AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

AgendaTitle:
Visitor; Project Hope Executive Director Karen Williams; Program Update

Action Requested: Discussion

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:
Restorative Practices and Jubilee House merged in May 2014 to become Project Hope of Gunnison Valley. Karen Williams, the Executive Director, will be here on 8/26 to give the Board an update.

Fiscal Impact: N/A

Submitted by: Katherine Haase **Submitter's Email Address:** khaase@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:

We are currently making quarterly payments based on MOA 14-11 between Gunnison County and Gunnison/Hinsdale Confidential Advocacy Center. That agreement is for $10,000 from 1/1/14 to 12/31/14.

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 8/20/2014

County Attorney Review: ( ) Required (●) Not Required

Comments:

Reviewed by: Discharge Date: Certificate of Insurance Required

Yes ( ) No ( )

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirnie Discharge Date: 8/20/2014

( ) Consent Agenda ( ) Regular Agenda (●) Worksession Time Allotted:

Agenda Date: 8/26/2014 Follow Up Agenda Date:

Revised April 2013

PROJECT HOPE
of Gunnison Valley

P.O. Box 1812, Gunnison, CO 81230 • 970-641-2712 • www.hope4gv.org

A tax exempt 501c3 nonprofit organization providing confidential safety needs and direct advocacy services to individuals whose lives have been affected by relationship violence, child abuse and/or sexual assault.

Project Hope Client Numbers

Through July 2014 we have served:

- 5 sexual assault victims
- 21 domestic violence victims
- 1 child sexual assault victim

In 2013 we served:

- 4 sexual assault victims
- 55 domestic violence victims
- 6 stalking victims
- 1 child sexual assault victim

Services provided to victims in 2013 and 2014:

- Counseling
- Assistance obtaining protection orders
- Assistance finding legal help for divorce, custody, protection orders and immigration issues
- Shelter assistance
- Transportation (in the forms of bus/plane tickets)
- Crisis intervention
- Safety planning
- Follow up and support
- Financial assistance
- Referrals for local resources

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Cash Basis

Project Hope of Gunnison Valley
Transaction Detail By Account
January through December 2014

Type	Date	Num	Name	Memo	Class	Clr	Split	Original Amount	Paid Amount	Balance
6750 · Professional Fees										
Bill	02/03/2014		Gunnison County	LE Advocacy	Gunniso...		20000 · Acco...	200.00	200.00	200.00
Bill	02/03/2014		Gunnison County	LE Advocacy	Gunniso...		20000 · Acco...	400.00	400.00	600.00
Bill	02/10/2014		Gunnison County	LE Advocacy	Gunniso...		20000 · Acco...	200.00	200.00	800.00
Bill	02/10/2014		Donations	LE Advocacy	Donations		20000 · Acco...	428.57	428.57	1,228.57
Total 6750 · Professional Fees									1,228.57	1,228.57
TOTAL									**1,228.57**	**1,228.57**

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08/06/14

Cash Basis

Project Hope of Gunnison Valley
Balance Sheet
As of August 6, 2014

	Aug 6, 14
ASSETS	
Current Assets	
Checking/Savings	
1005 · Gunnison Bank & Trust Checking	30,722.47
1015 · Gunnison Bank & Trust Savings	60,006.92
1025 · GS&L 6mo. CD	2,504.51
1026 · GS&L 1yr CD	2,505.76
Total Checking/Savings	95,739.66
Total Current Assets	95,739.66
Fixed Assets	
1200 · Furniture and Equipment	4,048.94
1210 · Accumulated Depr	-4,048.94
Total Fixed Assets	0.00
TOTAL ASSETS	**95,739.66**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-56.73
Total Accounts Payable	-56.73
Other Current Liabilities	
2100 · Payroll Taxes - Social Security	287.48
2110 · Payroll Taxes - Federal W/H	119.00
2120 · Payroll Taxes - Colorado W/H	56.00
2150 · Payroll Taxes - Medicare	67.22
Total Other Current Liabilities	529.70
Total Current Liabilities	472.97
Total Liabilities	472.97
Equity	
0001 · GARP Net Profit/Loss	17,706.71
3200 · Unrestricted Net Assets	22,094.40
Net Income	55,465.58
Total Equity	95,266.69
TOTAL LIABILITIES & EQUITY	**95,739.66**

Project Hope of Gunnison Valley
Budget vs. Actual by Donors/Grants
January 1 through July 27, 2014

