FFATA/FSRS Data Report

Due to the implementation of the FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA), the COEM must enter the information for each subaward into the SUB-AWARD REPORTING SYSTEM (FSRS). This information is required by the Office of Management and Budget (OMB) and must be submitted by the COEM within 30 days of making the subaward, so is being collected at the time of each grant application.

Unless otherwise indicated, all fields must be completed in order to be an eligible subgrant recipient.

Information Field	Field Description	Response
Agency or Jurisdiction DUNS #	DUNS number assigned to your jurisdiction or specifically to your agency	133115220
Parent Organization DUNS number, if applicable	If the Jurisdiction has a DUNS number and the Agency has one as well, insert the Jurisdiction's DUNS here.	
Name of Entity Receiving Award	Jurisdiction or Agency Name to which the DUNS number is assigned	Gunnison County
Location of Entity Receiving Award	Full Street Address of the Recipient Agency	200 E. Virginia Av Gunnison, CO 81230
Primary Location of Performance of the Award	Include City, State and Congressional District	510 W. Bidwell Gunnison, CO 81230
The Information Below MAY be Required – See Determining "and" statements		
Names and Total Compensation of the Five (5) most highly compensated officers	If **all** of the Conditions Below are true then the names and compensation information is required – otherwise mark Box 1 as "Not Required"	Information if Required
The entity in the preceding fiscal year received 80% or more of its annual gross revenues in federal awards, and;		1. Not Required
The entity received $25,000,000 or more in annual gross revenues from Federal awards, and;		2.
The public does not have access to this information through periodic reports filed with the IRS or SEC		3.
		4.
		5.

X Signature: _____ Date: 1-13-16

Agency's Authorized Representative (usually the Grant Administrator named in the application and the grant contract)

By signing above, I certify that the information contained in this FFATA data report is complete and accurate to the best of my knowledge.

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Part I
Calendar Year 2016 EMPG-LEMS Grant Activities
Work Plan Template (v.120715)

Instructions

Use the 15 EMF categories as a framework for planning your annual work program and consider identified capability gaps or shortfalls that need to be addressed. This can be done in four steps.

1. First, consider your community's long-term strategy for developing and sustaining an all-hazards preparedness strategy, including initiatives that can be accomplished during the grant performance period as well as those objectives that will need to be phased over multiple years.
2. Second, identify Planned Activities that, when completed, will assist you in achieving your long-term strategy. Complete the Work Plan Template by identifying Planned Activities for each Emergency Management Function (EMF) that is relevant to your strategy. Identify to the extent possible the measurable outcome for each Planned Activity.
3. Third, place those activities that can be accomplished during the current performance period in the quarter that you expect the activity to be completed (it is recognized that schedules and priorities change and that activities may actually be accomplished in a different quarter than the one projected).
4. Fourth, determine if the products/activities you have identified combine to make your program eligible for 100% of your award (use the product/activity table from the guidance)
5. Finally, submit the finished document to your assigned DHSEM Regional Field Manager.

Please don't hesitate to contact your DHSEM Regional Field Manager for assistance in completing this Work Plan Template.

Signatures

Must be signed (in ink) or (Adobe Acrobat digital signature) by the emergency manager and forwarded to the assigned DHSEM Regional Field Manager for approval.

By signing, the applicant acknowledges that he/she has read and understands the calendar year 2016 Program Guidelines and Application Kit.

Jurisdiction: _Gunnison County_____

Emergency Manager of Jurisdiction: Scott Morrill _____Date: _01-07-16___

DHSEM Regional Field Manager: _____Date: _____

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Part I
2016 EMPG-LEMS Grant Activities
Work Plan Template

2016 EMPG-LEMS Grant Activities		
EMF-1		
Finance and Administration		
Objective(s) of Planned Activities: *Budget preparation, grant administration, LEMS application, expense tracking, quarterly reimbursement requests, quarterly performance reports, equipment monitoring*		
Mandatory Federal Activities for this EMF: Submit updated FFATA		
1st Quarter	Planned Activities: Submit 1st Quarter report and reimbursement request.	Results:
2nd Quarter	Planned Activities: Submit 2nd Quarter report and reimbursement request.	Results:
3rd Quarter	Planned Activities: Submit 3rd Quarter report and reimbursement request.	Results:
4th Quarter	Planned Activities: Submit 4th Quarter report and reimbursement request.	Results:

