AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Annual Holiday and Meeting Schedule

Action Requested: Motion

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

Attached are the draft 2017 schedules for BOCC meetings and holidays.

Fiscal Impact: None

Submitted by: Katherine Haase **Submitter's Email Address:** khaase@gunnisoncounty.org

Finance Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

County Attorney Review: ○ Required ◉ Not Required

Comments:

Reveiwed by: Discharge Date: Certificate of Insurance Required

Yes ○ No ○

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 8/12/2016

○ Consent Agenda ◉ Regular Agenda ○ Worksession Time Allotted: 5

Agenda Date: 9/6/2016

Revised April 2015

Memorandum from Katherine Haase
Assistant to the County Manager
200 E. Virginia; Gunnison, CO 81230
Phone: (970) 641-7601; Fax: (970) 641-3061
Email: khaase@gunnisoncounty.org

TO: Paula Swenson, Phil Chamberland, Jonathan Houck, Matthew Birnie
DATE: 9/6/2016
SUBJECT: 2017 BOCC Meeting Calendar & Holiday Schedule

All:

Please review the attached draft 2017 BOCC meeting and holiday schedule. This draft calendar follows your regular meeting schedule, and it incorporates 12 holidays (the County has averaged 11.6 days per year since 2002). The only deviations from the Federal holiday schedule are:

- The addition of the day before Independence Day (a Monday – we have done this before when Independence Day falls on a Tuesday.)
- The deletion of Columbus Day (a Monday – the BOCC decided a few years back to forgo this holiday in order to add another day during the December holiday schedule)
- The addition of the day after Thanksgiving (a Friday – we have historically given employees this day)
- The addition of the day after Christmas (a Tuesday – essentially a swap for Columbus Day)

During the 9/6 meeting, I would appreciate formal adoption of the 2017 holiday schedule. I would also appreciate preliminary approval of your 2017 meeting schedule so that we can begin scheduling into 2017. The BOCC will be asked to formally adopt the meeting schedule during the first regular meeting in January.

Much thanks,
Katherine

January 2017

January 2017

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2017

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Dec 26	27	28	29	30	31	Jan 1, 17
2 New Year's Day (Observed)	3	4	5	6	7	8
9	10 8:30am Regular Meeting	11 CCI New Commissioner Orientation	12	13	14	15
16 Martin Luther King, Jr.'s Birthday	17 1:00pm Work Session	18	19	20	21	22
23	24 8:30am Regular Meeting	25	26	27	28	29
30	31 1:00pm Work Session	Feb 1	2	3	4	5

February 2017

February 2017

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2017

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Jan 30	31	Feb 1	2	3	4	5
6	7 8:30am Regular Meeting	8	9	10	11	12
13	14 1:00pm Work Session	15	16	17	18	19
20 Washington's Day	21 8:30am Regular Meeting	22	23	24	25	26
27	28 1:00pm Work Session	Mar 1	2	3	4	5

March 2017

March 2017

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2017

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Feb 27	28	Mar 1	2	3	4	5
6	7 8:30am Regular Meeting	8	9	10	11	12
13	14 1:00pm Work Session	15	16	17	18	19
20	21 8:30am Regular Meeting	22	23	24	25	26
27	28 1:00pm Work Session	29	30	31	Apr 1	2

April 2017

April 2017

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2017

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Mar 27	28	29	30	31	Apr 1	2
3	4 8:30am Regular Meeting	5	6	7	8	9
10	11 1:00pm Work Session	12	13	14	15	16
17	18 8:30am Regular Meeting	19	20	21	22	23
24	25 1:00pm Work Session	26	27	28	29	30

May 2017

May 2017

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2017

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
May 1	2 8:30am Regular Meeting	3	4	5	6	7
8	9 1:00pm Work Session	10	11	12	13	14
15	16 8:30am Regular Meeting	17	18	19	20	21
22	23 1:00pm Special Meeting - Financials 1:10pm Work Session	24	25	26	27	28
29 Memorial Day	30	31	Jun 1	2	3	4

June 2017

June 2017

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2017

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
May 29	30	31	Jun 1	2	3	4
5	6 8:30am Regular Meeting	7	8	9	10	11
12	13 1:00pm Work Session	14	15	16	17	18
19	20 8:30am Regular Meeting	21	22	23	24	25
26	27 1:00pm Work Session	28	29	30	Jul 1	2

July 2017

July 2017

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2017

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Jun 26	27	28	29	30	Jul 1	2
3 Day Before Independence Day	4 Independence Day	5	6	7	8	9
10	11 8:30am Regular Meeting	12	13	14	15	16
17 24	18 1:00pm Work Session 25 8:30am Regular Meeting	19 26	20 27	21 28	22 29	23 30
31	Aug 1	2	3	4	5	6

August 2017

August 2017

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2017

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Jul 31	Aug 1 8:30am Regular Meeting	2	3	4	5	6
7	8 1:00pm Work Session	9	10	11	12	13
14	15 8:30am Regular Meeting	16	17	18	19	20
21	22 1:00pm Special Meeting - Financials 1:10pm Work Session	23	24	25	26	27
28	29	30	31	Sep 1	2	3

September 2017

September 2017

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2017

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Aug 28	29	30	31	Sep 1	2	3
4 Labor Day	5 8:30am Regular Meeting	6	7	8	9	10
11	12 1:00pm Work Session	13	14	15	16	17
18	19 8:30am Regular Meeting	20	21	22	23	24
25	26 1:00pm Work Session	27	28	29	30	Oct 1

October 2017

October 2017

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2017

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Sep 25	26	27	28	29	30	Oct 1
2	3 8:30am Regular Meeting	4	5	6	7	8
9	10 1:00pm Work Session	11	12	13 2018 Budget Presentation; Set Public Hearing Date and Times	14	15
16	17 8:30am Regular Meeting	18	19	20	21	22
23	24 1:00pm Work Session	25	26	27	28	29
30	31	Nov 1	2	3	4	5

November 2017

November 2017

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2017

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Oct 30	31	Nov 1	2	3	4	5
6	7 8:30am Regular Meeting	8	9	10 Veterans' Day (Observed)	11	12
13	14 1:00pm Work Session	15	16	17	18	19
20	21 8:30am Regular Meeting	22	23 Day Before Thanksgiving	24 Thanksgiving	25	26
27 CCI Winter Conference	28	29	30	Dec 1	2	3

December 2017

December 2017

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2018

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Nov 27	28	29	30	Dec 1	2	3
4	5 Afternoon Regular Meeting & Evening Budget Public Hearing	6	7	8	9	10
11	12 1:00pm Work Session	13	14	15 2018 Budget Adoption	16	17
18	19 8:30am Regular Meeting	20	21	22 Set Mill Levy	23	24
25 Christmas	26 Day After Christmas	27	28	29	30	31