AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Grant Award Letter; Colorado Department of Educati

Action Requested: County Manager Signature

Parties to the Agreement: BOCC & CO Dept Education

Term Begins: **Term Ends:** 6/30/2016 **Grant Contract #:**

Summary:

This is grant award for 2 EQIT48 hr. courses and 24 hrs. coaching for staff time, travel, and materials. All requirements will be met including yearly plan, budget and reports.

Fiscal Impact: $7,159

Submitted by: C Worrall **Submitter's Email Address:** cworrall@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
Finance will add this new grant activity to the 2015 and 2016 budget documents.

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 11/17/2015

County Attorney Review: ( ) Required (●) Not Required

Comments:

Reveiwed by: Discharge Date: Certificate of Insurance Required

Yes ( ) No ( )

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 11/18/2015

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted:

Agenda Date: 11/24/2015

Revised April 2015

COLORADO
Department of Education

EQ Initiative
Office of Early Learning and School Readiness
201 East Colfax Avenue
Denver, CO 80203-1799

Margaret Wacker, EC Council Coordinator
Gunnison-Hinsdale Early Childhood Council
Gunnison County Department of Health and Human Services
225 N. Pine Street
Gunnison, CO 81230

October 12, 2015

Dear Ms. Wacker,

The Expanding Quality (EQ) Initiative at the Colorado Department of Education is pleased to award the Gunnison-Hinsdale Early Childhood Council a total of $7,159 for FY16 with the expectation that you will utilize the funds in the following manner:

- Conduct two, 48-hour EQIT courses for a minimum of 6-8 participants in each course (one course scheduled in Gunnison and one in Crested Butte)
- Provide 24 hours of EQ RELATE Coaching to course participants
- Provide one orientation to the EQIT curriculum
- Provide limited mileage support for coaching
- Provide financial support to EQIT team member(s) to actively participate and discuss infant toddler issues with the EC Council
- Purchase materials required to conduct the EQIT course of training

To supplement the cost of conducting the EQIT course, EC Councils may charge students a small fee (up to a maximum of $50) for enrollment in EQIT courses. This fee must be used for EQ-related materials and costs and anticipated use of fees must be included in the EQ budget. We encourage you to keep the fee as low as possible. No infant toddler teacher or family child care provider should be refused participation in a local EQIT course due to an inability to pay a fee. Prior to receiving any funding from the EQ Initiative, you must submit your work plan and budget for the year, including information regarding any fees you plan to charge, and how these revenues will be utilized.

In accepting this award, you are agreeing to meet the specific responsibilities listed below:

- Sign and return this grant award letter.
- Submit a yearly plan and budget specific to EQ funding that includes all requested information outlined on the Budget Guidelines document.
- Spend the funds in support of the activities detailed above and in accordance with the approved budget. Any changes to this plan must be pre-approved in writing by the EQ Initiative Director.
- Submit information on EQIT trainings and course participants, as well as individual EQIT coaching hours, to the selected online system on an ongoing basis

- Complete mid-year and annual reports via the online system.
- Submit an annual Budget to Actual Report directly to the EQ Initiative office no later than July 13, 2016.
- Expend all funds by June 30, 2016 in accordance with Federal Rules governing Child Care Development Funds.

The project period for this grant award is from July 1, 2015 - June 30, 2016. All funds must be expended no later than June 30, 2016.

Please address all questions, concerns, and any changes specific to EQ funding to Jo Koehn, Statewide EQ Initiative Director at (303)866-6706 or koehn_j@cde.state.co.us.

Thank you for your commitment to infants, toddlers, their families, and those who care for and serve them!

Sincerely,

Jo Koehn, MSW
EQ Initiative Director

Authorized Signature Date
Gunnison-Hinsdale Early Childhood Council

Authorized Signature Date
Colorado Department of Education