AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

AgendaTitle:
Participating Agreement between the Gunnison County and the USDA, Forest Service, Grand Mesa, Uncompahgre and Gunnison National Forests, Gunnison Ranger District; FS Agreement No. 13-PA-11020407-034; Undesireable Plant Management

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement: Gunnison County & USDA Forest Service

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:
Gunnison County Noxious Weed Participating Agreement; The purpose of this agreement is to document the cooperation between the parties to recognize that certain undesirable plants pose a threat to the environmental and economic health of the County by the displacement of native plant species, and the degradation of livestock forage, wildlife habitat and recreational values.

Fiscal Impact: The U.S. Forest Service shall reimburse the County for theU.

Submitted by: B. Lucero for J. Mugglestone **Submitter's Email Address:** jmugglestone@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:

All costs included in the 2013 adopted budget

Reviewed by: Lnienhueser Discharge Date: 6/14/2013

County Attorney Review: (●) Required ( ) Not Required

Comments:

Reviewed by: ATrezise Discharge Date: 6/14/2013 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reviewed by: MBirnie Discharge Date: 6/14/2013

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted:

Agenda Date: 7/2/2013 Follow Up Agenda Date: N/A

Revised April 2013

FS Agreement No. 13-PA-11020407-034
Cooperator Agreement No.

PARTICIPATING AGREEMENT
Between The
GUNNISON COUNTY
And The
USDA, FOREST SERVICE
GRAND MESA, UNCOMPAHGRE AND GUNNISON NATIONAL FORESTS
GUNNISON RANGER DISTRICT

This PARTICIPATING AGREEMENT is hereby entered into by and between the USDA Forest Service, Grand Mesa, Uncompahgre, and Gunnison National Forest, Gunnison Ranger District, the Forest Service and Gunnison County, hereinafter referred to as "the County ," and the USDA, Forest Service, Grand Mesa, Uncompahgre, and Gunnison National Forest, Gunnison Ranger District, hereinafter referred to as the "U.S. Forest Service," under the authority: the Cooperative Funds and Deposits Act of Decmeber 12, 1975, Pub. L. 94-148, 16 U.S.C. 565al-a3 as further authorized by the Consolidated Appropriations Act of 2008 ((P.L. 110-161); and (2) the Cooperative Funds Act of June 30, 1914; and (3) the Granger-Thye Act of April 24, 1950; and (4) the Watershed Restoration & Enhancement Authority under the 1999 Department of the Interior and Related Agencies Appropriations Act (a.k.a. "The Wyden Amendment).

Title: Gunnison County Noxious Weed Participating Agreement

I. PURPOSE:

The purpose of this agreement is to document the cooperation between the parties to recognize that certain undesirable plants pose a threat to the environmental and economic health of the County by the displacement of native plant species, and the degradation of livestock forage, wildlife habitat and recreational values.

This agreement will facilitate a cost-effective and a coordinated treatment of undesirable plants throughout the County across jurisdictional boundaries with the objective of achieving healthy and productive natural and agricultural ecosystems. This agreement defines the roles and responsibilities of the Forest Service and the County in this effort in accordance with the following provisions and the hereby incorporated the Operating and Financial Plan, attached as Exhibit A.

II. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:

The Forest Service and the County both have the responsibility for controlling undesirable plants on lands under their jurisdiction. Since undesirable plants originate from both private and public lands, and since infestations often occur on adjacent jurisdictions, it is in the interest of both

parties to this agreement to work together in a cost effective manner to locate and treat infestations and prevent their spread.

In consideration of the above premises, the parties agree as follows:

III. GUNNISON COUNTY SHALL:

A. LEGAL AUTHORITY. The County shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the nonfederal share of project costs, when applicable.

B. Meet prior to May 1 of each year with the Forest Service for the purposes of identifying and agreeing to specific projects that will be jointly performed and/or funded during that year. Those projects will be described on the Annual Operating & Financial Plan for that year and attached to this agreement

C. Perform the following activities for the entire period of this agreement, regardless as to whether any projects are cost-shared in a particular year.

1. The County is responsible for carrying out the Colorado Weed Management Act.
2. The County is responsible for assisting in mapping current infestations and advising the Forest Service representative of any new infestations in Forest Service administered lands within the Gunnison Basin (as budget dictates).
3. The County will agree to jointly identify and prioritize noxious weed project areas. New invaders will have the highest priority. Second priority will go to areas where treatment has already been initiated. Areas requiring re-treatment will have lowest priority.

