AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Acknowledgement of County Managers Signature; Gran

Action Requested: County Manager Signature

Parties to the Agreement: BOCC & Community Fo. Gunnison Valley

Term Begins: June 2017 **Term Ends:** 4/15/2018 **Grant Contract #:**

Summary:

This is a grant request for operating expenses for the Nurturing Parenting Program.

Fiscal Impact: $2,000

Submitted by: C Worrall **Submitter's Email Address:** cworrall@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
If grant is awarded, will reduce amount of prior year reserves (unexpended grant revenue) needed for 2017. No concerns. ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 5/3/2017

County Attorney Review: (●) Required ( ) Not Required

Comments:
ok - gs

Reveiwed by: GUNCOUNTY1\gstuhr Discharge Date: 5/8/2017 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 5/9/2017

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 5/16/2017

Revised April 2015

Gunnison County
COLORADO

HEALTH AND HUMAN SERVICES DEPARTMENTS
Human Services Phone: (970) 641-3244 Fax: (970) 641-3738
Public Health Phone: (970) 641-0209 Fax: (970) 641-8346
225 N Pine, Gunnison, CO 81230
Website: www.GunnisonCounty.org

May 2, 2017

Nurturing Parenting Program of Gunnison County
Public Health Division
Department of Health and Human Services
225 North Pine Street, Suite E
Gunnison, CO 81230

Board of Directors;

The Nurturing Parenting Program of Gunnison County (NPP) is requesting funding to support continuation of our Nurturing Skills parenting classes for parents of children ages 0-11. We experienced great success last year in the implementation of the new Nurturing Skills curriculum. We are requesting $2,000 to help our division continue offering this program. We plan to offer this comprehensive, evidence based program twice per year.

The goal of these programs is to reduce the rate of abuse and neglect in Gunnison County. The course has been offered by Gunnison County since 2007. In 2016 we chose to offer the program based on the Nurturing Skills curriculum. The curriculum allowed the program to be reduced to 9 weeks of group sessions with families being able to choose if they would like to participate in individual consultations with the parent facilitators over the course of the 9 week class. We have found this to be a successful approach. Over the last 9 years that this program has been offered in the community each parent that has attended has reflected an increase in positive parenting behaviors that include an overall better understanding of their children and increased knowledge on ways to positively manage challenging behaviors.

Funding from your foundation will allow us to continue the only comprehensive family centered, evidence-based child abuse prevention program in our rural community. We appreciate all the support the foundation has given our community over the years.

Sincerely,

Carol Worrall

Carol Worrall, RN, BSN
Public Health Director
Department of Health and Human Services

Gunnison County
COLORADO

GUNNISON COUNTY MANAGER'S OFFICE
Phone: (970) 641-0248 Fax: (970) 641-3061
200 E. Virginia, Gunnison, CO 81230
Website: www.GunnisonCounty.org

May 2, 2017

To Whom It May Concern:

I am writing in support of Gunnison County's Public Health Division of the Department of Health and Human Services' Nurturing Parenting Program. The Nurturing Parenting Program is the only evidence-based, family centered parenting program offered in Gunnison County. The program plays an important role in reducing the rate of child abuse and neglect in Gunnison County. These types of programs are vital for our community's health. Gunnison County commits to supporting the Nurturing Parenting Program and the program's efforts to provide families with the opportunity to develop nurturing parenting skills and gain a better understanding of child development and appropriate expectations of children, all while connecting families with other resources throughout our community. The Nurturing Parenting Program is granted authority by the County to submit the attached proposal to the Community Foundation of the Gunnison Valley.

Thank you for considering this request,
Sincerely,

Matthew Birnie
County Manager
Gunnison County

Community Foundation of the Gunnison Valley

Created: 04/20/2017 • Last updated: 05/02/2017

Cover Sheet

General Information

IMPORTANT:

The word "Applicant" refers to the organization submitting the proposal for itself or one of its departments, or as a fiscal sponsor for a smaller group. The "Applicant" is responsible for any funds received, and an authorizing official from this organization must sign the proposal.