	Jan 1 - Jul 27, 14	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · Victim Comp Reimbursement	505.00	0.00	505.00	100.0%
4100 · Donations				
4110 · Individual Donations	2,025.00	3,300.00	-1,275.00	61.4%
4120 · Corporate/Business Donations	1,603.45	2,200.00	-596.55	72.9%
Total 4100 · Donations	3,628.45	5,500.00	-1,871.55	66.0%
4150 · In-Kind Donation	5,410.00	0.00	5,410.00	100.0%
4400 · Private Sector Grants				
4500 · Foundation Grants				
4560 · Colorado Trust	0.00	5,000.00	-5,000.00	0.0%
4570 · Anschutz Family Foundation	0.00	8,000.00	-8,000.00	0.0%
4580 · AKC Humane Fund	0.00	1,000.00	-1,000.00	0.0%
4590 · Slick/CRP	84,628.75	84,000.00	628.75	100.7%
Total 4500 · Foundation Grants	84,628.75	98,000.00	-13,371.25	86.4%
Total 4400 · Private Sector Grants	84,628.75	98,000.00	-13,371.25	86.4%
44500 · Government Grants				
4310 · City and County Grants				
4312 · City of Gunnison	1,000.00	1,000.00	0.00	100.0%
4313 · Town of Crested Butte	0.00	2,177.42	-2,177.42	0.0%
4314 · Gunnison County	5,000.00	7,177.42	-2,177.42	69.7%
4310 · City and County Grants - Other	1,500.00	0.00	1,500.00	100.0%
Total 4310 · City and County Grants	7,500.00	10,354.84	-2,854.84	72.4%
44520 · Federal Grants				
4332 · VOCA	25,300.76	24,261.11	1,039.65	104.3%
Total 44520 · Federal Grants	25,300.76	24,261.11	1,039.65	104.3%
44540 · State Grants				
4324 · DVP	8,259.08	8,159.27	99.81	101.2%
Total 44540 · State Grants	8,259.08	8,159.27	99.81	101.2%
Total 44500 · Government Grants	41,059.84	42,775.22	-1,715.38	96.0%
4750 · Interest Income	39.98	0.00	39.98	100.0%
Total Income	135,272.02	146,275.22	-11,003.20	92.5%
Gross Profit	135,272.02	146,275.22	-11,003.20	92.5%
Expense				
6100 · Client Assistance				
6114 · Interpreters	0.00	100.00	-100.00	0.0%
6116 · Relocation/Moving Expenses	180.00	500.00	-320.00	36.0%
6120 · Client Rent	4,240.50	1,500.00	2,740.50	282.7%
6130 · Restraining Order	0.00	269.15	-269.15	0.0%
6140 · Utilities	60.95	0.00	60.95	100.0%
6141 · Outreach	336.08	1,217.74	-881.66	27.6%
6142 · Petty Cash	75.00	0.00	75.00	100.0%
6300 · Emergency Assistance				
6302 · Food	542.44	171.77	370.67	315.8%
6305 · Shelter	1,079.92	1,578.93	-499.01	68.4%
6306 · Transportation	1,041.65	286.27	755.38	363.9%
6307 · Clothing	172.38	168.93	3.45	102.0%
6308 · Misc. Expenses	223.16	572.60	-349.44	39.0%
6309 · Pet Assistance	0.00	572.60	-572.60	0.0%
6300 · Emergency Assistance - Other	274.75	0.00	274.75	100.0%
Total 6300 · Emergency Assistance	3,334.30	3,351.10	-16.80	99.5%
Total 6100 · Client Assistance	8,226.83	6,937.99	1,288.84	118.6%
6150 · Conferences and Training	855.00	538.31	316.69	158.8%
6250 · Equipment	400.00	0.00	400.00	100.0%
6400 · Insurance				
6405 · Workers Comp	927.00	1,442.77	-515.77	64.3%
6415 · General Liability	358.21	0.00	358.21	100.0%
6425 · Surety Bond	134.00	0.00	134.00	100.0%
Total 6400 · Insurance	1,419.21	1,442.77	-23.56	98.4%
6500 · General Office Expenses				
6350 · Fundraising Expenses	0.00	1,038.31	-1,038.31	0.0%
6501 · Bank Charges	56.50	0.00	56.50	100.0%
6502 · Outreach	3,871.63	858.87	3,012.76	450.8%
6503 · Phone/Internet	1,003.62	721.45	282.17	139.1%
6504 · Membership Dues	345.00	449.00	-104.00	76.8%
6505 · Office Supplies	1,275.18	970.01	305.17	131.5%
6506 · Postage and Shipping	439.21	371.77	67.44	118.1%
6507 · Printing and Copying	422.00	300.00	122.00	140.7%
6508 · Rent	8,042.00	4,268.47	3,773.53	188.4%
6509 · Cell Phone	1,088.47	0.00	1,088.47	100.0%
6512 · Utilities	0.00	140.85	-140.85	0.0%
6513 · Licenses and Fees	923.24	571.77	351.47	161.5%
65150 · Memberships and Dues	165.00	0.00	165.00	100.0%
6752 · Penalties & Fees	10.00	0.00	10.00	100.0%
Total 6500 · General Office Expenses	17,641.85	9,690.50	7,951.35	182.1%

