AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

AgendaTitle:
Grant Contract; Temple Hoyne Buell Foundation; Gunnison Hinsdale Early Childhood Council; $10,000

Action Requested: County Manager Signature

Parties to the Agreement: Gunnison County BOCC & Temple Hoyne Buell Foundation

Term Begins: 9/1/14 **Term Ends:** 8/31/2015 **Grant Contract #:**

Summary:
This grant application is for operating costs for the Early Childhood Council. The ECC has received this grant for a number of years and there is nothing new in this application.

Fiscal Impact: $10,000

Submitted by: C Worrall **Submitter's Email Address:** cworrall@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:

This is a grant renewal application. It is included in the current County budget. The funds are used for general operating cost and for Match for the ECC State grant. JW

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 4/9/2014

County Attorney Review: (●) Required ( ) Not Required

Comments:

ok db 4/10/14

Reviewed by: GUNCOUNTY1\dBaumgarten Discharge Date: 4/10/2014 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirnie Discharge Date: 4/10/2014

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: consent

Agenda Date: 4/15/2014 Follow Up Agenda Date: n/a

Revised April 2013

GUNNISON-HINSDALE

EARLY CHILDHOOD COUNCIL

April 2, 2014

The Early Childhood Council
225 N Pine St. Ste. E
Gunnison, Co. 81230

Temple Hoyne Buell Foundation
1666 S. University Blvd. Suite B
Denver, Co. 80210

To Whom It May Concern:

The Gunnison Hinsdale Early Childhood Council requests grant funding from The Temple Hoyne Buell Foundation for general operating costs. Since the Council first received funding from the Colorado Department of Education in 2008, this council has grown in leaps and bounds- accomplishing activities such as:

- Creating a strong early childhood system that brings together service providers in the four domains of *early learning, social emotional & mental health, family support & parent education, and health.*
- Embarking on implementation of the Pyramid Model for Social and Emotional Competencies, in all child care centers in Gunnison and Hinsdale Counties.
- Coordinating and contributing to over 30 hours per year of high quality professional development training for early childhood teachers, care givers, foster parents and parents on a yearly basis.
- Implementation of Colorado Trust funded Health Integration Dental Program.

The Temple Hoyne Buell Foundation gave the council $10,000 this year for general operating costs. This funding has been very impactful for the GHECC, allowing an increase in outreach activities in our community and increasing available training hours for early childhood teachers. Next year continuation of this funding would support implementation of our ambitious work plan that would significantly impact access, quality and equity of early childhood services across all 4 domains in Gunnison and Hinsdale Counties. Funding from the Temple Hoyne Buell Foundation would help the Council meet its strategic goals and ultimately ensure that children are valued, healthy and thriving.

Thank you for your consideration,

Margaret Wacker

Margaret Wacker, MPH
Gunnison Hinsdale Early Childhood Council Coordinator

CHECKLIST

The Colorado Common Grant Application (CGA) consists of the following components, which should be submitted in the order listed below. This checklist is provided to help ensure a complete proposal. It does not need to be submitted with the proposal.

***Note**: If your proposal is for a building project or land acquisition, check the Common Grant Forms website to see if the grantmaker accepts the CGA for Capital Campaigns or contact the grantmaker directly if they are not listed on the website.*

☐ Check specific grantmakers' guidelines and verify that they accept the CGA and determine whether or not they have made modifications to their application requirements.

☐ Comply with any unique application requirements.

☐ **Section I: Cover Letter (one page)**
Include the purpose of the grant request and a brief description of how the request fits with the grantmaker's mission and grantmaking priorities.

☐ **Section II: Summary Sheet Form**
Use the 2-page template provided.

☐ **Section III: Narrative**

☐ *Formatting:* Use 12-point font with 1-inch margins and include the **HEADING** provided for each question. It is not necessary to repeat the text of the questions.

☐ *Page Limit:*
General Operating Requests: 4-page limit; answer questions 1-3; 5(a), 5(b), 5(c); and 6-11.
Program or Project Requests: 5-page limit; answer questions 1-4; 5(a), 5(b), 5(d); and 6-11.

<u>Narrative Questions</u>

☐ 1. Organization Background
☐ 2. Goals
☐ 3. Current Programs
☐ 4. Program or Project Requests Only
☐ 5. Evaluation
☐ 6. Collaboration
☐ 7. Inclusiveness
☐ 8. Board/Governance
☐ 9. Volunteers
☐ 10. Planning
☐ 11. Optional

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☐ **Section IV: Attachments**
If you omit any of the required attachments, provide an explanation as to why.
Note: Some grantmakers will not accept an incomplete proposal, regardless of an explanation.

Financial Attachments

☐ 1(a). Organization budget
☐ 1(b). Program or project budget, if applicable
☐ 2. Current (year-to-date) financial statements
☐ 3. Year-end financial statements, audit, and Sources of Income Table
☐ 4. Major contributors
☐ 5. In-kind contributions
☐ Explanation of items in financial attachments, if applicable

Other Attachments

☐ 6. Board of directors list
☐ 7. Proof of IRS federal tax-exempt status, dated within the last five years
☐ 8. Anti-discrimination statement adopted by the board of directors
☐ 9. Key staff
☐ 10. Annual report, if available
☐ 11. Evaluation results (optional): Provide the organization's most recent evaluation results, relevant to this request.

Additional Attachments for Organizations Using a Fiscal Agent/Fiscal Sponsor

Note: Many grantmakers do not accept proposals from organizations using a fiscal agent/fiscal sponsor. Therefore, be sure to check each grantmaker's guidelines prior to submitting a proposal.

☐ 1. The memorandum of understanding or the contract between the organization and the fiscal agent/fiscal sponsor.
☐ 2. Financial attachments 1(a), 2, and 3 for the fiscal agent/fiscal sponsor.
☐ 3. Proof of IRS federal tax-exempt status for the fiscal agent/fiscal sponsor, dated within the last five years.
☐ 4. Board of directors list for the fiscal agent/fiscal sponsor.

Thank you for your time and effort in completing this application.

A User's Guide for the CGA is available at www.coloradocommongrantforms.org.