The word "Group" refers to the entity that is actually undertaking the program(s) described in this proposal. If a 501c(3) is applying for funds for its own program(s), the "Group" will also be the "Applicant", but a department or program applying through a public school, governmental or state agency, or a smaller nonprofit applying through a fiscal sponsor is the "Group".

Legal Name of the Applicant	Gunnison County
Applicant DBA (Doing Business As), if different than legal name	Nurturing Parenting Program
Name of Group, if applicable	(No response)
EIN (Federal Tax Identification Number)	84-60000770
Year Founded	2007
Number of Group's Full-Time, Year-Round Employees	0
Number of Group's Part-Time Employees, if applicable	6
Number of Group's Seasonal Employees, if applicable	(No response)
Mailing Address of Group	225 N. Pine Street, Suite E
City	Gunnison
State	Colorado
Zip Code	81230
Is the physical address different from the mailing	No
Phone Number (XXX-XXX-XXXX)	970-642-4667
Fax Number (XXX-XXX-XXXX)	970-641-3738
Website	www.gunnisoncounty.org

Applicant Organization's Contact Information

Organization's Primary Contact Person	Other
Name	Matthew Birnie
Phone	970-641-7602
Email	mbirnie@gunnisoncounty.org

Group's Contact Person For This Application

Name	Lana Athey
Position or Title	NPP Coordinator
Email	lathey@gunnisoncounty.org
Phone	970-642-4667

Is the contact person for this application the same person as above?	yes

Grant Request Information - Once you choose *Project* or *Operating* and save, that choice will be locked. If you need to change from one to the other, you will need to request assistance from CFGV staff. (Don't worry...other cover sheet and narrative information will NOT lock until you submit the entire application).

PLEASE NOTE: UP TO 50% of a project's total cost is eligible for funding.

Amount Requested (positive number without commas, decimals or dollar signs)	2500
% Requested (Amount Requested / Total Operating Budget = % Requested)	25%
This award will primarily let us:	Improve internal efficiency

Please give a synopsis of what the grant will be used for.

The grant will be used to help fund the Nurturing Skills Nurturing Parenting Program (NPP) for parents of children ages 0-11. The program is a family-centered, evidence based program that focuses on increasing parents' knowledge of positive behavior management techniques, child brain development, increasing a child's self-worth, appropriate family roles, and empathy. The class is offered in a group setting over the course of 9 weeks. Optional individual consultations are offered to parents throughout the duration of the course as home visits. The class will be offered twice per year to the families of Gunnison County.

By signing below, we certify that the information contained in this application is true and correct to the best of our knowledge.

Please use your computer mouse to "draw" your signature electronically. (It may not look pretty, but it is fun!)

Signature of Group's Primary Contact Person

(**Nonprofit or Fiscal Sponsor:** Executive Director; CEO; Board President; etc.) (**Public School, Government Entity or State Agency:** Program Director can sign).

Date	2017/05/02
Did you apply last year?	No
Would you like to schedule a meeting with a consultant to receive feedback on your application following announcement of 2017 grant awards? This is available to all applicants, whether or not you are successful in securing a 2017 Community Grant.	Yes

Please pick the grant category below that you believe is the best fit for this application.

If you are applying for program or project support, this refers to your program or project.

Health and Human Services

Narrative

Organizational History

Include the reason for founding (original issue), how that may have changed over time and list what you consider your three most important achievements. (Max: 125 words)

The Nurturing Parenting Program (NPP) is an evidenced–based, family–centered parenting program designed to stop the intergenerational cycle of abuse and neglect within families by building nurturing skills as alternatives to abusive parenting and child rearing attitudes.
Gunnison County's Department of Health and Human Services began offering 15 week NPP sessions in 2007. The county currently offers a spring and fall session for parents of children ages 0-11. We also provide free parenting workshops throughout the county on a quarterly basis. We would consider our most important achievements to be modification to two nine week courses that include home visitation, our free parenting workshops, and the high ratings received by parents who have attended.

