

GUNNISON COUNTY PERSONNEL BOARD
MINUTES
January 8, 2014

The January 8, 2014 Personnel Board meeting was held in the Planning Commission Meeting Room in the Blackstock Government Center. Voting Board members present were:

Melody Marks, County Treasurer
Kristy McFarland, County Assessor
Frank Vader, County Coroner
Marlene Crosby, Department Head Representative
Leanne Lee, Employee Representative
Bobbie Lucero, Employee Representative
Beth Baker, Employee Representative
Diana Purnell, Employee Representative
Joe Lucero, PW Employee Representative

Others present were:

Debbie Moore, HR Director

CALL TO ORDER: Chairperson Lee called the meeting to order at 9:06 am.

NEW BUSINESS:

Employee of the Year Election: A discussion was held regarding whether the board wanted to choose the Employee of the Year from one of the four quarterly winners each year or if there should only be an Employee of the Year when someone does something really extraordinary. It was decided that the latter should be the case and so the Facilities & Grounds crew, along with the IT staff were all chosen as Employees of the Year 2013 for the extraordinary work they did while moving the inhabitants of the Courthouse to their temporary locations during the Courthouse remodel. A reception and acknowledgement of their achievements will be held on January 28th during the regular Board of Commissioners meeting. Bobbie Lucero will get back to the Board with the time and details.

Employee in the Spotlight- 4th Quarter 2013: Sarah Ross, Administrative Assistant III at the Airport, was chosen as the Employee in the Spotlight for the 4th Quarter 2013.

Election of Officers: Several representatives volunteered for offices on the Personnel Board for the 2014 year. Bobbie Lucero will be the Chairperson, Diana Purnell, Vice Chairperson and Beth Baker as the Personnel Action Review Panel Representative.

Sick Leave Transfer Request: Debbie Moore presented a request for a sick leave transfer authorization for an employee in need. Discussion was held on the status of the employee requesting the sick leave transfer, the amount of leave previously taken and the extent of the need. The request met the criteria for a sick leave transfer and was supported by the Department Head.

Motion: Frank Vader, County Coroner made a motion and it was seconded by Beth Baker to grant the sick leave transfer authorization of 173.3 hours. The motion carried unanimously.

It was decided to take a vote by email if the employee was in need of further donated time after the approved 173.3 hours was used up.

OPEN DISCUSSION: Marlene Crosby suggested that the Personnel Board present an annual report to the BOCC during one of their regular meetings. It was determined that Debbie Moore would collect that data for the presentation and Leanne Lee, as the Chairperson of the Board, would present the annual report. Bobbie Lucero will get back to us with the time and date of the BOCC meeting where it will be presented.

ADJOURN: Chairperson Lee adjourned the meeting.