# AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

**AgendaTitle:**
Scheduling; 2015 County Board of Equalization Hearing Dates

**Action Requested:** Discussion

**Parties to the Agreement:**

**Term Begins:** **Term Ends:** **Grant Contract #:**

**Summary:**
CBOE will be discussing calendars for the hearing dates that will happen in July/August

**Fiscal Impact:**

**Submitted by:** Bre Shelton **Submitter's Email Address:** bshelton@gunnisoncounty.org

**Finance Review:** ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

**County Attorney Review:** ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date: Certificate of Insurance Required

Yes ○ No ○

**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\mbirnie Discharge Date: 3/9/2015

○ Consent Agenda ◉ Regular Agenda ○ Worksession Time Allotted: 10

Agenda Date: 3/17/2015 Follow Up Agenda Date:

*Revised April 2013*

INTEROFFICE MEMORANDUM

**TO:** **BOARD OF COUNTY COMMISSIONERS**

**FROM:** BRE SHELTON

**SUBJECT:** SCHEDULING CBOE HEARING DATES

**DATE:** MARCH 6, 2015

This year, Kristy is estimating around 250 individual hearings. Our past records show that in 2013 there were 103 appeals, and in 2011 there were 490 appeals. Kristy McFarland and I would like to recommend that you set aside 10 days to ensure that we have enough time slots for the appeals (and suggests we schedule the hearing period for July 20th – August 5th). On an average hearing day, from 8:30 am - 5:00 pm, we can perform 28 hearings.

# July 2015

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| 28 | 29 | 30 | 1 | 2 | 3<br>HOLIDAY | 4 |
| 5 | 6 | 7<br>BOCC REGULAR MEETING | 8 | 9 | 10 | 11 |
| 12 | 13<br>ASSESMENT ROLL OF ALL TAXABLE REAL/ PERSONAL PROPERTY REPORT | 14<br>BOCC WORK SESSION | 15<br>PERSONAL PROPERTY DEADLINE<br>SG MEETING | 16 | 17 | 18 |
| 19 | 20<br>REAL PROPERTY DEADLINE | 21<br>BOCC REGULAR MEETING | 22 | 23 | 24 | 25 |
| 26 | 27 | 28<br>BOCC WORK SESSION | 29 | 30 | 31 | |

## Notes:

Avoid meetings on Friday's (PC usually has their meetings then)

# August 2015

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4<br>BOCC REGULAR MEETING | 5<br>CBOE HEARINGS MUST BE CONCLUDED | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | | 19 | 20 | 21 | 22 |
| 23 | 24 | | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

Notes:

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