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2016 EMPG-LEMS Grant Activities		
EMF-2		
Laws and Authorities		
Objective(s) of Planned Activities: *Ordinances, resolutions, emergency declarations, EMAP accreditation, compliance with laws and regulations*		
Mandatory Federal Activities for this EMF: None		
1st Quarter	Planned Activities:	Results:
2nd Quarter	Planned Activities: Revise Ambulance Licensing Resolution 1997-37	Results:
3rd Quarter	Planned Activities: Communications Site Agreements (9-1-1 Authority).	Results:
4th Quarter	Planned Activities: 2007-26 (Authority to Execute Contracts) Update for financial issues?	Results:

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2016 EMPG-LEMS Grant Activities		
EMF-3		
Risk Assessment		
Objective(s) of Planned Activities: *Development/upgrade of local/tribal THIRA (Threat and Hazard Risk Identification and Assessment) or (HIRA Hazard Risk Identification and Assessment), development of corresponding risk management strategies*		
Mandatory Federal Activities for this EMF: None		
1st Quarter	Planned Activities:	Results:
2nd Quarter	Planned Activities:	Results:
3rd Quarter	Planned Activities:	Results:
4th Quarter	Planned Activities:	Results:

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2016 EMPG-LEMS Grant Activities		
EMF-4		
Hazard Mitigation Plans and Projects		
Objective(s) of Planned Activities: *Development of local/tribal hazard mitigation plans, implementation of hazard mitigation projects, coordination of Environmental and Historic Preservation (EHP) reviews*		
Mandatory Federal Activities for this EMF: None		
1st Quarter	Planned Activities:	Results:
2nd Quarter	Planned Activities: Review Gunnison County Natural Hazard Mitigation Plan	Results:
3rd Quarter	Planned Activities:	Results:
4th Quarter	Planned Activities:	Results:

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2016 EMPG-LEMS Grant Activities		
EMF-5		
Emergency Operations Plans		
Objective(s) of Planned Activities: *Development/upgrades of local/tribal emergency operations plans (EOPs) in accordance with CPG-101, Version 2.0, fostering partnerships with EOP stakeholder agencies and organizations*		
Mandatory Federal Activities for this EMF: All EMPG Program grantees/sub-grantees must maintain, or revise as necessary, jurisdiction-wide all-hazards Emergency Operations Plans that are consistent with CPG-101 v.2 (November 2010) and provide copies of new and revised EOPs/Annexes to DHSEM Regional Field Manager.		
1st Quarter	Planned Activities: Review status of EOP and Annexes. Identify sections needing updates. Prioritize updates based on criticality to incident management. Establish time-line for completing updates to each section. Note that we will be relying on completion of departmental COOPS, since essential functions for each department will be listed in the updated EOP under that departments (ESF) roles and responsibilities. Emergency Quick Guides printed in January. Begin training on Emergency Quick Guides and Safety Center in February.	Results:
2nd Quarter	Planned Activities:	Results:
3rd Quarter	Planned Activities: Circulate Draft EOP with executive staff. Include essential functions from departmental COOPs.	Results:
4th Quarter	Planned Activities: Finish reviewing departmental COOP's, forward completed documents to BoCC.	Results:

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2016 EMPG-LEMS Grant Activities		
EMF-6		
Recovery Plans		
Objective(s) of Planned Activities: *Development/upgrades of local/tribal recovery plans, fostering partnerships with recovery stakeholder agencies and organizations*		
Mandatory Federal Activities for this EMF: None		
1st Quarter	Planned Activities:	Results:
2nd Quarter	Planned Activities:	Results:
3rd Quarter	Planned Activities:	Results:
4th Quarter	Planned Activities:	Results:

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2016 EMPG-LEMS Grant Activities		
EMF-7		
Training		
Objective(s) of Planned Activities: *NIMS training delivery, staff professional development, development of Training & Exercise Plans (TEPs)*		
Mandatory Federal Activities for this EMF, (1) all EMPG program funded personnel (State/Local/Tribal) must complete the following NIMS training courses and record proof of completion: IS 100; IS 200; IS 700; and IS 800; FEMA Professional Development Series: IS 139; IS 230.a; IS 235.a; IS 240.a; IS 241.a; IS 242.a; and IS 244.a, (2) all grantees and sub-grantees are required to develop a Multi-Year TEP that incorporates linkages to core capabilities and update it annually.		
1st Quarter	Planned Activities: Implement the CY16 TEP Update CY 17 of the multi-year training and exercise plan. This plan should include required training for EMPG funded personnel Report completed training for EMPG funded personnel. Beginning planning at County level for a Full Scale Active Shooter Exercise Fall 2016. Monthly EOC training Open SITL & RESL Task Books for Bobbie Lucero. Incident Leadership Course L-981 for Scott Morrill	Results:
2nd Quarter	Planned Activities: Submit updated TEP to FM Report completed training for EMPG funded personnel. Participate in the Spring Airport Tabletop. Participate in the West region Healthcare Coalition Ebola Tabletop.	Results:

