AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Grant Application; Temple Hoyne Buell Foundation;

Action Requested: County Manager Signature

Parties to the Agreement: BOCC & Temple Hoyne Buell Foundation

Term Begins: 9/1/2016 **Term Ends:** 8/30/2017 **Grant Contract #:**

Summary:

This is longstanding funder to the Early Childhood Council for general operating expenses.

Fiscal Impact: $10,000

Submitted by: C Worrall **Submitter's Email Address:** cworrall@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
No concerns. ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 4/14/2016

County Attorney Review: (●) Required ( ) Not Required

Comments:
ok - gs

Reveiwed by: GUNCOUNTY1\gstuhr Discharge Date: 4/14/2016 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 4/15/2016

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted:

Agenda Date: 4/19/2016

Revised April 2015

Gunnison County
COLORADO

GUNNISON COUNTY MANAGER'S OFFICE
Phone: (970) 641-0248 Fax: (970) 641-3061
200 E. Virginia, Gunnison, CO 81230
Website: www.GunnisonCounty.org

April 19th, 2016

To Whom It May Concern:

I am writing in support of the Gunnison-Hinsdale Early Childhood Council. The Gunnison-Hinsdale Early Childhood Council has strived to expand and improve quality early childhood services and educational opportunities for early childhood professionals and families in Gunnison and Hinsdale Counties for a number of years.

The council is a vital piece of our community's health. Gunnison County commits to supporting the Gunnison-Hinsdale Early Childhood Council and the program's efforts to support quality early childhood education and health services while connecting families with other resources throughout the community.

Thank you for considering this request,
Sincerely,

Matthew Birnie
County Manager
Gunnison County

SUMMARY SHEET FORM

Legal Name of Organization:

Gunnison County

DBA (if applicable): Gunnison Hinsdale Early Childhood Council (GHECC)

Mailing Address (and Physical Address if it is different and not confidential):

225 N. Pine St.
Gunnison, CO 81230

Phone: 970-641-7913 **Fax:** 970-641-8346 **EIN:** 84-60000770

Website: www.eccgh.org

Organization Email Address: mwacker@gunnisoncounty.org

Name of CEO or Executive Director: Matthew Birnie

Phone: 970-641-7602 **Email:** mbirnie@gunnisoncounty.org

Application Contact & Title (if *not* the CEO or Executive Director):

Margaret Wacker, GHECC Coordinator

Phone: 970-641-7913 **Email:** mwacker@gunnisoncounty.org

Organization Information

Year Founded: 2007

Mission Statement:

The Mission of the Gunnison Hinsdale Early Childhood Council is to expand and improve early childhood services and educational opportunities for families in Gunnison and Hinsdale counties.

Geographic Area Served (specific to this proposal):

Gunnison and Hinsdale Counties of Colorado

Tax Exemption Status:

☐ 501(c)(3)

☐ Using a fiscal agent/fiscal sponsor

Name of fiscal agent/sponsor:

× Other than 501(c)(3), describe:

Government entity

Number of Employees: Full-time: **Part-time:** 3

Grant Request Information

Type of Grant Requested (select one): **Amount of Request:** **$10,000**

× General Operating Support

☐ Program or Project Support
Name of Program or Project:

☐ Capital Request (Check with the grantmaker as to whether they prefer the CGA-Capital)

☐ Other

Describe what the grant will be used for:

This grant will be used for general operating costs associated with running a 3 person staff, 25-30 member council for Gunnison and Hinsdale Counties, and implementing the current strategic plan addressing the 3 domains of the Early Childhood Colorado Framework.

Financial Information

Budget numbers should match the numbers presented in Attachments 1(a) & (b).

Organizatic 12/31/2015 **Budget for Fiscal Year Ending:**

Income: $87,502 **Expenses:** $90,385

AND, if other than a general operating request,

Program or Project Budget: **Dates: from:** __/__/__ **to:** __/__/__

Income: **Expenses:**

By signing below, I certify that the information contained in this application is true and correct to the best of my knowledge.

CEO/Executive Director **Date**

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NARRATIVE

1. ORGANIZATION BACKGROUND.

The Gunnison-Hinsdale Early Childhood Council (GHECC) was brought to our community in July of 2007 by Gunnison County's Department of Health and Human Services Department (DHHS) in order to improve local early childhood services and educational opportunities for children in these counties. The GHECC works in conjunction with Early Childhood Councils across Colorado to address the goals of HB 07-1062 which expresses a statewide need for increasing and sustaining the quality, accessibility, capacity, and affordability of services for children and their parents to help parents raise their children to be successful at school, at work, and in the community.

After receiving grant funding from the Colorado Department of Education (CDE) in 2008, our council began working to create a comprehensive early childhood system that includes collaboration across the four domains referenced in the former Early Childhood Colorado Framework. The domains of Early Learning (EL), Social Emotional & Mental Health (SEMH), Family Support & Parent Education (FSPE), and Health were formed within our council in 2009 and have been meeting, planning and working adjunct to our council meetings and activities ever since.

2. GOALS.

The main goal of the council is to carry out the mission of expanding and improving quality early childhood services and educational opportunities for families. The council does this by creating a means for coordinating, collaborating, and monitoring, as well as through supporting the adjunct meetings, plans, work and goals of each of the four domains. The goal of the EL domain is to increase resources for early childhood care and education by increasing the availability of low-cost, high-quality educational opportunities for early learning teachers. Newly added within this goal area, is the goal to provide quality improvement services and the Expanding Quality in Infant and Toddler Care training. The goal of the SEMH domain is to improve community access to SEMH services by creating a comprehensive system of supports for children 0-8 years old through collaboration with existing SEMH support systems. The goal of the FSPE domain is to increase parents' access to FSPE services and programs and strengthen the coordinated efforts of FSPE service providers by collaborating more effectively with ECC members/partners such as the Pyramid Model Leadership Team (PMLT), Family Advocacy and Support Team (FAST), Gunnison County Substance Abuse Prevention Program (GCSAPP) and the Department of Health and Human Services (DHHS). The goal of the Health domain is to work towards improving Gunnison County's immunization rate by encouraging partnership between the DHHS immunization nurse and early childhood programs, by providing families with information on vaccines and encouraging healthcare providers to discuss immunizations more regularly with patients. The health domain also plans to continue to impact parents' education regarding when to take their child to the dentist, proper nutrition, importance of good dental hygeine and cavity prevention. Through completing our strategic plan we plan to reach measurable standards regarding early childhood that are equal to or an improvement upon rates and percentages reported by the state of Colorado.