A Responsibilities of Gunnison County:

a). The purchase and application (by ground rig only) of herbicide on USFS administered lands.
b). Herbicide application must be applied according to label instructions and USFS guidelines.
c). Must insure that herbicide application equipment is properly calibrated.
d). Applicator must be certified with the Colorado Department of Agriculture and have a current applicators license in Rangeland Pest Control and Right-of-way Pest Control.
e). Safety equipment will be utilized as appropriate.
f). Herbicide application equipment shall be cleaned only in specific designated areas by the certified applicator. Empty herbicide containers will be disposed of in a manner consistent with the label and according to Federal, State, and County laws.
g). No herbicide application shall be done when winds exceed 10 MPH. Herbicide will not be applied directly into streams or where run-off is likely to occur.
h). Inclement weather shutdown: The USFS reserves the right to direct the applicator to suspend work on this project if the USFS determines that wind, rain, or other weather

conditions will prohibit effective application of herbicides or if the growth stage of the noxious weed will prohibit effective use of the chemical.

a. The County is responsible for completing and providing the Forest Service a copy of the herbicide application record(s).
b. The County is responisble for completing and providing the Forest Service guidelines. Work under this agreement will be completed no later than September 30.
c. The County is responsible for notifying the Forest Service in a timely manner of use of herbicides on Forest Service administered lands so that the documents needed for approval can be completed before herbicide application commences. Notification needs to include time frames and location of spraying and the herbicide to be used.
d. The County will promote statewide certification standards for noxious weed free forage (feed, hay, straw,or mulch), including inspection, transit certificate forms, blue and orange marking twine and galvanized wire for certified weed free forage.

IV. THE U.S. FOREST SERVICE SHALL:

A. PAYMENT/REIMBURSEMENT. The U.S. Forest Service shall reimburse the County for the U.S. Forest Service's share of actual expenses incurred, not to exceed $4,500.00 as shown in the Financial Plan. The U.S. Forest Service shall make payment upon receipt of the County's annual invoice. Each invoice from the County shall display the total project costs for the billing period, separated by U.S. Forest Service and the County's share. In-kind contributions must be displayed as a separate line item and must not be included in the total project costs available for reimbursement. The final invoice must display the County's full match towards the project, as shown in the financial plan, and be submitted no later than 90 days from the expiration date.
Each invoice must include, at a minimum:

1. Gunnison County's name, address, and telephone number
2. U.S. Forest Service agreement number
3. Invoice date
4. Performance dates of the work completed (start & end)
5. Total invoice amount for the billing period
6. Statement that the invoice is a request for payment by 'reimbursement'
7. If using SF-270, a signature is required.
8. Invoice Number, if applicable

The invoice must be sent by one of three methods (email is preferred):

EMAIL: asc_ga@fs.fed.us

FAX: 877-687-4894

POSTAL: USDA Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Ave NE
Albuquerque, NM 87109

Send a copy to: Merna Fehlmann
Address: 2250 Highway 50
City, State, Zip: Delta CO 81416-2485
Telephone: 970-874-6606
FAX: 970-874-6698
Email: mfehlmann@fs.fed.us

B. Meet prior to May 1 of each year with the County for the purpose of identifying and agreeing to specific projects that will be jointly performed and'or funded during the year. Those projects will be described on the Annual Operating & Financial Plan for that year and attached to this agreement.

C. Perform the following activities for the entire period of this agreement, regardless as to whether any projects are cost-shared in a particular year.

1. Each year, the Forest Service will reimburse the County for the agreed upon expenses actually incurred by the County for the purchase and application of herbicide and/or biological control agents in the amount not to exceed the amount allocated for noxious weed control in the Forest Service budget.
2. The Forest Service is responsible for assisting in obtaining access to or across Forest Service administered lands to treat properties (in the immediate cooperative effort) that are infested with weeds.
3. The Forest Service is responsible for assisting in mapping current infestations as funding and manpower allow and advising the County of any new infestations of noxious weeds on Forest Service administered lands.
4. The Forest Service is responsible for assisting in carrying out the County program as it applies to Forest Service administered lands in cooperation with Gunnison County.
5. The Forest Service is responsible for assisting in education of the public in areas of identification, reporting, and control of noxious weeds through Integrated Weed Management as funding and manpower allow.
6. The Forest Service agrees to jointly identify and prioritize noxious weed projet areas and applying for funding for approved areas with the County.
7. Forest Service will be responsible for preparation and approval of appropriate NEPA documentation, pesticide use proposals and/or biological control agent release proposals, along with any other appropriate clearances for areas undergoing integrated weed management (IWM) on Forest Service administered lands.
8. Lands administered by the Forest Service are weed free areas, which will requie that introduced feed materials and mulch, be certified as weed free.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. Neither party to this agreement will directly supervise employees of the other party to this agreement. Qualified supervisors shall be on site with employees of their organization during performance of activities under this agreement.

2. For both parties, obligations hereunder are contingent upon the availability of appropriate funds. No legal liability on the part of any party shall arise until funds have been appropriated by Congress or the State Legislature and provided for in the Annual Operating & Financial Plan.

A. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

Principal Cooperator Contacts:

Cooperator Project Contact	Cooperator Financial Contact
Name: Jon Mugglestone Address: Gunnison Weed District PO Box 915 City, State, Zip: Gunnison, CO 81230 Telephone: 970-641-4393 FAX: 970-641-0653 Email: jmugglestone@gunnisoncounty.org	Name: Jane Wyman, Gunnison County Finance Address: 200 E. Virginia Ave. City, State, Zip: Gunnison, CO 81230 Telephone: 970-641-2203 FAX: 970-641-7643 Email: jwyman@gunnisoncounty.org

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Name: Ed Mauch or Mark Hatcher Address: 216 North Colorado City, State, Zip: 81230 Telephone: 970-641-0471 FAX: 970-642-4425 Email: emauch@fs.fed.us	Name: Merna Fehlmann Address: 2250 Highway 50 City, State, Zip: Delta CO 81416-2485 Telephone: 970-874-6606 FAX: 970-874-6698 Email: mfehlmann@fs.fed.us

B. ASSURANCE REGARDING FELONY CONVICTION OR TAX DELINQUENT STATUS FOR CORPORATE ENTITIES. This agreement is subject to the provisions contained in the Department of Interior, Environment, and Related Agencies Appropriations Act, 2012, P.L. No. 112-74, Division E, Section 433 and 434 regarding corporate felony convictions and corporate federal tax delinquencies. Accordingly, by entering into this agreement acknowledges that it: 1) does not have a

tax delinquency, meaning that it is not subject to any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, and (2) has not been convicted (or had an officer or agent acting on its behalf convicted) of a felony criminal violation under any Federal law within 24 months preceding the agreement, unless a suspending and debarring official of the United States Department of Agriculture has considered suspension or debarment is not necessary to protect the interests of the Government. If the County fails to comply with these provisions, the U.S. Forest Service will annul this agreement and may recover any funds the County has expended in violation of sections 433 and 434.

C. NOTICES. Any communications affecting the operations covered by this agreement given by the U.S. Forest Service or the County are sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the U.S. Forest Service Program Manager, at the address specified in the agreement.

To the County, at the County's address shown in the agreement or such other address designated within the agreement.

Notices are effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

D. PARTICIPATION IN SIMILAR ACTIVITIES. This agreement in no way restricts the U.S. Forest Service or the County from participating in similar activities with other public or private agencies, organizations, and individuals.

E. THE FOREST SERVICE AND THE COUNTY MAY NEGOTIATE any of the County contributions made under this agreement that do not by direct reference or implication convey U.S. Forest Service endorsement of the County's products or activities.

F. NON-FEDERAL STATUS FOR COOPERATOR PARTICIPANT LIABILITY. The County agree(s) that any of their employees, volunteers, and program participants shall not be deemed to be Federal employees for any purposes including Chapter 171 of Title 28, United States Code (Federal Tort Claims Act) and Chapter 81 of Title 5, United States Code (OWCP), as the County hereby willingly agree(s) to assume these responsibilities.

Further, the County shall provide any necessary training to the County employees, volunteers, and program participants to ensure that such personnel are capable of performing tasks to be completed. The County shall also supervise and direct the work of its employees, volunteers, and participants performing under this agreement.

G. MEMBERS OF U.S. CONGRESS. Pursuant to 41 U.S.C. 22, no United States member of, or United States delegate to, Congress shall be admitted to any share or part of this agreement, or benefits that may arise therefrom, either directly or indirectly.

H. NONDISCRIMINATION. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

I. ELIGIBLE WORKERS. The County shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324a). The County shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract awarded under this agreement.

J. STANDARDS FOR FINANCIAL MANAGEMENT.

1. Financial Reporting

The County shall provide complete, accurate, and current financial disclosures of the project or program in accordance with any financial reporting requirements, as set forth in the financial provisions.

2. Accounting Records

The County shall continuously maintain and update records identifying the source and use of funds. The records shall contain information pertaining to the agreement, authorizations, obligations, unobligated balances, assets, outlays, and income.

3. Internal Control

The County shall maintain effective control over and accountability for all U.S. Forest Service funds, real property, and personal property assets. The County shall keep effective internal controls to ensure that all United States Federal funds received are separately and properly allocated to the activities described in the agreement. The County shall adequately safeguard all such property and shall ensure that it is used solely for authorized purposes.

4. Source Documentation

The County shall support all accounting records with source documentation. These documentations include, but are not limited to, cancelled checks, paid bills, payrolls, contract and subgrant/contract documents, and so forth.

K. AVAILABILITY OF FUNDS. U.S. Forest Service funds in the amount of $4,500.00 are currently available for performance of this agreement through September 30, 2013. The U.S. Forest Service's obligation for performance of this agreement beyond this date is contingent upon the availability of appropriated funds from which payment can be made. No legal liability on the part of the U.S. Forest Service for any payment may arise for performance under this agreement beyond September 30, 2013 until funds are made available to the U.S. Forest Service for performance and until the County, the receive(s) notice of availability to be confirmed in a written modification by the U.S. Forest Service.

L. OVERPAYMENT. Any funds paid to the County in excess of the amount entitled under the terms and conditions of this agreement constitute a debt to the Federal Government. The following must also be considered as a debt or debts owed by the County to the U.S. Forest Service:

- Any interest or other investment income earned on advances of agreement funds; or

- Any royalties or other special classes of program income which, under the provisions of the agreement, are required to be returned;

If this debt is not paid according to the terms of the bill for collection issued for the overpayment, the U.S. Forest Service may reduce the debt by:

1. Making an administrative offset against other requests for reimbursement.
2. Withholding advance payments otherwise due to the County.
3. Taking other action permitted by statute (31 U.S.C. 3716 and 7 CFR, Part 3, Subpart B).

Except as otherwise provided by law, the U.S. Forest Service may charge interest on an overdue debt.

