COMMUNITY BASED ORGANIZATION
2018 CHARGES FOR SERVICE APPLICATION

Organization Name:	Gunnison Country Food Pantry				
Address 1:	PO Box 7077				
Address 2:	321-C N Main St				
City:	Gunnison	**State:**	CO	**Zip Code:**	81230
Telephone Number:	970-641-4156	**Fax Number:**			
Email Address:	gunnisoncountryfoodpantry@gmail.com				
Contact Person(s):	Katie Dix, GCFP President				

1. What is the amount of County funds requested? Please keep your request below $12,000.

$5,200

2. Provide specific information regarding what the County funds will be used for.

The Pantry is asking the County for one-half the cost of renting our facility at 321-C N. Main Street. Annual rent including utilities is increasing to $10,800 in 2018. Local churches (Community Church, St. Peter's Catholic Church, Rocky Mountain Ministries, Gunnison Church of Christ, Gunnison Seventh-Day Adventist, and St. Peter's Altar and Rosary Women's Group) contribute the other half of the rent.

The facility is used to receive, store and distribute food for those-in-need. Approximately $3,000 worth of food monthly is delivered from two federal programs: The Emergency Food Assistance Program (TEFAP) and Commodities Supplemental Food Program (CSFP). The Pantry is the sole administrator in the County for both programs. This amount also includes state and regional donations of food funneled through Care and Share Food Bank for Southern Colorado. The Feeding America program donates approximately 8,000 pounds of food monthly through local vendors and distributors (City Market Store 419, Safeway Store 617, WalMart Store 1550, and Gunnison Vitamin & Health). Our community donates about $5,000 worth of food monthly through in-kind gifts of food and financial contributions.

The Pantry is open for distributions of food to people-in-need every week on Mondays 1p—4p and Wednesdays 1p—7p. Seniors 65+ are served on Thursdays 10a—2p. More than 800 families will receive food assistance this year. An average of 250 families are assisted each month. Food assistance has been provided to more than 3,500 people this year of which 18% are seniors 60+, 55% are adults 19-59, and 27% are children 0-18. About 50,000 healthy snacks targeted for children who qualify for Free and Reduced-Price Meals at Lake School, Gunnison Elementary and Middle Schools and Crested Butte Community School are provided by the Pantry during the school year and for beyond-school children's programs such as Gunnison Valley Mentors, Señorita Rita's Reading buses, Gunnison Library, and CAFÉ.

3.	Provide information about what results you will provide for the amount requested, and how you will measure those results. Please address how these results relate to existing County services.

Gunnison Country Food Pantry serves those-in-need by providing food assistance in a kind, confidential and supportive environment. We recognize that asking for temporary help is difficult and those-in-need may be a neighbor or friend. Our goals are (1) to acquire food and funding from local, state and federal sources interested in or dedicated to fighting hunger, (2) to distribute food to all who ask, and (3) to identify and help segments of the population who need, but may not seek, food assistance. The number of families seeking food assistance has increased by an average annual rate of 7% since 2006. The Pantry anticipates serving more than 800 families in the coming year.

The Pantry records the statistics of people who receive food assistance. The number of households are tracked when recipients come the first time each year to document unduplicated numbers. Also recorded are the number of households who come each month, members of households by age, and the number of households by location of residence (inside City Limits, unincorporated Gunnison County, Crested Butte, Mt. Crested Butte, and beyond Gunnison County). The number of recipients who reside in Gunnison County is more than 99%. We also strive to track whether the head of household is a veteran or the spouse of a veteran and the reason(s) they need food assistance: health-related, disabled, unemployed, low income, fixed income, single parent, homeless, independent teen, or student. These statistics are available upon request.

