# AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

**AgendaTitle:**
Change Order; Blackbaud; Gunnison County - 31713 - 10072013, Project Definition Number 000196726; Financial Software Conversion; $500

**Action Requested:** County Manager Signature

**Parties to the Agreement:** Blackbaud, Gunnison County

**Term Begins:** **Term Ends:** **Grant Contract #:**

**Summary:**
Authorize additional $500 for conversion of 2009 and 2010 general ledger data

**Fiscal Impact:** $500

**Submitted by:** Linda Nienhueser **Submitter's Email Address:** lnienhueser@gunnisoncounty.org

**Finance Review:** (●) Required ( ) Not Required

Comments:

Can be covered in 2013

Reviewed by: GUNCOUNTY1\LNIENHUESER Discharge Date: 10/29/2013

**County Attorney Review:** (●) Required ( ) Not Required

Comments:

ok db 10/31/13

Reviewed by: GUNCOUNTY1\DBAUMGARTEN Discharge Date: 10/31/2013

Certificate of Insurance Required

Yes ( ) No (●)

**County Manager Review:**

Comments:

Reviewed by: GUNCOUNTY1\MBIRNIE Discharge Date: 10/31/2013

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted:

Agenda Date: 11/5/2013 Follow Up Agenda Date:

*Revised April 2013*

# CHANGE ORDER

**SAP Project Name:** GunnisonCounty - 31713 - 10072013
**SAP Project Definition Number:** 0000196726

**To:** Matthew Birnie

**From:** Tauheedah Rashid

**Date:** 10/25/2013

**Subject:** Additional Conversion Years

**Originator of Change Order –** Tauheedah Rashid

## Need for Scope Change

Increase the number of years being coverted. Want to go back as far as January 1, 2009.

To accomplish the activities previously listed, we estimate the following:

| Activity | Time Estimate |
|---|---|
| 2 Additional Conversion Years | FP |
| **Total Hours** | **FP** |

## Additional Resources Required

None.

## Impact on Scheduled Deliverable / Objective

None.

## Estimated Additional Time / Expense Required

| Service Description | SKU Code | Hours | Rate | Fee |
|---|---|---|---|---|
| Std FundWare toFE Conv Addl Data Element | FWFECONVAD | FP | $250/year | $500.00 |
| **Total Amount** | | | | $500.00 |

This Change Order is subject to all terms, conditions and assumptions contained in the original Scope of Work document. By signing and submitting this Change Order, Gunnison County acknowledges understanding of the changes and/or additions to the original Scope of Work, and has not amended or adjusted this Change Order in any way.

**Proposed by: Tauheedah Rashid, Client Manager**

**Accepted by:**

| | |
|---|---|
| **Blackbaud, Inc.** | **Matthew Birnie, Gunnison County** |
| By: | By: |
| **Signature of Authorized Representative** | **Signature of Authorized Representative** |
| **Name of Signing Person (Please Print)** | **Name of Signing Person (Please Print)** |
| Office of the General Counsel | County Manager |
| **Title of Signing Person** | **Title of Signing Person** |
| **Date Signed** | **Date Signed** |

Please email your Client Manager the signed copy, or fax it to 843-216-6100, **Attn: Tauheedah Rashid** clearly marked.