M. AGREEMENT CLOSEOUT. The County shall close out the agreement within 90 days after expiration or notice of termination.

Any unobligated balance of cash advanced to the County must be immediately refunded to the U.S. Forest Service, including any interest earned in accordance with 7 CFR 3016.21, 7 CFR 3019.22, or other relevant law or regulation.

Within a maximum of 90 days following the date of expiration or termination of this agreement, all financial performance and related reports required by the terms of the agreement must be submitted to the U.S. Forest Service by the County.

If this agreement is closed out without audit, the U.S. Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

N. PROGRAM PERFORMANCE REPORTS. The Forest Service shall monitor the performance of the agreement activities to ensure that performance goals are being achieved.

Performance reports must contain information on the following:

- A comparison of actual accomplishments to the goals established for the period. Where the output of the project can be readily expressed in numbers, a computation of the cost per unit of output may be required if that information is useful.

- Reason(s) for delay if established goals were not met.

- Additional pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.

The County shall submit annual performance reports to the U.S. Forest Service Program Manager. These reports are due 90 days after the reporting period. The final performance report must be submitted either with the County's final payment request, or separately, but not later than 90 days from the expiration date of the agreement.

O. RETENTION AND ACCESS REQUIREMENTS FOR RECORDS. The County shall retain all records pertinent to this agreement for a period of no less than 3 years from the expiration or termination date. As used in this provision, "records" includes books, documents, accounting procedures and practice, and other data, regardless of the type or format. The County shall provide access and the right to examine all records related to this agreement to the U.S. Forest Service Inspector General, or Comptroller General or their authorized representative.

If any litigation, claim, negotiation, audit, or other action involving the records has been started before the end of the 3-year period, the records must be kept until all issues are resolved, or until the end of the regular 3-year period, whichever is later.

Records for nonexpendable property acquired in whole or in part, with Federal funds must be retained for 3 years after its final disposition.

The County shall provide access to any project site(s) to the U.S. Forest Service or any of their authorized representatives. The rights of access in this section shall not

be limited to the required retention period but shall last as long as the records are kept.

P. FREEDOM OF INFORMATION ACT (FOIA). Public access to grant or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552).

Q. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All cooperators, their employees, volunteers, and contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.

R. PUBLIC NOTICES. It is The U.S. Forest Service's policy to inform the public as fully as possible of its programs and activities. The County is encouraged to give public notice of the receipt of this agreement and, from time to time, to announce progress and accomplishments. Press releases or other public notices should include a statement substantially as follows:

S. THE GUNNISON DISTRICT of the U.S. Forest Service, Department of Agriculture recognizes that certain undesirable plants pose a threat to the environmental and economic health of the County by the displacement of native plant species. This agreement will facilitate cost-effective and coordinated treatment of undesirable plants throughout the County and across jurisdictional boundaries with the objective of achieving healthy and productive natural and agricultural ecosystems.

T. FUNDING. Federal funding under this agreement is not available for reimbursement of the County's purchase of equipment. Equipment is defined as having a fair market value of $5,000 or more per unit and a useful life of over one year. Supplies are those items that are not equipment.

U. PROPERTY IMPROVEMENTS. Improvements placed on National Forest System land at the direction or with the approval of the U.S. Forest Service becomes property of the United States. These improvements are subject to the same regulations and administration of the U.S. Forest Service as would other National Forest improvements. No part of this agreement entitles the County to any interest in the improvements, other than the right to use them under applicable U.S. Forest Service Regulations.

V. CONTRACT REQUIREMENTS. Any contract under this agreement must be awarded following established the County's procurement procedures, to ensure free and open competition, and avoid any conflict of interest (or appearance of conflict). The County must maintain cost and price analysis documentation for potential U.S. Forest Service review. The County is/are encouraged to utilize small businesses, minority-owned firms, and women's business enterprises.

Additionally, federal wage provisions (Davis-Bacon or Service Contract Act) are applicable to any contract developed and awarded under this agreement where all or part of the funding is provided with U.S. Forest Service funds. Davis-Bacon wage rates apply on all public works contracts in excess of $2,000 and Service Contract Act wage provisions apply to service contracts in excess of $2,500

W. REMEDIES FOR COMPLIANCE RELATED ISSUES. If the County materially fail(s) to comply with any term of the agreement, whether stated in a Federal statute or regulation, an assurance, or the agreement, the U.S. Forest Service may take one or more of the following actions:

1. Temporarily withhold cash payments pending correction of the deficiency by the County or more severe enforcement action by the U.S. Forest Service;

2. Disallow (that is, deny both use of funds and matching credit for) all or part of the cost of the activity or action not in compliance;

3. Wholly or partly suspend or terminate the current agreement for the County's program;

4. Withhold further awards for the program, or

5. Take other remedies that may be legally available, including debarment procedures under 7 CFR part 3017.

X. TERMINATION BY MUTUAL AGREEMENT. This agreement may be terminated, in whole or part, as follows:

1. When the U.S. Forest Service and the County agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated.

2. By 30 days written notification by the County to the U.S. Forest Service setting forth the reasons for termination, effective date, and in the case of partial termination, the portion to be terminated.

