AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Draft BOCC Minutes; 11-3-2015

Action Requested: Motion

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

Attached are the draft 11/3/2015 meeting minutes for consideration.

Fiscal Impact: None.

Submitted by: Katherine Haase **Submitter's Email Address:** khaase@gunnisoncounty.org

Finance Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

County Attorney Review: ○ Required ◉ Not Required

Comments:

Reveiwed by: Discharge Date: Certificate of Insurance Required

Yes ○ No ○

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 11/12/2015

○ Consent Agenda ◉ Regular Agenda ○ Worksession Time Allotted:

Agenda Date: 11/17/2015

Revised April 2015

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
November 3, 2015

The November 3, 2015 meeting was held in the Board of County Commissioners' meeting room located at 200 E. Virginia Avenue, Gunnison, Colorado. Present were:

Paula Swenson, Chairperson
Phil Chamberland, Vice-Chairperson
Jonathan Houck, Commissioner
Matthew Birnie, County Manager
Katherine Haase, Clerk to the Board
Others Present as Listed in Text

CALL TO ORDER: Chairperson Swenson called the meeting to order at 8:31 am.

AGENDA REVIEW: There were no changes made to the agenda.

MINUTES APPROVAL: **Moved** by Commissioner Chamberland, seconded by Commissioner Houck to approve Regular Meeting minutes for 8/4, 8/18, 9/15 and 10/6. Motion carried unanimously. **Moved** by Commissioner Chamberland, seconded by Chairperson Swenson to approve the 10/15 Special Meeting minutes. Motion carried. (Commissioner Houck abstained from the vote because he was not present for the 10/15 meeting.) **Moved** by Commissioner Chamberland, seconded by Commissioner Houck to approve the Regular Meeting minutes for 10/20. Motion carried. (Chairperson Swenson abstained from the vote because she was not present for the 10/20 meeting.)

1. 8/4/15; Regular Meeting
2. 8/18/15; Regular Meeting
3. 9/15/15; Regular Meeting
4. 10/6/15; Regular Meeting
5. 10/15/15; Special Meeting
6. 10/20/15; Regular Meeting

CONSENT AGENDA: **Moved** by Commissioner Chamberland, seconded by Commissioner Houck to approve the Consent Agenda. Motion carried unanimously.

1. 2016-2018 Contractual Service Cost Agreement; Advanced Pest Management of Colorado, LLC, dba Colorado Mosquito Control, LLC; Mosquito Management Services; 1/1/2016 thru 12/31/2018; $258,097.16
2. Professional Services Agreement; Hilltop Community Resources; Provide Services to the Office of Juvenile Services Regarding High Fidelity Wraparound Coaching to Promote Health and Wellness to Individuals and Families Referred from Gunnison County Family Advocacy and Support Team through the Office of Juvenile Services; 9/23/15 thru 10/1/16; $3,003
3. Addendum to Airport Advertising Agreement for Vehicle/Boat/Specialty Displays – USA Master; Clear Channel Airports
4. Grant Agreement; State of Colorado, Department of Public Safety, Division of Criminal Justice; Grant #2012-DJ-15-008665-04-2, CMS #82864, Award #2012-DJ-BX-0222; Restorative Justice Services; 10/1/15 thru 9/30/16; $29,804
5. Lease Agreement; Bishop of Pueblo; Queen of All Saints Parish Hall Premises to Serve as a Voter Service Polling Center; 10/26/15 thru 11/4/15; $300
6. Ratification of Correspondence; Archuleta County Commissioners; Courthouse Project Tour
7. Acknowledgment of County Manager Signature; Grant Application; Colorado Department of Public Health and Environment, Prevention Services Division, Health Services and Connections Branch; Title X Family Planning, RFA #2385; 6/30/16 thru 6/30/19
8. Agreement Collateralizing Letter of Credit with Certificate of Deposit and Guaranteeing Payment; Gunnison Savings and Loan Association
9. Memorandum of Understanding; Stepping Stones; 2015-2016 Race to the Top Quality Improvement Program; 7/1/15 thru 6/30/16; $1,500
10. Out-of-State Travel Request; Airport Rescue and Fire Fighting (ARFF) Training; Airport Duty Officer Mathew Gallowich; Salt Lake City, UT; 12/7/15 thru 12/10/15; Not to Exceed $4,000
11. Lease Agreement for Use of Space, Mountain Meadow – CSFS Gunnison District Facility; Colorado State University; Gunnison Basin Weed District Program; 1/1/16 thru 12/31/16; $2,427.06
12. Amendment #1 to Exhibit B to Services Agreement Dated 10/15/14, Payment Schedule; Colorado State Forest Service; 1/1/16 thru 12/31/16; $15,419.66
13. Memorandum of Understanding; State of Colorado Department of Human Services; 7/1/15 thru 6/30/16

SCHEDULING: The Upcoming Meetings Schedule was discussed and updated.

1. Employee Recognition Celebration. This celebration will take place on 12/15 at 4:00 pm. Because of this, the Board meeting that day will be held in the afternoon.

COUNTY MANAGER'S REPORT: CM Birnie was present for discussion.

