AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Acknowledgment of County Manager Signature; Temple

Action Requested: County Manager Signature

Parties to the Agreement: BOCC & Temple Hoyne Buell --Early Childhood council

Term Begins: Aug. 1, 2015 **Term Ends:** 7/31/2016 **Grant Contract #:**

Summary:

Annual grant request for operating costs for Early Childhood Council from Temple Hoyne Buell. we have received this award multiple times.

Fiscal Impact: $10,000

Submitted by: cworrall **Submitter's Email Address:** cworrall@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
Finace has reveiwed this application.

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 4/24/2015

County Attorney Review: ( ) Required (●) Not Required

Comments:

Reveiwed by: Discharge Date: Certificate of Insurance Required Yes ( ) No ( )

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 4/24/2015

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted:

Agenda Date: 5/5/2015

Contract Distribution:

4/27 - K Haase sent a scan and the originals back to C Worrall.

GUNNISON COUNTY MANAGER'S OFFICE
Phone: (970) 641-0248 Fax: (970) 641-3061
200 E. Virginia, Gunnison, CO 81230
Website: www.GunnisonCounty.org

April 24th, 2015

To Whom It May Concern:

I am writing in support of the Gunnison-Hinsdale Early Childhood Council. The Gunnison-Hinsdale Early Childhood Council has strived to expand and improve quality early childhood services and educational opportunities for early childhood professionals and families in Gunnison and Hinsdale Counties for a number of years.

The council is a vital piece of our community's health. Gunnison County commits to supporting the Gunnison-Hinsdale Early Childhood Council and the program's efforts to support quality early childhood education and health services while connecting families with other resources throughout the community.

Thank you for considering this request,
Sincerely,

Matthew Birnie
County Manager
Gunnison County

CHECKLIST

The Colorado Common Grant Application (CGA) consists of the following components, which should be submitted in the order listed below. This checklist is provided to help ensure a complete proposal. It does not need to be submitted with the proposal.

***Note**: If your proposal is for a building project or land acquisition, check the Common Grant Forms website to see if the grantmaker accepts the CGA for Capital Campaigns or contact the grantmaker directly if they are not listed on the website.*

☐ Check specific grantmakers' guidelines and verify that they accept the CGA and determine whether or not they have made modifications to their application requirements.

☐ Comply with any unique application requirements.

☐ **Section I: Cover Letter (one page)**
Include the purpose of the grant request and a brief description of how the request fits with the grantmaker's mission and grantmaking priorities.

☐ **Section II: Summary Sheet Form**
Use the 2-page template provided.

☐ **Section III: Narrative**

☐ *Formatting:* Use 12-point font with 1-inch margins and include the **HEADING** provided for each question. It is not necessary to repeat the text of the questions.

☐ *Page Limit:*
General Operating Requests: 4-page limit; answer questions 1-3; 5(a), 5(b), 5(c); and 6-11.
Program or Project Requests: 5-page limit; answer questions 1-4; 5(a), 5(b), 5(d); and 6-11.

<u>Narrative Questions</u>

☐ 1. Organization Background
☐ 2. Goals
☐ 3. Current Programs
☐ 4. Program or Project Requests Only
☐ 5. Evaluation
☐ 6. Collaboration
☐ 7. Inclusiveness
☐ 8. Board/Governance
☐ 9. Volunteers
☐ 10. Planning
☐ 11. Optional

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☐ **Section IV: Attachments**

If you omit any of the required attachments, provide an explanation as to why.
Note: Some grantmakers will not accept an incomplete proposal, regardless of an explanation.

Financial Attachments

☐ 1(a). Organization budget
☐ 1(b). Program or project budget, if applicable
☐ 2. Current (year-to-date) financial statements
☐ 3. Year-end financial statements, audit, and Sources of Income Table
☐ 4. Major contributors
☐ 5. In-kind contributions
☐ Explanation of items in financial attachments, if applicable

Other Attachments

☐ 6. Board of directors list
☐ 7. Proof of IRS federal tax-exempt status, dated within the last five years
☐ 8. Anti-discrimination statement adopted by the board of directors
☐ 9. Key staff
☐ 10. Annual report, if available
☐ 11. Evaluation results (optional): Provide the organization's most recent evaluation results, relevant to this request.

Additional Attachments for Organizations Using a Fiscal Agent/Fiscal Sponsor

Note: Many grantmakers do not accept proposals from organizations using a fiscal agent/fiscal sponsor. Therefore, be sure to check each grantmaker's guidelines prior to submitting a proposal.

☐ 1. The memorandum of understanding or the contract between the organization and the fiscal agent/fiscal sponsor.
☐ 2. Financial attachments 1(a), 2, and 3 for the fiscal agent/fiscal sponsor.
☐ 3. Proof of IRS federal tax-exempt status for the fiscal agent/fiscal sponsor, dated within the last five years.
☐ 4. Board of directors list for the fiscal agent/fiscal sponsor.

Thank you for your time and effort in completing this application.

A User's Guide for the CGA is available at www.coloradocommongrantforms.org.