If, in the case of a partial termination, the U.S. Forest Service determines that the remaining portion of the agreement will not accomplish the purposes for which the

agreement was made, the U.S. Forest Service may terminate the agreement in its entirety.

Upon termination of an agreement, the County shall not incur any new obligations for the terminated portion of the agreement after the effective date, and shall cancel as many outstanding obligations as possible. The U.S. Forest Service shall allow full credit to the County for the United States Federal share of the non-cancelable obligations properly incurred by the County up to the effective date of the termination. Excess funds must be refunded within 60 days after the effective date of termination.

Y. ALTERNATE DISPUTE RESOLUTION – PARTNERSHIP AGREEMENT. In the event of any issue of controversy under this agreement, the parties may pursue Alternate Dispute Resolution procedures to voluntarily resolve those issues. These procedures may include, but are not limited to conciliation, facilitation, mediation, and fact finding.

Z. DEBARMENT AND SUSPENSION. The County shall immediately inform the U.S. Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should the County or any of their principals receive a transmittal letter or other official Federal notice of debarment or suspension, then they shall notify the U.S. Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.

AA. MODIFICATIONS. Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior to implementation of the requested change. The U.S. Forest Service is not obligated to fund any changes not properly approved in advance.

BB. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of the last signature and is effective through September 30, 2018 at which time it will expire, unless extended by an executed modification, signed and dated by all properly authorized, signatory officials.

CC. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement. In witness whereof, the parties hereto have executed this agreement as of the last date written below.

PAULA SWENSON, Commissioner Date
Gunnison County

SCOTT ARMENTROUT, Forest Supervisor Date
U.S. Forest Service, Grand Mesa, Uncompahgre and
Gunnison National Forest

The authority and format of this agreement have been reviewed and approved for signature.

Merna Fehlmann Date
U.S. Forest Service Grants Management Specialist

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

EXHIBIT A

ANNUAL OPERATING PLAN

for the period of July 1, 2013 to September 30, 2013, and under the terms of

Participating Agreement No. *xxxxxxxxxxx* , between

the U.S. Forest Service, *Gunnison National Forest-Gunnison District* , and *Gunnison County.*

Work Areas	Quantity (miles, acres)	Treatment (chemical, cultural, bio, physical)	Estimated Period of Performance	Work Performer	Work Financer	Estimated Cost
Marshall Road 243 & 2A	13	Chemical	7/25-9/30	Gunnison County	USFS	$607.00
Alpine Plateau Rd. 867	18 Lane Miles	Chemical	7/25-9/30	Gunnison County	USFS	$446.00
Los Pinos Area Rd's 788,790,794,804 Timber	90 Lane Miles	Chemical	7/259/30	Gunnison County	USFS	$1,098.00
Needle Creek Rd. 781	6 Lane Miles	Chemical	7/25-9/30	Gunnison County	USFS	$437.00
Spring Creek Road 744 to Spring Creek Reservoir - Rocky Brook Road 748 to junction Taylor Park Rd. 742,monitor Taylor Canyon Rd. 742 Harmels to Cottonwood Pass Rd.	14 Lane Miles	Chemical	7/25-9/30	Gunnison County	USFS	$828.00
Red Creek Rd 723	16 Lane Miles	Chemical	7/25-9/30	Gunnison County	USFS	$402.00
Lost Canyon Road 743	5 Lane Miles	Chemical	7/25-9/30	Gunnison County	USFS	$232.00
Highway 135 Ropers to Roaring Judy	6 Lane Miles	Chemical	7/25-9/30	Gunnison County	USFS	$450.00
Total	154 miles					**$4,500.00**

WORKSHEET FOR

Cooperator In-Kind Cost Analysis Column

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determing a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formules, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x $1,200/contract= $1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Salaries/Labor					$0.00

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Travel					$0.00

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					

Total Equipment		$0.00

Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				$0.00
				$0.00
				$0.00
				$0.00
Non-Standard Calculation				

Total Supplies/Materials		$0.00

Printing					
Standard Calculation					
Paper Material		# of Units	Cost/Unit		Total
					$0.00
Non-Standard Calculation					

Total Printing		$0.00

Other Expenses					
Standard Calculation					
Item		# of Units	Cost/Unit		Total
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					

Total Other		$0.00

Subtotal Direct Costs	$0.00

TOTAL COST	**$0.00**

Instructions: Use this form in conjunction with Forest Service Handbook (FSH) 1509.11, Ch. 70, Financial Planning Requirements, for participating, challenge cost-share, joint venture, and cost-reimbursable agreements. This form may be used for other types of Forest Service Manual 1580 agreements, when useful. Choose one of the two (2) financial plan versions and complete. Use Version 1 (Financial Plan - Cash to Coop) when you will have Cash to the Cooperator. Use Version 2 (Financial Plan - Cash to FS) when you have cash to the Forest Service. Users do not have to use or print versions/sheets that are not applicable to their agreement.

The purpose of this form is to capture the total estimated value of the proposed agreement. Once the agreement is approved, in writing, by the parties, then this financial plan becomes the financial estimates for the agreement. This financial plan must display the parties' expected contributions to the agreement. These contributions should be broken down by party contribution type (e.g., non-cash, in-kind, cash to cooperator), see below for definitions, and cost elements (e.g., salaries, supplies, travel). Cost element values should be the result of documented cost analysis on this form. Each financial plan version provides samples of cost analysis calculations, see associated Excel comment balloons. Additional instructions are located on version 1 and 2 cost analysis tabs.