In addition to these Strategic Plan goals outlined above, the council also needs to maintain a healthy infrastructure, through an active membership, well attended meetings, supportive fiscal sponsorship, and an engaged Executive Committee. As an early childhood council we hold regular council meetings that are interesting, engaging and easy to access for our current and potential members. At these meetings, our goal is to have key stakeholder representation as

outlined in our by-laws. We wish to maintain our current members and recruit new key stakeholders regularly so that our council remains diverse and effective.

Our goal is to continue to be a resource for parents looking for licensed childcare either in home or at a center. We will also continue to support and encourage childcare providers who are not yet licensed to do so.

3. CURRENT PROGRAMS.

There are 6-8 all council meetings per year at various times and locations throughout Gunnison and Hinsdale Counties. At these meetings we have representation from the following stakeholders; parents, school districts, county departments, child care providers, health departments, mental health workers, county commissioners and faith based organizations. There is a leadership role within each of our four domains as well, with the leaders of the domains serving as the Executive Committee. In addition to our current 25 active members, we have 100 people (parents and early childhood professionals) and organizations on our email listserv.

The council is a resource for parents looking for licensed childcare either in-home or at a center. We are also a resource for child care providers who wish to receive training and/or to become licensed. Community members can access this assistance by contacting our office or by viewing the updated list we maintain of licensed childcare providers online.

The GHECC is an active member of the local Pyramid Model Leadership Team (PMLT) and provides scholarship funding and support to the fiscal sponsor and their coordinator. The GHECC is very supportive of the continuing work of the PMLT and Pyramid model implementation in our region.

The GHECC and the Early Learning domain group coordinated the Fall Nurturing the Young Child Conference, which offered 6 local training hours, including some of the Colorado Shines Level 2 required online modules. The conference is a partnership with Western State Colorado University (WSCU), with CEU credits offered. There were 45 certificates awarded to local teachers and an estimated 58 attendees. In 2015 the GHECC provided over $7,600 in scholarships to support teachers and child care centers improving their quality of services. The GHECC also offered several Colorado Shines related trainings and continues to do outreach to providers to encourage obtaining Level 2 of quality and the associated Race to the Top funding available to them. Colorado Shines coaching has begun as well as Quality Improvement Navigation. The new area of work for the council has been a huge change for the council and the fiscal sponsor. It is still a learning process for the council.

The Health Domain of the GHECC has begun to work on improving the immunization rate in our counties. Gunnison County has a lower percentage of 2 year olds who are fully immunized than the state (57% in 2014). Through collaborative work of the council the DHHS immunization nurse is beginning to work closely with childcare centers in Crested Butte to provide onsite vaccine clinics.

The Family Support and Parent Education Domain has been concentrating on increasing outreach to parents by updating the Early Childhood Council webpage and posting on social media outlets like FaceBook. Through key informants, focus groups, and the local survey, the ECC learned that some families do not access information online, but rather through churches and schools. The ECC is adding new outreach strategies aimed at schools and churches in response to that data. The ECC has continued to offer parent lunch and learns at various childcare centers and preschools in our area. The lunch and learns focus on a different topic each month including: parenting lessons from the Nurturing Parenting Program and Love and Logic,

developmental milestones, and effective communication. These parenting events are typically offered in partnership with ECC members.

The SEMH domain work is focused on the screening and referral process for young children, as well as supporting the work of the Collaborative Management Program, which is called locally, the Family Advocacy and Support Team (FAST), as they start to accept referrals for young children this year. The ECC has done key informant interviews to understand the screening and referral system for young children. Additionally the ECC has hosted presentations from FAST and Early Intervention at council meetings. This past March the ECC hosted a meeting of key stakeholders to discuss the screening and referral process, in order to identify action steps to improve the system, as well as to promote referrals to FAST as needed.

The GHECC also has continued to work on raising awareness of the importance of investing in young children. These efforts have included hosting Raising of America events. The council hosted an event in Crested Butte in March and is planning an event at the end of April in Gunnison at Western State Colorado University, with the assistance of a WSCU student. These events are fundraisers for the newly formed "Early Childhood Care, Education, and Development Fund", which is a component fund of the Community Foundation of the Gunnison Valley. Additionally the council coordinator has been heavily involved in a local effort to improve the prosperity of residents in Gunnison County called the One Valley Prosperity Project (OVPP). Through this process she has ensured that early childhood is included as important area of concern for the community and brought attention of high level local leadership to the issue.

4. PROGRAM OR PROJECT REQUESTS ONLY.

N/A

5. EVALUATION.

a) The GHECC believes very strongly in using data to identify needs, and for choosing strategies that will fit our community. The ECC reviews data yearly with the release of Kids Count data, and more intensely during strategic planning sessions or when changing the work plans.

b) In 2015 the GHECC created our own "Collaboration" survey in an attempt to gather feedback from council members that had been lacking for several years (see attached). The results were overwhelmingly positive, with a few areas of improvement noted around outreach efforts to non-early childhood community groups and individuals.

c) In 2015 the council attempted to collect survey data on the need for childcare and improved quality (see attached).

d) The GHECC does an evaluation survey of the Nurturing the Young Child Conference each year (see attached).

e) The GHECC is tracking the progress of licensed providers in the journey of quality with Colorado Shines. Currently there are 4 Level 2 providers and one crosswalked Level 3. For a total of 5 out of 16 current licensed providers and a 31% uptake rate in the Colorado Shines system.

d) The council coordinator sits on the Data and Evaluation committee of ECCLA in order to help improved the data collection techniques locally and provide feedback to the group on the needs of small, frontier councils.

6. COLLABORATION.

As stated above, collaboration is a great strength of the GHECC and it is the nature of our council meetings to help and encourage early childhood professionals and programs network with each other. The GHECC is always striving to improved stakeholder representation and recruit new people. Our council has created relationships between parenting programs and

childcare centers and connected early childhood professionals to trainings. We have helped members collaborate on fundraisers and helped them promote their services to the community. Several members have stated that they are stronger since becoming a part of the council.

7. INCLUSIVENESS.

Our council meetings are open to the public and anyone with an interest in furthering our mission can become a member. The council allows members to self select their level of involvement and activity. The GHECC values inclusiveness in all aspects and has made it a priority to invite a diverse group of organizations to the table in order to enrich its understanding of community needs that impact early childhood.

8. BOARD/GOVERNANCE.

The Board of County Commissioners (BOCC) for Gunnison County serves as the governing body for Gunnison County Department of Health and Human Services.

The GHECC staff meets monthly with the director of Public Health who oversees the council staff and council's operations. At the council level, the GHECC has an executive board that consists of the leaders of each domain and the council staff. The executive board of the GHECC has in the past made critical decisions regarding funding and planning. Strengthening the engagement of this body is still a goal of the council staff. The GHECC uses majority votes to approve such things as the budget and budget changes, the work plan, and our strategic priorities.

