AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Ratification of Correspondence; Colorado Departmen

Action Requested: Motion

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

The attached correspondence was informally approved and signed on 9/15/2015.

Fiscal Impact:

Submitted by: Katherine Haase for BOCC **Submitter's Email Address:** khaase@gunnisoncounty.org

Finance Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

County Attorney Review: ○ Required ◉ Not Required

Comments:

Reveiwed by: Discharge Date: Certificate of Insurance Required

Yes ○ No ○

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 9/17/2015

◉ Consent Agenda ○ Regular Agenda ○ Worksession Time Allotted:

Agenda Date: 10/6/2015

Revised April 2015

Gunnison County
COLORADO

Gunnison County Board of County Commissioners
Phone: (970) 641–0248 • Fax: (970) 641–3061
Email: bocc@gunnisoncounty.org • www.GunnisonCounty.org

September 14, 2015

Barbara Brohl
COLORADO DEPARTMENT OF REVENUE
Driver's License Administration
1881 Pierce Street, Room 136
Lakewood, CO 80214

Dear Ms Brohl:

We are writing in regard to your agency's use of office space in the Gunnison County Government Center. The discussion about finding a **temporary** location began in 2005, and Gunnison County entered into a lease agreement on July 1, 2005. The termination date on the lease agreement was June 30, 2007 and it has not been extended or replaced. The rate has continued at $152.80 per month.

The Gunnison County Clerk and our Facilities Maintenance Director have had numerous discussions with your staff about the need for you to find another location. The Clerk's office needs the space to accommodate motor vehicle traffic, and it is obvious that your Gunnison office needs more space and additional hours of service. When the office is open the entire lobby of the Government Center is filled with people waiting to get a license. It is difficult for the staff in our Treasurer's and Assessor's office to provide quality service to their customers due to the congestion and the noise.

It is time for your agency to move forward and secure a location that better suits your needs. Our staff has made some suggestions as buildings have become available for lease. By December 31, 2015 of this year we need to know that you have secured a location and also the number of days and hours that you will be open to continue to provide service to your customers in the Gunnison Valley. We understand that there may be a delay in gaining occupancy and we are willing to work with you, but in all cases your last day in our facility to be February 28, 2016.

We look forward to hearing from you, and we will continue to advise your staff if we hear of offices that might be appropriate in private buildings.

Sincerely,

Paula Swenson, Chairperson | Phil Chamberland, Vice-Chairperson | Jonathan Houck, Commissioner

Cc: Donovan/Hamner/Brown
Mike Dixon