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SUMMARY SHEET FORM

Legal Name of Organization:

Gunnison County

DBA (if applicable): Gunnison Hinsdale Early Childhood Council (GHECC)

Mailing Address (and Physical Address if it is different and not confidential):

225 N. Pine St.
Gunnison, CO 81230

Phone: (970) 641-7913 **Fax:** (970) 641-8346 **EIN:** 84-6000770

Website: www.gunnisoncounty.org www.eccgh.org

Organization Email Address: mwacker@gunnisoncounty.org

Name of CEO or Executive Director: Matthew Birnie

Phone: (970) 641-7602 **Email:** mbirnie@gunnisoncounty.org

Application Contact & Title (if *not* the CEO or Executive Director):

Margaret Wacker, GHECC Coordinator

Phone: (970) 641-7913 **Email:** mwacker@gunnisoncounty.org

Organization Information

Year Founded: 2007

Mission Statement:

Our mission is to expand and improve quality early childhood services and educational opportunities for families in Gunnison and Hinsdale Counties.

Geographic Area Served (specific to this proposal):

Gunnison and Hinsdale Counties of Colorado

Tax Exemption Status:

☐ 501(c)(3)

☐ Using a fiscal agent/fiscal sponsor

Name of fiscal agent/sponsor:

X Other than 501(c)(3), describe:

Government entity

Number of Employees: Full-time: **Part-time:** 2

Grant Request Information

Type of Grant Requested (select one): **Amount of Request:** **$10,000**

X General Operating Support

☐ Program or Project Support
Name of Program or Project:

☐ Capital Request (Check with the grantmaker as to whether they prefer the CGA-Capital)

☐ Other

Describe what the grant will be used for:

This grant will be used for general operating costs associated with running a two staff person, 25-30 member council for Gunnison and Hinsdale Counties, and implementing the current strategic plan addressing the 4 domains of the Early Childhood Colorado Framework.

Financial Information **Budget numbers should match the numbers presented in Attachments 1(a) & (b).**

Organization's Current Budget for Fiscal Year Ending: 12/31/2014

Income: $103,700 **Expenses:** $103,700

AND, if other than a general operating request,

Program or Project Budget: **Dates: from:** __/__/__ **to:** __/__/__

Income: **Expenses:**

By signing below, I certify that the information contained in this application is true and correct to the best of my knowledge.

CEO/Executive Director **Date**

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NARRATIVE

1. ORGANIZATION BACKGROUND.

The Gunnison Hinsdale Early Childhood Council (GHECC) was brought to our community in July of 2007 by Gunnison County's Department of Health and Human Services Department (DHHS) in order to improve local early childhood services and educational opportunities for children in these counties. The GHECC works in conjunction with Early Childhood Councils across Colorado to address the goals of HB 07-1062 which expresses a statewide need for increasing and sustaining the quality, accessibility, capacity, and affordability of services for children and their parents to help parents raise their children to be successful at school, at work, and in the community.

After receiving grant funding from the Colorado Department of Education (CDE) in 2008, our council began working to create a comprehensive early childhood system that includes collaboration across the four domains referenced in the Early Childhood Colorado Framework. The domains of Early Learning (EL), Social Emotional & Mental Health (SEMH), Family Support & Parent Education (FSPE), and Health were formed within our council in 2009 and have been meeting, planning and working adjunct to our council meetings and activities ever since.

2. GOALS.

Our main goal is to carry out our mission by supporting the adjunct meetings, plans, work and goals of each of our four domains. The goal of the EL domain is increase resources for early childhood care and education by increasing the availability of low-cost, high-quality educational opportunities for early learning teachers. The goal of the SEMH domain is to improve community access to SEMH services by creating a comprehensive system of supports for children 0-8 years old that will be easy to find and use. The goal of the FSPE domain is to increase parents' access to FSPE services and programs which will cause increased parent participation. The goal of the Health domain is to impact parents' education regarding when to take their child to the dentist, proper nutrition, importance of good dental hygeine and cavity prevention. Though completing our strategic plan we plan to reach measurable standards regarding early childhood that are equal to or an improvement upon rates and percentages reported by the state of Colorado.

As an early childhood council we hold regular council meetings that are interesting, engaging and easy to access for our current and potential members. At these meetings, our goal is to have key stakeholder representation as outlined in our by-laws. We wish to maintain our current members and recruit new key stakeholders regularly so that our council remains diverse and effective.

Our goal is to continue to be a resource for parents looking for licensed childcare either in home or at a center. We will also continue to help and encourage childcare providers who are not yet licensed to do so.

3. CURRENT PROGRAMS.

We currently hold 6-8 all council meetings per year at various times and locations throughout Gunnison and Hinsdale Counties. At these meetings we have representation from the following stakeholders; parents, school districts, county departments, child care providers, resource and referral agencies, health departments, mental health workers, county commissioners and faith

based organizations. There is a leadership role within each of our four domains as well, with the leaders of the domains serving as the Executive Committee. In addition to our active members, we have 100 people (parents and early childhood professionals) and organizations on our email listserv.

We are a resource for parents looking for licensed childcare either in-home or at a center. We are also a resource for child care providers who wish to receive training and/or to become licensed. Community members can access this assistance by contacting our office or by viewing the updated list we maintain of licensed childcare providers online.

GHECC has been coordinating the work of the Gunnison Hinsdale Pyramid Model Leadership Team (PMLT) which is made up of 6-8 team members. This team has been charged with implementation of the Pyramid Model for Social & Emotional Competencies and Inclusion throughout the community. The Pyramid Model has been implemented to varying degrees in all child care centers in Gunnison & Hinsdale Counties and serves approximately 630 children ages 0-8 with trainings for providers and parents. The team was accepted to be an implementation site by Pyramid Plus, the Colorado Center for Social Emotional Competence and Inclusion, and now receives technical assistance through this agency. Most recently the GHECC and the PMLT obtained $53,000 of funding from the San Juan Regional Council of El Pomar for implementation of Pyramid Model. The local RE1J School District in Gunnison County agreed to be the fiscal sponsor of the grant, which started January 2014.

The Social, Emotional, and Mental Health Domain has been working on collecting data on the local system of supports and services for young children. This has been done through key information interviews, participating in the HB 1451 Systems of Care grant, at family outreach events, a primary care office outreach event, as well as discussions at ECC meetings. In April of 2014 the ECC will host a meeting of stakeholders on the topic of Early Childhood Mental Health with the goal of collectively reviewing the data collected and beginning a discussion about the gaps in services and strategies to address them.