SUMMARY SHEET FORM

Legal Name of Organization:

Gunnison County

DBA (if applicable): Gunnison Hinsdale Early Childhood Council (GHECC)

Mailing Address (and Physical Address if it is different and not confidential):

225 N. Pine St.
Gunnison, CO 81230

Phone: (970) 641-7913 **Fax:** (970) 641-8346 **EIN:** 84-6000770

Website: www.gunnisoncounty.org www.eccgh.org

Organization Email Address: mwacker@gunnisoncounty.org

Name of CEO or Executive Director: Matthew Birnie

Phone: (970) 641-7602 **Email:** mbirnie@gunnisoncounty.org

Application Contact & Title (if *not* the CEO or Executive Director):

Margaret Wacker, GHECC Coordinator

Phone: (970) 641-7913 **Email:** mwacker@gunnisoncounty.org

Organization Information

Year Founded: 2007

Mission Statement:

Our mission is to expand and improve quality early childhood services and educational opportunities for families in Gunnison and Hinsdale Counties.

Geographic Area Served (specific to this proposal):

Gunnison and Hinsdale Counties of Colorado

Tax Exemption Status:

☐ 501(c)(3)

☐ Using a fiscal agent/fiscal sponsor

Name of fiscal agent/sponsor:

X Other than 501(c)(3), describe:

Government entity

Number of Employees: Full-time: **Part-time:** 2

Grant Request Information

Type of Grant Requested (select one): **Amount of Request:** **$10,000**

X General Operating Support

☐ Program or Project Support
Name of Program or Project:

☐ Capital Request (Check with the grantmaker as to whether they prefer the CGA-Capital)

☐ Other

Describe what the grant will be used for:

This grant will be used for general operating costs associated with running a two staff person, 25-30 member council for Gunnison and Hinsdale Counties, and implementing the current strategic plan addressing the 4 domains of the Early Childhood Colorado Framework.

Financial Information

Budget numbers should match the numbers presented in Attachments 1(a) & (b).

Organization's Current Budget for Fiscal Year Ending: 12/31/2014

Income: 100,745 **Expenses:** 100,745

AND, if other than a general operating request,

Program or Project Budget: **Dates: from:** __/__/__ **to:** __/__/__

Income: **Expenses:**

By signing below, I certify that the information contained in this application is true and correct to the best of my knowledge.

CEO/Executive Director **Date** 4/27/15

NARRATIVE

1. ORGANIZATION BACKGROUND.

The Gunnison-Hinsdale Early Childhood Council (GHECC) was brought to our community in July of 2007 by Gunnison County's Department of Health and Human Services Department (DHHS) in order to improve local early childhood services and continuing education opportunities for early childhood professionals in these counties. The GHECC works in conjunction with Early Childhood Councils across Colorado to address the goals of HB 07-1062 which expresses a statewide need for increasing and sustaining the quality, accessibility, capacity, and affordability of services for children and their parents to help parents raise their children to be successful at school, at work, and in the community.

After receiving grant funding from the Colorado Department of Education (CDE) in 2008, our council began working to create a comprehensive early childhood system that includes collaboration across the four domains referenced in the Early Childhood Colorado Framework. The domains of Early Learning (EL), Social Emotional & Mental Health (SEMH), Family Support & Parent Education (FSPE), and Health were formed within our council in 2009 and have been meeting, planning and working adjunct to our council meetings and activities ever since.

2. GOALS.

Our main goal is to carry out our mission by supporting the adjunct meetings, plans, work and goals of each of our four domains. The goal of the EL domain is to increase resources for early childhood care and education by increasing the availability of low-cost, high-quality educational opportunities for early learning teachers. The goal of the SEMH domain is to improve community access to SEMH services by creating a comprehensive system of supports for children 0-8 years old through collaboration with existing SEMH support systems. The goal of the FSPE domain is to increase parents' access to FSPE services and programs and strengthen the coordinated efforts of FSPE service providers by collaborating more effectively with ECC members/partners such as the Pyramid Model Leadership Team (PMLT), Family Advocacy and Support Team (FAST), Gunnison County Substance Abuse Prevention Program (GCSAPP) and the Department of Health and Human Services (DHHS). The goal of the Health domain is to work towards improving Gunnison County's immunization rate by providing families with more up to date information on vaccines and encouraging healthcare providers to discuss immunizations more regularly with patients. The health domain also plans to continue to impact parents' education regarding when to take their child to the dentist, proper nutrition, importance of good dental hygeine and cavity prevention. Through completing our strategic plan we plan to reach measurable standards regarding early childhood that are equal to or an improvement upon rates and percentages reported by the state of Colorado.

As an early childhood council we hold regular council meetings that are informative, engaging and easy to access for our current and potential members. At these meetings, our goal is to have key stakeholder representation as outlined in our by-laws. We wish to maintain our current members and recruit new key stakeholders regularly so that our council remains diverse and effective.

Our goal is to continue to be a resource for parents looking for licensed childcare either in home or at a center. We will also continue to help and encourage childcare providers who are not yet licensed to do so.

3. CURRENT PROGRAMS.

We currently hold 6-8 all council meetings per year at various times and locations throughout Gunnison and Hinsdale Counties. At these meetings we have representation from the following stakeholders; parents, school districts, county departments, child care providers, resource and referral agencies, health departments, mental health workers, county commissioners and faith based organizations. There is a leadership role within each of our four domains as well, with the leaders of the domains serving as the Executive Committee. In addition to our active members, we have 100 people (parents and early childhood professionals) and organizations on our email listserv.

We are a resource for parents looking for licensed childcare either in-home or at a center. We are also a resource for child care providers who wish to receive training and/or to become licensed. Community members can access this assistance by contacting our office or by viewing the updated list we maintain of licensed childcare providers online.

