AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Out-of-State Travel; Certified Prevention Speciali

Action Requested: Motion

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

Out of state travel request for prevention training

Fiscal Impact: Up to $1,234

Submitted by: Kari Commerford **Submitter's Email Address:** kcommerford@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:

Kari is preparing a memo describing the grant funds available for this training, etc. that will be added to the submittal information. Jody and Kari went over grant eligibility and funding and confirm this cost can be covered.

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 7/15/2015

County Attorney Review: ( ) Required (●) Not Required

Comments:

Reveiwed by: Discharge Date: Certificate of Insurance Required

Yes ( ) No ( )

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 7/17/2015

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted:

Agenda Date: 7/21/2015

Revised April 2015

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Agenda Item: Out-of-State Travel; Certified Prevention Speciali

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Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

out of state travel request

Fiscal Impact:

Submitted by: Kari Commerford **Submitter's Email Address:** kcommerford@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
Additional information provided explains the trip more fully. Costs covered in grant as eligible expenditures.

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 7/17/2015

County Attorney Review: ( ) Required (●) Not Required

Comments:

Reveiwed by: Discharge Date: Certificate of Insurance Required

Yes ( ) No ( )

County Manager Review:

Comments:

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Agenda Date: 7/21/2015

Revised April 2015

Certified Prevention Specialist Training

July 28-31st, 2015 **Rochester/Minneapolis, MN**

Estimated Travel Cost for Kari Commerford

Hotel **$750.00 (3 nights @$250)**

Meals **$284 (4 days)**

Minneapolis / St. Paul	Meals $71

Taxi/Shuttle **$200**

Total **$1,234.00**

As the Director of GCSAPP I am required to obtain my Prevention Education Specialist Certification. This certification allows us to remain eligible for prevention specific grants such as our Drug Free Communities grant, and Office of Behavioral Health Block grant. For the past six months I have been working towards the 120 credit hours of prevention education needed for this certification; I am half way there. The two trainings that I will be attending (emotional intelligence for leadership and Trauma education for prevention work) have been pre-approved by the Certification committee. The Drug Free Communities grant will be paying for all costs associated with this travel, as well as my time. I do not need any funds for transportation to and from Minnesota as I will be leaving from their for a family vacation and returning to Gunnison from vacation.

Thank you,

Kari Commerford