	Monthly EOC training.	
3rd Quarter	Planned Activities: Work with MAC group to determine training and exercise goals for 2017 and 2018. Participate in TEPW	Results:
4th Quarter	Planned Activities: Report completed training for EMPG funded personnel. Monthly EOC training.	Results:

2016 EMPG-LEMS Grant Activities		
EMF-8		
Exercises		
Objective(s) of Planned Activities: *Participation in exercises as "Sponsoring" and/or "Participating" agencies*		
Mandatory Federal Activities for this EMF: (1) All EMPG program funded personnel (State/Tribal/Local) must participate in at least three exercises in a 12-month period. Sub-grantees may sponsor and/or participate in other sponsor's exercises to fulfill this requirement, (2) all grantees and sub-grantees are required to develop a Multi-Year TEP that incorporates linkages to core capabilities and update it annually.		
1st Quarter	Planned Activities: Implement exercise program as outlined in the TEP Develop plan to meet grant exercise requirement and review with FM. Report on completed exercises include AAR or CAP Participate in the West Regional Healthcare Coalition Functional Exercise on Jan 27th. Participate in the Delta Full Scale EOC Exercise in Feb 17th. Participate in the Ouray County Full Scale EOC Exercise in March 3rd.	Results:
2nd Quarter	Planned Activities: Implement exercise program as outlined in	Results:

	the TEP Report on completed exercises include AAR or CAP	
3rd Quarter	Planned Activities: Implement exercise program as outlined in the TEP Report on completed exercises include AAR or CAP Participate in the Public Health Annual Flu Clinic.	Results:
4th Quarter	Planned Activities: Implement exercise program as outlined in the TEP Report on completed exercises include AAR or CAP	Results:

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2016 EMPG-LEMS Grant Activities		
EMF-9		
Incident Management		
Objective(s) of Planned Activities: *EOC management, COG, multi-agency coordination, support of incident command operations*		
Mandatory Federal Activities for this EMF: None **State Requirement: Hold a meeting with the jurisdiction's emergency services and partner agencies to include: law enforcement, fire, EMS, public works, health and medical, behavioral health, mass care (human services, Red Cross, VOAD), school districts, public utilities, public information, and other relevant stakeholders. Before December 31, 2016 hold a second meeting with this same group. These are the agencies and entities which constitute your partners during an EOC activation and any significant incident response. Prepare an agenda for these meetings with the Regional Field Manager.**		
1st Quarter	Planned Activities: Quarterly All Hazard Planning Committee meeting. Trying to convince participants to move to a bi-monthly schedule for these meetings. Participating on the CEMA conference planning committee and Silent Auction.	Results:
2nd Quarter	Planned Activities: Quarterly All Hazard Planning Committee meeting. Trying to convince participants to move to a bi-monthly schedule for these meetings. Begin Gunnison Basin Wildfire Council meetings as needed. Assistance with Wildfire Academy in Gunnison.	Results:
3rd Quarter	Planned Activities: Quarterly All Hazard Planning Committee meeting. Trying to convince participants to move to a bi-monthly schedule for these meetings.	Results:
4th Quarter	Planned Activities: Quarterly All Hazard Planning Committee meeting. Trying to convince participants to move to a bi-monthly schedule for these meetings.	Results:

