AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Acknowledgment of County Manager Signature; Grant

Action Requested: Motion

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

Please see the attached.

Fiscal Impact: 51,000

Submitted by: Katherine Haase for Janet Reinman **Submitter's Email Address:** jreinman@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
On-going program, in budget. No concerns. ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 5/3/2016

County Attorney Review: (●) Required ( ) Not Required

Comments:
ok - gs

Reveiwed by: GUNCOUNTY1\gstuhr Discharge Date: 5/3/2016 Certificate of Insurance Required

Yes ( ) No (●)

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 5/3/2016

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 5/17/2016

Revised April 2015

CONTRACT AMENDMENT

Amendment #2	Original Contract CMS (CLIN) # 15 IID 70329	Amendment CMS # 17 IHJA 87944

1) PARTIES

This Amendment to the above-referenced Original Contract (hereinafter called the Contract) is entered into by and between Gunnison County(hereinafter called "Contractor"), and the STATE OF COLORADO (hereinafter called the "State") acting by and through the Department of Human Services, Office of Behavioral Health, (hereinafter called the "OBH").

2) EFFECTIVE DATE AND ENFORCEABILITY

This Amendment shall not be effective or enforceable until it is approved and signed by the Colorado State Controller or designee (hereinafter called the "Effective Date"). The State shall not be liable to pay or reimburse Contractor for any performance hereunder including, but not limited to, costs or expenses incurred, or be bound by any provision hereof prior to the Effective Date.

3) FACTUAL RECITALS

The Parties entered into the Contract for/to dated July 1, 2014 for the provision of prevention and/or intervention services related to alcohol, tobacco or other drug use or abuse to target populations.

This amendment is to extend the term of the contract through June 30, 2017 with updated Exhibits.

4) CONSIDERATION-COLORADO SPECIAL PROVISIONS

The Parties acknowledge that the mutual promises and covenants contained herein and other good and valuable consideration are sufficient and adequate to support this Amendment. The Parties agree to replacing the Colorado Special Provisions with the most recent version (if such have been updated since the Contract and any modification thereto were effective) as part consideration for this Amendment. If applicable, such Special Provisions are attached hereto and incorporated by reference herein as **Exhibit N/A**.

5) LIMITS OF EFFECT

This Amendment is incorporated by reference into the Contract, and the Contract and all prior amendments thereto, if any, remain in full force and effect except as specifically modified herein.

6) MODIFICATIONS.

The Contract and all prior amendments thereto, if any, are modified as follows:

a. **Contract Term:**
On page 1 of the Original Contract, the Contract Term shall be changed to end on June 30, 2017.

b. **Contract Price Not to Exceed:**
On page 1 of the Original Contract, the Contract Price Not to Exceed shall increase by $51,000 and change from $101,000 to $152,000.

c. **Maximum Amount Available per Fiscal Year:**
On page 1 of the Original Contract, under Maximum Amount Available per Fiscal Year, add FY17: $51,000.

d. REPLACE "Exhibit A as revised by Amendment #2", as attached and incorporated herein.

e. REPLACE "Exhibit B as revised by Amendment #2", as attached and incorporated herein.

f. REPLACE "Exhibit C as revised by Amendment #2", as attached and incorporated herein.

7) START DATE

This Amendment shall take effect on the later of its Effective Date or July 1, 2016.

8) ORDER OF PRECEDENCE

Except for the Special Provisions, in the event of any conflict, inconsistency, variance, or contradiction between the provisions of this Amendment and any of the provisions of the Contract, the provisions of this Amendment shall in all respects supersede, govern, and control. The most recent version of the Special Provisions incorporated into the Contract or any amendment shall always control other provisions in the Contract or any amendments.

9) AVAILABLE FUNDS

Financial obligations of the state payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, or otherwise made available.