GHECC has been coordinating the work of the Gunnison Hinsdale Pyramid Model Leadership Team (PMLT). This team has been charged with implementation of the Pyramid Model for Social & Emotional Competencies and Inclusion throughout the community. The Pyramid Model which is a comprehensive model to address challenging behaviors in children has been implemented in varying degrees in all child care centers in Gunnison & Hinsdale Counties and serves approximately 630 children ages 0-8 with trainings for providers and parents. The team was accepted to be an implementation site by Pyramid Plus, the Colorado Center for Social Emotional Competence and Inclusion, and now receives technical assistance through this agency. The GHECC and the PMLT obtained $53,000 of funding from the San Juan Regional Council of El Pomar for implementation of Pyramid Model in 2014 since then the program has received further funding that will allow the program to continue providing quality services. The local RE1J School District in Gunnison County is the fiscal sponsor of the grant.

The Social, Emotional, and Mental Health Domain has been working on collecting data on the local system of supports and services for young children. This has been done through key information interviews, participating in the HB 1451 Systems of Care grant, at family outreach events, a primary care office outreach event, as well as discussions at ECC meetings. In April of 2014 the ECC hosted a meeting of stakeholders on the topic of Early Childhood Mental Health with the goal of collectively reviewing the data collected. This meeting led to discussion about the gaps in services and strategies to address them. The strategies developed will be implemented in the new 3 year work plan set to begin in August 2015.

GHECC and the Early Learning domain group coordinated local trainings that included; the Fall Nurturing Youth Conference and 18 sessions of Pyramid Trainings. The partnership with Western State Colorado University (WSCU) in which together we deliver an annual conference was successful with 65 attendees. The conference in November 2014 offered 11 hours of required training to early childhood teachers, college students, and foster parents.The GHECC provided over $6,000 in scholarships to support teachers and child care centers. These Scholarships support our mission to expand and improve quality services and educational opportunities for children and families in Gunnison and Hinsdale Counties or help us in building a sustainable early childhood system in our community.

The GHECC began addressing access to oral health care for young children in 2010, through community dental screenings and fluoride treatments for children 3-5 on site at schools and childcare centers throughout Gunnison. Due to the fact that the public drinking water in Gunnison County is non-fluoridated and there are no pediatric dentists available in the area. This has caused a high rate of tooth decay among Gunnison County Children. Prenatal education has

been encouraged at 2 outreach events for primary care providers, with brochures given to the offices for dispersal. Also the ECC collected data on local dental health services for young children, including ages served, services provided, and payment/insurance options.

The Family Support and Parent Education Domain has been concentrating on increasing outreach to parents by updating the Early Childhood Council webpage and posting on social media outlets like FaceBook. Recently the ECC learned that some families do not access information online, but rather through churches and schools. We have added new outreach strategies to include extra effort aimed at schools and churches in response to that discovery. We have also begun offering monthly parent lunch and learns at various childcare centers and preschools in our area. The lunch and learns focus on a different topic each month including: parenting lessons from the Nurturing Parenting Program and Love and Logic, developmental milestones, effective communication, mindfulness and children and technology. Our new ECC Resource Directory has been distributed via email and handed out physically to churches, schools, primary care, the Center for Mental Health, and the hospital. Different venues for our Resource Directory are still being contacted.

4. PROGRAM OR PROJECT REQUESTS ONLY.

N/A

5. EVALUATION.

a) The GHECC believes very strongly in using data to identify needs, and for choosing strategies that will fit our community. The ECC reviews data yearly with the release of Kids Count data, but most intensely when creating a new strategic plan.

b) In the past our council has used "Councils by the Numbers", which was created for use by Early Childhood Councils to help identify community needs that could be positively impacted by a collaborative coordinated and/or integrated early childhood system. This has not been updated recently, so Kids Count data is being used.

Starting in August of 2011 we began conducting a "Local Systems Assessment" guided by the CDE and Colorado Department of Human Services (CDHS). This evaluative tool was used to create strategic planning by the way of information gathering, the use of a common data template, systems analysis and identification of council priorities. A 3 year work plan was created by each of our four domains that will be evaluated by our members for success indicators at each council meeting. That information is then submitted as a quarterly report to the CDHS.

In the past we have also participated in an "Annual Collaboration Survey" implemented by the CDE. This survey provides us with a longitudinal perspective on the process of council functions. This survey has been conducted annually and is intended to let councils see and respond to changes in collaboration over time. However it has not been offered in recent years.

c) From our 2011 "Councils by the Numbers" report we know that there are a few areas where our counties are below state standards. For example, in 2007 our tooth decay rate in 3rd graders was 2% above the state average. Our health domain decided to include "lowering tooth decay in children" in their work plan. The rate of tooth decay will serve as an indicator for the effectiveness of the work plan.

With less than 3 months remaining on our current year 3 work plan of our 3 year strategic plan the majority of the action steps for year 3 have been completed or attempted and we have began developing a new 3 year work plan. One of new goals in the health domain is to work towards increasing the immunization rates in Gunnison and Hinsdale Counties. Our current immunization rate is 7% below the state average showing that there is some room for

improvement. This goal aligns with one of Gunnison County's priorities in the County's strategic business plan.

6. COLLABORATION.

As stated above, collaboration is a great strength of the GHECC and it is the nature of our council meetings to help and encourage early childhood professionals and programs network with each other. Our stakeholder representation is diverse and complete. Our council has created relationships between parenting programs and childcare centers and connected early childhood professionals to trainings. We have helped members collaborate on fundraisers and helped them promote their services to the community. Several members have stated that they are stronger since becoming a part of the council.

