AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Acknowledgment of County Manager Signature; State

Action Requested: County Manager Signature

Parties to the Agreement: State of CO Dept. of Human Services and Gunnison County IOG

Term Begins: February 1, 2017 **Term Ends:** 9/30/2017 **Grant Contract #:** RFP IHJA 2017000144

Summary:

The is a SOC expansion grant released to existing communities of excellence. This requires a signature from the County Manger as it is less then $50K according to my department director.

Fiscal Impact: Up to $50,000 in revenue for 4 years

Submitted by: Meghan Dougherty **Submitter's Email Address:** mdougherty@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
No concerns, included in 2017 budget. ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 1/18/2017

County Attorney Review: (●) Required ( ) Not Required

Comments:
ok db 1/20/17

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 1/20/2017 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\khaase Discharge Date: 1/20/2017

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 1/24/2017

Revised April 2015

THIS IS A REQUIREMENT OF THE GRANT AND I WAS INSTRUCTED BY THE ATTORNEY'S OFFICE THAT THIS IS BEST DONE BY THE ADMIN OFFICE. PLEASE LET ME KNOW HOW TO ASSIST WITH THIS PORTION BEING COMPLETED. THANKS – MEGHAN

A. TRANSMITTAL LETTER

Submit a Transmittal Letter on your official business letterhead that:

1. Positively states your willingness to comply with all work requirements and other terms and conditions as specified in this RFP.
2. Identifies all material and attachments that comprise your proposal.
3. Is signed by an individual authorized to commit your organization to the proposed work.
4. States whether the Offeror is a partnership, a non-profit corporation, a Colorado corporation, a non-Colorado corporation, or some other business structure. Non-Colorado corporations must register as a foreign corporation to conduct business in Colorado and appoint a resident agent to review process. If the Offeror is a foreign corporation, a limited liability partnership or a limited liability limited partnership, state that the Offeror currently has a Certificate of Good Standing or Certificate of Existence to do business in Colorado. Proof of such certification shall be provided upon request.
5. States whether the Offeror or any of the Offeror's employees, agents, independent Contractors, or proposed subcontractors have ever been an excluded provider, convicted of any criminal charges or actions involving moral turpitude. If yes, attach an explanation.
6. States that the Offeror's Proposal shall remain valid for a minimum of one hundred eighty (180) days from the date of the award.
7. Discloses all current pending contracts with the State of Colorado and all bids or proposals submitted to the State of Colorado but not yet awarded.
8. Identifies all potential conflicts of interest related to this RFP. If any actual or potential conflicts of interest are identified, provide your plan to mitigate the actual or potential conflict of interest.
9. Vendor disclosure of services identifies if the vendor or subcontractor will perform the services outside the state of Colorado or United States. If this is the case, provide a brief statement explaining why the vendor believes it is necessary or advantageous to perform the services outside the state of Colorado or United States. Contracts entered into or renewed by a government entity are subject to the following statute(s) under HB 13-1292 "Keep Jobs in Colorado Act of 2013".
10. Service Disabled Veteran Owned Small Businesses (SDVOSBs) - Businesses who are officially registered and verified as a SDVOSB by the Center for Veteran Enterprise within the U.S. Department of Veterans Affairs. (www.vip.vetbiz.gov) , may receive a 5% preference on their bid. This preference applies only to the price, and the SDVOSBs must still meet all other qualifications required in the bid. SDVOSBs claiming this preference shall submit documentation of SDVOSB certification Issued through the U.S. Department of Veterans Affairs in their response to the solicitation. Bid submissions without this documentation will not be given a preference.

GUNNISON COUNTY ADMINISTRATION
Phone: (970) 641-0248, Fax: (970) 641-3061
Website: www.GunnisonCounty.org

To whom it may concern,

Gunnison County positively states our willingness to comply with all work requirements and other terms and conditions as specified in this RFP.

The proposal includes: Exhibit A, a completed and signed signature page; Exhibit B, Transmittal Letter; Exhibit C, the technical / business proposal including our statement of work and commitment to the requirements set forth; Exhibit D, a demonstration of experience and capabilities in how Gunnison County will manage and implement the project; Exhibit E, a cost proposal including a budget narrative; Exhibit G, additional data including an annual report highlighting our previous fiscal year's impact; the Interagency Oversight Group signature page; and finally year 1 and year 2 budget excel files.

Gunnison County is a political subdivision of the State of Colorado.

Neither Gunnison County, its employees, agents, independent Contractors, nor proposed subcontractors have ever been an excluded provider, convicted of any criminal charges or actions involving moral turpitude.

Gunnison County's proposal shall remain valid for a minimum of one hundred eighty (180) days from the date of the award.