THE PARTIES HERETO HAVE EXECUTED THIS AMENDMENT

*** Persons signing for Contractor hereby swear and affirm that they are authorized to act on Contractor's behalf and acknowledge that the State is relying on their representations to that effect.**

CONTRACTOR	STATE OF COLORADO
Gunnison County Matthew Birnie County Manager *Signature Date: 5/5/2016	**John W. Hickenlooper, Governor** Colorado Department of Human Services Reggie Bicha, Executive Director By: Andrew Martinez, Community Programs Chief Financial Officer Date:

ALL CONTRACTS REQUIRE APPROVAL BY THE STATE CONTROLLER

CRS §24-30-202 requires the State Controller to approve all State contracts. This Amendment is not valid until signed and dated below by the State Controller or delegate. Contractor is not authorized to begin performance until such time. If Contractor begins performing prior thereto, the State of Colorado is not obligated to pay Contractor for such performance or for any goods and/or services provided hereunder.

STATE CONTROLLER
Robert Jaros, CPA, MBA, JD

By: _____
Clint Woodruff/Valri Gimple

Date: _____

COLORADO
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Performance Outcomes for: Gunnison County

OUTCOMES, BENCHMARKS, AND MILESTONES	
5th year outcome statement:	Lower the rate of high school students (9th - 12th grade) who respond 'riding in a vehicle with someone who had been drinking [or using drugs]' by 5 % within 5 years (2012, 21%). Target is 16%
3rd year benchmark statement:	Specific education classes have been successfully facilitated with 20 or more participants in total (parents and youth). GCSAPP coalition leadership increased capacity through ongoing leadership training with five or more members (three of which are youth) completing specific leadership development training programs each year.
Milestone statement:	2 parent-youth education dinners have been held with an average of 45 participants. Two additional dinners have been planned. Four GCSAPP coalition members attended a Drug Impairment training. Additionally, five GCSAPP coalition members, including youth, will attend a SAPST training in May. GCSAPP is also working with a local guiding company to provide an experiential leadership program for up to 10 youth.

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Work Plan for: Gunnison County

COMMUNICATION AND OUTREACH PLAN

Tasks	Time Period	Deliverable	Measurement	Person(s) Responsible	Budget Category
Survey parents and community members to assess what prevention education is needed.	September 2016-November 2016	2 prevention education topics chosen.	survey data analyzed	Education Specialist and GCSAPP Director	personnel, operating
Deliver parent-youth education dinners	November 2016-April 2017	2 education dinners held in CB and Gunnison with attendance at 80 attendees. A total of 4 dinners	pre-post test to measure effectiveness	Education Specialist and GCSAPP Director	personnel, operating
Create Sources of Strength peer leader development sessions	November 2016-June 2017	Up to 40 peer leaders will attend a one week event	pre-post test to measure effectiveness	Education Specialist	personnel, operating
Collaborate with Irwin Guides to create 2 one week leadership program for youth; recruit - application process and review, and deliver program.	December 2016- June 2017	20 local youth are chosen based on application process and attend	pre-post test to measure effectiveness	GCSAPP Director	operating, contract
Designated Driving programs promoted and Impaired driving awareness increased	August 2016-June 2017	increased awareness of programs, decrease of youth who report riding with someone who is drinking or using drugs	number of ads, number of PSA's with a count of viewers, decrease in youth reporting riding with someone who is drinking or using drugs on the 2016 Healthy Kids Colorado Survey.	Education Specialist and GCSAPP Director	personnel, operating, contractor
Prevention Education Delivered to Crested Butte middle school students	August 2016-June 2017	Deliver Project Alert to Crested Butte middle school students and work with Crested Butte Youth Council	track number of students who receive education and number of times youth council meets as well as document activities.	Education Specialist	personnel, operating

