AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Compact of Colorado Communities

Action Requested:

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

Please see attached documentation

Fiscal Impact: $2,000

Submitted by: Josh Ost **Submitter's Email Address:** jost@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:

Our minimum contribution, based on annual operating budget, would be $2,000. This amount could be covered in the 2017 adopted budget under Discretionary Spending if approved. No concerns. ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 8/18/2017

County Attorney Review: ( ) Required (●) Not Required

Comments:

Reveiwed by: Discharge Date: Certificate of Insurance Required

Yes ( ) No ( )

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 8/18/2017

( ) Consent Agenda (●) Regular Agenda ( ) Worksession Time Allotted: 20

Agenda Date: 8/22/2017

Revised April 2015

Compact of Colorado Communities

Guidelines for Member Participation & Commitments

COMPACT OF Colorado COMMUNITIES

Member Training & Participation

- Assign one elected official and one senior staff person to serve as liaisons and official representatives to the Compact.
- Assign at least one elected official and one senior staff to participate in the annual convening of the Compact, the first of which will be take place in November 2017.
- The Steering Committee will work with the Association of Climate Change Officers ("ACCO") to establish parameters for each category of individuals participating in training to account for reasonable time requirements, desired core competencies, course format/delivery and appropriate learning progressions.
- Commit leadership and staff participation in annual climate change training as referenced in the Compact's published guidelines per the following table:

City/County Population Size	Elected officials	City/county management or chief of staff	Staff with significant decision-making responsibilities and authority *(e.g. planning, civil works, transportation, emergency management)*
Under 20,000	1	1	1
20,001-75,000	1	1	2
75,001-125,000	1	1	3
125,001-175,000	1	2	4
175,001-350,000	1	2	5
> 350,001	1	2	6

Member Contributions & Compact Fundraising

- Encourage staff, as appropriate, to provide non-financial support to the Compact's fundraising efforts to ensure that the Compact has sufficient and sustainable funding to supports its members.
- Make an annual contribution to the Compact based upon the following chart, with the first contribution due by no later than 30 days after the local government's fiscal year start date.
- Minimum contributions are based upon the table below:

Annual Operating Budget	Minimum Annual Contribution
Under $10M	$800
$10M - $25M	$1,200
$25M - $50M	$1,600
$50M - $100M	$2,000

Annual Operating Budget	Minimum Annual Contribution
$200M - $300M	$2,800
$300M - $500M	$3,200
$500M - $1B	$3,600
Over $1B	$4,000

$100M - $200M	$2,400

Member Actions

- Establish and publicly announce a new goal or initiative by no later than December 31, 2019 that meets an appropriate aggressiveness threshold to be agreed upon by the Steering Committee in consultation with ACCO, independent experts and Compact staff.
- Each Compact member will have the flexibility to choose a commitment type that best fits their community's needs, opportunities, capabilities and other considerations (e.g. GHG reduction, clean energy deployment, climate preparedness).
    - Compact staff (leveraging third-party resources as appropriate) will provide guidance to members on shaping new goals/initiatives, as well as technical support on implementation of those activities.
    - Compact staff may also submit proposals to state, Federal and non-governmental organizations to secure funding for project implementation on behalf of member communities.
- All final commitments must be publicly announced and should be completed within the time frame announced by the member community. Examples of goals, initiatives and projects include:
    - Establish a new or updated greenhouse gas reduction goal; and/or
    - Establish a renewable energy portfolio requirement, build a sufficiently sized renewable energy project or create a program enabling residents to access renewable energy; and/or
    - Establish a measurable energy-related goal resulting in a greenhouse gas (GHG) emissions reduction; and/or
    - Start a new local project that meaningfully reduces energy consumption or builds resilience in your community; and/or
    - Partner with at least one other Compact member to start a new clean energy project or climate preparedness initiative.

Member Benefits

- Technical support and guidance on local projects that reduce greenhouse gas emissions, increase clean energy deployment and/or build resiliency to climate affects.
- Access to pro bono resources and tools made available exclusively through and by the Compact.
- Opportunities to identify and establish new partners and funding resources.
- Assistance with communicating and messaging with constituents.
- Recognition as a signatory, and as appropriate, through speaking roles, publications and media opportunities.
- Access to special events organized exclusively for Compact members and/or through third-party events/organizers, including in particular, training topics not covered by ACCO's training resources.
- All online training furnished by ACCO to support members' training requirements is included with Compact membership contribution.
- In addition to the staff participating in the required training referenced above, ACCO will provide on-demand and live online training at no additional cost to up to 25 total staff per year from each member community.

Compact of Colorado Communities

Guidelines for Member Participation & Commitments

COMPACT OF
Colorado
COMMUNITIES

Member Benefits *(continued)*

- ACCO will waive the testing and application fees for up to 3 staff per year from each member community for the Certified Climate Change Professional® (CC-P®) credential.
- Invitations to participate in ACCO's member-only activities, including ACCO's mentoring program.