Gunnison County has numerous current pending contracts with the State of Colorado, including but not limited, to the following:

- Department of Health and Environment Immunization Core Services Contract
- Department of Health and Environment Master Contract 14FAA0023A with amendments
- Department of Health and Environment Women's Wellness Connection 14FLA66069
- DOLA Community Services Black Grant #CSBG19
- CO Office of Behavioral Health GCSAPP Grant contract
- Office of Children and Family Core Services Program Allocation Plan
- Department Public Health Indirect Cost Negotiation Agreement
- CDOT Grant Agreement
- DHS-Early Childhood Early Childhood Contract
- Department of Health and Environment Youth Substance prevention Contract
- Department of Health and Environment Public Health Services Contract
- Department of Health and Environment Worksite Wellness Contract
- DHS Collaborative Management MOU

There may be other contract which the unsigned is not aware of still current and pending.

The Undersigned is aware of the following bids or proposals submitted to the State of Colorado but not yet awarded:

There are no potential or actual conflicts of interest related to this RFP.

Gunnison County will be providing all services identified in the proposal within the state of Colorado.

Gunnison County is a political subdivision of the State of Colorado and not a Service Disabled Veteran Owned Small Business (SDVOSBs).

Sincerely,

Matthew Birnie, Gunnison County Manger

Communities of Excellence: Statewide System of Care Expansion and Sustainability

Community of Excellence Proposal

Gunnison County

C. TECHNICAL/ BUSINESS PROPOSAL

A. Project Requirements: Summary

Gunnison County is requesting support to continue as a Community of Excellence (COE) allowing integrative and sustainable system of care efforts at the local level in order to strengthen services and supports for children, youth, and families.

All projects requirements are anticipated to be met, including mandatory participation in the monthly COE meetings and grant orientation meeting on February 22nd, 2017 in the Denver area.

B. Project Requirements: Detail

1. The project proposal will serve the eligible geographical area of Gunnison County.

2. The population of focus will be children / youth ages 0 – 21 and their families in Gunnison County who would benefit from integrated multi-agency services. It is anticipated that all child welfare cases within that age group would be eligible for services. Our initiative focuses on children and families with serious emotional disturbances, complex needs, and who are involved (or need involvement) with multiple systems or agencies. Children or youth (and their families) who are at risk of out of home placement, psychiatric hospitalization or detention/commitment to Division of Youth Corrections (DYC) are a primary target population. Also included would be children, youth and families who are receiving high level community services designed to prevent out of home placements, hospitalizations and detention/commitment.

3. The Gunnison County Collaborative Management Program Interagency Oversight Group (IOG) will be responsible for overseeing the system of care efforts, services, strategic plan, and award budget. The IOG has representation from the Gunnison/Hinsdale County Department of Health and Human Services, 7th Judicial District Courts, probation, and attorney, Midwestern Colorado Mental Health Center, Western Region Division of Youth Corrections, Gunnison County Juvenile Services, Gunnison Watershed School District, and Project Hope of Gunnison Valley. Additional membership includes, Mary Gomez as a voting member representing a caregiver of a child with a serious emotional disturbance and involvement with youth and child serving systems.

   Gunnison/Hinsdale County Department of Health and Human Services will remain the fiscal agent.
4. The project will continue to serve families and youth within the targeted population using the High Fidelity Wraparound care coordination process while adhering to the

National Wraparound Initiative and Colorado Wraparound state standards. Fidelity will be measured by the Wraparound Fidelity Index – EZ Version.

5. Betty Sue Gurk, LSW will be maintained as a Tier 1 certified wraparound facilitator. Supervision and coaching will continue to be provided by certified coaches through an agreement with Hilltop Youth Services. Ongoing clinical support will continue to be provided by Midwestern Colorado Mental Health Center. To build sustainability, this position will continue to be supported by CMP incentive dollars.

   A waiver will be requested to allow a 0.5 FTE high-fidelity Wraparound facilitator to continue to serve the minimum of 8 families within the targeted population. In addition, a professional services agreement is being developed with a private provider in the community to be trained as an as needed High Fidelity Wraparound facilitator in order to meet the needs of every child in the targeted populations screened as appropriate and requesting services.

6. Mary Gomez will be maintained as the Family Support Partner and is Tier 2 certified. Supervision is provided by the Director of Juvenile Services and the COACT project coordinator who has completed the Family Advocate Supervisor training. In addition support is provided by a certified High Fidelity Wraparound Coach. Clinical supervision is provided by the Center for Mental Health's regional manager as needed. All Wraparound teams also include the identified client's individual therapist. Having the clinician on the team allows for clinical supervision and planning to happen at the family team level with additional support as needed.

   Mary Gomez meets the definition of a Family Advocate in all three of criteria areas. Mary has completed the Family Support Specialist Training through the Federation of Families for Children's mental health – Colorado Chapter. In addition, to support her role within High Fidelity Wraparound, she has completed the Family Support Partner training and most recently the Foundations of High Fidelity Wraparound both with Vroon VDB LLC. Mary is currently Tier 2 Certified as a Family Support Partner.