The work of the Pantry most closely aligns with the mission of the County's Department of Health and Human Services which provides support services to Gunnison County individuals and families so they can have an improved quality of life. As a matter of practice, Family Services refers applicants for S.N.A.P. benefits to the Pantry for food assistance while their applications are being processed. Conversely, the Pantry recommends new recipients visit Family Services. We have a partnership with County agencies (Family Services, Senior Services, Juvenile Services, Gunnison County Sheriff's Office, the Center for Mental Health, and the Chamber of Commerce) whereby boxes of emergency food are kept in their offices to pass on to those in need of immediate food assistance. Each box contains an invitation to visit the Pantry.

The Pantry is also participating in the One Valley Prosperity Project (OVPP). GCFP is committed to responding to the basic needs of the community by addressing food concerns. The Pantry is helping to achieve the OVPP objective to reduce the number of community residents experiencing food insecurity by helping people move out of poverty, helping Gunnison County take care of its own, enhancing food security, and enhancing community integration of more people into civic life.

Gunnison Country Food Pantry is an all-volunteer organization (AVO). An average of 54 volunteers volunteer 547 hours monthly. The Pantry is a work site for the Gunnison County Alternative Services program, has an active Employee Volunteer Program with several of prominent employers in the County, and partners with WSCU to provide satisfying volunteer experiences structured to complement the academic interests of Western students.

4.	Please attach the following two documents to this application:
a)	Names and addresses of all Board members including designation of officers
b)	Budget detail for 2017 and 2018 with reasonable detail for income and expenses for the agency as a whole (if you are requesting funding for a specific event or project, please provide the event or project budget as well)

Completed Application should be submitted to:

Electronic Submittal:	**Mailed Submittal:**
Adobe PDF Format	Gunnison County Finance
Linda Nienhueser, Finance Director	Attn: Linda Nienhueser
lnienhueser@gunnisoncounty.org	200 E. Virginia Ave.
	Gunnison, CO 81230

Submittal Deadline:

August 25, 2017

GUNNISON COUNTRY FOOD PANTRY
Preliminary 2018 Budget

Account	Account Description	Budget
6000	Donations - Community	$48,150
6001	Donations - Major	$15,000
6002	Donations - Rent	$10,800
6500	Donations - In Kind TEFAP / CSFP / Agency Express	$32,000
6510	Donations - In Kind Local Feeding America	$96,000
6520	Donations - In Kind Community	$18,000
9000	Interest Income	$50
7000	Food for Distributions	$25,500
7250	Food for Children	$12,000
7900	In Kind TEFAP / CSFP / Agency Express	$32,000
7910	In Kind Local Feeding America	$96,000
7920	In Kind Community	$18,000
8100	Accounting Legal	$800
8120	Auto Expense - Gas	$660
8125	Auto Expense - Repairs & Maintenance	$1,000
8126	Auto Expense - Reg Fee	$150
8127	Auto Expense - Insurance	$1,200
8140	Bank Charges / PayPal Fees	$50
8152	Community Awareness	$1,000
8180	Membership Dues / Annual Fees	$140
8195	Insurance - Liability	$600
8210	License Fee - Annual	$0
8240	Office / Operating Supplies	$2,550
8260	Facility - Rent	$10,800
8270	Facility - Repairs & Maintenance	$1,000
8280	Facility - Freezer Rent	$600
8310	Telephone	$550
8350	Executive Director	$22,000
8380	Volunteers	$1,240
8381	Volunteers - Stipends	$3,660
8390	Website Design & Maintenance	$500
8400	Contingencies / Budget for Surplus	$6,000
	Donations (Monetary)	**$74,000**
	Donations (In Kind)	**$146,000**
	Total Revenue	**$220,000**
	Cost of Food	**$165,500**
	Cost of Operations	**$54,500**
	Total Expense	**$220,000**

