AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

AgendaTitle:
Minutes Approval; 10/1/13 Regular Meeting

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:
Draft Meeting Minutes; 10/01/13

Fiscal Impact: n/a

Submitted by: B. Lucero **Submitter's Email Address:** blucero@gunnisoncounty.org

Finance Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

County Attorney Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date: Certificate of Insurance Required

Yes ○ No ○

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\MBIRNIE Discharge Date: 11/22/2013

○ Consent Agenda ◉ Regular Agenda ○ Worksession Time Allotted:

Agenda Date: 11/26/2013 Follow Up Agenda Date:

Revised April 2013

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS
Regular Meeting Minutes
October 01, 2013

The October 01, 2013 meeting was held in the Commissioners' boardroom in the Courthouse located at 200 E. Virginia, Gunnison, Colorado. Present were:

Paula Swenson, Chairperson
Phil Chamberland, Commissioner
Jonathan Houck, Commissioner

County Manager Matthew Birnie
Bobbie Lucero, Deputy Clerk to the Board
Others Present as Listed in Text

CALL TO ORDER: Chairperson Swenson called the meeting to order at 8:30 am.

AGENDA REVIEW: The Board discussed that that originally there was a discussion on the agenda regarding the Housing Authority. The item had been removed, yet County Attorney Baumgarten informed the Board that he was able to review the discussion item, and he will be providing an update to the Board at 10 am.

MINUTES APPROVAL: There were no minutes to approve.

CONSENT AGENDA: **Moved** by Commissioner Chamberland and seconded by Commissioner Houck to approve the Consent Agenda. Motion carried unanimously.

1. Acknowledgment of County Manager Signature; Business Associate Agreement; NGS American, Inc.
2. Acknowledgment of County Manager Signature; Business Associate Agreement; WisconsinRX
3. Acknowledgment of County Manager Signature; Coalition Master Prescription Benefit Services Agreement and Letter of Agreement Addendum; WisconsinRx Cooperative and CaremarkPCS Health, LLC; 1/1/14 thru 12/31/16
4. City of Gunnison Special Event Permit Application; Annual Flu Clinic at 225 N. Pine Street, Gunnison; 10/9/13
5. Contract for Collection of Accounts; Bonded Business Services, Ltd.; Delinquent Inmate Accounts
6. Correspondence; Thank You Letter to Scott Morrill
7. Grant Agreement; Department of Public Safety, Division of Homeland Security and Emergency Management; Grant Contract Number 13EM-14-27
8. Ratification of County Manager's Signature; Indirect Cost Negotiation Agreement; Colorado Department of Public Health and Environment
9. Phone Services Agreement with Advoda Communications; 10/28/2013-10/28/2016
10. Section 8 Housing Assistance Payments Program; Contract and Lease Agreement for Frances Duran at 1420 Rock Creek; $965/ month beginning 11/1/2013
11. Caring for Colorado Grant Application; Multicultural Resource Services; 2/1/2014-2/1/2015
12. Family Planning Program testing; Center for Disease Detection; 10/1/2013-9/30/2018
13. Participating Group Agreement with Cofinity Inc. for Immunizations and Family Planning Services
14. Funding from Division of Criminal Justice for the Gunnison County Substance Abuse Prevention Program; 10/15/2013-12/31/2013; $6,289
15. Ratification of County Manager's Signature; Forest Service Road Agreement #7; $21,125.30
16. Memorandum of Understanding Renewal with Hilltop Community Resources
17. Interagency Coordination Cooperative Agreement with the Gunnison/Hinsdale Department of Human Services, District Attorney with the 7th Judicial District, Gunnison/Hinsdale County Attorney, Gunnison Police Department, Gunnison County Sheriff, Crested Butte Town Marshal, Mt. Crested Butte Police Department and Hinsdale County Sheriff
18. West Region Healthcare Coalition Memorandum of Agreement; Requirement of the Emergency Preparedness Response Grant
19. Agreement with Micro-Tech-Tel beginning 10/4/2013
20. Ratification of Chairperson's Signature; Public Health Grant Regarding Flu Vaccinations
21. General Conditions Agreement with Reach Out and Read National Center; $430
22. Release of Development Improvements Agreement and Addendums Thereto for the Glen Subdivision; Streamside Development, LLC
23. Intergovernmental agreement for Environmental Health Services with Montrose County; 1/1/2013-12/31/2013

SCHEDULING: The Upcoming Meetings Schedule was discussed and updated.