7. INCLUSIVENESS.

Our council meetings are open to the public and anyone with an interest in furthering our mission can become a member. The council allows members to self select their level of involvement and activity. The GHECC values inclusiveness in all aspects and has made it a priority to invite a diverse group of organizations to the table in order to enrich its understanding of community needs that impact early childhood.

8. BOARD/GOVERNANCE.

The Board of County Commissioners (BOCC) for Gunnison County serves as the governing body for Gunnison County Department of Health and Human Services.

The GHECC staff meets monthly with the director of Public Health who oversees the council staff and council's operations. At the council level, the GHECC has an executive board that consists of the leaders of each domain and the council staff. The executive board of the GHECC makes critical decisions regarding funding and planning. The GHECC uses majority votes to approve such things as the budget and budget changes, the work plan, and our strategic priorities.

9. VOLUNTEERS.

The GHECC benefits from an active volunteer base of 25-30 active members. Active members generally attend at least 50% of all council meetings and participate in the activity of one domain.

10. PLANNING.

We have held domain meetings and ECC meetings through the first few months of 2015 to design a new 3 year strategic plan. Some of the new strategies include:

- Provide educational opportunities for early childhood professionals by supporting the Quality Rating and Improvement System (QRIS) and providing Expand Quality in Infant Toddler Care (EQIT) trainings within the community.
- Strengthen the coordinated efforts of our current FSPE providers by working with the directors of existing collaborations such as FAST, DHHS, GCSAPP and PMLT.
- Helping FSPE services and programs become more coordinated in the way they facilitate connections with families by having a stronger presence via parent events, FaceBook, schools, early education centers, doctor's offices, churches, print ads and parenting classes
- Collaborating with our community's existing support systems to assist in identifying and using SEMH Supports
- Create a tiered referral/system guide for professionals
- Communicating on a regular basis with healthcare providers, schools and childcare centers about immunizations and communicable diseases.
- Provide up to date information on immunizations to hospitals, dr. offices, schools and

childcare centers.

11. OPTIONAL.
N/A

ATTACHMENTS

Label each attachment and provide in the order listed.

Financial Attachments

Note: Provide explanations for items that may raise questions in any of the attached financial documents. The explanations can be written onto the documents themselves or included as an additional page.

1. **BUDGETS.** Include revenues and expenses.

   a) The organization's operating budget for the current fiscal year. If available, also include the budget for the upcoming fiscal year.

   If the request is for a program or project, also include:

   b) Program or project budget for the program period.

2. **CURRENT (YEAR-TO-DATE) FINANCIAL STATEMENTS.** Include a Statement of Financial Position (Balance Sheet) and Statement of Activities (Income and Expense Statement) through the most recently completed operating month available (must be within the past three months). Provide the Statement of Activities in a budget-to-actual format if the organization uses that format.

3. **YEAR-END FINANCIAL STATEMENTS, AUDIT, AND SOURCES OF INCOME.** Include the most recent fiscal year-end financial statements, audited if available. If the organization has an audit, but it is not available for the most recent fiscal year-end, also include the most recent audit.

   Sources of Income Table Complete the table below for the organization as a whole, based on the most recently completed fiscal year. Categories may be modified to fit your organization's funding sources.

Percentage	Funding Source
89 %	Government grants (federal, state, county, local)
%	Government contracts
11 %	Foundations
%	Business
%	Events (include event sponsorships)
%	Individual contributions
%	Fees/earned income
%	Workplace giving campaigns
%	In-kind contributions (optional)
%	Other
100 %	**TOTAL (must equal 100%.)**

4. **MAJOR CONTRIBUTORS.** For the previous two fiscal years, list major contributors (foundations, businesses, government, individuals) with amounts. Do not include names of individual donors.
5. **IN-KIND CONTRIBUTIONS.** Summary of significant in-kind donations (donated goods and professional services) received by the organization for the last fiscal year.

Other Attachments

6. **BOARD OF DIRECTORS LIST**. Include the following information for each board member:
   - Position(s) on the board (officer and committee positions)
   - Occupation and name of employer and/or affiliation(s)
   - City or county of residence
   - Term end date for each board member
7. **PROOF OF IRS FEDERAL TAX-EXEMPT STATUS**, also called a Letter of Determination. This letter must be dated within the last five years.
8. **ANTI-DISCRIMINATION STATEMENT** adopted by the board of directors.
9. **LIST OF NAMES AND QUALIFICATIONS OF KEY STAFF**, including length of service with the organization. *Do not* include job descriptions or resumes.
10. **ANNUAL REPORT**, if available.
11. **EVALUATION RESULTS (optional):** Provide the organization's most recent evaluation results or findings, relevant to this request.

Additional Attachments for Fiscal Agents/Fiscal Sponsors

Note: Many grantmakers do not accept proposals from organizations using a fiscal agent/fiscal sponsor. Therefore, be sure to check each funder's guidelines prior to submitting a proposal.

1. **THE MEMORANDUM OF UNDERSTANDING** or the contract between the organization and the fiscal agent/fiscal sponsor.
2. **FINANCIAL ATTACHMENTS** 1(a), 2, & 3 for the fiscal agent/fiscal sponsor.
3. **PROOF OF IRS FEDERAL TAX-EXEMPT STATUS** for the fiscal agent/fiscal sponsor, dated within the last five years.
4. **BOARD OF DIRECTORS LIST** for the fiscal agent/fiscal sponsor.