8/24/2017

Gunnison Country Food Pantry
Preliminary Budget for 2018

8/24/2017

3 months of expenses held in Reserve		*Working Reserves of $10,000*
		Savings of $25,000
		Building/Relocation Fund of $20,000
INCOME	**216,000**	
Community Gifts	**46,000**	
	28,000	Average Contributions per Month *for 10 months*
	2,000	Annual Fund Drive Board
	16,000	Annual Fund Drive Community
Major Gifts	**19,200**	
	5,000	City of Gunnison *requesting $5,000*
	5,200	County of Gunnison *requesting $5,200*
	5,000	Community Foundation *requesting $5,000*
	2,000	Elks Lodge 1623 *requesting $2,000*
	2,000	Gunnison Home Association *hoping for $2,000*
		Gunnison Car Show *requesting $500*
		Gunnison Rotary Club *requesting $500*
Faith-Based Gifts	**4,800**	Churches for Rent *Community Church $100, St Peter's Catholic Church $100, Rocky Mountain Christian Ministries $100, Gunnison Church of Christ $50, and Seventh-Day Adventists $50*
	70	Interest Income
	0	Withdrawal from Reserves
Food Donations	**146,000**	
	32,000	Care and Share Food Bank *TEFAP, CSFP and Agency Express*
	96,000	Feeding America C*ity Market, Safeway, distributors, etc.*
	18,000	Community Donations *individuals, Mountain Roots, etc.*
EXPENSES	**216,000**	
Food Donations	**146,000**	
	32,000	Care and Share Food Bank *TEFAP, CSFP and Agency Express*
	96,000	Feeding America C*ity Market, Safeway, distributors, etc.*
	18,000	Community Donations *individuals, Mountain Roots, etc.*
Food Purchases	**43,500**	
	16,800	Food for Distributions *$150 x 2 days x 52 plus paper $1,200*
	6,500	Food for Seniors *$125 x 52 weeks*
	1,200	Emergency Boxes *$100 x 12 months*
	13,000	Food for Children *$1,000 x 12 months plus summer Gunni-Packs $1,000*
	6,000	Contingencies/Budget for Surplus *$500 x 12 months*
Operations	**26,500**	
Staffing	240	Board Meetings and Trainings
	1,000	Volunteer Training and Appreciation
	2,160	Stipend for Cleaning *$30 x 52 weeks and $150 quarterly*
	1,000	Stipend for Backyard Harvest
	500	Stipend for Summer Gunni-Packs
Facility	10,800	Facility Rent *anticipating $900 x 12 months*
	1,000	Facility Repairs and Maintenance
	600	Freezer space rent $600 annually
Vans	660	Auto Gas *$55 x 12*
	1,000	Auto Repairs and Maintenance
	150	Auto Registrations
	1,350	Auto Insurance *$1,200* and Registration *$150*
Admin	50	Bank Charges and PayPal Fees
	600	Liability Insurance
	140	License Fees and Dues
	2,400	Office Supplies *$200 x 12*
	550	Telephone *$46 x 12 = $550*
	800	Accounting/Legal *Tax Preparation*
Community Awareness	1,000	Publicity and Marketing
	500	Website *$125 quarterly*