Project Hope of Gunnison Valley
Budget vs. Actual by Donors/Grants
January 1 through July 27, 2014

	Jan 1 - Jul 27, 14	Budget	$ Over Budget	% of Budget
6600 · Payroll Expenses				
6610 · Executive Director	23,271.66	14,053.66	9,218.00	165.6%
66111 · Crisis Line Stipend	0.00	861.29	-861.29	0.0%
6614 · Advocate Coordinator	13,050.50	13,250.97	-200.47	98.5%
6618 · Advocate	780.00	3,572.90	-2,792.90	21.8%
6619 · Bonus	50.00	0.00	50.00	100.0%
6620 · Payroll Taxes	3,078.93	2,226.30	852.63	138.3%
Total 6600 · Payroll Expenses	40,231.09	33,965.12	6,265.97	118.4%
66900 · Reconciliation Discrepancies	-0.99	0.00	-0.99	100.0%
6750 · Professional Fees				
6755 · Accounting	800.00	0.00	800.00	100.0%
6760 · Bookkeeping	975.50	681.85	293.65	143.1%
6765 · Counseling	660.00	0.00	660.00	100.0%
6750 · Professional Fees - Other	1,228.57	0.00	1,228.57	100.0%
Total 6750 · Professional Fees	3,664.07	681.85	2,982.22	537.4%
6820 · Subcontractor Counseling				
6840 · Regular Counseling	675.00	4,048.17	-3,373.17	16.7%
6820 · Subcontractor Counseling - Other	1,020.00	0.00	1,020.00	100.0%
Total 6820 · Subcontractor Counseling	1,695.00	4,048.17	-2,353.17	41.9%
6950 · Travel				
6960 · Hotel	289.88	500.00	-210.12	58.0%
6965 · Meals	24.34	200.00	-175.66	12.2%
6970 · Mileage	454.31	1,719.14	-1,264.83	26.4%
Total 6950 · Travel	768.53	2,419.14	-1,650.61	31.8%
7000 · Other Expense	39.99	0.00	39.99	100.0%
Total Expense	74,940.58	59,723.85	15,216.73	125.5%
Net Ordinary Income	60,331.44	86,551.37	-26,219.93	69.7%
Net Income	**60,331.44**	**86,551.37**	**-26,219.93**	**69.7%**

Project Hope of Gunnison Valley
Profit & Loss
January through December 2014

		Jan - Dec 14
Ordinary Income/Expense		
Income		
4000 · Victim Comp Reimbursement		505.00
4100 · Donations		
4110 · Individual Donations	2,025.00	
4120 · Corporate/Business Donations	1,603.45	
Total 4100 · Donations		3,628.45
4150 · In-Kind Donation		5,410.00
4400 · Private Sector Grants		
4500 · Foundation Grants		
4590 · Slick/CRP	84,628.75	
Total 4500 · Foundation Grants	84,628.75	
Total 4400 · Private Sector Grants		84,628.75
44500 · Government Grants		
4310 · City and County Grants		
4312 · City of Gunnison	1,000.00	
4314 · Gunnison County	5,000.00	
4310 · City and County Grants - Other	1,500.00	
Total 4310 · City and County Grants	7,500.00	
44520 · Federal Grants		
4332 · VOCA	25,300.76	
Total 44520 · Federal Grants	25,300.76	
44540 · State Grants		
4324 · DVP	9,331.72	
Total 44540 · State Grants	9,331.72	
Total 44500 · Government Grants		42,132.48
4750 · Interest Income		41.95
Total Income		136,346.63
Gross Profit		136,346.63
Expense		
6100 · Client Assistance		
6116 · Relocation/Moving Expenses	180.00	
6120 · Client Rent	4,200.00	
6140 · Utilities	78.06	
6141 · Outreach	336.08	
6142 · Petty Cash	75.00	
6300 · Emergency Assistance		
6302 · Food	542.44	
6305 · Shelter	1,079.92	
6306 · Transportation	1,041.65	
6307 · Clothing	172.38	
6308 · Misc. Expenses	223.16	
6300 · Emergency Assistance - Other	274.75	
Total 6300 · Emergency Assistance	3,334.30	
Total 6100 · Client Assistance		8,203.44
6150 · Conferences and Training		855.00
6250 · Equipment		400.00
6400 · Insurance		
6405 · Workers Comp	927.00	
6415 · General Liability	358.21	
6425 · Surety Bond	134.00	
Total 6400 · Insurance		1,419.21
6500 · General Office Expenses		
6501 · Bank Charges	56.50	