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1. Broadband Update. CM Birnie informed the Board that he attended a meeting earlier in the week. He was also able to obtain related contract documentation from July 2007.
2. 2016 Gunnison County Budget. CM Birnie asked if the Board would like to meet with any department directors during the budget work session scheduled for 11/10. The Board asked that the leaders from Facilities and Grounds, Information Technology, and the Sheriff's Office be available.
3. Possible Office Closures. CM Birnie informed the Board that, due to an extended vacation planned for one of his employees, his office may experience intermittent closures between 11/2 and 11/23.

DEPUTY COUNTY MANAGER'S REPORT AND PROJECT UPDATES: Deputy County Manager Marlene Crosby was present for discussion.

1. Cottonwood Pass Update. DCM Crosby informed the Board that the Pass closed for the season last Thursday. The closure was posted to social media.
2. Perpetual Easement; Doyleville. DCM Crosby informed the Board that, during the sale of a property adjacent to the Doyleville shop, it was discovered that the property lines are inconsistent with actual use. A survey was completed, and the County will need to obtain a perpetual easement for access.
3. Riverland Industrial Park Intersection. DCM Crosby informed the Board that the Riverland Property Owners' Association has asked the County to support the POA's request for CDOT to perform restriping and reconfiguring on the intersection. She opined that the County should be clear in any form of support statement that the support does not indicate that the County will provide work or funding toward the project.
4. Boards and Commissions Appreciation. DCM Crosby asked the Board if they would prefer to hold a catered celebration or purchase gifts for the Boards and Commissions members. The Board asked her to proceed with gifts for distribution. She will create a Boards and Commissions meeting schedule so that the commissioners may attend as many meetings as possible to personally distribute the gifts.
5. Bid Award; Dos Rios Sewer Manhole Installation Project; Lucas Construction; $21,000. DCM Crosby stated that Lucas Construction was the lowest bidder, and she asked the Board to authorize CM Birnie's signature on the contract and her signature on all other contract-related documents. **Moved** by Commissioner Chamberland, seconded by Commissioner Houck to approve the award as presented. Motion carried unanimously.

COTTONWOOD PASS CONSTRUCTION CLOSURES: Deputy County Manager Marlene Crosby and Special Projects Foreman Jim Kint were present for discussion.

DCM Crosby informed the Board that she met with representatives from the Forest Service and the Federal Highway Administration to discuss all closure options. The Forest Service agreed to defer to the County's decision. Even though this project will not occur until 2017, a decision was necessary now because the closures will be relevant to the environmental submittal.

DCM Crosby presented two closure options that would have allowed traffic at various times throughout the day. However, it was agreed that total closures would decrease the total project cost and possibly shorten the project's schedule. The Board will hold a work session in early 2016 to discuss the logistics and communication necessary for the closure. Early communication will be important for those who use the Pass personally or commercially. **Moved** by Commissioner Chamberland, seconded by Commissioner Houck to close Cottonwood Pass for construction for the entirety of 2017 for the construction season and part of 2018 to pave and finish the project. Motion carried unanimously.

ROAD SIGNAGE: DCM Crosby informed the Board during this impromptu discussion that her department has increased road signage since cattle have recently been killed by vehicles. The Board was appreciative of her efforts.

UNSCHEDULED CITIZENS: There were no Unscheduled Citizens present for discussion.

COMMISSIONER ITEMS:

Commissioner Chamberland:

1. Broadband Update. Commissioner Chamberland stated that the current plan is both doable and budgetable. WSCU's portion of the project will be relatively small, but is willing to provide more funding than the relative percentage. A grant will be sought in December for this phased project.

Commissioner Houck:

1. Department of Motor Vehicle Office Location Update. Commissioner Houck informed the Board that he discussed this issue with John Swartout, a representative from Governor Hickenlooper's office. There may be rental space available within the City of Gunnison, and Commissioner Houck will continue to work on the issue. The DMV has been asked to vacate the current space in the Blackstock Government Center by the end of February, 2016.

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2. Natural Resources Conservation Service Funding. Commissioner Houck informed the Board that he's been working with Wildlife Conservation Coordinator Jim Cochran on obtaining funding for additional conservation projects. He also stated that NRCS funding can't be grant matched with Federal funding.

Commissioner Swenson:

1. Colorado Counties, Inc. (CCI) Update. Chairperson Swenson attended the CCI Health and Human Services committee meeting last week. Much of the discussion revolved around workforce issues. A follow-up meeting is scheduled to take place after the CCI Winter Conference in December.

ADJOURN: **Moved** by Commissioner Chamberland, seconded by Commissioner Houck to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:36 am.

CELEBRATION; GOVERNMENT FINANCE OFFICERS ASSOCIATION DISTINGUISHED BUDGET PRESENTATION AWARD: Chairperson Swenson acknowledged that this is the fifth year in a row that the Administration Department has received this award. A short celebration with the Finance office staff took place, and reporters were present to take photographs of the staff holding the award.

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Paula Swenson, Chairperson

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Phil Chamberland, Vice-Chairperson

_____
Jonathan Houck, Commissioner

Minutes Prepared By:

_____
Katherine Haase, Deputy County Clerk

Attest:

_____
Kathy Simillion, County Clerk

GUNNISON COUNTY BOARD OF COMMISSIONERS TEXT INCLUSION INTO MINUTES

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