GUNNISON COUNTRY FOOD PANTRY
2017 and Preliminary 2018 Budget Detail

Account	Account Description	2017 Budget	2018 Budget	Explanation
6000	Donations - Community	$62,000	$48,150	Individauls, local businesses, community organizations
6001	Donations - Major	$9,800	$15,000	City of Gunnison, Community Foundation, Elks Lodge 1623, etc.
6002	Donations - Rent	$3,600	$10,800	Gunnison County, faith-based organizations
6500	Donations - In Kind TEFAP / CSFP / Agency Express	$48,000	$32,000	Care and Share Food Bank for Southern Colorado
6510	Donations - In Kind Local Feeding America	$60,000	$96,000	City Market, Safeway, distributors, etc.
6520	Donations - In Kind Community	$21,600	$18,000	food drives, Mountain Roots, etc.
9000	Interest Income	$50	$50	
7000	Food for Distributions	$23,200	$25,500	Mon/Wed distributions, Food for Seniors, Emergency Food
7250	Food for Children	$12,000	$12,000	Healthy Snacks and Gunni-Packs
7900	In Kind TEFAP / CSFP / Agency Express	$48,000	$32,000	
7910	In Kind Local Feeding America	$60,000	$96,000	
7920	In Kind Community	$21,600	$18,000	
8100	Accounting Legal	$800	$800	Tax preparation
8120	Auto Expense - Gas	$720	$660	Two vans
8125	Auto Expense - Repairs & Maintenance	$1,000	$1,000	
8126	Auto Expense - Reg Fee	$150	$150	
8127	Auto Expense - Insurance	$1,200	$1,200	
8140	Bank Charges / PayPal Fees	$50	$50	
8152	Community Awareness	$1,000	$1,000	Publicity and Marketing
8180	Membership Dues / Annual Fees	$50	$140	Chamber of Commerce, etc.
8195	Insurance - Liability	$600	$600	
8210	License Fee - Annual	$0	$0	
8240	Office / Operating Supplies	$2,450	$2,550	
8260	Facility - Rent	$9,600	$10,800	
8270	Facility - Repairs & Maintenance	$1,400	$1,000	
8280	Facility - Freezer Rent	$800	$600	
8310	Telephone	$550	$550	
8350	Executive Director	$0	$22,000	Part-time position
8380	Volunteers	$1,220	$1,240	Recruitment, Training, Appreciation
8381	Volunteers - Stipends	$9,260	$3,660	Cleaning, Backyard Harvest, Gunni-Packs Summer Coordinator
8390	Website Design & Maintenance	$500	$500	
8400	Contingencies / Budget for Surplus	$8,900	$6,000	
	Donations (Monetary)	**$75,450**	**$74,000**	
	Donations (In Kind)	**$129,600**	**$146,000**	
	Total Revenue	**$205,050**	**$220,000**	
	Cost of Food	**$164,800**	**$165,500**	
	Cost of Operations	**$40,250**	**$54,500**	
	Total Expense	**$205,050**	**$220,000**	

Note: GCFP maintains a Working Reserve of $10,000, Savings of $25,000, and a Building/Relocation Fund of $20,000.

GUNNISON COUNTRY Food Pantry

Board of Directors

Effective April 18, 2017

Kathleen C. Dix, President (Katie)
PO Box 1822, Gunnison, CO 81230
203 N 12th Street, Gunnison, CO 81230
303-880-3513 accepts texts
katiedixsvh@gmail.com
Term: Sep 2014 to Sep 2017
Operations & Administration, Retired

Randy H. Morgan, Vice President (Randy)
1034 Fairway Lane, Gunnison, CO 81230
970-209-9389
randymorgan@hotmail.com
Term: Apr 2016 to Apr 2019
Administrative Services Supervisor,
Gunnison County Health and Human Services

Marsha K. Collins, Vice President (Marsha)
PO Box 7064, Gunnison, CO 81230
970-349-6288
bigmarta@msn.com
Term: July 2016 to July 2019
Adult Educator, ESL/GED

Robert J. Wojtko, Secretary (Bob)
PO Box 7193, Gunnison, CO 81230
970-641-1292; 970-641-4292
bob_wizard@hotmail.com
Term: Nov 2013 to Nov 2016
IBM, Retired

Karen I. Shondeck, Treasurer (Karen)
342 Meadowlark Trail, Gunnison, CO 81230
970-275-6767 accepts texts
970-641-6487; 970-641-4700
karenshondeck@gmail.com
Term: July 2016 to July 2019
Insurance Agent,
Shondeck Financial Services

Rita T. Bohn (Rita)
PO Box 7193, Gunnison, CO 81230
970-641-1292; 970-901-8490 accepts texts
ritabohn2001@gmail.com
Term: Nov 2013 to Nov 2016
Health Educator, Retired

Susan D. Rogers (Sue)
215 Sage Drive, Gunnison, CO 81230
608-512-6214 accepts texts
sudrogrs@gmail.com
Term: September 2016 to September 2019
Preschool Teacher, Retired

Kevin W. Sack (Kevin)
308 N. 9th Street, #21, Gunnison, CO 81230
303-218-8206 accepts texts
kevin.sack09@gmail.com
Term: January 2017 to February 2020
Branch Manager, NuVista Credit Union