AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

AgendaTitle:
Draft BOCC Minutes; 4/7/2015

Action Requested: Motion

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:
Attached are the draft 4/7/2015 Regular Meeting Minutes for consideration

Fiscal Impact:

Submitted by: Bre Shelton **Submitter's Email Address:** bshelton@gunnisoncounty.org

Finance Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

County Attorney Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date: Certificate of Insurance Required

Yes ○ No ○

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirnie Discharge Date: 4/16/2015

○ Consent Agenda ◉ Regular Agenda ○ Worksession Time Allotted:

Agenda Date: 4/21/2015 Follow Up Agenda Date:

Revised April 2013

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
April 7, 2015

The April 7, 2015 meeting was held in the Planning Commissioners' boardroom in the Blackstock Government Center located at 221 N. Wisconsin Street, Gunnison, Colorado. Present were:

Paula Swenson, Chairperson
Phil Chamberland, Vice-Chairperson
Jonathan Houck, Commissioner
Matthew Birnie, County Manager
Breanna Shelton, Clerk to the Board
Others Present as Listed in Text

CALL TO ORDER: Chairperson Swenson called the meeting to order at 8:30 am.

AGENDA REVIEW: There were no changes made to the agenda.

MINUTES APPROVAL: **Moved** by Commissioner Houck, seconded by Commissioner Chamberland to approve meeting minutes from 3/17/2015 and 3/24/2015 as presented with the adjustment of the 3/17/2015 minutes. Motion carried unanimously.

1. 3/17/2015 Regular Meeting. On the bottom of page 3, end the sentence after 10:13 am.
2. 3/24/2015 Special Meeting

CONSENT AGENDA: **Moved** by Commissioner Houck, seconded by Commissioner Chamberland to approve the Consent Agenda. Motion carried unanimously.

1. Acknowledgment of County Manager Signature; Owner Change Order Number 009; GE Johnson Construction Company; Gunnison County Courthouse Construction Project; $24,955
2. Modification of Grant or Agreement; Modification #2; US Forest Service Agreement #13-PA-11020407-034; Gunnison Weed District; $6,000
3. Ratification of Deputy County Manager Signature; Recycling Resources Economic Opportunity Fund Grant Program, 2015-2016 Project Application; New Hub Relocation and Renovation of Existing Hub into Additional Spoke; $399,381.55
4. Acknowledgment of County Manager Signature; Change Order No. 01; OfficeScapes; Gunnison County Courthouse Construction Project; $2,469.09
5. Grant Application; Colorado Office of Children, Youth & Families; Tony Grampsas Youth Services Program; Choice Pass and Parent Education Expansion; $49,982
6. Ratification of Correspondence; House Subcommittee on National Parks, Forests and Public Lands; Healthy Forest Management Act
7. Ratification of Correspondence; Representative Scott Tipton; Water Rights Protection Act
8. Acknowledgment of County Manager Signature; Budget Request Form; Office of Emergency Preparedness and Response; Ebola Supplemental Funding; 4/1/15 thru 9/13/16; $15,000
9. Acknowledgment of County Manager Signature; Recruitment Contract; Prothman; Deputy County Attorney
10. Out-of-State Travel Request; Clinical Update: 21st Century Prevention of HPV-Associated Cancer; Baltimore, MD; Nurse Practitioner Erin Sunday; 6/4/15 thru 6/8/15; $3,000
11. Acknowledgment of County Manager Signature; Lease Agreement Extension; Marmi, Ltd.; Office Space Located at 234 N. Main Street, Gunnison, CO 81230, Unit 3C; Extension to 6/1/15; $2,000
12. Out-of-State Travel Request; 2015 Aircraft Rescue and Fire Fighting (ARFF) Schools; Gunnison-Crested Butte Regional Airport Personnel; Helena, MT, 5/11/15 thru 5/14/15; San Bernardino, CA, 5/19/15 thru 5/21/15; $12,732.56
13. Ratification County Manager Signature; Colorado State Historical Fund Competitive Grant Application; Ohio City Town Hall, Phase II - Interior & Exterior Rehabilitation Project; $35,000 Cash Match, $139,900 Project Budget
14. State of Colorado, Department of Agriculture, Grant Agreement with Gunnison County; Contract #CTGG1 BDAA 2015003148; Gunnison County Weed Management Program Seasonal Employee; Effective Date thru 11/6/15; $23,760
15. Omnibus Mutual Aid Agreement; Hinsdale County; Aid and Assistance during Incidents
16. Memorandum Agreement; City of Gunnison; Senior Transportation; 1/1/15 thru 12/31/15; $25,000

