AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

AgendaTitle:
Grant Application; Colorado Office of Children, Youth & Families; Tony Grampsas Youth Services Program; Choice Pass and Parent Education Expansion; $49,982

Action Requested: Motion

Parties to the Agreement: Tony Grampas Youth Services and Gunnison County

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:
Grant Continuation year 2

Fiscal Impact: $49,982

Submitted by: Kari Commerford **Submitter's Email Address:** kcommerford@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:

This is a renewal application for the same level of funding as we currently receive. It is in the County Budget and we do receive indirect cost. There is no required match.

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 3/16/2015

County Attorney Review: (●) Required ( ) Not Required

Comments:

Reviewed by: GUNCOUNTY1\atrezise Discharge Date: 3/16/2015 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirnie Discharge Date: 3/17/2015

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted:

Agenda Date: 4/7/2015 Follow Up Agenda Date:

Revised April 2013

Exhibit A: Statement of Work

Contractor Legal Name: Gunnison County Government

I. Project Description: Choice Pass and Parent Education Expansion

The purpose of the Choice Pass Program is to engage and educate youth in grades 6 through 12 in positive youth development activities. Services include enrollment in the Choice Pass Program upon completion of a Pledge to remain alcohol and drug free; parents and youth must attend either the Gunnison Choice Pass sign-up night or Crested Butte Choice Pass sign-up night. Choice Pass community events and multiple community incentives support students in upholding their pledge and create positive culture. Youth and Parents will be required to attend at least one educational event hosted by GCSAPP. Expected outcomes include safe, healthy and engaged youth by attending community events and lowering substance use rates as reported by youth on the annual Healthy Kids Survey.

Using proven marketing campaigns, a middle school choice pass club, two educational parent events and a Choice Pass Plus family program, we will provide education to parents of adolescent youth throughout Gunnison County and gather feedback from youth and parents to direct our recreational and educational efforts. Services include world café dialog events throughout the school year, two parent education events, a middle school choice pass club, a Choice Pass Plus family program and Social Marketing Campaigns..

Expected outcomes include, students reporting a 10% increase parents talking with them about the dangers of drugs and alcohol and students reporting a 10% decrease in perception of parental approval of drug use.

II. Project Definitions: GCSAPP; Gunnison County Substance Abuse Prevention Project
REJI is the district where Gunnison Watershed Schools are established. The only district within Gunnison County.

III. Numbers Served:

Target Population:

	Children (0-8)	Youth (9-18)	Young Adults (19-24)	Parents
Hispanic (*of any race*)*		80		100
White		540		645
Black		5		4
Asian / Pacific Islander / Native Hawaiian		10		10

American Indian / Alaska Native		10		25
Two or More Races		5		15
Unknown				
Male		330		400
Female		320		399
TOTAL		650		799

Geographic Area to be Served:

Geography/County Name:	Numbers Served:	Geography/County Name:	Numbers Served:
1 Adams		34 La Plata	
2 Alamosa		35 Lake	
3 Arapahoe		36 Larimer	
4 Archuleta		37 Las Animas	
5 Baca		38 Lincoln	
6 Bent		39 Logan	
7 Boulder		40 Mesa	
8 Broomfield		41 Mineral	
9 Chaffee		42 Moffat	
10 Cheyenne		43 Montezuma	
11 Clear Creek		44 Montrose	
12 Conejos		45 Morgan	
13 Costilla		46 Otero	
14 Crowley		47 Ouray	
15 Custer		48 Park	
16 Delta		49 Phillips	
17 Denver		50 Pitkin	
18 Dolores		51 Prowers	
19 Douglas		52 Pueblo	
20 Eagle		53 Rio Blanco	
21 El Paso		54 Rio Grande	
22 Elbert		55 Routt	
23 Fremont		56 Saguache	
24 Garfield		57 San Juan	
25 Gilpin		58 San Miguel	
26 Grand		59 Sedgwick	
27 Gunnison	1449	60 Summit	

28	Hinsdale		61	Teller	
29	Huerfano		62	Washington	
30	Jackson		63	Weld	
31	Jefferson		64	Yuma	
32	Kiowa		65	Southern Ute Reservation	
33	Kit Carson		66	Ute Mnt Ute Reservation	
				TOTAL	**1449**

I. Performance Requirements/Deliverables:
(Quarters: Q1- July 1-September 31; Q2-October 1-December 31; Q3-January 1-March 31; Q4-April 1-June 30)

GOAL 1: Maintaining and continuing education and professional development for Choice Pass Coordinator.