GHECC and the Early Learning domain group coordinated local trainings that included; Trauma and Brain Development, the Fall Nurturing Youth Conference and 18 sessions of Pyramid Trainings. The partnership with Western State Colorado University (WSCU) in which together we deliver an annual conference was successful with 55 attendees. The conference in November 2013 offered 10 hours of training to early childhood teachers, college students, and foster parents. The GHECC provided over $4,000 in scholarships to support teachers and child care centers. These Scholarships support our mission to expand and improve quality services and educational opportunities for children and families in Gunnison and Hinsdale Counties or help us in building a sustainable early childhood system in our community.

The GHECC began addressing access to oral health care for young children in 2010, through community dental screenings and fluoride treatments for children 3-5 at schools and childcare centers throughout Gunnison. Lately prenatal education has been encouraged at 2 outreach events for primary care providers, with brochures given to the offices for dispersal. Also the ECC is working on collecting data on local dental health services for young children, including ages served, services provided, and payment/insurance options.

The Family Support and Parent Education Domain has been concentrating on increasing outreach to parents by updating the Early Childhood Council webpage which had to be relocated to the Gunnison County website and posting on social media outlets like FaceBook. Recently the ECC learned that some families (perhaps the most needy) do not access information online, but rather through churches and schools. We have added new outreach strategies to include extra

effort aimed at schools and churches in order to better outreach to all types of families. Our new ECC Resource Directory has been distributed via email and handed out physically to churches, schools, primary care, the Center for Mental Health, and the hospital. Different venues for our Resource Directory are still being contacted.

4. PROGRAM OR PROJECT REQUESTS ONLY.

N/A

5. EVALUATION.

a) The GHECC believes very strongly in using data to identify needs, and for choosing strategies that will fit our community. The ECC reviews data yearly with the release of Kids Count data, but most intensely when creating a new strategic plan.

b) In the past our council has used "Councils by the Numbers", which was created for use by Early Childhood Councils to help identify community needs that could be positively impacted by a collaborative coordinated and/or integrated early childhood system. This has not been updated recently, so Kids Count data is being used.

Starting in August of 2011 we began conducting a "Local Systems Assessment" guided by the CDE and Colorado Department of Human Services (CDHS). This evaluative tool was used to create strategic planning by the way of information gathering, the use of a common data template, systems analysis and identification of council priorities. A 3 year work plan was created by each of our four domains that will be evaluated by our members for success indicators at each council meeting. That information is then submitted as a quarterly report to the CDHS.

In the past we have also participated in an "Annual Collaboration Survey" implemented by the CDE. This survey provides us with a longitudinal perspective on the process of council functions. This survey has been conducted annually and is intended to let councils see and respond to changes in collaboration over time. However it has not been offered in recent years. Our council plans on using a similar type of survey for our council in 2014 in order to re-evaluation how well we are functioning as a council.

c) From our 2011 "Councils by the Numbers" report we know that there are a few areas where our counties are below state standards. For example, in 2007 our tooth decay rate in 3rd graders was 2% above the state average. Our health domain decided to include "lowering tooth decay in children" in their work plan. The rate of tooth decay will serve as an indicator for the effectiveness of the work plan.

With less than 3 months remaining on our current year 2 work plan of our 3 year strategic plan the majority of the action steps for year 2 have been completed or attempted.

The last Annual Collaboration Profile was the fall of 2011. The last one that was done showed good results. The outcome of our survey scores indicated that we have a good collaborative process and that we work together well.

6. COLLABORATION.

As stated above, collaboration is a great strength of the GHECC and it is the nature of our council meetings to help and encourage early childhood professionals and programs network with each other. Our stakeholder representation is diverse and complete. Our council has created relationships between parenting programs and childcare centers and connected early childhood professionals to trainings. We have helped members collaborate on fundraisers and

helped them promote their services to the community. Several members have stated that they are stronger since becoming a part of the council.

7. INCLUSIVENESS.

Our council meetings are open to the public and anyone with an interest in furthering our mission can become a member. The council allows members to self select their level of involvement and activity. The GHECC values inclusiveness in all aspects and has made it a priority to invite a diverse group of organizations to the table in order to enrich its understanding of community needs that impact early childhood.

8. BOARD/GOVERNANCE.

The Board of County Commissioners (BOCC) for Gunnison County serves as the governing body for Gunnison County Department of Health and Human Services.

The GHECC staff meets monthly with the director of Public Health who oversees the council staff and council's operations. At the council level, the GHECC has an executive board that consists of the leaders of each domain and the council staff. The executive board of the GHECC makes critical decisions regarding funding and planning. The GHECC uses majority votes to approve such things as the budget and budget changes, the work plan, and our strategic priorities.

9. VOLUNTEERS.

The GHECC benefits from an active volunteer base of 25-30 active members. Active members generally attend at least 50% of all council meetings and participate in the activity of one domain.

10. PLANNING.

We are now working off of the 3 year strategic plan that was completed in 2012 through the Local Systems Assessment. Some of the strategies include:

- Engaging dental hygienists in educating pregnant women on the importance of dental care for infants
- Strengthening the coordinated efforts of our current FSPE providers by working with the directors of existing collaborations such as Family Advocacy Support Team (FAST), Department of Health and Human Services (DHHS) and Gunnison County Substance Abuse Prevention Program (GCSAPP).
- Helping FSPE services and programs become more coordinated in the way they facilitate connections with families by having a stronger presence via the internet, with the county libraries and in the community by way of utilizing our many existing partnerships.
- Seeking grant funding, identifying and collecting meaningful data on our early education system, and exploring the opportunities provided by Early Learning Ventures
- Collaborating with our community's existing support systems to assist in identifying and using SEMH Supports

11. OPTIONAL.

N/A

ATTACHMENTS

Label each attachment and provide in the order listed.

Financial Attachments

Note: Provide explanations for items that may raise questions in any of the attached financial documents. The explanations can be written onto the documents themselves or included as an additional page.

1. **BUDGETS.** Include revenues and expenses.

   a) The organization's operating budget for the current fiscal year. If available, also include the budget for the upcoming fiscal year.

   If the request is for a program or project, also include:

   b) Program or project budget for the program period.