Additional Services

- Members in need of technical or staff support beyond the scope of the Compact's deliverables to members may contract the Compact to provide additional technical support provided that the scope of work is consistent with the Compact's mission and programming. Service areas will include:
  - Assessment of Your Workforce Capabilities & Governance Structure
  - Workshop design & production
  - Executive briefings
  - Customized preliminary solar energy assessments
  - Clean energy job fairs
  - Facilitating energy efficiency treasure hunts
  - Research and general staff support
- Service availability will be limited based upon staff availability and desired timing. Member activities that have been included as part of the annual membership contribution will be given priority over prospective activities being considered subsequently. A 25% discount on services will also be applied to members who secure or reserve services as part of their annual contribution. Members interested in securing additional services should contact Compact staff for additional information and to receive an estimate.
- All prospective contracted activities must be approved by the Steering Committee until the Compact has engaged an executive director. Once the Compact has employed an executive director, all contract work in excess of $15,000 per year (or more than $5,000 if it is outside the scope of the above-referenced service menu), must be approved by the Steering Committee.

Participation

- Assign one elected official and one senior staff person to serve as liaisons and official representatives to the Compact.
- Elected officials will be invited to participate in activities designed and appropriate for elected officials and government leaders (to be held no more frequently than twice annually).
- Staff liaisons will be asked to address administrative issues, process annual contributions, coordinate usage of Compact benefits and participate in Compact-wide meetings (to be held no more frequently than on a quarterly basis).
- Member communities will be invited to assign staff to participate in supplemental training, working groups/committees, special events and public engagement activities as they deem appropriate.

Compact of Colorado Communities

Joining the Compact by Resolution or Executive Order

If your city/county plans to join the Compact by adoption of a resolution by a council or board of commissioners, or alternatively by executive order, we have developed the following language to facilitate that process. The sample resolutions below may be adapted as you deem appropriate. The required language section is required for inclusion. Proposed modifications to content in the "required language" section should be approved by the Compact's Steering Committee or Compact staff prior to adoption.

Please note that a more detailed list of Compact guidelines has been published at: https://www.compactofcoloradocommunities.org/s/ACCO-ColoradoCompact-Guidelines.pdf

Sample Resolutions

Note: The following sample resolutions in this section are optional.

WHEREAS, Colorado communities share in common a strong quality of life deeply rooted in the state's vigorous economy, agricultural and environmental resources, and rich cultural heritage; and

WHEREAS, Colorado communities, residents and businesses throughout the state are already beginning to feel the impacts of climate change such as reduced snowpack, high heat days, earlier snowmelt runoff, and more frequent and severe floods, droughts and wildfires.

WHEREAS, [insert city/county name], seeks to join neighboring cities and counties in developing innovative ways to address climate change, build community resilience and stimulate local economies.

WHEREAS, on May 19, 2017, elected officials and senior staff from Colorado cities and counties pledged to present a formal charter to become co-founding members of the Compact of Colorado Communities.

WHEREAS, the mission of the Compact of Colorado Communities is to build capacity of Colorado cities and counties in developing and implementing aggressive climate change and clean energy initiatives thus ensuring the security and economic prosperity of its member communities.

WHEREAS, the Compact of Colorado Communities will advance climate action and preparedness of its member communities through:

- Providing training and technical support to member communities in developing and delivering community improvement programs advancing GHG reduction, clean energy and climate preparedness;
- Facilitating peer learning and resource sharing between local governments
- Enhancing local government capacity to address climate related risks and opportunities throughout critical decision-making roles;
- Securing technical support and funding resources for members' local implementation efforts;
- Spurring creation of jobs, improving public health and demonstrating bold actions; and
- Advancing statewide preparedness and resilience.

WHEREAS, the Compact will be governed by a Steering Committee that includes representation from member communities nominating their own elected officials and/or senior staff (the "Steering Committee").

WHEREAS, the Compact of Colorado Communities will be administered by staff hired and dedicated to its own mission without conflict of interest.

Compact of Colorado Communities

Joining the Compact by Resolution or Executive Order

WHEREAS, the Association of Climate Change Officers ("ACCO") will act as a temporary fiscal agent for the Compact until such time as the Compact may establish its own organization or has identified a successor organization to serve in that role.

BE IT RESOLVED BY _____, that we formally join the Compact of Colorado Communities, and will adhere to the requirements for all Compact members that are summarized below and accounted for in the Compact's published guidelines:

Required Language

Note: The language in this section is required for inclusion in your city or council resolution or executive order for the resolution/order to be accepted.

1. Training & Capacity Building

- Commit at least one elected official and assign at least one senior staff member to participate in the annual convening of the Compact.
- Commit leadership and staff participation in annual climate change training as referenced in the Compact's published guidelines.

2. Contribution & Funding

- Make an annual contribution to the Compact of _____, with the first contribution due by no later than 30 days after the local government's fiscal year start date.
- Encourage staff, as appropriate, to provide non-financial support to the Compact's fundraising efforts to ensure that the Compact has sufficient and sustainable funding to supports its members.

3. Actions

- Establish and publicly announce a new goal or initiative by no later than September 30, 2019 that meets an appropriate aggressiveness threshold to be agreed upon by the Steering Committee in consultation with ACCO and Compact staff.

4. Participation

- Assign one elected official and one senior staff person to serve as liaisons and official representatives to the Compact.
- Elected officials will be invited to participate in activities designed and appropriate for elected officials and government leaders (to be held no more frequently than twice annually).
- Staff liaisons will be asked to address administrative issues, process annual contributions, coordinate usage of Compact benefits and participate in Compact-wide meetings (to be held no more frequently than on a quarterly basis).

Compact Guidelines

A more detailed list of Compact guidelines has been published at:
https://www.compactofcoloradocommunities.org/s/ACCO-ColoradoCompact-Guidelines.pdf