COUNTY MANAGER'S REPORT: County Manager Matthew Birnie was present for the discussion.

1. Construction Manager for Courthouse Renovation Project. Count Manager Birnie informed the Board that he is in the process of selecting the Construction Manager for the Courthouse Renovation Project. He reported that interviews will commence on 10/7/13 at 8:30 am. The Board

has received and reviewed the proposals for this Request for Proposal (RFP). County Manager Birnie informed the Board that whoever is selected as the Construction Manager, they will immediately be asked to provide an updated cost model. He also informed the Board he will not find out about the Department of Local Affairs (DOLA) grant until December.

2. Courthouse Renovation Project. County Manager Birnie reported that all departments that are located in the Courthouse have leases in other locations, for the duration of the Courthouse Renovation Project. He reported that there is an issue for the third judge in the courts, because there is not enough space for County meetings and three court rooms to run at the same time. He informed that the third judge confirmed that he can change the day he holds court, if needed. He reported that during the Courthouse Renovation Project, all board meetings will be held in the Planning Commission meeting room, which is located in the Blackstock building. If there is a large attendance, then the meeting will be held in the multipurpose building at the fairgrounds.
3. Zoning with the City of Gunnison. County Manager Birnie reported that County Attorney Baumgarten will write a letter to the City of Gunnison in response to the letter received from the City of Gunnison. There was discussion that the response letter will reference the law regarding political subdivisions and zoning.

DEPUTY COUNTY MANAGER'S REPORTS AND PROJECT UPDATES: Deputy County Manager Marlene Crosby was present for discussion.

1. Cottonwood Pass Funding Decision and Correspondence; Map 21 Funding Letter: The Board confirmed that they like the letter that was provided in the packet materials. Deputy County Manager Crosby informed that there would not be an impact on funding. **Moved** by Commissioner Houck and seconded by Commissioner Chamberland to approve the letter to Micah Leadford with the Central Federal Lands Highway Division regarding not being able to fund the Cottonwood Pass Project. Motion carried unanimously. Deputy County Manager Crosby will send a copy to the Administration Office for their files.
2. Reclamation Permit Changes: Deputy County Manager Crosby informed the Board that she researched if permits cover the cost for projects in the Public Works budget. She reported that there are three main issues she would like to discuss:
    1. Reseeding. She reported that during a draught year, seeds may not grow due to the low amount of moisture, so the reclamation permits have been outstanding. She reported to the Board that she is looking into using a soil conservation service. The soil conservation service will sign off on the reclamation permit once there is proof that certified seeds have been planted. She informed that she is looking into changing the two year window for the reclamation permits.
    2. Reclamation Permit Waivers. She reported that the reclamation permit waivers are a bigger issue. There is a waiver given to the applicant if there is less than 2,000 sq. ft. of disturbance. Many of the permits are coming in with less than 2,000 sq. ft. She reported that the public will come in with all of their documentation to get a permit, but then find out it is less than 2,000 sq. ft. So, then the Public Works Department doesn't collect a fee, and the public is frustrated because they bring in all of their documentation just to find out that they didn't have to. She proposed to the Board changing the reclamation permit process by asking the public just to provide a statement that the disturbance is under 2,000 sq. ft. and then that statement gets placed with the application. She reported that there is no site plan or site fee.
    3. Issuing Reclamation Permits for Development Improvements Agreement (DIA). She reported to the Board that she has been waiving the reclamation permit even if the applicant has a DIA. She opined that it seems like double dipping to have a fee in the County Attorney's Office, and then a permit fee in the Community Development Department. She opined she would like to waive the fee for a permit if there is a DIA in the County Attorney's Office. She reported that Gunnison County is requiring permitting in areas where Crested Butte is more stringent than Gunnison County's requirements. She proposed that beginning in 2014 the reclamation permit process will change.
4. Bid Award; Riverwalk Trail Engineering: Deputy County Manager Crosby recommended to the Board that based on a complete and timely submittal, and timely response, the bid should be awarded to SGM. She explained that she bid this project out because the project involves a structure and a concrete trail. **Moved** by Commissioner Chamberland and seconded by Commissioner Houck to approve the bid award to SGM. Motion carried unanimously.
5. Region 10 Meetings. Deputy County Manager Crosby reported that she contacted Region 10 because the past few meetings have been held the first Tuesday of the month, which conflicts with commissioner meetings. She reported that when she inquired about why the meetings changed from Wednesdays to Tuesdays, Region 10 informed her that they changed the meeting days for the Colorado Department of Transportation (CDOT). She reported that Region 10 has received a lot of feedback that Tuesdays do not work for other organizations as well. Commissioner Houck offered to discuss this with Region 10.
6. Quarry Haul Road. Deputy County Manager Crosby informed the Board that in 2005 when there was a lot of snow, the culverts were plugged and there was a landslide near the Marble Quarry in Marble. This year because of the heavy rains the culverts are full and water is eroding over the edge. She reported she met with the new manager of the Marble Quarry and he was unaware of the maintenance agreements with Gunnison County. She informed that the new manager is having