Deliverable: By December 30, 2015, the Choice Pass Coordinator will continue education and professional development.				
Activity	**Quarters of activity**	**Measurement**	**Deadline**	**Responsible Agency/Personnel**
1.1.1 Choice Pass Coordinator finds and attends professional development workshop	Q2/Q3	Choice Pass coordinator attends workshop with certificate of completion	December 30th, 2015	Choice Pass Coordinator GCSAPP Director

GOAL 2: To reduce youth marijuana use by 2% overall and engage 175 students in alternative activities throughout the school year.

Deliverable: By December 30, 2015, 650 students will be enrolled in the Choice Pass Program				
Target Population: 650, 6th through 12th grade students in RE1J School District. Demographics are: **14% Hispanic** **81% White** **5% all other** **27% of the students are in the free/reduced lunch program**				
Activity	**Quarters of activity**	**Measurement**	**Deadline**	**Responsible Agency/Personnel**
2.1.1 Advertise Choice Pass Sign-ups through school and media outlets—to include newspapers and radio	Q2	Tear sheets documented, efforts noted on tracking form	October 30, 2015	GCSAPP Project Coordinator & Choice Pass Committee
2.1.2 Prepare paperwork packets accessible online for Choice Pass Sign-ups	Q2	Packets created – available online and in office	October 30, 2015	GCSAPP Project Coordinator & Choice Pass Committee

2.1.3 Acquire business incentives – send out letter requests, make personal visits and phone calls, engage coalition to assist with personal connections, communicate opportunity through media outlets with ads, letters, and PSA's	Q2	Choice Pass Supporter and Key Partner (business partners) List Updated and online	November 30, 2015	GCSAPP Project Coordinator & Choice Pass Committee
2.1.4 Host sign-up events and collect enrollment packets online	Q2	650 Students enrolled	December 10, 2015	GCSAPP Project Coordinator & Choice Pass Committee & Club

Deliverable: By June 30, 2016, 175 of the 650 students enrolled in Choice Pass will have been actively engaged in two or more alternative activities associated with the Choice Pass program				
Target Population: 650, 6th through 12th grade students in RE1J School District. Demographics are: **14% Hispanic** **81% White** **5% all other** **27% of the students are in the free/reduced lunch program**				
Activity	**Quarters of activity**	**Measurement**	**Deadline**	**Responsible Agency/Personnel**
2.2.1 Schedule minimum of six, maximum of 10, alternative community building events for Choice Pass holders – guided by choice pass club	Q2, Q3, Q4	Rental/booking agreements in place	June 30, 2016	GCSAPP Choice Pass/Project Coordinator Choice Pass Club
2.2.15 Plan appropriate programming for alternative activities – guided by choice pass club.	Q2, Q3, Q4	Program outline prepared	Two weeks prior to programming –June 30, 2016 completed	GCSAPP Choice Pass/Project Coordinator Choice Pass Club
2.2.2 Advertise events to Choice Pass holders	Q2, Q3, Q4	Emails sent to choice pass holders – notifications included in school newsletters	June 30, 2016	GCSAPP Choice Pass Coordinator & Project Coordinator
2.2.3 Host events	Q2, Q3, Q4	Attendance list	June 30, 2016	GCSAPP Choice Pass/Project Coordinator Choice Pass Club

Deliverable: By October 5th, 2015, a Choice Club will be created, consisting of 8-10 middle school students.

Activity	Quarters of activity	Measurement	Deadline	Responsible Agency/Personnel
2.3.1 Choice Pass Club members are identified	Q1	Members sign participation waiver	October 5th, 201	Choice Pass Coordinator
2.3.2 Choice Pass Club meets monthly 9 times to help coordinate choice pass events	Q1/Q2/Q3/Q4	Club sign in And events are held	October 2015 November 2015 December 2015 January 2016 February 2016 March 2016 April 2016 May 2016 June 2016	Choice Pass Coordinator

GOAL 3: To prevent child abuse and neglect and to reduce youth substance use.