Mission Statement

The mission of Gunnison County Department of Health and Human Services (DHHS) is to provide culturally-competent advocacy, prevention, protection and support services to families of Gunnison and Hinsdale counties so they can prosper and thrive in a healthy and supportive community

Issue

Whether a General Operating or a Project request, please describe the key issue(s) that your organization or program/project addresses. "Issue" refers to the problem that needs to be solved, or an unmet need. Use numbers, statistics and research to illustrate this issue and why it matters. (Max: 125 words)
Click here to learn more about defining your issue.

NPP is the only evidence based, family centered program available in Gunnison County that is designed for families referred for parenting education by Human Services/Mental Health for child abuse and neglect and/or family dysfunction. The goal of NPP is to reduce the rate of child abuse and neglect in Gunnison County by having each parent graduating from NPP show a substantial increase in nurturing parenting attitudes and skills. Parents design a family action plan outlining goals that they would like to work towards. This growth is monitored through facilitator observation, weekly written family logs, and the standardized testing called AAPI-2 and Nurturing Quiz Parenting Inventories.

Operating Request

a. Outline your program areas and what you do in each area. (Max: 175 words)	The Nurturing Skills for Families NPP program is the model that we have chosen to use for the 2017-2018 grant year. This innovative model of NPP was designed to provide flexibility to meet the needs of families with busy schedules. The program allows for a combination of group and home-based classes in which each individual family creates a "Family Nurturing Plan" with the parent facilitator. It is based on the scores the parents receive on the AAPI and NSCS parenting inventories taken at the beginning of the program. We have chosen this particular program because of the shorter time commitment and the individualized plans that cater to the needs of each individual family. We are planning on offering two nine-week sessions that will group sessions along with 3 optional home visits/ individual consultations that will be offered at convenient times within the nine week time period. The class takes place one night/week from and includes a family style meal and childcare
b. Describe your staff and what they do. If you don't have a staff, describe how your volunteers carry out your programs. (Max: 100 words)	The program coordinator works 6 hours per week 24 weeks out of the year. Her responsibilities are recruiting families, facilitating make up classes, networking with other agencies that serve families, as well as grant and report writing. The coordinator manages a staff of one parent facilitator who holds a Masters in Counseling Psychology from Regis University and specializes in early childhood, 3 child facilitators all with varying experience working with children, and 1-2 volunteers. The parent facilitator teaches the NPP curriculum and provides home visits and the child facilitators teach the children's NPP curriculum to the children.
c. What are your other sources of funding for operations? i.e. individual	NPP is currently funded by the Temple Hoyne Buell Foundation. In the NPP's primary funding source was the

support, government support, memberships, etc. (Max: 50 words)	Colorado Children's Trust Fund (CCTF). CCTF recently changed their strategic focus area which eliminated this funding source. We are actively looking for another large funding source in order to continue offering NPP.
d. Please describe, with specific examples, how you currently collaborate across sectors with other agencies. e.g. monthly seminars co-hosted by arts and animal welfare organizations; fundraising events hosted jointly by a health and recreation organizations. (Max: 75 words)	The NPP Coordinator collaborates with many different entities within the Department of Health and Human Services (DHHS) as well as Juvenile Services. The coordinator regularly attends FAST (Family Advocacy and Support Team), ECC (Early Childhood Council), CPP (Colorado Preschool Program), DHHS , and Gunnison County Substance Abuse Prevention Program (GCSAPP) meetings allowing for many collaborative opportunities. The NPP coordinator also works closely with local preschools and childcare centers offering parent "Lunch and Learns."
e. Please give a detailed description of your program/project offerings that serve *local* residents and have a *local* impact. (Max: 75 words)	NPP is offered to all Gunnison County residents twice a year. The curriculum focuses on appropriate expectations, empathy, discipline, family roles and power/independence. During our fall session two single fathers were referred to the program, the class helped them to develop a better understanding of child development and positive behavior management techniques. By giving local parents tools to raise their children in a positive manner benefits the entire community.

Evaluation

Evaluation

Refer to the issue, problem or unmet need you have described above. In this section, you will show how you intend to improve that situation for a "target population(s)". You'll use quantitative measures where possible. You'll also describe your methods, such as surveys, interviews, systematically collected comments or anecdotes, pre-post tests, journals, pre-post photos, etc.

