018.

BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF GUNNISON, COLORADO

Chamberland – yes; Houck – yes; Messner – yes.

See recorded resolution for appendix A

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