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Gunnison County

Monthly Revenue/Expense Report - Department

Fiscal year thru period ending 03/31/2015

Health & Human Services

D55

Description	Actual PTD 3/31/2015	Actual YTD 3/31/2015	Budget	Budget Variance	% Budget Used
340 Self-Sufficiency Dev	.00	.00	216,776.00	(216,776.00)	.00
350 Program Support	.00	24,882.86	1,155,029.00	(1,130,146.14)	2.15
360 Chldrn & Fam Svcs	(2,311.22)	(2,311.22)	815,278.00	(817,589.22)	(.28)
365 Child Support Services	.00	.00	69,427.00	(69,427.00)	.00
380 Public Assistance	.00	4,666.58	2,072,469.00	(2,067,802.42)	.23
530 Senior Resources	.00	25,082.00	163,051.00	(137,969.00)	15.38
550 Child & Family Health	.00	.00	359,899.00	(359,899.00)	.00
555 Community Health Services	.00	6,342.66	204,918.00	(198,575.34)	3.10
560 Family Planning	.00	2,450.34	146,553.00	(144,102.66)	1.67
Total Revenue	(2,311.22)	61,113.22	5,203,400.00	(5,142,286.78)	1.17
340 Self-Sufficiency Dev	1,872.94	5,697.95	236,770.00	231,072.05	2.41
350 Program Support	74,325.08	262,874.22	977,431.00	714,556.78	26.89
360 Chldrn & Fam Svcs	35,965.63	121,885.15	984,106.00	862,220.85	12.39
365 Child Support Services	6,952.62	23,457.29	101,463.00	78,005.71	23.12
380 Public Assistance	5,293.43	17,896.15	2,078,019.00	2,060,122.85	.86
530 Senior Resources	12,263.39	36,593.64	211,963.00	175,369.36	17.26
550 Child & Family Health	24,280.86	75,477.35	353,759.00	278,281.65	21.34
555 Community Health Services	4,625.64	18,236.09	208,044.00	189,807.91	8.77
560 Family Planning	5,767.99	19,686.71	146,988.00	127,301.29	13.39
Total Expenditure	171,347.58	581,804.55	5,298,543.00	4,716,738.45	10.98
Net revenue over (under) expenses	(173,658.80)	(520,691.33)	(95,143.00)	(425,548.33)	547.27

Gunnison County

Monthly Revenue/Expense Report - Department

Fiscal year thru period ending 12/31/2014

Health & Human Services

D55

Description	Actual PTD 12/31/2014	Actual YTD 12/31/2014	Budget	Budget Variance	% Budget Used
340 Self-Sufficiency Dev	.00	159,036.77	191,443.00	(32,406.23)	83.07
350 Program Support	.00	1,006,019.67	1,037,623.00	(31,603.33)	96.95
360 Chldrn & Fam Svcs	.00	770,010.82	788,243.00	(18,232.18)	97.69
365 Child Support Services	.00	69,199.32	65,385.00	3,814.32	105.83
380 Public Assistance	.00	1,965,047.58	1,954,541.00	10,506.58	100.54
530 Senior Resources	.00	93,159.49	110,778.00	(17,618.51)	84.10
550 Child & Family Health	.00	319,103.66	382,288.00	(63,184.34)	83.47
555 Community Health Services	.00	227,221.82	247,804.00	(20,582.18)	91.69
560 Family Planning	.00	154,790.56	125,872.00	28,918.56	122.97
Total Revenue	.00	4,763,589.69	4,903,977.00	(140,387.31)	97.14
340 Self-Sufficiency Dev	.00	210,085.72	223,511.00	13,425.28	93.99
350 Program Support	.00	867,031.53	920,756.00	53,724.47	94.17
360 Chldrn & Fam Svcs	.00	926,533.39	944,279.00	17,745.61	98.12
365 Child Support Services	.00	94,903.60	100,932.00	6,028.40	94.03
380 Public Assistance	.00	1,978,945.45	2,051,691.00	72,745.55	96.45
530 Senior Resources	.00	151,769.70	159,690.00	7,920.30	95.04
550 Child & Family Health	.00	345,894.76	371,939.00	26,044.24	93.00
555 Community Health Services	.00	207,515.57	266,257.00	58,741.43	77.94
560 Family Planning	.00	144,510.24	127,722.00	(16,788.24)	113.14
Total Expenditure	.00	4,927,189.96	5,166,777.00	239,587.04	95.36
Net revenue over (under) expenses	.00	(163,600.27)	(262,800.00)	99,199.73	62.25