2. **CURRENT (YEAR-TO-DATE) FINANCIAL STATEMENTS.** Include a Statement of Financial Position (Balance Sheet) and Statement of Activities (Income and Expense Statement) through the most recently completed operating month available (must be within the past three months). Provide the Statement of Activities in a budget-to-actual format if the organization uses that format.

3. **YEAR-END FINANCIAL STATEMENTS, AUDIT, AND SOURCES OF INCOME.** Include the most recent fiscal year-end financial statements, audited if available. If the organization has an audit, but it is not available for the most recent fiscal year-end, also include the most recent audit.

   Sources of Income Table Complete the table below for the organization as a whole, based on the most recently completed fiscal year. Categories may be modified to fit your organization's funding sources.

Percentage	Funding Source
89 %	Government grants (federal, state, county, local)
%	Government contracts
11 %	Foundations
%	Business
%	Events (include event sponsorships)
%	Individual contributions
%	Fees/earned income
%	Workplace giving campaigns
%	In-kind contributions (optional)
%	Other
100 %	**TOTAL (must equal 100%.)**

4. **MAJOR CONTRIBUTORS.** For the previous two fiscal years, list major contributors (foundations, businesses, government, individuals) with amounts. Do not include names of individual donors.
5. **IN-KIND CONTRIBUTIONS.** Summary of significant in-kind donations (donated goods and professional services) received by the organization for the last fiscal year.

Other Attachments

6. **BOARD OF DIRECTORS LIST**. Include the following information for each board member:
   - Position(s) on the board (officer and committee positions)
   - Occupation and name of employer and/or affiliation(s)
   - City or county of residence
   - Term end date for each board member
7. **PROOF OF IRS FEDERAL TAX-EXEMPT STATUS**, also called a Letter of Determination. This letter must be dated within the last five years.
8. **ANTI-DISCRIMINATION STATEMENT** adopted by the board of directors.
9. **LIST OF NAMES AND QUALIFICATIONS OF KEY STAFF**, including length of service with the organization. *Do not* include job descriptions or resumes.
10. **ANNUAL REPORT**, if available.
11. **EVALUATION RESULTS (optional):** Provide the organization's most recent evaluation results or findings, relevant to this request.

Additional Attachments for Fiscal Agents/Fiscal Sponsors

Note: Many grantmakers do not accept proposals from organizations using a fiscal agent/fiscal sponsor. Therefore, be sure to check each funder's guidelines prior to submitting a proposal.

1. **THE MEMORANDUM OF UNDERSTANDING** or the contract between the organization and the fiscal agent/fiscal sponsor.
2. **FINANCIAL ATTACHMENTS** 1(a), 2, & 3 for the fiscal agent/fiscal sponsor.
3. **PROOF OF IRS FEDERAL TAX-EXEMPT STATUS** for the fiscal agent/fiscal sponsor, dated within the last five years.
4. **BOARD OF DIRECTORS LIST** for the fiscal agent/fiscal sponsor.

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Attachment 1(a) previous year

Gunnison County COLORADO

Monthly Revenue/Expense Report - Department

Fiscal year thru period ending 12/31/2013

Health & Human Services

D55

Description	Actual PTD 12/31/2013	Actual YTD 12/31/2013	Projections	Projection Variance	Projection Used
340 Self-Sufficiency Dev	.00	154,552.38	162,501.00	(7,948.62)	95.11
350 Program Support	1,811.98	762,907.73	931,122.00	(168,214.27)	81.93
360 Chldrn & Fam Svcs	.00	700,227.28	690,225.00	10,002.28	101.45
365 Child Support Services	.00	59,784.23	63,783.00	(3,998.77)	93.73
380 Public Assistance	1,531.00	1,802,941.69	1,727,863.00	75,078.69	104.35
530 Senior Resources	8,278.11	88,543.43	107,660.00	(19,116.57)	82.24
550 Child & Family Health	22,680.81	219,495.01	331,379.00	(111,883.99)	66.24
555 Community Health Services	23,638.18	227,158.20	211,250.00	15,908.20	107.53
560 Family Planning	10,572.16	160,625.00	167,274.00	(6,649.00)	96.03
Total Revenue	68,512.24	4,176,234.95	4,393,057.00	(216,822.05)	95.06
340 Self-Sufficiency Dev	9,468.32	209,108.86	203,054.00	(6,054.86)	102.98
350 Program Support	70,555.23	693,818.37	756,298.80	62,480.43	91.74
360 Chldrn & Fam Svcs	41,831.49	892,165.86	836,183.06	(55,982.80)	106.70
365 Child Support Services	7,177.41	90,362.28	95,505.00	5,142.72	94.62
380 Public Assistance	5,646.15	1,819,327.58	1,732,683.00	(86,644.58)	105.00
530 Senior Resources	13,708.43	159,469.46	159,977.00	507.54	99.68
550 Child & Family Health	25,584.91	330,093.21	343,094.90	13,001.69	96.21
555 Community Health Services	16,329.20	192,385.29	208,345.00	15,959.71	92.34
560 Family Planning	9,938.92	178,991.88	169,755.50	(9,236.38)	105.44
Total Expenditure	200,240.06	4,565,722.79	4,504,896.26	(60,826.53)	101.35
Net revenue over (under) expenses	(131,727.82)	(389,487.84)	(111,839.26)	(277,648.58)	348.26

Attachment 1(a) previous year

Gunnison County COLORADO

Monthly Revenue/Expense Report - Department

Fiscal year thru period ending 12/31/2013

Health & Human Services

D55

Description	Actual PTD 12/31/2013	Actual YTD 12/31/2013	Projections	Projection Variance	Projection Used
Taxes	.00	266,815.63	268,723.00	(1,907.37)	99.29
Intergovernmental	52,889.76	3,646,232.62	3,725,443.00	(79,210.38)	97.87
Charges for Services	2,941.25	56,454.50	71,902.00	(15,447.50)	78.52
Contributions and Other Grants	1,458.25	37,005.99	82,474.00	(45,468.01)	44.87
Transfers In	.00	89,125.00	162,946.00	(73,821.00)	54.70
Other Financing Sources/Misc	11,222.98	80,601.21	81,569.00	(967.79)	98.81
Total Revenue	68,512.24	4,176,234.95	4,393,057.00	(216,822.05)	95.06
Personnel	144,170.93	1,690,871.94	1,735,877.76	45,005.82	97.41
Supplies	10,386.10	166,685.16	178,797.00	12,111.84	93.23
Purchased Services	33,266.68	464,791.84	462,235.50	(2,556.34)	100.55
Community Prgms/Contributions	.00	2,074,026.77	1,975,961.00	(98,065.77)	104.96
Transfers Out	12,416.35	169,347.08	178,881.00	9,533.92	94.67
Capital Outlay	.00	.00	1,397.00	1,397.00	.00
Miscellaneous	.00	.00	(28,253.00)	(28,253.00)	.00
Total Expenditure	200,240.06	4,565,722.79	4,504,896.26	(60,826.53)	101.35
Net revenue over (under) expenses	(131,727.82)	(389,487.84)	(111,839.26)	(277,648.58)	348.26