   Mary has been the caregiver for two generations of children experiencing serious behavioral health challenges. The first and second generation of children have had both mental health issues and co-occurring disorders in various capacities. Her personal experience has exposed her to several child and family serving systems and providers including mental health, child welfare, and the juvenile justice systems. Mary is also very knowledgeable of the nontraditional, private, and nonprofit systems within our community that has proven to be an asset to our System of Care efforts and the families we serve.

7. Adding a Youth Peer Support Specialist (PSS) to the system of care will be a priority in the next fiscal year in Gunnison County. Our project understands the importance of serving Transition Age youth with a PSS and will be an addition to the Family Support Partner.

8. Gunnison County's COACT project and IOG is committed to enhancing and expanding the trauma informed efforts in our community. Specific efforts, gaps, and needs will be identified through the yearly needs assessment and strategic planning efforts. One area of focus will be to develop common screening and assessment processes across the child and family serving systems at the local level, utilizing the state technical assistance as needed.

9. Gunnison County's COACT project has been operating according the developed strategic plan for our community. The System of Care values and principles are infused throughout the current plan addressing family driven, youth guided, culturally and linguistic competence, collaboration, community based and evidence based services, as well as trauma informed approaches.

   Efforts in the next fiscal year will be focused on revising the strategic plan to further address how the community is working toward infusing System of Care values and principles into all of the child- and youth-serving agencies in the community beyond the High Fidelity Wraparound services. An additional focus will be placed on expanding the array of evidence based and effective services available for those with a Serious Emotional Disturbance (SED) as well as an assessment of services for dual diagnosis and transition aged youth. Further efforts will focus on detailing how our community is working toward providing system of care services for our population of focus across systems through collaborative partnerships.

   A specific goal will be identified with action steps addressing our funding structure. This will include flex dollars for families as well as details on the blending and braiding of available community funds to meet the service needs of youth and families.

10. Gunnison County has been successful in adopting the system of care approach and advancing our system transformation goals. Our existing framework supported by our strong collaborations across agencies has proven success in streamlining service access in a more coordinated cross systems approach. Fortunately, Gunnison County already has strong organizational infrastructure and collaboration through the CMP/IOG, our Family Advocacy Support Team (FAST) community collaborative, Juvenile Team meetings, Crossover Youth Practice Model Implementation Team, Juvenile Planning Board (regionally) and Health and Human Services Commission. Therefore, we will continue to utilize these groups to identify strengths, needs, and opportunities to better serve multi system involved youth and families, ensure access to needed care for everyone and strengthen our community based services.

    Our specific infrastructure goals continue to focus on consistent and quality language translation, integration at the services and policy levels in the community, and strengthening our youth peer support.
    In the FFY 16-17, the Gunnison County's IOG agrees to work on planning and implementation efforts specific to the refinement and communication of local pathways to services, relationship building with the Regional Care Collaborative

Organization, and funding sustainability through the Behavioral health Organization specific to wraparound and peer support.

A formal relationship has been established with the Community Crisis Coalition at the local level involving the mental and medical crisis providers, law enforcement, school district, and youth serving organizations. The focus is how to better serve high-utilizing and high risk children, youth, and families in our community through education, prevention, and universal strategies, including access to High Fidelity Wraparound.

C. Project Requirements: Eligibility

1. Gunnison County's COACT project has served an average of 10 youth and their families annually with High Fidelity Wraparound within the population of focus over the past three fiscal years. Data has been collected and verified that we continue to serve families considered to be tier 3 defined as high risk with complex needs. This is further defined as youth ages 0-21 with a serious behavioral health challenge and involved with multiple child and family serving systems in addition to mental health. Children may also be at risk of out of home placement and/or transitioning back to the community from an out of home placement setting.

   Efforts around community awareness and engagement of Wraparound services continues to be helpful in meeting the requirements and delivery of services to the specified target population. Annual presentations are conducted with system partner agency staff clarifying the local collaborative management infrastructure, System of Care values and principles, High Fidelity Wraparound philosophy and phases and how those relate to our target population as well as the referral process. These efforts, along with our enhanced capacity and trained family support partner, help increase the number of appropriate families early on. Our wraparound facilitator will also continue to meet with direct service staff from a variety of child and family serving entities to introduce herself, wraparound, and allow for informal brainstorming around the successes and challenges around the current collaborative management process identifying and serving youth with a serious emotional disturbance in our community.

2. As a community of excellence, Gunnison County does not include public assistance programs as a qualifier for services. However, if the family is receiving assistance, we include the eligibility technician on the wraparound team, as appropriate, to best coordinate care and address complex needs.