Gunnison County

Monthly Revenue/Expense Report - Cost Centers

Fiscal year thru period ending 12/31/2014

Early Childhood Council

01 550-00 710-0

Description	Actual PTD 12/31/2014	Actual YTD 12/31/2014	Budget	Budget Variance	% Budget Used
4240 CO Dept of Human Svcs (DHS)	.00	45,256.72	59,200.00	(13,943.28)	76.45
4262 CO Dept of Pub Health (CDPHE)	.00	.00	.00	.00	.00
4266 CO Dept of Education	.00	.00	.00	.00	.00
4398 Fees	.00	.00	2,000.00	(2,000.00)	.00
4497 Other Private Grants	.00	15,290.00	10,000.00	5,290.00	152.90
4498 Donations	.00	.00	.00	.00	.00
4499 Contributions	.00	6,835.50	.00	6,835.50	.00
Total Revenue	.00	67,382.22	71,200.00	(3,817.78)	94.64
5110 Salaries-Dept Head/Supervisor	.00	.00	.00	.00	.00
5111 Salaries-Full Time	.00	28,580.13	24,625.00	(3,955.13)	116.06
5112 Salaries-Part Time	.00	8,190.69	10,332.00	2,141.31	79.27
5210 Payroll Tax -FICA	.00	2,246.39	2,089.00	(157.39)	107.53
5220 Health Insurance	.00	8,176.78	8,932.00	755.22	91.54
5230 Retirement	.00	1,641.09	1,231.00	(410.09)	133.31
5240 Unemployment Insurance	.00	54.82	52.00	(2.82)	105.42
5250 Workmans' Comp Insurance	.00	176.64	221.00	44.36	79.93
5260 Employee Assistance Premium	.00	20.78	11.00	(9.78)	188.91
6110 Office Supplies	.00	131.02	100.00	(31.02)	131.02
6120 Operating Supplies	.00	512.94	395.00	(117.94)	129.86
6170 Postage	.00	28.13	.00	(28.13)	.00
6180 Photocopy	.00	100.40	80.00	(20.40)	125.50
6610 Equipment & Furn. under $4,000	.00	24.99	.00	(24.99)	.00
6611 Computer Equipment under $1000	.00	.00	.00	.00	.00
6630 Education/Promotion	.00	7,391.32	.00	(7,391.32)	.00
7020 Telephone - Service	.00	.00	.00	.00	.00
7021 Telephone - Long Distance	.00	.00	.00	.00	.00
7022 Telephone - Cell Phone	.00	.00	.00	.00	.00
7030 Internet	.00	.00	.00	.00	.00
7310 Travel - Transportation	.00	348.92	.00	(348.92)	.00
7311 Travel - Motor Pool	.00	1,078.56	1,130.00	51.44	95.45
7312 Travel - Meals	.00	230.68	230.00	(.68)	100.30
7313 Travel - Lodging	.00	1,245.00	1,200.00	(45.00)	103.75
7329 Other Professional Services	.00	1,725.00	3,307.00	1,582.00	52.16
7330 Meetings-Supplies	.00	92.78	200.00	107.22	46.39
7331 Meetings-Meals	.00	2,163.89	660.00	(1,503.89)	327.86
7332 Meetings-Registrations	.00	235.00	.00	(235.00)	00
7340 Rental - Equipment	.00	.00	.00	.00	.00
7341 Rental - Buildings and Land	.00	450.00	450.00	.00	100.00
7361 Books & Subscriptions	.00	60.17	.00	(60.17)	.00
7363 Software Subscriptions	.00	.00	.00	.00	.00
7410 Advertising & Legal Notices	.00	1,138.56	1,000.00	(138.56)	113.86
7420 Printing & Publishing	.00	178.06	120.00	(58.06)	148.38

Gunnison County

Monthly Revenue/Expense Report - Cost Centers

Fiscal year thru period ending 12/31/2014

Early Childhood Council

01 550-00 710-0

Description	Actual PTD 12/31/2014	Actual YTD 12/31/2014	Budget	Budget Variance	% Budget Used
7430 Dues & Memberships	.00	500.00	.00	(500.00)	.00
7440 Schools & Training	.00	.00	.00	.00	.00
7460 Auditing	.00	.00	.00	.00	.00
7470 Insurance & Bonds	.00	36.00	72.00	36.00	50.00
7490 Mapping Services	.00	.00	.00	.00	.00
7491 Computer Services	.00	2,361.96	2,362.00	.04	100.00
7500 Contributions	.00	9,099.59	12,401.00	3,301.41	73.38
7501 Sponsorships	.00	.00	.00	.00	.00
8420 Equipment	.00	.00	.00	.00	.00
Total Expenditure	.00	78,220.29	71,200.00	(7,020.29)	109.86
Net revenue over (under) expenses	.00	(10,838.07)	.00	(10,838.07)	.00

Gunnison County

Monthly Revenue/Expense Report - Cost Centers

Fiscal year thru period ending 03/31/2015

Early Childhood Council

01 550-00 710-0

Description	Actual PTD 3/31/2015	Actual YTD 3/31/2015	Budget	Budget Variance	% Budget Used
4240 CO Dept of Human Svcs (DHS)	.00	.00	59,202.00	(59,202.00)	.00
4398 Fees	.00	.00	2,000.00	(2,000.00)	.00
Total Revenue	.00	.00	61,202.00	(61,202.00)	.00
5111 Salaries-Full Time	2,092.67	6,173.38	27,050.00	20,876.62	22.82
5112 Salaries-Part Time	1,432.64	3,698.24	8,867.00	5,168.76	41.71
5210 Payroll Tax -FICA	211.00	607.67	2,232.00	1,624.33	27.23
5220 Health Insurance	665.08	2,012.75	8,327.00	6,314.25	24.17
5230 Retirement	160.66	498.49	1,795.00	1,296.51	27.77
5240 Unemployment Insurance	5.28	15.40	54.00	38.60	28.52
5250 Workmans' Comp Insurance	13.99	41.18	163.00	121.82	25.26
5260 Employee Assistance Premium	2.40	7.17	24.00	16.83	29.88
6110 Office Supplies	.00	4.00	85.00	81.00	4.71
6120 Operating Supplies	.00	.00	228.00	228.00	.00
6180 Photocopy	.00	52.24	.00	(52.24)	.00
7310 Travel - Transportation	.00	21.11	.00	(21.11)	.00
7311 Travel - Motor Pool	.00	251.37	1,000.00	748.63	25.14
7312 Travel - Meals	.00	.00	200.00	200.00	.00
7313 Travel - Lodging	.00	.00	1,400.00	1,400.00	.00
7329 Other Professional Services	.00	25.00	1,980.00	1,955.00	1.26
7330 Meetings-Supplies	.00	.00	800.00	800.00	.00
7331 Meetings-Meals	.00	.00	500.00	500.00	.00
7341 Rental - Buildings and Land	.00	.00	450.00	450.00	.00
7410 Advertising & Legal Notices	.00	14.00	475.00	461.00	2.95
7420 Printing & Publishing	.00	.00	189.00	189.00	.00
7491 Computer Services	.00	.00	1,020.00	1,020.00	.00
7500 Contributions	.00	2,258.96	4,363.00	2,104.04	51.78
Total Expenditure	4,583.72	15,680.96	61,202.00	45,521.04	25.62
Net revenue over (under) expenses	(4,583.72)	(15,680.96)	.00	(15,680.96)	.00