major issues with trespassing, and in the future he will need to have a discussion regarding moving the gate to the quarry. The Board expressed interest in having a tour, if possible, in the future. Deputy County Manager Crosby informed that all private tours were cut due to safety.

7. Gunnison Valley Animal Welfare League (GVAWL). Deputy County Manager Crosby reported to the Board that the GVAWL documents are in the process of being approved.

PLANNING COMMISSION RECOMMENDATION; PROPOSED AMENDMENTS TO THE GUNNISON COUNTY LAND USE RESOLUTION: Community Development Director Russ Forrest and Assistant Community Development Director Neal Starkebaum were present for the discussion. The Board discussed setting the Public Hearing at 9 am on 11/5/13 for 30 minutes. Assistant CD Director Starkebaum informed the Board that he will advertise the Public Hearing in the local papers.

HOMESTEAD LOT AND HEADQUARTERS LOT, LOST MINER SUBDIVISION PLAT: Community Development Director Russ Forrest and Assistant Community Development Director Neal Starkebaum were present for the discussion. Assistant CD Director Starkebaum informed the Board that this is a boundary line adjustment request from Re/Max Realtor Eric Ferchau. He informed that this is just a boundary line adjustment to modifying the boundary. The Board reviewed the map that Assistant CD Director Starkebaum provided. He confirmed that this boundary line adjustment will not change anything to the Lost Miner Subdivision. **Moved** by Commissioner Chamberland and seconded by Commissioner Houck to approve the boundary line adjustment for the Lost Miner Subdivision Plat for the homestead lot and headquarters lot. Motion carried unanimously.

COMMISSIONER ITEMS: The Commissioners discussed meetings they have attended.

Commissioner Houck:

- Region 10 Meeting. Commissioner Houck reported that he relayed at the Region 10 meeting the concerns from the Gunnison BOCC that if Region 10 becomes a region for planning, it could be awkward if Gunnison wants to participate in another region's planning, due to Gunnison's central location.
- Tristate Mobile Substation. Commissioner Houck reported that he attended a landowner meeting in Hinsdale County with County Attorney David Baumgarten. He informed that Tristate wants to install a mobile substation on one side of Highway 149. He reported that every six years Tristate will have to shut down their system and they are looking into getting permanent easement with the landowners.