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2016 EMPG-LEMS Grant Activities		
EMF-10		
Communications		
Objective(s) of Planned Activities: *Activities supporting interoperability, including cooperative planning, equipment tests, drills, radio checks, purchases, etc*		
Mandatory Federal Activities for this EMF: None		
1st Quarter	Planned Activities: For the Gunnison EOC, this activity is included under EMF 14. EM participates in quarterly Gunnison/Hinsdale Communications Board and 9-1-1 Authority Board meetings. We update and distribute standing 205's for Aircraft Incidents at Airport, Aircraft Incidents off Airport, Wildfire and SAR incidents. We offer radio trainings (VHF and 800) to all valley agencies, and encourage agencies to conduct regular testing of both systems equipment. Continue involvement in development of the McClure Pass Communications site. Development of Communications Site Agreements. Follow-up on Cochetopa Communications Sites.	Results:
2nd Quarter	Planned Activities: For the Gunnison EOC, this activity is included under EMF 14. EM participates in quarterly Gunnison/Hinsdale Communications Board and 9-1-1 Authority Board meetings. We update and distribute standing 205's for Aircraft Incidents at Airport, Aircraft Incidents off Airport, Wildfire and SAR incidents. We offer radio trainings (VHF and 800) to all valley agencies, and encourage agencies to conduct regular testing of both systems equipment.	Results:

	Continue involvement in development of the McClure Pass Communications site. Development of Communications Site Agreements.	
3rd Quarter	Planned Activities: For the Gunnison EOC, this activity is included under EMF 14. EM participates in quarterly Gunnison/Hinsdale Communications Board and 9-1-1 Authority Board meetings. We update and distribute standing 205's for Aircraft Incidents at Airport, Aircraft Incidents off Airport, Wildfire and SAR incidents. We offer radio trainings (VHF and 800) to all valley agencies, and encourage agencies to conduct regular testing of both systems equipment. Continue involvement in development of the McClure Pass Communications site. Development of Communications Site Agreements.	Results:
4th Quarter	Planned Activities: For the Gunnison EOC, this activity is included under EMF 14. EM participates in quarterly Gunnison/Hinsdale Communications Board and 9-1-1 Authority Board meetings. We update and distribute standing 205's for Aircraft Incidents at Airport, Aircraft Incidents off Airport, Wildfire and SAR incidents. We offer radio trainings (VHF and 800) to all valley agencies, and encourage agencies to conduct regular testing of both systems equipment. Continue involvement in development of the McClure Pass Communications site. Development of Communications Site Agreements.	Results:

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2016 EMPG-LEMS Grant Activities		
EMF-11		
Operations Procedures		
Objective(s) of Planned Activities: *Development/maintenance of systems (e.g., Web EOC), processes (e.g., resource order process), capabilities (e.g., EOC management training), and Plans (e.g., COOP) to support incident operations*		
Mandatory Federal Activities for this EMF: None		
1st Quarter	Planned Activities: Continue work on departmental COOP's. Monthly EOC Training. Organize/Updates EOC (lists, binders, plans, supplies) Salamander Credentialing System Training.	Results:
2nd Quarter	Planned Activities: Continue work on departmental COOP's. Review / update WebEOC Job Aid relative to situation updates and resource ordering Monthly EOC Training.	Results:
3rd Quarter	Planned Activities: Continue work on departmental COOP's. In theory, all department COOPs are to be completed by Sept 30 2016 (per BoCC strategic plan) Monthly EOC Training.	Results:
4th Quarter	Planned Activities: Finish reviewing departmental COOP's, forward completed documents to BoCC. Monthly EOC Training.	Results:

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2016 EMPG-LEMS Grant Activities		
EMF-12		
Mutual Aid		
Objective(s) of Planned Activities: *Maintenance of local, interagency, regional and statewide intergovernmental agreements*		
Mandatory Federal Activities for this EMF: None		
1st Quarter	Planned Activities: Finalize MAA with Delta County. Make annual request of all agencies to send copies of their respective MAA's and IGA's.	Results:
2nd Quarter	Planned Activities: Initiate MAA's with Chaffee and Pitkin County's. Red Cross sheltering agreements for locations in Crested Butte and Mt. Crested Butte.	Results:
3rd Quarter	Planned Activities:	Results:
4th Quarter	Planned Activities:	Results:

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2016 EMPG-LEMS Grant Activities		
EMF-13		
Resource Management		
Objective(s) of Planned Activities: *Development/maintenance of resource mobilization plans and processes, including database management systems, financial controls and relevant forms*		
Mandatory Federal Activities for this EMF: None **Colorado Requirement: In order to meet the requirements of the Colorado Disaster Emergency Act CRS 24-33.5, Part 7, a Colorado priority for the 2015 EMPG program is the development and implementation of state and local resource management systems. (Please see program requirements in guidance)**		
1st Quarter	Planned Activities: Continue work on Gunnison County Resource Mobilization Plan. Present draft to All Hazard Planning Committee and other stakeholders. Most stakeholders have reviewed and commented on earlier draft.	Results:
2nd Quarter	Planned Activities: Complete Resource Mob Plan and distribute to stakeholders.	Results:
3rd Quarter	Planned Activities: Develop scenario for table top exercise to test Resource Mob plan. Update resource database in WebEOC	Results:
4th Quarter	Planned Activities: Utilizing Resource Mob Plan, conduct resource mobilization table top exercise.	Results:

