AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

AgendaTitle:
Out-of-State Travel Request; 2014 American Planning Association Conference; April 25-30, 2014; Atlanta, GA; Assistant Community Development Director Neal Starkebaum; $2,650

Action Requested: Other Approval

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:
Out of State Travel - Neal Starkebaum; American Planning Association National Conference, Atlanta, GA 4/25/14-4/30/14

Fiscal Impact: Conference cost is within Department Budget

Submitted by: Neal Starkebaum **Submitter's Email Address:** nstarkebaum@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:

Travel categories have been budgeted for 2014 in the Com. Dev. activities. LN

Reviewed by: GUNCOUNTY1\LNIENHUESER Discharge Date: 2/25/2014

County Attorney Review: ( ) Required (●) Not Required

Comments:

Reviewed by: Discharge Date: Certificate of Insurance Required

Yes ( ) No ( )

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\MBIRNIE Discharge Date: 2/25/2014

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted:

Agenda Date: 3/4/2014 Follow Up Agenda Date:

Revised April 2013

Out of State Travel Request

2014 American Planning Association - National Conference
Atlanta, GA
April 25-30, 2014
Estimated Expenses

APA Conference	$ 880
Hotel	$ 775
Airfare (as of 2/21/14)	$ 440
Food	$ 180
Ground transport (airport shuttle)	$ 50
Contingencies (Airfare increase, etc.)	$ 325
Total Estimate	$2650