Deliverable: By June 30, 2016, 704 parents will participate in one to two parent education events that will address substance prevention and difficult conversations.				
Target Population: 704 parents of 6th through 12th grade students. Demographics are: **89% White** **7% Hispanic** **4% all other**				
Activity	**Quarters of activity**	**Measurement**	**Deadline**	**Responsible Agency/Personnel**
3.1.1coordinate two parent educational events	*Q2*	Educator hired	March 20th, 2016	GCSAPP Choice Pass Coordinator GCSAPP Director
3.1.2 Secure location suitable for parent education events	*Q2&Q3*	Reservation Agreement in place	March 20th , 2016	GCSAPP Choice Pass Coordinator GCSAPP Director
3.1.3 Create marketing materials – newspaper advertisements, radio advertisements, poster – plus utilize free marketing, PSA's, letter to editor, coalition partners	*Q3*	Advertisements created – tear sheets on file after ads run	April 1st, 2016	GCSAPP Choice Pass Coordinator
3.1.4 Host two parent education events	*Q2, Q4*	Pre and post evaluations collected with attendance recorded	November 30th, 2015 April 30th, 2016	GCSAPP Choice Pass Coordinator GCSAPP Director

Deliverable: By June 30, 2016, 50 parents will participate in one, minimum, world café style dialog with GCSAPP and professional speakers.
Target Population: 50 parents of 6th through 12th grade students. Demographics are: **89% White** **7% Hispanic** **4% all other**

Activity	Quarters of activity	Measurement	Deadline	Responsible Agency/Personnel
3.2.1 Schedule venue with local business or meeting location for up to six world café meetings	Q2	Meeting scheduled with business/ possible agreement in place as needed	December 30, 2015	GCSAPP Choice Pass Coordinator and Project Coordinator
3.2.1 Schedule venue with local business or meeting location for up to six world café meetings	Q2	Meeting scheduled with business/ possible agreement in place as needed	December 30, 2015	GCSAPP Choice Pass Coordinator and Project Coordinator
3.2.2 Advertise world café style dialog events	Q2, Q3, Q4,	Tear sheets documented	June 30, 2016	GCSAPP Choice Pass Coordinator and Project Coordinator
3.2.3 Host events with light refreshments for parents	Q2, Q3, Q4,	Attendance list and Pre/post evaluations	June 30, 2016	GCSAPP Choice Pass Coordinator and Project Coordinator

Deliverable: By June 30, 2016, 40 'advertisements' will be created and distributed to parents and the community using the *Pass the Knowledge* social marketing campaign.				
Target Population: 799 parents of 6th through 12th grade students. Demographics are: **89% White** **7% Hispanic** **4% all other**				
Activity	**Quarters of activity**	**Measurement**	**Deadline**	**Responsible Agency/Personnel**
3.3.1Continue 'Pass the Knowledge' ad campaign with newspaper ads, posters, movie theater ads and other mediums	Q 1, Q2, Q3, Q4	Tear sheets, documenting activity on tracking document	June 30, 2016	GCSAPP Director, Choice Pass Coordinator

Deliverable: By November 30th, 2015 12 Choice Pass families will participate in a Choice Pass Plus Family education series.				
Activity	**Quarters of activity**	**Measurement**	**Deadline**	**Responsible Agency/Personnel**
3.4.1 12 Choice Pass families will sign up to attend an 8 week parenting class.	Q1	Ads placed in newspapers and emails to choice pass families with tear sheets documented	August 15th, 2015	Choice Pass Coordinator
3.4..2 Choice Pass families identified and orientation completed for parenting class	Q1/Q2	Pre survey data collected	September 30th, 2015	Choice Pass Coordinator

3.4.3 Choice Pass Plus Family Education series is delivered and families graduated	Q2	Weekly sign in sheets and post survey collected	November 30th, 2015	Choice Pass Coordinator

IV. Contract Logic Model:

GCSAPP Choice Pass and Parent Education Program Logic Model

rces	Activities	Outputs	Short-Term Outcomes	Long-Term Outcomes	Go
Coalition esenting ctors of unity Program County tration urces of support efforts mmunity ons with ol District, Country s, and iversion business ips and ons with District Choice ogram	Choice Pass incentives to engage in healthy activities from local community businesses and alternative activities with other choice pass holders that can include ski days and barbeques Ongoing Coalition Meeting and Community Engagement Social Marketing Assessments and Evaluations of programs and tageted population Parent Education	650 students enrolled in Choice Pass Program Seventy coalition members (includes youth and adults) Forty-two marketing advertisements Fifty parents attending education programs	Programs are implemented with fidelity Funds are used appropriately	Improve school outcomes Increase self-esteem Increase opportunities for pro-social invovlement in family and schools Lower perception of parental attitude being favorable to drug use Increase students' perception of risk	**To preve crime an** **To redu substa** **To build c engag** **To prev abuse an**

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TONY GRAMPSAS YOUTH SERVICES PROGRAM
EXHIBIT C: BUDGET AND JUSTIFICATION FORM

Agency Name	Gunnison County Government
Project Name	Choice Pass and Parent Education Program