SCHEDULING: The Upcoming Meetings Schedule was discussed and updated.

COUNTY MANAGER'S REPORT: County Manager Birnie was present for discussion.

1. Authorize County Manager Signature on Compressed Natural Gas Grant Applications; Facilities & Grounds Director John Cattles has identified various grant opportunities in relation to Compressed Natural Gas. **Moved** by Commissioner Chamberland to authorize County Manager Birnie's signature on grant applications related to the Compressed Natural Gas facility in Gunnison County, seconded by Commissioner Houck. Motion carried unanimously.

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2. National American Planning Association Conference; Senior Planner Cathie Pagano submitted a Travel Request for $2,800. The Board gave verbal approval of this request, and this item will be on the next agenda for ratification.

DEPUTY COUNTY MANAGER'S REPORT AND PROJECT UPDATES: Deputy County Manager Marlene Crosby was present for discussion.

1. Request for Waiver of Overweight Vehicle Charges; Montrose Forest Products, LLC; $2,350. Resource Forester Normand Birtcher from Montrose Forest Products, LLC was present for the discussion. Montrose Forest Products, LLC provided a letter requesting a waiver of fees charged for overweight trucks. There is an 85,000 pound weight limit. Chairperson Swenson stated that Montrose Forest Products, LLC had signed the contract at a certain weight limit for their trucks, and does not support waiving the overweight vehicle charges. Resource Forester Normand Birtcher from Montrose Forest Products, LLC presented his case to the Board of County Commissioners. Action was taken to leave the fines for the overweight vehicles as is.
2. Replacement of Willow Creek Bridge #1; Deputy County Manager Crosby stated that the plan is to replace both bridges during the same time frame. Willow Creek Bridge #2 will have to have a detour. Gunnison County will pull funds out of Road Maintenance Fund for these projects. Chairperson Swenson, Commissioner Houck, and Commissioner Chamberland were all in agreement for the Replacement of Willow Creek Bridge #1 and #2.
3. Safety Banquet; The Banquet will be in Almont on May 6th.
4. Recycling Grant; Gunnison County received a rebate of $8,454.55 for the recycling budget.
5. Treads and Threads; The County has a window display in relation to recycling.
6. North Gunnison Sewer; There is a need to connect up to six homes on the east side of Highway 135. Deputy County Manager Crosby authorized the purchase of two flow meters to test and figure out how much waste water is being generated. Commissioner Chamberland will be talking with Gunnison Fishing Club to see if they will tie onto the sewer line.
7. Kebler Pass; The Pass is open up to the gravel pit around the 14 mile marker.
8. Somerset Meeting; There has not been any resolution on hiring a qualified operator.

BREAK: The meeting recessed from 9:06 am until 9:09 am in order to hold the below Public Hearing.

PUBLIC HEARING; PROPOSED AMENDMENT TO THE GUNNISON COUNTY LAND USE RESOLUTION; UPDATES AND REVISIONS CLARIFYING EXISTING STANDARDS: Assistant Community Development Director Neal Starkebaum was present for the discussion.

1. Open Public Hearing. Chairperson Swenson opened the Public Hearing at 9:06 am.

2. Public Notice Confirmation. Assistant Community Development Director Neal Starkebaum confirmed that the Public Hearing had been properly public noticed.