9. VOLUNTEERS.

The GHECC benefits from an active volunteer base of 25-30 active members. Active members generally attend at least 50% of all council meetings and participate in the activity of one domain.

10. PLANNING.

We have held domain meetings and ECC meetings through the first few months of 2015 to design a new 3 year strategic plan. Some of the new strategies include:

- Provide educational opportunities for early childhood professionals by supporting the Quality Rating and Improvement System (QRIS) and providing Expand Quality in Infant Toddler Care (EQIT) trainings within the community.
- Strengthen the coordinated efforts of our current FSPE providers by working with the directors of existing collaborations such as FAST, DHHS, GCSAPP and PMLT.
- Helping FSPE services and programs become more coordinated in the way they facilitate connections with families by having a stronger presence via parent events, FaceBook, schools, early education centers, doctor's offices, churches, print ads and parenting classes
- Collaborating with our community's existing support systems to assist in identifying and using SEMH Supports
- Create a tiered referral/system guide for professionals
- Communicating on a regular basis with healthcare providers, schools and childcare centers about immunizations and communicable diseases.
- Provide up to date information on immunizations to hospitals, dr. offices, schools and childcare centers.

11. OPTIONAL.

N/A

ATTACHMENTS

Label each attachment and provide in the order listed.

Financial Attachments

Note: Provide explanations for items that may raise questions in any of the attached financial documents. The explanations can be written onto the documents themselves or included as an additional page.

1. **BUDGETS.** Include revenues and expenses.

   a) The organization's operating budget for the current fiscal year. If available, also include the budget for the upcoming fiscal year.

   If the request is for a program or project, also include:

   b) Program or project budget for the program period.

2. **CURRENT (YEAR-TO-DATE) FINANCIAL STATEMENTS.** Include a Statement of Financial Position (Balance Sheet) and Statement of Activities (Income and Expense Statement) through the most recently completed operating month available (must be within the past three months). Provide the Statement of Activities in a budget-to-actual format if the organization uses that format.

3. **YEAR-END FINANCIAL STATEMENTS, AUDIT, AND SOURCES OF INCOME.** Include the most recent fiscal year-end financial statements, audited if available. If the organization has an audit, but it is not available for the most recent fiscal year-end, also include the most recent audit.

   Sources of Income Table Complete the table below for the organization as a whole, based on the most recently completed fiscal year. Categories may be modified to fit your organization's funding sources.

Percentage	Funding Source
89 %	Government grants (federal, state, county, local)
%	Government contracts
10 %	Foundations
%	Business
%	Events (include event sponsorships)
%	Individual contributions
1 %	Fees/earned income
%	Workplace giving campaigns
%	In-kind contributions (optional)
%	Other
%	**TOTAL (must equal 100%.)**

4. **MAJOR CONTRIBUTORS.** For the previous two fiscal years, list major contributors (foundations, businesses, government, individuals) with amounts. Do not include names of individual donors.
5. **IN-KIND CONTRIBUTIONS.** Summary of significant in-kind donations (donated goods and professional services) received by the organization for the last fiscal year.

Other Attachments

6. **BOARD OF DIRECTORS LIST**. Include the following information for each board member:
   - Position(s) on the board (officer and committee positions)
   - Occupation and name of employer and/or affiliation(s)
   - City or county of residence
   - Term end date for each board member
7. **PROOF OF IRS FEDERAL TAX-EXEMPT STATUS**, also called a Letter of Determination. This letter must be dated within the last five years.
8. **ANTI-DISCRIMINATION STATEMENT** adopted by the board of directors.
9. **LIST OF NAMES AND QUALIFICATIONS OF KEY STAFF**, including length of service with the organization. *Do not* include job descriptions or resumes.
10. **ANNUAL REPORT**, if available.
11. **EVALUATION RESULTS (optional):** Provide the organization's most recent evaluation results or findings, relevant to this request.

Additional Attachments for Fiscal Agents/Fiscal Sponsors

Note: Many grantmakers do not accept proposals from organizations using a fiscal agent/fiscal sponsor. Therefore, be sure to check each funder's guidelines prior to submitting a proposal.

1. **THE MEMORANDUM OF UNDERSTANDING** or the contract between the organization and the fiscal agent/fiscal sponsor.
2. **FINANCIAL ATTACHMENTS** 1(a), 2, & 3 for the fiscal agent/fiscal sponsor.
3. **PROOF OF IRS FEDERAL TAX-EXEMPT STATUS** for the fiscal agent/fiscal sponsor, dated within the last five years.
4. **BOARD OF DIRECTORS LIST** for the fiscal agent/fiscal sponsor.

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Attachment 1(a)

Gunnison County
COLORADO

Monthly Revenue/Expense Report - Department

Fiscal year thru period ending 12/31/2015

Health & Human Services

D55

Description	Actual PTD 12/31/2015	Actual YTD 12/31/2015	Budget	Budget Variance	% Budget Used
340 Self-Sufficiency Dev	14,813.08	167,920.68	216,776.00	(48,855.32)	77.46
350 Program Support	82,836.30	1,063,240.67	1,155,029.00	(91,788.33)	92.05
360 Chldrn & Fam Svcs	50,057.16	675,779.88	815,278.00	(139,498.12)	82.89
365 Child Support Services	5,705.59	62,853.21	69,427.00	(6,573.79)	90.53
380 Public Assistance	174,448.09	1,970,851.49	2,072,469.00	(101,617.51)	95.10
530 Senior Resources	22,058.31	174,795.20	163,051.00	11,744.20	107.20
550 Child & Family Health	88,749.82	360,215.27	359,899.00	316.27	100.09
555 Community Health Services	42,174.40	249,476.46	228,655.00	20,821.46	109.11
560 Family Planning	17,710.68	140,309.06	146,553.00	(6,243.94)	95.74
Total Revenue	498,553.43	4,865,441.92	5,227,137.00	(361,695.08)	93.08
340 Self-Sufficiency Dev	22,644.74	216,589.87	236,770.00	20,180.13	91.48
350 Program Support	78,857.80	942,118.02	977,431.00	35,312.98	96.39
360 Chldrn & Fam Svcs	64,672.00	817,819.53	984,106.00	166,286.47	83.10
365 Child Support Services	6,892.11	86,490.62	101,463.00	14,972.38	85.24
380 Public Assistance	172,693.59	1,978,778.16	2,078,019.00	99,240.84	95.22
530 Senior Resources	23,859.83	196,982.93	211,963.00	14,980.07	92.93
550 Child & Family Health	34,307.75	358,401.13	353,759.00	(4,642.13)	101.31
555 Community Health Services	27,596.22	219,479.29	231,059.00	11,579.71	94.99
560 Family Planning	14,014.17	134,385.50	146,988.00	12,602.50	91.43
Total Expenditure	445,538.21	4,951,045.05	5,321,558.00	370,512.95	93.04
Net revenue over (under) expenses	53,015.22	(85,603.13)	(94,421.00)	8,817.87	90.66

