AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

AgendaTitle:
Budget Modification; Immunization Core Services Purchase Order #OE FHA EP113000070; Addition of State 2013-14 Amendment 35 Funding; 7/1/13 thru 12/31/13; $10,528

Action Requested: County Manager Signature

Parties to the Agreement: Gunnison County & CDPHE

Term Begins: 7/1/2013 **Term Ends:** 12/31/2013 **Grant Contract #:**

Summary:
Additional Funding for Amendment 35 Immunization funds.

Fiscal Impact: $10,528 for a new total $15,695

Submitted by: B. Lucero for C. Worrall **Submitter's Email Address:** cworrall@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:

This Budget Modification will be accomplishing 2 different tasks.

1.This modification will combine the Immunization Cores Service Agreement (federal funds) with the Immunization Amendment 35 Project (State funds)
2.This modification will also increase the Amendment 35 funding portion from the current agreement by an additional $3,440.50 through 12/31/13

Reviewed by: Bcowan Discharge Date: 6/10/2013

County Attorney Review: (●) Required ( ) Not Required

Comments:

Reviewed by: DBaumgarten Discharge Date: 6/10/2013 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reviewed by: MBirnie Discharge Date: 6/10/2013

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted:

Agenda Date: 6/18/2013 Follow Up Agenda Date: N/A

Revised April 2013

Gunnison County
COLORADO

HEALTH AND HUMAN SERVICES DEPARTMENTS
Human Services Phone: (970) 641-3244 Fax: (970) 641-3738
Public Health Phone: (970) 641-0209 Fax: (970) 641-8346
225 N Pine, Gunnison, CO 81230
Website: www.GunnisonCounty.org

Budget Modification GUNNISON

I. **Project Description:** Immunization Core Services (State Amendment 35 Funds) as described in the Immunization Core Services scope of work (SOW), sections I and II.

II. **Purchase Order #: OE FHA EPI13000070**

III. **Reason for modification:** Addition of State 2013-14 Amendment 35 funding for the six month period of July 1, 2013 – December 31, 2013.

IV: **Modification amounts:**

Original IMM Core Services funding amount for 1/1/13-12/31/13 (federal funds)	**State Amendment** 35 funding amount to be added for 7/1/13-12/31/13 (state funds)	**New total amount** for modified purchase order for 7/1/13-12/31/13 period	**Original Core** Services quarterly payment amount	**Quarterly** payment amount for this State Amendment 35 modification	**New quarterly** Core Services payment amount for third and fourth quarters
$5,167	$10,528	$15,695	$1,292	$5,264	$6,556

V: **Payment:** Payment for this modification funding will be included in the third and fourth quarter 2013 Immunization Core Services payments received by your agency.

_____

Contractor Name (Print) and Title

_____

Contractor Signature

_____

Date

June 7, 2013

Dear Colleague:

This letter is to inform you of the availability of 2013-14 state Amendment 35 Immunization funds for your agency. The first half of these funds will be added to your current 2013 federal Immunization Core Services grant for the period of July 1, 2013 through December 31, 2013.

Beginning in January 2014, in order to reduce the paperwork related to the Immunization Core Services grant and the Amendment 35 grant, and because the required activities are the same, the two funding sources will be combined into one new contract called Immunization Core Services. The second half of the 2013-14 state Amendment 35 funds will be added to this new contract that will begin on January 1, 2014. From that time forward, any new funding that is added to the Immunization Core Services contract will be added through a grant funding letter that is much simpler and quicker to process. You will receive additional information about this process later this year.

Page two of this letter includes a modified budget with the amount of funding increase for your agency.. In order to receive this funding, please transfer page two onto your agency's letterhead, sign and return the form to us via e-mail attachment to cdphe.cisinvoice@state.co.us, or fax 303-691-6118, **no later than June 14, 2013**.

Upon receipt of the signed form, this funding will be added to your agency's 2013 federal Immunization Core Services purchase order and will be included in the automatic third and fourth quarter payments sent to you. An updated purchase order will be emailed to you by the Colorado Immunization Section once the modification has been approved. If you have any questions, please contact Teri Lindsey, (teri.lindsey@state.co.us), 303-692-2732.

Thank you for your continued efforts to prevent vaccine-preventable diseases in Colorado.

Sincerely,

Diana Herrero, MS
Interim Immunization Section Director

Jane Wyman

From: Carol Worrall
Sent: Friday, June 07, 2013 1:57 PM
To: Paul Gillenwater - CDPHE; Lindsey - CDPHE, Teri
Cc: Jane Wyman
Subject: RE: Amendment 35 Immunization Funding

FYI
I just received this notice of additional funding for immunization work which is great news. However the expected return date of June 14 is very unrealistic. You have asked me to just sign and return. That is not possible within the structure of county government. This will need to be routed through county administration for signature by the county manager. If you are wanting this back to your office by June 14, we needed to submit it through our county processes by May 21. That would mean we should have received notification before May 21 to prepare the routing package. I understand that you may not have been aware before May 21 what funds were available which makes that deadline unrealistic for you. We will make every effort to get the signature and return it to you as soon as possible.

Carol Worrall, RN BSN
Public Health Director
Gunnison County Dept. of Health and Human Services 225 North Pine Street, Suite E, Gunnison, CO 81230
Phone: (970) 641-0209 Direct: (970) 641-7912 Fax: (970) 641-8346
Email: cworrall@gunnisoncounty.org

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-----Original Message-----
From: Paul Gillenwater - CDPHE [mailto:paul.gillenwater@state.co.us]
Sent: Friday, June 07, 2013 10:54 AM
To: Carol Worrall
Subject: Amendment 35 Immunization Funding