3. Identify Ex Parte Communications. There were no ex parte communications identified.

4. Staff Presentation. Assistant Community Development Director Neal Starkebaum reviewed the draft revisions made to the Gunnison County Land Use Resolution. The Planning Commission has adopted the Ranchland Initiative, which is an alternative to 35-acre development. The Planning Commission recommended that the Board eliminate the minimum 600 square foot building codes and just require the minimum standards to comply with the International Building Codes.

5. Applicant Presentation. N/A

6. Board Questions. There were no questions from the Board.

7. Public Comments. Chairperson Swenson opened the Public Hearing to comments at 9:08 am, but there were no comments provided.

8. Acknowledge Correspondence Received. No additional correspondence was identified.

9. Applicant Response. N/A

10. Close Public Hearing. Chairperson Swenson closed the Public Hearing at 9:09 am and immediately reconvened the Gunnison County Board of County Commissioners Meeting.

Moved by Commissioner Chamberland, seconded by Commissioner Houck to approve the proposed amendment to the Gunnison County Land Use Resolution as presented. Motion carried unanimously.

CORRESPONDENCE; MARBLE TRAFFIC ISSUES; TERI HAVENS: Deputy County Manager Crosby was present for the discussion. Undersheriff Randy Barnes was also present for part of the discussion. Marble traffic complaints are being sent to Regional Office of the Forest Service. Deputy County Manager Crosby has suggested numerous times to the Town of Marble to designate a parking area and develop signage for recreational vehicle users. Deputy County Manager Crosby and Undersheriff Barnes are going to attend the Marble Town Council meeting on May 7th in support of adding additional parking and signage.

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2015 GUNNISON COUNTY ANNUAL WILDFIRE OPERATING PLAN; MEMORANDUM OF UNDERSTANDING FOR PARTICIPATING IN THE COLORADO EMERGENCY FIRE FUND: Emergency Manager Scott Morrill and Undersheriff Barnes were present for the discussion. New equipment and technology is now available to the Gunnison County Fire Protection District. Commissioner Chamberland questioned the process of prescribed burns by constituents. Undersheriff Barnes stated that these burns will be covered under the arson laws. Emergency Manager Morrill encouraged the public to call into dispatch beforehand if they are going to do a prescribed burn. **Moved** by Commissioner Chamberland, seconded by Commissioner Houck to approve the Memorandum of Understanding with Gunnison County participating in the Colorado Emergency Fire Club. Motion carried unanimously.

RIVERLAND INDUSTRIAL PARK UPDATE; FIRE PROTECTION: Assistant County Manager Russ Forrest was present for the discussion and provided these updates.

1. Withdrawal the Application for International Fire Code at Riverland; Making progress on improvements and looking towards a resolution to remove the application for the International Fire Code.
2. Waiver and Variance Policy for Fire District; There have been three waiver applications since the International Fire Code was created. The Board of County Commissioners do not need to have a face-to-face conversation with the Fire District discussing the Waiver and Variance Policy.

BREAK: The meeting recessed from 9:35 am until 9:41 am in order to hold the below Public Hearing.

PUBLIC HEARING; GUNNISON COUNTY PLAN REVIEW FEES: Assistant County Manager Forrest and Senior Planner Cathie Pagano were present for the discussion.

1. Open Public Hearing. Chairperson Swenson opened the Public Hearing at 9:35 am.

2. Public Notice Confirmation. Senior Planner Cathie Pagano confirmed that the Public Hearing had been properly public noticed.

3. Identify Ex Parte Communications. There were no ex parte communications identified.

4. Staff Presentation. Senior Planner Cathie Pagano explained that the Planning Commission is putting forth the resolution to revise the calculation of building permit plan review fees. The Planning Commission had contacted three contractors to discuss the change in fee structure. Assistant County Manager Forrest stated that the overall goal is to reduce the net cost.