Gunnison County
COLORADO

Monthly Revenue/Expense Report - Department

Fiscal year thru period ending 03/31/2016

Health & Human Services

D55

Description	Actual PTD 3/31/2016	Actual YTD 3/31/2016	Budget	Budget Variance	% Budget Used
340 Self-Sufficiency Dev	.00	11,306.27	258,438.00	(247,131.73)	4.37
350 Program Support	.00	161,888.64	1,326,857.00	(1,164,968.36)	12.20
360 Chldrn & Fam Svcs	.00	64,604.22	835,426.00	(770,821.78)	7.73
365 Child Support Services	.00	5,065.40	69,782.00	(64,716.60)	7.26
380 Public Assistance	(1,925.00)	167,557.52	2,146,803.00	(1,979,245.48)	7.80
530 Senior Resources	.00	281.00	377,798.00	(377,517.00)	.07
550 Child & Family Health	.00	567.30	387,423.00	(386,855.70)	.15
555 Community Health Services	.00	12,348.82	377,275.00	(364,926.18)	3.27
560 Family Planning	.00	7,475.23	121,423.00	(113,947.77)	6.16
Total Revenue	(1,925.00)	431,094.40	5,901,225.00	(5,470,130.60)	7.31
340 Self-Sufficiency Dev	7,294.80	25,046.55	238,276.00	213,229.45	10.51
350 Program Support	70,928.94	231,413.98	1,035,081.00	803,667.02	22.36
360 Chldrn & Fam Svcs	38,348.19	147,522.33	1,022,889.00	875,366.67	14.42
365 Child Support Services	6,789.98	20,370.88	102,386.00	82,015.12	19.90
380 Public Assistance	10,530.43	183,559.95	2,152,233.00	1,968,673.05	8.53
530 Senior Resources	13,531.91	48,062.33	428,269.00	380,206.67	11.22
550 Child & Family Health	23,305.22	79,289.30	378,987.00	299,697.70	20.92
555 Community Health Services	14,190.24	37,682.90	375,308.00	337,625.10	10.04
560 Family Planning	4,580.79	18,453.67	123,957.00	105,503.33	14.89
Total Expenditure	189,500.50	791,401.89	5,857,386.00	5,065,984.11	13.51
Net revenue over (under) expenses	(191,425.50)	(360,307.49)	43,839.00	(404,146.49)	(821.89)

Attachment 1(b)

Gunnison County
COLORADO

Monthly Revenue/Expense Report - Cost Centers
Fiscal year thru period ending 12/31/2015

Early Childhood Council
01 550-00 710-0

Description	Actual PTD 12/31/2015	Actual YTD 12/31/2015	Budget	Budget Variance	% Budget Used
4240 CO Dept of Human Svcs (DHS)	18,047.23	64,981.28	59,202.00	5,779.28	109.76
4398 Fees	.00	.00	2,000.00	(2,000.00)	.00
Total Revenue	18,047.23	64,981.28	61,202.00	3,779.28	106.18
5111 Salaries-Full Time	3,361.04	23,029.48	27,050.00	4,020.52	85.14
5112 Salaries-Part Time	564.18	15,683.44	8,867.00	(6,816.44)	176.87
5210 Payroll Tax -FICA	154.11	2,129.47	2,232.00	102.53	95.41
5220 Health Insurance	1,216.50	8,906.73	8,327.00	(579.73)	106.96
5230 Retirement	165.04	1,688.24	1,795.00	106.76	94.05
5240 Unemployment Insurance	4.95	56.42	54.00	(2.42)	104.48
5250 Workmans' Comp Insurance	18.65	168.56	163.00	(5.56)	103.41
5260 Employee Assistance Premium	2.60	27.29	24.00	(3.29)	113.71
6110 Office Supplies	.00	69.62	85.00	15.38	81.91
6120 Operating Supplies	27.99	98.54	228.00	129.46	43.22
6180 Photocopy	4.16	192.96	.00	(192.96)	.00
7310 Travel - Transportation	.00	108.02	.00	(108.02)	.00
7311 Travel - Motor Pool	.00	1,738.32	1,000.00	(738.32)	173.83
7312 Travel - Meals	.00	473.28	200.00	(273.28)	236.64
7313 Travel - Lodging	238.00	1,763.66	1,400.00	(363.66)	125.98
7329 Other Professional Services	.00	1,711.00	1,980.00	269.00	86.41
7330 Meetings-Supplies	.00	.00	800.00	800.00	.00
7331 Meetings-Meals	175.49	472.16	500.00	27.84	94.43
7341 Rental - Buildings and Land	.00	.00	450.00	450.00	.00
7410 Advertising & Legal Notices	.00	14.00	475.00	461.00	2.95
7420 Printing & Publishing	.00	.00	189.00	189.00	.00
7430 Dues & Memberships	.00	500.00	.00	(500.00)	.00
7470 Insurance & Bonds	.00	36.00	.00	(36.00)	.00
7491 Computer Services	.00	1,700.00	1,020.00	(680.00)	166.67
7500 Contributions	.00	3,953.00	4,363.00	410.00	90.60
Total Expenditure	5,932.71	64,520.19	61,202.00	(3,318.19)	105.42
Net revenue over (under) expenses	12,114.52	461.09	.00	461.09	.00