CSAP Strategy 1:	***Education***	
CSAP Activity:	parent-youth education dinners	

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Evidence based program, policy, practice, or approach name (include website link):	Pass the Knowledge parent-youth dinners. Education series is created using parent-community survey data to determine topics of interest/need, method of delivery including time and length of events. Curriculum and presenters are created in collaboration with Western State Colorado University faculty.				
evidence based program, policy, practice, or approach name (include website link):	***Universal***				
Targeted population(s):	youth and parents of youth in 6th-12th grade				
Targeted substance(s):	alcohol, marijuana, and prescription drugs				
Key Activity A:	Project towards impaired driving curriculum				
Tasks	**Time Period**	**Deliverable**	**Measurement**	**Person(s) Responsible**	**Budget Category**
Create and distribute survey for parents and community members to determine topics around impaired driving for parent-youth education dinners	September 2016 - November 2016	Develop and deliver 2 parent-youth dinners in Crested Butte and Gunnison	2 topics that address youth substance use/behaviors of concern will be identified and GCSAPP will collaborate with Western State Colorado University faculty and state resources in order to deliver the educational dinners.	Education Specialist and GCSAPP Director	personnel, operating
Key Activity B:	Impaired Driving Curriculum Delivery				
Tasks	**Time Period**	**Deliverable**	**Measurement**	**Person(s) Responsible**	**Budget Category**

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Hold 4 total parent-youth education dinners for 20 attendees	November 2016- June 2017	4 parent-youth dinners delivered with 80 participants total	pre and post surveys	Education Specialist and GCSAPP Director	Personnel, operating
Coincide dinners with marketing efforts (Pass the Knowledge) to further education and bring designated driving programs and impaired driving awareness to the community	**August 2016- June 2016**	**12 ads run, banners made and hung during high consumption/use months, safe ride signs posted in all bars and drinking establishments, as well as marijuana dispensaries**	number of ads run, number of times/locations banners and signs hung, and increased awareness of "Pass the Knowledge" campaign according to 2016 parent survey	**Education Specialist and GCSAPP Director**	**Personnel, operating**
Key Activity C:	Project Alert Curriculum Delivery				
Tasks	**Time Period**	**Deliverable**	**Measurement**	**Person(s) Responsible**	**Budget Category**
Implement Project Alert curriculum in Crested Butte middle school	August 2016- May 2017	All Crested Butte 6th/7th grade youth will receive curriculum as part of health class	number of students recorded	Education Specialist	personnel, operating

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CSAP Strategy 2:	***Community Based Process***				
CSAP Activity:	Impaired Driving Committee				
IOM :	***Universal***				
Targeted population(s):	Multi-agency coordination and collaboration/committee				
Targeted substance(s):	alcohol, tobacco and prescription drugs				
Key Activity A:	impaired driving coalition committee development				
Tasks	**Time Period**	**Deliverable**	**Measurement**	**Person(s) Responsible**	**Budget Category**
Hold 12 committee meetings, assign tasks to members as needed. One committee meeting will be held in Crested Butte. Committee will help determine youth messaging and PSA to create	August 2016 - June 2017	12 meetings held	meeting minutes and agenda's with action items documented, creation of 3 youth driven PSA's.	Education specialist and GCSAPP director	personnel, operating, contract
Key Activity B:	Develop leadership capacity of coalition and impaired driving coalition				
Tasks	**Time Period**	**Deliverable**	**Measurement**	**Person(s) Responsible**	**Budget Category**
Survey coalition on topics of prevention education needed and provide education for coalition members	August 2016- December 2017	at least 8 coalition members are trained on prevention education topic determined by coalition members	pre-post survey of knowledge on topic	GCSAPP Director	operating

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Work Plan for: Gunnison County