5. Applicant Presentation. N/A

6. Board Questions. There were no questions from the Board. Commissioner Chamberland and Commissioner Houck clarified that any fee increase was directly correlated to the cost of the service.

7. Public Comments. Chairperson Swenson opened the Public Hearing to comments at 9:41 am. There were no public comments.

8. Acknowledge Correspondence Received. No additional correspondence was identified.

9. Applicant Response. N/A

10. Close Public Hearing. Chairperson Swenson closed the Public Hearing at 9:41 am and immediately reconvened the Gunnison County Board of County Commissioners Meeting.

RESOLUTION; AMENDING RESOLUTION NO. 11-16 TO REVISE THE CALCULATION OF BUILDING PERMIT PLAN REVIEW FEES: **Moved** by Commissioner Chamberland, seconded by Commissioner Houck to approve Resolution #2015-08 amending Resolution #2011-16 to revise the calculation of building permit plan review fees as presented. Motion carried unanimously.

PARTICIPATION DISCUSSION; OVER-THE-SNOW VEHICLES (OSV) COMMUNITY PLANNING PROCESS; WINTER TRAVEL MANAGEMENT PLAN FOR THE GUNNISON NATIONAL FOREST; FISCAL YEAR 2016: Commissioner Houck stated that the over-the-snow vehicles and winter travel management was an issue and questioned what the process was going to be in correlation with the Forest Service. Commissioner Chamberland suggested that Gunnison County participate in the discussion related to winter travel with the Forest Service and the Town of CB/Mt. CB in order to resolve the issue with the winter travel management plan with the Gunnison National Forest. Recreation Staff Officer for the Gunnison Ranger District Aaron Drendle was present for the discussion. Drendle explained that there had recently been a final rule that was established requiring designated areas/routes be open to over-snow motorized use. Commissioner Chamberland and Commissioner Houck agreed to participate in future discussion regarding to the issue of over-the-snow vehicles and winter travel management.

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UNSCHEDULED CITIZENS: There were no Unscheduled Citizens present for discussion.

COMMISSIONER ITEMS:

Commissioner Houck:

1. Colorado Counties, Inc. Meeting; there was a discussion on House Bills 1278 and 1256. There was also a discussion on the pay scale for County Commissioners and the future options. Related to the Court Security Cash Fund, County Manager Birnie stated that Gunnison County received a grant for the Courthouse Project for security cameras. There was also a discussion related to Senate Bill 89 regarding court funding.
2. Community Builders Task Force; The Conference was held in CB on April 1st.
3. Spruce Beetle; The County is co-sponsoring along with WSCU the Spruce Beetle discussion on April 15th from 6-8 pm at the WSCU South Ballroom. There will be no cost to the County for co-sponsoring.

Commissioner Chamberland:

1. Club 20; Attended meeting.
2. Region 10; Discussed broadband and approved the budget.

Commissioner Swenson:

1. Colorado Workforce Development Meeting; Working on better educating Colorado citizens on the jobs of the future. Chairperson Swenson has requested to host the Colorado Workforce Development Council in Gunnison on July 16th and 17th.
2. Gunnison Chamber Spring Forecast Meeting; The TA Board, the Gunnison Chamber, and the CB Chamber worked together to launch a new series of programs that will be provided to local businesses to help with guest experiences.

ADJOURN: **Moved** by Commissioner Chamberland, seconded by Commissioner Houck to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 10:27 am.