3. Included in our data verification, ensuring that our services were targeting tier 3 families, we confirmed family involvement in wraparound averaged eight months over the past three federal fiscal years.
4. The targeted population does not include a substance use disorder as an isolated qualifying factor.

5. Gunnison County's IOG has committed to assessing the need to expand our specific focus on one or both of the subpopulations in the first fiscal year. At this time we continue to serve both dual diagnosis and transition age youth within our targeted population.

D. Project Requirements: Reporting and Evaluation

Gunnison County's COACT project has successfully met all reporting and evaluation requirements over the past three years. Specifically, NOMS, CCAR data, as well as the NOMS cover sheet has been collected at baseline, every six months, and at discharge consistently and reported for the state evaluation as required.

There have been no challenges identified in meeting the additional evaluation requirements and the IOG agrees moving forward to include the WFI-EZ and Fidelity EHR system components.

In addition, we agree to participation in the one-time needs assessment regarding the service array as well as the required quarterly reports to be completed by the project coordinator. The other client level evaluation requirements will continue to be completed by the wraparound facilitator.

E. **Additional Requirements: Existing Community of Excellence**

1. Family Engagement
   A voting family member will be in attendance at 50% of all IOG meetings held within the fiscal year. In addition, measures of family involvement / voice / choice/ will be integrated into our system evaluation and feedback by collecting the Family Feedback Form from 95% of families who exit CMP services.

   In the past, the family advocate position was funded in part by agency contributions to the incentive pool. A priority detailed in our IOG strategic plan is to sustain the SOC/CMP infrastructure and staff through the exploration of creative financing structures and continued investment by local stakeholders. A task group has being developed and more specific efforts in this area will be focused on throughout the next fiscal year.

   Technical assistance (TA) around community examples and specific strategies used to sustain the System of Care efforts would be helpful and welcomed. Specific and real examples within our state structure and available funding sources are useful in sharing with our governing groups to generate momentum and by-in. TA and specific information around the work being done at the state level would also be an important update as we move forward with expansion efforts.

2. Youth Engagement and Youth Leadership
   Provide one Youth Peer Support Specialist Training in Gunnison and Crested Butte to community school students by the end of FFY 2018.

We will engage and educate the school system in this model. We will need to share data on its effectiveness to community partners so they have a vested interest. In addition, we are collaborating with Western State Colorado University's prevention office and the Peer Educators program to support the sustainability of this effort.

Technical assistance from the state for a Peer Support Specialist training at the local level will be needed.

3. LGBTQ Representation
   LGBTQ population will be identified within the intake process at the Center for Mental Health in order to increase the responsiveness of services to the population by the end of FFY 2018.

   It is anticipated that once this process is established within the Center for Mental Health that it will continue beyond the grant year.

   Technical assistance will be needed around appropriate ways to identify this population within the intake process.

4. System of Care Infrastructure and Sustainability
   a. The Gunnison/Hinsdale community has been successful in adopting the system of care approach and advancing our system transformation goals. Our existing framework supported by our strong collaborations across agencies has proven success in streamlining service access in a more coordinated cross systems approach.
      1. A family success story: A family was served through High Fidelity Wraparound who, when we started, all the children were placed outside of the home in foster care. The vision of the family was to have all children back in the home, safe, and secure. This is a Hispanic family where the primary caregiver only spoke Spanish. Our cultural competency skills were put to the test. The culture was to not trust the Department of Human Services because "all children placed in foster care end up dying". We quickly engaged the mom and by providing supports that were timely and culturally appropriate she was able to gain trust not only with the systems that were involved but the process of wraparound as well. Because of our strong local system of care, the right services and supports were put into place for all the children. One of the partner agencies was able to provide a bilingual case manager for language translation inside and outside of the wrap meetings. The children have since returned home, are thriving in therapy, and school. The mom has basic life skills and is providing for her family financially as well as emotionally thanks to some bilingual in home parenting support. The true success here is the support offered by the family advocate and other staff through all of the crossing systems, through the court process, as well as putting the right services in place for that individual family by listening to their strengths needs and culture.
      2. Several community wide trainings on Trauma Informed Care, System of Care principles, and Cultural Competency have been provided due to the

grant. Community agencies have committed to these theories and integrating the trainings and philosophies beyond the life of the grant. Certified Wraparound coaching was also made possible by these grant funds. This allowed our community to have the highest trained and supported staff implementing wraparound services with fidelity. This will be sustained through other funds within the Department of Juvenile Services beyond the grant and through an in kind agreement with Hilltop Youth Services if funds are not available. Finally, a Social Skills group for children has been provided by an Early Childhood Specialist. This was a skill building group for young children affected by trauma. This group continues to be supported by the Early Childhood Council and other local foundation support.