CLICK HERE for a template that we suggest you complete before you begin to write to ensure that you are presenting everything we are looking for. By April 30, 2017, you'll report your findings to CFGV in your Grant Report, and we will also ask you to tell us a story that shows the impact of your work - perhaps on a single individual - numerically if possible, and by offering a personal story. Begin by looking at the problem/need/issue you have.

1. Who is your primary target group? (Note: If your request is for project/program support, please identify the target group of the project). (Max: 30 words)	Our primary target group is families with children ages 0-11
2. Describe the long-term difference or change you plan to make for the target group identified above, even if that's well in the future.. (Max: 50 words)	NPP long-term goal is to reduce the rate of child abuse and neglect in Gunnison County. We hope to educate and connect each family with professionals, programs and resources throughout the community for an added support network that they can reach long after graduation.
3. How will this target group be affected/changed by the *end of the grant period*? Be specific by including numbers, percentages, etc. (Max: 75 words)	We expect to see at least 80% of the graduating participants show an increase from their pre to post-tests scores on the AAPI-2 and Nurturing Quiz Parenting Inventories.
4. What will you do to find out if this change has occurred – (your methods)? (Max: 50 words)	By utilizing pre and post standardized test scores and seeing an increase in participants positive parenting skills.
5. If you have more than one target population, please explain. (Max: 50 words)	NPP serves a large range of community members including foster parents, step parents, single parents, expectant parents, and adoptive parents.
6. If this is not the first year for this project, what have you learned from past evaluations, and what difference have you made? Use numbers and percentages if possible. (Max: 50 words)	We have placed more of an emphasis on the parent's pretest scores and the individualized family plans that the families create in the beginning in order to better tailor the material to fit their individual needs. We have found that parents are more interested in the topics discussed in class when they have experience with the issue.

Budget, Finance and Sustainability

What are you doing to ensure that your organization is sustained over time? (Max: 75 words)

NPP has been offered to Gunnison County for the last 10 years. Temple Hoyne Buell has been generous in supporting our program for a number of years. With the recent loss of CCTF funding we have been on the lookout for larger funding sources to support NPP for a number of years to come. We plan to pursue funding from the Community Based Child Abuse Prevention program once an RFP is released.

If your budget does not clearly identify in-kind contributions, please describe (and quantify the value(s) to the best of your ability) in the space provided. Examples: office space, utilities, telephones, Internet, volunteer staff, payroll, etc.

We currently use Gunnison County's Fred Field Western Heritage Center facility weekly, free of charge. The space is large enough to comfortably accommodate all of the families that NPP serves. It provides our program with 2 classrooms, a large kitchen, and a dining area that can easily seat every family. A refrigerator and a storage room is also provided making it easy to prepare meals for class each week. The use of this space saves our program an estimated $2,500 each year.

FINANCIAL SUMMARY

NEW THIS YEAR. Financial reviewers have requested a "snapshot" of financial health that will allow all applicants, no matter the type of organization, to be reviewed on the same criteria. Reviewers recognize that every applicant organization is different and has their own special circumstances.

Please recall that 'group' refers to: a standalone 501(c)(3); the sponsoree under fiscal sponsorship; the department/program of the County, Library District or Western. Don't hesitate to call CFGV and clarify.

It's tough to find terminology that 'fits' for each of our different applicant types. Thank you for bearing with us!

In what year was your group founded?	2007

For your current fiscal year:

What is your group's total projected expense?	10,000
What is your group's total projected income?	10,000

For your most recently completed fiscal year:

What was your group's net profit or loss?	0

How many months of operating reserve does your group have? 2-3

In the last three (3) years, has your group had an audit or an outside financial review? Yes

If yes, which one? audit

Did your group file an IRS Form 990 for the year 2015? No

If you filed an IRS Form 990 for 2015, please refer to page ten (10), "Functional Expenses", to fill in the following information. If your group doesn't file IRS Form 990s, please calculate the following numbers from your 2015 financials.