Project Hope of Gunnison Valley
Profit & Loss
January through December 2014

	Jan - Dec 14	
6502 · Outreach	3,871.63	
6503 · Phone/Internet	1,003.62	
6504 · Membership Dues	345.00	
6505 · Office Supplies	1,274.34	
6506 · Postage and Shipping	440.73	
6507 · Printing and Copying	421.84	
6508 · Rent	8,832.50	
6509 · Cell Phone	1,088.47	
6513 · Licenses and Fees	923.24	
65150 · Memberships and Dues	165.00	
6752 · Penalties & Fees	10.00	
Total 6500 · General Office Expenses		18,432.87
6600 · Payroll Expenses		
6610 · Executive Director	24,354.99	
6614 · Advocate Coordinator	14,025.50	
6618 · Advocate	1,040.00	
6619 · Bonus	50.00	
6620 · Payroll Taxes	3,256.28	
6600 · Payroll Expenses - Other	0.00	
Total 6600 · Payroll Expenses		42,726.77
66900 · Reconciliation Discrepancies		-0.99
6750 · Professional Fees		
6755 · Accounting	800.00	
6760 · Bookkeeping	1,045.50	
6765 · Counseling	660.00	
6750 · Professional Fees - Other	1,228.57	
Total 6750 · Professional Fees		3,734.07
6820 · Subcontractor Counseling		
6840 · Regular Counseling	675.00	
6820 · Subcontractor Counseling - Other	1,020.00	
Total 6820 · Subcontractor Counseling		1,695.00
6950 · Travel		
6960 · Hotel	289.88	
6965 · Meals	24.34	
6970 · Mileage	715.49	
Total 6950 · Travel		1,029.71
7000 · Other Expense		39.99
Total Expense		78,535.07
Net Ordinary Income		57,811.56
Other Income/Expense		
Other Expense		
80000 · Ask My Accountant	2,345.98	
Total Other Expense		2,345.98
Net Other Income		-2,345.98
Net Income		**55,465.58**

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Cash Basis

Project Hope of Gunnison Valley
Profit & Loss by Class
January 1 through August 6, 2014

	Gunnison County Supplies & Oper		TOTAL	
Ordinary Income/Expense				
Income				
44500 · Government Grants				
4310 · City and County Grants				
4314 · Gunnison County	5,000.00		5,000.00	
Total 4310 · City and County Grants	5,000.00		5,000.00	
Total 44500 · Government Grants		5,000.00		5,000.00
Total Income		5,000.00		5,000.00
Gross Profit		5,000.00		5,000.00
Expense				
6100 · Client Assistance				
6141 · Outreach	20.50		20.50	
Total 6100 · Client Assistance		20.50		20.50
6400 · Insurance				
6425 · Surety Bond	134.00		134.00	
Total 6400 · Insurance		134.00		134.00
6500 · General Office Expenses				
6502 · Outreach	260.30		260.30	
6503 · Phone/Internet	470.50		470.50	
6505 · Office Supplies	500.53		500.53	
6506 · Postage and Shipping	137.55		137.55	
6507 · Printing and Copying	20.77		20.77	
6509 · Cell Phone	20.00		20.00	
6513 · Licenses and Fees	65.44		65.44	
6752 · Penalties & Fees	10.00		10.00	
Total 6500 · General Office Expenses		1,485.09		1,485.09
6600 · Payroll Expenses				
6610 · Executive Director	2,375.20		2,375.20	
6620 · Payroll Taxes	181.70		181.70	
6600 · Payroll Expenses - Other	0.00		0.00	
Total 6600 · Payroll Expenses		2,556.90		2,556.90
6750 · Professional Fees		800.00		800.00
6950 · Travel				
6960 · Hotel	289.88		289.88	
Total 6950 · Travel		289.88		289.88
Total Expense		5,286.37		5,286.37
Net Ordinary Income		-286.37		-286.37
Net Income		**-286.37**		**-286.37**