3. Evidence of successful infrastructure outcomes is apparent in the IOG adopted set of Values and Principles believed to be at the heart of our System of Care. These values and principles have been presented to all staff in our participating partner agencies. In addition, individual staff sign off statements have been completed indicating their commitment to upholding these values and principles ensuring that no matter what system a family becomes involved with first, they will receive the same level of service and experience.

   Because of the key leadership's commitment to the System of Care framework, several cross system trainings occurred with direct service staff that align with the overarching principles of System of Care and the local level priority in cross system training and information sharing. The focus has been how these pieces play a role in working collaboratively with youth and families, how these services and information play a role in service delivery and overall awareness.

b. At the administration level the IOG/SOC Strategic planning process has enhanced IOG member's passion and commitment to the work moving forward. The members agreed to enhance what was already in place and to use this SOC initiative as an overarching guidance to the collaborative work between systems already in place. Existing funds continue to be leveraged supporting the sustainability of these efforts. SB 94 dollars help support the Wraparound Facilitator in order to expand our services to youth who are at risk of out of home placement. This population of youth often have complex needs and considered high utilizers. The blending of funds has been a successful way to support the crossover population who often has dual involvement with both child welfare and the court systems. In addition, the Department of Human Services core dollars have been available to families who need to access community based or home based services that are not available through a Medicaid provider. For example, families have been able to access Trauma Informed Cognitive Behavioral Therapy with an early childhood specialist due to the Department's commitment to the COACT project. Further efforts will be developed focusing on blending and

braiding of funds creatively to expand our community based trauma informed services identified as a need.

c. Gunnison County's Interagency Oversight Group is interested in implementing the following priorities during this grant year.
    i. Assess for subpopulations of dual diagnosis and transition aged youth
    ii. Identify gaps in services for these subpopulations
    iii. Identify a youth peer support specialist to enhance and support our local efforts
    iv. Trauma Informed Screening and Trauma Informed Care
    v. Continuing to collaborate around integrated care models between behavioral health and primary care.
    vi. Continue to infuse trauma informed philosophies, screening and assessment, and expansion of needed trauma related services at the community level.
    vii. Plan for the sustainability of High Fidelity Wraparound

d. Our community will not be applying for specific funds to participate in one or both of the Communities of Practice in the first year of the expansion grant. The IOG has committed to further assessing the needs and gaps in community based services for the two subpopulations. It is our goal to continue to serve these youth and families as a part of our primary target population as needed through the first year of assessment.

D. DEMONSTRATED EXPERIENCE AND CAPABILITIES

1. The Gunnison County Interagency Oversight Group will continue to manage this program. High Fidelity Wraparound has been successfully implemented for the past six years under this oversight serving an average of 10 families annually. Supervision and coaching structures will remain in place.

2. Key personnel will remain the same. Project Coordinator, Meghan Dougherty, has been trained as a Family Advocate Supervisor, Trauma Informed Care, and is pursuing a master's degree in Social Work. Wraparound Facilitator, Betty Sue Gurk, LSW, has completed the Tier 1 certification in High Fidelity Wraparound. Family Support Partner, Mary Gomez, has been with the project for the past four years and meets the definition outlined by the state. Mary has completed her Tier 2 certification as a family support partner as well as the state Family Advocate Training. Both staff will continue to receive support by a certified coach through an agreement with Hilltop Youth Services. This will ensure the continuity in the case of staff turnover as well as a built in training, supervision, and coaching structure. We agree to make key project personnel available through the life of the contract.

3. As demonstrated in the Technical/Business Proposal outlined above, Gunnison

County has the knowledge, skills, abilities and experience in the areas identified to continue to meet the requirements of the project. Gunnison County's Interagency Oversight Group and the Collaborative Management Program has been in existence since 2007 and has demonstrated success in serving multi system involved youth through community based collaborative initiatives. Locally, targeted outcomes have been successfully met consistently over the past nine years in the areas of Health/Mental Health, Education, Juvenile Justice, and Child Welfare. In addition to High Fidelity Wraparound, other collaborative efforts include the Crossover Youth Practice Model, Individual Service and Support Teams, and the Family Advocacy Support Team.

E. COST PROPOSAL

The Gunnison County Interagency Oversight Group (IOG) will be the overseeing collaborative body of the Communities of Excellence: Statewide System of Care Expansion and Sustainability grant. The Administrative Committee comprised of Gunnison County IOG members, staff members, and family members will report regularly to the Gunnison County Interagency Oversight Group (IOG). Gunnison/Hinsdale County Department of Health and Human Services will remain as the fiscal agent.