_____
Paula Swenson, Chairperson

_____
Phil Chamberland, Vice-Chairperson

_____
Jonathan Houck, Commissioner

Minutes Prepared By:

_____
Breanna Shelton, Deputy County Clerk

Attest:

_____
Kathy Simillion, County Clerk

GUNNISON COUNTY BOARD OF COMMISSIONERS TEXT INCLUSION INTO MINUTES

BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GUNNISON, COLORADO
RESOLUTION NO: 2015-8

A RESOLUTION AMENDING RESOLUTION NO. 11-16 TO REVISE THE CALCULATION OF BUILDING PERMIT PLAN REVIEW FEES

WHEREAS, on April 19, 2011 the Board of County Commissioners of the County of Gunnison, Colorado (herein the "Board") adopted the 2009 Editions of the "International Building Code", the "International Residential Code for One and Two Family Dwellings", the "International Energy Conservation

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Code", the "Fuel Gas Code" and the "International Mechanical Code" and amendments thereto through Resolution No: 11-16; and

WHEREAS, Resolution No: 11-16 is recorded in the records of the Office of the Clerk and Recorder of Gunnison County, Colorado on April 27, 2011, bearing Reception No. 604948; and

WHEREAS, Resolution No: 11-16, Appendix A, AMENDMENTS TO 2009 INTERNATIONAL BUILDING CODE, Section 109.5.2 Plan review fees currently states:

"A plan review fee shall be paid to cover the cost of review by Gunnison County Community Development Department at a rate of $42.00 per hour, to verify the code compliance requirements of the building or structure proposed in the application. If an independent plan review is required by the Building Official, the actual cost of such review along with reasonable costs of administration will be charged. When the submittal documents are incomplete or changed so as to require additional plan review an additional plan review fee shall be charged", and

WHEREAS, Resolution No: 11-16, Appendix B, AMENDMENTS TO 2009 INTERNATIONAL RESIDENTIAL CODE, Section R108.4.2 Plan review fees currently states:

"A plan review fee shall be paid to cover the cost of review by Gunnison County Community Development Department at a rate of $42.00 per hour, to verify the code compliance requirements of the building or structure proposed in the application. If an independent plan review is required by the Building Official, the actual cost of such review along with reasonable costs of administration will be charged. When the submittal documents are incomplete or changed so as to require additional plan review an additional plan review fee shall be charged.

No plan review fee shall be assessed on a single-family residential dwelling of less than 2000 square feet of floor area, excluding garages, so long as, in the opinion of the Building Official, the dwelling does not deviate from conventional framing practices or conventional log wall construction", and

WHEREAS, the current cost fee structure does not pay for the cost of conducting plan reviews and inspections; and

WHEREAS, the Board understands that a plan review fee calculated as a percentage of the building permit fee is the calculation method utilized by adjacent and similar jurisdictions and would provide the customer with a consistent and fair fee; and

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gunnison County, Colorado that:

1. Resolution No: 11-16, Appendix A, AMENDMENTS TO 2009 INTERNATIONAL BUILDING CODE, Section 109.5.2 Plan review fees shall be and hereby is amended as follows:
   "A plan review fee shall be paid to cover the cost of review by Gunnison County Community Development Department. The plan review fee shall be 65% of the building permit fee. Additional plan review required by changes, additions or revisions to plans shall be charged a fee of $150.00 and review time beyond two hours shall be assessed at a rate of $100 per hour. If an independent plan review is required by the Building Official, the actual cost of such review along with administrative costs assessed at a rate of $75.00 per hour will be charged."
2. Resolution No: 11-16, Appendix B, AMENDMENTS TO 2009 INTERNATIONAL RESIDENTIAL CODE, Section R108.4.2 Plan review fees shall be and hereby is amended as follows:
   "A plan review fee shall be paid to cover the cost of review by Gunnison County Community Development Department. The plan review fee shall be 30% of the building permit fee. Additional plan review required by changes, additions or revisions to plans shall be charged a fee of $150.00 and review time beyond two hours shall be assessed at a rate of $100 per hour. If an independent plan review is required by the Building Official, the actual cost of such review along with administrative costs assessed at a rate of $75.00 per hour will be charged."

INTRODUCED by Commissioner Chamberland, seconded by Commissioner Houck, and adopted this 7th day of April, 2015.

BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF GUNNISON, COLORADO

Chamberland – yes; Houck – yes; Swenson – yes.

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