Gunnison County
COLORADO

Monthly Revenue/Expense Report - Cost Centers

Fiscal year thru period ending 03/31/2016

Early Childhood Council

01 550-00 710-0

Description	Actual PTD 3/31/2016	Actual YTD 3/31/2016	Budget	Budget Variance	% Budget Used
4240 CO Dept of Human Svcs (DHS)	.00	.00	59,202.00	(59,202.00)	.00
4398 Fees	.00	.00	2,000.00	(2,000.00)	.00
Total Revenue	.00	.00	61,202.00	(61,202.00)	.00
5111 Salaries-Full Time	2,298.75	6,553.56	26,862.00	20,308.44	24.40
5112 Salaries-Part Time	818.80	2,421.22	9,997.00	7,575.78	24.22
5210 Payroll Tax -FICA	157.32	499.87	2,239.00	1,739.13	22.33
5220 Health Insurance	993.42	2,894.49	9,509.00	6,614.51	30.44
5230 Retirement	155.85	479.86	1,843.00	1,363.14	26.04
5240 Unemployment Insurance	4.67	14.37	55.00	40.63	26.13
5250 Workmans' Comp Insurance	16.39	47.32	203.00	155.68	23.31
5260 Employee Assistance Premium	2.57	7.25	28.00	20.75	25.89
6120 Operating Supplies	.00	.00	41.00	41.00	.00
6180 Photocopy	.00	8.48	.00	(8.48)	.00
7310 Travel - Transportation	.00	16.39	.00	(16.39)	.00
7311 Travel - Motor Pool	.00	231.12	1,000.00	768.88	23.11
7312 Travel - Meals	.00	.00	400.00	400.00	.00
7313 Travel - Lodging	.00	.00	1,400.00	1,400.00	.00
7329 Other Professional Services	.00	25.00	500.00	475.00	5.00
7330 Meetings-Supplies	.00	.00	600.00	600.00	.00
7331 Meetings-Meals	.00	.00	300.00	300.00	.00
7341 Rental - Buildings and Land	.00	.00	450.00	450.00	.00
7410 Advertising & Legal Notices	.00	.00	400.00	400.00	.00
7470 Insurance & Bonds	.00	.00	36.00	36.00	.00
7491 Computer Services	.00	283.34	1,020.00	736.66	27.78
7500 Contributions	.00	280.00	1,500.00	1,220.00	18.67
Total Expenditure	4,447.77	13,762.27	58,383.00	44,620.73	23.57
Net revenue over (under) expenses	(4,447.77)	(13,762.27)	2,819.00	(16,581.27)	(488.20)

Gunnison County
COLORADO

Monthly Revenue/Expense Report - Cost Centers
Fiscal year thru period ending 12/31/2015

Race to the Top
01 550-00 710-1

Description	Actual PTD 12/31/2015	Actual YTD 12/31/2015	Budget	Budget Variance	% Budget Used
4240 CO Dept of Human Svcs (DHS)	3,446.59	16,300.27	15,129.00	1,171.27	107.74
Total Revenue	3,446.59	16,300.27	15,129.00	1,171.27	107.74
5111 Salaries-Full Time	.00	5,536.64	8,228.00	2,691.36	67.29
5112 Salaries-Part Time	747.60	3,580.86	1,267.00	(2,313.86)	282.63
5210 Payroll Tax -FICA	53.80	484.87	593.00	108.13	81.77
5220 Health Insurance	.00	2,155.22	2,294.00	138.78	93.95
5230 Retirement	.00	298.23	474.00	175.77	62.92
5240 Unemployment Insurance	1.05	14.08	14.00	(.08)	100.57
5250 Workmans' Comp Insurance	.00	35.41	47.00	11.59	75.34
5260 Employee Assistance Premium	.00	4.44	6.00	1.56	74.00
6110 Office Supplies	.00	.00	93.00	93.00	.00
6620 Software under $1000	.00	.00	893.00	893.00	.00
7311 Travel - Motor Pool	.00	811.68	.00	(811.68)	.00
7313 Travel - Lodging	129.00	1,161.65	.00	(1,161.65)	.00
7331 Meetings-Meals	24.27	53.64	500.00	446.36	10.73
7332 Meetings-Registrations	.00	405.00	.00	(405.00)	.00
Total Expenditure	955.72	14,541.72	14,409.00	(132.72)	100.92
Net revenue over (under) expenses	2,490.87	1,758.55	720.00	1,038.55	244.24

Gunnison County COLORADO

Monthly Revenue/Expense Report - Cost Centers

Fiscal year thru period ending 03/31/2016

Race to the Top

01 550-00 710-1

Description	Actual PTD 3/31/2016	Actual YTD 3/31/2016	Budget	Budget Variance	% Budget Used
4240 CO Dept of Human Svcs (DHS)	.00	.00	25,718.00	(25,718.00)	.00
Total Revenue	.00	.00	25,718.00	(25,718.00)	.00
5112 Salaries-Part Time	757.69	1,749.54	1,111.00	(638.54)	157.47
5210 Payroll Tax -FICA	57.95	137.21	87.00	(50.21)	157.71
5230 Retirement	.00	.00	56.00	56.00	.00
5240 Unemployment Insurance	1.13	2.68	2.00	(.68)	134.00
5250 Workmans' Comp Insurance	.00	.00	3.00	3.00	.00
5260 Employee Assistance Premium	1.16	1.16	1.00	(.16)	116.00
6110 Office Supplies	.00	.00	1,505.00	1,505.00	.00
6120 Operating Supplies	.00	.00	6,630.00	6,630.00	.00
6610 Equipment & Furn. under $4,000	.00	.00	200.00	200.00	.00
6620 Software under $1000	.00	.00	863.00	863.00	.00
7311 Travel - Motor Pool	.00	.00	1,400.00	1,400.00	.00
7312 Travel - Meals	.00	.00	700.00	700.00	.00
7313 Travel - Lodging	.00	.00	660.00	660.00	.00
7329 Other Professional Services	.00	.00	12,000.00	12,000.00	.00
7332 Meetings-Registrations	.00	.00	500.00	500.00	.00
Total Expenditure	817.93	1,890.59	25,718.00	23,827.41	7.35
Net revenue over (under) expenses	(817.93)	(1,890.59)	.00	(1,890.59)	.00

Gunnison County
COLORADO

Monthly Revenue/Expense Report - Cost Centers
Fiscal year thru period ending 12/31/2015

Temple Hoyne Buell
01 550-00 710-2

Description	Actual PTD 12/31/2015	Actual YTD 12/31/2015	Budget	Budget Variance	% Budget Used
4398 Fees	1,870.00	1,870.00	.00	1,870.00	.00
4497 Other Private Grants	10,000.00	10,000.00	10,000.00	.00	100.00
Total Revenue	11,870.00	11,870.00	10,000.00	1,870.00	118.70
5111 Salaries-Full Time	.00	66.39	.00	(66.39)	.00
5112 Salaries-Part Time	.00	1,251.46	.00	(1,251.46)	.00
5210 Payroll Tax -FICA	.00	135.42	.00	(135.42)	.00
5220 Health Insurance	.00	229.36	.00	(229.36)	.00
5230 Retirement	.00	22.33	.00	(22.33)	.00
5240 Unemployment Insurance	.00	3.08	.00	(3.08)	.00
5250 Workmans' Comp Insurance	.00	3.59	.00	(3.59)	.00
5260 Employee Assistance Premium	.00	.42	.00	(.42)	.00
6110 Office Supplies	.00	5.09	.00	(5.09)	.00
6120 Operating Supplies	.00	463.75	.00	(463.75)	.00
6630 Education/Promotion	.00	331.75	.00	(331.75)	.00
7310 Travel - Transportation	.00	109.63	.00	(109.63)	.00
7311 Travel - Motor Pool	.00	228.09	.00	(228.09)	.00
7312 Travel - Meals	.00	53.00	.00	(53.00)	.00
7313 Travel - Lodging	.00	494.24	.00	(494.24)	.00
7329 Other Professional Services	153.00	153.00	.00	(153.00)	.00
7331 Meetings-Meals	207.67	1,163.91	.00	(1,163.91)	.00
7332 Meetings-Registrations	.00	75.00	.00	(75.00)	.00
7341 Rental - Buildings and Land	425.00	450.00	.00	(450.00)	.00
7410 Advertising & Legal Notices	116.77	280.93	.00	(280.93)	.00
7500 Contributions	.00	5,804.00	10,000.00	4,196.00	58.04
Total Expenditure	902.44	11,324.44	10,000.00	(1,324.44)	113.24
Net revenue over (under) expenses	10,967.56	545.56	.00	545.56	.00

