AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Resolution Establishing a Surplus Property Disposi

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

Please see the attached.

Fiscal Impact:

Submitted by: Katherine Haase **Submitter's Email Address:** khaase@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
No concerns.ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 9/13/2016

County Attorney Review: ( ) Required (●) Not Required

Comments:

Reveiwed by: Discharge Date: Certificate of Insurance Required

Yes ( ) No ( )

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 9/14/2016

( ) Consent Agenda (●) Regular Agenda ( ) Worksession Time Allotted: 5

Agenda Date: 9/20/2016

Revised April 2015

BOARD OF COUNTY COMMISSIONERS
OF GUNNISON COUNTY
RESOLUTION NO. 99-41

A RESOLUTION ESTABLISHING A
SURPLUS PROPERTY DISPOSITION POLICY

WHEREAS, Gunnison County has the need to dispose of County property from time to time; and

WHEREAS, the Board of Gunnison County Commissioners has determined it to be sound public policy to adopt a surplus property disposition policy;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Gunnison County that any County property (equipment or real estate) identified as surplus by a department head or elected official, must be submitted to the County Manager's office prior to sale, trade-in, transfer, or destruction of the property in question. The County Manager will make a recommendation to the Board of County Commissioners, who will make the final determination as to the appropriate liquidation of the property in question.

The following information will be required to be submitted to the County Manager's office:

1. **Description of the property**
2. **Estimated date of purchase**
3. **Estimated current value**
4. **Estimated usability**
5. **Recommended disposition**

INTRODUCED by Commissioner Starr, **seconded by Commissioner** Zanetell, **and adopted this 21st day of September, 1999.**

BOARD OF COUNTY COMMISSIONERS
OF GUNNISON COUNTY, COLORADO

By Fred R. Field
Fred R. Field, Chairperson

By Marlene Zanetell
Marlene Zanetell, Commissioner

By Jim Starr
Jim Starr, Commissioner

Attest:

Jeanne Reitzer
Clerk

BOARD OF COUNTY COMMISSIONERS
OF GUNNISON COUNTY
RESOLUTION NO. 2016-____

A RESOLUTION ESTABLISHING A SURPLUS PROPERTY DISPOSITION POLICY

WHEREAS, the Board of County Commissioners of Gunnison County, Colorado has established a disposition policy for surplus property in Resolution No. 99-41; and

WHEREAS, the Board of County Commissioners of Gunnison County, Colorado wishes to repeal Resolution No. 99-41 and supersede said policy with the instant resolution;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gunnison County, Colorado that this Resolution, including the rules set forth herein regarding surplus property in custody and control of Gunnison County shall be in full force and effect upon the adoption of the instant Resolution and except as provided hereinafter, shall thereafter govern the designation and disposition of surplus property by Gunnison County, repealing and superseding Resolution No. 99-41.

ARTICLE I. IN GENERAL

1. Adoption. It is hereby adopted by this reference the following rules regarding the designation and disposition of surplus property in custody and control of Gunnison County.

2. Applicability. This Resolution shall be applicable to any County property (equipment or real estate) identified as surplus by a department head or elected official shall be submitted to the Facilities Director.

ARTICLE II. DISPOSITION

1. The Gunnison County Facilities Director may authorize the disposal of property up to four thousand dollars ($4,000.00).

2. Any property valued between four thousand dollars ($4,000.00) and one hundred thousand dollars ($100,000.00) must be submitted by the Gunnison County Facilities Director to the County Manager of Gunnison County, Colorado for disposition. The County Manager of Gunnison County, Colorado is then authorized, without further action from the Board, to execute on behalf of the Board, any and all contracts with an aggregate direct financial payment, or receipt, by Gunnison County over the term of the contract of not more than one hundred thousand dollars ($100,000.00).

3. Execution of any contract with an aggregate direct financial payment or receipt by Gunnison County over the term of the contract of more than one hundred thousand dollars ($100,000.00) shall require further formal action of the Board.

ARTICLE III. REVIEW

1. The Facilities Director and/or County Manager shall provide to the Gunnison County Attorney for review and written approval each proposed contract. The County Manager, if possible, will notify the Board of County Commissioners before such contracts in excess of four thousand dollars ($4,000.00) are executed.

ARTICLE IV. REPEALER

1. Resolution No. 99-41 is hereby repealed and rescinded upon the adoption of the instant Resolution.

INTRODUCED by Commissioner _____, seconded by Commissioner _____, and adopted this ___ day of _____, 2016.

BOARD OF COUNTY COMMISSIONERS
OF GUNNISON COUNTY, COLORADO

By _____
Paula Swenson, Chairperson

By _____
Jonathan Houck, Commissioner

By _____
Phil Chamberland, Commissioner

ATTEST:

_____
Deputy County Clerk