Personnel Expenses:

- HB 1451 Coordinator – The Community of Excellence expansion and sustainability efforts will be overseen and coordinated by the existing HB 1451 Coordinator utilizing approximately 5 hours per week for 9 months in the first year and 12 months in the second year. This time will be spent overseeing the family support partner, wraparound facilitator and IOG ongoing implementation of the strategic plan efforts. This time will also be utilized to work with the evaluator, collect needed data, and participate in the needs assessment, grant kick off, and monthly state led meetings.
- Family Support Partner– 50% of this .50 FTE (20 hours per week) position are grant funds requested and 50% will be matched through HB 1451 incentive funds. Position funding will support Community of Excellence plan implementation, family engagement and participation in High Fidelity Wraparound meetings.
- Wraparound Facilitator – this position will be supported at 50% by grant funds, 50% through HB 1451 incentive funds. The .50 FTE (20 hours per week) facilitator will be dedicated to the Community of Excellence implementation and target population.

Contractual Services:

- Funds being requested in Other Professional Services category will go towards supporting the contracted provider who will be able to serve as a High Fidelity Wraparound Facilitator if needed. Addition funds will be used for community based services for youth and families engaged in High Fidelity Wraparound services. Funds may also be used for a Peer Support Specialist training if not otherwise covered by the state technical assistance.

Match in this direct service area may be provided by SB 94, Probation Offender Treatment Dollars, DHS Core Services, or other as appropriate based on the system involvement and need of the youth and/or family, therefore, not documented in detail within the budget.

- High Fidelity Wraparound Coaching will be provided through a professional services agreement with Hilltop Youth Services. An agreement outlining monthly support by certified coaches is in place.

Other (Operating, Travel and Equipment)

- Funds being requested in these areas will support the overall implementation of our COACT project as a Community of Excellence, specifically supporting the daily functions of the High Fidelity Wraparound facilitator and Family Advocate serving the SED youth population and their families. Included is office supplies, postage, photocopies, telephone, and computer services.
- Funds being requested for travel are the estimated cost for travel to the Grant Kick Off in the Denver area and participation in the regional High Fidelity Wraparound peer support and group coaching meetings. Any leftover funds in this category will go toward travel to Wraparound Networking events on the western slope and travel to Montrose for face to face coaching.
- Additionally, flex for families may include, but not limited to emergency needs on a limited basis, recreation/art/prosocial activity fees for youth and incentives.

The total project cost for year 1 is $105,581. 55% or $57,605 in cash is being matched through HB 1451 Incentive funds. 45% or $ $47,977 are grant funds requested.

The total project cost for year 2 is $126,712. 61% or $76,807 in cash is being matched through HB 1451 Incentive funds. 39% or $ $49,904 are grant funds requested.

We anticipate serving ten youth and their families with High Fidelity Wraparound and engaged for a minimum of 6 months, with an average of 12 months or more in years one and two. Therefore grant funds being requested total $5000 per anticipated family being served.

F: DELIVERY SCHEDULE

Gunnison County is an existing Community of Excellence participating in the COACT project currently. All key personnel are trained, in place, and currently serving families within our targeted population. As a result, we expect to begin serving families within the first week of the award. Gunnison County's Interagency Oversight Group will have a strategic planning session within the first quarter of receiving the award to focus on revising the service and strategic planning efforts related to the expansion project.

G: ADDITIONAL DATA

COACT and CMP Project
Year-End Report

Date of Report: Fiscal Year 2015 / 2016

I. VISSION: *Empowering families to live successful lives in a community that cares.*

MISSION: *To promote the welfare of children and families through the development of sustainable partnerships that provide integrated, quality services that are individualized, strength-based, family centered and culturally sensitive.*

II. NUMBER OF CHIDLREN AND FAMILIES SERVED

- 27 multi system youth (involving 21 families)
- 18 newly enrolled this fiscal year
- 2 screened but not served

III. CASE PLANNING MODELS

- 12 High Fidelity Wraparound (Tier 3)
- 11 ISST (Tier 2)
- 2 Crossover Youth Practice Model
- 3 Tier 1 (access to services)

IV. A Quick look at newly enrolled youth this fiscal year

- The most common system involvement at time of referral was Mental Health at 87%; School counseling or at risk services within the district at 53%; and Child Welfare open involvement at 43%

- Most common reason for referral
    - 83% of youth were referred with a Mental Health targeted outcome to decrease problem severity / increase level of functioning.

- 75% of youth were referred with an Educational targeted outcome to improve school performance.
- 56% of referrals came from the school district

V. Targeted Outcomes

Gunnison County Performance Outcome Report					
I. Outcome Domain	**II. Indicator/Performance Measure** *(as listed in the SFY 15-16 MOU)*	**III. How many individuals counted in this measure?**	**IV. Performance or Success Rate SFY 15-16**	**V. Data source**	**VI. Met performance goal in SFY 15-16?**
CW	80% of CMP youth will have no substantiated abuse finding after CMP services began.	27 individuals (youth)	100% of CMP served youth did not have substantiated abuse findings after CMP services began. (10 of these youth were served with open child welfare involvement).	Trails	**Yes**
ED	80% of children and youth will show improved school attendance rates while involved with CMP services	23 individuals (youth)	Of the 23 youth enrolled in school and served by the CMP, 82% showed improved school attendance rates while involved with CMP services.	Power School	**YES**
HMH	90% of children and youth will have established linkages to: a) primary care provider; b) oral care provider; c) substance abuse provider; d) mental health provider; or e) health insurance coverage	27 Individual (Youth)	100% of the youth served were linked to care providers as applicable with the most frequent linkage being mental health service providers.	ETO	**YES**