3 GCSAPP coalition members/staff will attend a leadership conference or CADCA/SAMSHA approved training	September 2016-June 2017	leadership training attended	documentation of attendance	Education Specialist and GCSAPP Director	travel, personnel
Up to 20 Gunnison County Youth will participate in an experiential youth leadership program	December 2016- June 2017	leadership program attended	pre-post survey data gathered to measure effectiveness	GCSAPP Director	operating, contract
Sources of Strength Peer Leader development sessions	November 2016- June 2017	Up to 40 SOS Peer Leaders attend one week session	pre-post survey data gathered to measure effectiveness	Education Specialist	personnel, operating
CSAP Strategy 3:	***Environmental***				
CSAP Activity:	TIPS (training for intervention procedures)				
IOM :	***Universal***				
Targeted population(s):	Sales people from service industries (bars, liquor stores, drinking establishments and marijuana dispensaries)				
Targeted substance(s):	alcohol and marijuana				
Key Activity A:	TIPS training				
Tasks	**Time Period**	**Deliverable**	**Measurement**	**Person(s) Responsible**	**Budget Category**
4 TIPS trainings will be held with 25 participants at each training.	August 2016-June 2017	A total of 4 TIPS trainings will be held with a total of 100 individuals certified	100 individuals will receive certification	Education Specialist	contract, operating

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Work Plan for: Gunnison County

Key Activity B:					
Tasks	**Time Period**	**Deliverable**	**Measurement**	**Person(s) Responsible**	**Budget Category**
Key Activity C:					
Tasks	**Time Period**	**Deliverable**	**Measurement**	**Person(s) Responsible**	**Budget Category**
CSAP Strategy 4:	***Environmental***				
CSAP Activity:	Social Marketing Campaign				
IOM :	***Universal***				
Targeted population(s):	Crested Butte and Gunnison				
Targeted substance(s):	Alcohol, marijuana and prescription drugs				
Key Activity A:	Increase community awareness of designated driving program				
Tasks	**Time Period**	**Deliverable**	**Measurement**	**Person(s) Responsible**	**Budget Category**

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Work Plan for: Gunnison County

Support local designated driving program (Safe Ride) with marketing efforts to encourage more use	July 2016-June 2017	more ads, PSA's, signs, and banners to increase awareness	number of ads placed, banners hung and PSA's run	GCSAPP Director	Operating
Key Activity B:	Increase capacity of designated driving programs to be used by more people				
Tasks	**Time Period**	**Deliverable**	**Measurement**	**Person(s) Responsible**	**Budget Category**
Help to underwrite the designated driving program that currently operates in exchange for advertising within vans	September 2016-May 2017	more people using the designated driving program	ads placed in vans and number of riders compared to past years	GCSAPP Director	operating

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ANNUAL BUDGET
LEAF

Agency Name	Gunnison County
Budget Period	FY 16-17
Project Name	Gunnison County Substance Abuse Prevention Project (GCSAPP)

Program Contact Name, Title, Phone and Email	Kari Commerford, GCSAPP Director (970) 642-7393 kcommerford@gunnisoncounty.org
Fiscal Contact Name, Title, Phone and Email	Gunnison County, Matthew Birnie, County Manager (970) 641-7602 mbirnie@gunnisoncounty.org
Date Budget Completed	4/1/2016

All budget numbers are estimates. Contract billing will be on a cost reimbursement basis for actual expenses incurred.

Expenditure Categories

Personnel Services
Salaried Employees

Position Title/Employee Name	Description of Work	Gross or Annual Salary	Fringe	Percent of Time on Project	Annual Budget Total Amount Requested from OBH
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00

Personnel Services
Hourly Employees

Position Title/Employee Name	Description of Work	Hourly Wage	Hourly Fringe	Total # of Hours on Project	Annual Budget Total Amount Requested from OBH
Education Specialist	$20/hr. x 10hr. wk x 52 wks. Education specialist will deliver Project Alert curriculum in Crested Butte high school, work with youth to develop PSA's, deliver Sources of Strength peer leader experience, chair the DD committee and plan trainings, marketing and events for DD. Fringe benefits include insurance, workmans comp, FICA and unemployment	$20.00	$6.00	520.00	$13,520.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
				Total Personnel Services (including fringe benefits)	**$13,520.00**

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ANNUAL BUDGET
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Agency Name	Gunnison County
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Project Name	Gunnison County Substance Abuse Prevention Project (GCSAPP)

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Fiscal Contact Name, Title, Phone and Email	Gunnison County, Matthew Birnie, County Manager (970) 641-7602 mbirnie@gunnisoncounty.org
Date Budget Completed	4/1/2016

All budget numbers are estimates. Contract billing will be on a cost reimbursement basis for actual expenses incurred.

