AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

AgendaTitle:
Out-of-State Travel Request; International City/County Management Association Conference; Charlotte, NC; Community Development Director Russ Forrest; 9/14/14 thru 9/17/14; $2,100

Action Requested: Motion

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:
Request by Russell Forrest to attend the annual ICMA conference

Fiscal Impact: $2,100 estimated travel costs

Submitted by: Russell Forrest **Submitter's Email Address:** rforrest@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:

Reviewed by: GUNCOUNTY1\bcowan Discharge Date: 8/29/2014

County Attorney Review: ( ) Required (●) Not Required

Comments:

Reviewed by: Discharge Date: Certificate of Insurance Required Yes ( ) No ( )

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\khaase Discharge Date: 8/29/2014

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted:

Agenda Date: 9/2/2014 Follow Up Agenda Date:

Revised April 2013

To: Board of County Commissioners & Matthew Birnie

From: Russell Forrest

Date: August 25, 2014

Subject: ICMA Conference

The annual International City /County Management Association conference is occurring in Charlotte, North Carolina from September 14-17th, 2014 I would respectfully request permission to travel out of state for this conference. The Community Development Department has adequate funds in its 2014 budget to pay for this expense. This is an extremely valuable professional development opportunity that will provide education and information related to county management, public involvement, economic development, customer service and many of the other topics I am engaged with on behalf of Gunnison County.

I would very much look forward to this opportunity and I thank you for your consideration of this request.