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2016 EMPG-LEMS Grant Activities		
EMF-14		
Facilities Management		
Objective(s) of Planned Activities: *Monitoring & maintenance of EOC/Alternate EOC facilities and equipment*		
Mandatory Federal Activities for this EMF: None		
1st Quarter	Planned Activities: Weekly test/check of all radios (VHF, 800, Aeronautical), Dispatch Console, and EAS equipment. Weekly check of computers, which will include ensuring that systems can be accessed via links and are operable (Code Red, WebEOC, Ready Op, and Safety Center). Weekly test of all active phones. On a monthly basis, all cache phones should be plugged in to allow updates and test the phone. Quarterly check of all hard-copy manuals to ensure that they are still there, and updated if necessary.	Results:
2nd Quarter	Weekly test/check of all radios (VHF, 800, Aeronautical), Dispatch Console, and EAS equipment. Weekly check of computers, which will include ensuring that systems can be accessed via links and are operable (Code Red, WebEOC, Ready Op, and Safety Center). Weekly test of all active phones. On a monthly basis, all cache phones should be plugged in to allow updates and test the phone. Quarterly check of all hard-copy manuals to ensure that they are still there, and updated if necessary.	Results:
3rd Quarter	Weekly test/check of all radios (VHF, 800, Aeronautical), Dispatch Console, and EAS equipment.	Results:

	Weekly check of computers, which will include ensuring that systems can be accessed via links and are operable (Code Red, WebEOC, Ready Op, and Safety Center). Weekly test of all active phones. On a monthly basis, all cache phones should be plugged in to allow updates and test the phone. Quarterly check of all hard-copy manuals to ensure that they are still there, and updated if necessary.	
4th Quarter	Weekly test/check of all radios (VHF, 800, Aeronautical), Dispatch Console, and EAS equipment. Weekly check of computers, which will include ensuring that systems can be accessed via links and are operable (Code Red, WebEOC, Ready Op, and Safety Center). Weekly test of all active phones. On a monthly basis, all cache phones should be plugged in to allow updates and test the phone. Quarterly check of all hard-copy manuals to ensure that they are still there, and updated if necessary.	Results:

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2016 EMPG-LEMS Grant Activities		
EMF-15		
Crisis Communication, Public Information and Education		
Objective(s) of Planned Activities: *Development/maintenance of Joint Information System (JIS) protocols and procedures, web page management, and procedures for utilizing social media. Development and maintenance of Alert and Warning Plans and procedures.*		
Mandatory Federal Activities for this EMF: None		
1st Quarter	Planned Activities: Try to re-engage other jurisdictions and agencies regarding development of JIS team/processes in the valley.	Results:
2nd Quarter	Planned Activities: Conduct training for EOC staff on use of ENDEC encoder as part of public notification process.	Results:
3rd Quarter	Planned Activities: Participate in preparedness messaging for Nat'l Preparedness Month in Sept.	Results:
4th Quarter	Planned Activities: Participate in preparedness messaging for Winter Prep Week in Oct.	Results:

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2016 EMPG-LEMS Annual Program Paper
Part II Jurisdiction Information and Signatures (v.120715)
Note: This document serves to meet the requirements of §24-33.5-707(7), C.R.S.

Jurisdiction Name: Gunnison County

Emergency Program Manager

Name: Scott Morrill
Job Title: Emergency Manager

Mailing Address: 200 E. Virginia Av, Gunnison CO 81230

Physical Address (if different): 510 W. Bidwell Av, Gunnison CO 81230

Phone Contact Information

Office Phone number: 970-641-2481
24 Hour Emergency Line: 970-641-8201
Office Fax: 970-641-7649
Cellular: 970-275-1370
Pager:
E-Mail Address: smorrill@gunnisoncounty.org

Employment Status (Please indicate how many)

Paid Full Time: X Paid Part Time: Volunteer: Other:

