AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Out-of-State Travel Request; 2017 Government Socia

Action Requested: Motion

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

The 2017 Government Social Media conference will be held in Dallas, TX. Attached are the cost estimates as of 11/22/16 for the Assistant to the County Manager, who also administrates the County's website and social media outlets, to attend the conference. Actual airline costs may vary by the

Fiscal Impact: $1986.70 as of 11/22/16. I also estimated 500 total miles to/from DIA (actual is more like 460 miles) in case the federal mileage rat

Submitted by: Katherine Haase **Submitter's Email Address:** khaase@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
Costs can be covered in 2017 budget amounts for travel. ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 11/23/2016

County Attorney Review: ( ) Required (●) Not Required

Comments:

Reveiwed by: Discharge Date: Certificate of Insurance Required

Yes ( ) No ( )

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 12/2/2016

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 12/6/2016

Revised April 2015

2017 Government Social Media Conference & Expo
April 10-13, 2017; Dallas, TX
Costs as of November 22, 2016

Item	Quantity	Cost Per	Total	Notes
Conference Registration:	1	$ 545.00	$ 545.00	Register between 11/15-12/30, then goes to $645
Airfare:	1	$ 395.70	$ 395.70	American out, Delta return
Airline Baggage Fee:	2	$ 25.00	$ 50.00	One bag, round trip.
Hotel:	3	$ 160.00	$ 480.00	Dallas Sheraton, $138 + tax per night, estimated $160 per night.
Meals:	4	$ 36.00	$ 144.00	Maximum estimate, some meals may be provided by the conference.
Fleet Car:	500	$ 0.54	$ 270.00	Gunnison to DIA; round trip.
Parking at DIA:	4	$ 13.00	$ 52.00	Maximum daily rate.
Shuttle to/from Airport:	2	$ 25.00	$ 50.00	Estimate. Call 214-922-8000 and ask for concierge to schedule a shuttle.
TOTAL			**$ 1,986.70**	