Budget Period	7/1/2015 - 6/30/2016

Expenditure Categories						**Match / In-Kind**	**Total Amount Requested from CDHS**
PERSONNEL SERVICES							
Position Title / Employee Name	**Description of Work** For hourly employees, please include the hourly rate and number of hours in your description. Include number of months budgeted.	**SOW Activity #**	**Gross Salary**	**Fringe**	**% ACTUAL Time on Contract / Purchase Order**	**Match / In-Kind**	**Total CDHS Request**
Choice Pass Coordinator	12months budgeted at .6 FTE(18hrs week)--based on $22/hour rate	1.1.3,1.1.4	$20,592.00	$3,134.67	100.0%		$23,726.67
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
			Total Personal Services	**$20,592.00**	**$3,134.67**	**1.00**	**$0.00**	**$23,726.67**

SUPPLIES & OPERATING				
Item	**Description of Item**	**SOW Activity #**	**Match / In-Kind**	**Total CDHS Request**
Printing,copying and stamps	Choice pass packets and letters to Business Partners (704) at $1 per packet and .49 per postage (704)	2.1.3,2.1.4	$0.00	$1,048.96
Choice Pass	eight ads @ $150 per ad	2.1.2	$0.00	$1,200.00
Choice Pass event incentive	food for up to ten events at $8 per person - average of 50 people	2.2.3	$0.00	$4,000.00
Choice Pass Club	10 middle school students meet 1x mo. 9mo. $40 food per meeting, $1,000 advertising and incentives	2.3.2	$0.00	$1,360.00
Parent education	704 parents attending one to two events, $500 rental fee, $1000/ 2 speakers	3.1.2, 3.1.4	$0.00	$1,500.00
Parent education marketing	$150 Ads x 4	3.1.3	$0.00	$600.00
Choice Pass Plus Education	Nurturing Parenting Program faciltator stipend $900	3.4.1,3.4.2	$0.00	$900.00
Choice Pass Plus family events	12 families will attend 8weeks nurturing parenting program upon graduation $200 incentive per family, $50 food per class (8)	3.4.3	$0.00	$2,800.00
World Café marketing	4 ads @ $150 newsprint 31 posters @ $10/ posters	3.2.2	$0.00	$910.00
World café event	light appetizers for up to 15 people at $6 per person per event for 6 events	3.2.3	$0.00	$540.00
Pass the Knowledge	newspaper - up to 22 ads at $150 per ad (3,300), 55 posters @ $10 each for design and printing $550	3.3.1	$0.00	$3,850.00
		Total Supplies & Operating Expenses	**$0.00**	**$18,708.96**

TRAVEL				
Item	**Description of Item**	**SOW Activity #**	**Match / In-Kind**	**Total CDHS Request**
Professional Development workshop	travel from Gunnison to workshop location - estimate 585.2 miles round trip at .52 per mile.	1.2.1	$0.00	$304.30
professional development lodging	two nights at workshop location -- $120 per night	1.2.1	$0.00	$240.00
Professional development meal stipend	three day meal stipend to include travel day $36	1.2.1	$0.00	$108.00
				$0.00
		Total Travel	**$0.00**	**$652.30**

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TONY GRAMPSAS YOUTH SERVICES PROGRAM
EXHIBIT C: BUDGET AND JUSTIFICATION FORM

Agency Name	Gunnison County Government
Project Name	Choice Pass and Parent Education Program

Budget Period	7/1/2015 - 6/30/2016

CONTRACTUAL (payments to third parties or entities)				
Item	**Subcontractor / Entity Name**	**SOW Activity #**	**Match / In-Kind**	**Total CDHS Request**
				$0.00
				$0.00
		Total Contractual	**$0.00**	**$0.00**
			SUB-TOTAL BEFORE INDIRECT	**$43,087.93**

INDIRECT			
Item	**Description of Rate / Item**	**Match / In-Kind**	**Total CDHS Request**
Negotiated Indirect cost rate (Federal or CDHS):			
Indirect (other): please list specific indirect costs in description if no rate exists	16% of Direct Cost, Indirect includes, rent, utilities, administration		$6,894.07
Indirect (other): Modified budget item rate, if applicable			
	Total Indirect	**$0.00**	**$6,894.07**
	TOTAL MATCH / IN-KIND	**$0.00**	
	TOTAL CDHS ANNUAL REQUEST		**$49,982.00**

Total Program Cost (Match / In-Kind + CDHS Request)	**$49,982.00**
Total Agency Budget	
CDHS Request as a % of Total Budget, if Awarded	**100.00%**