Attachment 1(a) Current Year

Gunnison County COLORADO

Monthly Revenue/Expense Report - Department

Fiscal year thru period ending 02/28/2014

Health & Human Services

D55

Description	Actual PTD 2/28/2014	Actual YTD 2/28/2014	Budget	Budget Variance	% Budget Used
340 Self-Sufficiency Dev	.00	17,848.45	191,443.00	(173,594.55)	9.32
350 Program Support	118,557.87	175,643.81	1,037,623.00	(861,979.19)	16.93
360 Chldrn & Fam Svcs	721.00	60,565.46	788,243.00	(727,677.54)	7.68
365 Child Support Services	20.00	5,133.88	65,385.00	(60,251.12)	7.85
380 Public Assistance	1,721.40	159,302.88	1,954,541.00	(1,795,238.12)	8.15
530 Senior Resources	72.00	223.00	110,778.00	(110,555.00)	.20
550 Child & Family Health	372.00	20,372.00	382,288.00	(361,916.00)	5.33
555 Community Health Services	9,080.22	14,562.47	247,804.00	(233,241.53)	5.88
560 Family Planning	2,989.94	4,629.78	125,872.00	(121,242.22)	3.68
Total Revenue	133,534.43	458,281.73	4,903,977.00	(4,445,695.27)	9.35
340 Self-Sufficiency Dev	1,963.55	20,541.27	223,511.00	202,969.73	9.19
350 Program Support	76,656.70	139,934.37	920,756.00	780,821.63	15.20
360 Chldrn & Fam Svcs	42,859.44	114,006.64	944,279.00	830,272.36	12.07
365 Child Support Services	7,674.37	15,078.22	100,932.00	85,853.78	14.94
380 Public Assistance	5,532.35	161,946.30	1,954,691.00	1,792,744.70	8.29
530 Senior Resources	12,161.91	23,117.21	159,690.00	136,572.79	14.48
550 Child & Family Health	21,937.72	39,611.36	371,939.00	332,327.64	10.65
555 Community Health Services	11,635.50	20,680.19	266,257.00	245,576.81	7.77
560 Family Planning	9,797.67	19,136.12	127,722.00	108,585.88	14.98
Total Expenditure	190,219.21	554,051.68	5,069,777.00	4,515,725.32	10.93
Net revenue over (under) expenses	(56,684.78)	(95,769.95)	(165,800.00)	70,030.05	57.76

Attachment 1(a) current Year

Gunnison County COLORADO

Monthly Revenue/Expense Report - Department

Fiscal year thru period ending 02/28/2014

Health & Human Services

D55

Description	Actual PTD 2/28/2014	Actual YTD 2/28/2014	Budget	Budget Variance	% Budget Used
Taxes	99,685.37	102,930.13	278,000.00	(175,069.87)	37.03
Intergovernmental	4,442.81	283,566.52	4,087,730.00	(3,804,163.48)	6.94
Charges for Services	4,042.50	5,538.55	84,528.00	(78,989.45)	6.55
Contributions and Other Grants	373.00	20,838.00	119,277.00	(98,439.00)	17.47
Transfers In	17,500.00	35,500.00	245,596.00	(210,096.00)	14.45
Other Financing Sources/Misc	7,490.75	9,908.53	88,846.00	(78,937.47)	11.15
Total Revenue	133,534.43	458,281.73	4,903,977.00	(4,445,695.27)	9.35
Personnel	140,878.09	274,129.79	1,904,743.00	1,630,613.21	14.39
Supplies	7,104.00	11,448.08	183,018.00	171,569.92	6.26
Purchased Services	23,159.99	44,903.62	469,213.00	424,309.38	9.57
Community Prgms/Contributions	.00	184,812.35	2,254,835.00	2,070,022.65	8.20
Transfers Out	19,077.13	38,757.84	257,968.00	219,210.16	15.02
Total Expenditure	190,219.21	554,051.68	5,069,777.00	4,515,725.32	10.93
Net revenue over (under) expenses	(56,684.78)	(95,769.95)	(165,800.00)	70,030.05	57.76

Attachment 1(a) Previous Year

Gunnison County COLORADO

Monthly Revenue/Expense Report - Programs

Fiscal year thru period ending 12/31/2013

Public Health

410

Description	Actual PTD 12/31/2013	Actual YTD 12/31/2013	Budget	Budget Variance	% Budget Used
Intergovernmental	.00	516,707.15	533,201.00	(16,493.85)	96.91
Charges for Services	.00	43,826.55	66,530.00	(22,703.45)	65.87
Contributions and Other Grants	.00	33,066.75	176,872.00	(143,805.25)	18.70
Transfers In	.00	25.00	.00	25.00	.00
Other Financing Sources/Misc	.00	79,214.99	12,752.00	66,462.99	621.20
Total Revenue	.00	672,840.44	789,355.00	(116,514.56)	85.24
Personnel	.00	378,464.27	407,564.00	29,099.73	92.86
Supplies	.00	148,206.26	189,393.00	41,186.74	78.25
Purchased Services	.00	169,007.92	194,481.76	25,473.84	86.90
Community Prgms/Contributions	.00	10,591.27	11,596.00	1,004.73	91.34
Capital Outlay	.00	.00	2,258.00	2,258.00	.00
Total Expenditure	.00	706,269.72	805,292.76	99,023.04	87.70
Net revenue over (under) expenses	.00	(33,429.28)	(15,937.76)	(17,491.52)	209.75