Gunnison County COLORADO

Monthly Revenue/Expense Report - Cost Centers

Fiscal year thru period ending 03/31/2016

Temple Hoyne Buell

01 550-00 710-2

Description	Actual PTD 3/31/2016	Actual YTD 3/31/2016	Budget	Budget Variance	% Budget Used
4497 Other Private Grants	.00	.00	10,000.00	(10,000.00)	.00
Total Revenue	.00	.00	10,000.00	(10,000.00)	.00
5112 Salaries-Part Time	59.04	432.96	.00	(432.96)	.00
5210 Payroll Tax -FICA	4.51	33.12	.00	(33.12)	.00
5240 Unemployment Insurance	.09	.65	.00	(.65)	.00
5260 Employee Assistance Premium	.09	.09	.00	(.09)	.00
6180 Photocopy	.00	12.64	.00	(12.64)	.00
6630 Education/Promotion	.00	.00	177.00	177.00	.00
7310 Travel - Transportation	.00	.00	78.00	78.00	.00
7311 Travel - Motor Pool	.00	.00	228.00	228.00	.00
7312 Travel - Meals	.00	.00	53.00	53.00	.00
7313 Travel - Lodging	.00	.00	460.00	460.00	.00
7331 Meetings-Meals	.00	.00	324.00	324.00	.00
7332 Meetings-Registrations	.00	.00	75.00	75.00	.00
7410 Advertising & Legal Notices	.00	.00	90.00	90.00	.00
7500 Contributions	.00	1,030.00	8,515.00	7,485.00	12.10
Total Expenditure	63.73	1,509.46	10,000.00	8,490.54	15.09
Net revenue over (under) expenses	(63.73)	(1,509.46)	.00	(1,509.46)	.00

Attachment 3

Year End Financial Statements, Audit and Sources of Income Table

See Attachments 1a and 1b for Year End Statements

See http://www.gunnisoncounty.org/DocumentCenter/View/4121 for Gunnison County 2015 Audit

Major Contributors -Gunnison County ECC – Attachment 4

2016 (Anticipated if grants sought are awarded)	
Colorado Department of Health and Human Services (CDHS)	$59,202
CDHS Race to the Top	$10,400
CDHS CCAP QI	$4,620
Temple Hoyne Buell	$10,000
2015	
Colorado Department of Health and Human Services (CDHS)	$59,202
CDHS Race to the Top	$25,718
Temple Hoyne Buell	$10,000
2014 (Anticipated)	
Colorado Department of Health and Human Services (CDHS)	$59,202
CDHS Race to the Top - Infrastructure	$15,000
CDHS Race to the Top – Communication on Developmental Guidelines	$10,000
Temple Hoyne Buell	$10,000
2013	
Colorado Department of Health and Human Services	$59,202
Temple Hoyne Buell	$10,000
2012	
Colorado Department of Health and Human Services	$59,202
Temple Hoyne Buell	$10,000
2011	
Colorado Department of Education	$42,287
Colorado Trust	$26,628
Temple Hoyne Buell	$10,000
El Pomar	$20,000 (Pyramid Model)
2010	
Colorado Department of Education	$46,985
Colorado Trust	$21,206

Attachment 5

In-Kind Contributions Not Applicable

Board of Directors – Gunnison County --Attachment 6

The Early Childhood Council is offered by the Department of Health and Human Services which is governed by the Gunnison County Board of County Commissioners.

1. Jonathon Houck
    a. Gunnison resident
    b. Former City Councilperson and Mayor
    c. Retired school teacher
    d. Former NPP Facilitator
    e. 2013-2017
2. Paula Swenson
    a. Chairperson
    b. Gunnison resident
    c. Business owner
    d. 2005-2017
3. Phil Chamberland
    a. Commissioner
    b. Gunnison resident
    c. Business owner
    d. 2011-2019

Attachment 7

Gunnison County
COLORADO

Finance Department
PHONE 970.641.2203 FAX 970.641.7643

April 1, 2014

To Whom It May Concern:

Gunnison County, Colorado is granted authority to act as a political subdivision of the Colorado State Government pursuant §30-5-129 of the Colorado Revised Statutes. It has been granted the legal capacity and functions of other counties in the State of Colorado according to Title 30 of the Statutes, including tax exemption for State and Local Sales and Use Taxes or Federal Excise Tax. Gunnison County was established March 9, 1877.

The Internal Revenue Service Employer Identification Number for Gunnison County is 84-6000770 and the State of Colorado Tax Exemption number is 98-02498-000.

If you have any questions or require additional information, please contact me at (970) 641-2203.

Sincerely,

Ben Cowan
Assistant Finance Director

: bc

200 East Virginia Avenue ✦ Gunnison, CO 81230

Attachment 7 continued

Gunnison County
COLORADO

HEALTH AND HUMAN SERVICES DEPARTMENTS
Human Services Phone: (970) 641-3244 Fax: (970) 641-3738
Public Health Phone: (970) 641-0209 Fax: (970) 641-8346
225 N Pine St, Gunnison, CO 81230
Website: www.GunnisonCounty.org

COLORADO DEPARTMENT OF REVENUE
DENVER CO 80261-0013

CERTIFICATE OF EXEMPTION FOR COLORADO STATE SALES/USE TAX ONLY

THIS LICENSE IS NOT TRANSFERABLE

USE ACCOUNT NUMBER for all references	LIABILITY INFORMATION		ISSUE DATE
98-02498-0000	40 027	N 010190	SEP 22 2000

200 E VIRGINIA AV GUNNISON CO

COUNTY OF GUNNISON
GUNNISON COUNTY
200 E VIRGINIA AV
GUNNISON CO 81230-2297

Executive Director
Department of Revenue

2. YOUR RIGHTS & RESPONSIBILITIES UNDER FEDERAL LAW

2-1 **Equal Employment Opportunity.** Gunnison County is dedicated to the principles of equal employment opportunity in any term, condition or privilege of employment. We do not discriminate against applicants or employees on the basis of age (40 and over), race, sex, color, religion, national origin, disability, genetic information, sexual orientation, political affiliation, or any other status protected by federal, state or local law.