Contractors/Consultants (payments to third parties or entities)				**Annual Budget**
Name	**Description of Item**	**Rate**	**Quantity**	**Total Amount Requested from OBH**
Irwin Guides	We will contract with Irwin Guides to provide a one week long skills-based leadership camp. Irwin Guides is internationally known for their guided tours and are willing to offer a discounted program for local youth.	$ 2,500.00	1	$2,500.00
Agape Productions	We will contract with Agape productions in order to reduce impaired driving and bring awareness to our designated driving programs. Agape will help us create youth messages - for youth, by youth.	$ 2,000.00	2	$4,000.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
			Total Contractors/Consultants	**$6,500.00**

Travel				**Annual Budget**
Item	**Description of Item**	**Rate**	**Quantity**	**Total Amount Requested from OBH**
Travel in Service	travel to and from Crested Butte (60 miles round trip) a total of 25 times. 60x24x.54	$ 32.40	25	$810.00
Travel out of Service	Travel to leadership training or Community Anti-drug Coalition of America (CADCA)/Substance Abuse and Mental Health Services Administration (SAMSHA)training for 3. Hotels at $250/night (3nights) x airfare at $600 x food at $52/day x 4 days			$4,674.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00

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ANNUAL BUDGET

LEAF

Agency Name	Gunnison County
Budget Period	FY 16-17
Project Name	Gunnison County Substance Abuse Prevention Project (GCSAPP)

Program Contact Name, Title, Phone and Email	Karl Commerford, GCSAPP Director (970) 642-7393 kcommerford@gunnisoncounty.org
Fiscal Contact Name, Title, Phone and Email	Gunnison County, Matthew Birnie, County Manager (970) 641-7602 mbirnie@gunnisoncounty.org
Date Budget Completed	4/1/2016

All budget numbers are estimates. Contract billing will be on a cost reimbursement basis for actual expenses incurred.

				$0.00
				$0.00
				$0.00
			Total Travel	**$5,484.00**
Supplies & Operating Expenses				**Annual Budget**
Item	**Description of Item**	**Rate**	**Quantity**	**Total Amount Requested from OBH**
Marketing	Marketing for Designated Driving Programs and Parent Education $135 x 24	$ 135.00	24	$3,240.00
Office Supplies	Printing costs, postage for parent education and programming $30 per mo. X 12	$ 30.00	12	$360.00
Local/regional training for coalition	Training for at least 8 coalition members on prevention education. Costs will cover registration, food and rental facility.	$ 200.00	8	$1,600.00
Meeting supplies and meals	Meeting supplies and meals for education dinners and DD committee, 20 attendees @ $9pp x 10	$ 180.00	10	$1,800.00
Incentives	Incentives for youth PSA development and parent education	$ 50.00	20	$1,000.00
Underwriting	Underwriting advertisements in Designated Driving Program - Safe ride	$ 7,000.00	1	$7,000.00
TIPS Training	100 Gunnison Valley service industry employees will be TIPS trained - $15/book x 100, 4 trainings x 300 training, food for training $200 x4			$3,500.00
Sources of Strength	Sources of Strength peer leader development/training for up to 50 youth and 10 adult leaders	$ 4,567.00	1	$4,567.00
				$0.00
				$0.00
			Total Supplies & Operating Expenses	**$23,067.00**
			TOTAL DIRECT COSTS (TDC)	**$48,571.00**
Indirect Costs				**Annual Budget**
5%				**$2,429.00**
			TOTAL	**$51,000.00**