Gunnison County
COLORADO

Monthly Revenue/Expense Report - Cost Centers

Fiscal year thru period ending 12/31/2014

Race to the Top

01 550-00 710-1

Description	Actual PTD 12/31/2014	Actual YTD 12/31/2014	Budget	Budget Variance	% Budget Used
4240 CO Dept of Human Svcs (DHS)	.00	11,413.64	32,500.00	(21,086.36)	35.12
Total Revenue	.00	11,413.64	32,500.00	(21,086.36)	35.12
5111 Salaries-Full Time	.00	8,159.37	7,500.00	(659.37)	108.79
5112 Salaries-Part Time	.00	1,503.48	6,000.00	4,496.52	25.06
5210 Payroll Tax -FICA	.00	568.21	776.00	207.79	73.22
5220 Health Insurance	.00	2,235.71	3,353.00	1,117.29	66.68
5230 Retirement	.00	422.10	689.00	266.90	61.26
5240 Unemployment Insurance	.00	14.20	41.00	26.80	34.63
5250 Workmans' Comp Insurance	.00	43.67	91.00	47.33	47.99
5260 Employee Assistance Premium	.00	5.28	4.00	(1.28)	132.00
6110 Office Supplies	.00	863.34	.00	(863.34)	.00
6120 Operating Supplies	.00	.00	9,091.00	9,091.00	.00
6180 Photocopy	.00	81.60	.00	(81.60)	.00
6610 Equipment & Furn. under $4,000	.00	349.76	2,000.00	1,650.24	17.49
6620 Software under $1000	.00	170.85	.00	(170.85)	.00
6630 Education/Promotion	.00	6,805.12	.00	(6,805.12)	.00
7310 Travel - Transportation	.00	86.24	.00	(86.24)	.00
7311 Travel - Motor Pool	.00	445.40	.00	(445.40)	.00
7312 Travel - Meals	.00	21.45	.00	(21.45)	.00
7313 Travel - Lodging	.00	608.54	.00	(608.54)	.00
7329 Other Professional Services	.00	486.00	.00	(486.00)	.00
7331 Meetings-Meals	.00	.00	.00	.00	.00
7332 Meetings-Registrations	.00	225.00	.00	(225.00)	.00
7410 Advertising & Legal Notices	.00	480.00	.00	(480.00)	.00
7420 Printing & Publishing	.00	540.00	.00	(540.00)	.00
Total Expenditure	.00	24,115.32	29,545.00	5,429.68	81.62
Net revenue over (under) expenses	.00	(12,701.68)	2,955.00	(15,656.68)	(429.84)

Gunnison County
COLORADO

Monthly Revenue/Expense Report - Cost Centers

Fiscal year thru period ending 03/31/2015

Race to the Top

01 550-00 710-1

Description	Actual PTD 3/31/2015	Actual YTD 3/31/2015	Budget	Budget Variance	% Budget Used
4240 CO Dept of Human Svcs (DHS)	.00	.00	15,129.00	(15,129.00)	.00
Total Revenue	.00	.00	15,129.00	(15,129.00)	.00
5111 Salaries-Full Time	806.72	2,771.58	8,228.00	5,456.42	33.68
5112 Salaries-Part Time	.00	.00	1,267.00	1,267.00	.00
5210 Payroll Tax -FICA	37.07	145.16	593.00	447.84	24.48
5220 Health Insurance	270.64	923.10	2,294.00	1,370.90	40.24
5230 Retirement	40.35	149.40	474.00	324.60	31.52
5240 Unemployment Insurance	1.22	4.49	14.00	9.51	32.07
5250 Workmans' Comp Insurance	4.22	14.71	47.00	32.29	31.30
5260 Employee Assistance Premium	.48	1.67	6.00	4.33	27.83
6110 Office Supplies	.00	.00	93.00	93.00	.00
6620 Software Under $1000	.00	.00	893.00	893.00	.00
6630 Education/Promotion	.00	(548.50)	.00	548.50	.00
7311 Travel - Motor Pool	.00	324.90	.00	(324.90)	.00
7331 Meetings-Meals	.00	.00	500.00	500.00	.00
Total Expenditure	1,160.70	3,786.51	14,409.00	10,622.49	26.28
Net revenue over (under) expenses	(1,160.70)	(3,786.51)	720.00	(4,506.51)	(525.90)

Attachment 4

Major Contributors- Gunnison –Hinsdale Early Childhood Council

2014

Colorado Department of Health and Human Services (CDHS)	$59,202
CDHS Race to the Top	$15,000
CDHS Race to the Top (Communication around Colorado Early Learning and Developmental Guidelines)	$10,000
Temple Hoyne Buell Foundation	$10,000

2013

Colorado Department of Health and Human Services (CDHS)	$59,202
Temple Hoyne Buell Foundation	$10,000

2012

Colorado Department of Health and Human Services (CDHS)	$59,202
Temple Hoyne Buell Foundation	$10,000

Attachment 6

Board of Directors – Gunnison County

The Nurturing Parenting Program is offered by the Department of Health and Human Services Public Health program which is governed by the Gunnison County Board of County Commissioners.