2-2 **Unlawful EEO Harassment.** This prohibition includes unlawful harassment based on any of the above protected classes. Unlawful harassment includes verbal or physical conduct which has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment. This policy applies to all employees including managers, supervisors and co-workers.

Gunnison County will also take appropriate measures to protect employees from unlawful harassment by non-employees.

2-3 **ADA Accommodation.** After reviewing the appropriate job description, Gunnison County will make reasonable accommodation for qualified individuals with known disabilities, unless doing so would result in an undue hardship to the County. This policy governs all aspects of employment, including selection, job assignment, compensation, discipline, termination, and access to benefits. Employees needing such accommodation are instructed to contact their supervisor or Human Resources immediately.

2-4 **Sexual Harassment.** Gunnison County strongly opposes sexual harassment and inappropriate sexual conduct. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when:

- Submission to such conduct is made explicitly or implicitly a term or condition of employment;
- Submission to or rejection of such conduct is used as the basis for decisions affecting an individual's employment;
- Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment.

All employees are expected to conduct themselves in a professional and businesslike manner at all times. Inappropriate sexual conduct that could lead to a claim of sexual harassment is expressly prohibited by this policy. Such conduct includes, but is not limited to, sexually implicit or explicit communications whether in:

- Written form, such as cartoons, posters, calendars, notes, letters, e-mail;
- Verbal form, such as comments, jokes, foul or obscene language of a sexual nature, gossiping or questions about another's sex life, or repeated unwanted requests for dates;
- Physical gestures and other nonverbal behavior, such as unwelcome touching, grabbing, fondling, kissing, massaging, and brushing up against another's body.

2-5 **Filing a Complaint.** If you believe there has been a violation of the EEO, ADA, or ADEA policy; or that harassment based on the protected classes outlined above has occurred, including sexual harassment, please use the Complaint Process, Section 11-1 of these policies. Gunnison County expects employees to make a timely complaint to enable the County to promptly investigate and correct any behavior that may be in violation of the above policies.

Report the incident to the Human Resources Director or any member of management so the matter can be promptly investigated. Your complaint, as well as any information collected from others participating in the investigation, will be kept as confidential as practicable.

If Gunnison County determines that an employee's behavior is in violation of these policies, appropriate disciplinary action will be taken against the offending employee, up to and including termination of employment.

2-6 **Workplace Violence.** It is the commitment of Gunnison County to strive to maintain a work environment that is free from violent behavior. The County will not tolerate violent behavior or the threat of violent behavior involving an employee or a member of the public at any County worksite or against any County worksite. Such behavior will result in corrective and/or disciplinary action and potential criminal charges.

Key Staff -Gunnison County Early Childhood Council– Attachment 9

Margaret Wacker

- Coordinator, GHECC
- 4 years with GHECC, 10 years with DHHS
- BA in German, and MPH in Health Behavior and Health Education, with a certificate in Women's Reproductive Health
- 5 years experience in running a tobacco prevention coalition and 4 years coordinating a regional health assessment and planning process

Lana Athey

- Nurturing Parenting Program Coordinator
- Early Childhood Council Assistant Coordinator

Holly Harmon

- Quality Improvement Coach and Navigator
- Expanding Quality in Infant Toddler Care Trainer and Coach

Carol Worrall

- Director of the Public Health program for Gunnison County Department of Health and Human Services (DHHS) and GHECC supervisor
- 14 years with DHHS and 5 years with GHECC
- RN, BSN, 20 + years of experience as a Registered Nurse

Attachment 10

GUNNISON-HINSDALE

EARLY CHILDHOOD COUNCIL

COMING TOGETHER FOR THE CHILDREN IN OUR COMMUNITY

Celebrating 2015 Successes

Cross-domain:

The ECC will now serve as the Colorado Preschool Program Council.

Updated the ECC Strategic Plan.

The ECC hosted the Raising of America event in our community 1/2015 with 26 people attending.

Safe Sleep Training now available through ECC staff.

ECC staff working with One Valley Prosperity Project on child poverty issues.

Early Learning Domain:

2015 Nurturing the Young Child Conference with 58 attendees, very well received based on evaluations. Partnership with Western State Colorado University.

New Quality Improvement work: hiring new Quality Improvement Navigator and Coach, as well as EQIT funding acquired. Colorado Shines Training and PDIS night offered.

$7,600 in scholarships given out to local licensed care providers and early childhood professionals.

The ECC supported the Pyramid Model Project, which is continuing great work in schools and added new parent events, like the Summer Bucket Challenge and "Make and Takes".

The ECC supports Reach Out and Read program through the Gunnison County Public Health office.

The ECC supported early literacy at the Library as well as the Summer Book Bus.

Social Emotional and Mental Health:

The Family Advocacy and Support Team now includes the 0 – 4 year old population and Meghan Dougherty presented at the NYC Conference.

The ECC supported the application for Launch Together and the Early Childhood Mental Health Specialist position at Bright Futures. The ECC also supported the State Innovation Model application by the West Central Public Health Partnership.

Family Support and Parent Education:

The ECC held a Parenting Classes coordination meeting and with agreement from the providers to share data on class participation with the ECC.

The ECC offered parent Lunch and Learns at Lake Preschool, Tenderfoot Child and Family Development Center, Crested Butte Library, and the Trailhead Museum, serving 40 parents.

The ECC set up tables at Child Find events and Back to School Night at the Lake School, reaching an estimated 100 parents.

The ECC FaceBook page has been posting on the Early Childhood Developmental Guidelines, etc.

Health

The ECC promoted importance of vaccinations at NYC Conference.

Attachment 11

The 2015 Gunnison Hinsdale Early Childhood Council Collaboration Survey Results

1. List the three positive outcomes achieved through your membership in the Gunnison-Hinsdale Early Childhood Council

- Scholarships for staff continuing education
  networking
  feeling supported and not alone

- lunches with speakers
  awareness of Child Care needs
  survey for parents

- I am not an active member, but the couple times I was able to attend the positive outcomes were:
  Meeting other members I had not previously known
  Clarifying information on plans we have at GVH
  Reconnecting face to face with many people I communicate with regarding pt/family needs.