A: Total Expenses	N/A
B: Program service expenses	N/A
C: Management and general expenses	N/A
D: Fundraising expenses	N/A

Does your group own a building or any other real estate? No

How much debt does your group have? Please explain. (Max: 50 word)

NPP has no debt

If there is something that might distort your financials to an outside reviewer (such as a one-time gift or expense, uneven cash flow for seasonal reasons, etc.), please explain. (Max: 50 word)

No

Governance

Describe in two sentences how your organization is governed. (Public school, government entity and state agency programs should describe your advisory committee, if any).

The Nurturing Parenting Program is offered by the Department of Health and Human Services Public Health division which is governed by the Gunnison County Board of County Commissioners.

In addition:

How often does your board or advisory committee meet?	twice monthly
Do you have a formal process for identifying and choosing new board/advisory committee members?	Yes
Do you have a strategic plan? (Public school, government entity and state agency programs should respond in terms of their specific program plan, not that of the entire public school, government entity or state agency).	No

Volunteers

How do you intend to collaborate with other community entities in the year ahead? Please explain. In the event that collaboration is not relevant to your project idea, write "Does not apply". (Max: 75 words)

In the year ahead we hope to work closely with the Center for Adult and Family Education (CAFÉ) and the Multi-cultural Resource Office (MRO) in order to begin offering 90 minute parent Lunch and Learns or a similar concept in Spanish to Hispanic families. We will continue to work closely with FAST, local childcare and early education centers, and DHHS in order to recruit families and strengthen our connections in the community.

How do you identify, engage, train and reward volunteers? (Max: 75 words)

In the past each NPP session has required 2-3 volunteers. Many of the volunteers were Western State Colorado University (WSCU) students studying sociology, education and/or psychology and receive internship credit for completing an NPP session. A typical volunteer would attend a staff orientation night and then begin working with children and families during class. We debrief after each class which provides volunteers with a high quality, real world learning experience.

How many volunteers does your agency have? 0-5

Gunnison County
COLORADO

Monthly Revenue/Expense Report - Cost Centers

Fiscal year thru period ending 03/31/2017

Nurturing Parenting Prog NPP

01 550-00 705-0

Description	Actual PTD 3/31/2017	Actual YTD 3/31/2017	Budget	Budget Variance	% Budget Used
4398 Fees	.00	.00	75.00	(75.00)	.00
4497 Other Private Grants	.00	.00	10,000.00	(10,000.00)	.00
4999 Other Revenue	.00	.00	7,129.00	(7,129.00)	.00
Total Revenue	.00	.00	17,204.00	(17,204.00)	.00
5112 Salaries-Part Time	96.03	184.82	14,057.00	13,872.18	1.31
5210 Payroll Tax -FICA	7.36	14.17	1,081.00	1,066.83	1.31
5230 Retirement	4.80	9.23	153.00	143.77	6.03
5240 Unemployment Insurance	.14	.27	22.00	21.73	1.23
5250 Workmans' Comp Insurance	.47	.85	41.00	40.15	2.07
5260 Employee Assistance Premium	.11	.20	3.00	2.80	6.67
6120 Operating Supplies	.00	43.78	500.00	456.22	8.76
6170 Postage	.00	.00	18.00	18.00	.00
6180 Photocopy	.00	56.16	150.00	93.84	37.44
7331 Meetings-Meals	.00	.00	1,100.00	1,100.00	.00
7410 Advertising & Legal Notices	.00	110.80	.00	(110.80)	.00
7470 Insurance & Bonds	.00	.00	79.00	79.00	.00
Total Expenditure	108.91	420.28	17,204.00	16,783.72	2.44
Net revenue over (under) expenses	(108.91)	(420.28)	.00	(420.28)	.00