EXHIBIT A

STATE OF COLORADO
DEPARTMENT OF HUMAN SERVICES
REQUEST FOR PROPOSAL SIGNATURE PAGE

DATE:	December 23, 2016	**RETURN RFP TO:**
RFP NO:	**IHJA 2017000144**	DEPARTMENT OF HUMAN SERVICES
DIRECT INQUIRIES TO:	Brenda McGee	North/Central Procurement Office
PHONE:	303-866-2014	1575 Sherman Street, 6th floor
E-Mail:	brenda.mcgee@state.co.us	Denver, CO 80203

DATE DUE: **January 24, 2017** **AT 2:00 PM (Local)**

Proposals properly marked as to RFP NO., DATE and HOUR of opening, subject to the conditions herein stipulated and in accordance with the specifications set forth and/or attached hereto, will be accepted at the address listed above, prior to the date and time listed for the RFP opening. All proposals shall be quoted F.O.B. destination, unless otherwise specified, to the delivery location or jobsite listed herein.

REQUEST FOR PROPOSAL # IHJA 2017000144

TITLE **Communities of Excellence: Statewide System of Care Expansion and Sustainability**

AGENCY Department of Human Services

SEE ATTACHED PAGES FOR TERMS AND CONDITIONS AND PROPOSAL REQUIREMENTS.

IMPORTANT: Proposals submitted in response to this RFP **MUST** be accompanied by this "REQUEST FOR PROPOSAL" sheet.

Offerors should read the entire RFP document before submitting a proposal.

PROPOSALS MUST BE SIGNED IN INK

TYPED OR PRINTED SIGNATURE

_____

Handwritten Signature by Authorized Officer or Agent of Vendor

TITLE

DATE

_____ Confirm that you are aware that the award notice will be published on Colorado CORE-VSS.

TERMS_____

Payment Terms of less than 30 calendar days will not be considered.

Pricing shall be effective for 180 days after award.

VENDOR NAME

ADDRESS _____

ZIP

PHONE

E-Mail

FAX

FEIN or SSN

My Company is registered on Colorado VSS_x__Yes___No **^Enter your FEIN or SSN as registered on Colorado-VSS .**

Include your VSS Vendor Code (VC#) if known: VC00000000014260

RETURN THIS PAGE

Budget Form

Communities of Excellence-COACT Colorado System of Care Initiative

APPLICANT: **Gunnison County Interagency Oversight Group**

PROJECT: **COACT - Community of Excellence**

GRANT FUNDS REQUESTED: **47,977**

FOR THE PERIOD: January 1, 2017 to September 30, 2017

Budget ~ Service Components	Total Funds Required	Source of Funds	
		Applicant and Others	Grant Funds Requested
Personnel Expenses:			
Project Coordinator	$44,062.00	$36,718.00	$7,344.00
Family Support Partner	$18,431.00	$9,216.00	$9,216.00
Wraparound Facilitator	$21,083.00	$10,542.00	$10,542.00
	$0.00		
	$0.00		
	$0.00		
Sub-total Personnel Expenses	$83,576.00	$56,476.00	$27,102.00
Fringe Benefit Rate	$0.00	$0.00	$0.00
Total Personnel Expenses	$83,576.00	$56,476.00	$27,102.00
Contractual Services:			
Other Professional Services	$8,000.00		$8,000.00
Coaching	$2,500.00		$2,500.00
	$0.00		
	$0.00		
	$0.00		
	$0.00		
Total Contractual Services	$10,500.00	$0.00	$10,500.00
Operating Expenses:			
office supplies	$112.50		$112.50
postage	$15.00		$15.00
photocopy	$150.00		$150.00
telephone service	$252.00		$252.00

Cell Phone x 2		$630.00		$630.00
Flex for Families		$5,000.00		$5,000.00
Total Operating Expenses		$6,159.50	$0.00	$6,159.50
Travel:				
Motor Pool		$500.00		$500.00
Meals		$300.00		$300.00
Lodgining		$600.00		$600.00
		$0.00		
		$0.00		
		$0.00		
Total Travel Expenses		$1,400.00	$0.00	$1,400.00
Equipment:				
Computer Services		$1,875.00		$1,875.00
		$0.00		
		$0.00		
		$0.00		
		$0.00		
		$0.00		
Total Equipment Expenses		$1,875.00	$0.00	$1,875.00
SUBTOTAL of all EXPENSES		$103,510.50	$56,476.00	$47,036.50
Indirect:				
Indirect Rate	2.00%	$2,070.21	$1,129.52	$940.73
Total Indirect Expenses		$2,070.21	$1,129.52	$940.73
Total Project Cost		$105,580.71	$57,605.52	$47,977.23

Percent of in-kind match to total program cost

Please identify other sources of funds for this project, including in-kind funding sources:

The maximum allowable indirect rate is 2.00% per SAMHSA requirements.