- community awareness of Child Find
  community wide implementation of the Pyramid model
  opportunities for professional development for EC providers

2. Do you have any suggestions for the GHECC to increase membership?
   more lunches w/ speakers

3. Do you have any suggestions for the GHECC on ways to better accomplish the set domain goals?
   yes - with all implementation sites regarding coaching at their centers

Attachment 11

Questions	Strongly Agree	Agree	Uncertain	Disagree	Strongly Disagree
The Gunnison-Hinsdale Early Childhood Council meetings are engaging	19%	69%	12%		
The topics covered in the GHECC meetings are relevant and beneficial	38%	56%	6%		
New partnerships have resulted from my membership with the GHECC	25%	56%	13%	6%	
Collaboration has increased as a result of my membership with the GHECC	19%	75%			6%
The domain goals and strategies to achieve the domain goals are clear	13%	50%	31%	6%	
The mission and vision of the ECC are still appropriate	31%	44%	25%		
The GHECC has been effective in achieving the set domain goals	13%	50%	31%	6%	
The GHECC is effective in engaging early childhood providers in the area	13%	50%	18%	13%	6%
The GHECC is supportive of early childhood providers in the area	50%	19%	31%		
The GHECC is effective in engaging members of the community outside of the early childhood realm	13%	19%	37%	31%	
The GHECC encourages my involvement and is always open to my opinions	56%	31%	13%		
I feel like my voice is being hear at meetings	37%	57%	6%		
The Parent Lunch and Learns are an effective use of the GHECC staff's time	50%	13%	25%	12%	
GHECC staff do a good job with communicating	69%	31%			

1.

Attachment 11

Childcare Needs Survey Results 2015

A community partnership between:

GUNNISON-HINSDALE EARLY CHILDHOOD COUNCIL

&

seasons schooln use

[Escuela de Temporadas]

+ An effort to better understand and meet the needs of families, our youngest citizens, care providers and business in our community.

The mission of the Gunnison-Hinsdale Early Childhood Council is to expand and improve quality early childhood services and education opportunities for families in Gunnison and Hinsdale Counties.

Our vision is to ensure the healthy growth and optimal development of all young children so that each child is ready to succeed in school and life.

Inside:

Facts Who needs childcare and for what ages?

Data How affordable is childcare in our community?

Why? Why does this matter to me?

Who? Who filled out the survey and who can use this information?

What's Next? Next Steps and how to share this information

+

"Finding childcare for my kiddos when they were little was one of the most stressful things about having kids in this valley. We were on all the waiting lists. When my daughter was 8 weeks old and I had to go back to work there were no spots open for her. Finding quality care for infants was by far the most challenging for us."
- A Parent

What is a Childcare Needs Survey?

Info on Needs Surveys:

Why they are done

Who conducts childcare needs surveys?

How this one was designed

more on 12

Attachment 11

Childcare Needs Survey Results at a Glance

79 Respondents

Families from: Gunnison, Crested Butte, Mt. Crested Butte, Crested Butte South, Riverbend, Pitkin, & Lake City responded to the survey.

page 3

What childcare problems do families encounter?

lack of care
staff turnover
cost of care
location
quality
dependability
special needs care

page 8

What type of childcare is needed?

24 families are in need of infant-toddler care

8 families currently using infant-toddler care would like other options

7 families are in need of preschool aged care

16 families are in need of school aged after school care

page 4

Family, Friend and Neighbor Care:

23 families that responded to this question are using some form of Family, Friend, and Neighbor Care . . . .

page 6

33 % of families are planning on having more children in the next 3 years

page 5

"This community NEEDS more family child care and small center care for children under 2."

– A Parent

What is the relationship between childcare, housing, and jobs?

Respondents said that.....

more on 7

Additional Attachments for Organizations Using a Fiscal Agent/Fiscal Sponsor

Additional Attachments 1.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the "MOU") dated December 31th, 2015, is between Gunnison County, Colorado (the "County") acting by and through its Board of County Commissioners (the "Board") and the Gunnison Hinsdale Early Childhood Council (the "Council").

Recitals

A. The Council is an early childhood council as mentioned in Title 26, Article 6.5 of the Colorado Revised Statues. The Council was established in 2008.

B. The Council provides policy and programmatic direction and is staffed by County employees in the Gunnison County Department of Health and Human Services.

C. The Council is not a separate legal entity.

D. The State of Colorado Departments of Education and Human Services have dictated that Early Childhood Councils who are not legal entities have written agreements with a "fiscal sponsor" setting forth the responsibilities and duties of the fiscal sponsor and the Early Childhood Council.

E. This MOU is intended to satisfy the requirement for a written agreement as stated on page 52 in Attachment C of the Request for Applications for the Development, Implementation and Expansion of Community-based Early Childhood Systems for the State Fiscal Years 2013-2015 issued by the Colorado Department of Human Services.

Terms and Conditions

1. Council shall be responsible for determining the goals, objectives, policies, program efforts and the ways and means to accomplish the goals and objectives of the Council. The County shall serve as the fiscal sponsor of the Council and shall employ the individuals who provide staff support for the Council.

2. All funds received for the benefit of the Council shall be deposited with and held by the Gunnison County Treasurer. Such funds shall be dispersed in accordance with the County's policies and procedures for disbursements of County funds. All such funds shall be subject to the budgetary rules of the County. The Council shall be subject to audit by County's auditors.

3. All employees carrying out the work of the Council are employees of the County and subject to the County's personnel policies and programs including pay and benefits programs.

4. The Council shall review and approve budget information regarding the Gunnison Hinsdale Early Childhood Council at Council meetings and in accordance with the Council's by-laws.

5. The Gunnison County Manager and the Gunnison Hinsdale Early Childhood Council Coordinator shall sign state-required forms except for contracts requiring the approval by the Board.

6. In the event that any dispute arises regarding this MOU or the operations of the Council, the Council and County agree to attempt to resolve such dispute informally at first and, if such efforts are unsuccessful, through mediation by an agreed upon mediator.

7. The MOU shall become effective when signed by both the County and Council and shall remain in effect through the end of December 2016 and shall thereafter automatically renew for one year periods unless terminated by either party upon 90 days written notice. County and Council shall review this MOU on an annual basis no later than October 31st of each year.

By: _____

Printed Name: Matthew Birnie

Matthew Birnie, Gunnison County Manager

By: _____

Printed Name: Margaret Wacker

Margaret Wacker, Gunnison Hinsdale Early Childhood Council Coordinator

Additional Attachments for Organizations Using a Fiscal Agent/Fiscal Sponsor

Attachments 2, 3, and 4, please see Section IV: Attachments for those documents