Definitions for the Matrix Column Headings:

(a) Forest Service Noncash Contribution: Forest Service noncash contributions may consist of employee salaries, overhead (indirect), travel provided, and/or equipment and supplies purchased and provided to the Cooperator for use in the project. These costs are an expense to the Forest Service, but do not include funding for reimbursement of Cooperator expenses.

(b) Forest Service Volunteer Labor (In-Kind) Contribution: This is the value of volunteer labor donated for completion of the project by the Forest Service for which the Forest Service has incurred no expense. Forest Service volunteer agreements (either sponsored or individual) should be used to document the donated services. The value of volunteer labor should be commensurate with local labor rates for similar work.

(c) Forest Service Cash to the Cooperator: This is the maximum amount of funding that will be reimbursed or advanced to the Cooperator. This is an expense to the Forest Service.

(d) Cooperator Noncash Contribution: These are expenses the Cooperator incurs that are contributed to the project in lieu of cash, but for which costs are incurred, such as employee salaries, overhead (indirect costs), travel, equipment, supplies, and so forth. These do not include in-kind contributions from third parties, such as donations from other entities or volunteer labor.

(e) Cooperator, In-Kind Contribution: In-kind contribution provided to the Cooperator from a third party organization(s) for use in the project for which the Cooperator has incurred no expense. Value assessed for volunteer labor and donated materials, equipment and supplies should be valued based on FSH 1509.11, Ch. 70. These values are not reimbursable and can only be used to satisfy the Cooperator's matching requirement. Display these contributions by Cost Element Expenditures.

(f) Cooperator Cash to the Forest Service: These are Cooperator cash contributions actually transferred to the Forest Service for use in completing the project. This is an expense to the Cooperator and does not include in-kind contributions made to the Cooperator from other organizations. Display by Cost Element where these funds will be expended. Be sure to cite a collection authority in the Agreement if this column is used.

Include cash the Cooperator is transferring to the Forest Service for the project, that has been received as a grant(s) from a non-Federal entity(ies).

(g) Cooperator, Other Federal Contribution: Contribution provided to the Cooperator from Federal agencie(s)

for use in the project. Display these contributions by Cost Element Expenditures.

(h) Total Project Value: The sum of all the values provided toward the project. This figure reflects the true estimated cost of the project.

Definitions for Cost Allowability

(a) Allowable Cost: A cost, as recorded on the Agreements Financial Plan (Long, Medium, and Short) forms, associated with an agreement, which meets the criteria for authorized expenditures specific in a cost principle methodology. Generally, it meets the cost principle methodology, and is a cost the parties to an agreement intend to charge, and must be: Reasonable for the performance of the award; Necessary and reasonable for proper and efficient performance and administration of the agreement; Consistently treated as either a direct or indirect cost; Generally, determined in accordance with generally accepted accounting principles (GAAP); Net of all applicable credits (that is, less any future rebates from the purchase of goods or services); Separate from a cost or from a cost-sharing/matching requirement of another Federal award or agreement, unless otherwise permitted by Federal law or regulation; Adequately documented; Authorized or not prohibited by Federal, State, or local laws and regulations; Compliant with limits or exclusions on types or amounts of costs, as set forth in relevant Federal laws, agreement terms and conditions, or other governing regulations (examples of such costs include: entertainment, alcohol, and taxes); and,Consistent with the agency's and cooperator's internal policies, regulations, and procedures that apply to both Federal awards or agreements and other cooperator activities.

(b) Allocable Cost: A cost, as recorded on the Agreements Financial Plan (Long, Medium, and Short) forms, associated with an agreement, which in accordance with the relative benefit received by either party for the award, is treated consistently with other costs incurred for the same purpose and in like circumstances, and if it: Is incurred specifically for the award; Benefits both the award and other ancillary work, and the cost may be distributed in reasonable proportion to the benefits received (an example of this type of cost is a piece of equipment that is used for multiple projects); or Necessary to the overall operation of the organization, although a direct relationship to any particular cost objective may not be shown.

(c) Reasonable Cost: A cost, as recorded on the Agreements Financial Plan (Long, Medium, and Short) forms, associated with an agreement, that, in its nature and amount, does not exceed an amount that a prudent person, under the circumstances prevailing at the time the decision was made, would incur. Other factors to consider are: Whether the cost is of a type generally recognized as ordinary and necessary for the entity's operation or agreement performance; The restraints or requirements imposed by factors such as generally accepted, sound, business practices; arms-length bargaining; Federal and State laws and regulations; and the terms and conditions of the agreement; Market prices or industry standard costs for similar goods and services (that is, is the cooperator offering goods or services for an amount that exceeds what is readily available in the marketplace); Whether individuals concerned acted with prudence under the circumstances, considering their responsibilities to the entity; its members, employees, and clients; the public; and the government; and Significant deviations from established practices of the governmental entity that might unjustifiably increase costs charged to the agreement.