Attachment 1(a) Current Year

Gunnison County

Monthly Revenue/Expense Report - Programs

Fiscal year thru period ending 04/30/2014

Public Health

410

Description	Actual PTD 4/30/2014	Actual YTD 4/30/2014	Budget	Budget Variance	% Budget Used
Intergovernmental	.00	5,836.16	482,563.00	(476,726.84)	1.21
Charges for Services	.00	4,010.00	62,500.00	(58,490.00)	6.42
Contributions and Other Grants	.00	20,615.00	115,077.00	(94,462.00)	17.91
Transfers In	.00	.00	7,778.00	(7,778.00)	.00
Other Financing Sources/Misc	.00	9,103.09	88,046.00	(78,942.91)	10.34
Total Revenue	.00	39,564.25	755,964.00	(716,399.75)	5.23
Personnel	.00	87,673.60	449,932.00	362,258.40	19.49
Supplies	.00	9,940.60	159,222.00	149,281.40	6.24
Purchased Services	.00	12,998.97	144,363.00	131,364.03	9.00
Community Prgms/Contributions	.00	100.59	12,401.00	12,300.41	.81
Total Expenditure	.00	110,713.76	765,918.00	655,204.24	14.46
Net revenue over (under) expenses	.00	(71,149.51)	(9,954.00)	(61,195.51)	714.78

Attachment 1(b) Previous Year

Gunnison County COLORADO

Monthly Revenue/Expense Report - Cost Centers

Fiscal year thru period ending 12/31/2013

Early Childhood Council

01 550-00 710-0

Description	Actual PTD 12/31/2013	Actual YTD 12/31/2013	Projections	Projection Variance	Projection Used
4240 CO Dept of Human Svcs (DHS)	8,206.12	47,059.54	59,070.00	(12,010.46)	79.67
4398 Fees	.00	700.00	230.00	470.00	304.35
4497 Other Private Grants	.00	5,000.00	10,000.00	(5,000.00)	50.00
Total Revenue	8,206.12	52,759.54	69,300.00	(16,540.46)	76.13
5111 Salaries-Full Time	2,837.08	26,270.16	26,966.00	695.84	97.42
5112 Salaries-Part Time	1,011.42	10,163.99	9,117.00	(1,046.99)	111.48
5210 Payroll Tax -FICA	193.31	2,232.88	2,455.00	222.12	90.95
5220 Health Insurance	969.45	8,607.08	8,345.00	(262.08)	103.14
5230 Retirement	135.10	1,452.90	1,804.00	351.10	80.54
5240 Unemployment Insurance	10.80	107.30	108.00	.70	99.35
5250 Workmans' Comp Insurance	.00	245.03	212.00	(33.03)	115.58
5260 Employee Assistance Premium	.00	26.26	27.00	.74	97.26
6110 Office Supplies	.00	92.65	268.00	175.35	34.57
6120 Operating Supplies	.00	619.00	1,230.00	611.00	50.33
6170 Postage	5.60	5.60	.00	(5.60)	.00
6180 Photocopy	3.92	26.88	50.00	23.12	53.76
6610 Equipment & Furn. under $4,000	.00	95.56	.00	(95.56)	.00
6611 Computer Equipment under $1000	.00	420.15	.00	(420.15)	.00
7310 Travel - Transportation	.00	139.60	27.00	(112.60)	517.04
7311 Travel - Motor Pool	75.60	1,623.83	1,796.00	172.17	90.41
7312 Travel - Meals	13.49	237.60	230.00	(7.60)	103.30
7313 Travel - Lodging	198.00	1,185.40	1,200.00	14.60	98.78
7329 Other Professional Services	.00	5,770.00	4,800.00	(970.00)	120.21
7330 Meetings-Supplies	.00	202.20	200.00	(2.20)	101.10
7331 Meetings-Meals	102.45	796.69	700.00	(96.69)	113.81
7332 Meetings-Registrations	25.00	175.00	.00	(175.00)	.00
7341 Rental - Buildings and Land	.00	231.01	635.00	403.99	36.38
7410 Advertising & Legal Notices	.00	1,282.90	1,000.00	(282.90)	128.29
7420 Printing & Publishing	.00	120.00	120.00	.00	100.00
7470 Insurance & Bonds	.00	72.00	72.00	.00	100.00
7491 Computer Services	36.00	432.00	432.00	.00	100.00
7500 Contributions	.00	6,508.33	7,506.00	997.67	86.71
Total Expenditure	5,617.22	69,142.00	69,300.00	158.00	99.77
Net revenue over (under) expenses	2,588.90	(16,382.46)	.00	(16,382.46)	.00

Attachment 1(b) Current Year Margaret

Gunnison County COLORADO

Monthly Revenue/Expense Report - Cost Centers

Fiscal year thru period ending 02/28/2014

Early Childhood Council

01 550-00 710-0

Description	Actual PTD 2/28/2014	Actual YTD 2/28/2014	Budget	Budget Variance	% Budget Used
4240 CO Dept of Human Svcs (DHS)	.00	.00	59,200.00	(59,200.00)	.00
4398 Fees	.00	.00	2,000.00	(2,000.00)	.00
4497 Other Private Grants	.00	.00	10,000.00	(10,000.00)	.00
Total Revenue	.00	.00	71,200.00	(71,200.00)	.00
5111 Salaries-Full Time	1,823.76	4,460.32	24,625.00	20,164.68	18.11
5112 Salaries-Part Time	1,395.03	2,082.99	10,332.00	8,249.01	20.16
5210 Payroll Tax -FICA	205.90	413.28	2,089.00	1,675.72	19.78
5220 Health Insurance	574.13	1,503.05	8,932.00	7,428.95	16.83
5230 Retirement	91.18	229.77	1,231.00	1,001.23	18.67
5240 Unemployment Insurance	4.82	10.19	52.00	41.81	19.60
5250 Workmans' Comp Insurance	15.14	36.31	221.00	184.69	16.43
5260 Employee Assistance Premium	1.11	2.92	11.00	8.08	26.55
6110 Office Supplies	.00	.00	100.00	100.00	.00
6120 Operating Supplies	.00	.00	395.00	395.00	.00
6180 Photocopy	10.56	20.32	80.00	59.68	25.40
7311 Travel - Motor Pool	272.72	272.72	1,130.00	857.28	24.13
7312 Travel - Meals	38.49	38.49	230.00	191.51	16.73
7313 Travel - Lodging	198.00	198.00	1,200.00	1,002.00	16.50
7329 Other Professional Services	.00	.00	3,307.00	3,307.00	.00
7330 Meetings-Supplies	.00	.00	200.00	200.00	.00
7331 Meetings-Meals	97.64	97.64	660.00	562.36	14.79
7341 Rental - Buildings and Land	.00	.00	450.00	450.00	.00
7410 Advertising & Legal Notices	.00	.00	1,000.00	1,000.00	.00
7420 Printing & Publishing	.00	.00	120.00	120.00	.00
7470 Insurance & Bonds	.00	.00	72.00	72.00	.00
7491 Computer Services	196.83	393.66	2,362.00	1,968.34	16.67
7500 Contributions	.00	100.59	12,401.00	12,300.41	.81
Total Expenditure	4,925.31	9,860.25	71,200.00	61,339.75	13.85
Net revenue over (under) expenses	(4,925.31)	(9,860.25)	.00	(9,860.25)	.00