Gunnison County COLORADO

Monthly Revenue/Expense Report - Cost Centers

Fiscal year thru period ending 12/31/2016

Nurturing Parenting Prog NPP

01 550-00 705-0

Description	Actual PTD 12/31/2016	Actual YTD 12/31/2016	Budget	Budget Variance	% Budget Used
4240 CO Dept of Human Svcs (DHS)	.00	11,523.52	22,500.00	(10,976.48)	51.22
4398 Fees	.00	100.00	300.00	(200.00)	33.33
4497 Other Private Grants	.00	10,000.00	14,601.00	(4,601.00)	68.49
Total Revenue	.00	21,623.52	37,401.00	(15,777.48)	57.82
5112 Salaries-Part Time	44.11	19,347.62	22,108.00	2,760.38	87.51
5210 Payroll Tax -FICA	3.37	1,484.27	1,708.00	223.73	86.90
5230 Retirement	2.20	628.01	556.00	(72.01)	112.95
5240 Unemployment Insurance	.07	28.99	33.00	4.01	87.85
5250 Workmans' Comp Insurance	.13	97.64	64.00	(33.64)	152.56
5260 Employee Assistance Premium	.05	51.98	12.00	(39.98)	433.17
6110 Office Supplies	.00	.00	300.00	300.00	.00
6120 Operating Supplies	.00	3,276.41	5,000.00	1,723.59	65.53
6170 Postage	.00	18.15	40.00	21.85	45.38
6180 Photocopy	8.56	90.48	141.00	50.52	64.17
7310 Travel - Transportation	.00	68.04	.00	(68.04)	.00
7311 Travel - Motor Pool	.00	.00	600.00	600.00	.00
7312 Travel - Meals	.00	9.75	250.00	240.25	3.90
7313 Travel - Lodging	.00	.00	500.00	500.00	.00
7330 Meetings-Supplies	.00	.00	30.00	30.00	.00
7331 Meetings-Meals	.00	2,682.35	3,000.00	317.65	89.41
7341 Rental - Buildings and Land	50.00	50.00	.00	(50.00)	.00
7410 Advertising & Legal Notices	.00	100.00	180.00	80.00	55.56
7440 Schools & Training	.00	.00	250.00	250.00	.00
7470 Insurance & Bonds	.00	79.20	79.00	(.20)	100.25
7491 Computer Services	.00	1,275.00	2,550.00	1,275.00	50.00
Total Expenditure	108.49	29,287.89	37,401.00	8,113.11	78.31
Net revenue over (under) expenses	(108.49)	(7,664.37)	.00	(7,664.37)	.00

Winter 2016 Session 1 Nurturing Skills "Infant Toddlers and Preschoolers"

Parents registered	Children registered	Parents graduated	Children graduated	Retention rate	Parents' average rating of NPP	Total In Home/Individual Meetings
9	9 Aged 0-2: 4 Aged 3-5: 5 Aged 6-8:	5 (5 f, 0 m)	6	56%	4 out of 5	5

AAPI-2	Construct A Appropriate Expectations	Construct B Empathy	Construct C Alternatives to Corporal Punishment	Construct D Appropriate Family Roles	Construct E Power and Independence	Overall Average
Form A (pre)	6.8	6.0	6.8	6.4	8.8	**6.96**
Form B (post)	8	9.2	8.8	8.2	9.8	**8.8**

NSCS-2	A Quality of Life	B Understanding of the Philosophy of Nurturing Parenting	C Rate of Daily Use of Nurturing Parenting Skills	Overall Average
Form A (pre)	7.2	7.4	4	**6.2**
Form B (post)	7.2	8.2	7.2	**7.5**

Spring 2016 Session 2 Nurturing Skills "Infant Toddlers and Preschoolers"

Parents registered	Children registered	Parents graduated	Children graduated	Retention rate	Parents' average rating of NPP	Total In Home/ Individual Visits
9	9 Aged 0-2: 5 Aged 3-5: 3 Aged 6-8: 1 Aged 9+:	7 (4 f, 3 m)	8	78%	4 out of 5	5

AAPI-2	Construct A Appropriate Expectations	Construct B Empathy	Construct C Alternatives to Corporal Punishment	Construct D Appropriate Family Roles	Construct E Power and Independence	Overall Average
Form A (pre)	7.6	7.2	6.8	5.6	6.4	**6.2**
Form B (post)	7.8	6	7	7.2	6	**6.8**

NSCS-2	A Quality of Life	B Understanding of the Philosophy of Nurturing Parenting	C Rate of Daily Use of Nurturing Parenting Skills	Overall Average
Form A (pre)	8.8	7.6	5.4	**7.3**
Form B (post)	8.8	7.8	6.6	**7.7**