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

U.S. Forest Service

OMB 0596-0217
FS-1500-17C

Attachment

USFS Agreement No.: **13-PA-11020407-034**

Mod No.

Cooperator Agreement No.:

This Financial Plan may not be used to collect funds AND disburse funds on the same agreement. Separate agreements must be used in this situation.

Agreements Financial Plan (Medium Form)

1. Financial Plan Matrix: Note: All columns may not be used. Use depends on source and type of contribution(s).

	FOREST SERVICE CONTRIBUTIONS			COOPERATOR CONTRIBUTIONS			
COST ELEMENTS (Direct Costs)	(a) Noncash	(b) Volunteer Labor (In-Kind)	(c) Cash to Cooperator	(d) Noncash	(e) In-Kind	(f) Other Federal	(g) TOTAL
Salaries/Labor	$1,530.00	$0.00	$3,150.00	$98,058.00	$0.00	$2,250.00	$104,988.00
Travel	$0.00	$0.00	$400.00	$1,060.00	$0.00	$250.00	$1,710.00
Equipment	$0.00	$0.00	$700.00	$21,000.00	$0.00	$500.00	$22,200.00
Supplies/Materials	$0.00	$0.00	$250.00	$29,580.00	$0.00	$500.00	$30,330.00
Printing	$0.00	$0.00	$0.00	$525.00	$0.00	$0.00	$525.00
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Subtotal	$1,530.00	$0.00	$4,500.00	$150,223.00	$0.00	$3,500.00	$159,753.00
Cooperator Indirect Costs			$0.00	$0.00			$0.00
FS Overhead Assessment	$107.10						$107.10
Gross Total	$1,637.10	$0.00	$4,500.00	$150,223.00	$0.00	$3,500.00	$159,860.10

Matching Costs Determination	
Total Forest Service Share = (a+b+c)/(g) = (h)	(h) 3.84%
Other Federal Contribution = (f)/(g) = (i)	(i) 2.19%
Total Federal Share = (h+i) = (j)	(j) 6.03%
Total Cooperator Share (d+e)/(g) = (k)	(k) 93.97%
Total (j+k) = (l)	(l) 100.00%

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis Column

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determing a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formules, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x $1,200/contract= $1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
Ed Mauch		$306.00	5.00		$1,530.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Salaries/Labor					**$1,530.00**

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Travel					**$0.00**

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					

Total Equipment		**$0.00**

Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				$0.00
				$0.00
				$0.00
				$0.00
Non-Standard Calculation				

Total Supplies/Materials		**$0.00**

Printing					
Standard Calculation					
Paper Material		# of Units	Cost/Unit		Total
					$0.00
Non-Standard Calculation					

Total Printing		**$0.00**

Other Expenses					
Standard Calculation					
Item		# of Units	Cost/Unit		Total
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					

Total Other		**$0.00**

Subtotal Direct Costs	$1,530.00

Forest Service Overhead Costs

Current Overhead Rate	Subtotal Direct Costs			Total
7.00%	$1,530.00			$107.10
Total FS Overhead Costs				**$107.10**

TOTAL COST	**$1,637.10**

WORKSHEET FOR

Volunteer Labor (In-Kind) Cost Analysis Column

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determing a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formules, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x $1,200/contract= $1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Salaries/Labor					**$0.00**

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Travel					**$0.00**

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					

Total Equipment					**$0.00**

Supplies/Materials					
Standard Calculation					
Supplies/Materials		# of Items	Cost/Item		Total
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Supplies/Materials					**$0.00**

Printing					
Standard Calculation					
Paper Material		# of Units	Cost/Unit		Total
					$0.00
Non-Standard Calculation					
Total Printing					**$0.00**

Other Expenses					
Standard Calculation					
Item		# of Units	Cost/Unit		Total
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Other					**$0.00**

Subtotal Direct Costs	$0.00

TOTAL COST	**$0.00**

WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis Column

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determing a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formules, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x $1,200/contract= $1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
Weed management		$450.00	7.00		$3,150.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Salaries/Labor					**$3,150.00**

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
Travel		$50.00	8.00		$400.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Travel					**$400.00**

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
Weed Control Equipment		$100.00	7.00		$700.00
					$0.00
					$0.00
					$0.00
					$0.00

Non-Standard Calculation					
Total Equipment					**$700.00**

Supplies/Materials					
Standard Calculation					
Supplies/Materials		# of Items	Cost/Item		Total
Materils		5.00	$50.00		$250.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Supplies/Materials					**$250.00**

Printing					
Standard Calculation					
Paper Material		# of Units	Cost/Unit		Total
					$0.00
Non-Standard Calculation					
					$0.00
Total Printing					**$0.00**

Other Expenses					
Standard Calculation					
Item		# of Units	Cost/Unit		Total
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Other					**$0.00**

Subtotal Direct Costs	$4,500.00

Cooperator Indirect Costs					
Current Overhead Rate	Subtotal Direct Costs				Total
	$4,500.00				$0.00
Total Coop. Indirect Costs					**$0.00**

TOTAL COST	**$4,500.00**

WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analysis Column

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix.
NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determing a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formules, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x $1,200/contract= $1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
Salaries/Labor		$98,058.00			$98,058.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Salaries/Labor					**$98,058.00**

