AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

AgendaTitle:
Out-of-State Travel Request; 2015 Aircraft Rescue and Fire Fighting (ARFF) Schools; Gunnison-Crested Butte Regional Airport Personnel; Helena, MT, 5/11/15 thru 5/14/15; San Bernardino, CA, 5/19/15 thru 5/21/15; $12,732.56

Action Requested: Other Out of state expense request

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:
2015 mandatory FAA Annual ARFF Training - certified schools

Fiscal Impact: Expensed in 2015 annual budget

Submitted by: Stephanie Williams **Submitter's Email Address:** swilliams@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:

Out-of-state travel costs for ARFF training is included in the 2015 adopted budget sufficient to cover this request. I recommend approving a not-to-exceed number of $14,200 to allow approximately $200 per person over the "bare-bones" number presented in the detail.

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 4/2/2015

County Attorney Review: ( ) Required (●) Not Required

Comments:

Reviewed by: Discharge Date: Certificate of Insurance Required Yes ( ) No ( )

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirnie Discharge Date: 4/3/2015

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted:

Agenda Date: 4/7/2015 Follow Up Agenda Date:

Revised April 2013

2015 ARFF SCHOOLS

SAN BERNADINO, CA

MAY 19-21, 2015	(3 PERSONS)			
ARFF RECERT CLASS:	$750.00 EA	x3	$2250.00	
SCBA RENTALS:	$50.00 EA	x3	$150.00	
FLIGHTS:	$489.70 EA	x3	$1469.10	
BAGGAGE:	$100.00 EA	X3	$300.00	
HOTEL:	$170.00 EA	x3	$510.00 (not incl. fees)	
CAR RENTAL:	$68.00 day	x2	$178.00 (incl. fees)	
FOOD:	$36.00 day	x3	$324.00	
		TOTAL: $5181.10		(NOT INCL. FEES, TAXES, ETC)

HELENA, MT.

MAY 11-14, 2015	(4 PERSONS)			
ARFF RECERT CLASS:	$675.00 EA	x4	$2700.00	(SCBA INCL.)
FLIGHTS:	$735.00 EA	x4	$2969.00	
BAGGAGE:	$100.00 EA	x4	$400.00	
HOTEL GJT:	$69.00 EA	x2	$138.00 (DEP. FLT @ 0600am)	
HOTEL HLN:	$184.00 EA	x4	$736.00	
CAR RENTAL:	$74.52 day	x2	$176.46 (INCL. FEES)	
FOOD:	$108.00 day	x4	$432.00	
		TOTAL: $7551.46		(NOT INCL. FEES, TAXES, ETC.)

Grand Total: $ 12,732.56

**THIS IS A BARE-BONES FIGURE, AS IT LISTS EXACT PRICES (MINUS FEES). I BELIEVE WE USUALLY ROUND THE TOTAL REQUESTED FIGURE UP A BIT TO COVER INCIDENTALS AND SUCH.