Attachment 1(b) Current Year Margaret

Gunnison County COLORADO

Monthly Revenue/Expense Report - Cost Centers

Fiscal year thru period ending 02/28/2014

Race to the Top

01 550-00 710-1

Description	Actual PTD 2/28/2014	Actual YTD 2/28/2014	Budget	Budget Variance	% Budget Used
4240 CO Dept of Human Svcs (DHS)	.00	.00	32,500.00	(32,500.00)	.00
Total Revenue	.00	.00	32,500.00	(32,500.00)	.00
5111 Salaries-Full Time	.00	.00	7,500.00	7,500.00	.00
5112 Salaries-Part Time	.00	.00	6,000.00	6,000.00	.00
5210 Payroll Tax -FICA	.00	.00	776.00	776.00	.00
5220 Health Insurance	.00	.00	3,353.00	3,353.00	.00
5230 Retirement	.00	.00	689.00	689.00	.00
5240 Unemployment Insurance	.00	.00	41.00	41.00	.00
5250 Workmans' Comp Insurance	.00	.00	91.00	91.00	.00
5260 Employee Assistance Premium	.00	.00	4.00	4.00	.00
6120 Operating Supplies	.00	.00	9,091.00	9,091.00	.00
6610 Equipment & Furn. under $4,000	.00	.00	2,000.00	2,000.00	.00
6620 Software under $1000	139.99	139.99	.00	(139.99)	.00
Total Expenditure	139.99	139.99	29,545.00	29,405.01	.47
Net revenue over (under) expenses	(139.99)	(139.99)	2,955.00	(3,094.99)	(4.74)

Attachment 2

Current Financial Statements

See Attachments 1a and 1b

Attachment 3

Year End Financial Statements, Audit and Sources of Income Table

See Attachments 1a and 1b for Year End Statements

See http://www.gunnisoncounty.org/DocumentCenter/View/2461 for Gunnison County 2012 Audit

Major Contributors -Gunnison County ECC – Attachment 4

2014 (Anticipated)	
Colorado Department of Health and Human Services (CDHS)	$59,202
CDHS Race to the Top - Infrastructure	$15,000
CDHS Race to the Top – Communication on Developmental Guidelines	$10,000
2013	
Colorado Department of Health and Human Services	$59,202
Temple Hoyne Buell	$10,000
2012	
Colorado Department of Health and Human Services	$59,202
Temple Hoyne Buell	$10,000
2011	
Colorado Department of Education	$42,287
Colorado Trust	$26,628
Temple Hoyne Buell	$10,000
El Pomar	$20,000 (strictly for Pyramid Model implementation)
2010	
Colorado Department of Education	$46,985
Colorado Trust	$21,206

Attachment 5

In-Kind Contributions Not Applicable

Board of Directors – Gunnison County --Attachment 6

The Early Childhood Council is offered by the Department of Health and Human Services which is governed by the Gunnison County Board of County Commissioners.

1. Jonathon Houck
    a. Gunnison resident
    b. Former City Councilperson and Mayor
    c. Retired school teacher
    d. Former NPP Facilitator
    e. 2013-2017
2. Paula Swenson
    a. Chairperson
    b. Gunnison resident
    c. Business owner
    d. 2005-2017
3. Phil Chamberland
    a. Commissioner
    b. Gunnison resident
    c. Business owner
    d. 2011-2015

Attachment 7

Gunnison County
COLORADO

Finance Department
PHONE 970.641.2203 FAX 970.641.7643

April 1, 2014

To Whom It May Concern:

Gunnison County, Colorado is granted authority to act as a political subdivision of the Colorado State Government pursuant §30-5-129 of the Colorado Revised Statutes. It has been granted the legal capacity and functions of other counties in the State of Colorado according to Title 30 of the Statutes, including tax exemption for State and Local Sales and Use Taxes or Federal Excise Tax. Gunnison County was established March 9, 1877.

The Internal Revenue Service Employer Identification Number for Gunnison County is 84-6000770 and the State of Colorado Tax Exemption number is 98-02498-000.

If you have any questions or require additional information, please contact me at (970) 641-2203.

Sincerely,

Ben Cowan
Assistant Finance Director

: bc

200 East Virginia Avenue ♦ Gunnison, CO 81230

Attachment 7 continued

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
Gunnison County

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☑ Other (see instructions) ▶ Government Entity

Exemptions (see instructions):
Exempt payee code (if any)
Exemption from FATCA reporting code (if any)

Address (number, street, and apt. or suite no.)
200 E. Virginia Ave.

Requester's name and address (optional)

City, state, and ZIP code
Gunnison, CO. 81230

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ - ☐☐ - ☐☐☐☐

Employer identification number
8 4 - 6 0 0 0 7 7 0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ Jane Wyman Date ▶ 4/1/2014

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

2. YOUR RIGHTS & RESPONSIBILITIES UNDER FEDERAL LAW

2-1 **Equal Employment Opportunity.** Gunnison County is dedicated to the principles of equal employment opportunity in any term, condition or privilege of employment. We do not discriminate against applicants or employees on the basis of age (40 and over), race, sex, color, religion, national origin, disability, genetic information, sexual orientation, political affiliation, or any other status protected by federal, state or local law.