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
Travel		$1,060.00			$1,060.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Travel					**$1,060.00**

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
Equipment		$21,000.00			$21,000.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					

Total Equipment					**$21,000.00**

Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
Supplies/Materials			$29,580.00	$29,580.00
				$0.00
				$0.00
				$0.00
Non-Standard Calculation				
Total Supplies/Materials				**$29,580.00**

Printing					
Standard Calculation					
Paper Material		# of Units	Cost/Unit		Total
printing			$525.00		$525.00
Non-Standard Calculation					
					$0.00
Total Printing					**$525.00**

Other Expenses					
Standard Calculation					
Item		# of Units	Cost/Unit		Total
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Other					**$0.00**

Subtotal Direct Costs	$150,223.00

Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs			Total
	$150,223.00			$0.00
Total Coop. Indirect Costs				**$0.00**

TOTAL COST	**$150,223.00**

WORKSHEET FOR

Cash to FS Cost Analysis Column

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determing a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formules, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x $1,200/contract= $1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Salaries/Labor					**$0.00**

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Travel					**$0.00**

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					$0.00
					$0.00
					$0.00
					$0.00

Non-Standard Calculation					
Total Equipment					**$0.00**

Supplies/Materials					
Standard Calculation					
Supplies/Materials		# of Items	Cost/Item		Total
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Supplies/Materials					**$0.00**

Printing					
Standard Calculation					
Paper Material		# of Units	Cost/Unit		Total
					$0.00
Non-Standard Calculation					
Total Printing					**$0.00**

Other Expenses					
Standard Calculation					
Item		# of Units	Cost/Unit		Total
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Other					**$0.00**

Subtotal Direct Costs	$0.00

Forest Service Overhead Costs				
Current Overhead Rate	Subtotal Direct Costs			Total
	$0.00			$0.00
Total FS Overhead Costs				**$0.00**

TOTAL COST	**$0.00**

WORKSHEET FOR

Other Federal Cost Analysis Column

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determing a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formules, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x $1,200/contract= $1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
National Park Service	Weed Mgmt	$450.00	5.00		$2,250.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Salaries/Labor					**$2,250.00**

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
travel		$50.00	5.00		$250.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Travel					**$250.00**

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
Weed Control Equipment	1.00	$100.00	5.00		$500.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					

Total Equipment					**$500.00**

Supplies/Materials					
Standard Calculation					
Supplies/Materials		# of Items	Cost/Item		Total
Materials		5.00	$100.00		$500.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					

Total Supplies/Materials					**$500.00**

Printing					
Standard Calculation					
Paper Material		# of Units	Cost/Unit		Total
					$0.00
Non-Standard Calculation					

Total Printing					**$0.00**

Other Expenses					
Standard Calculation					
Item		# of Units	Cost/Unit		Total
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					

Total Other					**$0.00**

Subtotal Direct Costs	$3,500.00

Forest Service Overhead Costs				
Current Overhead Rate	Subtotal Direct Costs			Total
	$3,500.00			$0.00
Total FS Overhead Costs				**$0.00**

TOTAL COST	**$3,500.00**

U.S. Forest Service

OMB 0596-0217
FS-1500-17C

Attachment:

USFS Agreement No.:

Cooperator Agreement No.:

Mod. No.

This Financial Plan may not be used to collect funds AND disburse funds on the same agreement. Separate agreements must be used in this situation.

Agreements Financial Plan (Medium Form)

1. Financial Plan Matrix: Note: All columns may not be used. Use depends on source and type of contribution(s).

	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS				(g) GROSS TOTAL BY LINE
COST ELEMENTS (Direct Costs)	(a) Noncash	(b) Volunteer Labor (In-Kind)	(c) Noncash	(d) In-Kind	(e) Cash to FS	(f) Other Federal	
Salaries/Labor	$1,530.00	$0.00	$98,058.00	$0.00	$0.00	$2,250.00	$101,838.00
Travel	$0.00	$0.00	$1,060.00	$0.00	$0.00	$250.00	$1,310.00
Equipment	$0.00	$0.00	$21,000.00	$0.00	$0.00	$500.00	$21,500.00
Supplies/Materials	$0.00	$0.00	$29,580.00	$0.00	$0.00	$500.00	$30,080.00
Printing	$0.00	$0.00	$525.00	$0.00	$0.00	$0.00	$525.00
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Subtotal	$1,530.00	$0.00	$150,223.00	$0.00	$0.00	$3,500.00	$155,253.00
Cooperator Indirect Costs			$0.00				$0.00
FS Overhead Assessment	$107.10				$0.00		$107.10
Gross Total	$1,637.10	$0.00	$150,223.00	$0.00	$0.00	$3,500.00	$155,360.10

Matching Costs Determination	
Total Forest Service Share = (a+b)/(g) = (h)	(h) 0.01053745
Other Federal Contribution = (f)/(g) = (i)	(i) 2.25%
Total Federal Share = (h+i) = (j)	(j) 3.31%
Total Cooperator Share [(c+d+e) = (k)	(k) 96.69%
Total (j+k) = (l)	(l) 100.00%