Commissioner Chamberland:

- Broadband Planning Meeting. Commissioner Chamberland reported that he attended the Broadband Planning meeting in Montrose. He reported that they are interested in creating regional groups for this project.
- Gunnison Rotary Club. Commissioner Chamberland informed that the Courthouse Renovation Project presentation was well received at the Gunnison Rotary Club meeting. County Manager Birnie informed the Board that a mason came to the courthouse and peeled the stucco off to evaluate the brick and mortar.
- Early Childhood Council Meeting. Commissioner Chamberland reported that he attended the Early Childhood Council meeting and they are continuing to work on current projects.
- CDOT Transit Plan Meeting. Commissioner Chamberland reported that he attended the CDOT Transit Plan meeting. He informed that there is an attempt to get bus services from Gunnison to Montrose.

Chairperson Swenson:

- Addition to City Recreation Center for Senior Citizens. Chairperson Swenson informed that she will be meeting with the City of Gunnison's Town Council to discuss the Young at Heart addition to the City Recreation Center. There was discussion that the agreements that were written for the current senior rooms in the Recreation Center had the intent that the rooms would just be for senior use and not for kids. There was discussion that the kids programs at the Recreation Center will be expanding. Chairperson Swenson informed the Board that she will attend the Young at Heart's meeting and the City Council meeting. There was discussion that the City of Gunnison City Council will also be discussing the GVAWL shelter.

COMMUNITY FOUNDATION OF THE GUNNISON VALLEY; GUNNISON COUNTY SUBSTANCE ABUSE PREVENTION PROGRAM CHOICE PASS PROGRAM: GCSAPP program Director Matthew Kuehlhorn was present for the discussion. He explained to the Board that the GCSAPP program is exploring alternate choices for the Choice Pass. He reported that in order for this program to be sustained, it will take a community effort. He informed the Board that local businesses and individuals can donate funds to this program, and then GCSAPP can use the funds for marketing. He informed that the Choice Pass Sign-Up Night is coming up soon. He reported that there are proud sponsors, key partners, and supporters to the Choice Pass Program. He explained that proud sponsors are entities and individuals who donate to the GCSAPP fund; supporters are various businesses who offer store discounts to Choice Pass holders; and key partners are businesses where kids can get involved and engaged. **Moved** by Commissioner Houck and

seconded by Commissioner Chamberland to approve and authorize signatures to the Choice Pass Program. Motion carried unanimously.

HOUSING GUIDELINES AND MASTER DEED RESTRICTIONS: County Attorney David Baumgarten informed the Board that he went through all the documentation and the language is clear and legally defensible. He reported that the statement in the guidelines, which says "*each year the guidelines will be adopted*" should be removed. Attorney Baumgarten informed that he will convey the change to Gunnison Valley Regional Housing Authority Director Karl Fulmer. **Moved** by Commissioner Chamberland and seconded by Commissioner Houck to adopt and approve the Housing Guidelines and Master Deed Restrictions as amended. Motion carried unanimously.

BREAK: The meeting recessed at 10:00 am to call to order as the Gunnison County Housing Authority Board.

Moved by Commissioner Chamberland and seconded by Commissioner Houck to adopt and approve the Housing Guidelines and Master Deed Restrictions as amended. Motion carried unanimously. **Moved** by Commissioner Chamberland and seconded by Commissioner Houck to adjourn the Gunnison County Housing Authority Board. The Board of County Commissioners meeting reconvened at 10:01 am.

UNSCHEDULED CITIZENS: There were no Unscheduled Citizens present for discussion.

ADJOURN: **Moved** by Commissioner Houck and seconded by Commissioner Chamberland to adjourn the October 01, 2013 meeting. Motion carried unanimously. The meeting adjourned at 4:16 pm.

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Paula Swenson, Chairperson

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Phil Chamberland, Vice-Chairperson

_____
Jonathan Houck, Commissioner

Minutes Prepared By:

_____
Bobbie Lucero, Deputy County Clerk

Attest:

_____
Stella Dominguez, County Clerk