Match Funds Required* **(non-Federal)**

Source	Cash Match	In-Kind
CMP (HB 1451)	**56476**	
Child Welfare		
Mental Health		
Education		

Juvenile Justice		
Substance Abuse		
Health		
Foundations		
Local Government		
Other (please describe)		
Total	56,476	0

*Please document time and expensve above budget lines as match funds.

_____

Signature

Budget Form

Communities of Excellence-COACT Colorado System of Care Initiative

APPLICANT: **Gunnison County Interagency Oversight Group**

PROJECT: **COACT - Community of Excellence**

GRANT FUNDS REQUESTED: **49,904**

FOR THE PERIOD: October 1, 2017 to September 30, 2018

Budget ~ Service Components	Total Funds Required	Source of Funds	
		Applicant and Others	Grant Funds Requested
Personnel Expenses:			
Project Coordinator	$58,749.60	$48,958.00	$9,791.60
Family Support Partner	$24,575.20	$12,287.60	$12,287.60
Wraparound Facilitator	$28,111.20	$14,055.60	$14,055.60
	$0.00		
	$0.00		
	$0.00		
Sub-total Personnel Expenses	$111,436.00	$75,301.20	$36,134.80
Fringe Benefit Rate	$0.00	$0.00	$0.00
Total Personnel Expenses	$111,436.00	$75,301.20	$36,134.80
Contractual Services:			
Other Professional Services	$3,000.00		$3,000.00
Coaching	$3,300.00		$3,300.00
	$0.00		
	$0.00		
	$0.00		
	$0.00		
Total Contractual Services	$6,300.00	$0.00	$6,300.00
Operating Expenses:			
office supplies	$150.00		$150.00
postage	$15.00		$15.00
photocopy	$150.00		$150.00
Telephone Service	$336.00		$336.00

Cell Phone x 2		$840.00		$840.00
Flex for Families		$1,100.00		$1,100.00
Total Operating Expenses		$2,591.00	$0.00	$2,591.00
Travel:				
Motor Pool		$500.00		$500.00
Meals		$300.00		$300.00
Lodging		$600.00		$600.00
		$0.00		
		$0.00		
		$0.00		
Total Travel Expenses		$1,400.00	$0.00	$1,400.00
Equipment:				
Computer Services		$2,500.00		$2,500.00
		$0.00		
		$0.00		
		$0.00		
		$0.00		
		$0.00		
Total Equipment Expenses		$2,500.00	$0.00	$2,500.00
SUBTOTAL of all EXPENSES		$124,227.00	$75,301.20	$48,925.80
Indirect:				
Indirect Rate	2.00%	$2,484.54	$1,506.02	$978.52
Total Indirect Expenses		$2,484.54	$1,506.02	$978.52
Total Project Cost		$126,711.54	$76,807.22	$49,904.32

Percent of in-kind match to total program cost

Please identify other sources of funds for this project, including in-kind funding sources:

The maximum allowable indirect rate is 2.00% per SAMHSA requirements.

Match Funds Required* **(non-Federal)**

Source	Cash Match	In-Kind
CMP (HB 1451)	**75,301**	
Child Welfare		
Mental Health		
Education		

Juvenile Justice		
Substance Abuse		
Health		
Foundations		
Local Government		
Other (please describe)		
Total	75,301	0

*Please document time and expensve above budget lines as match funds.

_____

Signature

EXHIBIT F: PROGRAM SIGNATURE PAGE – SECTION VI .C- MANDATORY CRITERIA

Geographic Area (may be one or more counties, but cannot be a subdivision of a county, e.g., a town or city): Gunnison County

Contact person: Meghan Dougherty

Agency/organization: Gunnison County

Mailing address: 200 East Virginia Ave. Gunnison, CO 81230

Phone: (970)641-7665 Email address: mdougherty@gunnisoncounty.org

Collaborative body, e.g., Interagency Oversight Group (IOG), Juvenile Services Planning Committee (SB94): Gunnison County Interagency Oversight Group (IOG)

Fiscal Agent: Gunnison and Hinsdale County Department of Health and Human Services

Population of focus: Youth (and their families) ages 0-21 experiencing a Serious Emotional Disturbance with multi system involvement.

Signatures

Director, County Department of Human/Social Services

Date

Director, Community Mental Health Center

Date

Chairperson of Collaborative Body

Date