2-2 **Unlawful EEO Harassment.** This prohibition includes unlawful harassment based on any of the above protected classes. Unlawful harassment includes verbal or physical conduct which has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment. This policy applies to all employees including managers, supervisors and co-workers.

Gunnison County will also take appropriate measures to protect employees from unlawful harassment by non-employees.

2-3 **ADA Accommodation.** After reviewing the appropriate job description, Gunnison County will make reasonable accommodation for qualified individuals with known disabilities, unless doing so would result in an undue hardship to the County. This policy governs all aspects of employment, including selection, job assignment, compensation, discipline, termination, and access to benefits. Employees needing such accommodation are instructed to contact their supervisor or Human Resources immediately.

2-4 **Sexual Harassment.** Gunnison County strongly opposes sexual harassment and inappropriate sexual conduct. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when:

- Submission to such conduct is made explicitly or implicitly a term or condition of employment;
- Submission to or rejection of such conduct is used as the basis for decisions affecting an individual's employment;
- Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment.

All employees are expected to conduct themselves in a professional and businesslike manner at all times. Inappropriate sexual conduct that could lead to a claim of sexual harassment is expressly prohibited by this policy. Such conduct includes, but is not limited to, sexually implicit or explicit communications whether in:

- Written form, such as cartoons, posters, calendars, notes, letters, e-mail;
- Verbal form, such as comments, jokes, foul or obscene language of a sexual nature, gossiping or questions about another's sex life, or repeated unwanted requests for dates;
- Physical gestures and other nonverbal behavior, such as unwelcome touching, grabbing, fondling, kissing, massaging, and brushing up against another's body.

2-5 **Filing a Complaint.** If you believe there has been a violation of the EEO, ADA, or ADEA policy; or that harassment based on the protected classes outlined above has occurred, including sexual harassment, please use the Complaint Process, Section 11-1 of these policies. Gunnison County expects employees to make a timely complaint to enable the County to promptly investigate and correct any behavior that may be in violation of the above policies.

Report the incident to the Human Resources Director or any member of management so the matter can be promptly investigated. Your complaint, as well as any information collected from others participating in the investigation, will be kept as confidential as practicable.

If Gunnison County determines that an employee's behavior is in violation of these policies, appropriate disciplinary action will be taken against the offending employee, up to and including termination of employment.

2-6 **Workplace Violence.** It is the commitment of Gunnison County to strive to maintain a work environment that is free from violent behavior. The County will not tolerate violent behavior or the threat of violent behavior involving an employee or a member of the public at any County worksite or against any County worksite. Such behavior will result in corrective and/or disciplinary action and potential criminal charges.

Key Staff -Gunnison County Early Childhood Council– Attachment 9

Margaret Wacker

- Coordinator, GHECC
- 2 years with GHECC, 8 years with DHHS
- BA in German, and MPH in Health Behavior and Health Education, with a certificate in Women's Reproductive Health
- 5 years experience in running a tobacco prevention coalition and involved in a regional health assessment and planning process, assisting in the data collection, analysis, working with stakeholders, coordinating meetings, and writing the health assessment

Mary Burt

- Nurturing Parenting Program Coordinator
- Early Childhood Council Outreach Coordinator
- 10 years experience as a Program Coordinator and Grant Writer
- B.A. Spanish from Western State Colorado University

Carol Worrall

- Director of the Public Health program for Gunnison County Department of Health and Human Services (DHHS) and GHECC supervisor
- 12 years with DHHS and 3 years with GHECC
- RN, BSN, 20 years of experience as a Registered Nurse

Renee Brown

- Director of Gunnison County's DHHS
- 10 years with DHHS and 3 years with GHECC
- LCSW, 31 years experience in the human services field as a social worker and administrator

Attachment 10

Annual Report – Not Applicable

Attachment 11

Nurturing Youth

GUNNISON-HINSDALE EARLY CHILDHOOD COUNCIL

The mission of Western State Colorado University Extended Studies is to increase Western's educational opportunities for life-long learning.

RESULTS Participant Evaluation of Nurturing Youth Conference

November 1-2, 2013

A = Very Good B = Good C = Average D = Below Average F = Poor

THIS CONFERENCE...

Fulfilled my expectations/met my needs	23% Very Good, 59% Good 18%Average
Was well organized	59% Very Good, 36% Good 5%Average
Included enough opportunity for discussion	31% Very Good, 36% Good 31% C 2% D
Included relevant activities	37% Very Good,45% Good 18% Average
Was taught at the appropriate level of difficulty	30% Good 50% Very Good 20% Average

(this question was not well received, 2/22 did not answer)

THE INSTRUCTORS WERE...

Friendly and personable	60% Very Good 40% Good
Was knowledgeable about the subject	68% Very Good 32% Good
Was responsive to questions	60% Very Good 40% Good
Would you attend this conference again?	95% Yes

CONFERENCE STAFF.....

Was friendly and helpful	87% Very Good 13% Good
Registration and payment was processed accurately	87 % Very Good 13% Good

COURSES

What other courses/programs would you like to see offered? *Positive behavior ideas for teachers, gender roles, infant/toddler sessions, more practical play.*

Are your educational needs being met through the courses offered? *80% yes*

If no, what can we do to meet your needs: *Gear towards specific age groups, science, art, all day & local classes are great, present different teaching methods(waldorf, reggio, etc.,)*

Would you attend a Friday session during the day?	14% Yes
Sessions on Sunday?	50% Yes

What time of year would you like to see this conference offered? November and fall

What was your favorite session? :(not everyone wrote in, here are the results*) MVPA(5) Value of Play(2) Self Esteem(4), mindfulness(5)* ***Literacy Language games(8),*** *Brain Science(4) Kari(1)*

ADVERTISING

How did you hear about this conference?

__Gunnison Shopper __Mailing 2 % Poster 2 % Friend **81% Program Staff/Faculty**

__Gunnison Times 1% Web site ___CB News 4% Facebook 10% email

What is the best method to let you know about future programs? *Email from program staff, through Centers/Directors, Schools, phone call.*

Is there anything we can improve on? *Coffee in the afternoon and more training date throughout year.*

COMMENTS/SUGGESTIONS: *more variety in sessions, rename conference to more accurate name of "Nurturing the Young Child", Latino input, 3 options for hour the entire conference, more time for lunch, longer sessions and teachers are the best presenters.*