AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Gunnison County Legal Instrument # _____

Date of Request: 3/17/2013 **Contractual Deadline:** **Received in Administration:** 3/17/2013

Desired Agenda Date: 3/19/2013 **Amount of Discussion Time Desired:** Asst County Manager Reports

Action Requested: Approve out of state travel request for mandatory ARFF live fire training.

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary: This training was included in the approved Airport Operations budget and it is required to maintain the airport's certification for commercial operations. Four of the crew will go to Helena for $1,741 per person and three of the crew will go to San Bernardino at a cost of $1,614 per person which includes the cost of meals, transportation, lodging, rental car and tuition.

Recommendation: Approve the request for mandatory training

Fiscal Impact: $11,806 assuming airfare costs remain stable

Submitted by: Walt Cranor and Marlene **Return To:** Marlene Crosby

Finance Department Review: ● Required ○ Not Required

Comments:

Included in 2013 budget

R Mentz 3/18/13

Signature Discharge Date

County Attorney Review: Required ● Not Required

Comments:

Certificate of Insurance Required

Yes ____ No ____ Initials ____

Signature Discharge Date

Returned to Administration: **Original Returned:**

County Manager Approval:

Signature Date

○ Consent Agenda ○ Regular Agenda Time Allotted: _____

Revised July 2010