Jurisdiction Job Title Program Manager Reports to: Gunnison County Manager

Hours worked per week for jurisdiction in all job titles: 40

Hours worked per week devoted to Emergency Management: 40

Additional Emergency Management Staff			
Type of Employment	How many?	Total staff hours/week	Total E.M. hours/week
Paid full time professional	1	40	28
Paid full time clerical			
Paid part time professional			
Paid part time clerical			
Volunteer			
Other personnel			

Senior Elected Official (Name and Title) __Paula Swenson, Chair, Gunnison County Board of County Commissioners_____

Chief Executive Officer (if different from above) _Matthew Birnie, Gunnison County Manager_____

Signature/Chief Executive _____

Signature/Emergency Manager/Coordinator Scott Morrill Digitally signed by Scott Morrill DN: cn=Scott Morrill, o=Gunnison County, ou=Office of Emergency Management, email=smorrill@gunnisoncounty.org, c=US Date: 2016.01.07 15:42:29 -07'00' Date _01-07-16___

Signature/DHSEM Regional Field Manager_____ Date _____

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Emergency Management Program Grant (EMPG)
Local Emergency Manager Support (LEMS)
Program Funding Application: Part III (v.110714)

Staffing Pattern for Calendar Year 2016

Note: This for MUST be resubmitted *whenever the jurisdiction has personnel changes*.

JURISDICTION: Gunnison County

1a) Employee Name	2) Classification Specification/Full Position Title	3) Date of Appointment or Date Hired	4) Employee Status- Type of Appointment SEE INSTRUCTIONS
Scott Morrill	Emergency Manager	11/1/2004	
Bobbie Lucero	Deputy Emergency Manager	1/1/2015	

1b) PAID Employee Name	5) Jurisdiction Gross Annual salary (All job titles)	6) Gross Annual Employer-Provided Benefits	7) Total Hours/ Week	8) LEM Hours/ Week	9) Percent LEM Hours/ Week	10) LEMS Eligible Salary	11) LEMS Eligible Benefits
Scott Morrill	$66,224	$19,514	40	40	100%	$66,224	$19,514
Bobbie Lucero	$46,363	$6,469	40	28	70%	$32,454	$4,528
					0%	$0	$0
					0%	$0	$0
					0%	$0	$0
					0%	$0	$0
					0%	$0	$0
					0%	$0	$0
					0%	$0	$0
					0%	$0	$0
Totals	$ 112,587.00	$ 25,982.80				$98,678	$24,042
						Enter in Slot A On Funding Request	Enter in Slot B On Funding Request

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Division of Homeland Security & Emergency Management
Department of Public Safety

Emergency Management Program Grant (EMPG)
Local Emergency Manager Support (LEMS)
Program Funding Application: Part III (v.110714)

Staffing Pattern and Program Funding for Calendar Year 2016

Note: This for MUST be resubmitted *whenever the jurisdiction has personnel changes*.

JURISDICTION:

	Salaries & Benefits				
A	LEMS Eligible Salary (Staffing Report Block 10 Total):	$98,678			
B	LEMS Eligible Benefits (Staffing Report Block 11 Total):	$24,042			
C	***Total Salary and Benefits (a+b): $***		***$122,720***		
	Travel Expenses				
D	Local Travel (mileage, fleet expense, or other):	$ 1,300.00			
E	Out of State Travel:				
F	Conference & Seminars (Registration Fees, Hotels, etc.):	$ 1,696.00			
G	Training (Registration Fees, hotels, etc.):	$ 713.00			
H	Per Diem:				
I	Other (Dues, Certifications and Membership Fees):	$ 3,424.00			
J	***Total Travel Expenses (D+E+F+G+H+I): $***		***$ 7,133.00***		
	Office Support Expenses (more than $200 for year)				
K	Office Supplies and Materials:	$ 305.00			
L	Equipment Purchase:	$ 973.00			
M	Equipment Lease:	$ 1,482.00			
N	Rent, Utilities, etc.:				
O	Printing & Copying:	$ 400.00			
P	Postage:	$ 48.00			
Q	Other (Advertising, Cell Phones, Aircards, etc.):	$ 37,336.00			
R	***Total Office Support Expenses (K+L+M+N+O+P+Q): $***		***$ 40,544.00***		
S	**Total Request (C+J+R):**			$	170,397.26
T	**Federal (Eligible for Reimbursement) Amount (One half of S):**			$	85,198.63

Jurisdiction Emergency Manager Signature _____ Date

Linda Montoya

Jurisdiction Chief Financial Officer Signature 1/7/16 Date

_____

COEM Regional Field Manager Signature _____ Date