1. Johnathan Houck
    a. Gunnison Resident
    b. Former City Council Member and Mayor
    c. Retired School Teacher
    d. Former NPP Facilitator
    e. 2013-2017

2. Paula Swenson
    a. Chairperson
    b. Gunnison Resident
    c. Business Owner
    d. 2005-2017

3. Phil Chamberland
    a. Commissioner
    b. Gunnison Resident
    c. Business Owner
    d. 2011-2015

Attachment 7

Gunnison County
COLORADO

Finance Department
PHONE 970.641.2203 FAX 970.641.7643

April 1, 2014

To Whom It May Concern:

Gunnison County, Colorado is granted authority to act as a political subdivision of the Colorado State Government pursuant §30-5-129 of the Colorado Revised Statutes. It has been granted the legal capacity and functions of other counties in the State of Colorado according to Title 30 of the Statutes, including tax exemption for State and Local Sales and Use Taxes or Federal Excise Tax. Gunnison County was established March 9, 1877.

The Internal Revenue Service Employer Identification Number for Gunnison County is 84-6000770 and the State of Colorado Tax Exemption number is 98-02498-000.

If you have any questions or require additional information, please contact me at (970) 641-2203.

Sincerely,

Ben Cowan
Assistant Finance Director

: bc

200 East Virginia Avenue ♦ Gunnison, CO 81230

2. YOUR RIGHTS & RESPONSIBILITIES UNDER FEDERAL LAW

2-1 **Equal Employment Opportunity.** Gunnison County is dedicated to the principles of equal employment opportunity in any term, condition or privilege of employment. We do not discriminate against applicants or employees on the basis of age (40 and over), race, sex, color, religion, national origin, disability, genetic information, sexual orientation, political affiliation, or any other status protected by federal, state or local law.

2-2 **Unlawful EEO Harassment.** This prohibition includes unlawful harassment based on any of the above protected classes. Unlawful harassment includes verbal or physical conduct which has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment. This policy applies to all employees including managers, supervisors and co-workers.

Gunnison County will also take appropriate measures to protect employees from unlawful harassment by non-employees.

2-3 **ADA Accommodation.** After reviewing the appropriate job description, Gunnison County will make reasonable accommodation for qualified individuals with known disabilities, unless doing so would result in an undue hardship to the County. This policy governs all aspects of employment, including selection, job assignment, compensation, discipline, termination, and access to benefits. Employees needing such accommodation are instructed to contact their supervisor or Human Resources immediately.

2-4 **Sexual Harassment.** Gunnison County strongly opposes sexual harassment and inappropriate sexual conduct. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when:

- Submission to such conduct is made explicitly or implicitly a term or condition of employment;
- Submission to or rejection of such conduct is used as the basis for decisions affecting an individual's employment;
- Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment.

All employees are expected to conduct themselves in a professional and businesslike manner at all times. Inappropriate sexual conduct that could lead to a claim of sexual harassment is expressly prohibited by this policy. Such conduct includes, but is not limited to, sexually implicit or explicit communications whether in:

- Written form, such as cartoons, posters, calendars, notes, letters, e-mail;
- Verbal form, such as comments, jokes, foul or obscene language of a sexual nature, gossiping or questions about another's sex life, or repeated unwanted requests for dates;
- Physical gestures and other nonverbal behavior, such as unwelcome touching, grabbing, fondling, kissing, massaging, and brushing up against another's body.

2-5 **Filing a Complaint.** If you believe there has been a violation of the EEO, ADA, or ADEA policy; or that harassment based on the protected classes outlined above has occurred, including sexual harassment, please use the Complaint Process, Section 11-1 of these policies. Gunnison County expects employees to make a timely complaint to enable the County to promptly investigate and correct any behavior that may be in violation of the above policies.

Report the incident to the Human Resources Director or any member of management so the matter can be promptly investigated. Your complaint, as well as any information collected from others participating in the investigation, will be kept as confidential as practicable.

If Gunnison County determines that an employee's behavior is in violation of these policies, appropriate disciplinary action will be taken against the offending employee, up to and including termination of employment.

2-6 **Workplace Violence.** It is the commitment of Gunnison County to strive to maintain a work environment that is free from violent behavior. The County will not tolerate violent behavior or the threat of violent behavior involving an employee or a member of the public at any County worksite or against any County worksite. Such behavior will result in corrective and/or disciplinary action and potential criminal charges.

Attachment 9

Key Staff – Gunnison County Gunnison-Hinsdale Early Childhood Council

Margaret Wacker

- Gunnison-Hinsdale Early Childhood Council Coordinator
- 9 years with DHHS
- Masters Degree in Public Health

Carol Worrall

- Director of Public Health for Gunnison County Department of Health and Human Services (DHHS) and NPP Supervisor
- 12 Years with DHHS and 5 years with NPP
- RN, BSN, 40 years of experience as a Registered Nurse

Joni Reynolds

- Director of Gunnison County's Department of Health and Human Services
- 15 years working for the Colorado Department of Public Health and Environment and five years as the CDPHE Public Health Programs Director
- 25-year career in public and community health education